

# 2011 APPLICATION TO EDD

## REGISTRATION OF INTEREST MADE FOR MOLONGLO LAND TO THE ECONOMIC DEVELOPMENT DIRECTORATE (EDD)

Along with this application to ETD it was necessary to register our interest in a lease of community land at Molonglo. We did so on 9 September 2011.

### EARLY COMPLETION

If land at Molonglo is released and available in time, we may be able to start a year earlier, as funds required for stage 1 construction could be available for 2014. A 2015 opening is within the requirements noted above.

### POTENTIAL SITE

The EDD project officer for Molonglo, Damien McNamara stated that a potential site can only be discussed with any degree of certainty after in-principle approval is granted for the additional campus by the ETD.

However they accepted our registration of interest for an area suitable for a K-12 & ELC double stream school in Molonglo land.

He advised that some of the land set aside for a community facility zone in the Wright Precinct 5 is for independent schools in Molonglo—and that the EDD would await advice from the ETD prior to reserving land for any particular school.

This zone is in the area opposite the Stromlo Forest Park in the new suburb of Wright.

### APPLICATIONS IN TANDEM TO THE EDD & ETD

We understand that applications for land and an additional campus both need to be successful in order for a new campus to be approved—this application means that both EDD & ETD have received our registration of interest and application for the new campus.

## Issues highlighted by consultations

Many consultants have helped us with various aspects of this application.

Although a business case with financials and a fundraising plan is not required for this application the financial planning process has commenced now that we have a broad indication of costs from our architects.

It will be completed late 2012 with the master plan, after the decision from the ETD.

### STRATEGIC, MASTER AND MARKETING PLANS

Central Coast Adventist School at Gosford and the Brindabella College in the ACT have shared financial and strategic plans which have highlighted issues we need to address in the master and strategic plans. These schools have provided critically important advice, as they both have grown from small numbers to medium capacity schools in a staged basis over the past decade.

The Central Coast Adventist School at Gosford in particular will be used as a model for how to successfully grow a school from 100 to 1,000 students in a decade, with the accompanying financial, staffing, documentation, infrastructure and other issues.

### DOCUMENTATION

The documentation, procedures and policy requirements to plan for growth at both campuses have been highlighted by various entities we have consulted. They have been willing to share their documentation so we can expedite the process.

### BENEFITS OF COLLABORATION

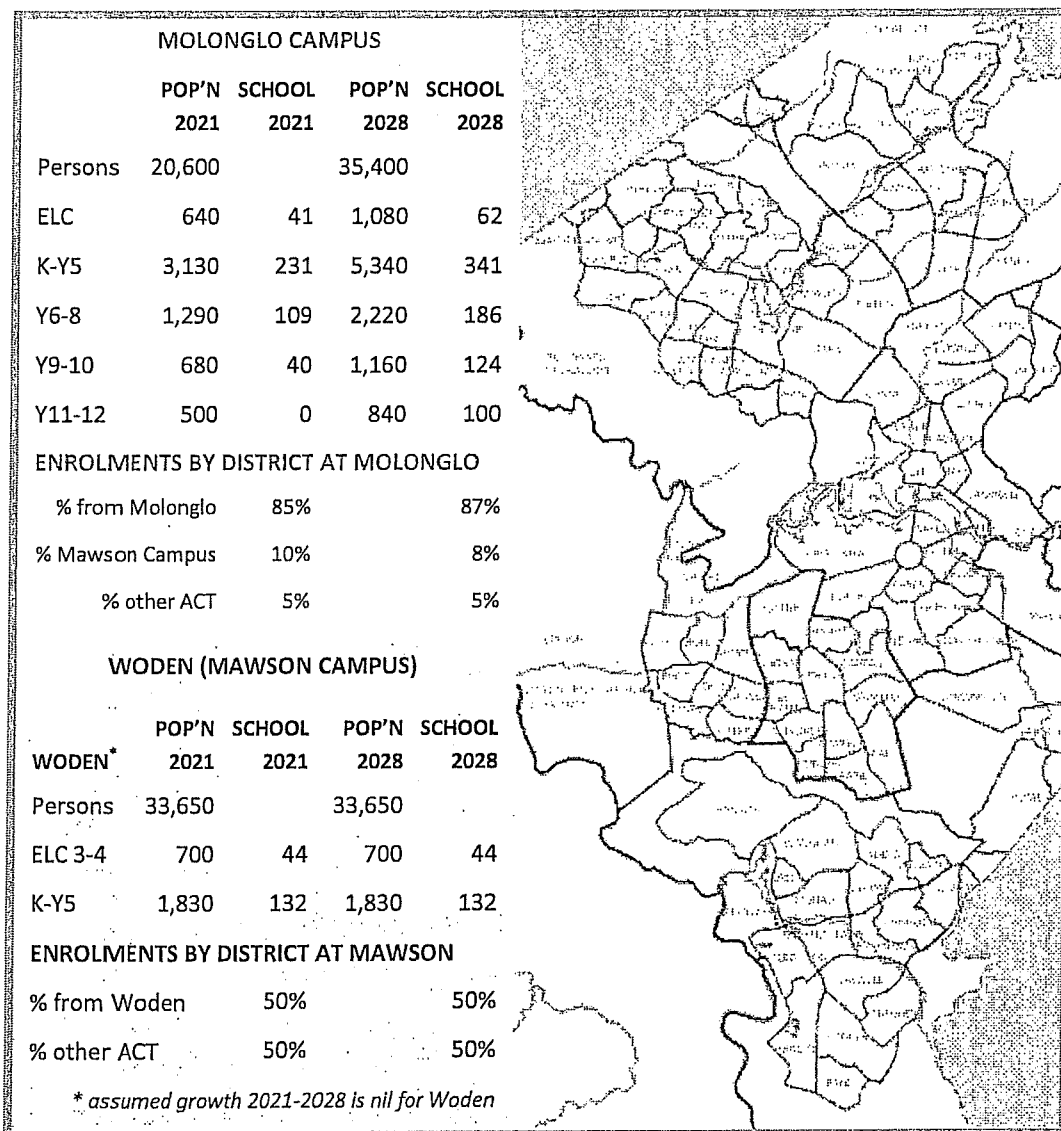
Education in the ACT is a collaborative experience—if we have opportunity to share or model what we learn along the way in the next decade we would be willing to do this also to help strengthen the educational opportunities for all of ACT.

