

## Notification of a Critical Incident

(Completed by Executive Officer in consultation with Principal or delegate)

Incident #	IN13 074	
Status of incident (Critical/Non-Critical)	Critical Incident: File ref: 2013/01419	
Type of incident (violence, fire/smoke, etc)	use and supply of drugs	If other provide further details:
Network	Tuggeranong Network	
School	[REDACTED]	
Date of incident	[REDACTED] /2013	
Time of Incident	[REDACTED]	
Principal	[REDACTED]	
Reporting Officer's name & position	[REDACTED]	
What occurred? (Dot point order of events succinctly)	[REDACTED]	

		[Redacted]	
Any injuries?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: [Redacted]	
Police involvement?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: Job Number: [Redacted]	
Other emergency services? If yes, which service?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: [Redacted]	
Has counselling been organised /provided?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: [Redacted]	
Parents contacted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: [Redacted]	
<b>Schools Network Leader</b>		Michael Bateman	
<b>Date cleared</b>		[Redacted] 2013	
<b>Method of clearance:</b>		verbal	
<b>Date to SPA and ETD Media &amp; Communications</b>			
<b>Senior Policy Advisor to complete</b>			
<b>Deputy Director-General clearance (signature)</b>			
<b>Date cleared</b>			
Incident Status Confirmed	Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Further Distribution to:</b>			
<b>For critical incidents only - date sent to Minister's Office.</b>			