



ACT
Government

Chief Minister, Treasury and
Economic Development

Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI Reference: CMTEDDFOI 2018-0068

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents and schedule	Published
4. Additional information identified	No
5. Fees	N/A
6. Processing time (in working days)	35
7. Decision made by Ombudsman	N/A
8. Additional information identified by Ombudsman	N/A
9. Decision made by ACAT	N/A
10. Additional information identified by ACAT	N/A

From: [REDACTED]
To: [CMTEDD FOI](#)
Subject: Freedom of Information request
Date: Wednesday, 21 March 2018 12:08:47 PM

Please find online enquiry details below. Please ensure this enquiry is responded to within fourteen working days.

Your details

All fields are optional, however an email address OR full postal address must be provided for us to process your request. An email address and telephone contact number will assist us to contact you quickly if we need to discuss your request.

Title:

First Name:

Last Name:

Business/Organisation:

Address:

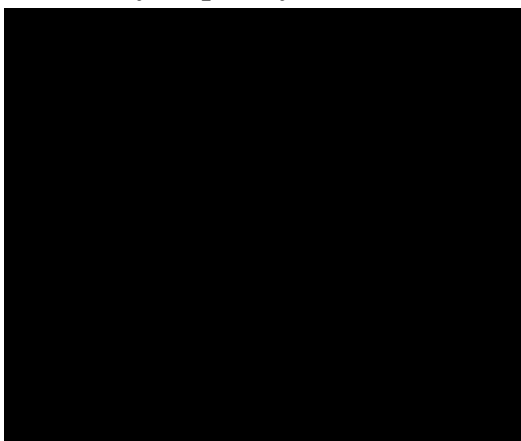
Suburb:

Postcode:

State/Territory:

Phone/mobile:

Email address:



Request for information

(Please provide as much detail as possible, for example subject matter and relevant dates, and also provide details of documents that you are not interested in.)

Under the Freedom of Information Act 2016 I want to access the following document/s (*required field):

All documents for the period 1 December 2016 to 28 February 2018, including correspondence, emails, notes of meetings and discussions, records of telephone conversations and file notes between (1) the ACT Property Group and the Young Men's Christian Association (YMCA) of Canberra and (2) Access Canberra and the ACT Property Group relating to the request from the YMCA for assistance in relocating their corporate offices from 35 Alexandrina Drive Yarralumla. I seek remission of any processing charges pursuant to section 29 of the FOI Act on the grounds of public interest.

I do not want to access the following documents in relation to my request::

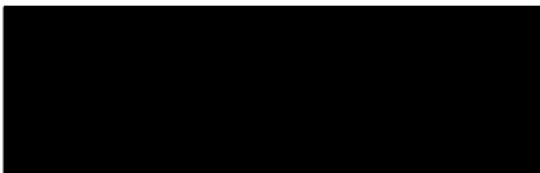
Thank you.
Freedom of Information Coordinator




ACT
Government

Chief Minister, Treasury and
Economic Development

Our ref: CMTEDDFOI 2018-0068



via email: 

Dear 

FREEDOM OF INFORMATION REQUEST

I refer to your request submitted under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 21 March 2018, in which you sought access under the *Freedom of Information Act 2016* (the Act) to the following information:

"All documents for the period 1 December 2016 to 28 February 2018, including correspondence, emails, notes of meetings and discussions, records of telephone conversations and file notes between (1) the ACT Property Group and the Young Men's Christian Association (YMCA) of Canberra and (2) Access Canberra and the ACT Property Group relating to the request from the YMCA for assistance in relocating their corporate offices from 35 Alexandrina Drive Yarralumla."

Authority

I am an Information Officer appointed by the Director-General of CMTEDD under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Timeframes

In accordance with section 40 of the Act, CMTEDD is required to provide a decision on your access application by 14 May 2018.

Third Party Consultation

In making this decision, I completed consultation in accordance with section 38 of the Act. The views of identified third parties were taken into account in making this decision.

Decision on access

Searches were completed within CMTEDD for relevant documents and 12 documents have been identified that fall within the scope of point 1 of your request. With regard to point 2 of your request, the original referral from Access Canberra to ACT Property Group

(ACTPG) was made by phone conversation and the search has not identified any documents between Access Canberra and the ACTPG.

