

Freedom of Information Schedule

BRINDABELLA CHRISTIAN COLLEGE – REGULATORY ACTION

DATE OF REQUEST: 8 MAY 2020 - FILE REFERENCE:

Document Number	Description	Document Date	Decision (Full release, Partial release, Non-release)	Reason for Partial release or Non-release
1	Email from [REDACTED] to T Masterman – Brindabella Christian College Early Learning Centre Attachment: Direct Complaint Form – Online Submission	14 May 2019 2:57PM	Partial release	Section 45 and Section 47F
2	Email from T Masterman to [REDACTED] – Brindabella Christian College Early Learning Centre	14 May 2019 3:10PM	Partial release	Section 47F
3	Triage Assessment Record – Notification and Direct Complaint	20 May 2019	Partial release	Section 47F
4	Email from T Masterman to [REDACTED] – Brindabella Christian College Early Learning Centre Attachment: s215 Notice to [REDACTED]	23 May 2019 8:06AM	Partial release	Section 47F

5	Email from T Masterman to BCC – Section 215 Notice from Regulatory Authority Attachment: Section 215 Notice to Provider	23 May 2019 10:52AM	Full release	
6	Email from BCC to T Masterman – Automatic Reply: Brindabella Christian College Early Learning Centre Charnwood – Section 215 Notice from Regulatory Authority	23 May 2019 10:52AM	Full release	
7	Email from BCC to T Masterman – Read: Brindabella Christian College Early Learning Centre Charnwood – Section 215 Notice from Regulatory Authority	23 May 2019 11:14AM	Full release	
8	Email from [REDACTED] to T Masterman - Brindabella Christian College Early Learning Centre Charnwood – Section 215 Notice from Regulatory Authority	23 May 2019 12:05PM	Full release	
9	Email from [REDACTED] to T Masterman - Brindabella Christian College Early Learning Centre Charnwood – Section 215 Notice from Regulatory Authority	24 May 2019 6:47PM	Full release	
10	Email from [REDACTED] to T Masterman – Brindabella Christian College Charnwood Campus 25 Notice with 18 Attachments	28 May 2019 11:26AM	Full release	
11	Email from T Masterman to [REDACTED] - Brindabella Christian College Charnwood Campus 25 Notice	29 May 2019 10:07AM	Full release	
12	Email from T Masterman to [REDACTED] – Brindabella Christian College ELC Charnwood – Email from ACT Regulatory Authority	30 May 2019 9:01AM	Full release	

13	Email from T Masterman to [REDACTED] – Brindabella Christian College ELC – Notice for Witness Interview with ACT Regulatory Authority Attachment: Section 215 Notice [REDACTED]	30 May 2019 10:23AM	Partial release	Section 47F
14	Email from [REDACTED] to T Masterman – Brindabella Christian College ELC Charnwood – Email from ACT Regulatory Authority Attachment: lynehamprinters@bcc.act.edu.au_20190530_124458	30 May 2019 2:03PM	Full release	
15	Email from T Masterman to [REDACTED] – Early Learning Centre – ACT Regulatory Authority – interview	5 June 2019 8:35AM	Partial release	Section 47F
16	Email from T Masterman to [REDACTED] – CECA – Notice for Interview Attachment: Section 215 Notice to [REDACTED]	5 June 2019 9:31AM	Partial release	Section 47F
17	Email from T Masterman to [REDACTED] – Brindabella Christian College ELC Charnwood – CECA – Notice for Witness Interview Attachment: Section 215 Notice for Interview – [REDACTED]	14 June 2019 10:03AM	Partial release	Section 47F
18	Email from T Masterman to [REDACTED] - Brindabella Christian College ELC Charnwood – CECA – Notice for Witness Interview Attachment: Section 215 Notice for Interview – [REDACTED]	14 June 2019 10:08AM	Partial release	Section 47F

19	Email from [REDACTED] to T Masterman - Brindabella Christian College ELC Charnwood – CECA – Notice for Witness Interview [REDACTED]	14 June 2019 4:18PM	Partial release	Section 47F
20	Investigation Report Case Management with 20 Attachments	21 June 2019	Partial release	Section 45 and Section 47F
21	Email from T Masterman to [REDACTED] - Brindabella Christian College ELC – Charnwood Campus Attachment: Direct Complaint Form – Online Submission	3 July 2019 10:56AM	Partial release	Section 47F
22	Email from [REDACTED] to T Masterman – Brindabella Christian College ELC – Charnwood Campus	3 July 2019 11:03AM	Full release	
23	Email from [REDACTED] to J Fairburn - Brindabella Christian College ELC – Charnwood Campus Attachment: [REDACTED]	8 July 2019 12:33PM	Full release	
24	Email from [REDACTED] to J Fairburn - Brindabella Christian College ELC – Charnwood Campus	8 July 2019 12:38PM	Full release	
25	Email from T Masterman to [REDACTED] - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority Attachment: Show Cause Notice [REDACTED]	17 July 2019 3:03PM	Partial release	Section 45 and Section 47F

