



ACT
Government

Chief Minister, Treasury and
Economic Development

Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI Reference: CMTEDDFOI 2022-165

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents and schedule	Published
4. Additional information identified	No
5. Fees	N/A
6. Processing time (in working days)	34
7. Decision made by Ombudsman	N/A
8. Additional information identified by Ombudsman	N/A
9. Decision made by ACAT	N/A
10. Additional information identified by ACAT	N/A

From: [EPSDFOI](#)
To: [CMTEDD FOI](#)
Subject: RE: FOI request EPSDD (Planning - Fencing) [SEC=UNCLASSIFIED]
Date: Tuesday, 24 May 2022 1:14:48 PM

OFFICIAL

Good afternoon team

Please advise if CMTEDD is likely to hold documents within scope of the below access application.

Searches of EPSDD records have not yielded any results.

Thank you

Angelina Aloisi (she/her) | Information Governance Officer

Information Governance

Environment, Planning and Sustainable Development Directorate | ACT Government

Phone: 02 6207 7912 | Email: Angelina.Aloisi@act.gov.au

Level 5, 480 Northbourne Avenue, Dickson | GPO Box 158 Canberra ACT 2601 |

www.environment.act.gov.au | www.planning.act.gov.au



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-----Original Message-----

From: [REDACTED]
Sent: Tuesday, 24 May 2022 11:23 AM
To: EPSDFOI <EPSDFOI@act.gov.au>
Subject: FOI request EPSDD (Planning - Fencing)

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. Learn why this is important<<http://www.act.gov.au/emailsecurity>>

Planning-Fencing reference: AC-00467348

Hello Information Management Team,

I am submitting a FOI request regarding an investigation into a boundary fence and retaining wall issue I raised last month. The matter is in regard to a boundary fence and retaining wall between

[REDACTED].

I am seeking all information pertaining to case number AC-00467348 including, but not limited to; reports (including drafts), correspondence, records of conversations, file notes, field notes, photos and emails.

I do not think there will be volumes of information as the matter to date has been dealt with in a timely manner for which I am grateful.

I am happy to receive the information in either electronic or hard copy, whichever is easiest for you.

My contact details are:

[REDACTED]

If you require clarification on any of the above please do not hesitate to contact me.

Regards

[REDACTED]

Sent from my iPad



ACT
Government

Chief Minister, Treasury and
Economic Development

Our ref: CMTEDDFOI 2022-165



FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 24 May 2022:

Specifically, you are seeking: *“All information pertaining to case number AC-00467348 including, but not limited to; reports (including drafts), correspondence, records of conversations, file notes, field notes, photos and emails.”*

Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Timeframes

In accordance with section 40 of the Act, CMTEDD is required to provide a decision on your access application by 14 July 2022.

Decision on access

Searches were completed for relevant documents and nine documents were identified that fall within the scope of your request.

I have included as **Attachment A** to this decision the schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each document.

I have decided to grant full access to two documents and partial access to seven documents relevant to your request.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as **Attachment B** to this letter.

In accordance with section 54(2) of the Act a statement of reasons outlining my decisions is below.

Statement of Reasons

In reaching my access decisions, I have taken the following into account:

- the Act;
- the content of the documents that fall within the scope of your request;
- the *Human Rights Act 2004*.

Contrary to the public interest information under schedule 1 of the Act

Some of the information in the documents identified is contrary to the public interest under schedule 1 of the Act.

Schedule 1 covers information disclosure of which is taken to be contrary to the public interest. Information mentioned in this schedule is taken to be contrary to the public interest to disclose unless the information identifies corruption or the commission of an offence by a public official or that the scope of a law enforcement investigation has exceeded the limits imposed by law.

Schedule 1 section 1.14(1)(f) states:

1.14 Law enforcement or public safety information

- 1) *Information the disclosure of which would, or could reasonably be expected to—*
 - (f) *prejudice the effectiveness of a lawful method or procedure for preventing, detecting, investigating or dealing with a contravention or possible contravention of the law.*

If released, the information identified in this document could reasonably be expected to identify investigative methods employed by Access Canberra's Compliance, Monitoring and Inspections unit. Revealing this information could reduce effectiveness of investigations conducted by Access Canberra.