I have decided to fully release to you 4 documents and partially release the remaining 8 documents as I consider the redacted information would, on balance, be contrary to the public interest to disclose under the test set out in section 17 of the Act.

I have included as Attachment A to this decision the schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each of those documents.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment B to this letter.

In accordance with section 54(2) of the Act a statement of reasons outlining my decision is below.

Statement of Reasons

In reaching my access decision, I have taken the following into account:

- the Act;
- the content of the documents that fall within the scope of your request;
- the views of relevant third parties; and
- the *Human Rights Act 2004*.

Exemptions claimed

My reasons for deciding not to grant access to part of the identified documents are as follows:

Information Contrary to Public Interest

The Act has a presumption in favour of disclosure. As a decision maker I am required to decide where, on balance, public interests lies. As part of this process I must consider factors favouring disclosure and non-disclosure.

In *Hogan v Hinch* (2011) 243 CLR 506, [31] French CJ stated that when 'used in a statute, the term [public interest] derives its content from "the subject matter and the scope and purpose" of the enactment in which it appears'. Section 17(1) of the Act sets out the test, to be applied to determine whether disclosure of information would be contrary to the public interest. These factors are found in subsection 17(2) and Schedule 2 of the Act.

Factors favouring disclosure (Schedule 2 section 2.1)

Taking into consideration the information contained in the documents found to be within the scope of your request, I have identified that the following public interest factors in favour of disclosure are relevant to determine if release of the information contained within these documents is within the 'public interest':

- (a) *disclosure of the information could reasonably be expected to do any of the following:*
 - (ii) *contribute to positive and informed debate on important issues or matters of public interest; and*
 - (viii) *reveal the reason for a government decision and any background or contextual information that informed the decision.*

Having considered the factors identified as relevant in this matter, I consider that release of the information contained in the documents may contribute to positive and informed debate on the use of the premise at Yarralumla as the headquarters of YMCA Canberra by allowing you to have a record of the interactions between the ACTPG and the YMCA.

The documents include the application from YMCA requesting assistance from the ACTPG for alternative office accommodation. This application and the subsequent communications between ACTPG and YMCA provide background and contextual information that is related to the status of the application and options considered. I am satisfied that the information identified reveals the consideration of the relevant business unit in response to the YMCA's request for government accommodation. I consider there is public interest in increasing transparency of the Directorate and promoting positive and informed debate around particular matters of public interest carries significant weight.

Factors favouring non-disclosure (Schedule 2 section 2.2)

As required in the public interest test set out in section 17 of the Act, I have also identified the following public interest factor in favour of non-disclosure that I believe is relevant to determine if release of the information contained within these documents is within the 'public interest':

- (a) *disclosure of the information could reasonably be expected to do any of the following:*
 - (ii) *prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004;*
 - (xi) *prejudice trade secrets, business affairs or research of an agency or person;*

When considering the documents and factors in favour of non-disclosure, I have considered the personal information contained in the documents, including names, signatures and contact information. I am satisfied that the names, signatures, and contact information of government employees should be released as these staff members were acting in their official capacity and the personal information being released is done so in relation to these individuals exercising their delegations in a work related capacity. I do not consider the release of this information is unreasonable or could prejudice their right to privacy.

However, I consider it is unreasonable to release the mobile phone number, residential address and signature of Mr Darren Black, CEO of YMCA Canberra and the name and email address of the Executive Assistant to Mr Black, as this is personal information that is not publicly available. I am of the opinion that release of this information may prejudice the protection of these individuals' right to privacy or any other right under the *Human*

Rights Act 2004. I am satisfied that this factor favouring non-disclosure should be afforded significant weight as it relates to individuals privacy. Accordingly, I have decided to withhold from disclosure mobile phone number, residential address and signature of Mr Black and the name and email address of the Executive Assistant.

Having reviewed the documents identified, I also consider that the release of certain information could prejudice YMCA's business affairs. This includes the rent paid by YMCA for their offices. This information is in relation to the operating costs of YMCA and the release of such information may adversely impact the current and future business activities of YMCA.

Noting the pro-disclosure intent of the Act, I am satisfied that redacting only the information that is not in the public interest to release, while releasing the rest of the documents will ensure the intent of the Act is met and will provide you with access to the majority of information held by CMTEDD within the scope of your request.

