

## Freedom of Information Request – s41 FOI Act

## Emails – June 2014

Folio no	Date	Document	Status	
1-3	02/06/2014	Email chain – re: Forum prep – speaker titles	Full release	
4-6	02/06/2014	Email chain – re: Forum prep – speaker titles	Full release	
7-10	02/06/2010	Email chain – re: ACT Early intervention initial market soundings	Partial release	S 43, FOI Act 1989
11-12	02/06/2010	Email chain – re: Forum prep	Full release	
13	02/06/2014	Email chain – re: Attachment B – Joy Burch speech 290514.docx	Partial release	S 41, FOI Act 1989
14-22	02/06/2014	Email chain – re: Therapy in the ACT – NDIS COMMUNITY FORUM (2).ppt	Full release	
23-34	02/06/2014	Email – re: Detailed Communications Response – Monday 2 June 2014 Cabinet in Confidence	Partial release	S 35, FOI Act 1989
35-36	02/06/2014	Email chain – re: Therapy in the ACT – NDIS Community Forum	Full release	
37-39	03/06/2014	Email chain – re: One More Org	Exempt in full	S 43, FOI Act 1989
40-55	03/06/2014	Email – re: Final project plan	Partial release	S 43, FOI Act 1989
56-63	03/06/2014	Email chain – re: Yesterday's forum	Partial release	S 41, FOI Act 1989
64-65	03/06/2014	Email chain – re: Yesterday's forum	Partial release	S 41, FOI Act 1989
66-70	03/06/2014	Email chain – re: List of providers for interviews + attachment	Partial release	S 43, FOI Act 1989
71-83	04/06/2014	Email – re: KPMG Interview – Orgs + attachment	Full release	
84-85	04/06/2014	Email chain – re: Letter to attendees at 2 June Forum	Partial release	S 43, FOI Act 1989

Folio no	Date	Document	Status	
86-87	04/06/2014	Email chain – re: Wording	Partial release	S 43, FOI Act 1989
88-89	04/06/2014	Email – re: Wording	Partial release	S 43, FOI Act 1989
90-91	04/06/2014	Email chain – re: Wording	Partial release	S 43, FOI Act 1989
92-93	04/06/2014	Email chain – re: Letter to attendees at 2 June Forum	Partial release	S 43, FOI Act 1989
94-95	04/06/2014	Email chain – re: Wording	Partial release	S 43, FOI Act 1989
96-98	04/06/2014	Email chain – re: Letter to attendees at 2 June Forum	Partial release	S 43, FOI Act 1989
99-104	04/06/2014	Email chain – re: Yesterday's forum	Not released	Information is outside the scope of the request
105-107	04/06/2014	Email chain – re: Yesterday's forum	Not released	Information is outside the scope of the request
108-111	04/06/2014	Email chain – re: Meeting – Early Intervention Closures (Notes)	Exempt in full	S 43, FOI Act 1989
112	05/06/2014	Email – re: Early Intervention Transition – DRAFT	Full release	
113-115	05/06/2014	Email chain – re: Yesterday's forum	Not released	Information is outside the scope of the request
116-120	06/06/2014	Email chain – Meeting – Early Intervention Closures (Notes)	Exempt in full	S 43, FOI Act 1989
121-125	06/06/2014	Email chain – Meeting – Early Intervention Closures (Notes)	Exempt in full	S 43, FOI Act 1989
126-128	06/06/2014	Email chain – re: Yesterday's forum	Not released	Information is outside the scope of the request
129-143	06/06/2014	Email chain – re: Final Project Plan	Full release	
144-145	06/06/2014	Email chain – re: Letter to attendees at 2 June Forum	Partial release	S 43, FOI Act 1989

Folio no	Date	Document	Status	
146-149	06/06/2014	Email – re: Early Intervention project plan + attachment	Full release	
150-151	08/06/2014	Email chain – re: Early Intervention Programs from 2015 – discussion forum Tuesday 17 June	Exempt in full	S 43, FOI Act 1989
152-153	08/06/2014	Email chain – re: Focus Groups	Partial release	S 41, FOI Act 1989
154-155	08/06/2014	Email chain – re: Further news on early intervention services in the ACT	Partial release	S 43, FOI Act 1989 S 41, FOI Act 1989
156-158	08/06/2014	Email chain – re: Further news on early intervention services in the ACT	Partial release	S 43, FOI Act 1989 S 41, FOI Act 1989
159-161	08/06/2014	Email chain – re: Early Intervention Programs from 2015 – discussion forum Tues 17 June	Exempt in full	S 43, FOI Act 1989
162-164	10/06/2014	Email chain – re: Early Intervention Programs from 2015 – discussion forum Tues 17 June	Exempt in full	S 43, FOI Act 1989
165-166	10/06/2014	Email chain – re: Teleconference details	Full release	
167-168	10/06/2014	Email chain – re: Teleconference details	Partial release	S 43, FOI Act 1989
169-170	10/06/2014	Email chain – re: Teleconference details	Partial release	S 43, FOI Act 1989
171-172	10/06/2014	Email chain – re: Project management meeting – Market soundings for early intervention	Partial release	S 43, FOI Act 1989
173-175	10/06/2014	Email chain – re: Further news on early intervention services in the ACT	Partial release	S 43, FOI Act 1989 S 41, FOI Act 1989
176-180	13/06/2014	Email chain – re: Update Market Surroundings 11062015	Partial release	S 43, FOI Act 1989
181-195	16/06/2014	Email – re: (NDIS) Position Statement – Early Intervention for Children with Developmental Disabilities + attachment	Full release	
196-198	16/06/2014	Email chain – re: KPMG ECI Project Update	Partial release	S 43, FOI Act 1989

Folio no	Date	Document	Status	
199-223	16/06/2014	Email chain – re: call	Partial release	S 43, FOI Act 1989 Some information is outside the scope of the request
224	17/06/2014	Email chain – re: Information from 2 June orum	Full release	
225-227	17/06/2014	Email chain – re: Invitation to participate in Focus Groups for early intervention programs	Partial release	S 41, FOI Act 1989 S 43, FOI Act 1989
228-228a	17/06/2014	Email chain – re: Invitation to participate in Focus Groups for early intervention programs	Partial release	S 43, FOI Act 1989
229-230	17/06/2014	Email chain – re: Invitation to participate in Focus Groups for early intervention programs	Partial release	S 43, FOI Act 1989
231-232	17/06/2014	Email chain – re: Market sounding update	Exempt in full	S 43, FOI Act 1989
233-236	17/06/2014	Email chain – re: Market sounding update	Exempt in full	S 43, FOI Act 1989
237-240	18/06/2014	Email chain	Exempt in full	S 43, FOI Act 1989
241-247	18/06/2014	Email chain – re: ACT forum 02062014	Partial release	S 43, FOI Act 1989
248-249	18/06/2014	Email chain – re: ACT forum 02062014	Full release	
250	18/06/2014	Email – re: map of facilities	Full release	
251-254	19/06/2014	Email chain – re: KPMG project update	Partial release	S 43, FOI Act 1989
255-270	19/06/2014	Email chain – re: Therapy ACT forum feedback questions	Partial release	S 41, FOI Act 1989 S 43, FOI Act 1989
271-275	20/06/2014	Email chain – re: Updated Market Soundings 11062015	Partial release	S 43, FOI Act 1989
276	20/06/2014	Email – re: Early Intervention project	Full release	
277-280	20/06/2014	Email chain – re: Early Intervention and Therapy in the ACT forum feedback questions	Partial release	S 41, FOI Act 1989 S 43, FOI Act 1989

Folio no	Date	Document	Status	
281-282	22/06/2014	Email chain – re: QTONs 18 June – Minister Burch	Partial release	Some information is outside the scope of the request
283-284	22/06/2014	Email chain – re: Early Intervention Program Map	Partial release	S 43, FOI Act 1989
285	22/06/2014	Email chain – re: KPMG Consultations re EI Programs	Full release	
286-287	22/06/2014	Email chain – Invitation to participate in Focus Groups for early intervention programs	Partial release	S 43, FOI Act 1989
288	23/06/2014	Email – re: Content required by the Budget Estimates Committee	Partial release	Some information is outside the scope of the request
289-306	23/06/2014	Email chain – re: Teleconference – Wed 25 <sup>th</sup> June + attachment	Partial release	Some information is outside the scope of the request
307-308	23/06/2014	Email – re: Content required by the Budget Estimates Committee	Partial release	Some information is outside the scope of the request
309-311	23/06/2014	Email chain – re: NDIS Phasing Table	Partial release	S 43, FOI Act 1989
312-314	23/03/2014	Email chain – re: KPMG Project update – 23 <sup>rd</sup> June	Partial release	S 43, FOI Act 1989
315-316	24/06/2014	Email chain – re: “early intervention” consultation for NDIS in the ACT	Not released	Information is outside the scope of the request
317-335	25/06/2014	Email + attachment	Not released	Information is outside the scope of the request
336-338	25/06/2014	Email chain – re: QTON -14/5 Work Undertaken by KPMG – for your approval	Partial release	Some information is outside the scope of the request
339-356	25/06/2014	Email chain – re: QTON -14/5 Work Undertaken by KPMG – for your approval + attachment	Partial release	S 43, FOI Act 1989 & some information is outside the scope of the request
357-359	25/06/2014	Email chain – re: QONs 18 June – Minister Burch	Not released	Information is outside the scope of the request

Folio no	Date	Document	Status	
360-363	25/06/2014	Email chain – re: QONs 18 June – Minister Burch	Not released	Information is outside the scope of the request
364-367	26/06/2014	Email chain – re: QTON-14/5 Work Undertaken by KPMG – for your approval	Partial release	Some information is outside the scope of the request
368-371	27/06/2014	Email chain – re: Education – Phasing of Programs	Not released	Information is outside the scope of the request
372-380	27/06/2014	Email chain – re: Norm over to you for edits to project board minutes...stuff in yellow	Not released	Information is outside the scope of the request
381-383	29/06/2014	Email chain – re: Forum – ACT Early Intervention Services	Exempt in full	S 43, FOI Act 1989
384-387	30/06/2014	Email – re: KPMG ECI Project updated – 30 <sup>th</sup> June	Partial release	S 43, FOI Act 1989
388-389	30/06/2014	Email – re: QTON – 14/5	Partial release	Some information is outside the scope of the request
390-391	30/06/2014	Email chain – re: Revised Answer to QON 14/9 for your approval	Not released	Information is outside the scope of the request
392-395	30/06/2014	Email chain – re: NDIS ETD – Cash out and in-kind – Rationale Risk and Timeframes	Partial release	Some information is outside the scope of the request
396-400	30/06/2014	Email chain – re: Cabinet in Confidence – QTON and QON	Partial release	S 43, FOI Act 1989 & some information is outside the scope of the request
401-403	30/06/2014	Email chain– re: High level analysis of Pricing	Not released	Information is outside the scope of the request
404-408	30/06/2014	Email chain – re: EI Forum Follow-up	Partial release	S 41, FOI Act 1989
409-410	30/06/2014	Email chain – re: EI Forum Follow-up	Full release	
411	30/06/2014	Email chain – re: NDIS Cash Out – Special Needs Transport	Not released	Information is outside the scope of the request

Folio no	Date	Document	Status	
412-414	30/06/2014	Email chain – re: ECI Market soundings – KPMG invoice	Partial release	S 43, FOI Act 1989
415-416	30/06/2014	Email chain – re: KPMG ECI Project update – 30 <sup>th</sup> June	Full release	
417-418	30/06/2014	Email chain – re: KPMG ECI Project update – 30 <sup>th</sup> June	Full release	

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Monday, 2 June 2014 8:36 AM  
**To:** McClelland, Lisa  
**Subject:** 198RE: Forum prep - speaker titles

**Categories:** possible

Lisa

It would have been good to know this last week when there was time to include in the agenda

Kate Starick | Director |  
**P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047**  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** McClelland, Lisa  
**Sent:** Sunday, 1 June 2014 4:59 PM  
**To:** Starick, Kate  
**Subject:** RE: Forum prep - speaker titles

Hi Kate

We need to incorporate a break for Polly in the agenda please. She cannot do the captioning for 2 hours without a break.

Many thanks

Lisa

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**From:** Starick, Kate  
**Sent:** Friday 30 May 2014 13:37  
**To:** McClelland, Lisa; Johnston, Claire; Reardon, Michelle  
**Subject:** FW: Forum prep - speaker titles

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Keeping you in the loop  
Kate

Kate Starick | Director |  
**P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047**  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

---

**From:** Starick, Kate  
**Sent:** Friday, 30 May 2014 1:35 PM  
**To:** Starick, Kate; 'McGough, Kerry'; 'Doyle, Nicki'; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Subject:** Forum prep - speaker titles

Speakers:

ACT

Minister Burch, Minister for Disability, Children and Young People

Natalie Howson, Director General Community Services Directorate

Meredith Whitten, Executive Director Disability ACT, Community Services Directorate



Stephen Gniel, Executive Director Education and Training Directorate  
Maureen Sheehan, Executive Coordinator ACT NDIS

NDIA

Mary Hawkins, National Disability Insurance Agency

Invited Guests present

Members of the Expert Panel

Kate Starick | Director |

P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047

ACT NDIS Taskforce | Community Services Directorate | ACT Government

Level 2 Nature Conservation House| 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

**From:** Starick, Kate

**Sent:** Friday, 30 May 2014 9:22 AM

**To:** McGough, Kerry; 'Doyle, Nicki'; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta

**Subject:** Forum prep

Update

There will be catering – light lunch in the foyer

Registration/sign in

A small space for providers to display promotional material

Captioning for hearing impaired, and to get a transcript of the meeting

Promotion of \$20k business Investment Packages and fact sheets

Waiting for confirmation of phasing announcement

Time	Speaker	Topic
12.00 – 1205	KPMG	Introductions, housekeeping, purpose - Written summary will be available on line following the Forum - Fact sheets available
12.05 – 12.15	Minister Joy Burch	- Open Forum. Announce - Phasing schedule with additional detail -TBC
12.15 – 12.45	NDIA	Proposed talking points - NDIS in the ACT - What to expect - Early Intervention and best practice models under the NDIS
12.45 – 13.00	Meredith Whitten Executive Director Disability ACT, Community Services Directorate  Stephen Gniel Executive Director Education and	- Background and context to Therapy ACT and Early intervention planned cessation - timeline for commencement of services and approach - plan to engage with people and providers

	Training Directorate	
13.00 - 13.10	KPMG	Summary and introduction of panel members and Q&A
13.10 - 13.50	KPMG	Facilitated Panel Q&A Panel: Minister Burch, Minister for Disability, Children and Young People Natalie Howson, Director General Community Services Directorate Meredith Whitten, Executive Director Disability ACT, Community Services Directorate Stephen Gniel, Executive Director Education and Training Directorate Maureen Sheehan, Executive Coordinator ACT NDIS Mary Hawkins, National Disability Insurance Agency  KPMG will facilitate panel discussion. Each Panel member will take the lead on questions relevant to their area.
13.50 - 14.00	KPMG Summary	Summary and next steps

Kate Starick | Director |

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**Gotovac, Jessica**

**From:** Starick, Kate  
**Sent:** Monday, 2 June 2014 8:36 AM  
**To:** Bell, LaurenJ; Fraser, Norman; Gehrig, Therese (Health); Hatherly, Bronwyn; Johnston, Claire; King, Sarah; Kipling, Wendy (Health); Lazo CSD, Rona; McClelland, Lisa; Reardon, Michelle; Swan, Kelly; Wensing, Veronica  
**Subject:** 197FW: Forum prep - speaker titles  
**Importance:** High  
**Categories:** possible

We will need:

1. Registration sheets with space to sign in and blank spaces for new people. Plus labels for A-G, H-M, N-S, T-Z or something
2. 4 volunteers for registration table, + volunteers to give people directions
3. Banner
4. Early intervention fact sheets
5. Phasing fact sheets
6. DLs
7. \$20 k promo
8. Gov't as provider fact sheet
9. 6x Speaker packs including
  - a. Brief to minister
  - b. Event brief
  - c. Minister's speech (current version)
  - d. Fact sheets as above

I'll be heading off to get there 10.00

Kate Starick | Director |  
 P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
 ACT NDIS Taskforce | Community Services Directorate | ACT Government  
 Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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Kate Starick | Director |

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**Subject:** Forum prep - speaker titles

Speakers:

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Minister Burch, Minister for Disability, Children and Young People

Natalie Howson, Director General Community Services Directorate

Meredith Whitten, Executive Director Disability ACT, Community Services Directorate

Stephen Gniel, Executive Director Education and Training Directorate

Maureen Sheehan, Executive Coordinator ACT NDIS

NDIA

Mary Hawkins, National Disability Insurance Agency

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Kate Starick | Director |

P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047

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**From:** Starick, Kate

**Sent:** Friday, 30 May 2014 9:22 AM

**To:** McGough, Kerry; 'Doyle, Nicki'; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta

**Subject:** Forum prep

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13.10 – 13.50	KPMG	Facilitated Panel Q&A Panel: Minister Burch, Minister for Disability, Children and Young People Natalie Howson, Director General Community Services Directorate Meredith Whitten, Executive Director Disability ACT, Community Services Directorate Stephen Gniel, Executive Director Education and Training Directorate Maureen Sheehan, Executive Coordinator ACT NDIS Mary Hawkins, National Disability Insurance Agency  KPMG will facilitate panel discussion. Each Panel member will take the lead on questions relevant to their area.
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Kate Starick | Director |

P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047

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**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Monday, 2 June 2014 8:42 AM  
**To:** Sheehan, Maureen; Gniel, Stephen; Whitten, Meredith; Evans, Jacinta; Mitchell, Beth  
**Cc:** Howson, Natalie  
**Subject:** FW: ACT Early intervention initial market soundings  
**Attachments:** One More Org; Update on Market Sounding

FYI  
Regards  
Kate

Kate Starick | Director |  
**P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047**  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House| 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** McGough, Kerry [<mailto:kmcgough1@kpmg.com.au>]  
**Sent:** Sunday, 1 June 2014 7:37 PM  
**To:** Starick, Kate  
**Subject:** FW: ACT Early intervention initial market soundings

Kate see attached emails from Patrick on his contact with NGO re interest in EIS in ACT – looks very positive and we have a number of interviews set for next week.

Thanks

**Kerry McGough**  
Partner  
Government

KPMG  
10 Shelley Street  
Sydney NSW 2000 Australia

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[kpmg.com.au](http://kpmg.com.au)

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**From:** Durham, Amity  
**Sent:** Friday, 30 May 2014 5:47 PM  
**To:** McGough, Kerry  
**Cc:** Tyro-Burns, Patrick; Doyle, Nicki  
**Subject:** ACT Early intervention initial market soundings

Hi Kerry  
Patrick has kindly rung around a number of NGOs and given the limited time available this week, he has booked times for detailed consultations next week. At the same time, he has sounded out their level of interest and has had very positive initial responses from many organisations.  
Attached are Patrick's emails which summarise the results of the conversations to date.

Amity

**Amity Durham**  
Director, Government Advisory Services  
Advisory

KPMG  
10 Shelley Street  
Sydney NSW 2000 Australia

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Fax +61 2 9335 7001  
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**Gotovac, Jessica**

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**From:** Tyro-Burns, Patrick [ptyroburns@kpmg.com.au]  
**Sent:** Friday, 30 May 2014 5:03 PM  
**To:** Doyle, Nicki; Durham, Amity  
**Subject:** One More Org

FYI just spoke to [redacted] who is very interested as well and we have made a time to discuss further.

**Patrick Tyro-Burns**  
Associate Director  
Health, Ageing and Human Services  
Advisory

KPMG  
Riparian Plaza  
71 Eagle Street  
Brisbane QLD 4000 Australia

Tel +61 7 3233 9782  
Fax +61 7 3233 3100  
[ptyroburns@kpmg.com.au](mailto:ptyroburns@kpmg.com.au)

[kpmg.com.au](http://kpmg.com.au)



**Gotovac, Jessica**

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**From:** Tyro-Burns, Patrick [ptyroburns@kpmg.com.au]  
**Sent:** Friday, 30 May 2014 4:37 PM  
**To:** Doyle, Nicki; Durham, Amity  
**Subject:** Update on Market Sounding

Nicki, Amity

FYI- This afternoon I contacted 10 organisations. As you can imagine it was difficult at times to narrow in on the right person however of the 10 I have made firm bookings to undertake an interview with the following:

These organisations all expressed keen interest in the EI services. [redacted] is also keen and I'm just waiting to confirm a time for the interview. The other organisations I contacted are:

I'm still awaiting return calls from the CEOs.

I had good conversations with all the NGOs, most believe they have the best EI models so responses to those questions will be very interesting. All but one interview will be conducted on the phone, with most CEOs involving a range of senior managers in their organisations to ensure they cover the full content area. [redacted] requested a face to face which I'm happy to do as they are based in Brisbane.

Have a good weekend  
Regards  
Patrick

---

**Patrick Tyro-Burns**  
Associate Director  
Health, Ageing and Human Services  
Advisory

KPMG  
Riparian Plaza  
71 Eagle Street  
Brisbane QLD 4000 Australia

Tel +61 7 3233 9782  
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[ptyroburns@kpmg.com.au](mailto:ptyroburns@kpmg.com.au)

[kpmg.com.au](http://kpmg.com.au)

## Gotovac, Jessica

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**From:** Starick, Kate  
**Sent:** Monday, 2 June 2014 9:09 AM  
**To:** McClelland, Lisa; Reardon, Michelle; Johnston, Claire  
**Subject:** 199FW: Forum prep

**Categories:** possible

Yay team

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
ACT NDIS Taskforce | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** Howson, Natalie  
**Sent:** Friday, 30 May 2014 7:17 PM  
**To:** Whitten, Meredith; Sheehan, Maureen  
**Cc:** Chapman, Sue; Starick, Kate; Callen, Michelle; Daw, Lesley  
**Subject:** Re: Forum prep

I am so impressed with the way you and your teams can pull something like this together at short notice

Thank you

Natalie Howson  
Director General  
Community Services Directorate  
Ph:02 62055335

---

~~On 30 May 2014, at 6:41 pm, "Whitten, Meredith" <Meredith.Whitten@act.gov.au> wrote:~~

Natalie and Sue

This is the running sheet for Monday's forum. With thanks

Meredith

---

**From:** Starick, Kate  
**Sent:** Friday, 30 May 2014 9:22 AM  
**To:** McGough, Kerry; Doyle, Nicki; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Subject:** Forum prep

Update

There will be catering – light lunch in the foyer  
Registration/sign in  
A small space for providers to display promotional material  
Captioning for hearing impaired, and to get a transcript of the meeting  
Promotion of \$20k business Investment Packages and fact sheets

Waiting for confirmation of phasing announcement

Time	Speaker	Topic
12.00 – 12.05	KPMG	Introductions, housekeeping, purpose - Written summary will be available on line following the Forum - Fact sheets available
12.05 – 12.15	Minister Joy Burch	- Open Forum. Announce - Phasing schedule with additional detail -TBC
12.15 – 12.45	NDIA	Proposed talking points - NDIS in the ACT - What to expect - Early Intervention and best practice models under the NDIS
12.45 – 13.00	ED DACT CSD ED ETD	- Background and context to Therapy ACT and Early intervention planned cessation - timeline for commencement of services and approach - plan to engage with people and providers
13.00 - 13.10	KPMG	Summary and introduction of panel members and Q&A
13.10 – 13.50	KPMG	Facilitated Panel Q&A Panel: Minister Burch Natalie Howson Meredith Whitten Stephen Gniel Maureen Sheehan Mary Hawkins  KPMG will facilitate panel discussion. Each Panel member will take the lead on questions relevant to their area.
13.50 – 14.00	KPMG Summary	Summary and next steps

Kate Starick | Director |

P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047

**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**

Level 2 Nature Conservation House| 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

<image001.jpg>

**Gotovac, Jessica**

---

**From:** Sheehan, Maureen  
**Sent:** Monday, 2 June 2014 9:33 AM  
**To:** Whitten, Meredith; Starick, Kate; Johnston, Claire; Hawthorne, Maria  
**Subject:** 200Fwd: Attachment B - Joy Burch speech 290514.docx  
**Attachments:** Attachment B - Joy Burch speech 290514.docx; ATT00001.htm

**Categories:** possible

Sorry all. Thought this was attached to earlier email

Maureen Sheehan  
Executive coordinator  
ACT NDIS

Begin forwarded message:

**From:** "Sheehan, Maureen" <Maureen.Sheehan@act.gov.au>  
**Date:** 1 June 2014 8:14:55 pm AEST  
**To:** "Howson, Natalie" <Natalie.Howson@act.gov.au>  
**Subject:** Fwd: Attachment B - Joy Burch speech 290514.docx

Natalie  
P3 has a para about the minister understanding parents concerns. Pages 5-6 reword the phasing to simplify it and say is is a proposal still.  
Fact sheets to come have new headings as "proposed" and the rider that this is an un agreed proposal.  
Cheers  
Maureen

Maureen Sheehan Executive Coordinator NDIS

Begin forwarded message:

---

**From:**  
**Date:** 1 June 2014 8:09:33 pm AEST  
**To:** <maureen.sheehan@act.gov.au>  
**Subject:** Attachment B - Joy Burch speech 290514.docx

**Gotovac, Jessica**

---

**From:** Whitten, Meredith  
**Sent:** Monday, 2 June 2014 9:40 AM  
**To:** Howson, Natalie; Sheehan, Maureen; Starick, Kate; Daw, Lesley; Baumgart, Richard; Chapman, Sue  
**Subject:** 201Fwd: Therapy in the ACT - NDIS COMMUNITY FORUM (2).ppt  
**Attachments:** Therapy in the ACT - NDIS COMMUNITY FORUM (2).ppt; ATT00001.htm  
**Categories:** possible

Draft slides for today. ETD are still to provide comments. With thanks

Meredith Whitten .

Sent from my iPad

Begin forwarded message:

**From:** "Whitten, Meredith" <[Meredith.Whitten@act.gov.au](mailto:Meredith.Whitten@act.gov.au)>  
**To:** "Gniel, Stephen" <[Stephen.Gniel@act.gov.au](mailto:Stephen.Gniel@act.gov.au)>, "Mitchell, Beth" <[Beth.Mitchell@act.gov.au](mailto:Beth.Mitchell@act.gov.au)>, "Barr, Iain" <[Iain.Barr@act.gov.au](mailto:Iain.Barr@act.gov.au)>, "Evans, Jacinta" <[Jacinta.Evans@act.gov.au](mailto:Jacinta.Evans@act.gov.au)>  
**Subject:** Therapy in the ACT - NDIS COMMUNITY FORUM (2).ppt

Please find a slightly update copy of the slides for today (change on Slide 5) for your comments. With thanks

Meredith Whitten | Executive Director |  
Phone 620 71475 | Fax 620 71371 | Mobile 0419 426 308  
Disability ACT | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House 153 Emu Bank BELCONNEN ACT 2617 | GPO Box  
158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)<<http://www.act.gov.au>> |



**ACT**  
Government

## Therapy in the ACT

### **NDIS COMMUNITY FORUM**

**2 June 2014**

- The ACT Government is committed to the success of the NDIS and the principles of early intervention.
  - The ACT Government has decided to stop early intervention services at the end of 2014 school year.
  - We want to involve you in the development of new services.
  - We want to let you know today, how you can be involved.
-

**The ACT Government is committed to the success of the NDIS**

**The ACT Government is committed to the success of the NDIS and to the principles of early intervention:**

•Every child has the right to start school prepared, as ready as they can be in every way, so ~~they can thrive, grow and reach their potential.~~

•Currently the ACT Government can only offer time limited, rationed intervention and many families are waiting for these services.

•While we acknowledge that families have valued the early intervention programs provided and the staff who have delivered programs, this is an exciting opportunity to expand the impact and effectiveness of early intervention.

•There has never been such a large injection of money into the areas of early invention and therapy services, which means the successful elements of current programs and more will be in the new programs.

**The ACT Government is listening to Canberra families and working with service providers to make the ACT trial of the NDIS a success**

**The ACT Government is listening to Canberra families and working with service providers to ensure the ACT trial of the NDIS is successful**

- Since the Government announced the changes to early intervention and therapy services we have
  - ✓ Met with you at a series of parent forums to communicate the changes and hear your concerns
  - ✓ Made email and phone contact with families who have children in EI units
  - ✓ Provided factsheets to parents attending appointments with Therapy ACT and put information up on our websites.

• We are also talking with peak bodies, NGOs and service providers about the changes and what we hope to see in the early intervention space from 2015.

• Families with children in an early intervention program have been contacted individually to discuss transition plans as they start school.

• The feedback about this personal contact has been overwhelmingly positive.

• Over half the children currently in an Early Intervention programs are going to be moving into formal education next year.

• An additional third of children will be age eligible to attend their local preschool or specialist preschool.

• The Education and Training Directorate will work with our preschools in this time of change, so that every child can be supported in their local school.

• During this time we have sought advice from experts in the field of early intervention to be sure we are aware of current best practice in early intervention.

• But we recognise that the experts are here in this room-the parents of children and providers of services.



**The ACT Government is committed to working with families, the community and service providers to ensure the success of the NDIS**

**The ACT Government is committed to working with families, the community and service providers to ensure the success of the NDIS**

- We know you want to be involved in influencing the future of early intervention and therapy services and what they will offer.
- A range of parent focus groups will be held in the next few weeks to capture what you value and what you hope for in early intervention.

---

- We have been approached by non-Government and private providers, *many of whom are here today*, expressing an interest in providing early intervention and therapy programs in the ACT.
- Some providers are already providing inclusive, integrated and effective approaches to support children and their families in other jurisdictions.
- These effective, evidence based, multidisciplinary programs have excellent outcomes for children with developmental delays and disabilities.
- In talking with these providers we can see the synergies between what they can offer and what some of you have already told us you value.
- We will continue to gather more information about these services as they express an interest in the ACT NDIS trial.
- At the same time, we will have an ongoing dialogue through a range of communication opportunities to ensure we have your needs and hopes for future services at the forefront of our conversations.

Thank you

## What we know works

- Working early with you and your child
- Qualified and skilled professionals working with families
- Multi or trans-disciplinary programs tailored to the individual child
- Your support worker working with you and health professionals

### Mainstream services under the NDIS

- Therapy ACT will provide mainstream services, including assessments and drop in clinics, and some Tier 2 services such as information and referral, under the NDIS.
- Approximately 1,500 clients access drop in clinics, with around 60% of these referred into the service for speech pathology and around a 25% for physiotherapy.

---

~~• Services for children who are not eligible for the NDIS are currently being considered and a whole of government approach will be developed to ensure appropriate services are available.~~

- Clients who are eligible for the NDIS will progressively be phased across to the Scheme in 2014-2016.

- Therapy ACT will continue to provide in kind services during this time to support clients who have not yet phased, non-eligible clients and those who receive a funding package but there is not a suitable provider available yet in the ACT.

## What we know

- You want to be involved in future early intervention and therapy services
- We want you to be involved
- ACT non-government community based organisations want to work with you
- New (not ACT) non-government community based organisations want to work here

•To prepare for the roll-out of the National Disability Insurance Scheme, the ACT Government Community Service Directorate (CSD) is assessing options to transition its directly provided Early Intervention Services (EIS) to the non government sector.

~~•To inform transition planning, the CSD has sought to engage with key NGO service providers.~~

•We know you want to be involved in influencing the future early intervention and therapy services and what they will offer.

•We have begun to engage with these providers and we can see already the synergies between what you are telling us you value and what they can offer.

•A series of industry soundings is taking place over the next few weeks so we can gather more information about these services.

•At the same time, the parent focus groups will ensure we have your needs and hopes for future services at the forefront of the conversations.

## Key Dates



Engaged KPMG to undertake market sounding activities to assist the CSD in the transition planning process. The scope of the project includes:

- A high level desktop review on current best practice models for early intervention services
- 
- 25 market sounding interviews with NGOs who may be interested in the delivery of EIS
  - 5 market sounding interviews with peak body organisations to gain insights into best practice and how models of service delivery can be improved
  - 7 focus groups with clients to identify opportunities for service model improvement
  - The delivery of a final report which outlines options for the transitioning of EIS, including considerations of service provider interest, capacity, best practice service models, and risk
  - Draft report by 28 June 2014.

## Information Sources

- National Disability Insurance Scheme (ACT)  
[www.act.gov.au/NDIA](http://www.act.gov.au/NDIA)
  - Education and Training Directorate  
[www.det.act.gov.au/NDIS](http://www.det.act.gov.au/NDIS)
  - National Disability Insurance Agency  
[www.ndis.gov.au](http://www.ndis.gov.au)
-

**Gotovac, Jessica**

---

**From:** Whitten, Meredith  
**Sent:** Monday, 2 June 2014 9:58 AM  
**To:** Baumgart, Richard; Starick, Kate  
**Subject:** 202Detailed Communications Response - Monday 2 June 2014 Cabinet in Confidence  
**Attachments:** Detailed Communications Response - Monday 2 June 2014.docx  
  
**Categories:** possible

Please find attached this plan – please only look at pages 8-9. With thanks

Meredith Whitten | Executive Director |  
Phone 620 71475 | Fax 620 71371 | Mobile 0419 426 308  
Disability ACT | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House 153 Emu Bank BELCONNEN ACT 2617 | GPO Box 158 Canberra, ACT 2601 | [www.act.gov.au](http://www.act.gov.au)  
|

**Gotovac, Jessica**

---

**Subject:** 24FW: Therapy in the ACT - NDIS Community Forum  
**Location:** Hedley Beare CTL, 51 Fremantle Drive, Stirling, ACT

**Start:** Mon 02/06/2014 12:00 PM  
**End:** Mon 02/06/2014 2:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** NDIS

**Categories:** possible

Hi Jillian and Alice  
 This is a place holder for the early intervention forum.  
 Jillian this is the forum we discussed briefly that has moved to 2 June.

We will forward a separate invitation inviting you to participate on the panel

Regards  
 Kate

-----Original Appointment-----

**From:** NDIS  
**Sent:** Friday, 16 May 2014 4:40 PM  
**To:** NDIS; Bell, LaurenJ; Fraser, Norman; Gehrig, Therese (Health); Hatherly, Bronwyn; Johnston, Claire; King, Sarah; Kipling, Wendy (Health); Maher, Bernadette; McClelland, Lisa; Reardon, Michelle; Starick, Kate; Swan, Kelly; Wensing, Veronica; Evans, Jacinta; Whitten, Meredith; Monteith, Jo; Baumgart, Richard; Sutton, Vanessa  
**Subject:** Therapy in the ACT - NDIS Community Forum  
**When:** Monday, 2 June 2014 12:00 PM-2:00 PM (UTC+10:00) Canberra, Melbourne, Sydney.  
**Where:** Hedley Beare CTL, 51 Fremantle Drive, Stirling, ACT



Therapy ACT  
 Forum Invite.pdf

Please forward to anyone who needs it!

**NDIS Community Forum – Therapy in the ACT**

You are invited to a free information forum about therapy in the ACT and the National Disability Insurance Scheme (NDIS).

This is a forum for:

- Therapy ACT clients and their families
- Parents of children accessing early intervention services
- Service providers
- Disability sector workers

When: 12 – 2PM, Monday 2 June 2014

Where: Hedley Beare Centre Hall, 51 Fremantle Dr, Stirling

Hear from experts, families and the ACT Government about how therapy will work with the NDIS.

