

Clement, SophieJ

Subject: Isaacs Ridge pines
Location: TAMS MachHse Level 8 Conference Room

Start: Fri 25/09/2015 10:00 AM
End: Fri 25/09/2015 11:00 AM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Clement, SophieJ
Required Attendees: Clement, SophieJ; 'anthony@anthonyburton.com.au'; 'Kip Tanner'; Seymour, Scott; Hadden, Kate
Optional Attendees: Young, Wade
Resources: TAMS MachHse Level 8 Conference Room

Hi all,

Hand over meeting from Consultation stage undertaken by Canberra Town Planning to recommendations/ trail network stage by Anthony Burton.

Scott Seymour (Area Manager South) and Kate Hadden (Senior Ranger South) from PCS will attend as an opportunity to be updated on the consultation outcomes, noting the main purpose of the meeting is for Hope and Kip to brief Anthony for the next stage of work. Copy of the consultation report attached for information prior to the meeting.

Thanks,
Sophie



152109 Final
Consultation Repo.

Clement, SophieJ

17

From: Clement, SophieJ
Sent: Friday, 10 July 2015 9:57 AM
To: Hill, Diana
Subject: RE: 15/16 CUP - Hit the ground running!

Hi Di,

To confirm that it is OK to proceed with RFQ for Isaacs Ridge planning consultant. I have sent you the *simple purchasing* online approval for endorsement.

Thanks,
Sophie.

*Sophie - I have endorsed the
online approval @ 10/7.*

From: Hill, Diana
Sent: Thursday, 2 July 2015 12:42 PM
To: Breckwoldt, Anne; Clement, SophieJ; Gordon, Tom (TAMS PACS); Lee, Cindy; Leggett, Natasha; Nafisi, Nivad; Ransome, Ros
Cc: Hug, Fay
Subject: FW: 15/16 CUP - Hit the ground running!

Dear PMs

Whilst we await the final signed Project Plans - If there are any CUP projects that you are ready to request quotes for (similar to those below) please let me know and I will request similar OK to go.

Thank you
Di

From: Hill, Diana
Sent: Thursday, 2 July 2015 12:38 PM
To: Hug, Fay
Subject: FW: 15/16 CUP - Hit the ground running!

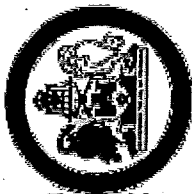
Fay
Good to go with PCW for projects as below.
Di

From: McHugh, Ben
Sent: Thursday, 2 July 2015 12:30 PM
To: Hill, Diana
Subject: RE: 15/16 CUP - Hit the ground running!

We can do all of this in anticipation of the signed plans.
Ben

From: Hill, Diana
Sent: Thursday, 2 July 2015 11:07 AM
To: McHugh, Ben
Subject: 15/16 CUP - Hit the ground running!

Ben
There are a few of the CUP projects that are ready to go and I would like to start the process with PCW. However the Project plans have not been formally signed off.



ACT
Government

Simple Purchasing

Print View

You are logged in ... SOPHIEJ CLEMENT
RFQ/Purchase Number ACTGOVRFQ-1-390

Current Status	
Step	Buy it
Status	Completed

STEP ONE - Plan your purchase

1. Describe what you need to purchase on behalf of the ACT Government.

Services - specialist planning consultant to undertake consultation and prepare Trail Management Plan.

If your purchase is for ICT you will not be able to use this process. Return to the website to complete your purchase.

Note: You need to include a description of the goods or services and what you are using it for. Be as detailed as possible. For help and examples visit the [website](#).

2. What is the budget, or how much do you expect the purchase to cost overall?

\$25,000 - \$200,000

3. What is the time frame? When do you need it? For how long?

Trail Management Plan to be complete by 30 September 2015.

Note: Fill in the time frame for your purchase. Consider when you need it and for how long. Be realistic about the time-frame for delivery. For help and examples visit the [website](#).

4. Does an ACT Government Arrangement already exist for this product or service?

No

Note: Please note that ACT Government Policy requires directorates to utilise Whole of Government contracts where they are in place.

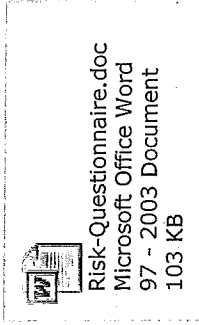
5. Have you assessed the risk of this purchase? Is the risk acceptable?

Yes, we accept the risk/s.

You will need to be satisfied about the risks associated with this purchase.

6. A risk assessment needs to be completed and uploaded for your purchase.

For help assessing your risk you can use this [simple questionnaire](#); or if you deem the risks are high you can speak to [Shared Services Procurement](#) or [ACTIA](#) for risk advice.