Charges

Pursuant to *Freedom of Information (Fees) Determination 2017 (No 2)* processing charges are not applicable for this request because the total number of folios to be released is below the charging threshold of 50 pages.

Online publishing – Disclosure Log

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents released to you in response to your access application will be published in the CMTEDD disclosure log after 17 May 2018. Your personal contact details will not be published.

The CMTEDD disclosure log is at:

<https://www.cmtedd.act.gov.au/functions/foi/disclosure-log>.

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in CMTEDD disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman

GPO Box 442

CANBERRA ACT 2601

Via email: ombudsman@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on 6207 7754 or email CMTEDDFOI@act.gov.au

Yours sincerely,



Daniel Riley
Information Officer
Information Access Team
Chief Minister, Treasury and Economic Development Directorate

14 May 2018



ACT
Government

Chief Minister, Treasury and
Economic Development

FREEDOM OF INFORMATION REQUEST SCHEDULE

NAME	WHAT ARE THE PARAMETERS OF THE REQUEST	Reference NO.
	All documents for the period 1 December 2016 to 28 February 2018, including correspondence, emails, notes of meetings and discussions, records of telephone conversations and file notes between (1) the ACT Property Group and the Young Men's Christian Association (YMCA) of Canberra and (2) Access Canberra and the ACT Property Group relating to the request from the YMCA for assistance in relocating their corporate offices from 35 Alexandrina Drive Yarralumla.	CMTEDDFOI 2018-0068

Ref No	Page number	Description	Date	Status	Reason for Exemption	Online Release Status
1	1-3	Email - RE: Application for Accommodation - ACT Property Group - ACT Government	14/12/2016	Partial	Sch 2 s2.2(a)(ii)	Yes
2	4-5	Email - Application for Government Rental Accommodation	3/2/2017	Partial	Sch 2 s2.2(a)(ii)	Yes
3	6-8	Attachment 1 to previous email – Completed application ACT Government	3/2/2017	Partial	Sch 2 s2.2(a)(ii)	Yes
4	9	Attachment 2 to previous email – Completed check list	3/2/2017	Partial	Sch 2 s2.2(a)(ii)	Yes
5	10	Attachment 3 to previous email – Mission Vision Values	undated	Full	n/a	Yes
6	11-12	Attachment 4 to previous email – TAMS Invoice	19/12/2016	Partial	Sch 2 s2.2(a)(xi)	Yes
7	13	Attachment 5 to previous email – TCC Endorsement letter	7/12/2007	Full	n/a	Yes
8	14	Attachment 6 to previous email – Certificate of Incorporation	3/2/2010	Full	n/a	Yes
9	15	Attachment 7 to previous email – Change of Public Officer Particulars	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
10	16	Email - ACT Property Group - Application Received	6/2/2017	Partial	Sch 2 s2.2(a)(ii)	Yes
11	17	Email - YMCA -App Reg	24/3/2017	Full	n/a	Yes
12	18-19	Email - ACT Property Group - Community Accommodation Application	7/2/2018	Partial	Sch 2 s2.2(a)(ii)	Yes

Total No
of Docs

12

From: Darren Black
To: [Norbart, Marcel](#)
Cc: [ACTPG Application Register](#)
Subject: RE: Application for Accommodation - ACT Property Group - ACT Government [SEC=UNOFFICIAL]
Date: Wednesday, 14 December 2016 2:12:29 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.jpg](#)

Marcel,

Thanks for responding so quickly to my call to Brianna. I have a couple of quick questions around the likelihood of YMCA getting 'accelerated priority' and

Also availability and type of accommodation? If you could give me a quick call on my mobile when you have a moment that would be appreciated.

Regards,

Darren

Darren Black

CEO

<<https://www.facebook.com/pages/YMCA-of-Canberra/145263465528643>>
<<https://twitter.com/ymcacanberra>> <<https://www.youtube.com/user/YMCACanberra12/videos>>

Ph: 02 6232 4285 Mb: **Sch 2**

Y Not Visit our Website: www.canberra.ymca.org.au <<http://www.canberra.ymca.org.au/>>

YMCA Canberra acknowledges Aboriginal people as the traditional custodians of the land on which we operate.

We commit to working respectfully to honour their ongoing cultural and spiritual connections to this country.

