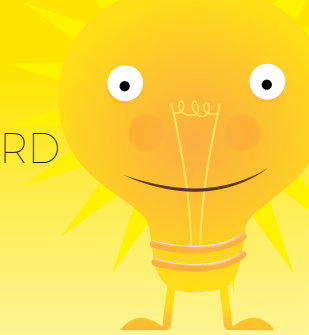
ACT Government

ACTPS PERFORMANCE FRAMEWORK

DIRECTOR-GENERAL PERFORMANCE AND DEVELOPMENT PLAN/REVIEW RECORD



Name:

Directorate:

Plan timeframe: / / to / /

Review date: / /

PERFORMANCE PLANNING DISCUSSION

KEY DELIVERABLES

Tip: These should translate from your business plan into key personal accountabilities and also detail how you will lead your workforce.

- Deliver on commitments in respect of: Diversity in Employment; Carbon Neutrality; ACTPS performance planning and Workplace Health and Safety/ Workers Compensation

1. Lead the Directorate to meet the Minister(s)' needs while working collaboratively with Directors-General to meet outcomes for the Government as a whole
2. Meet Election and Parliamentary Agreement commitments and Budget decisions
3. Manage within the existing directorate budget recognising funding constraints will often require new ways to deliver services
4. Ensure emerging issues are also raised early so collaborative and systemic approaches can be used
5. 'No surprises' for the Head of Service

KEY INDICATORS OF SUCCESS

- <insert headcount target: employment of People with a disability>
- <insert headcount target: employment of Aboriginal Torres Strait Islander people>
- <Insert % energy reduction target>
- 85% of staff have performance development plans by <insert date>
- <insert WHS/ worker's compensation indicator i.e: $ reduction in premium>
- <insert specific Ministerial/ budget/ service indicators as required>
- <insert specific Ministerial/Election/Parliamentary/Budget/Service delivery/ innovation/ collaboration and Head of Service expectation indicators as required>

THE ACTPS VALUE I WILL FOCUS ON THIS YEAR TO ACCOMPLISH BETTER SERVICES AND OUTCOMES FOR THE ACT COMMUNITY: Respect

FURTHER COMMENTS: Click here to enter text

SELF REFLECTION: EXECUTIVE CAPABILITIES IDENTIFIED FOR DEVELOPMENT

Tip: the ACTPS Shared Capability Framework includes executive indicators and detailed executive capability statements in each of its five domains of performance.

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LEARNING/ DEVELOPMENT PROGRAM/ACTIVITY PLAN

Tip: These activities can be formal learning experiences like the ANZOG or Leaders Leading Learning Program. There are informal opportunities too—why not attend a whole of government executive speaker series networking event?

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PERFORMANCE SUMMARY

AGREEMENT TO PLAN

Executive's agreement with this plan:

Signature: Written feedback attached: ☐ Y ☐ N

Date:

Head of Service agreement with this plan:

Signature: Written feedback attached: ☐ Y ☐ N

Date:

MID-CYCLE REVIEW

Head of Service's comments on progress with plan:

Signature: Written feedback attached: ☐ Y ☐ N

Date:

DG's comments on progress since plan date:

Signature: Written feedback attached: ☐ Y ☐ N

Date:

FINAL REVIEW

Head of Service's comments on progress with plan:

Signature: Written feedback attached: ☐ Y ☐ N

Date:

DG's comments on progress since review date:

Signature: Written feedback attached: ☐ Y ☐ N

Date: