

Freedom of Information Request Schedule

—9 December 2014 – File Reference: 2014/12940

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Document	Page/s	Description of document	Document Date	Status Release/ Exempt	Reason for Exemption Including section of the Act	Online release status Yes/No and reason e.g. s41/s43
1	1-10	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Richardson Primary School	2 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
1	11	Attachment A – NSCSWP Risk Management Assessment	Not dated	Full release		Yes
1	12-13	Attachment B – Minutes of Richardson Primary School Board Meeting – 6 November 2014	20 November 2014	Partial release	Information not relevant to the request has been deleted	Yes

1	14	Letter from the Parents and Citizens Association to the Principal, Richardson Primary School	27 November 2014	Partial release	s41 – documents affecting personal privacy	Yes
2	1-7	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Gordon Primary School	2 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
2	8-9	Gordon Primary School Board Minutes	10 June 2014	Partial release	Information not relevant to the request has been deleted.	Yes
2	10	Principal's Report to the Gordon Primary School Board Meeting 10 June 2014	10 June 2014	Partial release	Information not relevant to the request has been deleted.	Yes
2	11-12	Gordon Primary School Board Minutes	7 May 2013	Partial release	s41 – documents affecting personal privacy Information not relevant to the request has also been deleted.	Yes
2	13	Principal's Report to the Gordon Primary School Board Meeting	7 May 2013	Partial release	Information not relevant to the request has been deleted.	Yes

2	14-15	Gordon Primary School Newsletter	20 November 2014	Partial release	Information not relevant to the request has been deleted.	Yes
2	16-21	Gordon Primary School Risk Assessment - Chaplain	Not dated	Partial release	s41 – documents affecting personal privacy	Yes
2	22-28	School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
2	29-37	School Chaplaincy ACT- Chaplaincy Service Annual Operational Plan 2015 – Gordon Primary School	Not dated	Partial release	s41 – documents affecting personal privacy s43 – documents relating to business affairs	Yes s41 – documents affecting personal privacy
3	1-7	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Mount Stromlo High School	3 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
3	8-14	School Chaplaincy ACT- Chaplaincy Service Annual Operational Plan 2015 – Mount Stromlo High School	1 December 2014	Partial release	s43 – documents relating to business affairs	Yes s41 – documents affecting personal privacy

3	15-16	Mount Stromlo High School Board – Minutes of Meeting of 10 November 2014	10 November 2014	Partial release	s41 – documents affecting personal privacy Information outside the scope of the request has also been deleted.	Yes s41 – documents affecting personal privacy
3	17-19	Mount Stromlo High School NSCSWP Risk Management Assessment	Not dated	Full release		Yes
4	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Belconnen High School	4 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
4	7-13	Emails supporting the continuation of the school chaplaincy program at Belconnen High School	26 November 2014 to 28 November 2014	Partial release	s41 – documents affecting personal privacy	Yes
4	14	Letter from the Rector, Parish of Christ Church Hawker to the Principal, Belconnen High School re Chaplaincy arrangements at Belconnen High School	30 November 2014	Full release		Yes s41 – documents affecting personal privacy
4	15	Letter from Belconnen High School to parents and guardians re the school chaplaincy program	26 November 2014	Full release		Yes s41 – documents affecting personal privacy

5	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Melba Copland Secondary School	5 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
5	7-10	Guide to handling complaints about ACT public schools and the Education and Training Directorate	Not dated	Full release		Yes
5	11-12	Melba Copland Secondary School - NSCSWP Risk Management Assessment	Not dated	Full release		Yes
6	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Erindale College	5 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
6	7	Attachment 1 – Chaplain Role Statement	Not dated	Full release		Yes
6	8	Attachment 2 - Report of Annual Operating Plan for Erindale College Chaplain 2014	Not dated	Partial release	s41 – documents affecting personal privacy	Yes
6	9-10	Attachment 3 Erindale College – NSCSWP Risk Management Assessment	Not dated	Full release		Yes

6	11-13	Attachment 4 Guide to handling complaints about ACT public schools and the Education and Training Directorate	Not dated	Full release		Yes
6	14-16	Erindale College Board Meeting Minutes	3 December 2014	Partial release	Information not relevant to the request has been deleted.	Yes
7	1-7	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Theodore Primary School	5 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
7	8-13	Theodore Primary School P&C Association General Meeting Draft Minutes	9 September 2013	Partial release	Information not relevant to the request has been deleted.	Yes
7	14-20	School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
7	21-22	Theodore Primary School – NSCSWP Risk Management Assessment	Not dated	Full release		Yes
7	23-24	SC ACT School Chaplaincy Report – Theodore Primary School	30 June 2014	Partial release	s41 – documents affecting personal privacy Information not relevant to the request has also been deleted.	Yes