To RSVP and for accessibility assistance call (02) 6205 1372 or email [ndis@act.gov.au](mailto:ndis@act.gov.au)



**Gotovac, Jessica**

---

**From:** Doyle, Nicki [ndoyle@kpmg.com.au]  
**Sent:** Tuesday, 3 June 2014 4:39 PM  
**To:** Starick, Kate; Sheehan, Maureen; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Evans, Jacinta; Mitchell, Beth; Monteith, Jo  
**Cc:** Durham, Amity; Short, Joe  
**Subject:** Final project plan  
**Attachments:** Final Project Plan 03062014.pdf

Hi everyone,

Please find attached the finalised project plan.

Regards,  
Nicki

**Nicki Doyle**  
Associate Director  
Government Advisory Services  
Advisory

KPMG  
147 Collins Street  
Melbourne VIC 3000 Australia

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*My working days are Monday, Tuesday and Wednesday*

**Protect the environment: please think before you print**

\*\*\*\*\*

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# Delivery of market soundings support for early intervention services

**ACT Community Services Directorate**

**PROJECT PLAN**

29 May 2014





## Contents

The contacts at KPMG  
in connection with this  
document are:

**Joe Short**

Government Advisory  
Services  
*Director*

Tel: + 61 2 9356 5652  
[jjshort@kpmg.com.au](mailto:jjshort@kpmg.com.au)

**Nicki Doyle**

Health and Human Services  
*Associate Director*

Tel: + 61 3 9838 4112  
Mob: 0428 742 728  
[Indoyle@kpmg.com.au](mailto:Indoyle@kpmg.com.au)

**Project objectives and scope**

**Page**

2

**Project approach**

■ Overview of approach

4

■ Proposed timeline

5

■ Deliverables

6

**Project management and governance**

■ Project team

7

■ Project risks and mitigation strategies

8

■ Project progress reporting

9

■ Key contacts

10

43



**KPMG has been engaged to provide market sounding support to successfully transitioning Early Intervention Services to the non-government sector, whilst also improving the current model of care.**

### **Project context**

Against the context of the introduction of the National Disability Insurance Scheme (NDIS), the Community Services Directorate (CSD) and Education and Training Directorate (ETD) is assessing options for transitioning its directly provided Early Intervention Services to non government organisations (NGOs).

In order to ensure that the ACT is best prepared for an NDIS environment, CSD are assessing the options to transition existing Early Intervention Services to the non government sector. A service transition will provide the opportunity to help establish greater choice for individuals with a disability, build a stronger and more sustainable service across ACT and ensure that high quality and safe services continue to be delivered.

It is vital that through any potential transition of services, individuals currently supported by Early Intervention Services continue to receive the level of support needed, that quality assurance arrangements and safeguards are maintained, and provider supply is sustainable. As such, CSD has sought to inform the planning of transitioning arrangements through a number of targeted conversations with NGO providers. KPMG is providing support during this process.



## Project scope

The scope this engagement is agreed as follows:

- High level desktop review (20 – 30 pages) to identify best practice models for early intervention based on national and international practice and research, which will be largely drawn from existing literature scans provided by Disability ACT.
- A programme of market sounding interviews with up to 25 non government organisations who may be interested in the delivery of ACT Early Intervention Services.
- A programme of market sounding interviews with up to five peak body organisations and wider providers in order to understand best practice delivery models for early intervention. This will provide insight into broader opportunities for improving service delivery as part of the transition of services from government.
- A programme of seven focus groups with clients (parents, families and carers) in order to identify opportunities for service model improvement and to inform thinking regarding the attributes of a preferred provider.
- Analysis of the outcomes of sector conversations in order to inform the options available to government in transitioning of services. This analysis will provide an overview of initial provider interest, capacity, possible service models/programs, capability, risks and recommissioning considerations.

The scope will **exclude** the following:

- Early Intervention Service level analysis: In order to complete our activities, KPMG will require a good understanding of the existing service with information provided from Education and Training Directorate, however this will not involve KPMG performing a detailed analysis of it.
- The development of procurement or tender specifications.
- Specific research into the capacity of providers to perform a transaction beyond that stated by providers during the course of interviews.



## Project approach Overview of approach

Our proposed approach to the project will involve three main stages, as depicted below:

### Stage 1 Project initiation, market soundings and focus group planning

Project initiation is critical to frame the engagement and agree our approach to working with you to establish a common understanding upfront and to ensure a smooth process throughout. During this phase we will:

- Confirm the project scope, purpose, milestones, key deliverables.
- Confirm the project management processes, roles and responsibilities for KPMG and government (e.g. project governance, meetings, reporting, risk and issue capture and escalation etc.).
- Confirm confidentiality arrangements.
- Finalise a draft interview script and confirm the list of providers / peak bodies to interview.
- Finalise desktop review documents to be provided by ETD and CSD.
- Finalise the arrangements and logistics for focus groups. Focus groups participants will be chosen by Disability ACT (Education and Training Directorate with input from Therapy ACT) and session times / locations chosen to maximise participation (e.g. playgroups). Focus groups will be limited to 5 parents / family members / carers per session and will be performed for 1-2 hours. Sessions will be facilitated by an experienced KPMG professional, with an additional team member taking notes. All logistical arrangements will be made by Disability ACT (Education and Training Directorate).

**Deliverable:**  
Project plan



## Project approach Overview of approach

Our proposed approach to the project will involve three main stages, as depicted below:

### Stage 2 Review of best practice models, market soundings and focus groups

KPMG will undertake a desktop review of best practice models for the delivery of early intervention services. The desktop review will be high level, and seek to identify best practice models for early intervention based on national and international practice and research. The desktop review will be largely drawn from existing literature scans provided by Disability ACT, and will consist of a synthesis of this information, in a short 20 – 30 page report. This will be provided to Disability ACT prior to the commencement of the market soundings and focus groups for review.

KPMG will perform the soundings regarding Early Intervention Services provided by the Education and Training Directorate (ETD) and Disability ACT as agreed within the planning stage. Sounding will focus on seeking alternate delivery models to those provided through the ETD. 25 providers will be interviewed as part of this stage.

Included in the soundings will be up to five peak bodies / wider providers in order to identify and map leading practice in the delivery of early intervention. We shall perform a high level desktop review of best practice in advance of interviews to inform our conversations.

KPMG will perform seven focus groups with families. Focus groups will be conducted as agreed within the planning stage.

KPMG will also facilitate a two hour workshop for up to 100 attendees on the 2<sup>nd</sup> June. This will include presentations, and a panel discussion.

**Deliverable:**  
KPMG branded high  
level desktop review

th





## Project approach Overview of approach

Our proposed approach to the project will involve three main stages, as depicted below:

### Stage 3 Reporting

The outputs of our work will be summarised in a report to you, which will include the following information:

- Key points arising from the market soundings and focus groups supporting a transition of services.
- An overview of indicative levels of interest in the services as well as any areas of concern or perceived risk, including identification of incentives that could be initiated to develop the sector.
- Emerging findings with regards to the extent to which providers (both local and interstate) have the capacity or capability to expand into service delivery, or are limited by factors such as financing or resourcing.
- An overview of service delivery best practice, and how a transition of services to the non government sector may facilitate the adoption of best practice in the ACT.
- An assessment, based on the market soundings and focus groups, regarding major risks facing government in achieving their service transition timetable, and identification of potential mitigation strategies.
- An outline of next steps work that should be performed. These steps are likely to suggest a program of financial analysis, stakeholder engagement, formal market soundings and what it would take for providers to signal intention and through what avenues can clients being assessed by NDIA in July to December explore choice of provider. Our report will contain our emerging thoughts within each of these areas as per the results of our soundings, and highlight where further work should focus.

If, during the course of the Engagement, it is determined that adjustments to the Engagement are required, then these adjustments shall be agreed to in writing by both parties.

**Deliverable:**  
KPMG branded report



# Project approach Proposed timeline

Our project timeframes are outlined below.

Week commencing	19 May	26 May	2 June	9 June	16 June	23 June	30 June	7 July	14 July
-----------------	--------	--------	--------	--------	---------	---------	---------	--------	---------

**Stage 1**  
Project initiation, market soundings and focus group planning



Project initiation (19 May)

Draft project plan and interview guide (22 May)

**Stage 2**  
Review of best practice models, market soundings and focus groups



Desktop review (28 May)

**Stage 3**  
Reporting



Draft report (28 June)

Final consultation report (18 July)

**Key**  
 Project deliverable / milestone  
 Major project meeting

64



## Project approach Deliverables

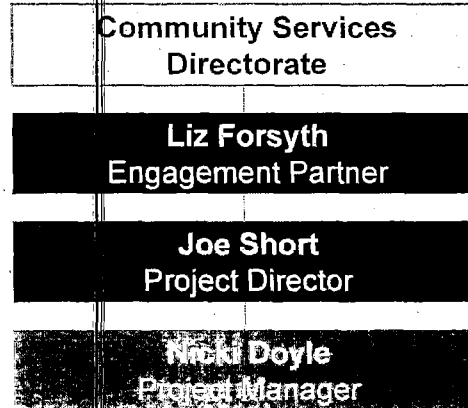
We intend to provide CSD with the following deliverables, using an iterative approach to reaching final project recommendations. All deliverables will be KPMG branded, and will be written for an executive audience to enable later decision-making by CSD.

Deliverable	Description	Proposed timing (2014)
<b>Project plan</b>	Will contain confirmed detail on the project objectives and scope, progress reporting requirements, project approach, deliverables and overall timelines.	Thursday 22 <sup>nd</sup> May 2014
<b>Desktop review</b>	KPMG branded high level desktop review consisting of 20-30 pages which will provide a synthesis of existing literature, and will be completed prior to commencement of the market soundings and focus groups.	Wednesday 28 <sup>th</sup> May 2014
<b>Draft report</b>	KPMG branded deliverable in accordance with Stage Three of the Scope section.	Friday 11 <sup>th</sup> July 2014
<b>Final report</b>		Friday 18 <sup>th</sup> July 2014



Project management and governance  
**Project team**

KPMG has assembled an experienced team for this project, with team members possessing extensive experience providing analysis and advice on reform directions to government:



**KPMG resources**

Name	Role	Description
<b>Liz Forsyth</b>	Engagement Partner	Liz will be responsible for the successful delivery of the project. She will oversee the team's involvement in the project, reviewing all project deliverables, and will also facilitate the key project workshop.
<b>Joe Short</b>	Project Director	As Project Director, Joe will provide broad oversight and strategic direction for the engagement, and will bring his extensive knowledge of the NDIS to the project, in particular the implications for the sector of increased choice and control and the move to individualised funding and the impacts on sector capacity and capability.
	Project Manager	Nicki will be the day-to-day contact for CSD for the duration of the engagement, exercising control over project delivery and processes. Nicki will assist Joe in providing leadership and oversight for this engagement and will participate in all project meetings.
<b>KPMG resources</b>	Project team support	The project will be supported by other KPMG resources who will assist in synthesising research and providing support and analysis throughout the engagement. This will include Kerry McGough who will run the workshop and Amity Durham who will run the focus groups.



## Project management and governance Project risks and mitigation strategies

KPMG has identified two major project risks and have developed mitigation strategies to address each. The assistance of CSD is sought in several instances to assist in mitigating the project risks identified.

Project risk	Description	Mitigation strategies
<b>Staff changes</b>	<ul style="list-style-type: none"><li>• There is a risk that unexpected staff changes at CSD or KPMG impact on the timeliness of the project.</li></ul>	<ul style="list-style-type: none"><li>• For CSD: early identification of backup project sponsor to step in to continue project oversight and management</li><li>• KPMG: full engagement of all senior project team members throughout project (Joe Short and Nicki Doyle), who are all able to step into Project Director and/or Project Manager roles if required</li></ul>
<b>Delays in finalising deliverables due to delayed feedback</b>	<ul style="list-style-type: none"><li>• There is a risk that delays in receiving prompt, consolidated feedback from CSD on project deliverables will delay the finalisation of reports according to the timeframes specified.</li></ul>	<ul style="list-style-type: none"><li>• Prioritisation of project by relevant CSD staff</li><li>• Commitment to provide consolidated rather than individual feedback</li><li>• Commitment from KPMG to deliver on time materials which can facilitate discussions</li><li>• Use of workshop to facilitate agreement on options</li></ul>



Project management and governance  
**Key contacts**

**Joe Short**

**Director**

**Government Advisory Services**

 **02 9356 5652**

 **jjshort@kpmg.com.au**

**Nicki Doyle**

**Associate Director**

**Government Advisory Services**

 **03 9838 4112**

 **ndoyle@kpmg.com.au**

53



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5

**Gotovac, Jessica**

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**From:** McClelland, Lisa  
**Sent:** Tuesday, 3 June 2014 5:21 PM  
**To:** Starick, Kate  
**Subject:** 204FW: Yesterday's forum  
**Attachments:** Fact Sheet - Early Intervention.docx; Fact Sheet - Transition to the NDIS.docx; Fact Sheet - NDIS Transition Plan (Table).docx  
  
**Categories:** possible

Thanks Kate  
Edits below (incorporating info from Jacinta at Therapy ACT)  
Lisa

---

**From:** Starick, Kate  
**Sent:** Tuesday, 3 June 2014 2:18 PM  
**To:** McClelland, Lisa  
**Subject:** FW: Yesterday's forum

Thank you, looks good.  
I've added some clunky changes that will need refining. Could you then email me back please?  
Regards  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

---

**From:** NDIS  
~~**Sent:** Tuesday, 3 June 2014 12:56 PM~~  
**To:** Starick, Kate  
**Subject:** RE: Yesterday's forum

Hi Kate  
Please see below a draft response to this email (that came through the NDIS inbox) for your approval.

Dear  
We are sorry to learn that you were not informed about yesterdays Forum on *Therapy in the ACT and Early Intervention Services*.  
The invitation was sent to members on our mailing list.  
People on the ACT NDIS Taskforce mailing list receive emails from the address that you sent this email to:  
[NDIS@act.gov.au](mailto:NDIS@act.gov.au)  
We have checked through the mailing list and do not have your address. Do you have an alternative email address that we can check? We are very happy to add you to this mailing list.

In addition to circulating information through the mailing list, the June 2 forum was advertised in the Canberra Times and distributed through the Community Services Directorate's networks. It was also available on the NDIS calendar of events at [www.communityservices.act.gov.au/disability](http://www.communityservices.act.gov.au/disability)

Therapy ACT also provided information about the Forum to people who access their services.



5+

Please feel free to contact Jane Shun-Wah the NDIS Transition Manager from Therapy ACT on 6205 1242 if you wish to discuss how the change of services will affect you.

Please find attached for your information, the papers made available at the Forum yesterday. Once a transcript of the event is available we can send you a copy.

A series of focus groups will soon be scheduled to discuss the change in the delivery of Therapy services in the ACT and to seek input from the community on what services they would like provided under the NDIS so they have more choice and control.

If you would like to be involved in a focus group, please let us know.  
Kind Regards

**ACT NDIS Taskforce**

Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

---

**From:**  
**Sent:** Tuesday, 3 June 2014 8:56 AM  
**To:** NDIS  
**Subject:** Yesterday's forum

Hello,

We are parents of a school age child with a disability who currently access therapy services via Therapy ACT, for both educational and personal services. We have only just become aware of yesterday's forum on Therapy in the ACT - NDIS, via surfing the Internet. This is extremely disappointing! We have previously signed up for information via newsletters re the NDIS etc, but have yet to receive *even one*. How do you expect the NDIS community to become aware of what is happening with the rollout if the information service you are running is not up to standard? We are appalled at the complete lack of information we are receiving for what is supposed to be a life-changing program for our daughter and our family.

~~Please send me any information as a result of yesterday's forum as we are very interested to know about~~  
Therapy services in the ACT for the NDIS, in terms of both personal and educational impacts into the future.

Thanks



# Early Intervention & Therapy Fact Sheet

The National Disability Insurance Scheme (NDIS) is a new way of providing community linking, and individualised support for people with permanent and significant disability, their families and carers.

## What is Early Intervention?

- Most early intervention services in the ACT today are group and individualised programs run by the Education and Training Directorate.
- Early intervention has been included in the NDIS because intervening early in the lives of children with developmental delay or disability leads to better outcomes over the long term.

## What is Therapy?

- Therapy refers to a range of support services including physiotherapy, occupational therapy, speech pathology, social work and psychology. Therapy ACT provides these services for people with delays in development and developmental disabilities.

## What will stay the same?

- In 2014 there will be no changes to programs.
- The vast majority of children in early intervention programs in 2014 will transition through normal processes to preschool or school, including specialist schools, in 2015.
- Preschool is a mainstream service and will not be affected by the changes. All children who turn four by 30 April are eligible to attend their local preschool.
- Malkara School and Cranleigh School will run preschool programs for eligible students.
- Eligible children may choose a specialist school preschool program. Parents will be supported to choose the most appropriate setting for their child.
- All age eligible children will still be able to access mainstream services such as Early Childhood Education and Care and preschool.
- Preschool children with significant developmental delay or disability will continue to be able to access the Support at Preschool program to support their participation and engagement.
- The ACT Government will continue to provide intake, referral and assessment services.



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w [www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)



## What is changing?

- The ACT Government has announced it will gradually withdraw from the provision of specialist disability services over a period of three years.
- The ACT Government will withdraw from early intervention services at the end of December 2014.
- From 2015 early intervention services will be provided by non government organisations. This will allow for more inclusive, integrated and family-centred support for children with a developmental delay or disability and their families and carers.
- The ACT Government will also withdraw from Therapy services by December 2016, but will continue to provide these services during the two-year NDIS trial period.
- The decision that the ACT Government should withdraw from providing early intervention was based on our commitment to ensure the success of the NDIS in the ACT.
- All the funding that government has provided for these services will flow to families so that they have increased choice and control over the reasonable and necessary services provided by the non government sector.
- These timeframes give us an opportunity to work as a community to make sure services are provided to meet individual needs.
- The ACT Government is working with the community and non government providers to plan early intervention services under the NDIS.

---

## Which programs will be affected by the changes to early intervention?

---

- Early Intervention Playgroups (EIP) – Maribyrnong, Namadgi, Gilmore
- Early Intervention Units (EIU) – Neville Bonner, Gilmore, Maribyrnong, Flynn (Mount Rogers), Namadgi, Pearce (Torrens), Weetangera
- Language Intervention Units (LIU) – Curtin
- Autism Intervention Units (AIU) – Flynn, Giralang, Neville Bonner, Monash, Namadgi
- Early Childhood Centres (ECC) – Cranleigh, Malkara, Turner
- Early Childhood Units for three year olds (ECU 3) – Cranleigh, Malkara
- Early Intervention home education programs for children with sensory impairment



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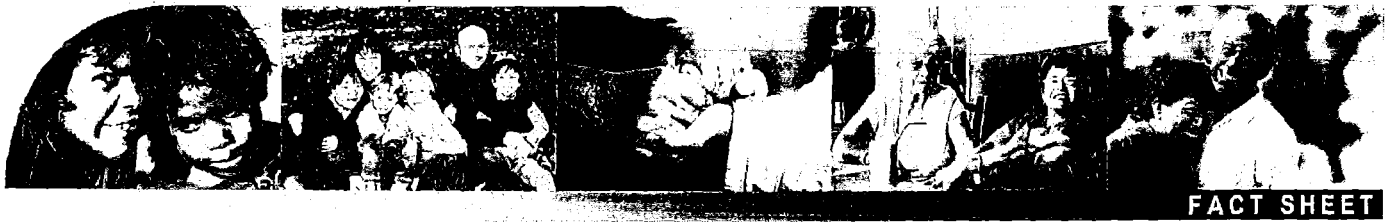
w [www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)



## Who will deliver early intervention?

- From 2015 the ACT Government will no longer deliver early intervention programs.
- The NDIS is changing the way services for people with disability are delivered.
- Children with a developmental delay or disability will be able to access new specialist early intervention supports and services through the NDIS.
- Children below school age will transition to the Scheme between July and December 2014 (i.e. the first six months).
- In line with the principles of the NDIS around choice and control, a range of non government organisations will be working in the disability sector.
- The ACT Government is working with families, the community and service providers to prepare for 2015.
- We will be investing \$12.5 million to develop the sector, including strengthening the capacity of new and existing service providers to deliver a range of services to families.
- The ACT Government is committed to working with families and providers to ensure that there continues to be early intervention services in the ACT.
- Early intervention funded by the NDIS from 2015 will be based on best practice models to meet the high expectations of families. The NDIS will provide increased choice and control over which service best suits children and their families.





## Transition to the NDIS

The NDIS begins in the ACT on 1 July this year.

Unfortunately not everyone will be able to become a participant on day one.

To ensure the Scheme is sustainable and equitable, a transition schedule for eligible people to start their planning conversation with the NDIA has been developed.

Over two years, people with a disability will be able to access the NDIS according to either their date of birth, or for school-age children, their academic year.

This will ensure the NDIS is sustainable and equitable for all people with a disability in the ACT.

### Children

Children will transition to the NDIS according to their academic year, or age if they are not yet at school.

- Young children are a priority, as early intervention is important.
  - Children under 2 will transition between July and September 2014.
  - 2 – 4 year olds who are not starting school in 2015 will transition between October and December 2014.

---

- School age children will transition during the 2015 school year to make it easier for parents.
  - High school students (7-12) will transition between January and March 2015. Those in years 11 and 12 will go first.
  - Children in primary school (K-6) will transition between April and September 2015. Transition will be from youngest to oldest.
- School leavers are going through a transition period in their lives, so we want to move them into the NDIS quickly.
  - 2008 – 2013 school leavers who received a Post School Options package and who have high and complex needs will transition between July and September 2014.
  - 2014 school leavers will transition between September and December 2014, as they finish up school.



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## Adults

Older Canberrans will have access to the NDIS first to ensure they do not miss the cut-off age of 65.

Adults will then transition oldest to youngest.

- 64 year olds will be able to begin their transition between July and September 2014.
- 63 year olds will transition to the NDIS between October and December 2014.
- 60 – 62 year olds will transition to the NDIS between January and March 2015.
- 59 year olds will transition to the NDIS between April and June 2015.
- 56 – 58 year olds will transition to the NDIS between July and September 2015.
- 49 – 55 year olds will transition to the NDIS between October and December 2015.
- 40 – 48 year olds will transition to the NDIS between January and March 2016.
- From April 2016, adults between the ages of 20 – 39 will be able to start their transition to the NDIS.

Age groups have been structured to ensure the transition to the NDIS is sustainable and we can build on early learnings as the trial progresses.

---

## Group Home Residents

Group homes will transition together so that each household can be assessed at the same time.

The youngest person in the household will determine at what time the household is transitioned to the NDIS.

Disability ACT will write to each group home resident, to let them know when they will transition to the NDIS.

Due to privacy concerns, we cannot publically release details of when each home will transition to the NDIS.



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# NDIS Transition Plan

Planning Date	Children (Age or Academic Year)	Adults (Age and Date of Birth)
<b>2014</b>		
Jul Aug Sep	Children under 2 year old  2008-13 school leavers with high and complex needs and a Post School Options package	64 (1 July 1949 - 30 June 1950)
Oct Nov Dec	2-4 year olds not starting school in 2015  2014 school leavers	63 (1 July 1950 - 30 June 1951)
<b>2015</b>		
Jan Feb Mar	High school students (7-12) starting with years 11 & 12	60-62 (1 July 1951 - 30 June 1954)
Apr May Jun	Primary school students (K-6)	59 (1 July 1954 - 30 June 1955)
Jul Aug Sep		56-58 (1 July 1955 - 30 June 1958)
Oct Nov Dec		49-55 (1 July 1958 - 30 June 1965)
<b>2016</b>		
Jan Feb Mar		40-48 (1 July 1965 - 30 June 1974)
Apr May Jun		20-39 (1 July 1974 and later)

**GROUP HOMES:** People living in group homes that receive over 110 hours of support per week will transition to the NDIS separately. The ACT Government will contact each person living in a group home that receives over 110 hours of support to inform them of when they will transition to the NDIS.

For more information call 6207 1086.



**Gotovac, Jessica**

---

**From:** Starick, Kate  
**Sent:** Tuesday, 3 June 2014 5:46 PM  
**To:** McClelland, Lisa  
**Subject:** 205FW: Yesterday's forum  
**Attachments:** Fact Sheet - Early Intervention.docx; Fact Sheet - Transition to the NDIS.docx; Fact Sheet - NDIS Transition Plan (Table).docx

**Categories:** possible

Thank Lisa – looks really good. My minor edits are included  
Kate

---

**From:** NDIS  
**Sent:** Tuesday, 3 June 2014 12:56 PM  
**To:** Starick, Kate  
**Subject:** RE: Yesterday's forum

Hi Kate  
Please see below a draft response to this email (that came through the NDIS inbox) for your approval.

Dear  
We are sorry to learn that you were not informed about yesterday's Forum on *Therapy in the ACT and Early Intervention Services*.  
The invitation was sent to members on our mailing list.  
People on the ACT NDIS Taskforce mailing list receive emails from the address that you sent this email to:  
[NDIS@act.gov.au](mailto:NDIS@act.gov.au)  
We have checked through the mailing list and do not have your address. Do you have an alternative email address that we can check? We are very happy to add you to this mailing list.

In addition to circulating information through the mailing list, the June 2 forum was advertised in the Canberra Times and distributed through the Community Services Directorate's networks. Therapy ACT also provided information about the Forum to people who access their services.

~~Information regarding this forum was also available on the NDIS calendar of events at~~  
[www.communityservices.act.gov.au/disability](http://www.communityservices.act.gov.au/disability). This Calendar is updated regularly with events related to the NDIS or disability that may be of interest to people in the ACT and may be a useful reference for finding out about upcoming activities.

You may also wish to contact Jane Shun-Wah the NDIS Transition Manager from Therapy ACT on 6205 1242 to discuss how the change of services will affect you.

Please find attached for your information, the papers made available at the Forum yesterday.  
Once a transcript of the event is available we can send you a copy.

A series of focus groups will soon be scheduled to discuss the change in the delivery of Therapy services in the ACT and to seek input from the community on what services they would like provided under the NDIS so they have more choice and control.

If you would like to be involved in a focus group, please let us know.  
Kind Regards

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**From:**  
**Sent:** Tuesday, 3 June 2014 8:56 AM  
**To:** NDIS  
**Subject:** Yesterday's forum

Hello,

We are parents of a school age child with a disability who currently access therapy services via Therapy ACT, for both educational and personal services. We have only just become aware of yesterday's forum on Therapy in the ACT - NDIS, via surfing the internet. This is extremely disappointing! We have previously signed up for information via newsletters re the NDIS etc, but have yet to receive *even one*. How do you expect the NDIS community to become aware of what is happening with the rollout if the information service you are running is not up to standard? We are appalled at the complete lack of information we are receiving for what is supposed to be a life-changing program for our daughter and our family.

Please send me any information as a result of yesterday's forum as we are very interested to know about Therapy services in the ACT for the NDIS, in terms of both personal and educational impacts into the future.

Thanks

Gotovac, Jessica

---

**From:** Starick, Kate  
**Sent:** Tuesday, 3 June 2014 6:00 PM  
**To:** Doyle, Nicki; Sheehan, Maureen; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Evans, Jacinta; Mitchell, Beth  
**Cc:** Durham, Amity; Short, Joe  
**Subject:** RE: List of providers for interviews

Hi Nicki

Thank you. I sent another contact to you today, from a speech pathologist who wanted to meet with you with her private speech pathology colleagues. They could provide some valuable insight.

Following the outcome of yesterday's forum, and conversations with Kerrie, I would like us to extend the list to 27 rather than limit soundings to 25 with an associated variation. Is this possible within the timeframes?

Regards  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
ACT NDIS Taskforce | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

**From:** Doyle, Nicki [<mailto:ndoyle@kpmg.com.au>]  
**Sent:** Tuesday, 3 June 2014 4:12 PM  
**To:** Starick, Kate; Sheehan, Maureen; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Evans, Jacinta; Mitchell, Beth  
**Cc:** Durham, Amity; Short, Joe  
**Subject:** List of providers for interviews

Dear Kate and team,

Please find attached a list of services providers for engagement in the consultations. We are currently progressing these, focusing on the organisations you have flagged last week. The list of potential organisations to undertake ~~market soundings currently sits at 29, and includes a number of organisations identified yesterday at the forum. Can~~ you please provide some guidance as to who you would like us to target in the 25 market sounding interviews?

We also need to confirm the 5 interviews for the peak bodies. Our draft list is included at the bottom of the service provider list.

It would also be useful to get some additional information on the early intervention programs, including the number of children accessing each program, and the capacity of each program. We are being asked for this information from providers when setting up the interviews.

Please call me if you would like to discuss.

Regards,  
Nicki

Nicki Doyle  
Associate Director  
Government Advisory Services  
Advisory

KPMG

147 Collins Street  
Melbourne VIC 3000 Australia

67

Tel +61 3 9838 4112  
Fax +61 3 9288 6666  
Mob 0428 742 728  
[ndoyle@kpmg.com.au](mailto:ndoyle@kpmg.com.au)

[kpmg.com.au](http://kpmg.com.au)

*My working days are Monday, Tuesday and Wednesday*

**Protect the environment: please think before you print**

\*\*\*\*\*

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List of providers for consultation 3<sup>rd</sup> June 2014

Provider	Status	Other
	In progress	
	Scheduled 5 <sup>th</sup> June	
	Schedule 11 <sup>th</sup> June	
	Scheduled 6 <sup>th</sup> June	Expressed interest at forum
	Contacted. Confirming date	Expressed interest at forum
	Contacted. Confirming date	
	Contacted. Confirming date	
	Contacted. Confirming date	
	Contacted. Confirming date	





			Expressed interest at forum
			Expressed interest at forum. Interested in therapy.

**List of peak bodies for consultation 3<sup>rd</sup> June 2014**

<b>Provider</b>		<b>Status</b>	<b>Other</b>
5			

at

**Gotovac, Jessica**

---

**From:** Starick, Kate  
**Sent:** Wednesday, 4 June 2014 9:08 AM  
**To:** Doyle, Nicki; Gniel, Stephen; Whitten, Meredith; Sheehan, Maureen; Evans, Jacinta  
**Cc:** Chapman, Sue  
**Subject:** KPMG Interview - Orgs  
**Attachments:** Final market sounding interview questions.pdf; Fact Sheet - Transition to the NDIS.docx; Fact Sheet - NDIS Transition Plan (Table) FINAL.docx; Fact Sheet - Early Intervention.docx

**Importance:** High

Hello Nicki

Thank you for this updated version of the interview questions for providers. I have inserted more information for the pre-amble to inform market segmentation.

I have also attached the final fact sheets for phasing and EI which describe the schedule that people will transition to the NDIS and the services that Gov't is seeking to transition to the NGO sector – in case you want to provide these to organisations

Regards  
Kate

# **Transition of Early Intervention Services from the ACT Education and Training Directorate to Non-Government Organisations**

## Final interview guide

---

### **Introduction and context**

Thank you for agreeing to participate in an interview regarding the potential transition of Early Intervention Services from the ACT Education and Training Directorate.

As you are aware, the introduction of the National Disability Insurance Scheme (NDIS) is a long-awaited historic change that will transform services for people with a disability and their families. The NDIS will meet growing demand for disability services and provide a sustainable support system. As part of the changes, the ACT government is looking to increase the range of supports and number of non-government organisations working in this area, in line with the principles of the NDIS.

---

The new approach to early intervention involves a more inclusive, integrated and family-centred model carried out within natural family and community settings – this reflects an evidence-base of best practice in the field. Early intervention in the ACT includes group and individualised programs run by the Education and Training Directorate, therapeutic programs delivered by Therapy ACT, and other programs delivered by non-government providers. In April 2014, 302 children were accessing these early intervention programs in 51 groups located across 17 school sites.

From the beginning of 2015, the Education and Training Directorate will cease providing early intervention group programs and supports, with the intention of transferring the delivery of these services to non-government organisations. As part of preparing for these changes, the ACT government is seeking input from potential service providers as well as families, parents and carers and KPMG will be providing support to the government through this process.





Specifically, KPMG is interested in ascertaining the extent to which specific non-government providers are considering operating Early Intervention Services in the ACT, for which the ACT government has indicated there may be incentives to do so. To gather this information, KPMG is conducting interviews with non-government organisations in the ACT who may be interested in the delivery of ACT Early Intervention Services.

Currently there are nearly 1500 children up to the age of five who are accessing services, with development delay and issues with language and speech the main reasons for accessing services.

**The questions overleaf will provide an indication as to the types of questions will be looking to answer during the interviews with non-government organisations.**

## 1. NDIS preparedness

a) In relation to the introduction of the NDIS what is your view of the impacts on:

- the disability sector
- your organisation
- the provision of early intervention services?

b) Do you believe that changes will create additional barriers and/or opportunities in terms of delivering better early intervention services and outcomes for children and families? What are they?

c) What are your current plans (short to medium term) for Early Intervention Services as a result of the changes / opportunities arising from the NDIS? (expansion, consolidation, new services etc)

- Do these intentions vary across geographies? service types? Types of clients you may support?

d) What is your current capacity and capability to expand service delivery or take on new service offerings? Please answer in the context of:

- Staff/workforce
- Organisational infrastructure
- Leadership/management structure
- Financial/Funding considerations

---

e) Do you have Board / Management support to do this?

f) What structural changes or sector development initiatives do you believe are required leading up to the establishment of the NDIS to ensure a sustainable service delivery system?

- More / less players/larger
- New types of players
- Providers increasingly working together
- Greater increases in categories of players (e.g. for profit / niche / geographically focussed etc)

## 2. Organisational and sector interest

- a) What are your views of Government delivered services? Are they considered attractive or unattractive to your organisation? Why?
- b) Would your organisation be interested in providing Early Intervention Services in the ACT?
- c) What are the key factors that are influencing your interest/non-interest in ACT Early Intervention Services?
- Service volumes
  - Location
  - Client groups / needs
  - Staffing needs
  - Requirement for service investment
  - Property and asset arrangements
- d) What could ACT Government do to encourage and increase sector interest in the service? (ask only if interest appears low)
- e) What information would you like to receive in order to further inform your interest in Early Intervention Services?
- f) The ACT government is looking to implement service changes from 2015, what additional challenges would this timeline present to you?

## 3. Models of care/best practice

- a) How does your model of care/model of service delivery work?
- What are the key elements? E.g. assessment and therapy approaches (including group versus individual, multi-disciplinary vs interdisciplinary vs transdisciplinary, involvement of family, workforce and how they work together (including approach, types of therapy, use of key workers), location of delivery of services, other aspects
  - How long have you been operating with this service delivery model?
  - What benefits have you seen?

**b) From your point of view, what are the elements of your program that aligns with best practice?**

- What are the key elements? E.g. Family centred practice, learning through action and interaction, empowerment and strength building approaches, natural and inclusive learning environments, integrated service delivery, transdisciplinary approaches, key worker approaches.
- How does this support better outcomes for children and their families?