General Information

Purchasing Officer:*

SophieJ Clement

Directorate:*

Territory and Municipal Services Directorate

RFQ Type:*

Multiple Quotes

Has Director General approved the purchase? (for Single Select only)

NA

Referees Requested:*

Yes

Budget Amount:

20,000

Location where Procurement Documents are saved?

G:\23 PARKS RESERVES AND PUBLIC PLACES\CONSTRUCTION\Trails PCS\Isaacs Ridge

RFQ/Purchase Number:*

ACTGOVRFQ-1-390

Section/Business Unit:*

Urban Places & Reserves

Date Issued:*

09/07/2015

Closing Date:*

17/07/2015

Delegate Name:*

Diana Hill

Evaluation Team:*

Clement, SophieJ;Young, Wade;

Criteria

Criterion One

A response to the requirements of the Brief that clearly outlines your proposed methodology for delivery of the services and how you will meet the objectives of the project brief.

Criterion Two

A proposed program that clearly outlines project tasks and demonstrates how you will meet the requirements of the project brief within the proposed timeframe.

Criterion Three

Demonstrated expertise in recreational infrastructure planning, community consultation and mountain bike trail network planning. Respondents must provide examples of recent (last 5 years) relevant experience in all three areas of required expertise.

Criterion Four

Confirmation of staff availability to meet the requirements of the Brief within the proposed timeframe.

Criterion Five

Lump sum fee proposal (GST exclusive)

Final Delegate Approval (2 of 2 Approvals)



PROJECT BRIEF

Isaacs Ridge:
Mountain Bike Trail Network Upgrade

**Community consultation
and
Trail Management Plan**

2015-16

16 July 2015

On Behalf of Client Agency

Capital Works Design & Delivery

TERRITORY AND MUNICIPAL SERVICES DIRECTORATE

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ATTACHMENTS

Attachment A: Isaacs Ridge – Area Maps

Attachment B: Preliminary stakeholder list

1.0 BACKGROUND

Mountain Bike trails at Isaacs Ridge

It is estimated there are more than 5 kilometres of existing mountain bike trails in Isaacs Ridge pines that have been constructed by members of the public unofficially, unprofessionally and unsafely over a number of years. This network includes technical downhill mountain biking trails which are designed to be ridden at high speed and include jumps over fire trails and fire trail crossing points without adequate line of sight; posing significant risk to mountain bike users and other users.

Community members and groups have been utilising and conducting unapproved events on this trail network for many years and would like to formally undertake sanctioned events. The Parks and Conservation Services (PCS) has significant concerns with the safety of the site and presently do not have knowledge of the surety of these trails in terms of safety, stability, suitability or environmental impact.

While mountain bike riding is permitted on most formed trails within all of Canberra Nature Park reserves, purpose built Mountain biking trails are somewhat limited in the ACT, in particular downhill trails, such as those found at Isaacs Ridge pines. The main purpose built mountain biking areas include Stromlo Forest Park, Bruce Ridge, Majura Pines and Sparrow Hill. The sport is known to be growing in popularity and community feedback suggests a strong need for more designated places within the urban landscape of the ACT.

Providing mountain bike trails in PCS approved areas can assist in stopping the proliferation and use of illegal trails in more sensitive ecological areas and nature reserves.

PCS preliminary investigation into trail management at Isaacs

In response to these issues and ongoing requests from local groups on approvals to run events using the trails at Isaacs Ridge, the ACT Government engaged Anthony Burton & Associates (AB&A) to undertake a preliminary study on how to approach engagement of the local community and to propose an approach for formalisation of the trail network. Based on this report PCS sought and have been allocated funding to upgrade the mountain bike trail network at Isaacs Ridge. This project brief reflects the recommendations of this report:

1. *Targeted community consultation with key stakeholders;*
...
2. *Based on this consultation and the desire of PCS to enable club level downhill mountain biking:*
 - *A mountain bike trail network catering for a range of abilities including:*
 - *One way downhill trails – mountain bikes only;*
 - *Based on the results of community consultation develop a multi--use trail network including:*
 - *Bi-directional trails that can form a loop or series of loops that cater for walkers, runners and mountain bike riders;*
 - *An equestrian loop linking existing trails that allows safe and equitable equestrian use within Isaacs Ridge and connects to the broader equestrian trail network;*
 - *Facility signage – directional, information and compliance; and*
 - *Linkages with the existing trail network, in particular the Centenary Trail*

Anthony Burton & Associates 2014

2.0 PROJECT FUNCTION

Funding has been allocated in the 2015/16 financial year to upgrade the mountain bike trail network at Isaacs Ridge.

