

Emerson, Marc

From: Dolstra, Anita
Sent: Tuesday, 14 May 2013 12:30 PM
To: Emerson, Marc; Tardif, Phillip
Subject: List of non-govt school approvals - last 10 years
Attachments: IPA - summary.DOCX

Follow Up Flag: Follow up
Flag Status: Flagged

I'll give the Minister a hard copy

-----< TRIM Record Information >-----

Record Number : DOC13/5096
Title : IPA - summary

Applications for in-principle Approvals for non-government school

Year of application	School	Application for In-principle Approval for...	Result
2013	Good Shepherd Primary School	Application for In-principle Approval for... additional educational levels (years 9 and 10) at its secondary additional campus (John Paul College)	Not yet submitted for decision
2012	Brindabella Christian College	additional campus at Charnwood for kindergarten to year 4	Approved December 2012
2012	At-Taqwa Islamic School	provisional registration of a new school in Gungahlin or Belconnen for kindergarten to year 4	Approved December 2012
2012	Good Shepherd Primary School	additional campus (secondary) at Nichols	Approved 2012
2011	Canberra Christian School	additional campus in East Molonglo for kindergarten to year 6	Approved December 2012
2011	Islamic School of Canberra	additional educational levels (years 9 – 12) at its campus in Weston	Withdrawn 2013
2010	Good Shepherd Primary School	additional campus (secondary – years 7 - 12) in East Gungahlin	Approved June 2011
2009	Nil		
2008	Good Shepherd Primary School	additional campus (primary) in Harrison	Approved – no record of date located in time frame
2008	Brindabella Christian College	additional educational levels (years 11 and 12) at its campus in Lyneham	Approved – no record of date located in time frame
2007	Emmaus Christian School	additional campus	Not approved June 2008
2007	Canberra Chinese School	provisional registration of a new school	Application did not proceed
2006	Nil		
2005	Islamic School of Canberra	additional educational levels (years 7 - 12) at its campus in Watson	No record of decision or date of approval located in time frame
2005	Gallipoli Friendship International College	provisional registration of a new school (kindergarten – year 12)	Not approved – no record of date located in time frame
2004	Nil		
No record of date located in time frame	Blue Gum Community School	additional educational levels (year 10) at its campus in Hackett	No record of a decision or date located in time frame
N/a	Burgmann Anglican School	additional campus NB: Application made prior to requirement for in-principle	

Applications for in-principle Approvals for non-government school

		approval for additional campus - 2006	
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Tardif, Phillip

From: Dolstra, Anita
Sent: Tuesday, 14 May 2013 10:44 AM
To: Tardif, Phillip
Cc: Emerson, Marc
Subject: FW: request from Phil Tardif
Attachments: Scanned record of decision - BCC additional campus k-year 4.pdf

Lynda asked me to forward this to you.

Anita Dolstra | Directorate Liaison Officer
Phone: 6205 0291 | [REDACTED] Email: anita.dolstra@act.gov.au
Education and Training Directorate | ACT Government
Level 2 Legislative Assembly Building | GPO Box 1020 Canberra ACT 2601 | www.act.gov.au

From: Tooth, Lynda
Sent: Tuesday, 14 May 2013 10:31 AM
To: Dolstra, Anita
Subject: request from Phil Tardif

Morning Anita
Could you provide the attached document to Phil Tardif please

regards
Lynda

Lynda Tooth | Manager Liaison Unit
The Liaison Unit manages the Education and Training Directorate's complaint handling services, Exemption Certificate and Distance Education approvals for ACT resident students, school attendance and participation policies and procedures, ACT Non-government School registration, home education registration for ACT resident students, and CRICOS registration for all ACT schools.
Phone: +61 2 6205 9301 | Email: lynda.tooth@act.gov.au
Information Communications and Governance Branch | Education and Training | ACT Government
GPO Box 158 CANBERRA ACT 2601



ACT
Government

Education and Training

File Ref:

**PROPOSED REGISTRATION OF A NEW CAMPUS FOR AN EXISTING
NON-GOVERNMENT SCHOOL**

DECISION TO GRANT IN-PRINCIPLE APPROVAL

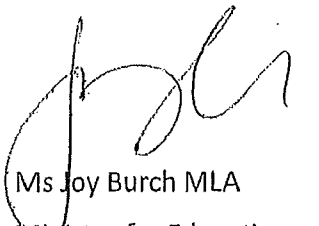
Proprietor: Brindabella Christian Education Ltd

Proposal: A new campus for Brindabella Christian College Lyneham to be located in Charnwood.