### SUSTAINABLE BUILDINGS AND DEVELOPMENT

Munns-Sly-Moore Architects are expert consultants in the sustainable development of educational structures, and some of their designs have been used as a model by the ETD for ACT public school development.

# CATCHMENT & ENROLMENTS

The new campus at Molonglo will have a minimal impact on existing schools both in Molonglo and other areas of ACT. The need for an independent school to support the educational demand in the new area is evident by population analysis below for the Molonglo Campus. We will fill the new campus if only 7-9% of Molonglo residents seek independent schooling—current ACT demand is 20%. The new campus targets two enrolment audiences: 85% of enrolments from students in the Molonglo area and 10-15% from across the ACT from our faith community or gifted student parents desiring faith-based education.



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# ENROLMENT PROJECTIONS

MAWSON CAMPUS		ELC	Primary K	Primary 1	Primary 2	Primary 3	Primary 4	Primary 5	Middle 6	Middle 7	Middle 8	High 9	High 10	College 11	College 12	ELC 3-4yo	Primary K-5 2020+	Middle 6-8 in 2020+	High School 9-10	College 11-12	All Inc ELC
Actual	Number	14	7	4	5	4	7	5	6							14	38				52
2011	Classes	1	0.33	0.33	0.34	0.25	0.25	0.25	0.25							1	2				3
Projected	Number	18	10	10	6	5	5	7	5							18	48				66
2012	Classes	1	0.33	0.33	0.34	0.25	0.25	0.25	0.25							1	2				3
Projected	Number	44	22	8	8	8	8	8	8							44	70				114
2013	Classes	2	1	0.33	0.33	0.34	0.33	0.33	0.34							2	3				5
Projected	Number	44	22	22	10	10	10	10	10							44	94				138
2014	Classes	2	1	1	0.4	0.4	0.4	0.4	0.4							2	4				6
Projected	Number	44	22	22	22	10	10	10	10							44	106				150
2015	Classes	2	1	1	1	0.5	0.5	0.5	0.5							2	5				7
Projected	Number	44	22	22	22	22	10	10	10							44	118				162
2016	Classes	2	1	1	1	1	0.33	0.33	0.34							2	5				7
Projected	Number	44	22	22	22	22	22	10	10							44	130				174
2017	Classes	2	1	1	1	1	1	0.5	0.5							2	6				8
Projected	Number	44	22	22	22	22	22	22	22							44	132				176
2018	Classes	2	1	1	1	1	1	1	1							2	6				8