**c) What are the main restrictions faced by providers in achieving a best practice model?**

**d) How would you describe family centred practice? Can you give an example of how this works in your service in practice?**

#### **4. Commissioning of services**

**a) How should the Department best engage the sector through the commissioning process? Consider further briefings, wider engagement sessions or other options?**

**b) Would there be any pre-conditions to you pursuing opportunities that arise from the ACT Government regarding service transitions?**

**c) Can the services be presented to the market in a different way so it is more attractive to providers? (ask only if interest appears low)**

---

**d) What information should the Department consider distributing to the sector in order to further generate and inform interest?**

---

**e) Are there particular aspects of the procurement and recommissioning process that the Department should consider or invest in to support successful recommissioning outcomes**

**f) Considering government's timeline for transition, are there any wider considerations that should be made?**

## 5. Transition of services

- a) Government is committed to the safe and successful transition of services. What are the key issues that should be considered during the transition process? What will assist this to go well?
  - b) How should government work collaboratively with providers in the lead up to and during the transition process to ensure that any risks are minimised and the transition is smooth?
  - c) What areas of support could the Department provide to the sector, clients, families and decision makers to ensure the continuity of support for clients through the transition?
  - d) Are there issues that should be thought through when the Department is considering the timing and staging of transition?
- 
-



# Proposed Transition to the NDIS

The NDIS begins in the ACT on 1 July this year.

Unfortunately not everyone will be able to become a participant on day one.

To ensure the Scheme is sustainable and equitable, a transition schedule for eligible people to start their planning conversation with the NDIA has been developed.

Over two years, people with a disability will be able to access the NDIS according to either their date of birth, or for school-age children, their academic year.

This will ensure the NDIS is sustainable and equitable for all people with a disability in the ACT.

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---

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Adults will then transition oldest to youngest.

- 64 year olds will be able to begin their transition between July and September 2014.
- 63 year olds will transition to the NDIS between October and December 2014.
- 60 – 62 year olds will transition to the NDIS between January and March 2015.
- 59 year olds will transition to the NDIS between April and June 2015.
- 56 – 58 year olds will transition to the NDIS between July and September 2015.
- 49 – 55 year olds will transition to the NDIS between October and December 2015.
- 40 – 48 year olds will transition to the NDIS between January and March 2016.
- From April 2016, adults between the ages of 20 – 39 will be able to start their transition to the NDIS.

Age groups have been structured to ensure the transition to the NDIS is sustainable and we can build on early learnings as the trial progresses.

---

## Group Home Residents

Group homes will transition together so that each household can be assessed at the same time.

The youngest person in the household will determine at what time the household is transitioned to the NDIS.

Disability ACT will write to each group home resident, to let them know when they will transition to the NDIS.

Due to privacy concerns, we cannot publically release details of when each home will transition to the NDIS.

\*This schedule is still subject to agreement by the Prime Minister, but has been agreed by officials and the ACT Government



# Proposed NDIS Transition Plan

Planning Date	Children (Age or Academic Year)	Adults (Age and Date of Birth)
<b>2014</b>		
Jul Aug Sep	Children under 2 year old 2008-13 school leavers with high and complex needs and a Post School Options package	64 (1 July 1949 - 30 June 1950)
Oct Nov Dec	2-4 year olds not starting school in 2015 2014 school leavers	63 (1 July 1950 - 30 June 1951)
<b>2015</b>		
Jan Feb Mar	High school students (7-12) starting with years 11 & 12	60-62 (1 July 1951 - 30 June 1954)
Apr May Jun	Primary school students (K-6)	59 (1 July 1954 - 30 June 1955)
Jul Aug Sep		56-58 (1 July 1955 - 30 June 1958)
Oct Nov		49-55 (1 July 1958 - 30 June 1965)
Dec		
<b>2016</b>		
Jan		
Feb Mar		40-48 (1 July 1965 - 30 June 1974)
Apr May Jun		20-39 (1 July 1974 and later)

\*This table is still subject to agreement by the Prime Minister, but has been agreed by officials and the ACT Government.

**GROUP HOMES:** People living in group homes that receive over 110 hours of support per week will transition to the NDIS separately. The ACT Government will contact each person living in a group home that receives over 110 hours of support to inform them of when they will transition to the NDIS. For more information call 6207 1086.





## Early Intervention & Therapy Fact Sheet

The National Disability Insurance Scheme (NDIS) is a new way of providing community linking, and individualised support for people with permanent and significant disability, their families and carers.

### What is Early Intervention?

- Most early intervention services in the ACT today are group and individualised programs run by the Education and Training Directorate.
- Early intervention has been included in the NDIS because intervening early in the lives of children with developmental delay or disability leads to better outcomes over the long term.

### What is Therapy?

- Therapy refers to a range of support services including physiotherapy, occupational therapy, speech pathology, social work and psychology. Therapy ACT provides these services for people with delays in development and developmental disabilities.

### What will stay the same?

- In 2014 there will be no changes to programs.
- The vast majority of children in early intervention programs in 2014 will transition through normal processes to preschool or school, including specialist schools, in 2015.
- Preschool is a mainstream service and will not be affected by the changes. All children who turn four by 30 April are eligible to attend their local preschool.
- Malkara School and Cranleigh School will run preschool programs for eligible students.
- Eligible children may choose a specialist school preschool program. Parents will be supported to choose the most appropriate setting for their child.
- All age eligible children will still be able to access mainstream services such as Early Childhood Education and Care and preschool.
- Preschool children with significant developmental delay or disability will continue to be able to access the Support at Preschool program to support their participation and engagement.
- The ACT Government will continue to provide intake, referral and assessment services.



**ACT**  
Government  
Community Services

GPO Box 158, Canberra ACT 2601

e [CSD@act.gov.au](mailto:CSD@act.gov.au) t 6207 1086

w [www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)



### What is changing?

- The ACT Government has announced it will gradually withdraw from the provision of specialist disability services over a period of three years.
- The ACT Government will withdraw from early intervention services at the end of December 2014.
- From 2015 early intervention services will be provided by non government organisations. This will allow for more inclusive, integrated and family-centred support for children with a developmental delay or disability and their families and carers.
- The ACT Government will also withdraw from Therapy services by December 2016, but will continue to provide these services during the two-year NDIS trial period.
- The decision that the ACT Government should withdraw from providing early intervention was based on our commitment to ensure the success of the NDIS in the ACT.
- All the funding that government has provided for these services will flow to families so that they have increased choice and control over the reasonable and necessary services provided by the non government sector.
- These timeframes give us an opportunity to work as a community to make sure services are provided to meet individual needs.
- The ACT Government is working with the community and non government providers to plan early intervention services under the NDIS.

### Which programs will be affected by the changes to early intervention?

- Early Intervention Playgroups (EIP) – Maribyrnong, Namadgi, Gilmore
- Early Intervention Units (EIU) – Neville Bonner, Gilmore, Maribyrnong, Flynn (Mount Rogers), Namadgi, Pearce (Torrens), Weetangera
- Language Intervention Units (LIU) – Curtin
- Autism Intervention Units (AIU) – Flynn, Giralang, Neville Bonner, Monash, Namadgi
- Early Childhood Centres (ECC) – Cranleigh, Malkara, Turner
- Early Childhood Units for three year olds (ECU 3) – Cranleigh, Malkara
- Early Intervention home education programs for children with sensory impairment



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w [www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)



### Who will deliver early intervention?

- From 2015 the ACT Government will no longer deliver early intervention programs.
- The NDIS is changing the way services for people with disability are delivered.
- Children with a developmental delay or disability will be able to access new specialist early intervention supports and services through the NDIS.
- Children below school age will transition to the Scheme between July and December 2014 (i.e. the first six months).
- In line with the principles of the NDIS around choice and control, a range of non government organisations will be working in the disability sector.
- The ACT Government is working with families, the community and service providers to prepare for 2015.
- We will be investing \$12.5 million to develop the sector, including strengthening the capacity of new and existing service providers to deliver a range of services to families.
- The ACT Government is committed to working with families and providers to ensure that there continues to be early intervention services in the ACT.
- Early intervention funded by the NDIS from 2015 will be based on best practice models to meet the high expectations of families. The NDIS will provide increased choice and control over which service best suits children and their families.



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w [www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

**Gotovac, Jessica**

---

**From:** Johnston, Claire  
**Sent:** Wednesday, 4 June 2014 9:53 AM  
**To:** Sheehan, Maureen  
**Cc:** McClelland, Lisa; Starick, Kate  
**Subject:** 209FW: Letter to attendees at 2 June Forum

**Categories:** possible

---

**From:** Johnston, Claire  
**Sent:** Wednesday, 4 June 2014 9:52 AM  
**To:** Starick, Kate; McClelland, Lisa  
**Subject:** RE: Letter to attendees at 2 June Forum

Sure, how is this:

Good morning/afternoon

The ACT NDIS Taskforce would like to thank you for attending the NDIS community forum on therapy and early intervention on Monday 2 June. It was good to hear your opinions and have the chance to provide an update on progress being made towards the National Disability Insurance Scheme.

We are pleased to report that since the forum, we have had four organisations so far come forward to say they are interested in expanding their service offer to include early intervention programs in the ACT.

The four organisations are

The ACT Government announced its decision to withdraw from the provision of early intervention at the end of 2014 in April, and has now commenced working with these organisations to ensure they can deliver appropriate early intervention programs for Canberra families.

~~More information will be made available soon about any additional organisations looking to provide early intervention services, and the progress being made towards establishing those services in the ACT.~~

Please check our website for future updates ([www.act.gov.au/ndis](http://www.act.gov.au/ndis)) and we will endeavour to email you with any new information.

---

Please pass this information on to anyone you think might be interested.

Regards,  
ACT NDIS Tasforce  
[ndis@act.gov.au](mailto:ndis@act.gov.au)

---

**From:** Starick, Kate  
**Sent:** Wednesday, 4 June 2014 9:41 AM  
**To:** Johnston, Claire; McClelland, Lisa  
**Subject:** FW: Letter to attendees at 2 June Forum

Thank you Lisa.  
Claire

Could you please use the same information that will be going up on the website to draft an email to forum attendees and to go out to our top 1000?

Thanks  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
ACT NDIS Taskforce | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House| 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

---

**From:** McClelland, Lisa  
**Sent:** Wednesday, 4 June 2014 9:39 AM  
**To:** Starick, Kate  
**Subject:** Letter to attendees at 2 June Forum

Hi Kate  
The email database for 2 June Forum is complete  
Kind Regards  
Lisa

Lisa McClelland | ACT NDIS Taskforce  
Ph: 6205 2122 | Fax: 6205 0228  
Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

**Gotovac, Jessica**

---

**From:** Starick, Kate  
**Sent:** Wednesday, 4 June 2014 9:58 AM  
**To:** Gniel, Stephen; Whitten, Meredith  
**Cc:** Sheehan, Maureen  
**Subject:** 210FW: Wording  
**Attachments:** image001.jpg

**Categories:** possible

Hi  
This will be going up on the NDIS website and emails to forum participants and email lists.

Stephen – FYI  
If you would like the same message on ETD website  
Regards  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

---

**From:** Starick, Kate  
**Sent:** Wednesday, 4 June 2014 9:52 AM  
**To:** CSD Webmaster  
**Cc:** Johnston, Claire; Sheehan, Maureen  
**Subject:** FW: Wording

Agreed  
Could this please go up on the website as soon as possible  
Thank you  
Kate

---

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

---

Begin forwarded message:

**From:** "Johnston, Claire" <Claire.Johnston@act.gov.au>  
**Date:** 4 June 2014 9:32:05 am AEST  
**To:** "Starick, Kate" <Kate.Starick@act.gov.au>  
**Subject:** Wording

---

On this page at the top please insert:  
<http://www.communityservices.act.gov.au/disability-act/national-disability-insurance-scheme/ndis-update>

**Early Intervention Update**

The ACT Government is pleased to inform families that four organisations have now come forward to say they are interested in expanding their service offer to include early intervention programs in the ACT.

The four organisations are

The ACT Government announced its decision to withdraw from the provision of early intervention at the end of 2014 in April, and has now commenced working with these organisations to ensure they can deliver appropriate early intervention programs for Canberra families.

More information will be made available soon about any additional organisations looking to provide early intervention services, and the progress being made towards establishing those services in the ACT.

**Claire Johnston** | Community Engagement Officer |  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Telephone: 02 6205 1372 | Mobile: 0452 597 459  
Level 2 Nature Conservation House, 153 Emu Bank, Belconnen ACT | GPO Box 158, Canberra, ACT 2601 | [www.act.gov.au/ndis](http://www.act.gov.au/ndis)

---

---

**Gotovac, Jessica**

---

**From:** Sheehan, Maureen  
**Sent:** Wednesday, 4 June 2014 10:43 AM  
**To:** Starick, Kate; Johnston, Claire  
**Subject:** 212Re: Wording

**Categories:** possible

Great

Maureen Sheehan  
Executive coordinator  
ACT NDIS

On 4 Jun 2014, at 9:34 am, "Starick, Kate" <Kate.Starick@act.gov.au> wrote:

Is this ok?

Begin forwarded message:

**From:** "Johnston, Claire" <Claire.Johnston@act.gov.au>  
**Date:** 4 June 2014 9:32:05 am AEST  
**To:** "Starick, Kate" <Kate.Starick@act.gov.au>  
**Subject:** Wording

On this page at the top please insert:  
[http://www.communityservices.act.gov.au/disability\\_act/national\\_disability\\_insurance\\_scheme/ndis-update](http://www.communityservices.act.gov.au/disability_act/national_disability_insurance_scheme/ndis-update)

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Claire Johnston | Community Engagement Officer |  
ACT NDIS Taskforce | Community Services Directorate | ACT Government  
Telephone: 02 6205 1372 | Mobile: 0452 597 459



<image001.jpg>

**Gotovac, Jessica**

---

**From:** Sheehan, Maureen  
**Sent:** Wednesday, 4 June 2014 10:44 AM  
**To:** Starick, Kate  
**Cc:** CSD Webmaster; Johnston, Claire  
**Subject:** 213Re: Wording

**Categories:** possible

Again. Love it

Maureen Sheehan  
Executive coordinator  
ACT NDIS

On 4 Jun 2014, at 9:51 am, "Starick, Kate" <Kate.Starick@act.gov.au> wrote:

Agreed  
Could this please go up on the website as soon as possible  
Thank you  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House| 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)  
<image001.jpg>

Begin forwarded message:

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**From:** "Johnston, Claire" <Claire.Johnston@act.gov.au>  
**Date:** 4 June 2014 9:32:05 am AEST  
**To:** "Starick, Kate" <Kate.Starick@act.gov.au>  
**Subject:** Wording

---

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[http://www.communityservices.act.gov.au/disability\\_act/national\\_disability\\_insurance\\_scheme/ndis-update](http://www.communityservices.act.gov.au/disability_act/national_disability_insurance_scheme/ndis-update)

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Canberra, ACT 2601 | [www.act.gov.au/ndis](http://www.act.gov.au/ndis)

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<image001.jpg>

**Gotovac, Jessica**

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**From:** Sheehan, Maureen  
**Sent:** Wednesday, 4 June 2014 10:45 AM  
**To:** Johnston, Claire  
**Cc:** McClelland, Lisa; Starick, Kate  
**Subject:** 214Re: Letter to attendees at 2 June Forum

**Categories:** possible

Thanks Claire.  
I am happy with this. It can go out under my signature

Maureen Sheehan  
Executive coordinator  
ACT NDIS

On 4 Jun 2014, at 9:53 am, "Johnston, Claire" <[Claire.Johnston@act.gov.au](mailto:Claire.Johnston@act.gov.au)> wrote:

---

**From:** Johnston, Claire  
**Sent:** Wednesday, 4 June 2014 9:52 AM  
**To:** Starick, Kate; McClelland, Lisa  
**Subject:** RE: Letter to attendees at 2 June Forum

Sure, how is this:

Good morning/afternoon

The ACT NDIS Taskforce would like to thank you for attending the NDIS community forum on therapy and early intervention on Monday 2 June. It was good to hear your opinions and have the chance to provide an update on progress being made towards the National Disability Insurance Scheme.

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~~The four organisations are~~

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Please check our website for future updates ([www.act.gov.au/ndis](http://www.act.gov.au/ndis)) and we will endeavour to email you with any new information.

Please pass this information on to anyone you think might be interested.

Regards,  
ACT NDIS Tasforce

---

**From:** Starick, Kate  
**Sent:** Wednesday, 4 June 2014 9:41 AM  
**To:** Johnston, Claire; McClelland, Lisa  
**Subject:** FW: Letter to attendees at 2 June Forum

Thank you Lisa.

Claire

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Thanks

Kate

Kate Starick | Director |

P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047

**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**

Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

<image001.jpg>

---

**From:** McClelland, Lisa  
**Sent:** Wednesday, 4 June 2014 9:39 AM  
**To:** Starick, Kate  
**Subject:** Letter to attendees at 2 June Forum

Hi Kate

The email database for 2 June Forum is complete

Kind Regards

Lisa

**Lisa McClelland** | **ACT NDIS Taskforce**

Ph: 6205 2122 | Fax: 6205 0228

---

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City

ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

**Gotovac, Jessica**

---

**From:** Gniel, Stephen  
**Sent:** Wednesday, 4 June 2014 11:07 AM  
**To:** Whitten, Meredith  
**Cc:** Starick, Kate; Sheehan, Maureen  
**Subject:** 217Re: Wording

**Categories:** possible

Thanks

Sent from my iPad

On 4 Jun 2014, at 10:47 am, "Whitten, Meredith" <Meredith.Whitten@act.gov.au> wrote:

Thanks Kate

---

**From:** Starick, Kate  
**Sent:** Wednesday, 4 June 2014 9:58 AM  
**To:** Gniel, Stephen; Whitten, Meredith  
**Cc:** Sheehan, Maureen  
**Subject:** FW: Wording

Hi

This will be going up on the NDIS website and emails to forum participants and email lists.

Stephen – FYI

If you would like the same message on ETD website

Regards

Kate

Kate Starick | Director |

P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047

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Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

<image001.jpg>

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**From:** Starick, Kate  
**Sent:** Wednesday, 4 June 2014 9:52 AM  
**To:** CSD Webmaster  
**Cc:** Johnston, Claire; Sheehan, Maureen  
**Subject:** FW: Wording

Agreed

Could this please go up on the website as soon as possible

Thank you

Kate

---

Kate Starick | Director |

P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047

**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**

Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

<image001.jpg>

Begin forwarded message:

**From:** "Johnston, Claire" <Claire.Johnston@act.gov.au>  
**Date:** 4 June 2014 9:32:05 am AEST  
**To:** "Starick, Kate" <Kate.Starick@act.gov.au>  
**Subject:** Wording

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[http://www.communityservices.act.gov.au/disability\\_act/national\\_disability\\_insurance\\_scheme/ndis-update](http://www.communityservices.act.gov.au/disability_act/national_disability_insurance_scheme/ndis-update)

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**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Telephone: 02 6205 1372 | Mobile: 0452 597 459  
Level 2 Nature Conservation House, 153 Emu Bank, Belconnen ACT | GPO Box 158,  
Canberra, ACT 2601 | [www.act.gov.au/ndis](http://www.act.gov.au/ndis)

---

**Gotovac, Jessica**

---

**From:** Gniel, Stephen  
**Sent:** Wednesday, 4 June 2014 11:09 AM  
**To:** Mitchell, Beth  
**Cc:** Starick, Kate  
**Subject:** 218Fwd: Letter to attendees at 2 June Forum  
**Attachments:** image001.jpg

**Categories:** possible

---

Beth  
Can you and the team pls review and provide any feedback directly to Kate  
Thanks

Sent from my iPad

Begin forwarded message:

**From:** "Sheehan, Maureen" <Maureen.Sheehan@act.gov.au>  
**Date:** 4 June 2014 10:45:27 am AEST  
**To:** "Starick, Kate" <Kate.Starick@act.gov.au>  
**Cc:** "Johnston, Claire" <Claire.Johnston@act.gov.au>, "McClelland, Lisa" <Lisa.McClelland@act.gov.au>, "Gniel, Stephen" <Stephen.Gniel@act.gov.au>, "Whitten, Meredith" <Meredith.Whitten@act.gov.au>  
**Subject:** Re: Letter to attendees at 2 June Forum

---

Happy with this

Maureen Sheehan  
Executive coordinator  
ACT NDIS

On 4 Jun 2014, at 10:10 am, "Starick, Kate" <Kate.Starick@act.gov.au> wrote:

Thank you Claire – couple edits.  
Maureen – for your consideration.  
Steve and Meredith – FYI  
Kate

Kate Starick | Director |  
**P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047**  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)  
<image001.jpg>

---

**From:** Johnston, Claire  
**Sent:** Wednesday, 4 June 2014 9:54 AM  
**To:** Sheehan, Maureen  
**Cc:** McClelland, Lisa; Starick, Kate  
**Subject:** FW: Letter to attendees at 2 June Forum

---

**From:** Johnston, Claire  
**Sent:** Wednesday, 4 June 2014 9:52 AM



97

**To:** Starick, Kate; McClelland, Lisa  
**Subject:** RE: Letter to attendees at 2 June Forum

Sure, how is this:

Good morning/afternoon

The ACT NDIS Taskforce would like to thank you for attending the NDIS community forum on therapy and early intervention on Monday 2 June. It was good to hear your opinions and have the chance to provide an update on progress being made towards the National Disability Insurance Scheme.

We are pleased to report further details. Four organisations so far have identified they are interested in expanding their service offer to include early intervention programs in the ACT.

The four organisations are

The ACT Government announced its decision to withdraw from the provision of early intervention at the end of 2014 in April, and has now commenced working with these organisations to ensure they can deliver appropriate early intervention programs for Canberra families.

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Regards,  
ACT NDIS Taskforce  
[ndis@act.gov.au](mailto:ndis@act.gov.au)

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**From:** Starick, Kate  
**Sent:** Wednesday, 4 June 2014 9:41 AM  
**To:** Johnston, Claire; McClelland, Lisa  
**Subject:** FW: Letter to attendees at 2 June Forum

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Claire

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Thanks

Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
ACT NDIS Taskforce | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House| 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

<image001.jpg>

---

**From:** McClelland, Lisa  
**Sent:** Wednesday, 4 June 2014 9:39 AM  
**To:** Starick, Kate  
**Subject:** Letter to attendees at 2 June Forum

Hi Kate  
The email database for 2 June Forum is complete  
Kind Regards  
Lisa

---

**Lisa McClelland | ACT NDIS Taskforce**  
Ph: 6205 2122 | Fax: 6205 0228  
Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158  
Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

---

**Gotovac, Jessica**

---

**From:** Fraser, Norman  
**Sent:** Thursday, 5 June 2014 3:44 PM  
**To:** Hatherly, Bronwyn  
**Subject:** 20140602 Early Intervention Transition - DRAFT  
**Attachments:** 20140602 Early Intervention Transition - DRAFT.mpp

---

---

**Gotovac, Jessica**

---

**From:** Starick, Kate  
**Sent:** Friday, 6 June 2014 8:57 AM  
**To:** Doyle, Nicki  
**Cc:** Gniel, Stephen; Whitten, Meredith; Sheehan, Maureen; Evans, Jacinta  
**Subject:** FW: Final Project Plan  
**Attachments:** Final Project Plan 03062014.pdf

---

Hi Nicki  
Thank you  
Changes agreed.  
Regards  
Kate

Kate Starick | Director |  
**P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047**  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

---

~~**From:** Doyle, Nicki [mailto:[ndoyle@kpmg.com.au](mailto:ndoyle@kpmg.com.au)]~~  
~~**Sent:** Tuesday, 3 June 2014 9:02 PM~~  
~~**To:** Starick, Kate~~  
~~**Subject:** Final Project Plan~~

Hi Kate,

Apologies for the previous version. I had made the changes on Slide 6, as per your DGs feedback, but to the previous version. This is now updated with both your feedback and the DGs feedback. Can you please confirm that this is ok, and I will resend to the group?

Regards,  
Nicki

**Nicki Doyle**  
Associate Director  
Government Advisory Services  
Advisory

KPMG  
147 Collins Street  
Melbourne VIC 3000 Australia

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Mob 0428 742 728  
[ndoyle@kpmg.com.au](mailto:ndoyle@kpmg.com.au)

[kpmg.com.au](http://kpmg.com.au)

*My working days are Monday, Tuesday and Wednesday*

**Protect the environment: please think before you print**

\*\*\*\*\*

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# Delivery of market soundings support for early intervention services

**ACT Community Services Directorate**

**FINAL PROJECT PLAN**

4<sup>th</sup> June 2014





## Contents

The contacts at KPMG  
in connection with this  
document are:

**Joe Short**

Government Advisory  
Services

*Director*

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[jshort@kpmg.com.au](mailto:jshort@kpmg.com.au)

**Nicki Doyle**

Health and Human Services

*Associate Director*

Tel: + 61 3 9838 4112

Mob: 0428 742 728

[ndoyle@kpmg.com.au](mailto:ndoyle@kpmg.com.au)

### Project objectives and scope

### Project approach

- Overview of approach
- Proposed timeline
- Deliverables

### Project management and governance

- Project team
- Project risks and mitigation strategies
- Project progress reporting

### Key contacts

### Page

2

4

5

6

7

8

9

10



**KPMG has been engaged to provide market sounding support to successfully transitioning Early Intervention Services to the non-government sector, whilst also improving the current model of care.**

### **Project context**

Against the context of the introduction of the National Disability Insurance Scheme (NDIS), the Community Services Directorate (CSD) and the Education and Training Directorate (ETD) is assessing options for transitioning its directly provided Early Intervention Services to non government organisations (NGOs).

In order to ensure that the ACT is best prepared for an NDIS environment, CSD are assessing the options to transition existing Early Intervention Services to the non government sector. A service transition will provide the opportunity to help establish greater choice for individuals with a disability, build a stronger and more sustainable service across ACT and ensure that high quality and safe services continue to be delivered.

It is vital that through any potential transition of services, individuals currently supported by Early Intervention Services continue to receive the level of support needed, that quality assurance arrangements and safeguards are maintained, and provider supply is sustainable. As such, CSD has sought to inform the planning of transitioning arrangements through a number of targeted conversations with NGO providers. KPMG is providing support during this process.

133



## Project scope

The scope this engagement is agreed as follows:

- High level desktop review (20 – 30 pages) to identify best practice models for early intervention based on national and international practice and research, which will be largely drawn from existing literature scans provided by Disability ACT.
- A programme of market sounding interviews with up to 25 non government organisations who may be interested in the delivery of ACT Early Intervention Services.
- A programme of market sounding interviews with up to five peak body organisations and wider providers in order to understand best practice delivery models for early intervention. This will provide insight into broader opportunities for improving service delivery as part of the transition of services from government.
- A programme of seven focus groups with clients (parents, families and carers) in order to identify opportunities for service model improvement and to inform thinking regarding the attributes of a preferred provider.
- Analysis of the outcomes of sector conversations in order to inform the options available to government in transitioning of services. This analysis will provide an overview of initial provider interest, capacity, possible service models/programs, capability, risks and recommissioning considerations.

The scope will **exclude** the following:

- Early Intervention Service level analysis: In order to complete our activities, KPMG will require a good understanding of the existing service with information provided from Education and Training Directorate, however this will not involve KPMG performing a detailed analysis of it.
- The development of procurement or tender specifications.
- Specific research into the capacity of providers to perform a transaction beyond that stated by providers during the course of interviews.



## Project approach Overview of approach

Our proposed approach to the project will involve three main stages, as depicted below:

### Stage 1

#### Project initiation, market soundings and focus group planning

Project initiation is critical to frame the engagement and agree our approach to working with you to establish a common understanding upfront and to ensure a smooth process throughout. During this phase we will:

- Confirm the project scope, purpose, milestones, key deliverables.
- Confirm the project management processes, roles and responsibilities for KPMG and government (e.g. project governance, meetings, reporting, risk and issue capture and escalation etc.).
- Confirm market sounding approach and confidentiality arrangements.
- Finalise a draft interview script and confirm the list of providers / peak bodies to interview.
- Finalise desktop review documents to be provided by ETD and CSD.
- Finalise the arrangements and logistics for focus groups. Focus groups participants will be chosen by Education and Training Directorate with input from Therapy ACT and session times / locations chosen to maximise participation (e.g. playgroups). Focus groups will be limited to 5 parents / family members / carers per session and will be performed for 1-2 hours. Sessions will be facilitated by an experienced KPMG professional, with an additional team member taking notes. All logistical arrangements will be made by the Education and Training Directorate.

Deliverable:  
Project plan



## Project approach Overview of approach

Our proposed approach to the project will involve three main stages, as depicted below:

### Stage 2 Review of best practice models, market soundings and focus groups

KPMG will undertake a desktop review of best practice models for the delivery of early intervention services. The desktop review will be high level, and seek to identify best practice models for early intervention based on national and international practice and research. The desktop review will be largely drawn from existing literature scans provided by Disability ACT, and will consist of a synthesis of this information, in a short 20 – 30 page report. This will be provided to Disability ACT prior to the commencement of the market soundings and focus groups for review.

KPMG will perform the soundings regarding Early Intervention Services provided by the Education and Training Directorate (ETD) and Disability ACT as agreed within the planning stage. Sounding will focus on seeking alternate delivery models to those provided through the ETD. 25 providers will be interviewed as part of this stage.

Included in the soundings will be up to five peak bodies / wider providers in order to identify and map leading practice in the delivery of early intervention. We shall perform a high level desktop review of best practice in advance of interviews to inform our conversations.

KPMG will perform seven focus groups with families. Focus groups will be conducted as agreed within the planning stage.

KPMG will also facilitate a two hour workshop for up to 100 attendees on the 2<sup>nd</sup> June. This will include presentations, and a panel discussion on NDIS in ACT.

**Deliverable:**  
KPMG branded high  
level desktop review



## Project approach Overview of approach

Our proposed approach to the project will involve three main stages, as depicted below:



### Stage 3 Reporting

The outputs of our work will be summarised in a report to you, which will include the following information:

- Key points arising from the market soundings and focus groups informing the transition of services.
- An overview of indicative levels of interest in the services as well as any areas of concern or perceived risk, including identification of incentives that could be initiated to improve models of care and service delivery in the sector.
- Emerging findings with regards to the extent to which providers (both local and interstate) have the capacity or capability to expand into service delivery, or are limited by factors such as financing or resourcing.
- An overview of service delivery best practice, and how a transition of services to the non government sector may facilitate the adoption of best practice in the ACT.
- An assessment, based on the market soundings and focus groups, regarding major risks facing government in achieving their service transition timetable, and identification of potential mitigation strategies.
- An outline of next steps work that should be performed. These steps are likely to suggest a program of financial analysis, stakeholder engagement, formal market soundings and what it would take for providers to signal intention and through what avenues can clients being assessed by NDIA in July to December explore choice of provider. Our report will contain our emerging thoughts within each of these areas as per the results of our soundings, and highlight where further work should focus.

If, during the course of the Engagement, it is determined that adjustments to the Engagement are required, then these adjustments shall be agreed to in writing by both parties.

**Deliverable:**  
KPMG branded report



# Project approach Proposed timeline

Our project timeframes are outlined below.

Week commencing	19 May	26 May	2 June	9 June	16 June	23 June	30 June	7 July	14 July
-----------------	--------	--------	--------	--------	---------	---------	---------	--------	---------

**Stage 1**  
Project initiation,  
market soundings  
and focus group  
planning



Project initiation  
(19 May)

Draft project plan  
and interview guide  
(22 May)

Key  
 Project deliverable / milestone  
 Major project meeting

**Stage 2**  
Review of best  
practice models,  
market soundings  
and focus groups



Desktop  
review  
(28 May)

Final consultation  
report  
(18 July)

**Stage 3**  
Reporting



Draft  
report  
(28 June)



## Project approach Deliverables

We intend to provide CSD with the following deliverables, using an iterative approach to reaching final project recommendations. All deliverables will be KPMG branded, and will be written for an executive audience to enable later decision-making by CSD.

Deliverable	Description	Proposed timing (2014)
Project plan	Will contain confirmed detail on the project objectives and scope, progress reporting requirements, project approach, deliverables and overall timelines.	Thursday 22 <sup>nd</sup> May 2014
Desktop review	KPMG branded high level desktop review consisting of 20-30 pages which will provide a synthesis of existing literature, and will be completed prior to commencement of the market soundings and focus groups.	Wednesday 28 <sup>th</sup> May 2014
Draft report	KPMG branded deliverable in accordance with Stage Three of the Scope section.	Friday 11 <sup>th</sup> July 2014
Final report		Friday 18 <sup>th</sup> July 2014

1391



Project management and governance  
**Project team**

KPMG has assembled an experienced team for this project, with team members possessing extensive experience providing analysis and advice on reform directions to government:

**Community Services  
 Directorate**

**Liz Forsyth  
 Engagement Partner**

**Joe Short  
 Project Director**

**Nicki Doyle  
 Project Manager**

**KPMG resources**

Name	Role	Description
<b>Liz Forsyth</b>	Engagement Partner	Liz will be responsible for the successful delivery of the project. She will oversee the team's involvement in the project, reviewing all project deliverables, and will also facilitate the key project workshop.
<b>Joe Short</b>	Project Director	As Project Director, Joe will provide broad oversight and strategic direction for the engagement, and will bring his extensive knowledge of the NDIS to the project, in particular the implications for the sector of increased choice and control and the move to individualised funding and the impacts on sector capacity and capability.
<b>Nicki Doyle</b>	Project Manager	Nicki will be the day-to-day contact for CSD for the duration of the engagement, exercising control over project delivery and processes. Nicki will assist Joe in providing leadership and oversight for this engagement and will participate in all project meetings.
<b>KPMG resources</b>	Project team support	The project will be supported by other KPMG resources who will assist in synthesising research and providing support and analysis throughout the engagement. This will include Kerry McGough who will run the workshop and Amity Durham who will run the focus groups.