Public Interest

The Act has a presumption in favour of disclosure. As a decision maker I am required to decide where, on balance, public interests lies. As part of this process I must consider factors favouring disclosure and non-disclosure.

In *Hogan v Hinch* (2011) 243 CLR 506, [31] French CJ stated that when 'used in a statute, the term [public interest] derives its content from "the subject matter and the scope and purpose" of the enactment in which it appears'. Section 17(1) of the Act sets out the test, to be applied to determine whether disclosure of information would be contrary to the public interest. These factors are found in subsection 17(2) and Schedule 2 of the Act.

Taking into consideration the information contained in the documents found to be within the scope of your request, I have identified that the following public interest factors are relevant to determine if release of the remaining information contained within these documents is within the 'public interest'.

Factors favouring disclosure in the public interest under schedule 2.1 of the Act:

- (a) *disclosure of the information could reasonably be expected to do any of the following:*
 - (xiii) *contribute to the administration of justice generally, including procedural fairness.*

Having considered the factors identified as relevant in this matter, I consider that release of the information contained in the document may contribute to procedural fairness by allowing you to have a copy of the documents that fall within the scope of your request.

Factors favouring nondisclosure in the public interest under schedule 2.2 of the Act:

(a) *disclosure of the information could reasonably be expected to do any of the following:*

(ii) prejudice the protection of an individual's right to privacy or other rights under the Human Rights Act 2004.

Considering submissions put to me by relevant third parties as part of the consultation undertaken in accordance with section 38 of the Act and having reviewed the documents in scope of your request, I consider that the protection of an individual's right to privacy is a significant factor in deciding access to this information.

The parties involved have provided their personal information for the purposes of working with the ACT Government and this, in my opinion, outweighs the benefit which may be derived from releasing the personal information of the parties involved in this matter. In addition, release of this information (addresses, email addresses, places of employment, phone numbers, identifying details and names of individuals not employed by the ACT Public Service) could prejudice their right to privacy under the *Human Rights Act 2004*.

Individuals are entitled to expect that the personal information they have supplied as part of this process will be dealt with in a manner that protects their privacy. Considering the type of information to be withheld from release, I am satisfied that the factors in favour of release can still be met while protecting the personal information of the individuals involved. I therefore weight the factor for nondisclosure more highly than the factor in favour of release in this instance.

Having applied the exemptions identified under schedule 1 of the Act, in addition to applying the test outlined in section 17, I have chosen to redact this specific information in accordance with section 50(2). Noting the pro-disclosure intent of the Act, I am satisfied that redacting only the information that I believe is not in the public interest to release will ensure that the intent of the Act is met and will provide you with access to the majority of the information held by CMTEDD within the scope of your request.

Charges

Processing charges are not applicable for this request because the number of pages to be released to you is below the charging threshold of 50 pages.

Online publishing – Disclosure Log

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents released to you in response to your access application will be published in the CMTEDD disclosure log after three working days after the date of my decision. Your personal contact details will not be published.

You may view CMTEDD disclosure log at <https://www.cmtedd.act.gov.au/functions/foi>.

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision, or a longer period allowed by the Ombudsman.

We recommend using this form [Applying for an Ombudsman Review](#) to ensure you provide all of the required information. Alternatively, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on 6207 7754 or email CMTEDDFOI@act.gov.au.

Yours sincerely



Katharine Stuart
Information Officer
Information Access Team
Chief Minister, Treasury and Economic Development Directorate

12 July 2022



ACT
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Chief Minister, Treasury and
Economic Development

FREEDOM OF INFORMATION REQUEST SCHEDULE

WHAT ARE THE PARAMETERS OF THE REQUEST

Reference NO.

All information pertaining to case number AC-00467348 including, but not limited to; reports (including drafts), correspondence, records of conversations, file notes, field notes, photos and emails.