7	25-28	Theodore Primary School – School Newsletter	18 March 2014	Full release		Yes
7	29-30	Chappies report for 2014	Not dated	Full release		Yes
7	31-32	Letter from Chappy	4 December 2014	Full release		Yes
7	33-39	School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan for Theodore Primary School 2015	Not dated	Partial release	s43 – documents relating to business affairs	Yes
8	1-8	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Wanniassa School Junior Campus	5 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
8	9-15	School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
8	16-22	School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan 2015 - Wanniassa School	Not dated	Partial release	s43 – documents relating to business affairs	Yes
8	23	Letter from Wanniassa School P&C Association re Wanniassa School Chaplaincy Program	2 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
8	24-26	Wanniassa School Board Minutes	18 November 2014	Partial release	Information not relevant to the request has been deleted.	Yes

8	27	Term 4 Newsletter item – Letter from the Deputy Principal to parents and families re the National School Chaplaincy Program	Not dated	Full release		Yes s41 – documents affecting personal privacy
8	28-29	Wanniassa School – NSCSWP Risk Management Assessment	Not dated	Full release		Yes
8	30	General information regarding concerns about an ACT public school.	Not dated	Full release		Yes
8	31-35	Wanniassa School – Annual Review School Chaplaincy 2014	14 October 2014	Partial release	s43 – documents relating to business affairs	Yes
8	36	Additional quotes in support of the Chaplaincy Program	Not dated	Full release		Yes
8	37	Additional examples of Chaplaincy's current programs and support	Not dated	Full release		Yes
9	1-7	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Caroline Chisholm School	5 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
9	8	Letter from Caroline Chisholm School P&C Association re Caroline Chisholm School Chaplain	Not dated	Partial release	s41 – documents affecting personal privacy	Yes
9	9	Letter from Caroline Chisholm School Board Chair re Caroline Chisholm School Chaplain	27 November 2014	Full release		Yes

9	10-11	Caroline Chisholm School Teacher Support Statements	Not dated	Partial release	s41 – documents affecting personal privacy	Yes
9	12	Caroline Chisholm School Student Support Statements	Not dated	Partial release	s41 – documents affecting personal privacy	Yes
9	13-19	School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan 2015 - Caroline Chisholm School	Not dated	Partial release	s43 – documents relating to business affairs	Yes
9	20-21	Chaplaincy Goals and Strategies for 2015 - Caroline Chisholm School	26 November 2014	Partial release	s41 – documents affecting personal privacy	Yes
9	22-26	Caroline Chisholm School – P&C Meeting – 3 November 2014 – Draft minutes	Not dated	Partial release	Information not relevant to the request has been deleted.	Yes
9	27-28	Minutes of the Meeting of the Caroline Chisholm School Board	3 November 2104	Partial release	Information not relevant to the request has been deleted.	Yes
9	29-32	School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
9	33	National School Chaplaincy Program	Not dated	Full release		Yes
10	1-7	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Lake Tuggeranong College	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy

10	8-16	School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan 2015 - Lake Tuggeranong College	Not dated	Partial release	s43 – documents relating to business affairs	Yes
10	17-18	Letter from Lake Tuggeranong College Board re Support for Chaplaincy Program at Lake Tuggeranong College	2 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
10	19-22	Minutes of Tuggeranong College Board Meeting 26 November 2014	Not dated	Partial release	Information not relevant to the request has been deleted.	Yes
10	23-26	Survey Monkey – LTC Chaplaincy Program Review	Not dated	Full release		Yes
10	27-29	Lake Tuggeranong College School Chaplaincy Program Risk Assessment	Not dated	Full release		Yes
11	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Amaroo School	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
11	7-8	Amaroo School – NSCSWP Risk Management Assessment	Not dated	Full release		Yes

11	9-10	Minutes of Amaro School P&C Meeting	17 November 2014	Partial release	s41 – documents affecting personal privacy Information not relevant to the request has also been deleted.	Yes
11	11-23	Emails re Feedback on chaplaincy	1 December 2014 to 3 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
11	24-38	ACT Education and Training Directorate - Complaints Policy with 5 attachments	2013	Full release		Yes
12	1-7	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Wanniassa Hills Primary School	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
12	8	The School Chaplaincy ACT Advantage	Not dated	Full release		Yes
12	9	Letter of Endorsement from the School Board Chair regarding Chaplaincy at Wanniassa Hills Primary School	28 November 2013	Full release		Yes
12	10-19	School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan for Wanniassa Hills Primary School and CST 2015	Not dated	Partial release	s43 – documents relating to business affairs	Yes