26	Email from T Masterman to [REDACTED] th - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority Attachment: Show Cause Notice [REDACTED]	17 July 2019 3:03PM	Partial release	Section 45 and Section 47F
27	Email from T Masterman to [REDACTED] - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority Attachment: Show Cause Notice [REDACTED]	17 July 2019 3:04PM	Full release	
28	Email from T Masterman to [REDACTED] - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority Attachment: Show Cause Notice – Provider	17 July 2019 3:05PM	Full release	
29	Triage Assessment Record – Notification and Direct Complaint	29 July 2019	Full release	
30	Email from [REDACTED] to T Masterman – Phone Call rg. SCN Brindabella Christian College	31 July 2019 4:41PM	Full release	
31	Email from [REDACTED] to T Masterman - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority Attachment: Case Notice Report	31 July 2019 2:04PM	Partial release	Section 45 and Section 47F

32	Email from [REDACTED] to T Masterman – Show Cause Notice [REDACTED] Attachments: A. Response to send B. [REDACTED] Show Cause response	31 July 2019 5:51PM	Full release	
33	Email from T Masterman to [REDACTED] – Reply to Proposed Compliance Action	1 August 2019 10:10AM	Partial release	Section 45 and Section 47F
34	Email from T Masterman to [REDACTED] - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority	1 August 2019 10:16AM	Full release	
35	Email from T Masterman to [REDACTED] - Show Cause Notice [REDACTED]	1 August 2019 10:17AM	Full release	
36	Email from T Masterman to [REDACTED] - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority	1 August 2019 11:00AM	Full release	
37	Email from [REDACTED] to T Masterman; J Fairburn - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority Attachment: NOT-40351697	1 August 2019 12:44PM	Full release	
38	Email from J Fairburn to [REDACTED] - Brindabella Christian College ELC – Charnwood – Show Cause Notice from ACT Regulatory Authority	1 August 2019 1:47PM	Full release	

39	Email from [REDACTED] to T Masterman – Brindabella Christian School Show Cause Response [REDACTED] Attachments: A. [REDACTED] Show Cause response B. Appendix A [REDACTED] C. Appendix B [REDACTED] D. [REDACTED] Show Cause response	2 August 2019 12:36PM	Full release	
40	Show Cause Response Report – Case Management	19 August 2019	Full release	
41	Show Cause Response Report – Case Management – [REDACTED]	19 August 2019	Partial release	Section 47F
42	Show Cause Response Report – Case Management – [REDACTED]	19 August 2019	Partial release	Section 47F
43	Show Cause Response Report – Case Management – [REDACTED]	19 August 2019	Full release	
44	I01 Notification of Incident Attachments: A. Statement from [REDACTED] B. Statement from [REDACTED]	5 September 2019	Full release	
45	Email from J Fairburn to [REDACTED] – Notification of Serious Incident (NOT-40377831) RE Brindabella Christian College ELC Charnwood	6 September 2019 9:33AM	Full release	
46	Email from [REDACTED] to J Fairburn – Notice of Serious Incident (NOT-40377831) Brindabella Christian College Attachment: Charnwood 5.9.19	6 September 2019 4:24PM	Full release	

47	Triage Assessment Record	16 September 2019	Full release	
48	Email from T Masterman to [REDACTED] – ACT Regulatory Authority – Caution Letter Attachment: Caution – [REDACTED]	20 September 2019 1:57PM	Partial release	Section 45 and 47F
49	Email from T Masterman to [REDACTED] – ACT Regulatory Authority – Caution Letter Attachments: A. Caution – [REDACTED] B. Attachment A C. Attachment B	20 September 2019 2:00PM	Full release	
50	Email from [REDACTED] to T Masterman – ACT Regulatory Authority – Decision Attachments: A. Decision B. Attachment A C. Attachment B D. Attachment c	20 September 2019 2:51PM	Full release	
51	Email from [REDACTED] to [REDACTED] – Administration Letter – Brindabella Christian College Early Learning Centre Charnwood Attachment: Administration Letter - 26092019	26 September 2019	Full release	
52	Meeting Schedule – Meeting regarding Brindabella	27 September 2019	Full release	
53	Case Summary Report	2 October 2019	Full release	

54a	Email from [REDACTED] to T Masterman – Brindabella Christian College Compliance Notice section 177 Response part 1 Attachments: A. Response 4.10.19 Compliance Notice B. Supporting documents 1	4 October 2019 4:24PM	Full release	
54b	Email from [REDACTED] to T Masterman – Brindabella Christian College Compliance Notice section 177 Response part 1 Attachments: A. Supporting documents 2	4 October 2019 4:29PM	Full release	
55	Email from T Masterman to C Brookes – FYI - Brindabella Christian College Compliance Notice section 177 Response	8 October 2019 8:48AM	Full release	
56	Email from T Masterman to [REDACTED] - Brindabella Christian College Compliance Notice section 177 Response	8 October 2019 9:20AM	Full release	
57	Email from M Finch to [REDACTED] and others - Brindabella Christian College Compliance Notice section 177 Response	8 October 2019 11:39AM	Full release	
58	Email from M Finch to T Masterman; DGEDUoffice – For Action [REDACTED]: Brindabella Christian College Compliance Notice section 177 Response	8 October 2019 11:43AM	Full release	
59	Email from [REDACTED] to M Finch - Brindabella Christian College Compliance Notice section 177 Response	8 October 2019 12:23PM	Full release	