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MOLONGLO CAMPUS		ELC	Primary K	Primary 1	Primary 2	Primary 3	Primary 4	Primary 5	Middle 6	Middle 7	Middle 8	High 9	High 10	College 11	College 12	ELC 3-4yo	Primary K-5 2020+	Middle 6-8 in 2020+	High School 9-10	College 11-12	All Inc ELC
2015	Number	0	22	22	22	22	22	10	10							41	99				140
2016	Number	0	1	1	1	1	1	1	1							2	6				8
2017	Number	41	33	22	22	22	11	11	11							41	132				184
2018	Number	2	2	1	1	1	1	1	1							2	8				11
2019	Number	2	2	2	2	2	2	2	2							2	9				13
2020	Number	41	44	44	44	44	44	44	44							41	216				333
2021	Number	2	2	2	2	2	2	2	2							2	10				15
2022	Number	41	44	44	44	44	44	44	44							41	209				359
2023	Number	2	2	2	2	2	2	2	2							2	10				18
2024	Number	41	44	44	44	44	44	44	44							41	251				421
2025	Number	2	2	2	2	2	2	2	2							2	11				21
2026	Number	62	44	44	44	44	44	44	44							62	253				504
2027	Number	3	2	2	2	2	2	2	2							3	12				25
2028	Number	62	44	44	44	44	44	44	44							62	264				559
2029	Number	3	2	2	2	2	2	2	2							3	12				27
2030	Number	62	44	44	44	44	44	44	44							62	264				610
2031	Number	3	2	2	2	2	2	2	2							3	12				29
2032	Number	62	44	44	44	44	44	44	44							62	275				661
2033	Number	3	2	2	2	2	2	2	2							3	13				32
2034	Number	62	44	44	44	44	44	44	44							62	297				716
2035	Number	3	2	2	2	2	2	2	2							3	14				34
2036	Number	62	44	44	44	44	44	44	44							62	319				760
2037	Number	3	2	2	2	2	2	2	2							3	15				36
2038	Number	62	44	44	44	44	44	44	44							62	341				813
2039	Number	3	2	2	2	2	2	2	2							3	16				38
2040	Number	62	44	44	44	44	44	44	44							62	396				920
2041	Number	3	2	2	2	2	2	2	2							3	18				42
2042	Number	62	44	44	44	44	44	44	44							62	396				1046
2043	Number	3	2	2	2	2	2	2	2							3	18				49

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October 2015 years 3-4-5 shift to Molonglo from Mawson to allow renovations from Mawson to allow renovations Feb 2015 year 3-4-5 from Mawson return to Mawson, and Molonglo Campus now fully functional and taking students from Molonglo for Primary, Feb 2017 - Y6 in Feb 2018 Middle School Y6-8 opens

75% Y5-6 at Mawson will graduate Middle School in Molonglo for 2018

# Peak and Long Term Capacity

Our projection is for a class of 22, but architects will be designing Y3-Y12 classes for 30 students and ELC-Y2 for a class of 22. This allows for the inevitable peaks. Beyond 2035 we will need a fourth stream for the high school and will plan for this.

		PROJECTION TOTALS						PEAK CAPACITY					
		PROJECTED TOTALS	Primary K-6	Middle 6-8	High School 9-10	College 11-12	All inc ELC	ELC	Prim	Middle	High	College	All inc ELC
<b>MAWSON CAMPUS</b>													
Actual	Number	14	38				52	22	52				74
2011	Streams	1	2				3	1	2				3
Projected	Number	18	48				66	22	52				74
2012	Streams	1	2				3	1	2				3
Projected	Number	44	70				114	44	74				118
2013	Streams	2	3				5	2	3				5
Projected	Number	44	94				138	44	96				140
2014	Streams	2	4				6	2	4				6
Projected	Number	44	106				150	44	126	<i>October 2015 years 3-4-5 shift to Molonglo from Mawson to allow Mawson renovations.</i>			170
2015	Streams	2	5				7	2	5				7
Projected	Number	44	118				162	44	126				170
2016	Streams	2	5				7	2	5				7
Projected	Number	44	130				174	44	156				200
2017	Streams	2	6				8	2	6				8
Projected	Number	44	132				176	44	156				200
2018	Streams	2	6				8	2	6				8

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## MOLONGLO CAMPUS

2015	Number	0	30				30	0	60	<i>Feb 2016 Y3-4-5 from Mawson return.</i>			60
	Classes	0	2	<i>75% Y5-6 at Mawson will graduate Middle School in Molonglo for 2018</i>			2	0	2	<i>Molonglo Campus accepts new students from Molonglo area for Primary.</i>			2
2016	Number	41	99				140	44	44				88
	Classes	2	6				8	2	6				8
2017	Number	41	132				184	44	96	30			170
	Classes	2	8				11	2	8	1			11
2018	Number	41	183				271	44	148	60			252
	Classes	2	9				13	2	9	2			13
2019	Number	41	216				333	44	192	90			326
	Classes	2	10				15	2	10	3			15
2020	Number	41	209		11		359	44	222	150	30		446
	Classes	2	10		5		18	2	10	5	1		18
2021	Number	41	231		40		421	44	282	180	60		566
	Classes	2	11		6		21	2	11	6	2		21
2022	Number	62	253		58	11	504	66	312	180	90		648
	Classes	3	12		6	3	25	3	12	6	3		24
2023	Number	62	264		69	33	559	66	312	180	120		678
	Classes	3	12		6	4	27	3	12	6	4		25
2024	Number	62	264		80	51	610	66	312	210	120	90	798
	Classes	3	12		7	4	29	3	12	7	4	3	29
2025	Number	62	275		80	69	661	66	334	240	120	120	880
	Classes	3	13		8	4	32	3	13	8	4	4	32
2026	Number	62	297		91	80	716	66	356	270	120	120	932
	Classes	3	14		9	4	34	3	14	9	4	4	34
2027	Number	62	319		113	80	760	66	378	270	150	120	984
	Classes	3	15		9	5	36	3	15	9	5	4	36
2028	Number	62	341		124	100	813	66	408	270	180	120	1044
	Classes	3	16		9	6	38	3	16	9	6	4	38

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Long Term	Number	62	396	198	132	132	920	66	468	270	180	180	1164
2035	Classes	3	18	9	6	6	42	3	18	9	6	6	42
Long Term	Number	62	396	252	168	168	1046	66	468	360	240	240	1374
2045	Classes	3	18	12	8	8	49	3	18	12	8	8	49

## Long Term Capacity to 2045 & beyond

We have made 12 year projections for the building of our second campus from the date it opens. This steady growth is intended to match the population growth at Molonglo.