CMTEDDFOI 2022-165

Ref No	Page number	Description	Date	Status	Reason for Exemption	Online Release Status
1	1-2	Investigation - 20220404-33120	4 Apr 2022	Partial release	Sch 2 s2.2 (a)(ii)	Yes
2	3	Email from ACT Government to lessee	11 May 2022	Partial release	Sch 2 s2.2 (a)(ii)	Yes
3	4	File note from ACT Government	20 May 2022	Partial release	Sch 2 s2.2 (a)(ii)	Yes
4	5	ACT Government internal communication	4 Apr 2022	Full release	N/A	Yes
5	6	ACT Government internal communication	10 May 2022	Full release	N/A	Yes
6	7-12	Preliminary Investigation Report	19 May 2022	Partial release	Sch 2 s2.2 (a)(ii) and Sch 1 s1.14 (f)	Yes
7	13-16	Investigation Team inspection record – 20220517	17 May 2022	Partial release	Sch 2 s2.2 (a)(ii)	Yes
8	17-18	Email from ACT Government to lessee	11 May 2022	Partial release	Sch 2 s2.2 (a)(ii)	Yes
9	19-20	Letter from ACT Government to lessee	19 Apr 2022	Partial release	Sch 2 s2.2 (a)(ii)	Yes
Total No of Docs						
9						

- [Close Window](#)
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20220404-33120

Investigation Overview

AC Internal Investigations Name	20220404-33120	Assigned User	[REDACTED]
Subject	Planning - [REDACTED]	Investigation queue	AC CMT Compliance Monitoring and Inspect
Description	Complaint about new a 3.2 m high fence and retaining wall built by neighbour which allegedly damaged the soil, weedmat, tanbark and irrigation system.	CMT Status	Resolved
Safety alert?	<input type="checkbox"/>	Resolution Status	Resolved
PALM Flag		Lockdown to queue	
Legacy Case ID		CMT Closed	7/04/2022 5:25 PM

Investigation Categorisation

CMT Category Level 1	Planning	CMT Category Level 2	Lease compliance (Owner)
CMT Category Level 3	Unapproved variation		
ANZSIC Level One	Public Administration and Safety	ANZSIC Level Two	Public Order, Safety and Regulatory Services
ANZSIC Level Three	Regulatory Services	ANZSIC Level Four	Regulatory Services
Parking Type		Parking Hours	

Risk

Risk Category	Category - 2	Current Risk	
Reason for risk assessment?	Involving non-compliance with obligations when performing a licensed	Reason For Risk Change	
Alledge conduct	may involve non-compliance		

Investigation Location

Block No.	[REDACTED]	Unit number	
Section No	[REDACTED]	Postcode	[REDACTED]
Street Address	[REDACTED]	State	ACT
Suburb	[REDACTED]	Country	Australia
Longitude	[REDACTED]	Latitude	[REDACTED]
Formatted Address	[REDACTED]		

System Information

Created By	[REDACTED] 4/04/2022 4:45 PM	Last Modified By	[REDACTED] 20/05/2022 4:06 PM
AC Queue Last Changed	19/04/2022 3:48 PM	AC CMT Closed Date	20/05/2022 4:06 PM

Outcomes

O49497

Record Type **Notes**

Created Date **5/04/2022**

Case note heading **DLT to RRRT request to CMT inbox**

Created By Alias **YB**

O51339

Record Type **Notes**

Created Date **11/05/2022**

Case note heading **Following up email sent to investigation officer. Copy of email in objective folder.**

Created By Alias **nmars**

O51357

Record Type **Action**

Created Date **11/05/2022**

Case note heading **Requesting update**

Created By Alias **mbond**

O51990

Record Type **Action**

Created Date **20/05/2022**

Case note heading **Contacted [redacted] Lessee**

Created By Alias **mbond**

O52103

Record Type **Action**

Created Date **23/05/2022**

Case note heading **Monitoring Inspection**

Created By Alias **mbond**

Related Legislations

RL26524

Legislation **Planning and Development Act 2007**

Sections **202-Offence to develop other than in acc**

Cases

00467348

Contact Name [redacted]

Feedback Queues **AC CMT - Feedback**

Feedback Assigned Status **Resolved**

Subject **Planning - Fencing - [redacted]**

Date/Time Opened **4/04/2022 4:34 PM**

Files

Controlled Activity Complaint - [redacted]

20220404-33120 - Planning - Fencing - [redacted]

[redacted]

[redacted]

Last Modified **19/04/2022 9:23 AM**

Last Modified **5/04/2022 12:18 PM**

Created By [redacted]

Created By [redacted]

Generated by: [redacted] on Tue May 24 06:07:35 GMT 2022

Wednesday, 11 May 2022, 11:02 am- Mathew Bond

Private Note

Title: emmail.

