



ACT
Government

Chief Minister, Treasury and
Economic Development

Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI Reference: CMTEDDFOI 2020-123

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents and schedule	Published
4. Additional information identified	No
5. Fees	N/A
6. Processing time (in working days)	17
7. Decision made by Ombudsman	N/A
8. Additional information identified by Ombudsman	N/A
9. Decision made by ACAT	N/A
10. Additional information identified by ACAT	N/A

From: [REDACTED]
To: [CMTEDD FOI](#)
Subject: Freedom of Information request
Date: Thursday, 25 June 2020 10:57:09 AM

Please find online enquiry details below. Please ensure this enquiry is responded to within fourteen working days.

Your details

All fields are optional, however an email address OR full postal address must be provided for us to process your request. An email address and telephone contact number will assist us to contact you quickly if we need to discuss your request.

Title:

First Name:

Last Name:

Business/Organisation

Address:

Suburb:

Postcode:

State/Territory:

Phone/mobile:

Email address:

Request for information

(Please provide as much detail as possible, for example subject matter and relevant dates, and also provide details of documents that you are not interested in.)

Under the Freedom of Information Act 2016 I want to access the following document/s (*required field):

Any briefing, communications or notes of communication or advice between the Health Directorate and the Head of Service about Mr Bradley Burch from 1 July 2019 to date.

I do not want to access the following documents in relation to my request::

Thank you.
Freedom of Information Coordinator




ACT
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Chief Minister, Treasury and
Economic Development

Our ref: CMTEDDFOI 2020-123



via email: 

Dear 

FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 25 June 2020, in which you sought access to:

- Any briefing, communications or notes of communication or advice between the Health Directorate and the Head of Service about Mr Bradley Burch from 1 July 2019 to date.

Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Timeframes

In accordance of section 40 of the Act, CMTEDD was required to provide a decision on your access application by 23 July 2020.

Decision on access

Searches were completed for relevant documents and one document was identified that falls within the scope of your request.

I have included as **Attachment A** to this decision the schedule of the relevant document. This provides a description of the document that falls within the scope of your request and the access decision for that document.

I have decided to grant full access to the relevant document. The document released to you is provided as **Attachment B** to this letter.

Charges

Processing charges are not applicable for this request because the number of pages being released to you is less than the charging threshold of 50.

Online publishing – Disclosure Log

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents

released to you in response to your access application will be published in the CMTEDD disclosure log after 23 July 2020. Your personal contact details will not be published. You may view CMTEDD disclosure log at

<https://www.cmtedd.act.gov.au/functions/foi/disclosure-log-2020>.

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in CMTEDD disclosure log, or a longer period allowed by the Ombudsman.

We recommend using this form [Applying for an Ombudsman Review](#) to ensure you provide all of the required information. Alternatively, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on 6207 7754 or email CMTEDDFOI@act.gov.au.

Yours sincerely,



Philip Dachs
Information Officer
Information Access Team
Chief Minister, Treasury and Economic Development Directorate

20 July 2020



ACT
Government

Chief Minister, Treasury and
Economic Development

FREEDOM OF INFORMATION REQUEST SCHEDULE

WHAT ARE THE PARAMETERS OF THE REQUEST	Reference NO.
Any briefing, communications or notes of communication or advice between the Health Directorate and the Head of Service about Mr Bradley Burch from 1 July 2019 to date.	CMTEDDFOI 2020-123

Ref No	Page number	Description	Date	Status	Reason for Exemption	Online Release Status
1	1-2	Email	22 June 2020	Full release	N/A	Yes
Total No of Docs						
1						

From: [Jonasson, Kylie \(Health\)](#)
To: [Leigh, Kathy](#)
Cc: [West, Damian](#)
Subject: ACTHD All Staff Message
Date: Monday, 22 June 2020 4:47:52 PM

UNCLASSIFIED

Kathy

As mentioned earlier today, for your information, attached is the text of an all staff message that is going out now. It has been cleared by GSO.

DG message

Dear colleagues

As many of you may already be aware, there is a story in The Canberra Times today about a former employee of the Directorate and the matter that is before the courts.

The media reports on a very difficult topic which I know will be distressing for many of you. As Director-General, I want to reassure you all that I take my obligations to you and the obligations to report and investigate under the ACT Reportable Conduct Scheme very seriously. I took significant steps to deal with this issue as soon as I heard of the matter and as you are aware this person is no longer an employee of the ACT Health Directorate.

As with all employment matters, no matter the circumstances, I am bound by the public sector employment framework and privacy legislation to not discuss details more broadly. Unfortunately this often means that I am unable to be proactive in communicating with you on such issues.

I strongly encourage you to seek out the Employee Assistance Program (EAP) if you have been affected and would like to speak to someone. You can also reach out to your executive manager if you need, or alternatively the People Strategy team.

The EAP provide free, professional and confidential services and can help support you. EAP providers include:

- **Assure** 1800 808 374 info@assureprograms.com.au
- **Converge International** 1300 687 327 info@convergeintl.com.au
- **Benestar** 1300 360 364 info@benestar.com
- **PeopleSense** 1300 307 912 reception@peoplesense.com.au

Further information on the EAP can also be found at:

<https://www.cmtedd.act.gov.au/employment-framework/resources-and-links/employee-assistance-program2>

Please take care

Kylie

Kylie Jonasson
Director General
ACT Health Directorate
Level 5, 2-6 Bowes Street, Woden ACT
Ph: (02) 5124 9786

Respect ▲ Integrity ▲ Collaboration ▲ Innovation



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ACT Health