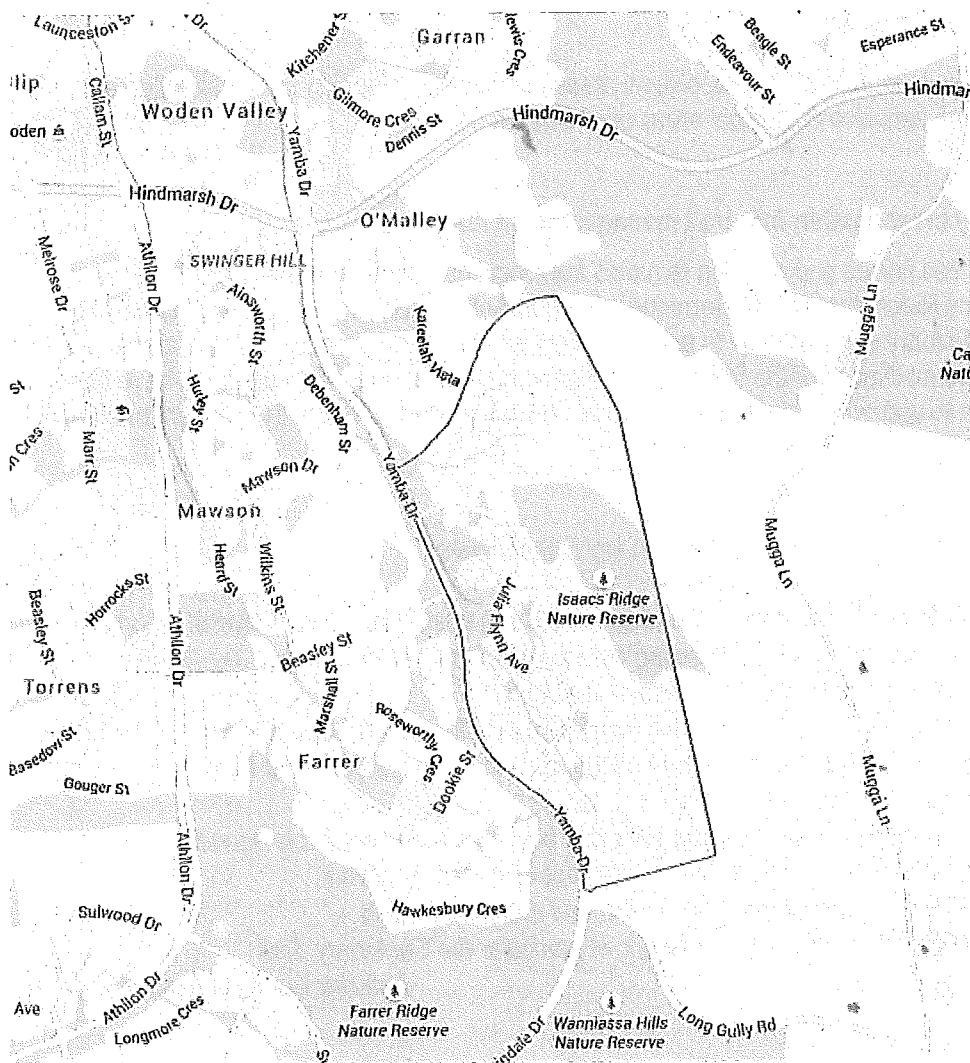
This project brief is to undertake consultation to investigate community needs and better understand current usage and demands at Isaacs Ridge in the context of PCS management of the area and to then develop a trail management plan.

3.0 SITE

Isaacs Ridge Nature Reserve is located behind the suburbs of Isaacs and O'Malley in South Canberra in the Woden Valley. The site encompasses Block No. 159 Jerrabomberra and Block No.6; Section 593 Isaacs. The Isaacs Ridge Long Gully pine plantation is located within the Isaacs Ridge Nature Reserve. Refer maps at [Attachment A](#).

The main focus area for mountain bike trails is to be in the pine area.

Figure 1: Site location



4.0 SITE CONTEXT

Isaacs Ridge Nature Reserve

Isaacs Ridge Nature reserve includes areas of *Allocasuarina verticillata*, Box-Gum Woodland and high value woodland bird habitat.

Isaacs Ridge Long Gully pine plantation

- An area of 23 Ha of ACT Forestry commercial pine plantation
- The commercial pine plantation is managed by ACT Foresters within Parks and Conservation Service.
- The land is managed by the South District, Urban Reserves, Parks and Conservation Service.
- This area is routinely used by local residents and day walkers.
- The area is part of the commercial estate; however the proximity to urban development may dictate future management decisions.
- The area is not currently adjusted for stock grazing.

Traditionally the management of pine plantations by the ACT Government aims to generate sufficient income from timber sales to offset land management costs while ensuring the maintenance of long-term social and environmental benefits.

Access

Access is via the PCS gate off Long Gully Road. Access and access requirements are to be confirmed with the Parks and Conservation Service South District Ranger. Contact details provided below.

4.0 PROJECT OBJECTIVES AND OUTCOMES

This project seeks to engage a suitably experienced and qualified planning consultant with expertise in community consultation, recreational infrastructure planning and mountain bike network planning to undertake community consultation to develop a **trail management plan** for Isaacs Ridge.