Content:

Good morning [redacted]

I'm writing to you in relation to your email dated 27 April 2022. This case has been referred onto me for further investigation and I wanted to touch base to see how you're progressing this matter?

At this stage records show that a Development Application hasn't been submitted and paid for.

If you wouldn't mind giving me a update on the matter and feel free to give me a call, on my work mobile which is located in my signature block.

Kind regards

Mathew Bond | Senior Building Inspector

Phone 02 6207 6853 | Mob: [redacted]

Compliance Monitoring and Inspections (CMIT) | **Access Canberra** | ACT Government

GPO Box 158 Canberra ACT 2601 | <http://www.act.gov.au/accesscbr> (<http://www.act.gov.au/accesscbr>)

Generated by: Pia Marbaniang on Tue May 24 06:06:53 GMT 2022

Friday, 20 May 2022, 04:06 pm- Mathew Bond	Private Note
<p>Title: Phone call.</p> <p>Content:</p> <p>Contacted the lessee, [REDACTED] and advised him that the case is closed.</p>	

From: "AccessCanberraCMT" <AccessCanberraCMT@act.gov.au>
Sent: 04/04/2022 4:14 AM
To: "Al Bulushi, Younis" <Younis.AIBulushi@act.gov.au>
Subject: FW: Case Creation from mail - [REDACTED]
Attachments: scan_richard forshaw_2022-04-04-12-05-43.pdf

Hi Younis

Can you please create a case only for the attached matter and let me know once completed.

Thanks
Diana

From: Forshaw, Richard <Richard.Forshaw@act.gov.au>
Sent: Monday, 4 April 2022 12:30 PM
To: AccessCanberraCMT <AccessCanberraCMT@act.gov.au>
Subject: Case Creation from mail

Case creation please

Thanks

Richard W Forshaw | Assistant Director, Complaints Management Team
Ph: (02) 6205 0345 | www.accesscanberra.act.gov.au
Engagement, Compliance and COVID-19 Response | Access Canberra



From: Forshaw, Richard <richard.forshaw@act.gov.au>
Sent: Monday, 4 April 2022 12:07 PM
To: Forshaw, Richard <Richard.Forshaw@act.gov.au>
Subject: Your scan (Scan to My Email)

From: "Marshall, Nathan"
Sent: 10/05/2022 11:13 PM
To: "Bond, Mathew" <Mathew.Bond@act.gov.au>
Subject: Investigation: 20220404-33120

OFFICIAL

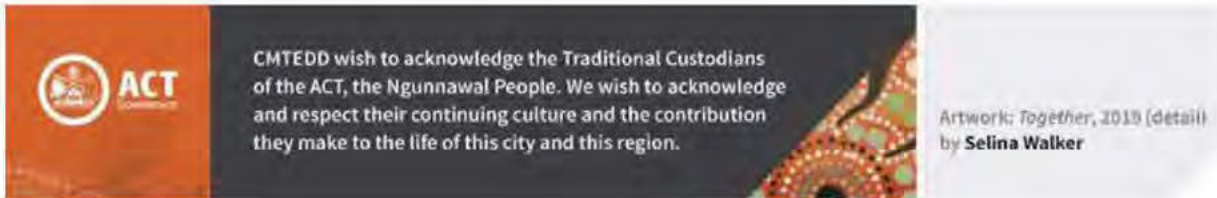
Hi Matthew,

Just a heads up that the complainant is seeking an update for investigation 20220404-33120 / case 00467348.

Let me know if I can be of further assistance.

