

**Freedom of Information (FOI) Schedule of Documents
CMTEDD 15/15-17 – OHS Liaison Officer
Attachment A**

Folio (f) ¹	Item	Date	Release Decision	Exemption claimed	Online Release
GRANT APPLICATION					
1-2	Letter from Trades and Labour Council to Minister for Industrial Relations	4 /12/ 2001	Full Release	N/A	Yes
3-4	Letter from Trades and Labour Council to Minister for Industrial Relations (with post-it)	4/ 12/ 2001	Full Release	N/A	Yes
REVIEW					
5-6	2014-2015 Whole of Government Administrative Savings Initiative: Review of ACT Government Grants	15/09/2016	Full Release	N/A	Yes
7-21	2014 Review of WHS Liaison Officer Funding	26/03/2015	Partial Release	s43 Documents relating to business affairs	Yes
CONTRACT					
22-33	Short Form Contract for Goods and Services under \$200,000	20/11/2014	Partial Release	s43 Documents relating to business affairs	Yes
FUNDING AGREEMENTS					
2003					
34-35	Letter from Office of Industrial Relations to UnionsACT Re: OHS Liaison Officer Funding 14-10-03	14/10/2003	Full Release	N/A	Yes
36-37	Letter from Office of Industrial Relations to UnionsACT Re: OHS Liaison Officer Funding 21-10-03	21/10/2003	Full Release	N/A	Yes
38-39	Letter from Office of Industrial Relations to UnionsACT Re: OHS Liaison Officer Funding 21-10-03 (without logo)	21/10/2003	Full Release	N/A	Yes
40	Letter from UnionsACT to Mr Lachlan Abrahams Re: Offer of Employment	19/11/2003	Partial Release	S41 Documents affecting personal privacy	Yes
2004					
41-42	Letter from Office of Industrial Relations to UnionsACT Re:Unions ACT Funding 2-11-04	2/11/2004	Full Release	N/A	Yes

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43-44	Letter from Office of Industrial Relations to UnionsACT Re:Unions ACT Funding 2-11-04 (without logo)	2/11/2004	Full Release	N/A	Yes
45-46	Letter from Office of Industrial Relations to UnionsACT Re: Unions ACT Funding 3-11-04	3/11/2004	Full Release	N/A	Yes
2016					
47-63	Deed of Grant 12 May 2016	12/05/2016	Full Release	N/A	Yes
FUNDING REPORTS					
2004					
64-65	Letter from UnionsACT to Office of Industrial Relations Re: OH&S Liaison Officer – Activity Report December 2003-December 2004	2/11/2004	Full Release	N/A	Yes
2005					
66-67	Letter from UnionsACT to Office of Industrial Relations: OH&S Liaison Officer – Activity Report January-June2005	28 /07/ 2005	Full Release	N/A	Yes
2006					
68-69	Letter from UnionsACT to Office of Industrial Relations	9/06/2006	Full Release	N/A	Yes
70-71	Letter from UnionsACT to Office of Industrial Relations 26 October 2006	26/10/2006	Full Release	N/A	Yes
2007					
72-73	Letter from UnionsACT to Office of Industrial Relations 30 January 2007	30 /01/2007	Full Release	N/A	Yes
74-75	Letter from UnionsACT to Office of Industrial Relations 29 March 2007	29/03/2007	Full Release	N/A	Yes
2008					
76-78	Faxed Letter from UnionsACT to Office of Industrial Relations 5 May 2008	5/05/ 2008	Full Release	N/A	Yes
79-82	Letter from UnionsACT to Office of Industrial Relations 16 July 2008	16/07/2008	Full Release	N/A	Yes