The trail management plan is to respond to the community consultation outcomes and PCS concerns with approving club level downhill mountain bike events in the area.

The trail management plan will be used by PCS to engage a specialised trail building contractor to undertake construction of some of the proposed trail network and associated infrastructure in this financial year.

The mountain bike trail network is to, at the point of acceptance by PCS, have attained a standard of safety, sustainability and usability that adheres to the International Mountain Biking Association (IMBA) standards. This standard would then be maintained through a volunteer working group run through the PCS Parkcare support area and with limited assistance by PCS.

5.0 PROJECT SCOPE

The successful consultant is to undertake consultation with key stakeholders of Isaacs Ridge to develop an appropriate trail management plan for purpose built mountain bike trails (downhill), shared use trails and other users.

The trail management plan is to interpret the outcomes of the community consultation to make recommendations for the provision of an appropriate trail network and supporting infrastructure at

Isaacs Ridge to:

- Improve the standard, condition and safety of the existing downhill mountain bike trails.
- Ensure all trails are built sustainably and with all users considered in accordance with the International Mountain Biking Association (IMBA) trail building guidelines.
- Allow government to approve downhill mountain bike events using these trails and to enable event organisers to access insurance channels.
- Engage the community in the design and future maintenance of the trail network to ensure the ongoing condition and safety of the trails.
- Improve the trail network and the amenity of the area for a range of users.
- Improve the safety of all users and minimise potential conflict between users.
- Reduce inappropriate recreation within the adjoining nature reserves.

The Trail Management Plan is to be documented as a clear and concise report with an executive summary, a consultation report, clear recommendations and a proposed trail network.

The successful consultant is to:

a) Undertake community consultation

The successful consultant is to prepare a consultation strategy to be approved by TAMS prior to commencing consultation. The strategy should include interviews with key stakeholders and any other formats considered most effective to source a range of views from key stakeholders.

Refer Attachment B: Preliminary stakeholder list. This list is to be used as a starting point for targeted stakeholder consultation; the successful consultant may revise this list as appropriate.

TAMS will run open public consultation via online survey using the *Time to Talk* website. This data will be made available to the consultant. The consultant is to run a drop in session during the public consultation period to be held in mid August - date to be confirmed however likely Saturday 8 August or Wednesday 12 August.

A clear and concise consultation report with methodology and record of the consultation process, submissions and findings is to be prepared for inclusion in the trail management plan. The report should identify and map the current trail network at Isaacs Ridge for all user groups.

The consultation process should seek to identify and engage potential members of the mountain bike community to form the volunteer group to manage the trails.

b) Make recommendations

The successful consultant is to interpret the findings of the consultation process to make clear recommendations on the future recreational use of the area. The recommendations are to respond to the stakeholder feedback (including PCS as the land manager) and be based on the outcomes of the consultation report.

The trail management plan is to clearly document the interpretation of the findings and to provide sufficient detail on the recommendations to allow PCS to implement elements of the recommendations. It is to detail a priority order of work for the trail construction.

The recommendations are to provide guidance on what uses are appropriate in the area, how to manage any conflict of use and infrastructure elements required to facilitate the proposed uses such as trails, signage, access points, carparking facilities etc.

c) Propose a trail network

Based on the above recommendations, the successful consultant is to propose and document a trail network for mountain bike trails and other recreational user trails (this might reflect existing) at Isaacs Ridge.

The trail network is to show the proposed trail alignments and recommend the style, difficulty level and type of each mountain bike trail to take advantage of the site topography and to ensure sustainability of the trails in accordance with the IMBA guidelines. The trail network alignment should be guided by the consultation findings as well as an understanding of the existing needs or gaps within the mountain bike trail network in Canberra. Consultation may be required with key stakeholders on the alignment.

The trail alignment is to take into consideration the needs of all user groups, address user conflicts and consider land management issues. It should consider existing trails used by other user groups such as equestrians, runners, events (i.e. orienteering, the Sri Chinmoy triple tri) and recommend suitable alignments.

6.0 DELIVERABLES

Trail Management Plan

Preliminary (stakeholder consultation) and Final Draft Report

A preliminary draft and final draft of the report and trail mapping is to be provided for agency circulation.

The draft reports are to be provided as word documents (not PDF) electronically. Comments will be provided electronically, as tracked changes and/or as a consolidated set of comments. The successful consultant will revise the draft to incorporate comments into either the final draft or the final report.

Final Report

The final report is to be submitted as:

- 1 x electronic copy in PDF format submitted on disc.
- 1 x electronic copy in word document format submitted on disc.

The trail network map/s must also be provided as separate PDF files.

The sponsoring Client, Parks and Conservation Services, TAMS, should be acknowledged on the cover and as appropriate in the text. The ACT Government logo is to be included.