**OPTION 1—THE MOLONGLO SITE:** We will plan the campus common structures, such as the hall, library, green-fields and parking areas for long term growth. The peak capacity table (see preceding page 31) shows the long term projection requires a quadruple stream high school between 2035 and 2045. This is the result of:

- The single stream Mawson and Triple Stream Molonglo primaries streaming to the High School, and
- The Demand Analysis Table (page 21) shows the expanding population of Molonglo by the year 2045 requires a quadruple stream independent high to meet only 7-10% of demand. As 20% of parents now seek independent schooling for their children, we will instruct our architects that the master plan for common and green-fields areas will allow for an additional 7 room classroom block to cater for a fourth stream beyond 2035. This may require building multi-story structures to efficiently utilise available land.

**OPTION 2—EXPAND MAWSON CAMPUS:** Increase classrooms at Mawson through double story construction. This option is to be considered in the 2012 Masterplan which will be done by our architects. We have already consulted with ACTPLA in 2011 and determined that we have sufficient land for six additional classrooms at Mawson—although this is a tight fit.

**OPTION 3—A THIRD CAMPUS:** We have tried to avoid the long term need for a third campus until well after 2045 in a new area to cater for growth. This is the least efficient in use of funds, land area and places the greatest impact on the environment.

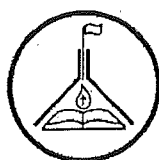
**CONCLUSION:** ACT population will increase as the decades continue. The land is fixed. Once ETD and EDD have made their decision we would welcome their advice and input into how we can best develop a master-plan that would make this school a model for sustainable and efficient development even for the years beyond 2035.

# Notes

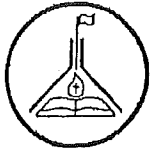
## Thankyou

We wish to sincerely thank the Minister and staff at the Education and Training Directorate for considering this application.

The best way we can express our appreciation is to deliver what has been laid out in this application for the benefit of students in the ACT—who will then make a positive impact in our world for the years to come.



*Canberra  
Christian School*



Canberra  
Christian School

**Susan Johnson**

Principal, Canberra Christian School

64 Ainsworth Street

Mawson ACT 2607

Phone: 02 6286 3989 Fax: 02 6286 6081

Mobile: [REDACTED]

Email: [principal@ccs.act.edu.au](mailto:principal@ccs.act.edu.au)

Web: [www.ccs.edu.au](http://www.ccs.edu.au)

**James Toogood**

School Board, Pastor, Accountant

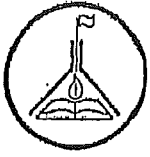
C:\Canberra Christian School

Mob: [REDACTED]

[JamesToogood@Adventist.org.au](mailto:JamesToogood@Adventist.org.au)

Document Version: 1.1

2 September 2011



Canberra  
Christian School

CANBERRA

**Application for In-Principle Approval**  
**Additional campus: existing non-government school**  
**APPENDIX A: ORIGINAL copies**

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# ADVENTIST SCHOOLS AUSTRALIA

Registered Office: Seventh-day Adventist Church (AUC) Limited

**National Office**

PO Box 4368  
 (289 Marsdenoh Highway)  
 Ringwood Vic 3134 Australia  
 Phone: (03) 9871 7518  
 Fax: (03) 9870 7715  
 Email: schools@adventist.edu.au  
 Internet: www.adventist.edu.au  
 ABN 24 112 101 783

17 November 2011

**TO WHOM IT MAY CONCERN**

Dear Sir

Adventist Schools Australia (ASA) is a national system operating 48 schools and educating some 12,000 students. Seventh-day Adventist education has been operating in Australia for over a century and has added to the fabric of education in a range of communities across all states and territories over this time. ASA schools offer quality educational opportunities within the low to medium school fee range. The median SES for ASA schools is 96 with a range from 85 to 122. We believe that our school system will provide families locating in the Molonglo Valley with quality, affordable, values-based independent education that will add to the fabric of educational provision that you envisage for the community choosing to locate in this developing area of the Australian Capital Territory.