Kind regards

Nathan Marshall | A/g Team Leader | Complaints Management Team
Phone: 02 6207 2106 | Email: nathan.marshall@act.gov.au
Access Canberra | Chief Minister Treasury and Economic Development Directorate | ACT Government
GPO Box 158, Canberra ACT 2601 | act.gov.au/accessCBR





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Preliminary Investigation Report

CMT Reference No.	00467348	
Block Details		
Street address		
Incident No:	20220404-33120	
Complainant		
Complainant's contact		
Issue 1	Unapproved fence approx. 3.2 above ground level	
Issue 2		
Issue 3		
Contact details other		
Full Name	Schedule 2 2(a)(iii)	
Phone number	Schedule 2 2(a)(iii)	
E-mail address		
Company		
Related Development Approval/s	n/a	n/a
Related Building Approval/s	n/a	n/a
Certifier	n/a	n/a
Builder	n/a	n/a
Crown Lease provisions		
Other		
Inspection		
Date and time of the inspection	2:30pm 13 April 2022	
Names of the inspectors	David Kyburz and Bojan Sekara	
Authority to access leased land	Consent to entry under Section 389(1)(a) of the Planning and Development Act	
	Consent to entry under Section 389(1)(b) of the Planning and Development Act	
	Section 130 Building Act	
	Section 131 Building Act	
Evidence collected		
Photos	Schedule 1 1.14	
Site measurements		
Observations		

**ACT**

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Contact interviews	Schedule 2.2(a)(ii), Schedule 1 1.14
Subject of interest interviews	
Other	
Issue 1	
	Schedule 1 1.14
Legislative requirements	
Planning and Development Act 2007 (P&D Act); Planning and Development Regulation 2008 (P&D Regulation)	
Applicable legislative provision	Schedule 1 1.14
Breach/No breach	
Building Act 2004 Building (General) Regulation 2008	
Applicable legislative provision	-
Breach/No breach	-
Building Code of Australia (BCA or NCC)	
Applicable legislative provision	-
Breach/No breach	-
Recommendation	
Response to the complainant	Yes
Referred to MIT; BIT; CAT etc	CMIT
Referred to other ACT Govt area	No
Actions taken	
	E.g. Stop Notice, Enforcement, Controlled activity order etc.
Preliminary report approval	
Peer review by	Ajith Buddhadasa
Peer review date	19 .03.2022



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Inspector/s: Bojan Sekara and David Kyburz
Date:

Appendix -1 – Photos

Photo No.	Photo Description	Taken From
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ACT
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1

Schedule 2.2(a)(ii)

The
complainant
lease



2	<h1>Schedule 2.2(a)(ii)</h1>	The complainant lease Side boundary fence and retaining wall butting up to the existing side boundary timber paling fence
3		The complainant lease Junction of side boundary fence and rear boundary fence



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4

Schedule 2.2(a)(ii)

The complainant lease
Junction of side boundary fence and rear boundary fence

Investigations Team inspection record

20220517 - monitoring inspection- B29 S34 Weetangera

Complete

Score	0%	Flagged items	0	Actions	0
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File name	20220517 - monitoring inspection- B29 S34 Weetangera
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Block and section details

Site details

Site details 1

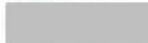
Block



Section



Suburb



Date and time

17 May 2022 10:00 AEST

Inspectors

Inspectors 1

Lead inspector, case officer

Mathew Bond

Accompanying officer

Audit

Did you access leased land?

Yes

If yes under what authority?

Section 389(1)(b) of the Planning and Development Act

Purpose of inspection

To undertake a further inspection from the subject block.

Points of interest, findings and facts

Points of interest

Points of interest 1

Summary of issue

Photos 1-7 shows images of the fence from the subject block. Upon inspection a new aluminium fence and retaining wall had been constructed along the side boundary.

The lessee [Schedule 2.2\(a\)\(ii\)](#) explained that he was getting land scaping done around the pool area and that the existing retaining wall had to be taken down and replaced with a more substantial wall due to the additional load the landscape would have on the wall. He further explained that the neighbouring block over 50 years ago had undertook a site cut along the boundary line.

When observing the land scape of the surrounding blocks, the inspector noticed that the rear boundary fence and the land ran away from the subject block and that the complainants block had also had a site cut to the rear of the property. The rear fence and looked to follow the natural way the land had fallen.

The overall height of the fence on the subject block was approximately 1955mm. Without a survey report, or plans to show the NGL the inspector was unable to determine whether the fence was exempt or not. Having such a deep cut along the side boundary between the subject block and complainants block clearly shows quite a change in height regarding the fence.

[Schedule 2](#) also mentioned during the inspection that if the complainant was concerned with the height he was happy to remove the lattice which would be approximately 600mm.