Trail mapping – proposed trail network

The proposed trail network map is to be a professional quality map with the proposed trail network overlaid on a high resolution aerial image of the area. It must include a legend, show the proposed trail difficulty ratings using the IMBA system, trail styles and recommended infrastructure including items such as access points, car parking and trailhead signs.

NOTE

Deliverables on other elements of the Isaacs Ridge mountain bike trail upgrade project such as trail construction and infrastructure will be based on the final Trail Management Plan.

7.0 CRITICAL DATES

The Trail Management Plan is to be complete by 30 September 2015 to allow engagement of a specialist trail design and construct contractor by 30 November 2015 and formation of a volunteer group by November 2015.

A stakeholder consultation report is to be submitted to TAMS for review by 4 September 2015.

A draft Trail Management Plan is to be submitted to TAMS for review by 11 September 2015.

Project program

A project program is to be submitted with the quotation that:

1. Shows significant project milestones including consultation period, report preparation time and circulation to stakeholders.
2. Allows adequate float for unforeseeable circumstances.

Task	Scheduled date
Request for Quotation released	16 July 2015
Request for Quotation closed	24 July 2015
Consultant engaged	28 July 2015
Project start up meeting	29 July 2015
Public consultation commenced (TAMS)	20 July 2015
Public consultation complete (TAMS)	17 August 2015
Targeted stakeholder consultation (consultant) complete	28 August 2015
Preliminary report - Stakeholder consultation report	4 September 2015
Final draft Trail Management Plan submitted	11 September 2015
Government comments submitted	18 September 2015
Final Trail Management Plan (TMP) submitted	25 September 2015
TMP to Minister for endorsement	30 September 2015

The consultant should review the above time schedule and may suggest modifications if these are expected to improve the program delivery targets outlined.

TAMS require early notification if a milestone is unlikely to be achieved by the due date so that suitable corrective action can be taken to avoid unnecessary or hasty work later in the project.

8.0 BUDGET AND FEES

The Isaacs Ridge mountain bike trail network upgrade project has been allocated \$185,000 (ex GST) funding from the TAMS Capital Upgrades 2015-16 budget to upgrade the mountain bike trail network at Isaacs Ridge.

The consultant fee offer is to be a lump sum fee for the full scope of work described in this brief. The fee proposal is to include a price breakdown showing fees for each project stage (at minimum consultation sessions, consultation report, trail management plan, trail network plan) including sub-consultant fees if additional expertise is required for trail network planning, mapping or other activities.

Fee proposals must show fees including GST and excluding GST. An hourly rate is to be provided.

9.0 REFERENCE DOCUMENTS

- a) *Trail Solutions: IMBA's Guide to Building Sweet Singletrack*, International Mountain Bicycling Association (IMBA), June 2004
- b) *Managing Mountain Biking: IMBA's Guide to providing Great Riding*, International Mountain Bicycling Association (IMBA), 2007.
- c) *IMBA – Australia Trail Difficulty Rating System, IMBA – Australia 2012*
- d) Relevant *Australian /New Zealand Standards and with standards, guidelines, Acts and Ordinances* currently in force in the ACT and relevant to working in an urban reserve area.
- e) The consultant should refer to the relevant (to working in a non-urban reserve) environment protection measures outlined in: *Environment Protection Guidelines for Construction and Land Development in the ACT 2007*
http://www.environment.act.gov.au/environment/environment_protection_authority/business_and_industry/environment_protection_guidelines
- f) Canberra Nature Park Management Plan, ACT Government, 1999
http://www.tams.act.gov.au/data/assets/pdf_file/0004/398524/canberra_nature_park_management_plan.pdf

10.0 LIAISON AND ADMINISTRATION

Close liaison shall be maintained with, and clearances received from, the Project Officer to ensure that reporting reflects the requirements of the Brief.

The successful consultant will be required to report to the project officer on a regular basis on matters including, but not limited to general project administration. The successful consultant will be that required to record and distribute meeting minutes that are to be forwarded to the Project Officer in a timely fashion.

The Territory and Municipal Services Directorate Project Manager is:

Sophie Clement

Phone: 6207 4857

Email: Sophiej.clement@act.gov.au

Territory and Municipal Services Directorate

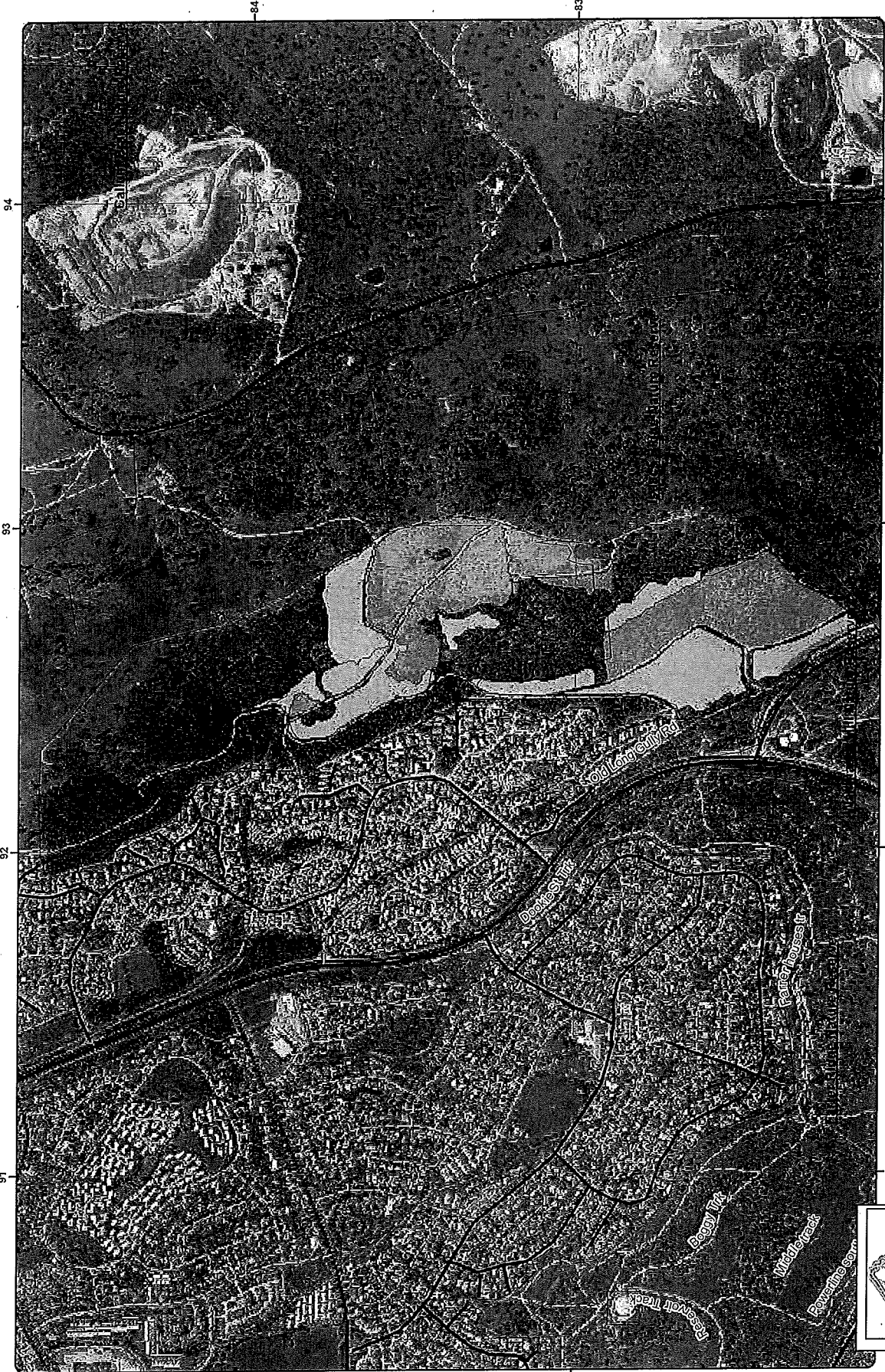
Macarthur House, Wattle Street, Lyneham

The Parks and Conservation Service (PCS) Ranger is:



Wade Young

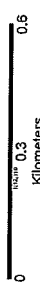
Phone: 6205 1410

Email: Wade.Young@act.gov.au

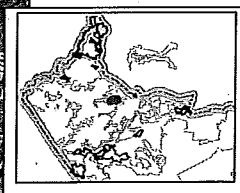


ISAACS PINES

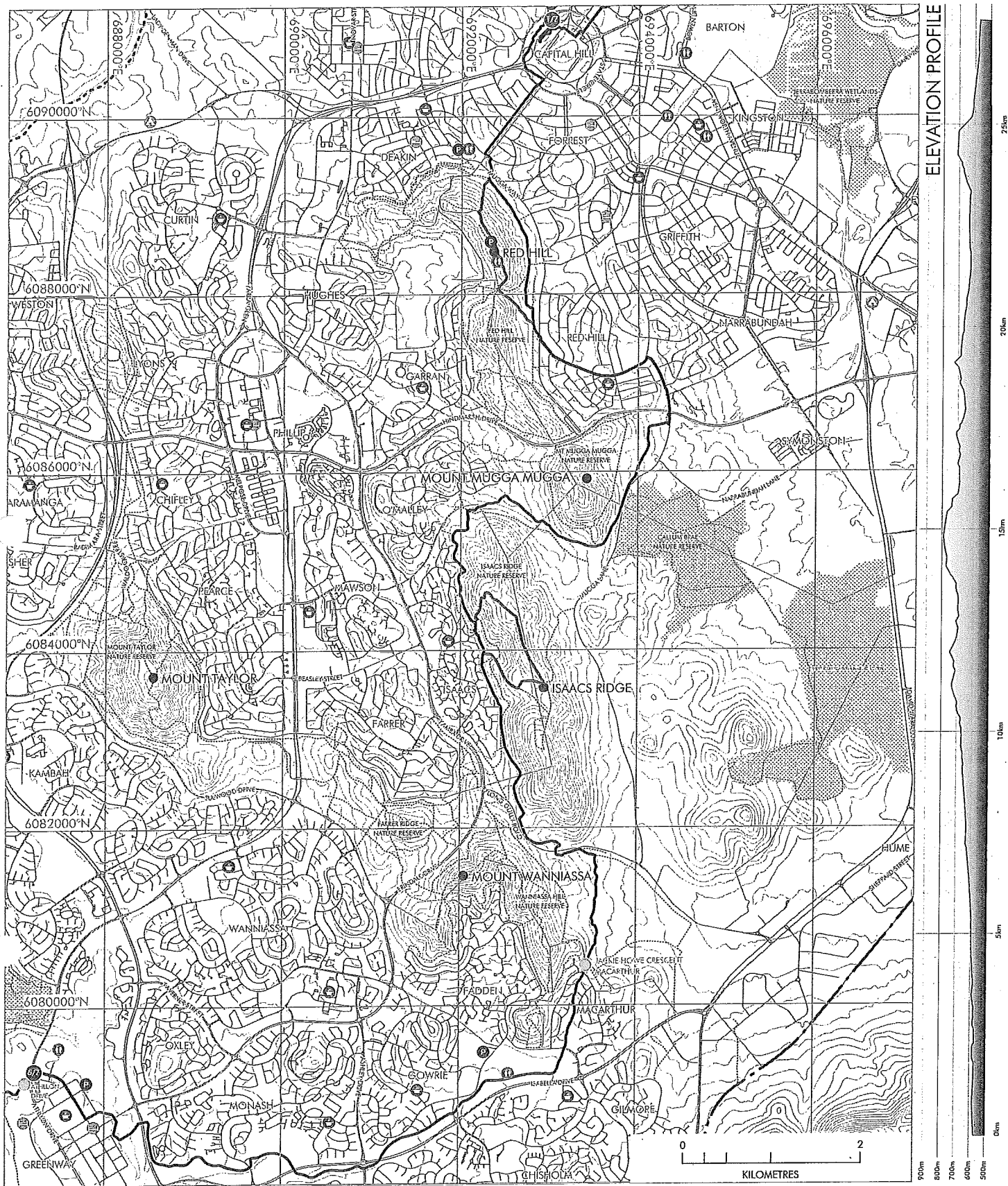
-  Plantation_Pine_Trees
-  Forest_Area NOT Planted



MAP OF ISAACS PINES
 CONSULT THE ONLINE MAPS
 FOR MORE INFORMATION
 ALL RIGHTS RESERVED



91 92 93 94
 83 84
 84° 00' 00" N
 148° 00' 00" E



WALK DAY SEVEN



SECTION 7 TUGGERANONG TOWN CENTRE TO PARLIAMENT HOUSE

- | | | | |
|-------------------------|-------------------|------------|-----------------|
| WALK & RIDE ROUTE | TRAIL HEAD SIGN | HOTEL | ACT BORDER |
| WALK ONLY DETOUR | LOOKOUT | CAMPSITE | ROAD CENTRELINE |
| SHORT TERM ALIGNMENT | DIFFICULT SECTION | SHOPS | LAKES & RIVERS |
| OTHER TRACKS | TOILETS | CAFE/KIOSK | NO DOGS |
| DAILY START/STOP POINTS | PARKING | | |
















V02 JUNE 2014

MORE INFORMATION
 Canberra Connect 13 22 81
www.act.gov.au/centenarytrail
 Report trail maintenance issues
 to Canberra Connect 13 22 81

In emergency telephone 000
 SCALE 1: 40,000 @ A3
 GDA94 ZONE 55



Legend

-  Shelter
-  Toilet
-  Playground
-  Disabled Parking
-  BBQ
-  Gate
-  Power Outlet
-  Path
-  Fitness Site
-  Skate Park
-  Basketball Court
-  Carpark
-  Park
-  Reserve
-  Restricted Areas (Motor Sports)

Park Gate Closures from 6:00pm

N

Data produced by:
Territory and Municipal Services
Parks & City Services
Asset & Data Integration

Date: 01/08/2014

Scale: 1:14,310 @A3

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ISAACS RIDGE RESERVE
Region: WODEN / WESTON
Suburb: ISAACS