Yours sincerely

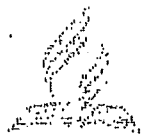


Dr D K Murdoch, National Director  
 Adventist Schools Australia

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# SEVENTH-DAY ADVENTIST SCHOOLS (GREATER SYDNEY) LIMITED

SEVENTH-DAY ADVENTIST SCHOOLS (GREATER SYDNEY) LIMITED

17<sup>th</sup> November 2011

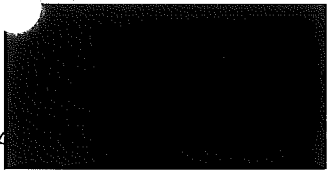
## TO WHOM IT MAY CONCERN

The Seventh-day Adventist educational system is the largest protestant Christian school system in the world. It has a total of 7,598 educational institutions operating in over 100 countries around the world with over 1.5 million students world-wide. The Seventh-day Education system encompasses early Childhood, Primary, Secondary, University/Higher Education, and Medical Training Institutions.

The denominationally-based school system began in the 1870s with a basic philosophy outlined by EG White, "Mental, physical, social, and spiritual health, Intellectual growth, and service to humanity form a core of values that are essential aspects of the Adventist education philosophy."

In NSW and ACT there are three different regional areas (Conferences) of the Seventh-day Adventist Church: North New South Wales, Greater Sydney and South New South Wales. In the three conferences there are a total of 20 schools with 23 campuses. There are 403 teachers employed in the three companies and a total of 5, 836 students enrolled in the schools.

Currently there is only one Seventh-day Adventist primary school in the ACT however we strongly believe that ELC – year 12 campuses are the way of the future and would prefer to find a campus where we could start an Early Learning Centre and grow the school to year 12.



(Dr) Jean Carter  
Executive Director of Education  
Seventh-day Adventist Schools (Greater Sydney) Limited  
Seventh-day Adventist Schools (South New South Wales) Limited

4 Cambridge Street  
EPPING NSW 2121

Phone (02) 8876 5256  
Mobile [Redacted]  
Email: [JeanCarter@adventist.org.au](mailto:JeanCarter@adventist.org.au)

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17 November 2011

Mr Andrew Barr, MLA  
Deputy Chief Minister  
Minister for Education and Training  
Treasurer  
Minister for Tourism, Sport and Recreation  
Minister for Economic Development  
GPO Box 1020  
Canberra, ACT 2601

Dear Minister

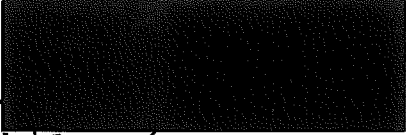
**Expression of Interest: Molonglo Valley Development – Canberra Christian School**

The inclusion of an affordable fee, Christian school from outside the Catholic tradition is an essential ingredient of the successful planning for the Molonglo Valley Development.

These types of schools have been the fastest growing form of schools across all sectors over the last two decades. Parent demand for these types of schools has been consistent across a range of socio-economic segments and will undoubtedly be reflected in the households established in the Molonglo Valley Development.

Similar existing schools in other areas of Canberra are experiencing capacity constraints and would welcome the establishment of a new Christian school in the Molonglo Valley Development.

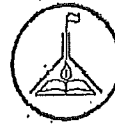
Yours sincerely



Mark Spencer  
Executive Officer, National Policy

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Canberra  
Christian School

Canberra Christian School

64 Ainsworth Street  
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Lynda Tooth  
The Manager  
Non-government Education Liaison  
220 Northbourne Avenue  
Braddon ACT 2601

24 November 2011

Dear Lynda

RE: Application for In-principle Approval for an Additional Campus

On behalf of the proprietors, Seventh-day Adventist Schools (SNSW) Ltd, I am pleased to submit our application for In-principle Approval for an Additional Campus for an Existing Non-government School.

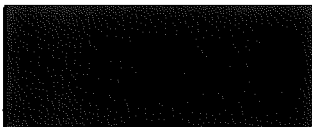
I would like to draw your attention to the earlier proposed opening date of the new campus - 12 October 2015. This is the beginning of Term 4. Our intention is to temporarily transfer the students from the Mawson Campus to the new site in order to refurbish our current facilities without disruption to their education.

We would like to advise that should our building progress be faster than this timeframe we would like to open the new campus on 30 January 2015.

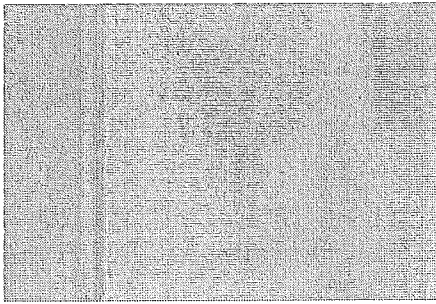
Our future expansion includes plans to educate students through to Year 12. An application for In-principle Approval of Additional Educational Levels will be later in 2012 after the ETD has considered this application.

Thank you for considering our application. We look forward to your response in due course. If you have any queries regarding this application, please contact the proprietors or myself.