Photos of issue



Photo 1

Photo 2

Photo 3

Photo 4

Photo 5

Photo 6



Photo 7

Appendix



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6



Photo 7

From: "Monitoring and Inspections Team"
Sent: 11/05/2022 12:57 AM
To: Schedule 2,2(a)(ii)
Subject: UPDATE on DA submission -
Importance: High

UNOFFICIAL

Good morning ,

I'm writing to you in relation to your email dated 27 April 2022. This case has been referred onto me for further investigation and I wanted to touch base to see how you're progressing this matter?

At this stage records show that a Development Application hasn't been submitted and paid for.

If you wouldn't mind giving me a update on the matter and feel free to give me a call, on my work mobile which is located in my signature block.

Kind regards

Mathew Bond | Senior Building Inspector

Phone 02 6207 6853 | Mob:

Compliance Monitoring and Inspections (CMIT) | Access Canberra | ACT Government

GPO Box 158 Canberra ACT 2601 | <http://www.act.gov.au/accesscbr>



From: Regulatory Response Team

Sent: Thursday, 28 April 2022 9:37 AM

To: Schedule 2 2(a)(ii); Monitoring and Inspections Team <mit@act.gov.au>

Subject: RE:

UNOFFICIAL

Good morning

Thank you for request for an extension of time

On 19 April 2022 I referred this complaint on to Access Canberras Monitoring Team

I see no problem with accepting your request for an extension of time to resolve this matter however I have forwarded you email on to that team and an officer should be contacting you shortly

For future correspondence you can email the monitoring team on Monitoring at mit@act.gov.au

Regards

David

From: Schedule 2 2(a)(ii)

Sent: Wednesday, 27 April 2022 4:00 PM

To: Regulatory Response Team <rrt@act.gov.au>

Subject:

CAUTION: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear David

I refer to your letter dated 19 APRIL 2022 and our telephone conversation of today's date and hereby request an extension of time until 31 May 2022 to resolve this matter .

I will have to contact the contractor who employed the fencing persons who under consultation with the occupier of [REDACTED] made the fence the height that it is by the occupier requesting that the lattice be added to top of the of the colour bond fence ,an additional 600 mm.

Your agreement to this extension would be appreciated .

Yours sincerely

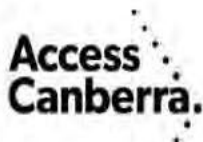
Schedule 2.2(a)(ii)

Schedule 2.2(a)(ii)

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Sch 2,2(a)(ii)

Block 29 Section 34 Weetangera - Unapproved fence

Officers from Access Canberra had undertaken a site inspection on 13 April 2022 and observed a fence has been erected measuring approximately 3.2 metres from the ground level at the common boundary.

As discussed by telephone on 14 April 2022 the fence, the fence, as erected is not exempt from requiring development approval pursuant to Schedule 1 s1.51 of the *Planning and Development Regulation 2008*.

Within **30** working days from the date of this letter you are required to:

- lodge a development application (DA) to seek approval for the structure, or
- reduce the height of the fence to meet the exempt criteria as defined under Schedule 1 s1.51 of the *Planning and Development Regulation 2008*.

Information on how to lodge a DA is available from the Environment, Planning and Sustainable Development Directorate (EPSDD) website <http://www.planning.act.gov.au/home>. If you require any technical assistance you can contact a technical officer by telephone on 6207 1923 or visit the Dickson Office Building, 480 Northbourne Avenue Dickson, Monday to Friday (excluding public holidays).

You should be aware that failing to comply with this request may result in a show cause notice and a subsequent Controlled Activity Order being issued. Failure to comply with a Controlled Activity Order is an offence and may result in a penalty. It is therefore important that you comply with this notice as a matter of priority.

If you believe you have grounds for seeking an extension of time to comply with this request or, wish to dispute this matter, you must provide your reasons to me, in writing, no later than 3 May 2022. You should also include the estimated length of time you require in order to comply with this request.

Should you require any further information regarding this matter please contact me on telephone 6207 1161 or via email at rrt@act.gov.au

Yours sincerely

David Kyburz
Inspector
Building and Planning Compliance
Access Canberra

19 April 2022