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83-87	Letter from UnionsACT to Office of Industrial Relations 21 October 2008	21/10/2008	Full Release	N/A	Yes
88-90	Letter from UnionsACT to Office of Industrial Relations 17 December 2008	17/11/2008	Full Release	N/A	Yes
2009					
91-96	UnionsACT OH&S Liaison Officer: December 17 2008 Report	12/01/2009	Full Release	N/A	Yes
97-105	UnionsACT OH&S Liaison Officer: March 2009 Report	8/04/2009	Full Release	N/A	Yes
106-108	UnionsACT OH&S Liaison Officer: July 2009 Report	11/08/2009	Full Release	N/A	Yes
2010					
109-114	UnionsACT OH&S Liaison Officer: October 2009 Report	16/02/2010	Full Release	N/A	Yes
115-120	UnionsACT OH&S Liaison Officer: March 2010 Report	1/04/2010	Full Release	N/A	Yes
121-125	UnionsACT OH&S Liaison Officer: July 2010 Report	6/07/2010	Full Release	N/A	Yes
126-131	UnionsACT OH&S Liaison Officer: July 2010 Report	30/09/2010	Full Release	N/A	Yes
132-136	UnionsACT OH&S Liaison Officer: December 2010 Report	20/12/2010	Full Release	N/A	Yes
2011					
137-141	UnionsACT OH&S Liaison Officer: March 2011 Report	11/04/2011	Full Release	N/A	Yes
142-146	UnionsACT OH&S Liaison Officer: July 2011 Report	5/07/2011	Full Release	N/A	Yes
147-152	UnionsACT OH&S Liaison Officer: Sep 2011 Report	7/10/2011	Full Release	N/A	Yes
2012					
153-158	UnionsACT OH&S Liaison Officer: Sep 2011 Report	6/1/2012	Full Release	N/A	Yes
159-162	UnionsACT OH&S Liaison Officer: April 2012 Report	16/04/2012	Full Release	N/A	Yes
163-165	Draft Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 4 th Quarter 2012	14/01/2012	Full Release	N/A	Yes
2013					
166-169	Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 1 st Quarter 2013	23/03/2013	Full Release	N/A	Yes

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170-173	Draft Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 2nd Quarter 2013	07/2013	Full Release	N/A	Yes
174-178	Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 3rd Quarter 2013	26/09/ 2013	Full Release	N/A	Yes
179-182	Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 4rd Quarter 2013	16/12/2013	Full Release	N/A	Yes
2014					
183-186	Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 1 st Quarter 2014	04/2014	Full Release	N/A	Yes
187-190	Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 2nd Quarter 2014	07/2014	Full Release	N/A	Yes
191-195	Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 3rd Quarter 2014	10/2014	Full Release	N/A	Yes
196-199	Work Health and Safety (WHS) Liaison Officer Performance Report for the period: 4rd Quarter 2014	01/2015	Full Release	N/A	Yes
2015					
200-203	Draft Work Health and Safety Liaison Officer Final Performance Report 1 July 2015-30 June 2016	12/09/2016	Full Release	N/A	No
INVOICES					
2003					
204	Trades & Labour Council Tax Invoice #00004268	3/12/2003	Partial Release	s43 Documents relating to business affairs	Yes
205	Trades & Labour Council Tax Invoice #00004269	3/12/2003	Partial Release	s43 Documents relating to business affairs	Yes
2004					
206	OH&S Grant (to 21.5.2004)	21/05/2004	Full Release	N/A	Yes
207	Grant For OHS Advisor (3 rd Quarter) Accounts Payable Form	28/05/2004	Full Release	N/A	Yes