Proposed opening date: 28 January 2014

Year levels: Kindergarten to year 4

In accordance with Section 84 of the *ACT Education Act 2004*, I have granted In-principle approval for the development of a new campus for the aforementioned non-government school.



Ms Joy Burch MLA

Minister for Education and Training

9/11
12/12

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Emerson, Marc

From: Emerson, Marc
Sent: Tuesday, 14 May 2013 10:29 AM
To: Burch, Joy; Tardif, Phillip
Subject: Documents as requested
Attachments: Attachment 6 PPB Viability and Impact Report.docx; BCC Approval.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Marc Emerson | Adviser - Education and Training

Office of Minister Joy Burch MLA

Member for Brindabella

ACT Minister for Education and Training | ACT Minister for Disability, Children and Young People | ACT Minister for Multicultural Affairs | ACT Minister for Women | ACT Minister for Gaming and Racing | ACT Minister for Arts |

P: (02) 6205 0559 | E: marc.emerson@act.gov.au

Application for In-Principle Approval- Additional Campus for Brindabella Christian College

Planning and Performance Branch (PPB) Assessment of Viability and Potential Impact on Existing Schools: May 2012

Background

On 19 January 2012, in accordance with the requirements of section 83 of the *Education Act 2004* (the Act), Brindabella Christian Education Ltd (BCEL) applied to the Directorate seeking in-principle approval of an additional campus of the Brindabella Christian College (BCC).

In accordance with section 84 of the Act, in deciding whether to give in-principle approval for the registration of a school at an additional campus, the Minister must have regard to:

- (a) Whether the provision of the additional educational campus by the school would undermine the viability of other existing schools, and
- (b) The demand for the additional campus, including the level of registration of interest shown by the community for the proposed provision of the additional campus by the school.

On 23 January 2012, Information, Communications and Governance branch of the Directorate sought comments about the Brindabella Christian Education Ltd (BCEL) application for in-principle approval of an additional campus of the Brindabella Christian College (BCC) to be known as the Brindabella Christian College Charnwood Campus at Lhotsky Street Charnwood, catering for early childhood to year 12.

PPB is responsible for determining the:

- viability of the proposed expansion, in terms of demographic matters, such as expected student enrolments, and
- potential impacts on existing schools in the area.

To facilitate further consideration of the BCEL application by the ACT Minister for Education and Training, the Planning and Performance Branch (PPB) has assessed the application in terms of demographic and urban planning matters.

Viability

PPB confirms that population projections provided by BCEL regarding growth across the ACT and in Belconnen and Gungahlin are accurate. The projections reflect steady growth in the Belconnen region due to regeneration of existing suburbs and development in Dunlop and Macgregor. Significant growth is occurring in Gungahlin due to greenfield development.

The Early Learning Centre at BCC Charnwood is likely to lead to demand for primary education on site. Based on numbers of students enrolled in the Early Learning Centre in 2012, a one stream primary program will be required from 2014. PPB confirms that the site, an ex-public school site and grounds of 5.4 hectares, is suitable for use as a school.

Potential impact on existing schools

As there is demand for schooling in Gungahlin, with a number of public schools under enrolment pressure, the establishment of an additional independent school would have little impact on the viability of existing public schools. It may alleviate enrolment pressure,

particularly if there is a delay in the building program for new public schools in Gungahlin. However, as there is currently capacity at most public schools in Belconnen, particularly in the high school and college sectors, the proposed BCC Charnwood campus is likely to impact on the viability of existing public schools in Belconnen.

In addition, the proposed campus may impact the viability of the BCC Lyneham campus as 73% of existing enrolments are currently drawn from Belconnen and Gungahlin. If existing students of BCC living in Belconnen and Gungahlin are encouraged to enrol at the Charnwood campus, enrolments at Lyneham will need to target a broader geographical area of the ACT and surrounding districts.

PPB has been advised that the purpose clause of the proposed BCC Charnwood site does not currently permit use as an educational establishment. Environment and Sustainable Development Directorate has advised that the process to vary the purpose clause would take up to five months and is required before the site can be used for the purpose of education.