Christian regards





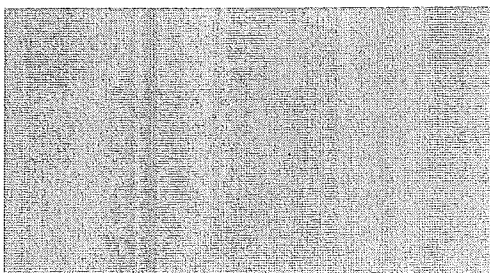
Susan Johnson B.Ed  
Principal  
Canberra Christian School



To whom it may concern,

The community in Weston Creek and greater Canberra region would benefit significantly if Canberra Christian School was successful in its attempts to secure land in the Mount Stromlo / Molonglo new development. 

 commenced kindergarten this year and it has been our experience that the school provides quality education in a nurturing environment, hence the transition into full time schooling has been such a success for her and our family. This type of education along with the strong moral values instilled by the school and at home will ensure her future is successful, and she'll be exposed to greater potential opportunities and experiences.  looks forward to school each and every day, she is genuinely excited to attend school, and she takes pride in belonging within such a strong and caring social network.

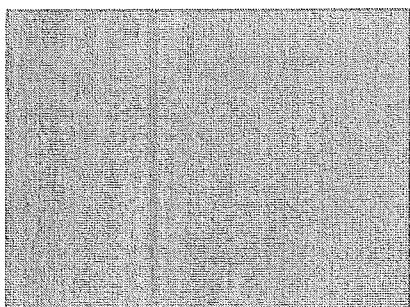


Date: 17/11/11

To whom it concerns,

Our experience of Canberra Christian School has been very positive. Just starting out on the school path with our oldest starting Kindergarten we weren't sure where to look. When we came across the website that was the first positive step. The school has a strong sense of community and have been very accommodating to [REDACTED] and the various needs he has, particularly in relation to his diet. We often talk of how it feels when we walk into the playground and there is a sense of care amongst the children for each other. We feel a good deal of this comes down to the staff and how they teach and model this to the students. He also talks a lot about things he has been learning and a desire to keep learning is fostered. We have recommended the school a few times when people have mentioned that they are looking at school options. It would be lovely to see the school extended to include an option for a high school.

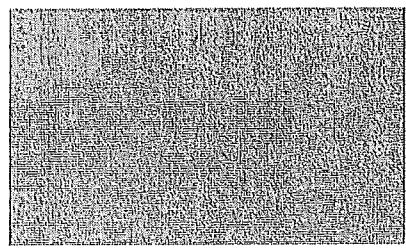
Sincerely,



Signature: [REDACTED]

Date: 17/11/11

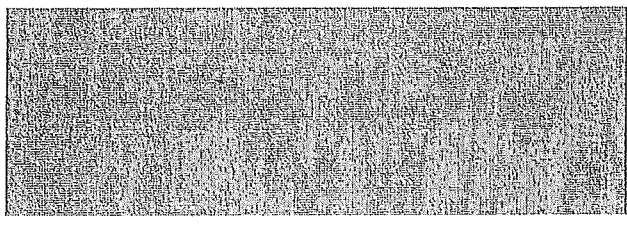
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Canberra Christian School  
MAWSON

To whom it may concern

The Adventist Christian primary school was great. If I had the opportunity I would have gone to their high school if it was offered. I lived in [redacted] so Molonglo would have been even closer than [redacted] where I went. If the Christian School High was in Gungahlin or North Canberra it would likely have been too far away by bus.



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To whom it concerns,

I am writing this note in support of the Canberra Christian School in Mawson, relating my experiences over the years and my ongoing support for its continuation and growth.

[REDACTED] I enrolled my [REDACTED] after considering all options available at the time. Their philosophy, along with their approach to teaching, curriculum, standard of education and overarching values guided my decision. At no time was I disappointed, and in all aspects my respect for the school continually grew, only serving to support my initial decision.

I had no hesitation in sending my [REDACTED] when the time came. Subsequently other friends and associates, seeing the development of [REDACTED] sent their children to the school. Over the years we have been very happy to refer parents to the school, and in return have been delighted with the very generous praise they too have given the school. I am also aware of situations where a child having problems at another school, when changed to the Canberra Christian School, made marked improvement in their school work as well as their behaviour both at school and home.

It is with great pride that I now see [REDACTED] choosing to send their own children there and I again look forward to a wonderful interaction with the staff and students and any areas in which I can provide support.

I strongly believe the continued operation and growth of the school is a definite benefit to the community and education facilities in the ACT.