Attachment B: Preliminary Stakeholder List

<i>Targeted Consultation</i>
<i>Internal Stakeholders</i>
Parks and Conservation Service – Urban Reserves South District <ul style="list-style-type: none"> - <i>Land Manager Canberra Nature Park</i> - <i>Project input, onground contact</i>
Parks and Conservation Service – ACT Foresters <ul style="list-style-type: none"> - <i>Land Manager - pine plantation</i> - <i>Approvals for work in the area, background information on pine forest and future of forestry at Isaacs Ridge</i>
Parks and Conservation Service - Park Care support <ul style="list-style-type: none"> - <i>Volunteer group establishment and coordination, liaison with Isaacs Ridge Nature Reserve Park care group</i>
<i>Community Stakeholders</i>
The mountain bike community - CORC (Canberra Off-Road Cyclists)
Isaacs Ridge Nature reserve Park Care group
The equestrian community – the ACT Equestrian Association, adjacent leaseholders with riding schools
Sri Chinmoy - events
Local residents – Isaacs and O'Malley
Woden Valley Community Council
Rural leases adjoining Isaacs Ridge

Clement, SophieJ

From: Clement, SophieJ
Sent: Thursday, 16 July 2015 12:51 PM
To: 'Kip Tanner'
Subject: RFQ - Isaacs Ridge mountain bike trial network upgrade planning consultancy
Attachments: Request-for-Quote-TownPlanning-Tanner.docx; CUP_IsaacsTrails-ProjectBrief-Consultant.pdf; Attachment A - Maps.zip; Attachment B - Preliminary Stakeholder list.pdf

Hi Kip,

As discussed TAMS invite Canberra Town Planning to submit a quotation for the ***Isaacs Ridge: Mountain Bike Trail Network Upgrade community consultation and trail management plan.***

The Project brief and a Request for Quotation (RFA) is attached. Make sure you complete the yellow highlighted areas in the RFQ document and submit it with your quotation. Quotations should be submitted to myself via email by no later than 4 pm on Friday 24 July 2015.

Please call if you have any questions on the above.

Cheers,
Sophie

Sophie Clement | Project Officer

Phone 02 6207 4857

DESIGN & DEVELOPMENT | CAPITAL WORKS DESIGN & DELIVERY | ROADS & PUBLIC TRANSPORT DIVISION | TERRITORY & MUNICIPAL SERVICES |

Macarthur House | 12 Wattle St LYNEHAM | GPO Box 158 Canberra ACT 2601 |



*Think before you print: 1 ream of paper=6% of a tree and 5.4kg of CO₂ in the atmosphere; 3 sheets of A4 paper=1 litre of water

Clement, SophieJ

From: Clement, SophieJ
Sent: Thursday, 16 July 2015 12:52 PM
To:
Subject: RFQ - Isaacs Ridge mountain bike trial network upgrade planning consultancy
Attachments: Request-for-Quote-AQ Planning.docx; CUP_IsaacsTrails-ProjectBrief-Consultant.pdf; Attachment A - Maps.zip; Attachment B - Preliminary Stakeholder list.pdf

As discussed TAMS invite AQ Planning to submit a quotation for the *Isaacs Ridge: Mountain Bike Trail Network Upgrade community consultation and trail management plan*.

The Project brief and a Request for Quotation (RFA) is attached. Make sure you complete the yellow highlighted areas in the RFQ document and submit it with your quotation. Quotations should be submitted to myself via email by no later than 4 pm on Friday 24 July 2015.

Please call if you have any questions on the above.

Cheers,
Sophie

Sophie Clement | Project Officer

Phone 02 6207 4857

DESIGN & DEVELOPMENT | CAPITAL WORKS DESIGN & DELIVERY | ROADS & PUBLIC TRANSPORT DIVISION | TERRITORY & MUNICIPAL SERVICES |

Macarthur House | 12 Wattle St LYNEHAM | GPO Box 158 Canberra ACT 2601 |



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Clement, SophieJ

From: Clement, SophieJ
Sent: Thursday, 16 July 2015 12:49 PM
To: 'anthony@anthonyburton.com.au'
Subject: RFQ - Isaacs Ridge mountain bike trial network upgrade planning consultancy
Attachments: Request-for-Quote-AB&A.docx; Attachment A - Maps.zip; Attachment B - Preliminary Stakeholder list.pdf; CUP_IsaacsTrails-ProjectBrief-Consultant.pdf

Hi Anthony,

As discussed TAMS invite Anthony Burton & Associates to submit a quotation for the ***Isaacs Ridge: Mountain Bike Trail Network Upgrade community consultation and trail management plan.***

The Project brief and a Request for Quotation (RFQ) is attached. Make sure you complete the yellow highlighted areas in the RFQ document and submit it with your quotation. Quotations should be submitted to myself via email by no later than 4 pm on Friday 24 July 2015.

Please feel free to call if you have any questions on the above.

Cheers,
Sophie

Sophie Clement | Project Officer

Phone 02 6207 4857

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Documents 23-25

Exempt

Section 43:

Documents relating to business affairs