Summary

In summary, the assessment shows that:

- A number of public primary schools in Belconnen are experiencing enrolment pressure, so there is evidence of demand for the proposed additional campus of BCC in Charnwood for the primary sector from 2014 onwards.
- A number of secondary schools in Belconnen have spare capacity, so the secondary program at the proposed campus in Charnwood is likely to impact the enrolments of existing public schools offering high school and college education and may threaten the viability of these schools.
- Most schools in Gungahlin are experiencing enrolment pressure, so the establishment of an additional independent school in Belconnen would have little impact on the viability of existing schools in Gungahlin.
- The proposed campus in Charnwood targeting student enrolments in Belconnen and Gungahlin may threaten the viability of the BCC Lyneham campus as 73% of the school population currently resides in Belconnen and Gungahlin.
- Evidence is required that the purpose clause of the Charnwood site has been changed to allow for use as an educational establishment before the site can be used as a school.

Date due Executive Director

27/07/2012

Date Due (Min's Office)

20/07/2012

Record Barcode

**APPLICATION FOR IN-PRINCIPLE APPROVAL -
BRINDABELLA CHRISTIAN SCHOOL ADDITIONAL
CAMPUS**



OFFICIAL DEPARTMENT FILE
REFERENCE:

Responsibility Area: Deputy Chief Executive, Strategy & Coordination

ACTIONS REQUIRED

RESPONSE

Reply for Signature of: Nil

Response Type: Nil

BRIEF

Brief - Addressed to: Nil

Issues No

Meeting No

Officer to Attend? No

Variance brief No

External Relations No

Dot Points: Coordinated Response Prepared by MCR No

Q and A Sheet No

Media Release No

Minister Agenda Item Brief No

Protocol Brief No

Protocol - Attachments - Arrangements Brief No

Protocol - Attachments - Background No

Protocol - Attachments - Order of Ceremonies No

Protocol - Attachments - Invited Guest List No

Protocol - Attachments - School Background No

Protocol - Attachments - Speech No

Protocol - Attachments - Media Release No

Protocol - Attachments - Media Alert No

Protocol - Attachments - Media Q and A No

Protocol - Attachments - Thank You Letter No

Protocol - Attachments - Map No

Appointment Package No

NOTES:

"Tuesday, 28 August 2012 at 4:19:37 PM (GMT+10:00)
Sherman, Kerrie:"
Taken to Minister's Office for clearance by D-G

"Tuesday, 28 August 2012 at 3:29:57 PM (GMT+10:00)
East, Robyn (Ms):"
To ED, TE&P for clearance

"Wednesday, 22 August 2012 at 11:53:28 AM
(GMT+10:00) Visvanathan, Shirani:"
For further amendments to PPB as requested by DDG.

"Tuesday, 21 August 2012 at 4:22:51 PM (GMT+10:00)
Visvanathan, Shirani:"
Passed on to DDG for approval

"Tuesday, 24 July 2012 at 11:59:33 AM (GMT+10:00)
Visvanathan, Shirani:"
Passed on to Emily

"Tuesday, 24 July 2012 at 9:21:42 AM (GMT+10:00)
Charlton, Michele (Ms):"
Cleared by Director, sent to DDG

Your MCR Officer is:



**MINISTERIAL AND COMMONWEALTH RELATIONS
TRACKING SHEET**

TRIM number: MIN12/644

**Title APPLICATION FOR IN-PRINCIPLE APPROVAL – ADDITIONAL CAMPUS
(SECONDARY) FOR BRINDABELLA CHRISTIAN COLLEGE**

Please list the names of the officers who have prepared and/or cleared the brief/response. Each box in the check list should be marked with either Yes (Y) or No (N).

All briefs should be forwarded to relevant Policy Advisors in each Division for the assessment of the financial implication in the brief. Policy Advisors to arrange clearance with the Finance Division when required.

Due date to Director: [to be completed by Director's EA]	
Date due to Senior Executive: [to be completed by Director's EA]	
Date due in Minister's office: [to be completed by Director's EA]	
Official Department file reference: [to be completed by line area]	2012/00674

CHECK LIST (Y/N)					
Format	Issues	Grammar Spelling	Figures	Date Cleared	Initial
				15/6/12	
	PPB assessment			30/5/12	
	Financial consultation			18/7/12	P Podnar
				18/7/12	LT
				23/7/12	JG
	ES 24/7				
✓	✓	✓	✓	28/8/12	§
✓	✓	✓	✓	28/8/12	RL
✓	✓	✓	✓	28/8/12	§

Action Officer	Date Received
L TOOTH	19/1/12
COMMUNITY COMMENT	11/2/12
Robyn Lewis	23/1/12
Mark Scanes	10/7/12
L Tooth	
Joanne Garrisson	20/7/12
Leanne Cover	24/7/12
Pracy Stewart	28/8/12
Robyn Lewis	28/8/12
Tracy Stewart	28/8/12
ED, TE, P	28/8/12
MINS OFF	28/8

has been read of D.G.