Sincerely,

[REDACTED]

[REDACTED]

[REDACTED]

AG



**RECEIPT OF APPLICATION FOR  
IN-PRINCIPLE APPROVAL  
FOR AN ADDITIONAL CAMPUS FOR AN  
EXISTING NON-GOVERNMENT SCHOOL**

**Details of the school and the proposed campus**

Name of existing school:	Canberra Christian School
Name of proposed campus:	Canberra Christian School (Molonglo Campus)
Proposed Location:	East Molonglo, Wright/Coombes
Proposed opening day of new campus:	30-01-2018
Proposed year levels initial:	2015 K-2 <sup>+ELC</sup> 2016 K-6 + ELC.
Proposed year levels final:	K-12 + ELC

**Application received from:**

Family name:	Johnson	Given name:	Susan
Position:	Principal	Organisation:	Canberra Christian School

**Supporting Documents Received**

Scope of proposal	Included in application?
1) Objectives and scope of the proposal:	
a) Services to be provided by the proposal, including number of streams per year level provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
b) Intended contribution (including specific educational programs) to the community provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
c) Timeline for the proposal plus plans for future expansion (additional educational levels) including a schedule of milestones in the development / construction provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
d) Plans or existing approvals to operate a Preschool and/or Early Learning Centre on this campus provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
e) Plans for the governance structure/ relationships between the existing school and new campus provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2) Partnerships (including financial) and collaborations:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
a) Contact details of all parties related to this proposal provided	
b) A summary of previous experience in providing educational services provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Community demand and Impact on existing schools:</b>	
3) General site information:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
a) the location and size of proposed site detailed and reasons for proposed location;	
reasons for proposed location detailed;	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
b) accommodation and facilities to be provided on the school grounds listed,	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
accommodation and facilities that will be provided at the existing school listed,	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>

accommodation and facilities that will be shared with other educational /community groups or located / accessed offsite through business arrangements listed	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
4) Evidence of community support:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
a) interest shown by the community for the proposed campus detail the and method for obtaining this evidence outlined;	
b) support in terms of the need for the development of the proposed school analysed;	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
c) letters of support from community leaders, community organisations, church or religious affiliations provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Letters of support are original (not photo copies),	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Letters of support bear the signature of the author	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Letters of support include the full contact details (including telephone contacts) of the author.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
d) a summary of the current schools and year levels of identified prospective students provided	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5) Consultation:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
a) A list of government, community and stakeholder consultation undertaken to date and a description of planned consultation; and	
b) A list of issues arising from consultation, differentiating those issues already addressed and by what means from those to be addressed.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
6) Enrolment projections and population trends (ACT and NSW) are to be provided for a ten year period:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
a) the main catchment areas detailed by district and analyse school aged children for each catchment district;	
b) target enrolment audience analysed by district and the anticipated percentage seeking enrolment; and	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
c) the projected enrolment for each year level including peak capacity and long term capacity of the campus analysed.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Application received Date 24/11/11

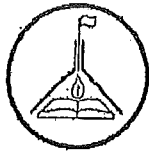
In person: 220 Northbourne Avenue Braddon ACT  By mail: GPO Box 158, CANBERRA ACT 2601

Emailed scanned copy of the application form, the supporting documentation and the projection spreadsheet received: Received Date 24/11/11

Manager Liaison Unit Incorporating Non-government Education Liaison (NGEL)



NGEL use only	
Notification of invitation to comment placed in <i>The Canberra Times</i> :	<u>last week Jan. 2012</u>
Community comment period from <u>Feb. 2012</u> to	
Application provided to School Planning	
Date of requested return of analysis from School Planning	
Lodgement of brief to Minister for Education and Training	



Canberra  
Christian School

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## APPENDIX A: ORIGINAL copies

**Susan Johnson**

Principal, Canberra Christian School

64 Ainsworth Street

Mawson ACT 2607

Phone: 02 6286 3989 Fax: 02 6286 6081

Mobile: [REDACTED]

Email: [principal@ccs.act.edu.au](mailto:principal@ccs.act.edu.au)

Web: [www.ccs.edu.au](http://www.ccs.edu.au)

**James Toogood**

School Board, Pastor, Accountant

C:\ Canbera Christian School

Mob: [REDACTED]

[JamesToogood@Adventist.org.au](mailto:JamesToogood@Adventist.org.au)

Document Version: 1.1

2 September 2011

*Amendment*

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Received by

14 FEB 2012

Non-Government Education



ACT Government

Education and Training

Form 3

APPLICATION FOR  
IN-PRINCIPLE APPROVAL  
FOR AN ADDITIONAL CAMPUS FOR AN  
EXISTING NON-GOVERNMENT SCHOOL

Details of the school and the proposed campus

Name of existing school: Canberra Christian School	Year levels at existing school: Pre-Kindy plus Kindy to Yr 6
Name of proposed campus: Canberra Christian School (Molonglo Campus)	Proposed Location: East Molonglo
Proposed opening day of new campus <sup>2</sup> : 30/01/2015	

Applicant

Family name: Johnson	Given name: Susan
Position: Principal	Organisation: Canberra Christian School

Details of proprietor

Company / organisation: Seventh-day Adventist Schools (SNSW) Ltd	ABN: 33110697375
Number and Street: OR Post Office Box: PO Box 800	Suburb: Canberra
State/Territory: ACT Postcode: 2601 Phone no. (business hours): 02 6249 6822	
Mobile:	