Please consider the environment before printing this email.

From: Norbart, Marcel [<mailto:Marcel.Norbart@act.gov.au>]
Sent: Wednesday, 14 December 2016 12:52 PM
To: Darren Black [REDACTED]
Cc: ACTPGLeasing <ACTPGLeasing@act.gov.au>
Subject: Application for Accommodation - ACT Property Group - ACT Government [SEC=UNOFFICIAL]

Hi Darren,

My colleague Brianna Crowe has briefed me on the conversation she had with you today and for the YMCA's interest in seeking alternate office accommodation from their current premises.

ACT Property Group within the Chief Minister's Treasury and Economic Development Directorate (CMTEDD), ACT Government, manages buildings which are surplus to agency requirements. These buildings are available for occupancy by community groups and businesses.

Demand for leasing these facilities is high and the number of facilities is limited. ACT Property Group keeps an application register for organizations and groups interested in occupying these facilities.

If your organisation is interested in being accommodated in a government property, an application is required.

Before making an application please review the eligibility criteria. Completed application forms should be forwarded to ACT Property Group, PO Box 777 Fyshwick ACT 2609 or email to actpgleasing@act.gov.au

To apply, please review eligibility criteria and then complete the application forms at the following website link:-

http://www.economicdevelopment.act.gov.au/act_property_group/leasing_government_property

If you have any further questions please feel free to contact/email our team on 6213 0700.

Kind regards,

Marcel Norbart

Leasing - ACT Property Group

Chief Minister, Treasury & Economic Development Directorate
T: 02 620 75380

255 Canberra Ave Fyshwick ACT 2609 I PO Box 777, Fyshwick ACT 2609

ACT Property Group 24 Hour Response Centre - 02 6213 0700

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

From: Sch 2
To: [ACTPG Application Register](#)
Subject: Application for Government Rental Accommodation
Date: Friday, 3 February 2017 2:33:25 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[Completed application ACT Government.pdf](#)
[Completed Check list.pdf](#)
[Mission Vision Values.docx](#)
[TAMS Invoice.pdf](#)
[TCC Endorsement Letter.pdf](#)
[Cert of Inc.pdf](#)
[Change of Public Officer Particulars.pdf](#)

Good Afternoon,

Please find attached our completed application for Government Rental Accommodation.

Some additional information: We are looking to start a tenancy around mid-year 2017 if available and appropriate office space can be secured.

I have attached all the necessary paperwork but please let me know if there is something I have missed or you require additional information.

Kind regards

Sch 2

Executive Assistant

YMCA Canberra

35 Alexandrina Drive, Yarralumla, ACT 2600

PH: 02 6232 4285

Sch 2 s2.2(a)(ii)

www.canberra.ymca.org.au <<http://www.canberra.ymca.org.au>>

<<http://www.canberra.ymca.org.au/Pages/default.aspx>> <<https://www.facebook.com/pages/YMCA-of-Canberra/145263465528643>> <<https://twitter.com/ymcacanberra>>

<https://www.youtube.com/user/YMCACanberra12/videos>

YMCA Canberra acknowledges Aboriginal people as the traditional custodians of the land on which we operate.

We commit to working respectfully to honour their ongoing cultural and spiritual connections to this country.

Please consider the environment before printing this email.



ACT
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Territory and Municipal Services

**ACT GOVERNMENT COMMUNITY RENTAL ACCOMMODATION:
APPLICATION FORM FOR NEW APPLICANTS AND FOR SUBSTANTIAL
CHANGES TO EXISTING APPLICATIONS**

Enquiries Telephone 6205 5557, 6207 1955

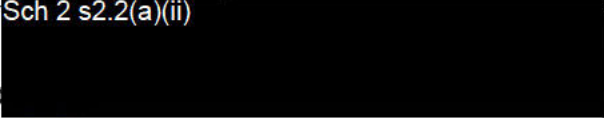
Please refer to the guidelines and checklist when completing this form.