12	20-26	School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
12	27	Wanniassa Hills Primary School – Chaplaincy Risk Management Plan	November 2013	Full release		Yes
13	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Black Mountain School	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
13	7-13	Attachment A – School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
13	14-23	Attachment Aa – School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan for Black Mountain School 2015	Not dated	Partial release	s43 – documents relating to business affairs	Yes
13	24-25	Attachment B - Letter from the Principal and Pastoral Care Coordinator, Black Mountain School to the Minister for Education and Training re Chaplaincy at Black Mountain School	10 September 2014	Partial release	s41 – documents affecting personal privacy	Yes
13	26	Attachment C – School Chaplaincy Program at BMS	Not dated	Full release		Yes
13	27	Attachment D – Email re Chaplaincy at BMS	2 December 2014	Partial release	s41 – documents affecting personal privacy	Yes

13	28	Attachment E – Email re Chaplaincy at BMS	3 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
13	29	Attachment F – Letter from the P&C President re Chaplaincy at BMS	Not dated	Partial release	s41 – documents affecting personal privacy	Yes
13	30-36	Attachment G – Satisfaction survey, including comments re Chaplaincy	Various	Partial release	s41 – documents affecting personal privacy	Yes
13	37-38	Attachment H – Black Mountain School - NSCSWP Risk Management Assessment	Not dated	Full release		Yes
13	39-48	Attachment I - ACT Education and Training Directorate - Complaints Policy with 5 attachments	2013	Full release		Yes
14	1-8	The National School Chaplaincy Program - Application for funding for 2015 to 2018 University of Canberra High School Kaleen	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
14	9	Email from the University of Canberra High School Kaleen Board Chair re School Chaplain 2015	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
14	10	Email from the University of Canberra High School Kaleen P&C Association re School Chaplain in 2015	Not dated	Partial release	s41 – documents affecting personal privacy	Yes

15	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Torrens Primary School	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
15	7-8	Torrens Primary School – School Board Minutes 5 August 2014 (Pages 1 and 5 only provided with the application)	Not dated	Partial release	s41 – documents affecting personal privacy Information not relevant to the request has also been deleted.	Yes
15	9	Handwritten notes from Torrens Primary School Staff Meeting	28 August 2014	Partial release	Information not relevant to the request has been deleted.	Yes
15	10	The School Chaplaincy ACT Advantage	Not dated	Full release		Yes
15	11-12	Torrens Primary School- NCSWP Risk Management Assessment	Not dated	Full release		Yes
15	13-19	School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
15	20-22	Torrens Primary School Strategic Plan 2014-2017	Not dated	Full release		Yes
15	23-32	ACT Education and Training Directorate - Complaints Policy with 5 attachments	2013	Full release		Yes

16	1-5	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Ngunnawal Primary School	8 December 2014	Full release		Yes s41 – documents affecting personal privacy
16	6	Reference to Chaplaincy on Ngunnawal Primary School Website and Complaints Process	Not dated	Full release		Yes
16	7-9	Ngunnawal Primary School NSCSWP Risk Management Assessment	Not dated	Full release		Yes
16	10-12	School Board Minutes taken on 8 September 2014	8 September 2014	Partial release	s41 – documents affecting personal privacy Information not relevant to the request has also been deleted.	Yes
16	13	School Newsletter item re Chaplaincy Program in 2015	November 2014	Full release		Yes
17	1-7	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Campbell High School	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
17	8	Email from Campbell High School P&C President re Feedback on the Chaplaincy Service	2 December 2014	Partial release	s41 – documents affecting personal privacy	Yes

17	9	Handwritten note of thanks to the Campbell High School Chaplain from a student	2014	Exempt	s41 – documents affecting personal privacy	No
17	10-11	Handwritten letter from a parent re the Campbell High School Chaplain	20 November 2014	Exempt	s41 – documents affecting personal privacy	No
17	12	Letter of support for the Campbell High School Chaplain from a student	1 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
17	13	Letter of support for the Campbell High School Chaplain	21 November 2014	Partial release	s41 – documents affecting personal privacy	Yes
17	14	Testimonial for Steve Lindner	28 November 2014	Partial release	s41 – documents affecting personal privacy	Yes
17	15	Letter of support for Steve Lindner	21 November 2014	Partial release	s41 – documents affecting personal privacy	Yes
17	16	Email to Steve Lindner re Campbell High School Chaplaincy Survey	3 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
17	17-19	Campbell High School Chaplaincy Evaluation survey	Not dated	Full release		Yes
17	20-21	Email from the Principal, Campbell High School, to Steve Lindner re Chaplain at Campbell High School, with email to the AEU attached.	8 December 2014 1 December 2014	Full release		Yes s41 – documents affecting personal privacy
17	22	Campbell High School NSCP School Chaplaincy Risk Management Plan	Not dated	Full release		Yes

