







































Schedule
A list of times and activities, including:
- 08:00 AM - 09:00 AM
- 09:00 AM - 10:00 AM
- 10:00 AM - 11:00 AM
- 11:00 AM - 12:00 PM
- 12:00 PM - 01:00 PM
- 01:00 PM - 02:00 PM
- 02:00 PM - 03:00 PM
- 03:00 PM - 04:00 PM
- 04:00 PM - 05:00 PM
- 05:00 PM - 06:00 PM
- 06:00 PM - 07:00 PM
- 07:00 PM - 08:00 PM
- 08:00 PM - 09:00 PM
- 09:00 PM - 10:00 PM
- 10:00 PM - 11:00 PM
- 11:00 PM - 12:00 AM



A-B(E) POWDER
TO BE USED FOR PAPER, WOOD, TEXTILE, OIL, LIQUID, AND ELECTRICAL FIRES



CAUTION - ASBESTOS
Asbestos Containing Material in a visible form is located in this building.
Report to Building Manager before commencing work associated with this building.
Contact pt. 6213 0700





Southside Community
Services Inc.

COMMUNITY HALL

IN COMMEMORATION OF
THE COMMUNITY SPIRIT OF
CAPT. BEDE TONGS MM
A LEADER OF THE VILLAGE OF OAKS ESTATE,
WHO GRANTED THIS LAND FOR
THE OAKS ESTATE COMMUNITY HALL
AND CHILDREN'S PLAYGROUND IN 1952,
WHEN CHANGE WAS MADE BY ACTION,
NOT BY STEALTH.
OAKS ESTATE PROGRESS ASSOCIATION,
27 OCTOBER 2013.





COMMUNITY
HALL

RULES of Venue / Hall

Hirer, their Representatives and their Visitors / Guests must:

- Recognise the multi-use / multi-tenanted aspect of the Venue and the sharing of facilities.
- Recognise that as the premises forms part of a building that has shared areas and shared equipment, fixtures and fittings in those areas
- Ensure activities do not intrude on other Hirer, staff and/or surrounding businesses/residents.
- Inform Southside Community Services Inc of any safety problems/hazards and ensure safe work practices.
- Ensure all windows, doors and gates are locked and that all relevant alarms are activated.
- Accept ultimate responsibility for the security of their own equipment, supplies and possessions and those of their guests/visitors/clients/customers.

Conduct

- Hirer is responsible for the conduct of each and every person in attendance at their function / event / activity conducted therein and in or around the Venue facility and for the maintenance and preservation of goodwill generally.
- Children must be supervised at all times by a responsible adult.
- Southside Community Services Inc. and the Venue will not tolerate disorderly or offensive behaviour.

Parking, Noise & Surrounding Businesses / Residents

- Noise must be no louder than an acceptable level according to law (not exceed background noise level by more than 5dB (A) between 7:00am and 12:00am. No amplified noise after 12 midnights.
- Hirer must respect other Hirers and neighbours and encourage guests/visitors/clients/customers to leave quietly.
- All access and egress points MUST be kept clear at all times. Vehicles should not obstruct access to this or any other driveways in the vicinity.

Smoking or Drugs

- No illicit or illegal drugs are permitted on the premises
- The Venue buildings and enclosed areas are a non-smoking environment

Decorations / Displays / Signage

- The removal of all decorations/displays/signage is required prior to vacation of premises and all leased / hired areas are to be restored to as new condition.
- The Hirer will be accountable for any damage caused to the premises by the placement or removal of decorations/displays/signage, and any fixtures, fittings etc that they have affixed in any way to the premises.

Security

- Venues feature 24-hour remote monitored security systems, comprising alarms and regular security patrols (particularly overnight, weekends and during public holiday periods).
- Hirers/Users may NOT enter areas not allocated to them. To do so will result in an extra fee being charged to the Hirer.
- Southside Community Services Inc does NOT assume responsibility for any belongings left on the premises.
- Fire/Police/Ambulance emergencies only dial **000**

Emergency Procedures

- It is the responsibility of the Hirer to ensure any privately owned electrical equipment has suitable electrical surge and overload protections.
- There must be no connection of or interference with the electrical installation or any other electrical property without the written permission of Southside Community Services Inc.
- Exit doors, gateways and driveway to be kept clear at all times.
- In case of emergencies (fire, unwelcome intruder, etc), the Hirer agrees to act in accordance with Emergency rules and Procedures provided by Southside Community Services Inc and follow such direction in these circumstances.
- Please refer to Emergency Procedures as provided and as shown throughout the Venue.