140



## Project management and governance Project risks and mitigation strategies

KPMG has identified two major project risks and have developed mitigation strategies to address each. The assistance of CSD is sought in several instances to assist in mitigating the project risks identified:

Project risk	Description	Mitigation strategies
<b>Staff changes</b>	<ul style="list-style-type: none"><li>• There is a risk that unexpected staff changes at CSD or KPMG impact on the timeliness of the project.</li></ul>	<ul style="list-style-type: none"><li>• For CSD: early identification of backup project sponsor to step in to continue project oversight and management</li><li>• KPMG: full engagement of all senior project team members throughout project (Joe Short and Nicki Doyle), who are all able to step into Project Director and/or Project Manager roles if required</li></ul>
<b>Delays in finalising deliverables due to delayed feedback</b>	<ul style="list-style-type: none"><li>• There is a risk that delays in receiving prompt, consolidated feedback from CSD on project deliverables will delay the finalisation of reports according to the timeframes specified.</li></ul>	<ul style="list-style-type: none"><li>• Prioritisation of project by relevant CSD staff</li><li>• Commitment to provide consolidated rather than individual feedback</li><li>• Commitment from KPMG to deliver on time materials which can facilitate discussions</li><li>• Use of workshop to facilitate agreement on options</li></ul>





Project management and governance  
**Key contacts**

**Joe Short**  
**Director**  
**Government Advisory Services**

 **02 9356 5652**  
 **jjshort@kpmg.com.au**

**Nicki Doyle**  
**Associate Director**  
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 **03 9838 4112**  
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142



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**Gotovac, Jessica**

---

**From:** Starick, Kate  
**Sent:** Friday, 6 June 2014 10:57 AM  
**To:** Starick, Kate; Mitchell, Beth  
**Cc:** Barr, Iain  
**Subject:** 226RE: Letter to attendees at 2 June Forum

**Categories:** possible

---

Nope – went out Wednesday

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** Starick, Kate  
**Sent:** Friday, 6 June 2014 10:56 AM  
**To:** Mitchell, Beth  
**Cc:** Barr, Iain  
**Subject:** RE: Letter to attendees at 2 June Forum

---

Thank you Beth.  
This went out on Tuesday  
Regards  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

---

**From:** Mitchell, Beth  
**Sent:** Friday, 6 June 2014 10:27 AM  
**To:** Starick, Kate  
**Cc:** Barr, Iain  
**Subject:** FW: Letter to attendees at 2 June Forum

Hi Kate

Our suggestions in the red below

Thanks

**Beth Mitchell** | Director Student Engagement  
Phone: +61 2 6205 7029 | Fax: +61 2 6205 5447 | Email: [beth.mitchell@act.gov.au](mailto:beth.mitchell@act.gov.au)  
Student Engagement | Education and Training | ACT Government  
Hedley Beare Centre for Teaching and Learning, Fremantle Drive, Stirling | GPO Box 158 Canberra ACT 2601  
| [www.det.act.gov.au](http://www.det.act.gov.au)

**From:** Barr, Iain  
**Sent:** Thursday, 5 June 2014 5:08 PM  
**To:** Mitchell, Beth; Monteith, Jo  
**Subject:** RE: Letter to attendees at 2 June Forum

My suggestions added in red below:

Good morning/afternoon

The ACT NDIS Taskforce, with the Community Services Directorate and Education and Training Directorate, would like to thank you for attending the NDIS community forum on therapy and early intervention on Monday 2 June. It was good to hear your opinions and have the chance to provide an update on progress being made towards the start of the National Disability Insurance Scheme trial.

We are pleased to report further details. Four organisations so far have identified they are interested in expanding their service offer to include early intervention programs in the ACT.

The four organisations are

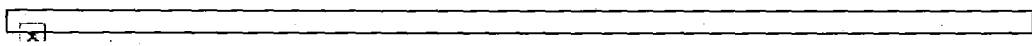
The ACT Government announced its decision to withdraw from the provision of early intervention at the end of 2014 in April, and has now commenced working with these organisations to ensure they can deliver appropriate early intervention programs for Canberra families. Focus groups are underway with KPMG to gather detailed information from parents about the strengths of the current programs and what the community would like to see early intervention services offer from 2015.

More information will be made available soon about any additional organisations looking to provide early intervention services, and the progress being made towards establishing those services in the ACT.

Please check our website for future updates ([www.act.gov.au/ndis](http://www.act.gov.au/ndis)) and we will endeavour to email you with any new information.

Please pass this information on to anyone you think might be interested.

Regards,  
ACT NDIS Tasforce  
[ndis@act.gov.au](mailto:ndis@act.gov.au)



**Gotovac, Jessica**

---

**From:** Fraser, Norman  
**Sent:** Friday, 6 June 2014 2:27 PM  
**To:** Monteith, Jo  
**Cc:** Starick, Kate; Hatherly, Bronwyn  
**Subject:** FW: Early Intervention project plan  
**Attachments:** 20140605 Early Intervention Transition - DRAFT NF.mpp; 20140506 Early Intervention project plan - DRAFT.pdf

---

Hi Jo

Please find attached the DRAFT Gantt chart on the early intervention project work we scoped up last Friday.

Please note the following:

1. This is only the ETD input on the scope of the project to date.
2. once you(ETD) are comfortable with the attached we will circulate and establish a joint meeting with Therapy ACT to establish a final project Gantt.
3. Please ensure the timelines for tasks suit given the timelines set by the Minister on early intervention.
4. It has been provided in pdf @ Microsoft Project 2007 format.

~~Bronwyn and I are only too happy to walk you through this and make adjustments if required.~~

Regards Norm Fraser

ID	Task Name	Duration	Start	Finish	Predecessors	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
1	<b>Early Intervention Transition Project</b>	142 days	Tue 03/06/14	Mon 22/12/14		19	26	02	09	16	23	30
2	<b>Close ACT Govt Early Intervention Services</b>	42 days	Tue 03/06/14	Thu 31/07/14		19	26	02	09	16	23	30
3	Map current resources	23 days	Tue 03/06/14	Fri 04/07/14		19	26	02	09	16	23	30
4	Identify current resources	15 days	Tue 03/06/14	Tue 24/06/14		19	26	02	09	16	23	30
5	Map resources	8 days	Wed 25/06/14	Fri 04/07/14 4		19	26	02	09	16	23	30
6	<b>Establish a Closure Plan</b>	19 days	Mon 07/07/14	Thu 31/07/14		19	26	02	09	16	23	30
7	Consult with stakeholders	2 days	Mon 07/07/14	Tue 08/07/14 5		19	26	02	09	16	23	30
8	Identify closure activities and responsibilities	2 days	Mon 07/07/14	Tue 08/07/14 7SS		19	26	02	09	16	23	30
9	Draft closure plan	10 days	Wed 09/07/14	Tue 22/07/14 8,7		19	26	02	09	16	23	30
10	Consult with stakeholders	2 days	Wed 23/07/14	Thu 24/07/14 9		19	26	02	09	16	23	30
11	Amend the plan	1 day	Fri 25/07/14	Fri 25/07/14 10		19	26	02	09	16	23	30
12	Seek Joint Directorate approval	4 days	Mon 28/07/14	Thu 31/07/14 11		19	26	02	09	16	23	30
13	<b>Develop Human Resources plan</b>	142 days	Tue 03/06/14	Mon 22/12/14		19	26	02	09	16	23	30
14	Develop Human Resources Plan	19 days	Tue 03/06/14	Mon 30/06/14		19	26	02	09	16	23	30
15	Consult with stakeholders	2 days	Tue 03/06/14	Wed 04/06/14 4SS		19	26	02	09	16	23	30
16	Draft HR plan	7 days	Thu 05/06/14	Mon 16/06/14 15		19	26	02	09	16	23	30
17	Consult with stakeholders	5 days	Tue 17/06/14	Mon 23/06/14 16		19	26	02	09	16	23	30
18	Amend the plan	5 days	Tue 17/06/14	Mon 23/06/14 17SS		19	26	02	09	16	23	30
19	Seek Directorate approval	5 days	Tue 24/06/14	Mon 30/06/14 18,17		19	26	02	09	16	23	30
20	Consult with stakeholders	124 days	Fri 06/06/14	Mon 01/12/14		19	26	02	09	16	23	30
21	Undertake staff information sessions - 6/6, 28/7, 8/9, 20/10 & 1/12/2014	124 days	Fri 06/06/14	Mon 01/12/14 15SS+3 days		19	26	02	09	16	23	30
22	<b>Redeploy current staff</b>	140 days	Thu 05/06/14	Mon 22/12/14		19	26	02	09	16	23	30
23	Undertake recruitment round (casual staff)	41 days	Thu 05/06/14	Fri 01/08/14 16SS		19	26	02	09	16	23	30
24	Undertake transfer round (permanent staff)	59 days	Tue 30/09/14	Mon 22/12/14 23FS+40 days		19	26	02	09	16	23	30
25	Define Disability Education roles for some staff	38 days	Thu 30/10/14	Mon 22/12/14 24SS+21 days		19	26	02	09	16	23	30
26	<b>Communications and Engagement</b>	142 days	Tue 03/06/14	Mon 22/12/14		19	26	02	09	16	23	30
27	Consultation with key stakeholders	142 days	Tue 03/06/14	Mon 22/12/14		19	26	02	09	16	23	30
28	Consult with Parents	142 days	Tue 03/06/14	Mon 22/12/14 4SS		19	26	02	09	16	23	30
29	Consult with Principals	142 days	Tue 03/06/14	Mon 22/12/14 28SS		19	26	02	09	16	23	30
30	Consult with Staff	142 days	Tue 03/06/14	Mon 22/12/14 28SS		19	26	02	09	16	23	30
31	Consultation with Unions	142 days	Tue 03/06/14	Mon 22/12/14 28SS		19	26	02	09	16	23	30
32	Consult with Providers	142 days	Tue 03/06/14	Mon 22/12/14 28SS		19	26	02	09	16	23	30
33	<b>Establish Steering Group</b>	11 days	Tue 03/06/14	Wed 18/06/14		19	26	02	09	16	23	30
34	Identify members	5 days	Tue 03/06/14	Tue 10/06/14 28SS		19	26	02	09	16	23	30
35	Develop the Terms of Reference TORs	5 days	Wed 11/06/14	Tue 17/06/14 34		19	26	02	09	16	23	30
36	Hold meetings	1 day	Wed 18/06/14	Wed 18/06/14 35		19	26	02	09	16	23	30
37	<b>Design Communications Implementation Strategy</b>	19 days	Tue 03/06/14	Mon 30/06/14		19	26	02	09	16	23	30
38	Write Implementation Strategy	14 days	Tue 03/06/14	Mon 23/06/14 34SS,36FF		19	26	02	09	16	23	30
39	Seek approval	5 days	Tue 24/06/14	Mon 30/06/14 38,19FF		19	26	02	09	16	23	30
40	<b>Prepare Ministerial Briefings</b>	5 days	Tue 03/06/14	Tue 10/06/14		19	26	02	09	16	23	30
41	Develop QTBs (Joint?)	5 days	Tue 03/06/14	Tue 10/06/14 34SS		19	26	02	09	16	23	30
42	<b>Develop Communication materials</b>	84 days	Tue 03/06/14	Tue 30/09/14		19	26	02	09	16	23	30
43	Develop Key messages	5 days	Tue 03/06/14	Tue 10/06/14 34SS,41FF		19	26	02	09	16	23	30
44	Develop Fact sheets	5 days	Wed 11/06/14	Tue 17/06/14 43		19	26	02	09	16	23	30
45	Develop Media releases	5 days	Wed 18/06/14	Tue 24/06/14 44		19	26	02	09	16	23	30
46	Develop Brochures	10 days	Tue 16/09/14	Tue 30/09/14 43FS+69 days,45		19	26	02	09	16	23	30
47	Develop Information Sheets	10 days	Tue 16/09/14	Tue 30/09/14 43FS+69 days		19	26	02	09	16	23	30
48	<b>Allied Health Workforce messages and training</b>	10 days	Tue 16/09/14	Tue 30/09/14		19	26	02	09	16	23	30
49	Develop workforce messages	10 days	Tue 16/09/14	Tue 30/09/14 43FS+69 days		19	26	02	09	16	23	30
50	Develop workforce training	10 days	Tue 16/09/14	Tue 30/09/14 43FS+69 days		19	26	02	09	16	23	30
51	<b>Establish Communication, Information and Referral Pr</b>	10 days	Tue 16/09/14	Tue 30/09/14		19	26	02	09	16	23	30
52	Identify information and referral pathways	10 days	Tue 16/09/14	Tue 30/09/14 43FS+69 days		19	26	02	09	16	23	30
53	Establish referral process	10 days	Tue 16/09/14	Tue 30/09/14 43FS+69 days,46F		19	26	02	09	16	23	30
54	<b>Implement Communications Strategy</b>	123 days	Tue 01/07/14	Mon 22/12/14		19	26	02	09	16	23	30
55	Roll out Communications Strategy	123 days	Tue 01/07/14	Mon 22/12/14 39,53FF		19	26	02	09	16	23	30
56	<b>Develop Early Intervention (EI) Provider Sector</b>	99 days	Tue 03/06/14	Wed 22/10/14		19	26	02	09	16	23	30

Project: 20140605 Early Intervention 1  
Date: Fri 06/06/14

Task Progress Summary External Tasks Deadline

Split Milestone Project Summary External Milestone

147



ID	Task Name	Duration	Start	Finish	Predecessors	Jun '14	Jul '14	Aug '14	Sep '14	Oct '14	Nov '14	Dec '14
113	Seek approval	5 days	Tue 16/09/14	Mon 22/09/14	112							
114	Establish budget responsibilities	5 days	Tue 23/09/14	Tue 30/09/14	113							
115	Establish MOUs/working arrangement across Directorates	22 days	Wed 01/10/14	Fri 31/10/14								
116	Identify MOUs required	2 days	Wed 01/10/14	Thu 02/10/14	103							
117	Develop MOUs	10 days	Fri 03/10/14	Fri 17/10/14	116							
118	Establish MOUs/working arrangements	10 days	Mon 20/10/14	Fri 31/10/14	117,66FF,67FF,70							
119	Seek Early Intervention model approval	44 days	Wed 01/10/14	Tue 02/12/14								
120	Brief the Directorates on mainstream and preschool m	10 days	Wed 01/10/14	Wed 15/10/14	114,109,103							
121	Seek Joint Directorate approval	5 days	Thu 16/10/14	Wed 22/10/14	120							
122	Brief Minister	5 days	Thu 23/10/14	Wed 29/10/14	121							
123	Seek Ministerial approval	5 days	Mon 03/11/14	Fri 07/11/14	122,118							
124	Brief Cabinet	10 days	Mon 10/11/14	Fri 21/11/14	123							
125	Seek Cabinet approval (if required)	7 days	Mon 24/11/14	Tue 02/12/14	124							
126	<b>Develop Supported Preschool Model</b>	<b>142 days</b>	<b>Tue 03/06/14</b>	<b>Mon 22/12/14</b>								
127	Develop Early Childhood and Disability Education joint plan	84 days	Tue 03/06/14	Tue 30/09/14								
128	Draft joint plan	40 days	Tue 03/06/14	Tue 29/07/14	28SS							
129	Consult with stakeholders	20 days	Wed 30/07/14	Tue 26/08/14	128							
130	Amend the plan	10 days	Wed 27/08/14	Tue 09/09/14	129							
131	Seek Joint Directorate approval	14 days	Wed 10/09/14	Tue 30/09/14	130							
132	Develop New Staff Model	19 days	Tue 03/06/14	Mon 30/06/14								
133	Draft new staff model	10 days	Tue 03/06/14	Tue 17/06/14	28SS							
134	Consult with stakeholders	4 days	Wed 18/06/14	Mon 23/06/14	133							
135	Amend the model	1 day	Tue 24/06/14	Tue 24/06/14	134							
136	Seek Joint Directorate approval	4 days	Wed 25/06/14	Mon 30/06/14	135							
137	Recruit Disability Educators (Pre consultation)	44 days	Tue 01/07/14	Fri 29/08/14								
138	Undertake recruitment process	44 days	Tue 01/07/14	Fri 29/08/14	136							
139	Develop Principal and Teacher inclusion packages	113 days	Tue 15/07/14	Mon 22/12/14								
140	Undertake seminars and workshops	113 days	Tue 15/07/14	Mon 22/12/14	136FS+10 days							
141	Undertake information sessions	113 days	Tue 15/07/14	Mon 22/12/14	140FF,28FF,29FF							
142	Develop Supported Preschool Model 2015	84 days	Tue 03/06/14	Tue 30/09/14								
143	Draft the model	40 days	Tue 03/06/14	Tue 29/07/14	128SS							
144	Consult with stakeholders	20 days	Wed 30/07/14	Tue 26/08/14	143							
145	Amend the model	10 days	Wed 27/08/14	Tue 09/09/14	144							
146	Seek Joint Directorate approval	14 days	Wed 10/09/14	Tue 30/09/14	145,131FF							
147	Seek Early Intervention model approval	44 days	Wed 01/10/14	Tue 02/12/14								
148	Brief the Directorates on mainstream and preschool m	10 days	Wed 01/10/14	Wed 15/10/14	120SS,146							
149	Seek Joint Directorate approval	5 days	Thu 16/10/14	Wed 22/10/14	148							
150	Brief Minister	5 days	Thu 23/10/14	Wed 29/10/14	149							
151	Seek Ministerial approval	5 days	Thu 30/10/14	Wed 05/11/14	150							
152	Brief Cabinet	10 days	Thu 06/11/14	Wed 19/11/14	151							
153	Seek Cabinet approval (if required)	7 days	Mon 24/11/14	Tue 02/12/14	152,125FF							

Project: 20140605 Early Intervention 1  
Date: Fri 06/06/14

Task Progress Summary External Tasks Deadline

Split Milestone Project Summary External Milestone

147



**Gotovac, Jessica**

---

**From:** Starick, Kate  
**Sent:** Sunday, 8 June 2014 12:03 PM  
**To:** Monteith, Jo; Doyle, Nicki  
**Cc:** Evans, Jacinta; Gniel, Stephen; Whitten, Meredith; Sheehan, Maureen; McClelland, Lisa; Johnston, Claire  
**Subject:** RE: Focus Groups

Fantastic  
Thanks Jo  
Kate

---

**From:** Monteith, Jo  
**Sent:** Friday, 6 June 2014 4:56 PM  
**To:** Starick, Kate; Doyle, Nicki  
**Cc:** Evans, Jacinta; Gniel, Stephen; Whitten, Meredith; Sheehan, Maureen; McClelland, Lisa; Johnston, Claire  
**Subject:** RE: Focus Groups

Hi Kate and Nicki

I will contact these families and book them into sessions.

---

Cheers,  
Jo

Jo Monteith | Manager Disability Education - Programs, Projects and Policies  
Phone: 6207 9994 | Fax: 6205 5447 | Email: [jo.monteith@act.gov.au](mailto:jo.monteith@act.gov.au)  
Student Engagement Disability Education | Education and Training | ACT Government  
Hedley Beare Centre Fremantle Drive Stirling | GPO Box 158 Canberra ACT 2601 | [www.det.act.gov.au](http://www.det.act.gov.au)

---

**From:** Starick, Kate  
**Sent:** Friday, 6 June 2014 2:06 PM  
**To:** Doyle, Nicki  
**Cc:** Monteith, Jo; Evans, Jacinta; Gniel, Stephen; Whitten, Meredith; Sheehan, Maureen; McClelland, Lisa; Johnston, Claire  
**Subject:** FW: Focus Groups

Hello Nicki  
Please find names of people wishing to participate in the focus groups  
Regards  
Kate

Ps Thanks Lisa

Kate Starick | Director |  
**P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047**  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

---

**From:** McClelland, Lisa  
**Sent:** Friday, 6 June 2014 12:47 PM  
**To:** Starick, Kate

**Cc:** Johnston, Claire  
**Subject:** Focus Groups

Hi Kate

Wendy has supplied the names of 6 people who would like to be involved in the Focus Groups facilitated by KPMG  
Should we pass these onto Jacinta or directly to someone at KPMG?


Thanks  
Lisa

**Lisa McClelland | ACT NDIS Taskforce**  
Ph: 6205 2122 | Fax: 6205 0228  
Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

---

**Whitten, Meredith**

---

**From:** Whitten, Meredith  
**Sent:** Sunday, 8 June 2014 2:13 PM  
**To:** Starick, Kate  
**Subject:** RE: Further news on early intervention services in the ACT

Thanks Kate

---

**From:** Starick, Kate  
**Sent:** Sunday, 8 June 2014 12:23 PM  
**To:** Whitten, Meredith; Evans, Jacinta; Sheehan, Maureen  
**Cc:** McClelland, Lisa; Johnston, Claire; Evans, Jacinta; Gniel, Stephen; Monteith, Jo  
**Subject:** FW: Further news on early intervention services in the ACT

Hi  
Please see email below. I anticipate we will receive a number of queries along these lines.

Dear xxxx  
Thank you for your enquiry regarding early intervention models related to autism from organisations who have expressed interest in expanding their early intervention service offers in the ACT. We have engaged a consultant who is completing a project and has commenced engaging with these providers. In addition KPMG are carrying out focus groups with families in the ACT to inform our planning with providers to ensure services in the ACT are designed with service user input. Once this information is collated, the ACT will continue negotiations informed by the preferences expressed through these focus groups. KPMG are also meeting with peak bodies nationally and in the ACT, including (Jacinta – is that the correct name?) regarding contemporary best practice.

If you would like to participate in these groups, please contact Jo Monteith from the Education and Training Directorate at [jo.monteith@act.gov.au](mailto:jo.monteith@act.gov.au).

If you would like to know more information regarding NDIS in the ACT, please contact [actengagement@ndis.gov.au](mailto:actengagement@ndis.gov.au)

Thank you again for your enquiry

Regards  
ACT NDIS Taskforce

---

**From:** NDIS  
**Sent:** Friday, 6 June 2014 4:55 PM  
**To:** Sheehan, Maureen; Starick, Kate  
**Subject:** FW: Further news on early intervention services in the ACT

Please see an email from the NDIS inbox below  
Do we have any detail of the services the 4 providers are intending to provide at this stage?  
Thanks  
Lisa

---

**From:**  
**Sent:** Friday, 6 June 2014 3:52 PM  
**To:** NDIS  
**Subject:** Re: Further news on early intervention services in the ACT

Hi

Thank you for the information about the four possible early intervention providers. Would you please be able to tell me what services they have shown an interest in offering for children under 6 with Autism and what outcomes and experience they've had in this area?

Thanks

=====  
On 4 Jun 2014, at 11:31 am, "NDIS" <[NDIS@act.gov.au](mailto:NDIS@act.gov.au)> wrote:

Good morning

The ACT NDIS Taskforce would like to thank you for attending the NDIS community forum on therapy and early intervention on Monday 2 June. It was good to hear your opinions and have the chance to provide an update on progress being made towards the National Disability Insurance Scheme.

We are pleased to report further details. Four organisations so far have identified they are interested in expanding ~~their service offer to include early intervention programs in the ACT.~~

The four organisations are

The ACT Government announced its decision to withdraw from the provision of early intervention at the end of 2014 in April, and has now commenced working with these organisations to ensure they can deliver appropriate early intervention programs for Canberra families.

More information will be made available soon about any additional organisations looking to provide early intervention services, and the progress being made towards establishing those services in the ACT.

Please check our website for future updates ([www.act.gov.au/ndis](http://www.act.gov.au/ndis)) and we will endeavour to email you with any new information.

Please pass this information on to anyone you think might be interested.

Regards,  
ACT NDIS Taskforce  
[ndis@act.gov.au](mailto:ndis@act.gov.au)

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**Whitten, Meredith**

---

**From:** Whitten, Meredith  
**Sent:** Sunday, 8 June 2014 2:23 PM  
**To:** Starick, Kate  
**Subject:** RE: Further news on early intervention services in the ACT

Hi Kate

One suggestion.

Meredith

---

**From:** Starick, Kate  
**Sent:** Sunday, 8 June 2014 2:18 PM  
**To:** Whitten, Meredith; Evans, Jacinta; Sheehan, Maureen  
**Cc:** McClelland, Lisa; Johnston, Claire; Evans, Jacinta; Gniel, Stephen; Monteith, Jo  
**Subject:** FW: Further news on early intervention services in the ACT

Sorry, forgot – would appreciate any feedback on this response.

Pls cc Lisa

Thanks

---

Kate

Hi

Please see email below. I anticipate we will receive a number of queries along these lines.

Dear xxxx

Thank you for your enquiry regarding early intervention models related to autism from organisations who have expressed interest in expanding their early intervention service offers in the ACT. We have engaged a consultant, KPMG who is completing a project and has commenced engaging with these providers. In addition KPMG are carrying out focus groups with families in the ACT to inform our planning with providers to ensure services in the ACT are designed with service user input. Once this information is collated, the ACT will continue negotiations informed by the preferences expressed through these focus groups. KPMG are also meeting with peak bodies nationally and in the ACT, including (Jacinta – is that the correct name?) regarding contemporary best practice.

If you would like to participate in these groups, please contact Jo Monteith from the Education and Training Directorate at [jo.monteith@act.gov.au](mailto:jo.monteith@act.gov.au).

If you would like to know more information regarding NDIS in the ACT, please contact [actengagement@ndis.gov.au](mailto:actengagement@ndis.gov.au)

Thank you again for your enquiry

Regards

ACT NDIS Taskforce

---

**From:** NDIS  
**Sent:** Friday, 6 June 2014 4:55 PM  
**To:** Sheehan, Maureen; Starick, Kate  
**Subject:** FW: Further news on early intervention services in the ACT

Please see an email from the NDIS inbox below

Do we have any detail of the services the 4 providers are intending to provide at this stage?

157

Thanks  
Lisa

---

**From:**  
**Sent:** Friday, 6 June 2014 3:52 PM  
**To:** NDIS  
**Subject:** Re: Further news on early intervention services in the ACT

Hi

Thank you for the information about the four possible early intervention providers. Would you please be able to tell me what services they have shown an interest in offering for children under 6 with Autism and what outcomes and experience they've had in this area?

Thanks

=====

---

---

On 4 Jun 2014, at 11:31 am, "NDIS" <[NDIS@act.gov.au](mailto:NDIS@act.gov.au)> wrote:

Good morning

The ACT NDIS Taskforce would like to thank you for attending the NDIS community forum on therapy and early intervention on Monday 2 June. It was good to hear your opinions and have the chance to provide an update on progress being made towards the National Disability Insurance Scheme.

We are pleased to report further details. Four organisations so far have identified they are interested in expanding their service offer to include early intervention programs in the ACT.

The four organisations are Northcott, Yooralla, House With No Steps and the Cerebral Palsy Alliance.

The ACT Government announced its decision to withdraw from the provision of early intervention at the end of 2014 in April, and has now commenced working with these organisations to ensure they can deliver appropriate early intervention programs for Canberra families.

More information will be made available soon about any additional organisations looking to provide early intervention services, and the progress being made towards establishing those services in the ACT.

Please check our website for future updates ([www.act.gov.au/ndis](http://www.act.gov.au/ndis)) and we will endeavour to email you with any new information.

Please pass this information on to anyone you think might be interested.

Regards,  
ACT NDIS Taskforce  
[ndis@act.gov.au](mailto:ndis@act.gov.au)

---

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159

165

**Gotovac, Jessica**

---

**From:** Doyle, Nicki [ndoyle@kpmg.com.au]  
**Sent:** Tuesday, 10 June 2014 12:45 PM  
**To:** Whitten, Meredith  
**Subject:** RE: Teleconference details

Yes please if we can. I'm not sure why this hasn't been set up properly at our end.

Nicki Doyle  
Associate Director  
Government Advisory Services  
Advisory

KPMG  
147 Collins Street  
Melbourne VIC 3000 Australia

Tel +61 3 9838 4112  
Fax +61 3 9288 6666  
Mob 0428 742 728  
ndoyle@kpmg.com.au

kpmg.com.au

---

*My working days are Monday, Tuesday and Wednesday*

Protect the environment: please think before you print

---

**From:** Whitten, Meredith [mailto:Meredith.Whitten@act.gov.au]  
**Sent:** Tuesday, 10 June 2014 12:44 PM  
**To:** Doyle, Nicki; Starick, Kate; Sheehan, Maureen; Barr, Iain; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity  
**Subject:** RE: Teleconference details

Hi Nicki

This did not work. Do you want to use a CSD conference number?

Meredith

-----Original Appointment-----

**From:** Doyle, Nicki [mailto:ndoyle@kpmg.com.au]  
**Sent:** Tuesday, 10 June 2014 12:40 PM  
**To:** Starick, Kate; Sheehan, Maureen; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity  
**Subject:** Teleconference details  
**When:** Tuesday, 10 June 2014 12:30 PM-1:30 PM (UTC+10:00) Canberra, Melbourne, Sydney.  
**Where:** Lync Meeting

Hi everyone,

The teleconference details are not working as per the previous calendar invite. I have re-issued the invite in the hope that this may assist the teleconference numbers to work.

Regards,



→ Join Lync Meeting

Join by phone

+61 2 9455 9995 (AU) English (Australia)  
+61 1800 113 880 (Toll-Free) (AU) English (Australia)  
[Find a local number](#)

Conference ID: 63124100

[Forgot your dial-in PIN?](#) | [Help](#)

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-----

**Gotovac, Jessica**

---

**From:** Barr, Iain  
**Sent:** Tuesday, 10 June 2014 12:46 PM  
**To:** Whitten, Meredith  
**Subject:** RE: Teleconference details

i can call in to that now

---

**Iain Barr** | Senior Manager | Disability Education  
Education and Training | ACT Government  
Phone: 02 6205 9391 | Mobile: 0422 549 265 | Email: [iain.barr@act.gov.au](mailto:iain.barr@act.gov.au)  
Hedley Beare Centre for Teaching and Learning, Fremantle Drive, Stirling  
GPO Box 158 Canberra ACT 2601 | [www.det.act.gov.au](http://www.det.act.gov.au) | [Facebook](#) | [Twitter](#) |

---

**From:** Whitten, Meredith  
**Sent:** Tuesday 10 June 2014 12:45  
**To:** Doyle, Nicki; Starick, Kate; Sheehan, Maureen; Barr, Iain; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity  
**Subject:** RE: Teleconference details

---

Do you wish to try?

Call: 1800 701 826

Meredith Whitten | Executive Director |  
Phone 620 71475 | Fax 620 71371 | Mobile 0419 426 308  
Disability ACT | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House 153 Emu Bank BELCONNEN ACT 2617 | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)  
|

-----Original Appointment-----

**From:** Doyle, Nicki [<mailto:ndoyle@kpmg.com.au>]  
**Sent:** Tuesday, 10 June 2014 12:40 PM  
**To:** Starick, Kate; Sheehan, Maureen; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity  
**Subject:** Teleconference details  
**When:** Tuesday, 10 June 2014 12:30 PM-1:30 PM (UTC+10:00) Canberra, Melbourne, Sydney.  
**Where:** Lync Meeting

Hi everyone,

The teleconference details are not working as per the previous calendar invite. I have re-issued the invite in the hope that this may assist the teleconference numbers to work.

Regards,

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+61 1800 113 880 (Toll-Free) (AU) English (Australia)

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Conference ID: 63124100

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169

**Gotovac, Jessica**

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**From:** Whitten, Meredith  
**Sent:** Tuesday, 10 June 2014 12:48 PM  
**To:** Whitten, Meredith; Doyle, Nicki; Starick, Kate; Sheehan, Maureen; Barr, Iain; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity  
**Subject:** RE: Teleconference details

We have logged onto this number – Jacinta, Maureen and Meredith have commenced discussions.

Meredith

---

**From:** Whitten, Meredith  
**Sent:** Tuesday, 10 June 2014 12:45 PM  
**To:** 'Doyle, Nicki'; Starick, Kate; Sheehan, Maureen; Barr, Iain; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity  
**Subject:** RE: Teleconference details

Do you wish to try?

Call: 1800 701 826

---

Meredith Whitten | Executive Director |  
Phone 620 71475 | Fax 620 71371 | Mobile 0419 426 308  
Disability ACT | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House 153 Emu Bank BELCONNEN ACT 2617 | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

-----Original Appointment-----

**From:** Doyle, Nicki [<mailto:ndoyle@kpmg.com.au>]  
**Sent:** Tuesday, 10 June 2014 12:40 PM  
**To:** Starick, Kate; Sheehan, Maureen; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity  
**Subject:** Teleconference details  
**When:** Tuesday, 10 June 2014 12:30 PM-1:30 PM (UTC+10:00) Canberra, Melbourne, Sydney.  
**Where:** Lync Meeting

Hi everyone,

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Regards,

---

→ [Join Lync Meeting](#)

Join by phone

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171

**Gotovac, Jessica**

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**From:** Mitchell, Beth  
**Sent:** Tuesday, 10 June 2014 4:45 PM  
**To:** Sheehan, Maureen; Doyle, Nicki; Starick, Kate; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Evans, Jacinta; Short, Joe; Durham, Amity; Monteith, Jo  
**Subject:** RE: Project management meeting - Market soundings early intervention

Hi there

We are in Estimates all day on the 23 June and Minister Burch will be there with us.

We may need to reschedule this one

regards

**Beth Mitchell** | Director Student Engagement  
Phone: +61 2 6205 7029 | Fax: +61 2 6205 5447 | Email: [beth.mitchell@act.gov.au](mailto:beth.mitchell@act.gov.au)  
Student Engagement | Education and Training | ACT Government  
Hedley Beare Centre for Teaching and Learning, Fremantle Drive, Stirling | GPO Box 158 Canberra ACT 2601  
| [www.det.act.gov.au](http://www.det.act.gov.au)

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**From:** Sheehan, Maureen  
**Sent:** Tuesday, 10 June 2014 2:44 PM  
**To:** Doyle, Nicki; Starick, Kate; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity; Monteith, Jo  
**Subject:** RE: Project management meeting - Market soundings early intervention

All  
At the meeting today we agreed to meet at 12.30 on 23 June. 11 am is the time we brief Minister Burch.

-----Original Appointment-----

**From:** Doyle, Nicki [<mailto:ndoyle@kpmg.com.au>]  
**Sent:** Tuesday, 10 June 2014 1:49 PM  
**To:** Starick, Kate; Sheehan, Maureen; Barr, Iain; Whitten, Meredith; Gniel, Stephen; Mitchell, Beth; Evans, Jacinta; Short, Joe; Durham, Amity; Monteith, Jo  
**Subject:** Project management meeting - Market soundings early intervention  
**When:** Monday, 23 June 2014 11:00 AM-12:00 PM (UTC+10:00) Canberra, Melbourne, Sydney.  
**Where:** Teleconference details below

Call: 1800 701 826

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**Gotovac, Jessica**

---

**From:** NDIS  
**Sent:** Tuesday, 10 June 2014 6:11 PM  
**To:** Johnston, Claire  
**Subject:** FW: Further news on early intervention services in the ACT

Hi Claire

This is the answer Kate provided regarding a query about Early Intervention.

This might assist in answering the Questions on Notice from ACTCOSS that I just sent through

Kind Regards

Lisa

**Lisa McClelland | ACT NDIS Taskforce**

Ph: 6205 2122 | Fax: 6205 0228

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

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**From:** NDIS

**Sent:** Tuesday, 10 June 2014 1:26 PM

**To:**

**Subject:** RE: Further news on early intervention services in the ACT

Dear

Once again thank you for your enquiry regarding early intervention models related to autism from organisations who have expressed interest in expanding their early intervention service offers in the ACT.

We have engaged a consultant, KPMG who is completing the project and has commenced engaging with these providers. In addition KPMG are carrying out focus groups with families in the ACT to inform our planning with providers to ensure services in the ACT are designed with service user input. Once this information is collated, the ACT will continue negotiations informed by the preferences expressed through these focus groups. KPMG are also meeting with peak bodies nationally and in the ACT, including (ECIA) regarding contemporary best practice.

If you would like to participate in these groups, please contact Jo Monteith from the Education and Training Directorate at [jo.monteith@act.gov.au](mailto:jo.monteith@act.gov.au).

If you would like to know more information regarding NDIS in the ACT, please contact [actengagement@ndis.gov.au](mailto:actengagement@ndis.gov.au)

Thank you again for your enquiry

Regards

ACT NDIS Taskforce

---

**From:**

**Sent:** Sunday, 8 June 2014 11:29 AM

**To:** NDIS

**Subject:** Re: Further news on early intervention services in the ACT

Thanks Lisa - looking forward to it :)



=====

On 6 Jun 2014, at 4:58 pm, "NDIS" <[NDIS@act.gov.au](mailto:NDIS@act.gov.au)> wrote:

We will get back to you with further information next week

Kind Regards

Lisa

**Lisa McClelland | ACT NDIS Taskforce**

Ph: 6205 2122 | Fax: 6205 0228

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

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**From:**

**Sent:** Friday, 6 June 2014 3:52 PM

**To:** NDIS

**Subject:** Re: Further news on early intervention services in the ACT

---

Hi

Thank you for the information about the four possible early intervention providers. Would you please be able to tell me what services they have shown an interest in offering for children under 6 with Autism and what outcomes and experience they've had in this area?