Address for correspondence

Number and Street: 64 Alnsworth St OR Post Office Box:	Suburb: Mawson
State/Territory: ACT Postcode: 2607 Phone no. (business hours): 02 6286 3989	
Mobile:	Email: principal@ccs.act.edu.au

Educational (Year) levels at proposed campus<sup>4</sup>

<input type="checkbox"/> Ungraded Special Education <input type="checkbox"/> Primary <input type="checkbox"/> Secondary	<input checked="" type="checkbox"/> Kindergarten <input checked="" type="checkbox"/> Year 1 <input checked="" type="checkbox"/> Year 2 <input checked="" type="checkbox"/> Year 3 <input checked="" type="checkbox"/> Year 4 <input checked="" type="checkbox"/> Year 5 <input checked="" type="checkbox"/> Year 6 <input type="checkbox"/> Year 7 <input type="checkbox"/> Year 8 <input type="checkbox"/> Year 9 <input type="checkbox"/> Year 10 <input type="checkbox"/> Year 11 <input type="checkbox"/> Year 12
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Applicant's Signature	Date: 14 Feb 2012
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<sup>1</sup> Changes to the proposed opening day, location or educational levels after lodgement of application may require a new application and consequent prescribed periods.  
<sup>2</sup> The proposed opening day of the new campus must be at least two (2) years, but not more than four (4) years after the day this application is made.  
<sup>3</sup> Applicants should read the *Education Act 2004* regarding registration of non-government schools in the ACT; this may be accessed at <http://www.legislation.act.gov.au/a/2004-17/default.asp>.  
<sup>4</sup> These are the educational levels that the applicant proposes to operate from the proposed opening day and for the period of registration of the existing school. Plans for future expansion are to be detailed in the supporting documentation submitted with this application form. Plans for additional year levels will require an application for *In-principle Approval of Additional Educational Levels* to be submitted at a later date.

Click here to enter a date.

**Supporting documentation<sup>5</sup> required with application Form 3.**

**Scope of proposal**

- 1) Objectives and scope of the proposal:
  - a) Services to be provided by the proposal, including number of streams per year level;
  - b) Intended contribution (including specific educational programs) to the community;
  - c) Timeline for the proposal plus plans for future expansion (additional educational levels) including a schedule of milestones in the development / construction;
  - d) Plans or existing approvals to operate a Preschool and/or Early Learning Centre on this campus<sup>6</sup>; and
  - e) Plans for the governance structure/ relationships between the existing school and new campus.
- 2) Partnerships (including financial) and collaborations:
  - a) Contact details of all parties related to this proposal; and
  - b) A summary of previous experience in providing educational services.

**Community demand and Impact on existing schools:**

- 3) General site information:
  - a) Detail the location and size of proposed site and reasons for proposed location; and
  - b) List the accommodation and facilities to be provided on the school grounds, those that will be provided at the existing school, and those that will be shared with other educational /community groups or located / accessed offsite through business arrangements.
- 4) Evidence of community support:
  - a) Detail the interest shown by the community for the proposed campus and method for obtaining this evidence;
  - b) Analyse support in terms of the need for the development of the proposed school;
  - c) Provide letters of support<sup>7</sup> from community leaders, community organisations, church or religious affiliations, (NB evidence of support from parents et. Al will be sought in a separate process); and
  - d) Provide a summary of the current schools and year levels of identified prospective students.
- 5) Consultation:
  - a) Provide a list of government, community and stakeholder consultation undertaken to date and a description of planned consultation; and
  - b) Provide a list of issues arising from consultation, differentiating those issues already addressed and by what means from those to be addressed.
- 6) Enrolment projections<sup>8</sup> and population trends (ACT and NSW) are to be provided for a ten year period:
  - a) Detail the main catchment areas by district and analyse school aged children for each catchment district;
  - b) Analyse the target enrolment audience by district and the anticipated percentage seeking enrolment; and
  - c) Analyse the projected enrolment for each year level including peak capacity and long term capacity of the campus.

**Return application form and supporting documentation<sup>9</sup> to Manager, Non-government Education Liaison (NCEL)<sup>10</sup>**

**In person:** 220 Northbourne Avenue Braddon ACT **By mail:** GPO Box 158 CANBERRA ACT 2601

**Email:** a scanned copy of the application form, the supporting documentation and the projection spreadsheet to: [detingso@act.gov.au](mailto:detingso@act.gov.au) with subject line: **LPA - {name of existing school and proposed campus}**

<sup>5</sup> Supporting documentation should be labelled / numbered / arranged according to the structure above.

<sup>6</sup> To develop a new Non-government Early Learning Centre and / or Preschool, applicants must make application through ACT Community Services Directorate.

<sup>7</sup> Letters of support must be original (not photo copies), must bear the signature of the author together with full contact details (including telephone contacts) of the author.

<sup>8</sup> Enrolment projections must be submitted in a 'live' excel spreadsheet.

<sup>9</sup> No plastic sleeves, staples or paper clips are to be used.

<sup>10</sup> The Manager, Non-government Education Liaison may be contacted on (02) 6205 9301.