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208	Trades & Labour Council Tax Invoice #00004270	28/05/2004	Partial Release	s43 Documents relating to business affairs	Yes
209-210	Grant for OHS Advisor Monthly Accrual Form & Letter from Ms Debbie Hood Attached to the Grant for OHS Advisor Monthly Accrual Form	22/06/2004	Full Release	N/A	Yes
211	Reconciliation OH&S Advisor for Period ending 30 June 2004	07/2004	Full Release	N/A	Yes
212	Trades & Labour Council Tax Invoice #00004565	1/11/2004	Partial Release	s43 Documents relating to business affairs	Yes
213	Reconciliation OH&S Advisor for Period 1 July 2004-31 December 2004	01/2005	Full Release	N/A	Yes
214	Grant For OHS Advisor (1/07/04-31 /12/04) Accounts Payable Form	15/11/2004	Full Release	N/A	Yes
215	WorkWatch Training Centre Invoice Number: #00004640	22/12/2004	Partial Release	s43 Documents relating to business affairs	Yes
2005					
216	OH&S Advisor Accounts Payable Form	17/01/2005	Full Release	N/A	Yes
217	Reconciliation OH&S Advisor For Period 1 January 2005 to 31 March 2005	07/07/2005	Full Release	N/A	Yes
218	Trades & Labour Council Tax Invoice #00004849	7/7/2005	Partial Release	s43 Documents relating to business affairs	Yes
219	Reconciliation OH&S Advisor For Period 1 April 2005-30 June 2005	07/2005	Full Release	N/A	Yes
220	Reconciliation OH&S Advisor for Period Ending 30 June 2005	07/2005	Full Release	N/A	Yes
221	OHS Advisor Accounts Payable Form	09/08/2005	Full Release	N/A	Yes
222	Reconciliation OH&S Advisor for Period 1 July 2005 to 30 September 2005	10/2005	Full Release	N/A	Yes

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223	UnionsACT Tax Invoice #00005069	15/12/2005	Partial Release	s43 Documents relating to business affairs	Yes
2006					
224	OH&S Grant to Dec 27 05 Accounts Payable Form Invo No 5069 (signed)	18/01/2006	Full Release	N/A	Yes
225	OH&S Grant to Dec 27 05 Accounts Payable Form Invo No 5069 (unsigned)	18/01/2006	Full Release	N/A	Yes
226	Reconciliation OH&S Advisor 28 December-28 March 2006	29 /03/2006	Full Release	N/A	Yes
227	UnionsACT Tax Invoice #00005155	17/05/2006	Partial Release	s43 Documents relating to business affairs	Yes
228	UnionsACT Tax Invoice #00005216	7/06/2006	Partial Release	s43 Documents relating to business affairs	Yes
229	OH&S Grant Dec28-2005-29-06 Accounts Payable Form Invo #5155	9/06/2006	Full Release	N/A	Yes
230	OH&S Grant 1/7/05-30/6/06 Accounts Payable Form Invo#5216	13/06/2006	Full Release	N/A	Yes
231	Reconciliation OH&S Advisor 29 March -27 June 2006	06/2006	Full Release	N/A	Yes
232	Annual Reconciliation OH&S Advisor 1 July 2005 -30 June 2006	06/2006	Full Release	N/A	Yes
233	Reconciliation OH&S Advisor 28 June -26 September 2006	09/2006	Full Release	N/A	Yes
234	Reconciliation OH&S Advisor 27 June -26 December 2006	12/2006	Full Release	N/A	Yes
235	UnionsACT Tax Invoice #00005335	26/10/2006	Partial Release	s43 Documents relating to business affairs	Yes
236	OH&S Grant 28/6/06-28/09/06 Accounts Payable Form Invo: 5335	30 /10/2006	Full Release	N/A	Yes
2007					
237	UnionsACT Tax Invoice #00005447	29/01/2007	Partial Release	s43 Documents relating to business affairs	Yes