60	Email from M Finch to M Brighton – Letter from Registrar of NGS - 8 October 2019 Attachment: Ltr from Registrar of NGS to [REDACTED] – 8 October 2019	8 October 2019 4:35PM	Full release	
61	Email from M Finch to M Brighton – Formal Complaint	9 October 2019 8:33AM	Full release	
62	Email from C Brookes to J Green – For Action: [REDACTED]: Brindabella Christian College Compliance Notice section 177 Response	11 October 2019 8:01AM	Partial release	Section 47F and Outside of scope
63	Email from C Brookes to D Krajina – Brindabella College Complaint with 6 Attachments	11 October 2019 1:13PM	Partial release	Three attachments not released - Section 47C and not Cth FOI Act matters, therefore will be addressed as part of decision under the ACT FOI Act
64	Email from G Nott to C Brookes – For Action: [REDACTED]: Brindabella Christian College Compliance Notice section 177 Response	14 October 2019 1:40PM	Partial release	Outside of scope
65	Record of Compliance Audit	24 October 2019	Full release	
66	Email from J Williams to ELC at BCC – Compliance audit	1 November 2019 9:18AM	Full release	

67	Email from J MacCulloch to ELC at BCC – Statutory Compliance Action Attachments: A. Signed Compliance Notice Decision BCE Charnwood B. Signed Compliance Notice Decision BCE Charnwood C. Attachment 1 Service Approval cert April 2018	6 November 2019 8:06AM	Full release	
68	Email from J [REDACTED] to T Masterman – Brindabella Christian College Compliance Notice section 177 Response part 1 Attachment: WDWC Sign-In forms	18 November 2019 4:24PM	Full release	
69	Email from [REDACTED] to T Masterman - Brindabella Christian College Compliance Notice section 177 Response part 1	19 November 2019 10:15AM	Full release	
70	Email from T Masterman to J MacCulloch – Show Cause Notice Response Attachment: Medical Conditions – Reg 90	26 November 2019 12:55PM	Full release	
71	Email from J MacCulloch to [REDACTED] – Response to Compliance Notice	26 November 2019 1:20PM	Full release	
72	Email from [REDACTED] to J MacCulloch – Compliance notice response incomplete Attachment: Medical Conditions policy updated June 2019	26 November 2019 2:11PM	Full release	

73	Email from [REDACTED] to J MacCulloch – Final Medical Conditions Form Completed Attachment: [REDACTED]	26 November 2019 5:59PM	Full release	
74	Email from J MacCulloch to ELC at BCC – Compliance Notice 5/11/2019 Attachment: Self-Assessment of Compliance 1 Feb 2018	2 December 2019 9:34AM	Full release	
75	Email from T Masterman to M King – Brindabella Assessment/Reassessment	3 December 2019 9:12AM	Full release	
76	Email from J Fairburn to C Brookes – Brindabella Christian College: Reassessment of fitness and propriety [REDACTED] Attachment: 20200115 – Final – Letter to Meg King Regarding Reassessment of fitness and propriety	15 January 2020 10:12AM	Full release	
77	Email from M King to T Masterman – Assessment of fitness and propriety Attachment: Reassess fitness and propriety letter	16 January 2020 1:20PM	Full release	
78	Email from T Masterman to C Brookes – Link for Brindabella letter to [REDACTED]	24 January 2020 11:18AM	Full release	
79	Email from T Masterman to M King – Brindabella	30 January 2020 12:03PM	Full release	
80	Email from M King to [REDACTED] - Brindabella Christian College: Reassessment of fitness and propriety [REDACTED] Attachment: Letter to [REDACTED] 30-01-20	30 January 2020 1:38PM	Full release	

81	Email from J Fairburn to [REDACTED] – Question regarding school closure and the possibility of opening Vacation Care services earlier	23 March 2020 10:42AM	Full release	
82	Email from S Moysey to K Foster - Brindabella Christian College: Letter Regarding Outstanding Matters [REDACTED]	14 April 2020 12:04PM	Partial release	Outside of scope
83	Email from K Foster to DGEDUoffice - Brindabella Christian College: Letter Regarding Outstanding Matters [REDACTED]	14 April 2020 12:39PM	Full release	
84	Email from K Foster to C Brookes – Brindabella Christian College: Letter Regarding Outstanding Matters [REDACTED] Attachment: 724385293_1_20200409_Final_Letter to the DG, ACT Education Directorate	15 April 2020	Partial release	Outside of scope
85	Email from T Masterman to M King – Brindabella	16 April 2020 7:58AM	Full release	
86	Email from T Masterman to C Brookes – Brindabella	16 April 2020 2:41PM	Full release	