<p>Applicant:</p> <p>(individual or organisation; if organisation, then position in organisation and authority to apply on behalf of the organisation – evidence required)</p>	<p>YMCA of Canberra.</p> <p>CEO - Mr Darren Black</p>
<p>Contact Name:</p>	<p>Sch 2 s2.2(a)(ii)</p>
<p>Address:</p>	<p>35 Alexandrina Drive, Yarralumla. ACT 2600</p>
<p>Phone:</p>	<p>02 6232 4285</p>
<p>Fax:</p>	
<p>Email:</p>	<p>Sch 2 s2.2(a)(ii)</p>
<p>Type of applicant (refer to Guidelines)</p> <p>Is your organisation one of the following?</p> <p>If an individual applicant, does your application fit into these groupings?</p>	<p>➤ Community Group</p> <p>➤ Peak Organisation/Representative Group: (state if National/Regional/Local) X</p> <p>➤ General Community or Sporting Club: X</p> <p>➤ Cultural/Heritage/Recreational Organisation: X</p>

Territory and Municipal Services Directorate • ACT Property Group

Level 2, Telstra House, 490 Northbourne Ave, Dickson ACT 2602
PO Box 223 CIVIC SQUARE ACT 2608 | Phone: 62130700 | Fax: (02) 6213 0748

<p>Are you a business? (Describe the nature of your business and proposed hours of operation. Include your ABN if you have one.)</p>	<p>➤ Service Delivery/Community Support Organisation:</p>	
	<p>➤ Community Advocacy Organisation: ✕</p>	
	<p>➤ Other:</p> <p>We are NFP Community Organization that currently operates in the Early Childhood, Health and Fitness and group accomodation sectors. ABN: 89 952 764 183 Hours of proposed business: 8am - 6pm, Mon - Fri</p>	
<p>Proposed Use: (provide details of the activities to be undertaken, including hours of operation)</p>	<p>Day to day running of the organization incorporating all 'heads of business units'.</p> <p>Meetings Training Planning etc.</p>	
<p>Specific Requirements including square metres needed: (Provide details of any non-standard accommodation requirements. Please include items such as whole or part building, separate kitchen and toilet. Specific areas such as storage, office etc security needs.)</p>	<p>500m2 minimum Kitchen Toilets Meeting Rooms Training Rooms 5 individual offices and open planned office space Car parking for 25 staff</p>	
<p>What is your preferred building type?</p>	<p>Depot ✕</p>	
	<p>School ✕</p>	
	<p>Health Centre ✓</p>	
	<p>Other Office Accomodation</p>	
<p>Do you have public liability indemnity insurance?</p>	<p>Yes</p>	
<p>Preferred locations: (Please tick.)</p>	<p>Belconnen ✓</p>	<p>Gungahlin Not currently available ✓</p>
	<p>South Canberra ✕</p>	<p>North Canberra ✓</p>
	<p>Weston Creek ✕</p>	<p>Woden ✕</p>

	Tuggeranong ✕	If you have a specific location or suburb request, please state
<p>Do you or your organisation receive government funding? (Provide details of grants such as capital or recurrent grants and from which source.)</p> <p>If you receive funding for rent, provide the details here.</p>	<p>We are currently recipients of 2 ACT Health Grants.</p> <p>One for the duration of 3 years (NutriY's). One for one year duration (Indoor, Outdoor Program)</p>	
<p>Are you willing to share accommodation with a similar individual or organisation?</p>	<p>Yes</p>	
<p>Signed _____</p> <p>Please print name here: <u>Darren Black</u></p>	<p>Sch 2 s2.2(a)(ii)</p> 	<p>Date : 3/2/17</p>



ACT
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**ACT GOVERNMENT COMMUNITY RENTAL ACCOMMODATION:
CHECKLIST FOR APPLICATIONS AND FOR SUBSTANTIAL
CHANGES TO EXISTING APPLICATIONS**

This checklist is to assist you or your organisation when applying to ACT Property Group for accommodation.

It provides a quick way of checking that you have completed your application correctly and have provided all of the required information to process your application. Please submit the checklist with your application for rental accommodation. Prior to completing your application and checklist, please read and refer to the 'Guidelines to complete an Application for ACT Government Community or other Tenancy Accommodation'. This document is available on our website: www.tams.act.gov.au/work/property_group (note the underscore between property and group).