Joy Burch MLA

MINISTER FOR EDUCATION AND TRAINING
MINISTER FOR DISABILITY, CHILDREN AND YOUNG PEOPLE
MINISTER FOR THE ARTS
MINISTER FOR WOMEN
MINISTER FOR MULTICULTURAL AFFAIRS
MINISTER FOR GAMING AND RACING

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COPY

MEMBER FOR BRINDABELLA

Ms Elizabeth Hutton
Principal
Brindabella Christian College
PO Box 5103
LYNEHAM ACT 2602

Dear Ms Hutton.

I refer to an application by the Brindabella Christian Education Ltd seeking in-principle approval to apply for the registration of an additional campus of Brindabella Christian College under section 83 of the *Education Act 2004*. This application was dated 19 January 2012.

I have decided to grant in-principle approval to apply for the registration of an additional campus of Brindabella Christian College in Charnwood. I note that evidence will need to be provided that the purpose clause of the Charnwood site has been changed to allow for use as an educational establishment at the time of the initial registration of the new campus.

I understand that the campus is to be named Brindabella Christian College, Charnwood Campus, and that it will initially cater for students from kindergarten to year 4. I further understand that you propose to make further applications for in-principle approval so that the campus may grow progressively to year 12.

In granting the application I have considered the information provided in your application and the community comments provided in response to your proposal. I have considered the community demand for the campus and the likely impact of the campus on existing public and non-government schools.

I consider that the projected enrolments, population trends and written support from the community provide sufficient evidence of community demand for the campus. I consider that the campus will not negatively impact upon the viability of any existing public or non-government school.

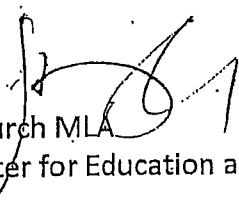
ACT LEGISLATIVE ASSEMBLY

London Circuit, Canberra ACT 2601 GPO Box 1020, Canberra ACT 2601

Phone (02) 6205 0020 Fax (02) 6205 0495 Email BURCH@act.gov.au Twitter: @JoyBurchMLA Facebook:
www.facebook.com/joyburchmla

I wish you all the very best in the planning for the new campus.

Yours sincerely



Joy Burch MLA
Minister for Education and Training

19.12.12



ACT
Government

Education and Training

File Ref:

**PROPOSED REGISTRATION OF A NEW CAMPUS FOR AN EXISTING
NON-GOVERNMENT SCHOOL**

DECISION TO GRANT IN-PRINCIPLE APPROVAL

Proprietor: Brindabella Christian Education Ltd

Proposal: A new campus for Brindabella Christian Collegé Lyneham to be located in Charnwood.

Proposed opening date: 28 January 2014

Year levels: Kindergarten to year 4

In accordance with Section 84 of the ACT *Education Act 2004*, I have granted in-principle approval for the development of a new campus for the aforementioned non-government school.

Ms Joy Burch MLA
Minister for Education and Training

9/12/12



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BRIEF



Ref:

APPLICATION FOR IN-PRINCIPLE APPROVAL – ADDITIONAL CAMPUS FOR BRINDABELLA CHRISTIAN COLLEGE

To: Minister for Education and Training

From: Deputy Director-General, Education and Training Directorate

Director: Joanne Garrisson
Branch: Information, Communications and Governance

Recommendation

That you:

- Determine the outcome of the application made by the principal of Brindabella Christian College on behalf of Brindabella Christian Education Limited (the proprietor) for in-principle approval to apply for registration of Brindabella Christian College, Lyneham at an additional campus.

AGREED/NOT AGREED/PLEASE DISCUSS

If in-principle approval is granted:

- Record your decision at Attachment 1 and sign the letter advising the applicant of your decision. (Attachment 2)

AGREED/NOT AGREED/PLEASE DISCUSS

If in-principle approval is not granted:

- Advise the reasons for your decision in accordance with the requirements of the *Education Act 2004*.