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238	Reconciliation OH&S Advisor 27 December 2006- 27 March 2007	03/2007	Full Release	N/A	Yes
239	OH&S Grant 27/6/06-26/12/06 Accounts Payable Form Invo: 5447	2 /2/2007	Full Release	N/A	Yes
240	UnionsACT Tax Invoice #00005500	29/03/2007	Partial Release	s43 Documents relating to business affairs	Yes
241	OH&S Grant 27/12/06-2/3/07 Accounts Payable Form Invo: 5500	5 /4/2007	Full Release	N/A	Yes
2008					
242	UnionsACT Tax Invoice #00005857	14/01/2008	Partial Release	s43 Documents relating to business affairs	Yes
243	Reconciliation OH&S Advisor 1 January to 31 March 2008	03/2008	Full Release	N/A	Yes
244	OH&S Grant Oct-Dec 2007 Accounts Payable Form Invo:00005857	4/02/2008	Full Release	N/A	Yes
245	UnionsACT Tax Invoice #00005940	1/04/2008	Partial Release	s43 Documents relating to business affairs	Yes
246	OH&S Grant Jan Mar 2008 Accounts Payable Form Invo:00005940	6/05/2008	Full Release	N/A	Yes
247	UnionsACT Tax Invoice #00006133	1/07/2008	Partial Release	s43 Documents relating to business affairs	Yes
248	Reconciliation OH&S Advisor 1 April to 30 June 2008	01/ 2008	Full Release	N/A	Yes
249	OH&S Grant March June 2008 Accounts Payable Form Invo:00006133	4 /08/2008	Full Release	N/A	Yes
250	Reconciliation OH&S Advisor 1 July to 30 September 2008	09/2008	Full Release	N/A	Yes
251	UnionsACT Tax Invoice #00006255	21/10/2008	Partial Release	s43 Documents relating to business affairs	Yes
252	Accounts Payable Invoice Cover Sheet OH&S Liaison Officer Grant July-Sept 2008	29/10/2008	Full Release	N/A	Yes

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2009					
253	Reconciliation OH&S Advisor 1/1/09-31/3/09	4/2009	Release	N/A	Yes
254	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00006636	17/07/2009	Partial Release	s43 Documents relating to business affairs	Yes
255	Reconciliation OH&S Advisor 1/7/09-30/09/09	10/2009	Full Release	N/A	Yes
256	Reconciliation OH&S Advisor 1/10/09-31/12/09	30 /12/2009	Full Release	N/A	Yes
2010					
257	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00007462	16/12/2010	Partial Release	s43 Documents relating to business affairs	Yes
2011					
258	Casey Consulting Tax Invoice #111204 8 December 2011	8/12/2011	Partial Release	s43 Documents relating to business affairs	Yes
259	Accounts Payable Invoice Cover Sheet	13/12/2011	Full Release	N/A	Yes
2012					
260	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00008175	13/04/2012	Partial Release	s43 Documents relating to business affairs	Yes
261	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00008444	28/09/2012	Partial Release	s43 Documents relating to business affairs	Yes
262	Reconciliation OH&S Advisor 1/7/12-30/09/12	28/09/2012	Full Release	N/A	Yes
2013					
263	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00008618	15/03/2013	Partial Release	s43 Documents relating to business affairs	Yes
264	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00008721	14/06/2013	Partial Release	s3 Documents relating to business affairs	Yes
265	Reconciliation OH&S Advisor 1/3/13-30/06/13	14/06/2013	Full Release	N/A	Yes
266	ACT Public Service Accounts Payable Invoice Cover Sheet #00008721	17/06/2013	Partial Release	s43 Documents relating to business affairs	Yes