Included

- | | |
|---|-------------------------------------|
| Full applicant and contact details: | <input checked="" type="checkbox"/> |
| Association documents: | <input checked="" type="checkbox"/> |
| Type of Organisation: | <input checked="" type="checkbox"/> |
| Proposed use: | <input checked="" type="checkbox"/> |
| Specific site requirements: | <input checked="" type="checkbox"/> |
| Size requirements in square metres: | <input checked="" type="checkbox"/> |
| Aware of Public Liability Insurance requirement | <input checked="" type="checkbox"/> |
| Preferred locations | <input checked="" type="checkbox"/> |
| Understanding and acceptance of
ACT Property Group cost recovery rental rate | <input checked="" type="checkbox"/> |
| Any ACT or Federal Government funding received | <input checked="" type="checkbox"/> |

Name: DARREN BLAUL, CEO YMCA
Sch 2 s2.2(a)(ii)

Signature

Date: 3/2/2017

Territory and Municipal Services Directorate • ACT Property Group

Level 2, Telstra House, 490 Northbourne Ave, Dickson ACT 2602
GPO Box 223, Canberra ACT 2608 | Phone: 13 22 81 | Fax: (02) 6207 0123

This is taken directly from our website

<http://www.canberra.ymca.org.au>

Mission Vision Values

Our Mission is the YMCA of Canberra works from a base of Christian values to provide opportunities for all people to grow in body, mind and spirit.

Our Vision is a community which is connected, inclusive and resilient.

Our Values underpin all that we do: Honesty, Caring, Respect, Responsibility.

About Us

The YMCA of Canberra has been working in the Canberra community for more than 70 years providing programs and services for people of all ages in the following areas:

- Early Learning
- Outside School Hours Care
- Health and Fitness
- Group Accommodation - Bush Capital Lodge
- Sailing Club
- Runners Club
- Y Buys Op Shops
- Volunteering

We are a community based charity organisation governed by a volunteer board of directors and are a member association of the National YMCA of Australia. We work closely with other YMCAs around the country to provide a voice and lead change through representation and advice to government.

Safeguarding Children and Young People is a priority for the YMCA of Canberra and we are a recognised Safeguarding Children and Young People organisation accredited by the Australian Childhood Foundation.

Our programs are funded through payment of fees for service, application of grant funding through various government and private bodies and through a dedicated network of volunteers who work to raise funds that are utilised to support community programs and social inclusion.

We work collaboratively with government and other non-profit groups and partners to provide a broad range of programs and services to the Canberra Community

YMCA Canberra

YMCA Aquatic Recreation Centre
35 Alexandrina Drive, Yarralumla Bay 2600
ABN: 89 952 764 183

Telephone: (02) 6232 4285
Facsimile: (02) 6232 4235

Email: admin.canberra@ymca.org.au
Website: www.canberra.ymca.org.au



ACT Property Group

ATTENTION: Accounts Payable
YMCA of Canberra Inc
35 Alexandrina Drive
Yarralumla ACT 2600

Postal Address for Payments :
ACT Property Group
PO Box 777
Fyshwick ACT 2609

Account Enquiries : 6213 0700

ABN : 92 548 663 534

Customer No.: DUS13809

Invoice Date: 19-Dec-2016

Tax Invoice No: R0077634

ENTERED

DESCRIPTION	AMOUNT
Rent for the month of January 2017	Sch 2 s2.2(a)(xi)
TOTAL AMOUNT DUE BY 02-Jan-2017 (Includes GST)	

GST paid : Sch 2 s2.2(a)(xi)

Electronic Funds Transfer Details

ACT Property Group

Westpac Bank BSB: 032-777 Account No: 000049

Credit Card Payment Contact: 6213 0702

Please send remittances to:

Email : propertyact.debtrecovery@act.gov.au Fax : (02) 6213 0734



ACT
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Chief Minister, Treasury and
Economic Development



ACT
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Chief Minister, Treasury and
Economic Development

Property Invoice Attachment

Building	Building Part	Space Occupied	Billing Category	Rent	GST	Invoice amount
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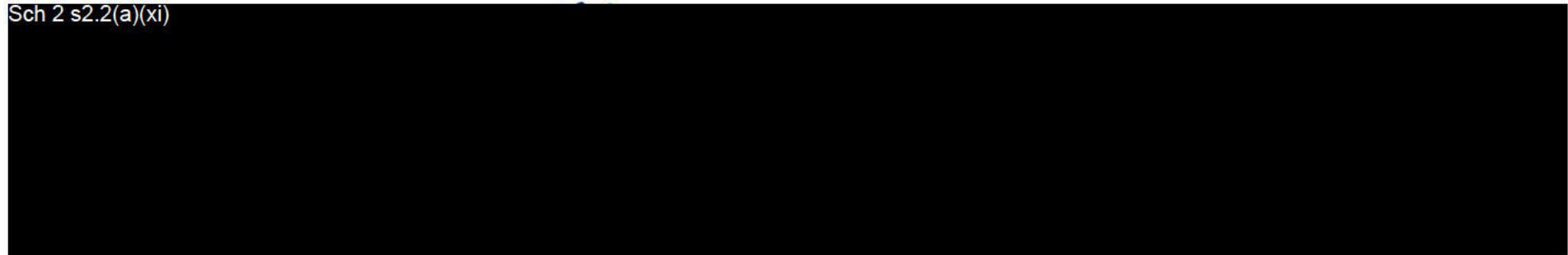
Client: YMCA of Canberra Inc

Invoice No.: R0077634

Cost centre: AS1

Organisation: YMCA of Canberra Inc

Sch 2 s2.2(a)(xi)



Total for Client (includes GST) :

Sch 2 s2.2(a)(xi)



7 December 2007

Notice of endorsement for charity tax concessions

This endorsement notice has been issued to:

Name	YOUNG MENS CHRISTIAN ASSOCIATION OF CANBERRA
Australian business number	89 952 764 183

YOUNG MENS CHRISTIAN ASSOCIATION OF CANBERRA, a public benevolent institution, is endorsed to access the following tax concessions from the dates shown:

- **Income tax exemption** from **1 July 2000** under Subdivision 50-B of the *Income Tax Assessment Act 1997*.
- **GST concessions** from **1 July 2005** under Division 176 of *A New Tax System (Goods and Services Tax) Act 1999*.
- **FBT exemption** from **1 July 2005** under section 123C of the *Fringe Benefits Tax Assessment Act 1986*.

Your organisation's endorsement to access charity tax concessions, together with the date or period of effect, is entered in the public register maintained by the Australian Business Registrar at www.abn.business.gov.au

Your organisation must notify the Tax Office in writing if it ceases to be entitled to endorsement.

Michael D'Ascenzo
Commissioner of Taxation and
Registrar of the Australian Business Register



AUSTRALIAN CAPITAL TERRITORY

Associations Incorporation Act 1991
CERTIFICATE OF INCORPORATION

Association Number: **A00020**

This is to certify that pursuant to section 19 of the *Associations Incorporation Act 1991*

THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF CANBERRA INCORPORATED

is on and from seventh March 1956 incorporated as an association.

A handwritten signature in black ink, appearing to read "Brett Phillips".

Brett Phillips
REGISTRAR-GENERAL

3 February 2010



Certificate



ACT
Government

Justice and Community Safety

CHANGE OF PUBLIC OFFICER PARTICULARS – FORM A5

Associations Incorporation Act 1991

Associations Incorporation Regulation 1991

1. ASSOCIATION NAME	ASSOCIATION NUMBER
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF CANBERRA INCORPORATED	A0 0020

2. PARTICULARS OF THE CHANGE		3. DATE OF APPOINTMENT/CHANGE
Has a new public officer been appointed?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	28 September 2016
Has the public officer's details been changed?	Yes <input type="checkbox"/> No <input type="checkbox"/>	

4. NAME AND ADDRESS OF CURRENT PUBLIC OFFICER		
<small>(The public officer must be an ACT resident aged 18 years or older. If you do not want your residential address on the public record, please list an alternative address in the ACT)</small>		
TITLE (Mr, Ms)	GIVEN NAMES	SURNAME
Mr	Darren	Black
ADDRESS		
Sch 2 s2.2(a)		
CITY / SUBURB / TOWN	STATE / TERRITORY	POSTCODE
Sch 2	Sch	Sch

5. PREFERRED CONTACT DETAILS OF THE PUBLIC OFFICER			
ADDRESS			
YMCA Aquatic Recreation Centre, 35 Alexandrina Drive			
STATE / TERRITORY	POSTCODE	EMAIL ADDRESS	Contact Telephone Number
ACT	2600		02 6232 4285