Thanks

=====

On 4 Jun 2014, at 11:31 am, "NDIS" <[NDIS@act.gov.au](mailto:NDIS@act.gov.au)> wrote:

Good morning

The ACT NDIS Taskforce would like to thank you for attending the NDIS community forum on therapy and early intervention on Monday 2 June. It was good to hear your opinions and have the chance to provide an update on progress being made towards the National Disability Insurance Scheme.

We are pleased to report further details. Four organisations so far have identified they are interested in expanding their service offer to include early intervention programs in the ACT.

The four organisations are Northcott, Yooralla, House With No Steps and the Cerebral Palsy Alliance.

The ACT Government announced its decision to withdraw from the provision of early intervention at the end of 2014 in April, and has now commenced working with these organisations to ensure they can deliver appropriate early intervention programs for Canberra families.

More information will be made available soon about any additional organisations looking to provide early intervention services, and the progress being made towards establishing those services in the ACT.

175

Please check our website for future updates ([www.act.gov.au/ndis](http://www.act.gov.au/ndis)) and we will endeavour to email you with any new information.

Please pass this information on to anyone you think might be interested.

Regards,  
ACT NDIS Taskforce  
[ndis@act.gov.au](mailto:ndis@act.gov.au)

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This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.  
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Gotovac, Jessica

From: Evans, Jacinta  
Sent: Friday, 13 June 2014 9:30 AM  
To: Starick, Kate  
Cc: Sheehan, Maureen; Whitten, Meredith; Gniel, Stephen; Mitchell, Beth; Baumgart, Richard  
Subject: Re: Emailing: Update Market Soundings 11062015

Hi Kate,

I'm wondering whether another allied health peak would be useful, such as

Social Workers have particular concerns about where they will fit in purchased services.

Cheers

Jacinta

> On 13 Jun 2014, at 9:10 am, "Starick, Kate" <Kate.Starick@act.gov.au> wrote:  
>  
> Hi All - FYI  
> Apologies if I've sent this to you before I was wondering if KPMG  
~~> should include as the 5th peak?~~

> Regards  
> Kate  
>  
>  
> Kate Starick | Director |  
> P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047 ACT NDIS Taskforce |  
> Community Services Directorate | ACT Government Level 2 Nature  
> Conservation House| 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

> -----Original Message-----

> From: Doyle, Nicki [<mailto:ndoyle@kpmg.com.au>]  
> Sent: Wednesday, 11 June 2014 9:37 AM  
> To: Starick, Kate  
> Cc: Short, Joe  
> Subject: Emailing: Update Market Soundings 11062015

> Hi Kate,

> Based on our conversation last week, I have updated the list of organisations we will be contacting for market soundings and peak body interviews (see attached). Can you please let me know if there are any issues? We are also looking for confirmation on the final peak body interview from you.

> Joe Short is also back from his leave, and will be in contact regarding the contract variation for the additional market soundings and focus groups.

> Regards,  
> Nicki

> Your message is ready to be sent with the following file or link attachments:

> Update Market Soundings 11062015

>  
> Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

>  
> \*\*\*\*\*

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> \*\*\*\*\*

> <Update Market Soundings 11062015.pdf>



List of providers for market sounding consultations 10<sup>th</sup> June 2015

Provider	Status	Other
	Completed 3 <sup>rd</sup> June	
	Completed 5 <sup>th</sup> June	
	Scheduled 1 <sup>st</sup> July	
	Scheduled 13 <sup>th</sup> June	
	Completed 6 <sup>th</sup> June	
	Scheduled 19 <sup>th</sup> June	
		Contacted, and awaiting advise of suitable dates/times
	Scheduled 13 <sup>th</sup> June	
		Contacted and Left message
	Completed 10 <sup>th</sup> June	
		Contacted and Left message
		Contacted and Left message
		Contacted and Left message

Provider	Status	Other
		Expressed interest at forum Contacted and Left message
		Contacted and Left message
	Booked 17 <sup>th</sup> June	
		Contacted and left message
		Expressed interest at forum

btl



Provider	Status	Other
		Expressed interest at forum
		Expressed interest at forum
		Expressed interest at forum

**List of peak bodies for consultations 10th June 2015**

Peak Body	Status	Other
	Completed	

**Gotovac, Jessica**

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**From:** Barr, Iain  
**Sent:** Monday, 16 June 2014 11:58 AM  
**To:** Starick, Kate; Sheehan, Maureen; Whitten, Meredith; Evans, Jacinta; adurham@kpmg.com.au  
**Cc:** Mitchell, Beth  
**Subject:** (NDIS) Position Statement (The Royal Australasian College of Physicians) Early Intervention for Children with Developmental Disabilities  
**Attachments:** POSITION STATEMENT Royal Australasian College of Physicians PCH EI August 2013.pdf

Hi there

I have pulled out the exec summary and recommendations (below) from the attached paper by The Royal Australasian College of Physicians "Early Intervention for Children with Developmental Disabilities" August 2013.

It may already be included in the material available to KPMG for their desktop review? I only found it late last week so if it's not too late, it might be useful for the desktop review?

Thanks

Iain

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### **Executive Summary**

Children with developmental disabilities can lead a rich and rewarding life, yet as a group, are among the more vulnerable within our community.

Early intervention for children with developmental disabilities involves timely provision of an optimal nurturing and learning environment that aims to maximise developmental and health outcomes and reduce the degree of functional limitations. It is a system of coordinated services that promotes the child's growth and development and supports families during the critical early years. Early intervention can provide primary, secondary and tertiary prevention. Promotion of long term health and wellbeing through early detection of determinants of adverse outcomes should be a feature of early intervention programs.<sup>1</sup> Early intervention is of clear benefit to children with developmental disabilities. This position statement focuses predominantly on intervention for children with disabilities during the early childhood years, often referred to as early intervention by families and service providers. Early intervention ideally follows early identification of developmental problems. When developmental problems are identified, a comprehensive assessment and diagnosis must be carried out. It must examine the functional abilities, developmental diagnoses, health conditions and other factors likely to influence future outcomes and wellbeing. Identifying these factors enables parents and professionals to better match the intervention and support to the child and family's needs.

There is evidence that providing support and services for infants and young children with early developmental impairments and their families can alter the child's longer term developmental trajectory, and reduce the risk of secondary health and psychosocial complications. Early intervention programs are best delivered in a coordinated, planned, family centred manner that reflects a lifecourse approach to health and wellbeing outcomes. Supporting the family is a crucial component of early intervention programs, as the family has a key role in fostering their child's developmental potential and may experience additional stresses as they meet the special needs of their child. Even when the child might continue to experience significant limitations in their day to day skills, early intervention can improve function and increase the ability of the family, services and the community to support and include the child.

### **Recommendations**

#### **Overarching Principles**

1. Early intervention services for children with a disability should be aligned with the United Nations Convention on the Rights of the Child and the Convention on the Rights of People with Disabilities.



2. Inclusion of children with disabilities in all community activities is a means of creating societies in which all people with disabilities are accepted and valued.
3. Early intervention is more effective if delivered across all environments, including home, child care, other educational settings and all places that children access.
4. The families of children with disabilities should receive appropriate support to maintain their health and wellbeing.
5. A person-centred approach, and family-centred practice, in which the needs of the child and their family are prioritised should characterise the service system.
6. It is important that children with disabilities experience equity of access to intervention and other services, and are not discriminated against through requirements of programs for the child to have a medical diagnosis.

### **Prevention of avoidable health problems**

1. Public health initiatives that reduce the occurrence of preventable conditions such as acquired brain damage (e.g. near drowning, shaken baby syndrome), exposure to toxins such as lead or alcohol, and vaccine-preventable diseases, should continue to be promoted.
2. It is important to increase awareness of and implementation of strategies to reduce those conditions that occur more commonly in children with disabilities, e.g. mental health problems.

### **Early intervention; the first stage of a comprehensive lifecourse model of care**

1. Specialist early intervention services must be evidence based, or in the absence of evidence, based on expert consensus.
2. All children with disabilities and developmental delays should have access to high quality early childhood education and care services that support and enhance their functional participation.
3. It is important to implement strategies that enable early detection of children with disabilities so that timely intervention can be offered.
4. The goals of intervention should be comprehensive, and in addition to the improvement of functional skills and abilities, encompass those factors that are associated with longer term wellbeing of the child and family. An ecological approach to therapy, with an emphasis on family as a major influence on their child's early development, supported and educated by early intervention services, should be evident.
5. Early intervention services should map clearly onto a lifecourse framework that recognises the long term nature of the disabilities and the impact of critical periods of transition for the child and family (chronic disease framework).
6. Early intervention services are best delivered within a reasonable proximity to where the child lives.
7. Distinctions between health conditions and disabilities or impairments should be maintained. A particular health condition can be associated with varying degrees of impairment.
8. Parents and other carers better advocate for their child if they understand their child's diagnoses, abilities, personal strengths and ongoing needs for support and services as they will remain the most significant advocate for their child.
9. Multidisciplinary models of care should be established at the time of diagnosis. These should be characterised by effective and sustained collaboration across sectors, health, disability, education and family and community services, and professionals.
10. For those children who are predicted to continue to have significant activity limitations, services should continue to assist them to access the community and educational and other services as a valued member of that community.

### **Access to and planning of early intervention services**

1. Eligibility for specialist early intervention services is most appropriately determined by comprehensive assessment of the child's functional abilities. The identification of an underlying health condition may assist with treatment planning, but rarely determines the child's responses to education, therapy or support to families.
2. Service planning and delivery should include consideration of parent/carer priorities as well as other factors that influence outcomes and responses to intervention.
3. Individualised plans in which clearly articulated and relevant developmental or learning goals for the child should inform delivery of multidisciplinary early intervention services.
4. In Australia, major service reform involving simplification and increased responsiveness of models of care and funding, removal of barriers to health and other systems of care, increased collaboration across sectors, better referral pathways, and improved transition across lifestages are required to deliver more effective services.
5. A closer collaboration between diagnosticians and early childhood intervention (ECI) services could determine better sharing of information about diagnosis, prognosis, treatment and interventions with families, supporting them to adjust to the special needs of their child.

- 6. Increase funding for research of intervention for children with disabilities with an emphasis on translating that research into clinical practice.
- 7. Paediatricians should contribute their professional and clinical expertise to the development of policy and service models of early intervention for children with disabilities.

Kind regards

Iain

**Iain Barr** | Senior Manager | Disability Education  
Education and Training | ACT Government  
Phone: 02 6205 9391 | Mobile: 0422 549 265 Email: [iain.barr@act.gov.au](mailto:iain.barr@act.gov.au)  
Hedley Beare Centre for Teaching and Learning, Fremantle Drive, Stirling  
GPO Box 158 Canberra ACT 2601 | [www.det.act.gov.au](http://www.det.act.gov.au) | [Facebook](#) | [Twitter](#) |



The Royal Australasian  
College of Physicians

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**The Royal Australasian College of Physicians**  
**Paediatric & Child Health Division**

**Position Statement**  
**Early Intervention for Children with Developmental**  
**Disabilities**

**August 2013**

# Early Intervention for Children with Developmental Disabilities

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## Executive Summary

Children with developmental disabilities can lead a rich and rewarding life, yet as a group, are among the more vulnerable within our community.

Early intervention for children with developmental disabilities involves timely provision of an optimal nurturing and learning environment that aims to maximise developmental and health outcomes and reduce the degree of functional limitations. It is a system of coordinated services that promotes the child's growth and development and supports families during the critical early years. Early intervention can provide primary, secondary and tertiary prevention. Promotion of long term health and wellbeing through early detection of determinants of adverse outcomes should be a feature of early intervention programs.<sup>1</sup> Early intervention is of clear benefit to children with developmental disabilities. This position statement focuses predominantly on intervention for children with disabilities during the early childhood years, often referred to as early intervention by families and service providers.

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Early intervention ideally follows early identification of developmental problems. When developmental problems are identified, a comprehensive assessment and diagnosis must be carried out. It must examine the functional abilities, developmental diagnoses, health conditions and other factors likely to influence future outcomes and wellbeing. Identifying these factors enables parents and professionals to better match the intervention and support to the child and family's needs.

There is evidence that providing support and services for infants and young children with early developmental impairments and their families can alter the child's longer term developmental trajectory, and reduce the risk of secondary health and psychosocial complications. Early intervention programs are best delivered in a coordinated, planned, family centred manner that reflects a lifecourse approach to health and wellbeing outcomes. Supporting the family is a crucial component of early intervention programs, as the family has a key role in fostering their child's developmental potential and may experience additional stresses as they meet the special needs of their child. Even when the child might continue to experience significant limitations in their day to day skills, early intervention can improve function and increase the ability of the family, services and the community to support and include the child.

## **Recommendations**

### **Overarching Principles**

1. Early intervention services for children with a disability should be aligned with the United Nations Convention on the Rights of the Child and the Convention on the Rights of People with Disabilities.
2. Inclusion of children with disabilities in all community activities is a means of creating societies in which all people with disabilities are accepted and valued.
3. Early intervention is more effective if delivered across all environments, including home, child care, other educational settings and all places that children access.
4. The families of children with disabilities should receive appropriate support to maintain their health and wellbeing.
5. A person-centred approach, and family-centred practice, in which the needs of the child and their family are prioritised should characterise the service system.
6. It is important that children with disabilities experience equity of access to intervention and other services, and are not discriminated against through requirements of programs for the child to have a medical diagnosis.

### **Prevention of avoidable health problems**

1. ~~Public health initiatives that reduce the occurrence of preventable conditions such as acquired brain damage (e.g. near drowning, shaken baby syndrome), exposure to toxins such as lead or alcohol, and vaccine-preventable diseases, should continue to be promoted.~~
2. It is important to increase awareness of and implementation of strategies to reduce those conditions that occur more commonly in children with disabilities, e.g. mental health problems.

### **Early intervention; the first stage of a comprehensive lifecourse model of care**

1. Specialist early intervention services must be evidence based, or in the absence of evidence, based on expert consensus.
2. All children with disabilities and developmental delays should have access to high-quality early childhood education and care services that support and enhance their functional participation.
3. It is important to implement strategies that enable early detection of children with disabilities so that timely intervention can be offered.
4. The goals of intervention should be comprehensive, and in addition to the improvement of functional skills and abilities, encompass those factors that are associated with longer term wellbeing of the child and family. An ecological approach to therapy, with an emphasis on family as a major influence on their child's early development, supported and educated by early intervention services, should be evident.
5. Early intervention services should map clearly onto a lifecourse framework that recognises the long term nature of the disabilities and the impact of critical periods of transition for the child and family (chronic disease framework).
6. Early intervention services are best delivered within a reasonable proximity to where the child lives.
7. Distinctions between health conditions and disabilities or impairments should be maintained. A particular health condition can be associated with varying degrees of impairment.
8. Parents and other carers better advocate for their child if they understand their child's diagnoses, abilities, personal strengths and ongoing needs for support and services as they will remain the most significant advocate for their child.
9. Multidisciplinary models of care should be established at the time of diagnosis. These should be characterised by effective and sustained collaboration across sectors, health, disability, education and family and community services, and professionals.

10. For those children who are predicted to continue to have significant activity limitations, services should continue to assist them to access the community and educational and other services as a valued member of that community:

**Access to and planning of early intervention services**

1. Eligibility for specialist early intervention services is most appropriately determined by comprehensive assessment of the child's functional abilities. The identification of an underlying health condition may assist with treatment planning, but rarely determines the child's responses to education, therapy or support to families.
2. Service planning and delivery should include consideration of parent/carer priorities as well as other factors that influence outcomes and responses to intervention.
3. Individualised plans in which clearly articulated and relevant developmental or learning goals for the child should inform delivery of multidisciplinary early intervention services.
4. In Australia, major service reform involving simplification and increased responsiveness of models of care and funding, removal of barriers to health and other systems of care, increased collaboration across sectors, better referral pathways, and improved transition across lifestages are required to deliver more effective services.
5. A closer collaboration between diagnosticians and early childhood intervention (ECI) services could determine better sharing of information about diagnosis, prognosis, treatment and interventions with families, supporting them to adjust to the special needs of their child.
- ~~6. Increase funding for research of intervention for children with disabilities with an emphasis on translating that research into clinical practice.~~
7. Paediatricians should contribute their professional and clinical expertise to the development of policy and service models of early intervention for children with disabilities.

## Early intervention for children with developmental disabilities

### Introduction

Early childhood intervention is the process of providing specialised support and services for infants and young children with developmental delays or disabilities, and their families, in order to promote development, well-being and community participation.<sup>2</sup> There is evidence that effective early intervention can positively alter the child's longer term trajectory<sup>3</sup>, achieve significant savings<sup>4</sup>, and potentially reduce the risk of secondary health and psychosocial complications

The International Classification of Functioning, Disability and Health (ICF) defines disability as an umbrella term for impairments, activity limitations and participation restrictions. Disability is the interaction between individuals with a health condition (e.g. cerebral palsy, Down syndrome and depression) and personal and environmental factors (e.g. negative attitudes, inaccessible transportation and public buildings, and limited social supports).<sup>5</sup> A given health condition might be associated with a range of disability levels, or even none.

Children with developmental disabilities can lead a rich and rewarding life, yet as a group are among the more vulnerable within our community. Typically, they will be involved with numerous professionals and organisations from an early age, and may not fully participate alongside their peers in community and educational activities. Children with disabilities are likely to experience higher rates of mental and physical health problems, and increased requirements for general health services.

Early intervention programs are best delivered in a coordinated, planned, family centred manner, ~~which reflects a lifecourse approach to health and wellbeing outcomes. Even when the child continues~~ to experience significant limitations in their day to day skills, early intervention has the capacity to improve function and increase the ability of the family, services and the community to support the child. Commitment by professionals through these early years to the child and family is important as the parents come to understand the longer term prognosis and adjust to the special needs of their child.

### Understanding Developmental Disability

Developmental disability is a permanent cognitive and/or physical impairment that usually occurs in the early years of life but can occur any time before the age of 18 years.

Disability results from the interaction between persons with impairments and attitudinal and environmental barriers that hinder their full and effective participation in society on an equal basis with others.<sup>6</sup> The World Report on Disability<sup>7</sup> stresses that disability is the umbrella term for impairments, activity limitations and participation restrictions. It refers to the negative aspects of the interaction between an individual (with a health condition) and that individual's contextual factors (environmental and personal factors).<sup>7</sup> "Health conditions" are diseases, injuries, and disorders, while "impairments" are specific decrements in body functions and structures, often identified as symptoms or signs of health conditions. Health conditions on their own are not the same as disability. Children with disabilities may not think of themselves as having a disability. "Therefore working with children with disabilities requires carefully tailored approaches. Labelling a child solely in terms of their health condition should be avoided. They are children first and aspire to participate in normal family and peer-group activities."<sup>8</sup>

### Terminology: Developmental Disability or Developmental Delay?

Global Developmental Delay (GDD) can be defined as *the situation where there is either a delay in acquisition of developmental tasks or milestones, or (less commonly) a disorder of development in which milestones are achieved but qualitatively different (such as with disordered word combinations, or some personal-social milestones).*<sup>9</sup> The current use of the term has been shaped by the Practice Parameter of the American Academy of Neurology, which defines GDD as a *subset of children with developmental disabilities who have a significant persistent (at least for 6 months) delay (performance 2 standard deviations or more below the mean on age-appropriate, standardised norm-referenced testing) in 2 or more developmental domains.* It can be a misleading and imprecise diagnostic term for children from zero to five years who present with multiple developmental problems.

There are a number of problems with this terminology. It is not necessarily associated with prognosis in particular cognitive impairment.<sup>10</sup> The children to whom the term is applied are, for the most part,

not affected in all domains and it offers no descriptors as to the domains of delay. Thus some experts believe that the term Global Developmental Delay is inherently limited.<sup>11</sup> Many of the children are not simply delayed, which would imply catch-up; rather, they are impaired. Further, the diagnosis implies to parents, caregivers, and therapists that the condition is temporary and prognosis favourable. If the child fails to catch up, disappointment, anger, and frustration may ensue. Among clinicians, there is no clear consensus about whether cognitive skills must be affected for the term to be applied, and this is evident in the definitions noted above.

The term "developmental disability" may be a more useful term. The US Centers for Disease Control and Prevention (CDC) define it as a *permanent cognitive and/or physical impairment that usually occurs in the early years of life but can occur anytime before the age of 18 years* thus time being the crucial component. However, its usage in the early years of life may be limited as it may be difficult to predict the longer term developmental trajectory.

The term "developmental trajectory" describes the course of development over time and has been used to describe behaviour in psychosocial research.<sup>12</sup> It does need to be emphasised that environmental factors remain important for all children's progress.

**Developmental disabilities are common**

Developmental concerns are very common during early childhood years,<sup>3, 13</sup> however a smaller proportion of children are likely to experience a significant ongoing developmental disability. In Australia, approximately 300,000 children in Australia have a disability,<sup>14</sup> or about 7.6% of the child population aged zero to fourteen. Globally, about 15 per cent of the world's population lives with some form of disability, of whom two to four per cent experience significant difficulties in functioning.<sup>7</sup>

**The human rights implications for early intervention services**

There are increasing calls for adopting a human rights based approach to planning and delivering health services for people with developmental disabilities in Australia.<sup>15</sup> Tangible evidence of such an approach includes: improved policy with measurable outcomes, improved service access via clear referral pathways and the sharing of resources across disability and (mental) health services, and improved service delivery through training and education initiatives for both the mental health and disability workforce. This approach emphasises that even in the absence of likely significant cognitive gains to be made from early intervention, the child with disabilities should nonetheless receive support to continue to enable them to participate in their family and community.

Both the UN Convention on the Rights of the Child and UN Convention on the Rights of Persons with Disabilities have relevance for provision of early intervention for children with developmental disabilities.

*UN Convention on the Rights of the Child –Article 23* recognises that (summarised):<sup>16</sup>

1. A mentally or physically disabled child should enjoy a full and decent life, in conditions which ensure dignity, promote self-reliance and facilitate the child's active participation in the community.
2. The right of the disabled child to special care ...and assistance for which application is made and which is appropriate to the child's condition and to the circumstances of the parents or others caring for the child.
3. Assistance... shall be provided free of charge...and shall be designed to ensure that the disabled child has effective access to and receives education, training, health care services, rehabilitation services, preparation for employment and recreation opportunities in a manner conducive to the child's achieving the fullest possible social integration and individual development, including his or her cultural and spiritual development.

*UN Convention on the Rights of Persons with Disabilities Article 26, Habilitation and Rehabilitation,* calls for:

... appropriate measures, including through peer support, to enable persons with disabilities to attain and maintain their maximum independence, full physical, mental, social and vocational ability, and full inclusion and participation in all aspects of life.<sup>6</sup>



### ***Implementing a planned and connected system of services***

A comprehensive approach is required for the provision of care and support for children with developmental disabilities encompassing diagnostic, health, disability, education and intervention services. Service models should recognise the special needs of children with disabilities and their families during the first years of life, and also provide support within a framework that is based on principles that will remain relevant throughout the lifecourse. The impact of developmental impairments on daily functioning may become increasingly apparent during the early years, yet clarity regarding an overall diagnosis may take longer to establish. This phenomenon can frustrate families and professionals who work within and with systems based on eligibility criteria centred around a diagnosis.

Extensive evidence exists that our systems of care for young children remain excessively complex and fragmented, characteristics that risk limiting effectiveness of interventions.<sup>17</sup> Many attempts have been made to coordinate systems more effectively, both locally and internationally, yet these too may add to the complexity with different types of intervention, methods of determining eligibility and principles of care.

Children with disabilities may be exposed to additional risks that can further compound adverse health and wellbeing outcomes.<sup>18</sup> There is growing evidence that a large proportion of this inequity is due to factors other than the primary/biological cause of their disability.

The impact of caring for a child with developmental disability may be cumulative throughout the lifecourse. Persistent, constant demands for care and support can be exhausting for carers, who are sometimes referred to as "perpetual parents" (Grant et al., 2003)<sup>19</sup>. The Australian National Carer Strategy<sup>20</sup> provides a framework for services to recognise and respond to the important roles carers have in the health and wellbeing of people with disabilities.

### **Provision of optimal environments for developmental progress, health and wellbeing**

Universal programs at a primary care level should be aimed at identification of children at developmental risk. When a child is identified at developmental risk then early intervention should be tailored to individual needs.

It is clear that a number of environmental factors can influence child development. Many are clearly known to affect brain development both in utero and ex utero for example drugs, alcohol and lead poisoning. However it is also known that other environmental factors such as poverty, nutrition, trauma and parental mental health have significant associations with a child's development and longer term outcomes.<sup>21</sup> New evidence suggests that extreme environmental influences can modify DNA methylation and hence genetic transcription of a number of factors critical to brain development and these effects may be permanent. The critical periods in brain development may indeed offer both a vulnerability to both adverse environments and potential positive effects from early intervention. This position statement recognises the importance of public health measures and the contribution of paediatricians to these important initiatives in addressing the prevention, early recognition and interventions for children with developmental disabilities.

A comprehensive prevention framework for developmental disabilities may be understood in terms of the public health approach to reduction in morbidity. This distinguishes between primary prevention (population-wide approaches to remove or reduce the cause of a health problem before it arises), secondary prevention (actions to detect and minimise a health problem at an early stage) and tertiary prevention (actions to reduce the impact of an already established disease by restoring function and reducing disease-related complications).

\* "Early childhood" is understood as per the World Health Organisation definition as the period from prenatal development up to the age of eight years, cf. *Early child development: a powerful equalizer*, available at [http://www.who.int/maternal\\_child\\_adolescent/documents/ecd\\_final\\_m30/en/](http://www.who.int/maternal_child_adolescent/documents/ecd_final_m30/en/), accessed 17/05/2013.

Primary prevention initiatives include efforts to prevent those developmental disabilities due to known toxins or injury, such as fetal alcohol syndrome or lead toxicity. Although more research is needed to improve interventions, current knowledge is adequate to warrant the expansion of existing prevention programs. Past initiatives, such as prevention of Rhesus isoimmunisation associated haemolytic disease of the newborn and subsequent kernicterus causing deafness and cerebral palsy have had major benefits for children. The message of "no alcohol in pregnancy is safe" must be given unambiguously

Secondary prevention is important for children with developmental disabilities in order to improve health and reduce the well established risk of adverse health problems in later childhood and adult life. There is limited data on the trajectory of secondary health complications such as obesity, but some evidence does demonstrate that risk rises as early as 6-8 years of age.<sup>22</sup> Early intervention services should address the determinants of these outcomes, for example, social adversity, behaviour management strategies, active and healthy lifestyles, as intervening early has the best chance of improving outcomes.

Tertiary prevention targets existing conditions by intervening early with the aim of improving outcomes. Children with challenging behaviour or mental health conditions benefit from early intervention to reduce the longer term risks of placement or family breakdown, exclusion from services such as school, and additional adverse health risks.

### Assessment and Diagnosis

~~Assessment and diagnosis of the child with developmental disability is a critical and often stressful~~ period for parents.<sup>23, 24, 25, 26</sup> Services provided at this time should not only enable expert clinicians to deliver best practice and accurate diagnosis, but also the level of support and counselling that will assist parents, before during and after diagnostic assessment. There is good evidence that the parents' initial experiences with health professionals at this critical time can have a major and lasting influence on their ability to cope with their child's condition.<sup>27 28 29</sup> Clinicians should be open and honest with families about the child's condition, sensitive to the families' circumstances and needs and portray a positive view of the child.<sup>30</sup>

Diagnostic assessment should be based on a comprehensive ecological framework, and anchored in a strengths and resilience focused approach to understanding the child.<sup>31</sup> Close and effective collaboration amongst professionals is important to ensure consistency across professional opinion and recommendations. Interdisciplinary approaches (allied health and medical, early education and others working to support the child and family in both specialist and universal services) are key to an accurate understanding of the child in their family context. More accurate prediction of responses to treatment may be achieved with such an assessment.

A comprehensive assessment should elucidate both *diagnostic* and *functional* elements. Diagnosis involves the identification and interpretation of symptoms and signs (neurological, behavioural, and physical) in order to describe a health condition and determine degree of functional abilities, define a cause where possible, estimate prognosis, and guide appropriate investigation and management. Diagnosis might involve the application of a categorical label, which can define a condition by behavioural phenotype (for example, autism), physical syndrome (such as cerebral palsy), or biological aetiology (for example, Fragile X syndrome). Diagnostic labels, however, may reveal little about how a child is functioning,<sup>40</sup> and thus do not necessarily predict service needs.<sup>32 33</sup> An assessment of function is associated with diagnosis and is required to plan and implement interventions.<sup>40</sup> It is improvements in function, rather than change in diagnostic status, which are useful in the evaluation of outcomes.<sup>40</sup> Labels may also say little about environmental influences on a child's function, the salience of which is incorporated into contemporary models of disability.<sup>31 34 40 41</sup>

### Early intervention

Early intervention for children with developmental disabilities refers to timely provision of an optimal nurturing and learning environment that will maximise developmental outcomes and prevent activity based, functional and participation limitations. It is a system of coordinated services that promotes the child's growth and development and supports families during the critical early years.

There is evidence that early identification and intervention improves outcomes both for the child and for the family. In general intervention is more likely to be successful when it focuses as much on supporting and training parents as it does on directly working with the child.

The concepts of "vulnerable" or "critical" periods in development are also mentioned as an opportunistic time for maximum influence on outcome. "A **critical period**" is a phase in the life span during which a child has heightened sensitivity to exogenous stimuli that are required for the development of a particular skill. Pruning or selection of active neural circuits takes place throughout life, but is far more common in early childhood. For many this may be in the first 2 years of life when brain connections are being made and the brain is at a period of maximum growth and plasticity. Other important periods of brain growth and development occur during the lifespan.

A meta-analysis in 1986 examined the effects of early intervention services on a broad range of children with disabilities younger than 3 years of age, and their families.<sup>35</sup> Results indicated that early intervention is effective in promoting developmental progress in infants and toddlers with biologically based disabilities. Programs oriented towards less severely affected children, which enrolled children before 6 months of age and encouraged high levels of parent involvement, achieved the best outcomes.<sup>3</sup>

Expert review<sup>36</sup> of early intervention for children with specific types of disabilities, such as autism, is often informative for the broader population of children with disabilities. Even if it is not possible to recommend a specific programme that is suitable for all children with disabilities, it is possible to draw conclusions about characteristics of more successful programs. These include provision of specific ~~curricula, highly supportive teaching environments, involvement and engagement with families and~~ strategies to support generalisation of acquired skills.<sup>36</sup> Goal directed therapy should be recognised as being able to be tailored for individual needs. Therapy should have goals and regular reviews by experienced clinicians as to outcomes and attainment of goals.

A review of the effectiveness of early intervention<sup>37</sup>, identified that there was limited research specifically related to intervention for children with disabilities. Further high quality research exploring the benefits of early intervention is urgently required in order to inform more effectively how early intervention can be delivered to achieve best outcomes for children and families.

Research evidence on its own is not sufficient to determine access to and the type of early intervention required. The UNCRPD and UNCRC clearly articulate the human rights imperative to provide support to enable the child to access educational and other services. Specialist therapy and educational intervention may be required during preschool years in order for the child to be in the mainstream or supported education system.

**Eligibility criteria**

A threshold for early intervention programs should be identified as those children at significant risk of adverse developmental outcomes for whatever reason (biological, environmental or a combination of both). This might include developmental delay/developmental disability, atypical development, known medical situations of high risk for poor developmental outcomes or significant exposure to environmental factors. Each child at risk should have access to services to maximise developmental outcomes.

Determining eligibility for early intervention services on the basis of diagnosis, or health condition, may result in unintended consequences. The impact of developmental impairments on daily functioning may become increasingly apparent during the early years, yet clarity regarding an overall diagnosis (with distinctive symptom pattern and predictable natural history) may take longer to establish.

Early intervention service models with diagnosis-based eligibility criteria can encourage the premature, clinically inappropriate application of diagnoses with long term implications in situations where uncertainty exists. The exercising of more prudent clinical practice, in which appropriate time is allowed for the clinical picture to become clear, can paradoxically result in frustration for families and professionals, as children with significant functional impairment, yet without one of the "eligible" diagnoses, are excluded from interventions that may also benefit them.<sup>38</sup>

It is essential that children with functional disabilities are not discriminated against through requirements for specific medical diagnoses to gain access to intervention and other services.

It is recommended that eligibility for early intervention services be determined primarily by profiling and measuring a child's functional impairment. The presence of a categorical diagnosis may help, in a broad sense, with treatment planning, but should not by itself serve a gate-keeping role. Effective early intervention can begin before formal diagnosis, purely on the basis of the child's functional abilities and support needs.

A framework for organising data on a child's functioning, and tools for measurement of function (impairments and strengths), are necessary for eligibility determinations.

A prominent example of a standardised framework for the description and classification of the functioning of children exists in the form of the International Classification of Functioning, Disability and Health – Children & Youth Version.<sup>39</sup> The ICF-CY, and its adult equivalent (ICF) has been applied in different sectors (for example, disability and education) and in a range of locations worldwide. It provides a "common language" to enable cross-disciplinary communication.<sup>40, 41</sup> A wide variety of standardised tools exist for the evaluation of functional impairments and strengths, which have the capacity to map on to the ICF-CY framework. Measures of function can also be used to monitor progress, with intervention stepped up or down as necessary (for example, the tiered approach of Response to Intervention models).<sup>42</sup>

### ***Paediatricians play an important role in supporting children with developmental disability***

Paediatricians are in a position to advocate for all children irrespective of their potential contribution to society or the financial return on investment made by government.<sup>37</sup> Research continues to demonstrate the involvement of paediatricians in diagnosis and management of children with learning and behavioural conditions, with these representing nearly 30% of clinical caseloads.<sup>43</sup> Paediatricians are involved in the identification, diagnosis, and management of children and young people with developmental disabilities. They also take a holistic view of contributing medical and psychosocial influences and support understanding of the contribution these factors make to a child's functioning.

Paediatricians are integral to the provision of health and diagnostic services for children with developmental disabilities. Specialist children's health services, including consultant paediatricians and multidisciplinary diagnostic and assessment teams, may be accessed by some children with developmental disabilities and complex health needs.<sup>44</sup> Paediatricians have long provided leadership in the early childhood and disability sectors and have strongly advocated for improved recognition of the importance of the early childhood years and models of care for children with developmental disabilities. Paediatricians in Australia and New Zealand such have held senior government roles, led national research alliances, and been appointed national children's commissioner, with many more toiling away within their local networks.