17	23-25	School Chaplaincy at Campbell High School	Not dated	Full release		Yes
17	26-31	Campbell High School – NSCP complaint Procedures	Not dated	Full release		Yes
17	32	Email from the Principal, Campbell High School, to Steve Lindner re School Board minutes in support of ongoing funding for NSCP	8 December 2014	Full release		Yes
18	1-7	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Hawker College	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
18	8-14	School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan for 2015 - Hawker College	Not dated	Partial release	s43 – documents relating to business affairs	Yes
18	15-19	School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
18	20	Letter from the Rector, Parish of Christ Church Hawker to the Principal, Hawker College re Chaplaincy arrangements at Hawker College	30 November 2014	Full release		Yes
18	21-22	Chaplaincy Risk Management Plan – Hawker College 2015	8 December 2014	Full release		Yes

19	1-8	The National School Chaplaincy Program - Application for funding for 2015 to 2018 North Ainslie Primary School	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
19	9-17	North Ainslie Primary School – National School Chaplaincy Survey December 2014 – Completed forms and summary	December 2014	Partial release	s41 – documents affecting personal privacy	Yes
19	18	Email from the North Ainslie Primary School Board Chair re school chaplain	2 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
19	19-20	Meeting Agenda – NAPS P&C Meeting 4 December 2014	4 December 2014	Partial release	Information not relevant to the request has been deleted.	Yes
19	21	Email from parent re Chaplaincy at North Ainslie	30 November 2014	Partial release	s41 – documents affecting personal privacy	Yes
20	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Isabella Plains Early Childhood School	8 December 2014	Full release		Yes s41 – documents affecting personal privacy
20	7-13	Isabella Plains Early Childhood School – School Board Minutes 24 November 2014 and Finance Report	24 November 2014	Partial release	Information not relevant to the request has been deleted.	Yes

20	14-23	ACT Education and Training Directorate - Complaints Policy with 5 attachments	2013	Full release		Yes
20	24-32	School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan for 2015 – Isabella Plains Early Childhood School	Not dated	Partial release	s43 – documents relating to business affairs	Yes
20	33	Note from the Chaplain	Not dated	Full release		Yes
20	34-35	Isabella Plains Early Childhood School Parent Association – Minutes of General Meeting June 2014	Not dated	Partial release	Information not relevant to the request has been deleted.	Yes
20	36	Isabella Plains Early Childhood School NSCSWP School Chaplaincy Risk Management Assessment	5 November 2013	Full release		Yes
21	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Malkara Specialist School	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
21	7	Letter from the President, Parents and Citizens Association re NSCP program 2015-2018	5 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
21	8	Letter from the Chair of Board, Malkara Specialist School re NSCP program 2015-2018	7 December 2014	Partial release	s41 – documents affecting personal privacy	Yes

21	9-10	Malkara Specialist School Complaints Procedure – Chaplaincy Program	Not dated	Full release		Yes
21	11-12	Malkara Specialist School NSCSWP Risk Management Assessment	Not dated	Full release		Yes
21	13	Malkara Specialist School Proposal – National School Chaplaincy Program 2015-2018	Not dated	Partial release	s41 – documents affecting personal privacy	Yes
21	14-21	Malkara Matters	15 December 2014	Full release		Yes
21	22	The School Chaplaincy ACT Advantage	Not dated	Full release		Yes
21	23	Summary of Staff and Community Feedback to Chaplaincy Application for Malkara Specialist School	Not dated	Full release		Yes
22	1-6	The National School Chaplaincy Program - Application for funding for 2015 to 2018 University of Canberra Senior Secondary College Lake Ginninderra	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
22	7	Letter to the Principal from the President of the P&C UCSSC Lake Ginninderra regarding the college chaplain	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
22	8	UCSSC Lake Ginninderra - NSCSWP Risk Management Assessment	Not dated	Full release		Yes

22	8-11	Emails from students to the Chaplain - UCSSC Lake Ginninderra	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes
22	12-19	School Chaplaincy ACT Chaplaincy Service - Annual Operational Plan for 2014 – UCSSC Lake Ginninderra	Not dated	Partial release	s43 – documents relating to business affairs	Yes s41 – documents affecting personal privacy
23	1-10	The National School Chaplaincy Program - Application for funding for 2015 to 2018 Calwell High School	8 December 2014	Partial release	s41 – documents affecting personal privacy	Yes s41 – documents affecting personal privacy
23	11-17	School Chaplaincy ACT- Role Statement for Chaplain	November 2013	Full release		Yes
23	18	Calwell High School - NSCSWP Risk Management Assessment	Not dated	Full release		Yes