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267	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00008839	16/09/2013	Partial Release	s43 Documents relating to business affairs	Yes
268	Reconciliation OH&S Advisor 1/10/13-31/12/13	12/2013	Full Release	N/A	Yes
269	ACT Public Service Accounts Payable Invoice Cover Sheet #00008839	1/10/2013	Partial Release	s43 Documents relating to business affairs	Yes
270	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00008906	16/12/2013	Partial Release	s43 Documents relating to business affairs	Yes
2014					
271	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00008997	14/03/2014	Partial Release	s43 Documents relating to business affairs	Yes
272	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00008997(annotated)	14/03/2014	Partial Release	s43 Documents relating to business affairs	Yes
273	Reconciliation OH&S Advisor 1/1/14-31/03/14	14/03/2014	Release	N/A	Yes
274	ACT Public Service Accounts Payable Invoice Cover Sheet #00008997	20/03/2014	Partial Release	s43 Documents relating to business affairs	Yes
275	UnionsACT Trades and Labour Council of the ACT Tax Invoice # 00009056	16/06/2014	Partial Release	s43 Documents relating to business affairs	Yes
276	ACT Public Service Accounts Payable Invoice Cover Sheet #00009056	18/06/2014	Partial Release	s43 Documents relating to business affairs	Yes
277	UnionsACT Tax Invoice #00009135	15/09/2014	Partial Release	s43 Documents relating to business affairs	Yes
278	UnionsACT Tax Invoice #00009135 (with tick)	15/09/2014	Partial Release	s43 Documents relating to business affairs	Yes
279	ACT Public Service Accounts Payable Invoice Cover Sheet #00009135 (Draft)	18/09/2014	Partial Release	s43 Documents relating to business affairs	Yes
280	ACT Public Service Accounts Payable Invoice Cover Sheet #00009135	23/10/2014	Partial Release	s43 Documents relating to business affairs	Yes

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281	Reconciliation OH&S Advisor 1/7/14-30/09/14	10/2014	Full Release	N/A	Yes
282	UnionsACT Tax Invoice #000092 ... (invoice number obstructed)	8/12/2014	Partial Release	s43 Documents relating to business affairs	Yes
283	UnionsACT Tax Invoice #00009213	8/12/2014	Partial Release	s43 Documents relating to business affairs	Yes
284	Reconciliation OH&S Advisor 1/4/14-30/06/14	10/2014	Full Release	N/A	Yes
2015					
285	ACT Public Service Accounts Payable Invoice Cover Sheet #00009213	8/01/2015	Partial Release	s43 Documents relating to business affairs	Yes
286	Trades and Labour Council ACT Inc Tax Invoice #00009282	15/03/2015	Partial Release	s43 Documents relating to business affairs	Yes
287	ACT Public Service Accounts Payable Invoice Cover Sheet #00009282	19/03/2015	Partial Release	s43 Documents relating to business affairs	Yes
288	Casey Consulting Tax Invoice #150402 Date 27 March 2015	27/03/2015	Partial Release	s43 Documents relating to business affairs	Yes
289	ACT Public Service Accounts Payable Invoice Cover Sheet #150402	02/04/2015	Partial Release	s43 Documents relating to business affairs	Yes
290	ACT Public Service Accounts Payable Invoice Cover Sheet #00009377	19/06/2015	Partial Release	s43 Documents relating to business affairs	Yes
291	Trades & Labour Council Tax Invoice #00009377	19/06/2015	Partial Release	s43 Documents relating to business affairs	Yes
292	Trades and Labour Council ACT Inc Tax Invoice #INV-0036	18/09/2015	Partial Release	s43 Documents relating to business affairs	Yes
293	ACT Public Service Accounts Payable Invoice Cover Sheet #INV-0036	19/10/2015	Partial Release	s43 Documents relating to business affairs	Yes
294	UnionsACT Tax Invoice INV-0054 (annotated 15/12/2015)	1/12/2015	Partial Release	s43 Documents relating to business affairs	Yes

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295	ACT Public Service Accounts Payable Invoice Cover Sheet INV-0054	15/12/2015	Partial Release	s43 Documents relating to business affairs	Yes
2016					
296	Accounts Payable Invoice Cover Sheet Inv-0115 (Draft)	05/2016	Partial Release	s43 Documents relating to business affairs	Yes
297	UnionsACT Tax Invoice #0115	23/05/2016	Partial Release	s43 Documents relating to business affairs	Yes
298	UnionsACT Tax Invoice INV-0134	1/07/2016	Partial Release	s43 Documents relating to business affairs	Yes