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<sup>2</sup> Early Childhood Intervention Australia: <http://www.ecia.org.au/about.htm>

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[http://www.nhhrc.org.au/internet/nhhrc/publishing.nsf/Content/BA7D3EF4EC7A1F2BCA25755B001817EC/\\$File/NHHRC.pdf](http://www.nhhrc.org.au/internet/nhhrc/publishing.nsf/Content/BA7D3EF4EC7A1F2BCA25755B001817EC/$File/NHHRC.pdf)

196

**Gotovac, Jessica**

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**From:** Short, Joe [jjshort@kpmg.com.au]  
**Sent:** Monday, 16 June 2014 12:13 PM  
**To:** Starick, Kate; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Cc:** Barr, Iain; Mitchell, Beth; Baumgart, Richard; Durham, Amity; Doyle, Nicki; Short, Joe  
**Subject:** RE: KPMG ECI Project update

Dear all,

Further to today's call, please find the following actions:

- KPMG to provide a written update today that confirms the organisations that have already been sounded and those where appointments have been organised
- KPMG to provide an update at the next call regarding the need and appetite for incentives amongst providers
- 5<sup>th</sup> peak body to be sounded will be the Social Workers peak
- KPMG to circulate to Kate focus group availability dates sent to Jo
- Kate to circulate the best practice research report to all, with feedback to be provided to her by Friday
- KPMG to provide an update to Kate and Maureen by Wed 2pm. Update to include an overview of all parties engaged with to date and emerging findings.

Kind regards,

---

Joe

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**From:** Starick, Kate [mailto:Kate.Starick@act.gov.au]  
**Sent:** Friday, 13 June 2014 4:54 PM  
**To:** Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Cc:** Barr, Iain; Mitchell, Beth; Baumgart, Richard; Short, Joe  
**Subject:** FW: KPMG ECI Project update  
**Importance:** High

Dear all  
Please find attached the project update for discussion on Monday  
Regards  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
ACT NDIS Taskforce | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** Short, Joe [mailto:jjshort@kpmg.com.au]  
**Sent:** Friday, 13 June 2014 1:57 PM  
**To:** Starick, Kate  
**Cc:** Doyle, Nicki  
**Subject:** KPMG ECI Project update

Hi Kate,

In advance of Monday's call, please find attached a project update summary which we will talk through.  
Kind regards,

Joe  
0409 396 444

197

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**Project update summary**

**Activities completed to date**

- 
- PEAK body interviews
  - 1 performed
  - 3 outstanding being diarised
  - Government to confirm NDS are the final body to interview
- Focus groups
  - 2 focus groups performed
  - 7 focus groups arranged
  - KPMG availability provided for additional focus groups
  - Parents also provided with the ability to submit written input to Government which KPMG will analyse
- Best practice review
  - Research report completed – awaiting feedback from ACT government
- Contract variation details provided which includes an additional 5 market sounding, 7 focus groups and analysis of written parental submissions

**Activities planned for w/c 16<sup>th</sup> June**

- Perform focus group (7) and market soundings (x)
- Arrange outstanding interviews

**Project risks**

- Opportunity to participate in focus groups will need to be managed to ensure focus group sizes remain appropriate. As such, there should be 9 participants maximum per each session (ideally 5-8) to ensure equal opportunity to contribute.

**Additional discussion points / actions**

- n/a

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Monday, 16 June 2014 3:08 PM  
**To:** Barr, Iain; Gniel, Stephen; Whitten, Meredith; Sheehan, Maureen; Evans, Jacinta  
**Subject:** FW: call  
**Attachments:** 290514-ECI Report draft.pdf

**Importance:** High

Dear All  
As discussed, please find attached KPMG draft report.  
Comments by 1.00pm this Friday 20 June much appreciated.

Regards  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** Short, Joe [<mailto:jjshort@kpmg.com.au>]  
**Sent:** Monday, 16 June 2014 10:32 AM  
**To:** Starick, Kate  
**Subject:** RE: call

Hi Kate – attached as requested.

Many thanks,

Joe

**From:** Starick, Kate [<mailto:Kate.Starick@act.gov.au>]  
**Sent:** Monday, 16 June 2014 10:19 AM  
**To:** Short, Joe  
**Subject:** RE: call

Thanks Joe  
I note on the update that the best practice report is completed and you are awaiting feedback from ACT – my apologies. Could you please resend, I can't find this report. I will hurry the team along then  
Regards  
Kate

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** Short, Joe [<mailto:jjshort@kpmg.com.au>]  
**Sent:** Monday, 16 June 2014 10:17 AM  
**To:** Starick, Kate  
**Subject:** FW: call

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Tuesday, 17 June 2014 9:32 AM  
**To:** McClelland, Lisa  
**Subject:** 229RE: Information from 2 June orum

**Categories:** possible

Hi Lisa  
 Yes please – we need to progress quickly  
 Cheers  
 Kate

Kate Starick | Director |  
 P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
 Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** McClelland, Lisa  
~~**Sent:** Tuesday, 17 June 2014 9:13 AM~~  
**To:** Starick, Kate  
**Subject:** RE: Information from 2 June orum

The database of attendees has been created. However I haven't done any further work on this. I don't believe any of the feedback sheets have been actioned.  
 I believe the majority of questions on the forms will need to be answered by TACT. I will go through the forms now  
 Kind Regards  
 Lisa

Lisa McClelland | **ACT NDIS Taskforce**  
 Ph: 6205 2122 | Fax: 6205 0228  
 Community Services Directorate | ACT Government  
 Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

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**From:** Starick, Kate  
**Sent:** Monday, 16 June 2014 9:29 PM  
**To:** Doyle, Nicki; McClelland, Lisa  
**Subject:** Information from 2 June orum

Hi  
 Has there been any progress on the summary of information from the 2 June Forum?  
 Regards  
 Kate

**Gotovac, Jessica**

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**From:** Tuesday, 17 June 2014 6:03 PM  
**Sent:** NDIS  
**To:** NDIS  
**Subject:** Re: Invitation to participate in Focus Groups for early intervention programs

Hello,

Thank you very much.

On Tue, Jun 17, 2014 at 2:34 PM, NDIS <[NDIS@act.gov.au](mailto:NDIS@act.gov.au)> wrote:

Hi

The focus group sessions will be scheduled during the day and evening and the times will be determined by the times people nominate is suitable for them to attend. If you wish to participate, please email [disabilityeducation@act.gov.au](mailto:disabilityeducation@act.gov.au) to express your interest and in your email, please select the date(s) that ~~would be suitable for you. Also state whether you would prefer southside or northside and a time range that~~ would work for you (for example *evenings after 5pm*). While KPMG will not be able to cater to all preferences, every attempt will be made to accommodate requests.

Kind Regards

**ACT NDIS Taskforce**

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

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**From:**  
**Sent:** Tuesday, 17 June 2014 1:26 PM  
**To:** NDIS  
**Subject:** Re: Invitation to participate in Focus Groups for early intervention programs

Thank you. What times are the workshops as I work on those dates ? Will there be an evening session?

Sent from my iPhone

On 17 Jun 2014, at 12:30, NDIS <[NDIS@act.gov.au](mailto:NDIS@act.gov.au)> wrote:

**Invitation to participate in Focus Groups for early intervention programs**

The ACT Government is confident that there will be early intervention services available for families to access under the NDIS from the beginning of 2015. Its commitment to the success of the NDIS trial includes helping service providers to be ready to start in 2015. Part of this involves investing \$12.5 million in sector development to help existing and new service providers prepare for the NDIS.

have already identified they are interested in expanding their service offer to include early intervention programs in the ACT. By the start of term 4, the early intervention providers who have registered in the ACT will be announced.

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At the forum with Minister Burch held on Monday 2 June, an open offer was made to attendees to participate in the focus groups being conducted by KPMG. KPMG's Health and Human Services practice has been engaged by the ACT Government to consult with parents, families and carers about the changes to ACT early intervention services. KPMG's team members come from a range of professional backgrounds and have extensive experience in consulting with the community about the NDIS and changes to services for people with a disability.

Focus groups will look at what has worked well in the current early intervention programs and explore other options families may want from future early intervention services. The information gathered from these groups will be used to assist future providers to meet the needs of the community under the NDIS.

Sessions are being organised for the following dates:

Monday, 30 June (Week 10)

Tuesday, 1 July (Week 10)

Monday 7 July (First week of school holidays)

Each focus group will run for approximately 1 ½ hours and times during the day/evening will be determined based on the times suitable for families who wish to attend.

227

If you have not already participated and would like to participate, please email [disabilityeducation@act.gov.au](mailto:disabilityeducation@act.gov.au) to express your interest.

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If you are not able to attend one of the sessions, but would still like to participate, you may send in a written response that will be passed on to KPMG. If you would like to go with this option, please email [disabilityeducation@act.gov.au](mailto:disabilityeducation@act.gov.au) and questions to facilitate your response will be provided to you.

---

**The ACT NDIS Taskforce thanks for your participation.**

### **ACT NDIS Taskforce**

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158  
Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

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Gotovac, Jessica

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**From:** NDIS [<mailto:NDIS@act.gov.au>]

**Sent:** Tuesday, 17 June 2014 12:30 PM

**Subject:** Invitation to participate in Focus Groups for early intervention programs

Invitation to participate in Focus Groups for early intervention programs

228a

The ACT Government is confident that there will be early intervention services available for families to access under the NDIS from the beginning of 2015. Its commitment to the success of the NDIS trial includes helping service providers to be ready to start in 2015. Part of this involves investing \$12.5 million in sector development to help existing and new service providers prepare for the NDIS.

Providers who have already identified they are interested in expanding their service offer to include early intervention programs in the ACT. By the start of term 4, the early intervention providers who have registered in the ACT will be announced.

At the forum with Minister Burch held on Monday 2 June, an open offer was made to attendees to participate in the focus groups being conducted by KPMG. KPMG's Health and Human Services practice has been engaged by the ACT Government to consult with parents, families and carers about the changes to ACT early intervention services. KPMG's team members come from a range of professional backgrounds and have extensive experience in consulting with the community about the NDIS and changes to services for people with a disability.

Focus groups will look at what has worked well in the current early intervention programs and explore other options families may want from future early intervention services. The information gathered from these groups will be used to assist future providers to meet the needs of the community under the NDIS.

Sessions are being organised for the following dates:

- Monday, 30 June (Week 10)
- Tuesday, 1 July (Week 10)
- Monday 7 July (First week of school holidays)

---

Each focus group will run for approximately 1 ½ hours and times during the day/evening will be determined based on the times suitable for families who wish to attend.

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Gotovac, Jessica

---

**From:** NDIS  
**Sent:** Tuesday, 17 June 2014 6:08 PM  
**To:** Starick, Kate  
**Subject:** FW: Invitation to participate in Focus Groups for early intervention programs

Hi Kate

This email was in the junk mail folder:

May I clarify whether the focus groups are only for people with disability and their families?

Thanks

Lisa

---

**From:** NDIS [<mailto:NDIS@act.gov.au>]  
**Sent:** Tuesday, 17 June 2014 12:30 PM  
**Subject:** Invitation to participate in Focus Groups for early intervention programs

**Invitation to participate in Focus Groups for early intervention programs**

The ACT Government is confident that there will be early intervention services available for families to access under the NDIS from the beginning of 2015. Its commitment to the success of the NDIS trial includes helping service providers to be ready to start in 2015. Part of this involves investing \$12.5 million in sector development to help existing and new service providers prepare for the NDIS.

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230

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If you have not already participated and would like to participate, please email [disabilityeducation@act.gov.au](mailto:disabilityeducation@act.gov.au) to express your interest.

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**The ACT NDIS Taskforce thanks for your participation.**

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**Gotovac, Jessica**

---

**From:** Starick, Kate  
**Sent:** Wednesday, 18 June 2014 7:25 PM  
**To:** 'Doyle, Nicki'  
**Cc:** Short, Joe  
**Subject:** 231RE: ACT forum 02062014

**Categories:** possible

Fantastic Nicki – thank you  
Kate

---

**From:** Doyle, Nicki [<mailto:ndoyle@kpmg.com.au>]  
**Sent:** Tuesday, 17 June 2014 9:54 PM  
**To:** Starick, Kate  
**Cc:** Short, Joe  
**Subject:** ACT forum 02062014

Hi Kate,

Please find attached a copy of the notes taken at the forum recording the questions asked.

---

Regards,  
Nicki

**Nicki Doyle**  
Associate Director  
Government Advisory Services  
Advisory

KPMG  
147 Collins Street  
Melbourne VIC 3000 Australia

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Fax +61 3 9288 6666  
Mob 0428 742 728  
[ndoyle@kpmg.com.au](mailto:ndoyle@kpmg.com.au)

[kpmg.com.au](http://kpmg.com.au)

*My working days are Monday, Tuesday and Wednesday*

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**ACT NDIS Forum Question and Answer session**  
**2<sup>nd</sup> June 2014**

**High level summary of questions**

- 1 Clarification, is the government not providing early intervention therapy services from 1<sup>st</sup> July 2015?
  - Therapy ACT will continue to provide services up to Dec 2016
  - Early intervention services will be ending at the end of this school year
- 2 What's the difference between early intervention and therapy?
  - Early intervention programs (small group services in the main) are: early intervention playgroup, ~~early intervention units, language intervention units, autism intervention units~~, early childhood centres, early childhood units for three year olds (early childhood units for four year olds will continue), plus early intervention home education programs for children with sensory impairments
  - Language is withdrawing from service delivery, but will be provided by non-government sector
- 3 What quality framework is being adopted? For example, many parents use alternative therapies (Traditional Chinese Medicine), will NDIS be covering therapies and interventions that are considered common fare in other countries?
  - Firstly, assurance that if therapist is registered through AHPRA that there is a level of quality and access can be provided for their services through NDIS
- 4 Many alternative therapists are not registered, and/or are not registered with NDIA.
  - The NDIA is interested in outcomes for children. They will be asking families what the outcome has been from alternative therapies for the child. Will most likely want families to manage funds themselves, as NDIA doesn't have quality in place, as these practitioners are not registered or operating in a quality framework.
  - There is a current discussion by Health Ministers Council on registration for alternative practitioners and they are developing a paper on this.
- 5 Will you guarantee there will be no gaps?
  - There will be choices not available before.
- 6 Where are these choices now, so we can make decisions as to where our children go? Not one mother has been asked opinion.
  - A summary of what is available was provided
  - Only services that are funded by ACT Directorate currently able to be accessed.

- In new environment, many different providers will allow greater choice for parents
  - The Commonwealth Gov is making available 12.5 million dollars to support new providers in ACT and are working hard to have services ready.
  - Minister made commitment to make information available at beginning of fourth term.
- 7 Six months isn't enough time to get child with disability to early intervention services.
- Will be planning /available to all services
  - Everyone available to attend focus groups. Can provide feedback on what is available in new services. Not reflection on quality of current services
  - Education and training directorate will make available venues at schools for new providers.
- 8 HECWA start being cut on 1st July 2015, how can school children continue during this time?

- This is only when a child has been accepted into NDIS and has been transitioned into services under NDIS.
- 9 For a new diagnosis or difficulties in September, what happens?
- They will come to NDIS, and access services from July 1st. the phasing is only for children accessing existing services.
- 10 Agree with concept, but the timeframe is issue. Critical thing to raise is the detail of the concept. I don't believe you are able to have the facilities set up for January 1<sup>st</sup>. What guarantee can you give that programs are not going to shut early at the end of year, are they going to run until the end of the year? How can pre-schools be ready for January 1<sup>st</sup>? Department doesn't have history of things opening on time or being ready? What's the guarantee that it will be ready?
- There will be access to current facilities for new providers. There are 51 programs currently running, and those spaces are available from 1<sup>st</sup> January. Some programs share space with mainstream.
  - Locations and accommodation will be there into the start of next year and are part of the negotiation with new providers. Already established unit that can be used and need to work through the issue of equipment and furniture with current providers.
  - Spoken to number of providers who are keen to enter the ACT market
- 11 AEIOU went into Adelaide and are not fully operational until 2016.
- Comment: The ACT Government are working very hard to get providers, and will have those providers by Term 4. Is it long enough, perhaps not. This is why are saying that the accommodation will be available to providers, so we can make sure we have providers.
- 12 In schools, will furniture etc owned by Schools be available to providers?

- Principles have been briefed of the changes. It should also be noted that furniture and equipment is owned by ACT Government, not individual schools.

13 Question not recorded.

- There are currently 300 students in EI programs. 160 will transition into preschool. There will be 50 students we need to work closely with to transition over next six months for readiness in 2015. There are a small group of children who through our negotiation won't be disadvantaged.
- Young children who are not part of current program will be talking to NDIA directly, and determining the choices available for individual children.

14 Our goal for our son is complete inclusion, and will be going to two schools: Cranleigh and local primary school. Planning has taken six months. What is happening to support teachers for inclusion within mainstream schools.

- Ongoing process, to support teachers in inclusion.

- Training on disability standards for all teachers.

15 There is a concern about the readiness for preschool teachers for child require early intervention support.

- We are working specifically with preschool teachers to cater for children. Individual support program will remain, and working to ensure that all teachers are prepared.

16 Statement not question: don't have waiting list and do provide services. If we get influx of children in January next year not being able to being able to provide.

17 Local FACHSIA providers have not been approached regarding these changes.

- Have been providing NDIA service provider forums, with nearly 80 forums conducted to date.
- Providers have been contacted.
- Need to register with NDIA to look at being a provider so can get information.
- If a provider is interested to talk to ACT Government contact Kerry, Nicki or panel at front.
- Disability ACT holds forums quarterly for providers and have been working with existing providers to encourage them to move them in to NDIS

18 In terms of ceasing of EI, playgroups and preschools, parents are receiving phone calls from Government saying enrol into mainstream playschools and preschools. Our kids aren't able to do this, and need more assistance than in mainstream.

- Well noted, in terms of preschool services, they still exist. Support services that currently provide will continue to be provided. They aren't being dismantled, but transitioned into a new model. We do need to hear what concerns are. If want them to

look exactly the same, tell KPMG but there may be some parents that want these to look different. Preschool services will remain. Specialist preschools will remain,

19 Who is paying for services?

- As ACT Government cashes out the services, send money to NDIA. Send more money to agency plus Commonwealth Government is putting in additional funding.
- Doubling money that is going in, and doubling people who are accessing services.
- Money is going to you in your children's packages

20 Why can't the Education department be a provider?

- The problem when government is a service provider, so much funding in government, there are no additional funds for new providers, or increase number of people accessing services.
- You will get some choice, and parents with no services, can access services.

21 The phasing out is for educational services first, then therapy ACT, then finally accommodation services.

22 Eligibility and access – eligibility for autism. Mix of number of different diagnoses, and won't match NDIS criteria. Eligibility will restrict children with Autism severity one, and will need additional assessment. Why would you do this when Autism assessment is very comprehensive?

- What we are trying to make clear is that everything we do is under consideration and re-consideration.
- NDIA don't do hands on assessments. Don't do additional assessments, but use assessments already undertaken by health professionals.
- Not just label but also looking at functional impact which will broaden impact of scheme.

23 Who is the decision maker about who gets access to NDIA, how many staff and what expertise do they have? Current practitioners have been missing from conversation. Where's the economic model?

- Experience in other trial sites. Many people who haven't been accessing services, and have been going to NDIA, and accessing services they couldn't previously.
- Multi-disciplinary approach, and relying on information from treating practitioners. Having discussions with parents and families. Assessment is more a conversation.

24 What are the appeal mechanisms? Internal review, and option of administrative appeals tribunal

- In middle of staff training, for the month. Two sites, and one site is collocating in natures house in Belconnen. Further third site in future.
- Lots of training and recruitment. Lots of people who want to work here.



25 Early intervention: enrolled child in mainstream preschool. Discussed speech therapy. Not toilet trained, and was advised was going to need to go into school to change nappy. My children are only ones in Australia to have genetic disorder, what happens if they aren't approved?

- See Department Representatives afterwards for further discussion on the nappy
- For NDIA, not restricted to specific diagnostic groups, so more at functional difficulties

26 Are there a range of providers looking to work in ACT. Therapists don't register for NDIS, as they won't go near it? Take away other services that they are getting. Need to pay for anything. Not enough \$\$\$\$ for therapy being paid for across a single year in NDIS.

- \$\$\$\$ being provided 1000 hours for therapy.
- If choosing therapist of your own choosing, and don't want to register, can pay themselves through NDIS fund. Although lots of therapists are registering.

~~• Will be looking at areas, early intervention as a priority. How much intervention can be provided in one week?~~

27 Therapy ACT: overworked, understaffed and not meeting needs of children and families? Can they step up to the plate?

- What is being said is going to heart at what we are driving at. The system spending \$180 million which will increase to \$340 million over the next two to three years. We also know that there are long waiting lists, and not sufficient access.
- Don't have access to a lot of content, but highlighting needs to
  - Services that don't exist and want to ensure that these services will expand.
  - Want to inform families about providers
  - Want to make new services available for next school year.
  - commitments for providers approaching ACT Government
  - No child will be left behind, and will be a travesty if they are not able to access services. Don't want to get off to a bad start.

28 OT – curious to know when I will be accepted by NDIA. I am also concerned that there won't be enough therapists to provide services. Other than ASPECT, only best start OT in ACT. Have tried mentoring OTs in private practice but not enough therapists. There is also no way I could have completed paperwork, byself as paperwork is very complex. You really need to give therapists a lot of support as it is very hard to go out and work in private therapy.

- Working with all professional associations to upskill and train.
- Looking at simplifying business processes.
- Providers will be up on website soon.

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Wednesday, 18 June 2014 7:26 PM  
**To:** McClelland, Lisa  
**Cc:** Sheehan, Maureen  
**Subject:** 232FW: ACT forum 02062014  
**Attachments:** ACT forum 02062014.docx

**Categories:** possible

Hi Lisa

Please find information from the Forum. Could you please book in time with me on Friday morning to discuss the structure of the summary of June 2?

Thanks

Kate

---

**From:** Doyle, Nicki [<mailto:ndoyle@kpmg.com.au>]  
**Sent:** Tuesday, 17 June 2014 9:54 PM  
**To:** Starick, Kate  
**Cc:** Short, Joe  
**Subject:** ACT forum 02062014

---

Hi Kate,

Please find attached a copy of the notes taken at the forum recording the questions asked.

Regards,

Nicki

**Nicki Doyle**  
Associate Director  
Government Advisory Services  
Advisory

KPMG  
147 Collins Street  
Melbourne VIC 3000 Australia

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[ndoyle@kpmg.com.au](mailto:ndoyle@kpmg.com.au)

[kpmg.com.au](http://kpmg.com.au)

*My working days are Monday, Tuesday and Wednesday*

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**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Wednesday, 18 June 2014 7:38 PM  
**To:** Barr, Iain  
**Cc:** Mitchell, Beth; Sheehan, Maureen; Whitten, Meredith  
**Subject:** map of facilities

**Importance:** High

Hi Iain

The other day I think you said you had a map of school facilities?

Some providers have asked for this information – would I be able to send this map to them if you have it?

Regards

Kate

**Gotovac, Jessica**

---

**From:** Evans, Jacinta  
**Sent:** Thursday, 19 June 2014 9:14 AM  
**To:** Whitten, Meredith  
**Subject:** RE: ECI - KPMG project update

Thanks Meredith.

That sounds like it's going well.

Cheers

Jacinta

---

**From:** Whitten, Meredith  
**Sent:** Thursday, 19 June 2014 8:08 AM  
**To:** Evans, Jacinta  
**Subject:** FW: ECI - KPMG project update

Jacinta

---

For your information.

Meredith

---

**From:** Starick, Kate  
**Sent:** Wednesday, 18 June 2014 7:21 PM  
**To:** 'Short, Joe'; Sheehan, Maureen; Whitten, Meredith  
**Cc:** Durham, Amity; Tyro-Burns, Patrick  
**Subject:** RE: ECI - KPMG project update

Hi Joe  
Thank you. In other meetings we have had with providers, they have also expressed clarification on packages under NDIS – unless they were already operating in a trial site. I wonder if this would be useful to raise with the NDIA Maureen?  
Cheers  
Kate

---

**From:** Short, Joe [<mailto:jjshort@kpmg.com.au>]  
**Sent:** Wednesday, 18 June 2014 8:03 AM  
**To:** Sheehan, Maureen; Starick, Kate  
**Cc:** Durham, Amity; Tyro-Burns, Patrick  
**Subject:** ECI - KPMG project update

Hi Kate and Maureen,

As promised, the below provides a high level summary of our work to date and the key points coming out of the consultations and soundings. I have been keen to not over-summarise as I think that already there are some important themes emerging. I hope that this is sufficient for your discussions today.

Should you require further information at this point, I have cc'd Amity (focus groups) and Patrick (soundings). Both Amity and Patrick will be on Monday's catch up call. I will be on a flight this afternoon, but will be contactable via email during the week

**Focus groups:**

- How many sessions we've performed: 9 performed (4-17<sup>th</sup> June)
- How many people have been involved: approximately 49 parents
- Key emerging themes from focus groups:
- Existing centre-based E.I. services are well supported overall (with parents particularly valuing the integration of services with mainstream government preschools and schools), although some criticism exists regarding current Therapy ACT assessment processes and services, and some playgroups (particularly those that are unstructured or where the times are perceived to be inflexible or inconvenient i.e. not aligned to school hours to allow parents to collect other children etc.)
- Lack of overall understanding about the change and rationale for it - most parents are focussed on what they see as potential loss of qualified, experienced staff from the government sector rather than as an opportunity for enhanced choice or options with new providers. This has led to a high level of overall concern and anxiety from parents.
- Parents key concern is around whether there will be sufficient time to transition to new providers by January - several suggested at least a 3-4 month lead-in was required, however the majority of parents were taking a pragmatic approach and accepted that change will happen.
- Some concerns about who new NGO providers would be and whether they would be able to provide the same quality of service as existing arrangements. Concern raised about a lack of specialist providers exist to be able to deliver all services
- Concern also expressed regarding how the service delivery model may be affected via a transition – specifically whether this would lead to services being concentrated in fewer (less accessible) hubs, or whether services would remain integrated within the school system as it is now.
- ~~As part of the transition, parents were keen for a streamlined process that gave them a choice of providers and a clarity of steps and timelines. Parents were also keen to ensure that during a transition process there was service continuity. Broader concerns also expressed re existing staffing in terms of knowledge transfer, retained skills and staff well being.~~
- Appears to be a lack of broader understanding regarding the NDIS and how it would affect them. There appeared to be instances of misinformation as a result of this. Whilst parents indicated that there had been much communication about the NDIS from different sources, they were unsure about what it would specifically mean for them as families.
- ~~Parents actively seeking additional information from government – a number of people appeared to be attending the focus group sessions as a means of obtaining updates.~~
- One session raised a previous issue where autism units were outsourced by government to Noah's Ark and then transitioned back due to service failure. This was cited as an example of a previously unsuccessful transition that should be noted as the government plans this transition.

Peak bodies:

- How many interviews we've performed: 1
- Key emerging themes from peak bodies
- High level of concern regarding changes and a strong fixation on timing
- ~~Concern that providers will not be ready by 1 January with the right staff for an effective education model of service (given the existing teachers will be absorbed back into DET)~~
- Difficulty in understanding how a new system would work with a strong preference for the current system (strong advocacy for the education programs now).
- Overall strong anti – divestment philosophy with a clear preference for government delivery only.
- As an organisation, they are keen to be involved in organising more focus groups with parents with ASD particularly those at the more complex end of the spectrum, who they believe will be at risk of losing their services.

Kind regards,

Joe

Director  
0409 396 444

\*\*\*\*\*

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**Gotovac, Jessica**

---

**From:** Starick, Kate  
**Sent:** Thursday, 19 June 2014 5:27 PM  
**To:** Johnston, Claire  
**Cc:** Sheehan, Maureen; Whitten, Meredith; McClelland, Lisa  
**Subject:** 234FW: Therapy ACT forum feedback questions  
**Attachments:** Therapy forum questions.pdf

**Categories:** possible

Hi and thank you for collating this information

TACT – Jacinta Evans, cc Meredith Whitten  
ETD – Ian Barr, Beth Mitchell, Jo Monteith, cc Stephen Gniel

Please also include a timeframe for response

Thanks Claire and Lisa

Regards  
Kate

---

**From:** Johnston, Claire  
**Sent:** Thursday, 19 June 2014 11:09 AM  
**To:** Starick, Kate  
**Cc:** McClelland, Lisa  
**Subject:** Therapy ACT forum feedback questions

Hi all,

Here are some questions from feedback forms we collected at the recent Therapy ACT forum that need to be responded to. I've assigned either ETD, Therapy ACT or the Taskforce to be responsible for answering each person's query (input from other areas, or the NDIA might be necessary for some questions).

The actual feedback forms are attached.

Kate – who do you think we should forward this to from ETD and Therapy?

Question	Contact	Response to be coordinated by
My question is what support services will be given to mainstream preschools e.g. LSA to support the influx of additional needs children?		ETD
<ul style="list-style-type: none"> <li>• Regional students e.g. Bungendore, Murrumbateman etc who access 3 &amp; 4 year old programs in the schools...</li> <li>• Cost savings getting rid of EI units?</li> <li>• What level of support will these children actually get to what they currently receive with ACT schools?</li> <li>• What service provider is going to provide</li> </ul>		ETD

<p>equivalent services that small group preschools currently provide, 4-6 hours a day, 2-3 days a week and at what cost?</p> <ul style="list-style-type: none"> <li>• Talk about therapists in Therapy ACT – have heard they need to look for alternative employment by end 2014. So how many therapists will Therapy ACT actually have after 2014?</li> </ul>		
<ul style="list-style-type: none"> <li>• How much assessment will be available for children. Often it takes months to work out what are the real problems/diagnosis.</li> <li>• What are the criteria for acceptance into short term EI?</li> </ul>		Therapy ACT
<p>Ve currently access Therapy ACT early childhood services for our 2 year old son, primarily physiotherapist and occupational therapist (and social worker if required). Could you please advise when these services would be transition to non government services?</p>		Therapy ACT
<p><del>What happens if the market does not meet demand?</del>  <del>You are relying on the market, if it fails, what happens?</del></p>		Taskforce
<p>Question that a lady brought up about “can you guarantee that by Term 1 2015 children will have services (early intervention) to attend.” The talk and answers have all been centred that they will be providers and named in Term 4. But you cannot promise that it will be ready in term 1 2015.</p> <p>If they are ready, will all children be able to enrol in the services (early intervention)?</p> <p>If my child is not able to attend a service (early intervention) in Term 1 2015? How is it that you guarantee no child will be left behind?</p>		ETD
<p>Will the KPMG report due to government in mid-July (referred to in the presentation) be made publically available? (or excerpts of it?) If so, please email to me.</p>		Taskforce
<p>As a referrer (paediatrician) to service providers:</p> <ul style="list-style-type: none"> <li>• How does one go about it (fax, phone, referral forms?)</li> <li>• Who will be these NGO to refer to?</li> <li>• Will a list be provided and their service description?</li> <li>• What happens to ‘children in care’ with developmental issues, and who takes on the role of seeking service providers?</li> </ul>		Taskforce

<p>Will children already on the waitlist for therapy with Therapy ACT be transferred to Early Intervention program with NDIS? Or will we have to go through assessment process again? This is in relation for children who have no specific diagnosis.</p> <p>For children who are already receiving speech therapy with Therapy ACT with no specific diagnosis will they too be transferred to NDIS? Do I need to apply for therapy or will I be contacted by NDIS?</p>		<p>Therapy ACT</p>	
<p>There is a lot of confusion in the community and families is around the division of early intervention and therapy services. Physically disabled children need therapy support in the early intervention playgroups. Where will they come from?</p> <p>Where will the therapy support come from to enable physically disabled children to access early intervention?</p>		<p>Therapy ACT</p>	
<p>What happens for equipment trials? Very time consuming and expensive if private therapists take this on.</p>			
<p>My son is diagnosed PPD-NOS, has been in EIU but we withdrew this year as NDIS trial now funds Applied Behavioural Analysis (ABA) Therapy at home. Next year he starts kindergarten. Fiona Jackson is his ABA therapist.</p> <ul style="list-style-type: none"> <li>• Will he transition to the NDIA and be eligible for funding in 2015?</li> <li>• Must we apply for funding before 2015? When? We need ABA continuing.</li> <li>• I heard EIU families were contacted, but we are an ex-EIU family as of early 2014. Will we be contacted?</li> <li>• Family forums on 4-19 June – how do we get into that?</li> <li>• In applying for Carer's payment at Centrelink, we needed a Therapy ACT psychologist to fill in the papers, our ABA therapist (funded by the NDIS trial) was not allowed. From 2015, who can do this?</li> </ul>		<p>Taskforce</p>	
<p>No mention was made during the presentation of the medical personnel who diagnose these children who need early intervention. Who do we refer to? Newly diagnosed children who need early intervention services that we are seeing now, their families are left up in the air. We don't know who to refer them to. When will we</p>		<p>ETD</p>	

now who to refer them to? How will the service providers cope with this sudden influx of newly diagnosed children in a short period of time?

No mention was made of children who are in "out of home care". The term "parent" was used but not every child is in the care of their parent. Who looks after their needs in the NDIS?

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Claire Johnston | Community Engagement Officer |  
ACT NDIS Taskforce | Community Services Directorate | ACT Government  
Telephone: 02 6205 1372 | Mobile: 0452 597 459  
Level 2 Nature Conservation House, 153 Emu Bank, Belconnen ACT | GPO Box 158, Canberra, ACT 2601  
| [www.act.gov.au/ndis](http://www.act.gov.au/ndis)

Gotovac, Jessica

From: Starick, Kate  
 Sent: Friday, 20 June 2014 3:16 PM  
 To: Doyle, Nicki; Short, Joe  
 Cc: Barr, Iain; Whitten, Meredith; Sheehan, Maureen; Mitchell, Beth  
 Subject: FW: Emailing: Update Market Soundings 11062015  
 Attachments: Update Market Soundings 11062015.pdf

Hi Joe and Nicki  
 Just noticed that the list has the - just clarifying that the preference would be to contact the  
 Cheers  
 Kate

Kate Starick | Director |  
 P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047 ACT NDIS Taskforce | Community Services  
 Directorate | ACT Government Level 2 Nature Conservation House | 153 Emu Bank, Belconnen  
 ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

-----Original Message-----

~~From: Doyle, Nicki [mailto:ndoyle@kpmg.com.au]  
 Sent: Wednesday, 11 June 2014 9:37 AM  
 To: Starick, Kate  
 Cc: Short, Joe  
 Subject: Emailing: Update Market Soundings 11062015~~

Hi Kate,

Based on our conversation last week, I have updated the list of organisations we will be contacting for market soundings and peak body interviews (see attached). Can you please let me know if there are any issues? We are also looking for confirmation on the final peak body interview from you.

Joe Short is also back from his leave, and will be in contact regarding the contract variation for the additional market soundings and focus groups.

Regards,  
 Nicki

Your message is ready to be sent with the following file or link attachments:

Update Market Soundings 11062015

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

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List of providers for market sounding consultations 10<sup>th</sup> June 2015

Provider	Status	Other
	Completed 3 <sup>rd</sup> June	
	Completed 5 <sup>th</sup> June	
	Scheduled 1 <sup>st</sup> July	
	Scheduled 13 <sup>th</sup> June	
	Completed 6 <sup>th</sup> June	
	Scheduled 19 <sup>th</sup> June	
		Contacted, and awaiting advise of suitable dates/times
	Scheduled 13 <sup>th</sup> June	
		Contacted and Left message
	Completed 10 <sup>th</sup> June	
		Contacted and Left message
		Contacted and Left message
		Contacted and Left message

Provider	Status	Other
		Expressed interest at forum Contacted and Left message
		Contacted and Left message
	Booked 17 <sup>th</sup> June	
		Contacted and left message
		Expressed interest at forum

462





Provider	Status	Other
		Expressed interest at forum
		Expressed interest at forum
		Expressed interest at forum

**List of peak bodies for consultations 10th June 2015**

Peak Body	Status	Other
	Completed	

**Gotovac, Jessica**

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**From:** Fraser, Norman  
**Sent:** Friday, 20 June 2014 3:18 PM  
**To:** Monteith, Jo  
**Cc:** Starick, Kate  
**Subject:** Early Intervention project

Hi Jo

How are you progressing with ETD position on the DRAFT Early Intervention Project Plan we sent over in early June?  
How is your diary to meet next week with Jacinta to discuss this further.