6. STATEMENT BY THE PUBLIC OFFICER	
As the public officer of this association, I confirm that I am eligible to hold the position of public officer under the Act, that all of the particulars shown on this form are true and correct, and that I have read the 'Privacy Statement' and 'Important Information' as listed on the front page of the form.	
DARREN Sch 2 s2.2(a)(ii) BLACK Public Officer Name	Sch 2 s2.2(a)(ii) Public Officer Signature

From: [Wise, Hamish](#)
To: Sch 2 s2.2(a)(ii) [REDACTED]
Subject: ACT Property Group - Application Received [SEC=UNCLASSIFIED]
Date: Monday, 6 February 2017 9:54:00 AM

Hi Sch 2

This email is to confirm that ACT Property Group has received your application dated 1st of February 2017 for the allocation of space within a surplus Government property and confirms your application is registered on ACT Property Group's Application Register with priority from the date of registration.

As outlined in ACT Property Group's 'Guidelines to complete an Application for Community or Other Tenancy Purposes, if you do not receive an offer within one year of registration of your application, ACT Property Group will contact you in writing to check that you still need the requested accommodation.

Please be advised that every effort is made to accommodate applicants in a timely manner, however, given current high demand for property and low turnover it may be some time until we are able to make you an offer.

In the meantime, please direct any questions to ACT Property Group on 02 6207 7214 or propertygrouptenancies@act.gov.au

Further copies of the Guidelines are available from our website at www.tams.act.gov.au

Many thanks,

Hamish Wise | Work Plan Administrator

Phone 02 6207 6069 | Fax 02 6213 0735 | hamish.wise@act.gov.au <<mailto:Robyn.Burger@act.gov.au>>

ACT Property Group | Chief Minister, Treasury and Economic Development Directorate | ACT Government

255 Canberra Avenue, Fyshwick ACT 2609 | GPO Box 777 Fyshwick ACT 2609 |
www.economicdevelopment.act.gov.au <<http://www.economicdevelopment.act.gov.au>> | www.act.gov.au
<<http://www.act.gov.au/>>

From: [Smith, Brendon](#)
To: [Wise, Hamish](#); [Norbart, Marcel](#)
Subject: YMCA -App Reg [SEC=UNCLASSIFIED]
Date: Friday, 24 March 2017 12:31:02 PM

FYI – YMCA called me, I mentioned Flynn, they sounded interested, they will call back

From: [ACTPG Application Register](#)
To: Sch 2 s2.2(a)(ii) [REDACTED]
Subject: ACT Property Group - Community Accommodation Application [SEC=UNCLASSIFIED]
Date: Wednesday, 7 February 2018 1:51:00 PM
Attachments: [image001.jpg](#)

Dear Sch 2

ACT Property Group (ACTPG) is conducting a review of the Application Register for Community accommodation. Your organisation has previously registered to be considered to lease property managed by the ACT Government. We are writing to confirm your continued interest in remaining on the Application Register.

Can you please confirm, via return email, if your organisation would like to remain on the Register? Could you please also confirm you are still the best person to contact in the event of a vacancy as well as your phone number.

If we do not receive a response to this email by 28 February 2018, your application will be removed from the register. Should your application be removed from the register, you will be free to re-apply at any time in the future. If you require more time, please contact us to discuss. Please note that applicants will be contacted in date order of their original application.

The following are some of our vacancies currently available – please contact us by 16 February 2018 to express your interest.

Scollay Street, Greenway

741m2 – short term lease 1-2 years

Conder Neighbourhood Hall

165m2

Cotter Road Depot

48m2

Erindale Business Park

Multiple small offices around 10m2 each

Flynn Community Hub

Several rooms, the largest is 344m2

Maitland House

Several rooms – 2 x 75m2 and 5 x 38m2

Please feel free to contact me should you require further information or wish to discuss.

Kind regards

Hayley

Hayley Stearn | Leasing Team, ACT Property Group
Chief Minister, Treasury & Economic Development | ACT Government
Phone: (02) 6213 0700 | e: Hayley.stearn@act.gov.au
PO Box 777, Fyshwick, ACT, 2609 |

Please note my hours are 9-3 Monday to Friday

Please contact the ACT PG Response Centre 24/7 on 6213 0700 for all building faults or actpg@act.gov.au
<<mailto:actpg@act.gov.au>>