Norman Fraser | Senior Manager |  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Telephone 02 62053176 | Facsimile 02 6205 0228  
Level 2, Nature Conservation House, 153 Emu Bank, Belconnen ACT | GPO Box 158, Canberra, ACT 2601  
| [www.act.gov.au/ndis](http://www.act.gov.au/ndis)

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**Gotovac, Jessica**

**From:** Evans, Jacinta  
**Sent:** Friday, 20 June 2014 4:33 PM  
**To:** NDIS  
**Subject:** RE: Early Intervention and Therapy in the ACT forum feedback questions

Good afternoon

Can I just check what format is the response required to be in? Is an email back to you with the response sufficient?

Cheers

Jacinta

---

**From:** NDIS  
**Sent:** Friday, 20 June 2014 1:53 PM  
**To:** Evans, Jacinta; Barr, Iain; Mitchell, Beth (ACTEDU); Monteith, Jo  
**Cc:** Gniel, Stephen; Whitten, Meredith; Starick, Kate; Johnston, Claire  
**Subject:** Early Intervention and Therapy in the ACT forum feedback questions

Good afternoon

~~Please find below a range of questions from the feedback forms we collected at the recent Early Intervention and Therapy in the ACT forum that need to be responded to.~~

We have assigned either the Education and Training Directorate, Therapy ACT or the Taskforce to be responsible for answering each person's query.

The actual feedback forms are also attached.

~~Could you please provide your response by midday next Friday 27 June.~~

Many thanks for your assistance

**ACT NDIS Taskforce**

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

Question	Contact	Response to be coordinated by
My question is what support services will be given to mainstream preschools e.g. LSA to support the influx of additional needs children?		ETD
<ul style="list-style-type: none"> <li>Regional students e.g. Bungendore, Murrumbateman etc who access 3 &amp; 4 year old programs in the schools...</li> <li>Cost savings getting rid of EI units?</li> <li>What level of support will these children actually get to what they currently receive with ACT schools?</li> <li>What service provider is going to provide</li> </ul>		ETD

<p>equivalent services that small group preschools currently provide, 4-6 hours a day, 2-3 days a week and at what cost?</p> <ul style="list-style-type: none"> <li>• Talk about therapists in Therapy ACT – have heard they need to look for alternative employment by end 2014. So how many therapists will Therapy ACT actually have after 2014?</li> </ul>		
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<p>We currently access Therapy ACT early childhood services for our 2 year old son, primarily physiotherapist and occupational therapist (and social worker if required). Could you please advise when these services would be transition to non government services?</p>		Therapy ACT
<p>What happens if the market does not meet demand? You are relying on the market, if it fails, what happens?</p>		Taskforce
<p>Question that a lady brought up about “can you guarantee that by Term 1 2015 children will have services (early intervention) to attend.” The talk and answers have all been centred that they will be providers and named in Term 4. But you cannot promise that it will be ready in term 1 2015.</p>		ETD
<p>If they are ready, will all children be able to enrol in the services (early intervention)?</p> <p>If my child is not able to attend a service (early intervention) in Term 1 2015? How is it that you guarantee no child will be left behind?</p>		
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<p>Will children already on the waitlist for therapy with Therapy ACT be transferred to Early Intervention program with NDIS? Or will we have to go through assessment process again? This is in relation for children who have no specific diagnosis.</p> <p>For children who are already receiving speech therapy with Therapy ACT with no specific diagnosis will they too be transferred to NDIS? Do I need to apply for therapy or will I be contacted by NDIS?</p>		<p>Therapy ACT</p>	
<p>There is a lot of confusion in the community and families is around the division of early intervention and therapy services. Physically disabled children need therapy support in the early intervention playgroups. Where will they come from?</p> <p>Where will the therapy support come from to enable physically disabled children to access early intervention?</p>		<p>Therapy ACT</p>	
<p>What happens for equipment trials? Very time consuming and expensive if private therapists take this on.</p>			
<p>My son is diagnosed PPD-NOS, has been in EIU but we withdrew this year as NDIS trial now funds Applied Behavioural Analysis (ABA) Therapy at home. Next year he starts kindergarten. Fiona Jackson is his ABA therapist.</p>		<p>Taskforce</p>	
<ul style="list-style-type: none"> <li>• Will he transition to the NDIA and be eligible for funding in 2015?</li> <li>• Must we apply for funding before 2015? When? We need ABA continuing.</li> <li>• I heard EIU families were contacted, but we are an ex-EIU family as of early 2014. Will we be contacted?</li> <li>• Family forums on 4-19 June – how do we get into that?</li> <li>• In applying for Carer’s payment at Centrelink, we needed a Therapy ACT psychologist to fill in the papers, our ABA therapist (funded by the NDIS trial) was not allowed. From 2015, who can do this?</li> </ul>			
<p>No mention was made during the presentation of the medical personnel who diagnose these children who need early intervention. Who do we refer to? Newly diagnosed children who need early intervention services that we are seeing now, their families are left up in the air. We don’t know who to refer them to. When will we</p>		<p>ETD</p>	

now who to refer them to? How will the service providers cope with this sudden influx of newly diagnosed children in a short period of time?

No mention was made of children who are in "out of home care". The term "parent" was used but not every child is in the care of their parent. Who looks after their needs in the NDIS?

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Sunday, 22 June 2014 7:53 PM  
**To:** McClelland, Lisa; Sheehan, Maureen  
**Subject:** RE: QTONs 18 June - Minister Burch

If what was said is not acceptable – the ESO report for PB is an excellent source of information

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**From:** McClelland, Lisa  
**Sent:** Friday, 20 June 2014 5:32 PM  
**To:** Sheehan, Maureen; Starick, Kate  
**Subject:** FW: QTONs 18 June - Minister Burch  
**Importance:** High

Dear Maureen and Kate

We have begun work on the QTON -14/5 Work undertaken by KPMG (I have asked CGU to provide figures) and we need to begin on:

Kind regards

Lisa

---

**Lisa McClelland | ACT NDIS Taskforce**  
Ph: 6205 2122 | Fax: 6205 0228  
Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

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**From:** Martinez, Catherine  
**Sent:** Friday, 20 June 2014 5:14 PM  
**To:** Patel, Sandeep; McClelland, Lisa; Hubbard, Ian; Robinson, Jodie  
**Cc:** Sirimanotham, Linda; Sung, Sim; Evans, Jacinta; Campbell, Alice Casey; Chester, Tracy; Burns, Felicity; Callen, Michelle; Boyle, Nathan  
**Subject:** QTONs 18 June - Minister Burch  
**Importance:** High

Good afternoon All

Please see QTONs below from Estimates Hearings on Wednesday 18 June 2014 for Output Class 1.1, 1.2 and 2.1.

TRIM No.

QTON-14/5 Work undertaken by KPMG and list of other evaluators - NDIS

There is a very short turnaround (5 business days from the hearing) for responses to Estimates QTONs are due to the Committee.

Could I please have the responses back by COB Monday 23 June 2014.

The Hansard is attached for your reference.

Regards  
Catherine

Catherine Martinez | Assembly and Cabinet Liaison Officer  
Phone **02 6205 0750** | Fax 02 6205 0343  
**Organisational Governance** | Community Services Directorate | **ACT Government**  
Level 4, 11 Moore Street, Canberra City | GPO Box 158, Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)



**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Sunday, 22 June 2014 8:19 PM  
**To:** Whitten, Meredith; Sheehan, Maureen  
**Subject:** FW: Early Intervention Program Map  
**Attachments:** INTERVENTION PROGRAMS.pdf

Hi  
Thought you would be interested in this map  
Cheers  
Kate

---

**From:** Starick, Kate  
**Sent:** Sunday, 22 June 2014 8:17 PM  
**To:** Evans, Jacinta;  
**Cc:** Shun Wah, Jane; Barr, Iain  
**Subject:** FW: Early Intervention Program Map

Dear All  
As promised; please find a map of the early intervention group programs run from ETD that will transition to private providers by Jan 2015.

Regards  
Kate

---

**From:** Barr, Iain  
**Sent:** Friday, 20 June 2014 4:05 PM  
**To:** Starick, Kate  
**Cc:** Mitchell, Beth; Abbott, Lynette  
**Subject:** Early Intervention Program Map

---

Hi Kate

As discussed, the map of current ETD early intervention programs across Canberra.

There are a couple of sites that are under internal discussion about suitability for non-government providers (for example, Bonner, Monash) but we are looking at possible alternatives.

Thanks

Iain

**Iain Barr** | Senior Manager | Disability Education  
Education and Training | ACT Government  
Phone: 02 6205 9391 | Mobile: 0422 549 265 Email: [iain.barr@act.gov.au](mailto:iain.barr@act.gov.au)  
Hedley Beare Centre for Teaching and Learning, Fremantle Drive, Stirling  
GPO Box 158 Canberra ACT 2601 | [www.det.act.gov.au](http://www.det.act.gov.au) | [Facebook](#) | [Twitter](#) |

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Sunday, 22 June 2014 9:03 PM  
**To:** Shun Wah, Jane; Whitten, Meredith; Barr, Iain; Monteith, Jo; Mitchell, Beth  
**Cc:** Evans, Jacinta; Sheehan, Maureen  
**Subject:** RE: KPMG Consultations re EI programs

Hi Jane

Thank you for this feedback. I will forward the invitation that went out through communication channels. I think it would be more appropriate that if there are families whose views should be included, that the invitation is sent to these families and that they are invited to participate directly in the focus groups.

Regards  
 Kate

---

**From:** Shun Wah, Jane  
**Sent:** Friday, 20 June 2014 1:53 PM  
**To:** Starick, Kate  
**Cc:** Evans, Jacinta  
**Subject:** KPMG Consultations re EI programs

Hi Kate

---

I met with our Staff Reference Group yesterday and they made a point in relation to future EI services, more specifically small group programs.

They are aware of the consultations sessions that KPMG are running with parents. They are wondering if the consultation has included parents of children who have chosen an *alternative* to the small group programs that ETD are currently running.

They specifically referred to some of our clients who have physical disabilities, whose parents have chosen to access mainstream small group settings with support (vs an ETD EI program). They were concerned that this group of clients were not represented as part of the consultation, either through the parents, or through an advocacy group.

They raised the point that new providers to the market should be aware that a number of families are opting for integrated settings with support, to help in their considerations when developing future models.

You might already have this covered with this group already being considered. However, if they haven't, one suggestion would be to have KPMG include a small group of TACT therapists in the consultation to discuss some of the feedback they have had from families who are currently choosing more integrated models of service (also recognise it might be a little late for this).

Regards

Jane

---

Jane ShunWah

Transition Team Manager

Therapy ACT- Community Services Directorate ACT Government

Workshops | Berrimah | Hobart ACT 2611 | GPO Box 158 Canberra ACT 2601

Mobile | 08 62051242 | ph 62051242 | fax 62051265

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Sunday, 22 June 2014 9:05 PM  
**To:** Shun Wah, Jane; Evans, Jacinta; Whitten, Meredith; Barr, Iain; Mitchell, Beth  
**Subject:** FW: Invitation to participate in Focus Groups for early intervention programs

As per previous message,  
Please find invitation you can forward  
Regards  
Kate

**From:** NDIS [mailto:NDIS@act.gov.au]  
**Sent:** Tuesday, 17 June 2014 12:30 PM  
**Subject:** Invitation to participate in Focus Groups for early intervention programs

**Invitation to participate in Focus Groups for early intervention programs**

The ACT Government is confident that there will be early intervention services available for families to access under the NDIS from the beginning of 2015. Its commitment to the success of the NDIS trial includes helping service providers to be ready to start in 2015. Part of this involves investing \$12.5 million in sector development to help existing and new service providers prepare for the NDIS.

---

... have already identified they are interested in expanding their service offer to include early intervention programs in the ACT. By the start of term 4, the early intervention providers who have registered in the ACT will be announced.

At the forum with Minister Burch held on Monday 2 June, an open offer was made to attendees to participate in the focus groups being conducted by KPMG. KPMG's Health and Human Services practice has been engaged by the ACT Government to consult with parents, families and carers about the changes to ACT early intervention services. KPMG's team members come from a range of professional backgrounds and have extensive experience in consulting with the community about the NDIS and changes to services for people with a disability.

---

Focus groups will look at what has worked well in the current early intervention programs and explore other options families may want from future early intervention services. The information gathered from these groups will be used to assist future providers to meet the needs of the community under the NDIS.

Sessions are being organised for the following dates:

- Monday, 30 June (Week 10)
- Tuesday, 1 July (Week 10)
- Monday 7 July (First week of school holidays)

Each focus group will run for approximately 1 ½ hours and times during the day/evening will be determined based on the times suitable for families who wish to attend.

If you have not already participated and would like to participate, please email [disabilityeducation@act.gov.au](mailto:disabilityeducation@act.gov.au) to express your interest.

In your email, please select the date(s) that would be suitable for you, whether you would prefer southside or northside and a time range that would work for you (for example *mornings* or *evening after 5pm*). While we will not be able to cater to all preferences, every attempt will be made to accommodate requests.

If you are not able to attend one of the sessions, but would still like to participate, you may send in a written response that will be passed on to KPMG. If you would like to go with this option, please email [disabilityeducation@act.gov.au](mailto:disabilityeducation@act.gov.au) and questions to facilitate your response will be provided to you.

**The ACT NDIS Taskforce thanks for your participation.**

**ACT NDIS Taskforce**

Community Services Directoráte | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

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Gotovac, Jessica

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**From:** Mac, Hoa  
**Sent:** Monday, 23 June 2014 10:26 AM  
**To:** McClelland, Lisa; Perrin, Kristie  
**Subject:** RE: Content required by the Budget Estimates Committee

Hi Lisa

I'm working on your request right now. Once Kristie approved, I will email you straight away.

Regards  
Hoa

---

**From:** McClelland, Lisa  
**Sent:** Monday, 23 June 2014 10:16 AM  
**To:** Perrin, Kristie; Mac, Hoa  
**Subject:** Content required by the Budget Estimates Committee  
**Importance:** High

Good morning Kristie and Hoa

I believe Malcolm may have mentioned on Friday afternoon we require assistance with providing information to the Budget Estimates committee. ~~The Minister's office have requested this be provided by COB today (23 June).~~

KPMG has been engaged by CSD to do a body of work in relation to the transition to the NDIS

We need to provide a list of the names of those contracts and the cost of each.

Is this something you can provide today?

one that they are still providing on Early Intervention.

Many thanks  
Lisa

---

**Lisa McClelland | ACT NDIS Taskforce**

Ph: 6205 2122 | Fax: 6205 0228

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

**Gotovac, Jessica**

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**From:** Durham, Amity [adurham@kpmg.com.au]  
**Sent:** Monday, 23 June 2014 11:15 AM  
**To:** McClelland, Lisa; Starick, Kate  
**Cc:** Kong, Laurel; Fraser, Norman; Sheehan, Maureen; Strickland, Lisa  
**Subject:** RE: Teleconference - Wed 25th June  
**Attachments:** Updated PCS Appendix - DRAFT.pdf

Ok thanks Lisa

This time suits me, Lisa Strickland will confirm and send an appointment.  
Here is the latest version of the draft ETD costing work – it is an appendix to the main client phasing report. We have asked ETD for feedback on this appendix by Tuesday so that we can finalise this alongside the main report.

Cheers  
Amity

**Amity Durham**  
Director, Government Advisory Services  
Advisory

KPMG  
10 Shelley Street  
Sydney NSW 2000 Australia

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Tel +61 2 9455 9387  
Fax +61 2 9335 7001  
Mob 0417 358 592  
adurham@kpmg.com.au

kpmg.com.au

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Protect the environment: please think before you print

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**From:** McClelland, Lisa [mailto:Lisa.McClelland@act.gov.au]  
**Sent:** Monday, 23 June 2014 9:45 AM  
**To:** Starick, Kate; Strickland, Lisa  
**Cc:** Kong, Laurel; Durham, Amity; Fraser, Norman; Sheehan, Maureen  
**Subject:** RE: Teleconference - Wed 25th June

Good morning

- Both Maureen and Kate are available from 2.00pm – 3.30pm on 25 June
- Kind Regards
- Lisa

**Lisa McClelland | ACT NDIS Taskforce**  
Ph: 6205 2122 | Fax: 6205 0228  
Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

---

**From:** Starick, Kate  
**Sent:** Sunday, 22 June 2014 8:55 PM

**To:** 'Strickland, Lisa'; McClelland, Lisa  
**Cc:** Kong, Laurel; Durham, Amity; Fraser, Norman; Sheehan, Maureen  
**Subject:** RE: Teleconference - Wed 25th June

Hi

Yes – is this finalising the phasing report? Prior to this meeting could you please send the work completed for ETD?

Could you please liaise with Lisa to finalise a time?

Thank you

Kate

---

**From:** Strickland, Lisa [<mailto:lstrickland@kpmg.com.au>]  
**Sent:** Friday, 20 June 2014 1:55 PM  
**To:** Starick, Kate  
**Cc:** Kong, Laurel; Durham, Amity  
**Subject:** Teleconference - Wed 25th June

Hi Kate

We are hoping to have a teleconference with you next Wednesday (25 June) to discuss finalising our report. I would think that half an hour would be sufficient.

---

The following times are available if you are:

- 11.00am - 12.30pm
- 2.00pm – 3.30pm

---

Thanks

**Lisa Strickland**  
Associate Director, Government Advisory Services  
Advisory  
Please note I work Wednesday, Thursday and Friday

KPMG  
20 Brindabella Circuit  
Brindabella Business Park  
Canberra ACT 2609 Australia

Tel +61 2 6248 1133  
Fax +61 2 6248 1122  
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307

**Gotovac, Jessica**

---

**From:** Mac, Hoa  
**Sent:** Monday, 23 June 2014 12:32 PM  
**To:** McClelland, Lisa  
**Cc:** Perrin, Kristie  
**Subject:** RE: Content required by the Budget Estimates Committee  
**Attachments:** KPMG Contract Summary-23062014.xlsx

Hi Lisa

Please find attached a contract summary spreadsheet for K P M G that has been cleared by Kristie.

Should you have any questions, please do not hesitate to contact the Contracts and Grants Unit by email at [DHCSContractsandGrants@act.gov.au](mailto:DHCSContractsandGrants@act.gov.au).

Hope it helps.

Kind Regards

Hoa Mac | Contracts Officer

Phone 02 6205 1699 | Fax 02 6207 2047 |

---

**Contracts and Grants Unit** | Community Services Directorate | **ACT Government**

Level 1 Nature Conservation House, 153 Emu Bank, Belconnen | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

---

**From:** McClelland, Lisa  
**Sent:** Monday, 23 June 2014 10:16 AM  
**To:** Perrin, Kristie; Mac, Hoa  
**Subject:** Content required by the Budget Estimates Committee  
**Importance:** High

---

Good morning Kristie and Hoa

I believe Malcolm may have mentioned on Friday afternoon we require assistance with providing information to the Budget Estimates committee. The Minister's office have requested this be provided by COB today (23 June).

KPMG has been engaged by CSD to do a body of work in relation to the transition to the NDIS

We need to provide a list of the names of those contracts and the cost of each.

Is this something you can provide today?

1 one that they are still providing on Early Intervention.

Many thanks

Lisa

**Lisa McClelland | ACT NDIS Taskforce**

Ph: 6205 2122 | Fax: 6205 0228

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

K P M G

Contract Number	Period	Services	Total Amount (GST Inclusive)	Comment
SA2014.061	20/5/2014 to 20/7/2014	Engagement for Early Intervention Market Sounding Support (NDIS)	\$153,739.30	CGU manages contract and payments

**Gotovac, Jessica**

---

**From:** Martinez, Catherine  
**Sent:** Monday, 23 June 2014 2:03 PM  
**To:** McClelland, Lisa  
**Cc:** Harvey, Georgia  
**Subject:** RE: NDIS Phasing Table

Thanks Lisa

---

**From:** McClelland, Lisa  
**Sent:** Monday, 23 June 2014 2:02 PM  
**To:** Martinez, Catherine  
**Cc:** Harvey, Georgia  
**Subject:** RE: NDIS Phasing Table

No this content was not provided in the Estimates Briefs  
It was sent to attendees of the 2 June Early Intervention Forum. Inviting them to attend focus groups by KPMG on Early Intervention services in the ACT

---

**From:** Martinez, Catherine  
**Sent:** Monday, 23 June 2014 1:58 PM  
**To:** McClelland, Lisa  
**Cc:** Harvey, Georgia  
**Subject:** RE: NDIS Phasing Table

Is this in a document somewhere that was provided for Estimates

---

**From:** McClelland, Lisa  
**Sent:** Monday, 23 June 2014 1:52 PM  
**To:** Martinez, Catherine  
**Cc:** Harvey, Georgia  
**Subject:** RE: NDIS Phasing Table

Hi Catherine & Georgis  
Ah I see. I didn't realise this is what you required.  
Below is the most up to date information  
The ACT Government is confident that there will be early intervention services available for families to access under the NDIS from the beginning of 2015. Its commitment to the success of the NDIS trial includes helping service providers to be ready to start in 2015. Part of this involves investing \$12.5 million in sector development to help existing and new service providers prepare for the NDIS.

have already identified they are interested in expanding their service offer to include early intervention programs in the ACT. By the start of term 4, the early intervention providers who have registered in the ACT will be announced.

Kind Regards  
Lisa

**Lisa McClelland | ACT NDIS Taskforce**  
Ph: 6205 2122 | Fax: 6205 0228  
Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

**From:** Martinez, Catherine  
**Sent:** Monday, 23 June 2014 1:37 PM  
**To:** McClelland, Lisa  
**Cc:** Harvey, Georgia  
**Subject:** FW: NDIS Phasing Table  
**Importance:** High

Hi Lisa

Are you able to assist? The documents that you provided to Georgia earlier didn't list the organisations?

Regards  
Catherine

---

**From:** Evans, Jacinta  
**Sent:** Monday, 23 June 2014 1:35 PM  
**To:** Martinez, Catherine  
**Subject:** RE: NDIS Phasing Table

Hi Catherine

I believe its r

---

You would need to check with Taskforce for more up to date info.

Cheers  
Jacinta

---

**From:** Martinez, Catherine  
**Sent:** Monday, 23 June 2014 1:27 PM  
**To:** Evans, Jacinta  
**Cc:** Harvey, Georgia; Chester, Tracy  
**Subject:** FW: NDIS Phasing Table  
**Importance:** High

Hi Jacinta

Do you have a list or 4 community organisations who have advised that they would like to enter into the Early Intervention space once the NDIS commences? And if there are any others?

MO is seeking this before 2 pm.

Cheers

---

**From:** Harvey, Georgia  
**Sent:** Monday, 23 June 2014 1:21 PM  
**To:** Martinez, Catherine  
**Cc:** Chester, Tracy; Callen, Michelle  
**Subject:** RE: NDIS Phasing Table

Hi Catherine

No, Minister Burch clarified that it was a table prepared by Sue Chapman re Early Intervention services – I have since received that table from Michelle & provided it to the Minister.

Cheers

Georgia

**Georgia Harvey | Directorate Liaison Officer**

Phone: 6205 0175 | Email: [georgia.harvey@act.gov.au](mailto:georgia.harvey@act.gov.au)

Community Services Directorate | ACT Government

Office of Minister Burch MLA | ACT Legislative Assembly | London Circuit Canberra City |

GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

**From:** Martinez, Catherine

**Sent:** Monday, 23 June 2014 1:19 PM

**To:** Harvey, Georgia

**Cc:** Chester, Tracy; Callen, Michelle

**Subject:** FW: NDIS Phasing Table

Hi Georgia

Were the documents Lisa provided earlier what you were after for Minister Burch?

Regards

Catherine

**From:** McClelland, Lisa

**Sent:** Monday, 23 June 2014 1:11 PM

**To:** Martinez, Catherine

**Subject:** FW: NDIS Phasing Table

Hi Catherine

The Phasing table that was sent to Georgia is attached along with the fact sheet as discussed

Kind Regards

Lisa

**Lisa McClelland | ACT NDIS Taskforce**

Ph: 6205 2122 | Fax: 6205 0228

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

**From:** McClelland, Lisa

**Sent:** Monday, 23 June 2014 12:17 PM

**To:** Harvey, Georgia

**Subject:** NDIS Phasing Table

Hi Georgia

Table attached as discussed

Kind Regards

Lisa

**Lisa McClelland | ACT NDIS Taskforce**

Ph: 6205 2122 | Fax: 6205 0228

Community Services Directorate | ACT Government

Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

Gotovac, Jessica

**From:** Short, Joe [jjshort@kpmg.com.au]  
**Sent:** Monday, 23 June 2014 3:56 PM  
**To:** Short, Joe; Starick, Kate; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Cc:** Barr, Iain; Mitchell, Beth; Baumgart, Richard; Doyle, Nicki; Durham, Amity; Tyro-Burns, Patrick; Monteith, Jo  
**Subject:** RE: KPMG ECI Project update - 23rd June

Dear all,

Further to today's call, please find below the following actions:

- Kate to check with Therapy for feedback on the KPMG best practice research report, and to circulate this to KPMG.
- Remaining focus groups to be held only for parents / carers. Names of providers who have expressed an interest in being involved in the consultation program to be collated (Jo Monteith).
- Joe Short to follow up with Jo Monteith regarding arrangements for the final focus group sections
- Jo Monteith to provide an update regarding the split of services accessed by parents who have attended the focus groups to date. Findings to be considered in ensuring a representative sample is encouraged for the remainder of workshops.
- KPMG project update to be provided by July 4th
- ~~- KPMG project report to be provided before July 29<sup>th</sup>. At the next project update meeting, KPMG to confirm the submission date~~
- ACT Gov to provide high level details of planned arrangements for staff so that KPMG can address questions / concerns raised by parents during focus groups.

Kind regards,

Joe

---

**From:** Short, Joe  
**Sent:** Friday, 20 June 2014 11:17 AM  
**To:** 'Starick, Kate'; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Cc:** Barr, Iain; Mitchell, Beth; Baumgart, Richard; Doyle, Nicki; Durham, Amity; Tyro-Burns, Patrick  
**Subject:** KPMG ECI Project update - 23rd June

Dear all,

Please find attached the project update for discussion on Monday.

Regards,

Joe

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**Project Update Summary**

**Activities completed to date**

- 
  
- PEAK body interviews
  - 1 performed
  - 3 outstanding being diarised
  - Government to confirm NDS are the final body to interview
  
- Focus groups
  - 9 focus groups performed
  - 3 dates reserved for further focus groups to be arranged – awaiting confirmation from Jo Monteith
  - Need to confirm the audience for remaining focus groups and management of ongoing interest
  - Additional submissions received following focus group sessions
  
- Best practice review
  - Research report completed – awaiting feedback from ACT government

**Activities planned for w/c 23<sup>rd</sup> June**

- Finalise arrangement of all remaining interviews and soundings
- Confirm arrangements for outstanding focus groups
- Commence report writing

**Project risks**

- n/a

**Additional discussion points / actions**

- Project update include staffing plans
- Reconfirm deliverable dates
- Confirm structure of interim progress summary



---

**From:** Sheehan, Maureen  
**Sent:** Wednesday, 25 June 2014 9:38 AM  
**To:** McClelland, Lisa; Starick, Kate; Fraser, Norman  
**Subject:** Re: QTON-14/5 Work Undertaken by KPMG - for your approval

We have left out the first contract which produced the program of projects.

Maureen Sheehan  
Executive coordinator  
ACT NDIS

On 25 Jun 2014, at 9:34 am, "McClelland, Lisa" <[Lisa.McClelland@act.gov.au](mailto:Lisa.McClelland@act.gov.au)> wrote:

Dear Maureen  
Below is the QTON-14/5 response for your approval.  
Once approved I will save it in the QTON template on TRIM and notify the DLO  
Kind Regards  
Lisa

---

Asked by Mrs Giulia Jones on 18 June 2014: Ms Maureen Sheehan took on notice the following question(s):

---

[Ref: Hansard Transcript 18 June 2014 [PAGE #454-456 ]]

---

In relation to : early Intervention work undertaken by KPMG in relation to the transition to the NDIS.

---

Can you provide the details of the contracts between CSD and consultants such as KPMG relating to the NDIS.

MINISTER BURCH: The answer to the Member's question is as follows:-

KPMG has been engaged by the Community Services Directorate to do a range of work to assist with the transition to the National Disability Insurance Scheme. Details of these three projects are:

**Engagement for Early Intervention Market Soundings to Support the NDIS: \$153,739.30 20/05/14 to 20/07/14**

1. Market Sounding interviews with non-Government organisations who may be interested in the delivery of existing ACT Early Intervention Services.
2. Market sounding interviews with peak body organisations and providers in order to understand best practice delivery models for Early Intervention.
3. Facilitation of a stakeholder forum to present the proposed changes to early intervention services in the ACT.

---

**From:** Martinez, Catherine  
**Sent:** Friday, 20 June 2014 5:14 PM  
**To:** Patel, Sandeep; McClelland, Lisa; Hubbard, Ian; Robinson, Jodie  
**Cc:** Sirimanotham, Linda; Sung, Sim; Evans, Jacinta; Campbell, Alice Casey; Chester, Tracy; Burns, Felicity; Callen, Michelle; Boyle, Nathan  
**Subject:** QTONs 18 June - Minister Burch  
**Importance:** High

Good afternoon All

Please see QTONs below from Estimates Hearings on Wednesday 18 June 2014 for Output Class 1.1, 1.2 and 2.1.

TRIM No.

---

**QTON-14/5** Work undertaken by KPMG and list of other evaluators - NDIS

---

There is a very short turnaround (5 business days from the hearing) for responses to Estimates QTONs are due to the Committee.

Could I please have the responses back by **COB Monday 23 June 2014.**

The Hansard is attached for your reference.

Regards  
Catherine

Catherine Martinez | Assembly and Cabinet Liaison Officer  
**Phone 02 6205 0750** | Fax 02 6205 0343  
**Organisational Governance** | Community Services Directorate | **ACT Government**  
Level 4, 11 Moore Street, Canberra City | GPO Box 158, Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

Gotovac, Jessica

---

On 25 Jun 2014, at 9:34 am, "McClelland, Lisa" <[Lisa.McClelland@act.gov.au](mailto:Lisa.McClelland@act.gov.au)> wrote:

Dear Maureen

Below is the QTON-14/5 response for your approval.  
Once approved I will save it in the QTON template on TRIM and notify the DLO  
Kind Regards  
Lisa

Asked by Mrs Giulia Jones on 18 June 2014: Ms Maureen Sheehan took on notice the following question(s):

[Ref: Hansard Transcript 18 June 2014 [PAGE #454-456 ]]

In relation to : early Intervention work undertaken by KMPG in relation to the transition to the NDIS.

Can you provide the details of the contracts between CSD and consultants such as KPMG relating to the NDIS.

MINISTER BURCH: The answer to the Member's question is as follows:-

KPMG has been engaged by the Community Services Directorate to do a range of work to assist with the transition to the National Disability Insurance Scheme. Details of these three projects are:

**Engagement for Early Intervention Market Soundings to Support the NDIS: \$153,739.30 20/05/14 to 20/07/14**

1. Market Sounding interviews with non-Government organisations who may be interested in the delivery of existing ACT Early Intervention Services.
2. Market sounding interviews with peak body organisations and providers in order to understand best practice delivery models for Early Intervention.
3. Facilitation of a stakeholder forum to present the proposed changes to early intervention services in the ACT.

**From:** Martinez, Catherine  
**Sent:** Friday, 20 June 2014 5:14 PM  
**To:** Patel, Sandeep; McClelland, Lisa; Hubbard, Ian; Robinson, Jodie  
**Cc:** Sirimanotham, Linda; Sung, Sim; Evans, Jacinta; Campbell, Alice Casey; Chester, Tracy; Burns, Felicity; Callen, Michelle; Boyle, Nathan  
**Subject:** QTONs 18 June - Minister Burch  
**Importance:** High

Good afternoon All

Please see QTONs below from Estimates Hearings on Wednesday 18 June 2014 for Output Class 1.1, 1.2 and 2.1.

TRIM No.

QTON-14/5 Work undertaken by KPMG and list of other evaluators - NDIS

There is a very short turnaround (5 business days from the hearing) for responses to Estimates QTONs are due to the Committee.

Could I please have the responses back by COB Monday 23 June 2014.

The Hansard is attached for your reference.

Regards  
Catherine

---

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Phone 02 6205 0750 | Fax 02 6205 0343  
Organisational Governance | Community Services Directorate | ACT Government  
Level 4, 11 Moore Street, Canberra City | GPO Box 158, Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

---

**Gotovac, Jessica**

---

**From:** Martinez, Catherine  
**Sent:** Thursday, 26 June 2014 9:22 AM  
**To:** McClelland, Lisa  
**Subject:** FW: QTON-14/5 Work Undertaken by KPMG - for your approval

Hi Lisa

Is this one cleared to progress?

Regards  
Catherine

---

**From:** Chester, Tracy  
**Sent:** Thursday, 26 June 2014 7:22 AM  
**To:** McClelland, Lisa  
**Cc:** Burns, Felicity; Martinez, Catherine  
**Subject:** Re: QTON-14/5 Work Undertaken by KPMG - for your approval

Thanks Lisa pls just amend the question to reflect what was taken in notice and send back. Thank you for your assistance

---

On 25 Jun 2014, at 5:58 pm, "McClelland, Lisa" <[Lisa.McClelland@act.gov.au](mailto:Lisa.McClelland@act.gov.au)> wrote:

---

Hi Felicity

On page 454 Ms Jones requests not only the early intervention KPMG contracts but "the others" as well

Kind Regards

Lisa

---

**Lisa McClelland | ACT NDIS Taskforce**  
Ph: 6205 2122 | Fax: 6205 0228  
Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

---

**From:** Burns, Felicity  
**Sent:** Wednesday, 25 June 2014 5:01 PM  
**To:** McClelland, Lisa; Martinez, Catherine  
**Cc:** Chester, Tracy  
**Subject:** RE: QTON-14/5 Work Undertaken by KPMG - for your approval

Hi Lisa

Can you please cross check the Hansard that was attached to the QTON?

Thanks,

Felicity

---

**From:** McClelland, Lisa  
**Sent:** Wednesday, 25 June 2014 4:42 PM

**To:** Martinez, Catherine; Burns, Felicity  
**Subject:** FW: QTON-14/5 Work Undertaken by KPMG - for your approval

Hi Catherine

I don't know whether you need to change the wording on the QTON-14/5 as Maureen's understanding was that it's not just early intervention contracts, the Minister asked for all KPMG contracts

Kind regards

Lisa

**Lisa McClelland | ACT NDIS Taskforce**

Ph: 6205 2122 | Fax: 6205 0228

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 ACT 2601

[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)

**From:** Sheehan, Maureen  
**Sent:** Wednesday, 25 June 2014 4:37 PM  
**To:** Sheehan, Maureen; Starick, Kate; McClelland, Lisa; Fraser, Norman  
**Subject:** RE: QTON-14/5 Work Undertaken by KPMG - for your approval

---

It's not just early intervention contracts. It's all KPMG contracts.

---

**From:** Sheehan, Maureen  
**Sent:** Wednesday, 25 June 2014 4:36 PM  
**To:** Starick, Kate; McClelland, Lisa; Fraser, Norman  
**Subject:** RE: QTON-14/5 Work Undertaken by KPMG - for your approval

Approved

---

**From:** Starick, Kate  
**Sent:** Wednesday, 25 June 2014 4:17 PM  
**To:** Sheehan, Maureen; McClelland, Lisa; Fraser, Norman  
**Subject:** FW: QTON-14/5 Work Undertaken by KPMG - for your approval

Please find total funding amount – including variation for your consideration

Thanks  
 Kate

Asked by Mrs Giulia Jones on 18 June 2014: Ms Maureen Sheehan took on notice the following question(s):

[Ref: Hansard Transcript 18 June 2014 [PAGE #454-456 ]]

In relation to : early Intervention work undertaken by KPMG in relation to the transition to the NDIS.

Can you provide the details of the contracts between CSD and consultants such as KPMG relating to the NDIS.

MINISTER BURCH: The answer to the Member's question is as follows:–

KPMG has been engaged by the Community Services Directorate to do a range of work to assist with the transition to the National Disability Insurance Scheme. Details of these three projects are:

**Engagement for Early Intervention Market Soundings to Support the NDIS: \$195,298.4**

1. Market Sounding interviews with non-Government organisations who may be interested in the delivery of existing ACT Early Intervention Services.
2. Market sounding interviews with peak body organisations and providers in order to understand best practice delivery models for Early Intervention.
3. Facilitation of a stakeholder forum to present the proposed changes to early intervention services in the ACT.

---

**From:** Martinez, Catherine  
**Sent:** Friday, 20 June 2014 5:14 PM  
**To:** Patel, Sandeep; McClelland, Lisa; Hubbard, Ian; Robinson, Jodie  
**Cc:** Sirimanotham, Linda; Sung, Sim; Evans, Jacinta; Campbell, Alice Casey; Chester, Tracy; Burns, Felicity; Callen, Michelle; Boyle, Nathan  
**Subject:** QTONs 18 June - Minister Burch  
**Importance:** High

Good afternoon All

Please see QTONs below from Estimates Hearings on Wednesday 18 June 2014 for Output Class 1.1, 1.2 and 2.1.

TRIM.No.

**QTON-14/5** Work undertaken by KPMG and list of other evaluators  
**NDIS**



There is a very short turnaround (5 business days from the hearing) for responses to Estimates QTONs are due to the Committee.

Could I please have the responses back by COB Monday 23 June 2014.

The Hansard is attached for your reference.

Regards  
Catherine

Catherine Martinez | Assembly and Cabinet Liaison Officer  
**Phone 02 6205 0750 | Fax 02 6205 0343**  
**Organisational Governance | Community Services Directorate | ACT Government**  
Level 4, 11 Moore Street, Canberra City | GPO Box 158, Canberra ACT 2601 |  
[www.act.gov.au](http://www.act.gov.au)

Gotovac, Jessica

From: Sheehan, Maureen  
 Sent: Monday, 30 June 2014 7:10 AM  
 To: Short, Joe  
 Cc: Starick, Kate; Whitten, Meredith; Gniel, Stephen; Evans, Jacinta; Barr, Iain; Mitchell, Beth; Baumgart, Richard; Doyle, Nicki; Durham, Amity; Tyro-Burns, Patrick; Monteith, Jo; Abbott, Lynette  
 Subject: Re: KPMG ECI Project update - 30th June

Jo  
 Thanks very much. A great summary of focus groups and market soundings which Meredith and I will advise the Minister of at our meeting with her at 10.30am Monday morning  
 Regards  
 Maureen

Maureen Sheehan Executive Coordinator NDIS

On 29 Jun 2014, at 10:17 pm, "Short, Joe" <jjshort@kpmg.com.au> wrote:

Dear all,

~~Please find attached the project update for discussion on Monday~~

Regards,

Joe

0409 396 444

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<KPMG Status Report 30 June.pdf>



PROJECT: ECI MARKET SOUNDINGS AND TRANSITION PLANNING

PREPARED BY: JOE SHORT

PURPOSE: WEEKLY STATUS UPDATE

DATE: 30 JUNE, 2014

**Project update summary**

**Prior update meeting actions**

- o Kate to check with Therapy for feedback on the KPMG best practice research report, and to circulate this to KPMG.
- o Remaining focus groups to be held only for parents / carers. Names of providers who have expressed an interest in being involved in the consultation program to be collated (Jo Monteith).
- o Joe Short to follow up with Jo Monteith regarding arrangements for the final focus group sections
- o Jo Monteith to provide an update regarding the split of services accessed by parents who have attended the focus groups to date. Findings to be considered in ensuring a representative sample is encouraged for the remainder of workshops.
- o KPMG project update to be provided by July 4th
- o KPMG project report to be provided before July 29th. At the next project update meeting, KPMG to confirm the submission date
- o ACT Gov to provide high level details of planned arrangements for staff so that KPMG can address questions / concerns raised by parents during focus groups.

**Activities completed to date**

- Focus groups
  - o 9 focus groups performed
  - o 5 focus groups organised (30<sup>th</sup> June – 2 session, 1<sup>st</sup> July - 2 sessions, 7<sup>th</sup> July – 1 session)
  - o 7<sup>th</sup> July focus group session to include providers & practitioners
  - o Written feedback from parents to be collated and provided to KPMG
- PEAK body interviews
  - o 1 performed
  - o 1 organised
  - o 3 outstanding being diarised
- Best practice review
  - o Feedback received from ACT government. ACT to confirm that no further feedback is pending

**Activities planned for w/c 30<sup>th</sup> June**

- Finalise arrangement of all remaining interviews and soundings
- Deliver planned sessions
- Submit project update to ACT government by Friday 4<sup>th</sup>.

**Project risks**

- Soundings continue to highlight overall project sensitivities / keen to see final report and recommendations, (seeking terms of reference)

**Additional discussion points / actions**

- KPMG to submit final draft report by 25<sup>th</sup> July (will allow analysis and review of submitted written feedback from parents)

### Emerging themes from market soundings

- Market soundings
  - Solid interest from majority of organisations however, most are keen to be provided with specific details on a range of issues (client profiles and funding arrangements) in order to assess sustainability and viability of offerings.
  - Providers have highlighted the potential for reputational risk from services, especially in light of timelines which continues to be a point of concern
  - Feedback on existing services focuses on need to reform however it should be incremental over a 12-18 month period, suggested resolutions include a collaborative partnership approach between government and selected providers to plan and implement change to meet timelines; providing secondment opportunities for government staff to work in the NGO setting to overcome perceived cultural differences and continued affirmation in relation to the need to utilise trans-disciplinary approaches.
  - Emerging concerns in relation to implementation problems with NDIS trial sites which in the short-term is shaping views on the need for incentives, particularly for interstate providers, to avoid potential financial viability concerns.
  - Smaller providers have also expressed an interest in financial / administrative support to facilitate the delivery of additional services.
  - Availability of qualified allied health professionals, if existing staff do not transition has been consistently raised.
  - Strong appetite for a two stage procurement process continues, as a means to minimise time and cost. Procurement process should recognise the potential burden that it may have on smaller organisations
  - Appetite expressed from a range of providers (small sole traders and large interstate) with regards to forming networks with other providers and the local community to deliver services. Providers expressed a desire for government to play a role in facilitating this.
  
- Focus groups
  - Existing centre-based E.I. services are well supported overall (with parents particularly valuing the integration of services with mainstream government preschools and schools), although some criticism exists regarding current Therapy ACT assessment processes and services, and some playgroups (particularly those that are unstructured or where the times are perceived to be inflexible or inconvenient i.e. not aligned to school hours to allow parents to collect other children etc.)
  - Lack of overall understanding about the change and rationale for it - most parents are focussed on what they see as potential loss of qualified, experienced staff from the government sector rather than as an opportunity for enhanced choice or options with new providers. This has led to a high level of overall concern and anxiety from parents.
  - Parents key concern is around whether there will be sufficient time to transition to new providers by January - several suggested at least a 3-4 month lead-in was required, however the majority of parents were taking a pragmatic approach and accepted that change will happen.
  - Some concerns about who new NGO providers would be and whether they would be able to provide the same quality of service as existing arrangements. Concern raised about a lack of specialist providers exist to be able to deliver all services
  - Concern also expressed regarding how the service delivery model may be affected via a transition – specifically whether this would lead to services being concentrated in fewer (less accessible) hubs, or whether services would remain integrated within the school system as it is now.
  - As part of the transition, parents were keen for a streamlined process that gave them a choice of providers and a clarity of steps and timelines. Parents were also keen to ensure that during a transition process there was service continuity. Broader concerns also expressed re existing staffing in terms of knowledge transfer, retained skills and staff well being.
  - Appears to be a lack of broader understanding regarding the NDIS and how it would affect them. There appeared to be instances of misinformation as a result of this. Whilst parents indicated that there had been much communication about the NDIS from different sources, they were unsure about what it would specifically mean for them as families.
  - Parents actively seeking additional information from government – a number of people appeared to be attending the focus group sessions as a means of obtaining updates.
  - One session raised a previous issue where autism units were outsourced by government to Noah's Ark and then transitioned back due to service failure. This was cited as an example of a previously unsuccessful transition that should be noted as the government plans this transition.

**Gotovac, Jessica**

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**From:** McClelland, Lisa  
**Sent:** Monday, 30 June 2014 12:01 PM  
**To:** Starick, Kate; Gehrig, Therese (Health); Fraser, Norman  
**Subject:** QTON - 14 / 5  
**Attachments:** ANSWER QTON-14 5.doc

Lisa McClelland | ACT NDIS Taskforce  
Ph: 6205 2122 | Fax: 6205 0228  
Community Services Directorate | ACT Government  
Level 2, Nature Conservation House, Emu Bank, Belconnen ACT 2617 | GPO Box 158 Canberra City ACT 2601  
[www.communityservices.act.gov.au](http://www.communityservices.act.gov.au)



**LEGISLATIVE ASSEMBLY**  
FOR THE AUSTRALIAN CAPITAL TERRITORY

**SELECT COMMITTEE ON ESTIMATES 2014-2015**

Brendan Smyth MLA (Chair), Mary Porter MLA (Deputy-Chair),  
Giulia Jones MLA, Yvette Berry MLA

**ANSWER TO QUESTION TAKEN ON NOTICE  
DURING PUBLIC HEARINGS**

Asked by Mrs Giulia Jones on 18 June 2014: Ms Maureen Sheehan took on notice the following question(s):

[Ref: Hansard Transcript 18 June 2014 [PAGE #454-456]]

In relation to: the body of work undertaken by KPMG in relation to the transition to the NDIS.

KPMG are currently doing work around the Education and Training Directorate. Can you provide the details of the other contracts between CSD and KPMG relating to the NDIS.

MINISTER BURCH: The answer to the Member's question is as follows:—

KPMG has been engaged by the Community Services Directorate to do a range of work to assist with the transition to the National Disability Insurance Scheme. Details of these three projects are:

**Engagement for Early Intervention Market Soundings to Support the NDIS: \$195,298.40**

1. Market Sounding interviews with non-Government organisations who may be interested in the delivery of existing ACT Early Intervention Services.
2. Market sounding interviews with peak body organisations and providers in order to understand best practice delivery models for Early Intervention.
3. Facilitation of a stakeholder forum to present the proposed changes to early intervention services in the ACT.

Approved for circulation to the Select Committee on Estimates 2014-2015

Signature:

Date:

By the Minister for Disability, Children and Young People, Ms Joy Burch MLA

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Monday, 30 June 2014 5:15 PM  
**To:** Fraser, Norman  
**Subject:** FW: NDIS ETD - Cash out and in-kind - Rationale Risk and Timeframes

Kate Starick | Director |  
P 02 6205 7062 | M 0408 230 214 | F 02 6207 2047  
**ACT NDIS Taskforce** | Community Services Directorate | **ACT Government**  
Level 2 Nature Conservation House | 153 Emu Bank, Belconnen ACT 2617 | [www.act.gov.au](http://www.act.gov.au)

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**From:** Mitchell, Beth  
**Sent:** Friday, 24 January 2014 4:06 PM  
**To:** Starick, Kate  
**Cc:** Brighton, Meg; Barr, Iain  
**Subject:** Fwd: NDIS ETD - Cash out and in-kind - Rationale Risk and Timeframes

---

Hi Kate,

See below - ETD notes on NDIS work as they relate to workshop discussions this week. Approved by Meg hope this is all you need . Have a great weekend.

---

Beth

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Sent from Beth's iPhone

Begin forwarded message:



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## Early Intervention Education programs

### Background

- ETD has historically provided Early Intervention programs for children with a developmental delay or disability from age two to school entry.
- All of these programs with the exception of the Early Childhood Units (ECU) for preschool aged children are considered in-scope for NDIS. (The ECU program for 4 year old students is a preschool program for children who will move onto kindergarten in a specialist school).
- ETD Early Intervention programs run alongside Therapy ACT Early Intervention programs. Families access both programs and therapists communicate regularly with the education staff. This relationship will influence the timing of decisions.

### Position and timeframe

ETD is planning on cashing-out early Intervention programs. This may be before or at launch depending on the staging of children prior to school age and Therapy ACT timelines.

**Rationale**

- Cashing-out will give families more choice and control.
- The NDIS is promoting a trans-disciplinary key worker approach to early childhood intervention. ETD current services are stand-alone education services that are not trans-disciplinary or integrated into home or community settings. Preschool age children will still be able to access the Support at Preschool program or a specialist school preschool program as a reasonable adjustment.
- Cashing-out will provide the impetus for service providers that can provide a coordinated and integrated trans-disciplinary package for participants to enter the market.

**Risks**

- Service providers may not choose to enter the ACT market. ETD will discuss with Therapy ACT ways to mitigate this risk.
- Families may perceive ETD not providing an Early Intervention education service as a reduction in service provision.
- If an autism specific service does not enter the market, advocacy groups may place pressure on ETD and the Government to continue to provide Autism Intervention Units.
- ~~25% of children accessing Early Intervention Units and 50% children accessing the Language Intervention Unit may not be eligible for the NDIS and therefore not receive a service. ETD will continue to provide support for these children.~~

**Gotovac, Jessica**

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**From:** Sheehan, Maureen  
**Sent:** Monday, 30 June 2014 6:09 PM  
**To:** Starick, Kate; McClelland, Lisa; Fraser, Norman; Gehrig, Therese (Health)  
**Subject:** RE: Cabinet in Confidence - QTON and QON

Kate  
Thank you and both answers are cleared.  
Thanks  
Maureen



LEGISLATIVE ASSEMBLY  
FOR THE AUSTRALIAN CAPITAL TERRITORY

SELECT COMMITTEE ON ESTIMATES 2014-2015

Brendan Smyth MLA (Chair), Mary Porter MLA (Deputy-Chair),  
Giulia Jones MLA, Yvette Berry MLA

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[Ref: Hansard Transcript 18 June 2014 [PAGE #454-456]]

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KPMG are currently doing work around the Education and Training Directorate. Can you provide the details of the other contracts between CSD and KPMG relating to the NDIS.

MINISTER BURCH: The answer to the Member's question is as follows:--

KPMG has been engaged by the Community Services Directorate to do a range of work to assist with the transition to the National Disability Insurance Scheme. Details of these three projects are:

**Engagement for Early Intervention Market Soundings to Support the NDIS: \$153,739.30**

1. Market Sounding interviews with non-Government organisations who may be interested in the delivery of existing ACT Early Intervention Services.
2. Market sounding interviews with peak body organisations and providers in order to understand best practice delivery models for Early Intervention.
3. Facilitation of a stakeholder forum to present the proposed changes to early intervention services in the ACT.

Approved for circulation to the Select Committee on Estimates 2014-2015

Signature:

Date:

By the Minister for Disability, Children and Young People, Ms Joy Burch MLA



398

**LEGISLATIVE ASSEMBLY**  
FOR THE AUSTRALIAN CAPITAL TERRITORY

**SELECT COMMITTEE ON ESTIMATES 2014-2015**

Brendan Smyth MLA (Chair), Mary Porter MLA (Deputy-Chair),  
Giulia Jones MLA, Yvette Berry MLA

**ANSWER TO QUESTION ON NOTICE**

ANDREW WALL MLA : To ask the Minister for Disability, Children and Young People  
Ref: Output Class 1: Disability and Therapy Services  
In relation to the transition to the NDIS:

What are the details of the contractual agreement with KPMG in relation to the ACT's transition as an NDIS trial site?

What is the scope of the contract with KPMG?

What is the start date of the contract with KPMG?

What is the expiry date of the contract with KPMG?

~~Where does the funding for the contract with KPMG appear in the 2014-15 Budget Papers?~~

MINISTER BURCH: The answer to the Member's question is as follows:-

**Engagement for Early Intervention Market Soundings to Support the NDIS**

1. What are the details of the contractual agreement with KPMG in relation to the ACT's transition as an NDIS trial site?

A standard contract was entered into requiring KPMG to undertake:

- market soundings, a community forum and focus groups;
- review best practice models; and
- provide analysis and develop options for Government.

Contract value: \$153,739.30

2. What is the scope of the contract with KPMG?

KPMG was engaged by the ACT Government to undertake:

- Market sounding interviews with non-government organisations and peak bodies;
- A community forum and focus groups with clients, parents, families and carers;
- Research and review best practice models for early intervention based on national and international practice and research; and
- Analysis of insight gained through market soundings, forums and review of opportunities for service model improvement, initial provider interest, capacity and capability, and opportunities for commissioning and 'seeding' market interest.

3. What is the start date of the contract with KPMG?

Contract commenced: 19 May 2014

4. What is the expiry date of the contract with KPMG?

Contract ceases: 18 July 2014

5. Where does the funding for the contract with KPMG appear in the 2014-15 Budget Papers?

Funding for this contract does not appear in the 2014-15 Budget Papers as it will be funded through the National Sector Development Fund by way of a Memorandum of Understanding.

Approved for circulation to the Select Committee on Estimates 2014-2015

Signature:

Date:

By the Minister for Disability, Children and Young People, Ms Joy Burch MLA

**INSTRUCTIONS FOR ANSWERING QUESTIONS ON NOTICES (QON):**

1. QON answers should be lodged as a signed hard copy to the Committee Support office within **5 working days of receipt of the Question on Notice**. Day 1 is the working day immediately after the working day the Question on Notice was received. *Example: If the QON was received on Monday, the answer should be submitted by close of business on the following Monday.*
2. Where an answer references to sources of information in published documents, it should include the name of the document, the author and / or agency publishing the document, page number/s, and a hyperlink to the document, where applicable.

404

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Monday, 30 June 2014 7:08 PM  
**To:** Evans, Jacinta; Whitten, Meredith  
**Cc:** McClelland, Lisa  
**Subject:** 238RE: EI Forum Follow-up

**Categories:** possible

Thanks Meredith and Jacinta – yes we will  
Kate

---

**From:** Evans, Jacinta  
**Sent:** Monday, 30 June 2014 6:21 PM  
**To:** Whitten, Meredith  
**Cc:** Starick, Kate; McClelland, Lisa  
**Subject:** Re: EI Forum Follow-up

Thanks for clearing Meredith

I have cc:ed Lisa who is coordinating the responses.

---

Cheers

Jacinta

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On 30 Jun 2014, at 5:11 pm, "Whitten, Meredith" <[Meredith.Whitten@act.gov.au](mailto:Meredith.Whitten@act.gov.au)> wrote:

Hi Jacinta and Kate

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Cleared response to the EI Forum on 2 June 2014. Will the Taskforce send out the email responses?  
With thanks

Meredith Whitten | Executive Director |  
Phone 620 71475 | Fax 620 71371 | Mobile 0419.426 308  
Disability ACT | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House 153 Emu Bank BELCONNEN ACT 2617 | GPO Box 158 Canberra ACT 2601 |  
[www.act.gov.au](http://www.act.gov.au) |

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**From:** Evans, Jacinta  
**Sent:** Monday, 30 June 2014 4:34 PM  
**To:** Whitten, Meredith  
**Subject:** EI Forum Follow-up

Hi Meredith

TACT has been asked to respond to a series of email questions following the 2 June Forum. The responses are attached for your clearance.

Cheers

Jacinta

<EI Forum Follow-up FINAL.docx>



Talk about therapists in Therapy ACT - have heard they need to look for alternative employment by end 2014. So how many therapists will Therapy ACT actually have after 2014?

Response:

Therapy ACT services will continue until the end of 2016. It is the Early Intervention Group Programs, currently run by Education and Training Directorate that are finishing at the end of 2014 and this will not affect services at Therapy ACT or the staffing levels of therapists.

Therapy ACT employees have been kept informed about the future changes at Therapy ACT and are being supported to consider future employment options by the end of 2016. The ACT government is committed to finding suitable future employment options for therapists and also developing the future non-government/ private sector so that clients have choices in future providers.

- How much assessment will be available for children. Often it takes months to work out what are the real problems/diagnosis.
- What are the criteria for acceptance into short term EI?

Response:

Initial assessment currently provided by Therapy ACT will continue to be provided as a mainstream government service after December 2016. This includes Therapy ACT services for children including Drop-In Clinics and Intake/Referral which can be accessed without a diagnosis. If a child is identified as having functional impairment and being potentially eligible for the NDIS, they will then be referred to the Scheme. If further /ongoing assessment is considered necessary, the National Disability Insurance Agency will consider it in the context of the client's future therapeutic management plan.

Criteria for NDIS Early Intervention requirements, including developmental disability are at [www.ndis.gov.au/.../og\\_access\\_early\\_intervention\\_requirements3.docx](http://www.ndis.gov.au/.../og_access_early_intervention_requirements3.docx)

Therapy ACT services will continue until December 2016 and their eligibility criteria for Early Intervention will continue to be *ACT residents with needs relating to delays in their development or a developmental disability.*

We currently access Therapy ACT early childhood services for our 2 year old son, primarily physiotherapist and occupational therapist (and social worker if required). Could you please advise when these services would be transition to non government services?

Response:

Therapy ACT will continue as a service provider until December 2016. If your son meets the requirements to become a participant of the NDIS, you will have a planning conversation with a planner from the National Disability Insurance Agency after 1 July 2014. This conversation will include discussion about your current goals and needs. If occupational therapy and physiotherapy (and social work) is part of those identified needs, Therapy ACT will continue to provide these services as part of your NDIS plan until 2016. If you are not considered to meet the requirements for the NDIS, your services will continue through Therapy ACT as originally planned.

Most of Therapy ACT services will transition into the non-government sector after December, 2016. Mainstream services that Therapy ACT currently provide, for example Drop-In Clinics, Intake/ Referral and assessment will continue to be provided by the ACT Government after 2016.

Will children already on the waitlist for therapy with Therapy ACT be transferred to Early Intervention program with NDIS? Or will we have to go through assessment process again? This is in relation for children who have no specific diagnosis.

For children who are already receiving speech therapy with Therapy ACT with no specific diagnosis will they too be transferred to NDIS? Do I need to apply for therapy or will I be contacted by NDIS?

Response:

Therapy ACT services are continuing as usual until 2016. The NDIA will use information from assessments provided by Therapy ACT to help determine eligibility for the scheme and also to plan future supports. Children on Therapy ACT waitlists who are in an age group that is about to phase will receive a courtesy letter from Therapy ACT to inform them of how to contact the NDIA to discuss services provided by funding under the NDIS. If the NDIA assesses a person as meeting the requirements for the NDIS, they will assist them to select a service provider. They may choose Therapy ACT until 2016 or another non-government/private provider.

Therapy ACT clients will be contacted by the NDIA when their age group is phasing into the scheme. They will then have a planning conversation with the NDIA and if they meet the requirements to become a Scheme participant, will identify their current goals and priorities which will help to determine the funds allocated for future supports, including therapy services. If a client is already receiving a service such as Speech Pathology through Therapy ACT, they may continue this service as part of their NDIS plan. If a client does not meet the requirements to become an NDIS participant, they will continue their service with Therapy ACT until their episode of intervention is complete.

~~There is a lot of confusion in the community and families is around the division of early intervention and therapy services. Physically disabled children need therapy support in the early intervention playgroups. Where will they come from?~~

Where will the therapy support come from to enable physically disabled children to access early intervention?

What happens for equipment trials? Very time consuming and expensive if private therapists take this on.

Response:

There has been some confusion in relation to the distinction between Early Intervention Group Programs currently provided by Education and Training Directorate (continuing until December 2014) and Early Intervention *Therapy* services (continuing until December 2016).

Therapy ACT will continue to provide therapy services, which includes services for children with physical disabilities until December 2016. When clients phase into the NDIS according to their age, Therapy ACT is able to continue to provide services as an "in kind" provider for the scheme until December 2016. Intervention goals are identified with families and Therapy ACT therapists often provide support for their client's participation in settings such as playgroup and other Early Intervention settings.

KPMG are currently conducting consultations with parents regarding their ideas and priorities for models of early intervention services from 2015 onwards. A number of Early Intervention providers have already indicated their commitment to setting up services in the ACT. Some of these providers have particular experience in providing Early Intervention services for children with physical disabilities. The KPMG

consultations with families and potential providers will help to determine the models of Early Intervention that will commence in the ACT.

It is recognised that equipment prescription is a specialised area of practice and the hours involved in assessment, prescription and implementation can be extensive. The ACT Government will continue to provide equipment trials through Therapy ACT until 2016 and is considering a future model. There are a number of non-government organisations with experience in this area who it is expected will be conducting equipment trials for their clients.

409

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Monday, 30 June 2014 7:49 PM  
**To:** Johnston, Claire  
**Cc:** McClelland, Lisa  
**Subject:** 240FW: EI Forum Follow-up  
**Attachments:** EI Forum Follow-up FINAL.docx

**Categories:** possible

Hi Claire  
Apologies  
Did not cc you  
Kate

---

**From:** Starick, Kate  
**Sent:** Monday, 30 June 2014 7:48 PM  
**To:** Whitten, Meredith; Evans, Jacinta  
**Cc:** Sheehan, Maureen; McClelland, Lisa  
**Subject:** FW: EI Forum Follow-up

Hi Jacinta – this is great, thank you

Yes Meredith  
Taskforce will pull together and disseminate

We will respond to indiv questions and then pull together updated Q&A based on questions taken at Forum and feedback forms

Regards  
Kate

---

**From:** Whitten, Meredith  
**Sent:** Monday, 30 June 2014 5:12 PM  
**To:** Evans, Jacinta; Starick, Kate  
**Subject:** FW: EI Forum Follow-up

Hi Jacinta and Kate

Cleared response to the EI Forum on 2 June 2014. Will the Taskforce send out the email responses? With thanks

Meredith Whitten | Executive Director |  
Phone 620 71475 | Fax 620 71371 | Mobile 0419 426 308  
Disability ACT | Community Services Directorate | ACT Government  
Level 2 Nature Conservation House 153 Emu Bank BELCONNEN ACT 2617 | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

---

**From:** Evans, Jacinta  
**Sent:** Monday, 30 June 2014 4:34 PM  
**To:** Whitten, Meredith  
**Subject:** EI Forum Follow-up

Hi Meredith

TACT has been asked to respond to a series of email questions following the 2 June Forum. The responses are attached for your clearance..

410

Cheers

Jacinta

412

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Monday, 30 June 2014 8:52 PM  
**To:** Fraser, Norman; McClelland, Lisa  
**Subject:** FW: ECI Market soundings - KPMG invoice  
**Attachments:** 820848092 257978 20140630.pdf

Please note this has been paid  
Regards  
Kate

---

**From:** Short, Joe [mailto:jjshort@kpmg.com.au]  
**Sent:** Monday, 30 June 2014 4:20 PM  
**To:** Starick, Kate  
**Subject:** ECI Market soundings - KPMG invoice

Hi Kate,

Please find attached our invoice for the first tranche of payment for this contract \$30,747.86.

Kind regards,

---

Joe  
Director  
0409 396 444

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\*\*\*\*\*

The information in this e-mail is confidential and may be legally privileged. It is intended solely for the addressee. Access to this e-mail by anyone else is unauthorised. If you have received this communication in error, please notify us immediately by return e-mail with the subject heading "Received in error" or telephone +61 2 93357000, then delete the email and destroy any copies of it. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. Any opinions or advice contained in this e-mail are subject to the terms and conditions expressed in the governing KPMG client engagement letter. Opinions, conclusions and other information in this e-mail and any attachments that do not relate to the official business of the firm are neither given nor endorsed by it.

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4/3

10 Shelley Street  
Sydney NSW 2000  
Australia  
ABN 51 194 660 183

PO Box H67  
Australia Square NSW 1213  
Australia

Fax +61 2 9335 7001  
Phone +61 2 9335 7000

### Tax Invoice

ACT Community Services Directorate  
ATTN: Ms Kate Starick  
GPO Box 158  
CANBERRA ACT 2601

Date : 30 June 2014  
Contact : Joe Short  
Telephone : +61 2 9346 5652  
Invoice number : 820848092  
Entity number : 9101  
Client code : 122104  
Payment due date : 14 July 2014  
Total payable : AUD 30,747.86

#### PROFESSIONAL SERVICES RENDERED

Hi Kate,

please find the invoice for our fees in relation to the ECI market sounding project.  
This invoice relates to instalment 1 (20% of contract value due on execution of our agreement) as per our contract dated 2 June 2014.

Kind regards,

Joe

Fees		27,952.60
Total GST payable		2,795.26
<b>Total Payable</b>	<b>AUD</b>	<b>30,747.86</b>



Member firm of  
KPMG International

This account is payable within  
14 calendar days

Kindly note: no receipt will be  
forwarded unless requested

Please send your payment with either this remittance slip or the attached Remittance Advice and Payment Options to,  
KPMG Accounts receivable, PO Box 2291U Melbourne VIC 3001 Australia

**Please quote Client payment code and Invoice number with payment**

Client name	ACT Community Services Directorate
Client payment code	122104
Invoice number	820848092
Entity number	9101

Date	30 June 2014
Payment due date	14 July 2014
Total payable	AUD 30,747.86
Contact	Joe Short +61 2 9346 5652



414

## Remittance Advice and Payment Options

Please quote Client payment code and Invoice number with payment

Client name	ACT Community Services Directorate	Date	30 June 2014
Client payment code	122104	Payment due date	14 July 2014
Invoice number	820848092	Total payable	AUD 30,747.86
Entity number	9101	Contact	Joe Short +61 2 9346 5652

### Direct Deposit

Payment for invoice can be made by transferring funds to:

Bank name	
Address	
Account name	
Swift code	
BSB no	
Account no	
Reference / description	

We prefer invoices to be paid individually. We would appreciate receipt of this remittance advice to assist in correct allocation. Select one of the following methods to advise us of your deposit.

Fax	Attention: Accounts Receivable
Fax number:	+61 1300 369 317
Email	nataccountsrec@kpmg.com.au
Mail	Attention: Accounts Receivable
Mail to:	PO Box 2291U Melbourne VIC 3001 Australia

	Biller Code: <input type="text"/>
	Ref: <input type="text"/>
<b>Telephone &amp; Internet Banking - BPAY®</b>	
Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: <a href="http://www.bpay.com.au">www.bpay.com.au</a>	

### Cheque

Retain the tax invoice as your record of payment. Return this remittance advice with cheque made payable to KPMG to the address provided above.



415

**Gotovac, Jessica**

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**From:** Starick, Kate  
**Sent:** Monday, 30 June 2014 8:55 PM  
**To:** 'Short, Joe'; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Cc:** Barr, Iain; Mitchell, Beth; Baumgart, Richard; Doyle, Nicki; Durham, Amity; Tyro-Burns, Patrick; Monteith, Jo; Abbott, Lynette  
**Subject:** RE: KPMG ECI Project update - 30th June

Thanks Joe  
Kate

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**From:** Short, Joe [<mailto:jjshort@kpmg.com.au>]  
**Sent:** Monday, 30 June 2014 3:48 PM  
**To:** Short, Joe; Starick, Kate; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Cc:** Barr, Iain; Mitchell, Beth; Baumgart, Richard; Doyle, Nicki; Durham, Amity; Tyro-Burns, Patrick; Monteith, Jo; Abbott, Lynette  
**Subject:** RE: KPMG ECI Project update - 30th June

Dear all,

Further to today's call, please find below the following actions:

- 
- Joe Short to follow up with Lindy regarding the split of parents who have attended previous focus groups
  - Joe Short to follow up with Kate Starick regarding project feedback
  - Meredith to provide her feedback to KPMG via Kate on the best practice report. KPMG to then reissue this in final form
- 

Points to note

- 25<sup>th</sup> July confirmed as the date that KPMG will submit their draft final report
- KPMG report to be written as commercial in confidence. Executive summary to be written understanding that this may become public (or be used to provide a public summary). Summary to therefore include an overall quantum of interest.

Kind regards,

Joe

---

**From:** Short, Joe  
**Sent:** Sunday, 29 June 2014 10:18 PM  
**To:** Short, Joe; Starick, Kate; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Cc:** Barr, Iain; Mitchell, Beth; Baumgart, Richard; Doyle, Nicki; Durham, Amity; Tyro-Burns; Patrick; [Jo.Monteith@act.gov.au](mailto:Jo.Monteith@act.gov.au); Abbott, Lynette  
**Subject:** KPMG ECI Project update - 30th June

Dear all,

Please find attached the project update for discussion on Monday.

Regards,

Joe

0409 396 444

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**Gotovac, Jessica**

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**From:** Short, Joe [jjshort@kpmg.com.au]  
**Sent:** Monday, 30 June 2014 9:02 PM  
**To:** Whitten, Meredith; Evans, Jacinta  
**Subject:** RE: KPMG ECI Project update - 30th June

Thanks Meredith – apologies for the error.

Joe

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**From:** Whitten, Meredith [mailto:Meredith.Whitten@act.gov.au]  
**Sent:** Monday, 30 June 2014 5:36 PM  
**To:** Short, Joe; Evans, Jacinta  
**Subject:** RE: KPMG ECI Project update - 30th June

Joe

Thank you for today’s meeting. Jacinta will provide her comments rather than me.

Meredith Whitten | Executive Director |

Phone 620 71475 | Fax 620 71371 | Mobile 0419 426 308

Disability ACT | Community Services Directorate | ACT Government

Level 2 Nature Conservation House 153 Emu Bank BELCONNEN ACT 2617 | GPO Box 158 Canberra ACT 2601 |

[www.act.gov.au](http://www.act.gov.au) |

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**Sent:** Monday, 30 June 2014 3:48 PM  
**To:** Short, Joe; Starick, Kate; Whitten, Meredith; Sheehan, Maureen; Gniel, Stephen; Evans, Jacinta  
**Cc:** Barr, Iain; Mitchell, Beth; Baumgart, Richard; Doyle, Nicki; Durham, Amity; Tyro-Burns, Patrick; Monteith, Jo; Abbott, Lynette  
**Subject:** RE: KPMG ECI Project update - 30th June

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