AGREED/NOT AGREED/PLEASE DISCUSS

Ms Joy Burch MLA 17/12/12

Action Officer: Lynda Tooth
Branch: Information, Communications and Governance
Extension: 59301

Critical date and reason

Nil.

Purpose

To provide information that will enable you to make a decision on the proprietor's application for in-principle approval (IPA) to apply for registration of Brindabella Christian College, Lyneham at an additional campus in Charnwood.

Background

Brindabella Christian College is an independent school located at Lyneham. It provides a pre-school to year 12 learning education.

In 2012, Brindabella Christian College was licensed by the Community Services Directorate to operate an Early Learning Centre catering for 67 full-time equivalent places for one year old to pre-kindergarten children. This centre is located on the site of the former Charnwood High School which is now owned by the Charnwood Christian Life Centre. The proposed additional campus would also be located at this site.

Legislation

The *Education Act 2004* (the Act) details IPA as the first stage in the development of an additional campus to an existing non-government school.

The Act requires the application for IPA to state the proposed opening day for the additional campus. The proposed opening day must be at least two years, but not more than 4 years, after the day the application is made.

The Act also requires the Director-General to publish a public notice of the making of the application in a daily newspaper. This notice must state that written comments on the proposed registration may be made within a stated period of at least 60 days after the day the notice is published.

The Act prescribes that in deciding upon IPA applications you must have regard to any written comments made following the publication of the aforementioned notice of application.

You must also consider:

- (a) whether the provision of the additional campus would undermine the viability of other existing schools
- (b) the demand for the additional campus, including the level of registration of interest shown by the community for the proposed provision of the additional campus by the school.

After considering the application and having regard to any comments received, the effect of the proposal on existing schools and the demand for the additional campus:

- if you are satisfied that IPA should be given, you must grant IPA for the proposed application; or
- if you are not satisfied that IPA should be given, you must refuse to grant IPA for the proposed application stating your reasons for refusing the application.

It is noted that a decision to refuse to give IPA is a reviewable decision under the Act.

The application

The Directorate received application from the proprietor on 19 January 2012 for IPA for an additional campus in the West Belconnen suburb of Charnwood (Attachment 3).

The application states that the proposed opening day of the additional campus is: 28 January 2014. This date is consistent with the requirements of the Act.

In addition to the existing early learning centre the proposed Charnwood campus will initially provide a single stream kindergarten to year 4 primary education.

The proposal anticipates that the campus will subsequently grow to accommodate students to year 12.

Attachment 4 includes letters of support for the proposal provided by the applicant at time of application. Additionally Brindabella Christian College provided evidence of 31 indicative enrolments for 2014 as at 18 April 2012 (Attachment 5). As this material did not accompany the application it was unable to be considered during the period of public consultation.

Issues

Community Comments

A public notice of the making of the application was published on the ACT Government's Community Noticeboard in *The Canberra Times* on 11 February 2012. Comments were requested on the application and the application was made available for viewing by the community as required by the Act. Information about the application was also posted on the Education and Training Directorate's (the Directorate) website.

Although comments closed on 20 April 2012, the Australian Education Union (AEU), the ACT Parents and Citizens Associations Council (ACT P&C), and Save our Schools, an advocacy group for public education, requested and were provided with an additional period of consultation.

Two individual comments supporting the proposal were received from Ms Vicki Dunne MLA (Attachment A) and the Chair of the Non-government Schools Education Council (NGSEC) (Attachment B). In summary, NGSEC supports the application because the application meets the legislative requirements for non-government school development in the ACT.

Three submissions opposing the proposal were received from:

1. AEU (Attachment C).

In summary, this submission opposes the application because:

- only two expressions of interest were provided from prospective students or families
- the location of the proposed campus will have a significant impact on existing schools in the Charnwood area
- the use of the former Charnwood High School site by a non-government school is a reversal of ACT Government policy.

2. ACT P&C Council (Attachment D).

In summary, this submission opposes the application because:

- students may be drawn away from public schools in the region and the Government may use the resulting lower enrolment numbers to justify closing schools
- there is limited evidence of community demand for a school of this nature.

3. Save our Schools (Attachment E):

In summary, this submission opposes the application because:

- concrete evidence of potential enrolments was not provided
- the proposed campus would have a significant impact on existing schools in North-West Belconnen, particularly Charnwood Primary School
- in 2008 an application for IPA for a new campus of another non-government school was not granted because it would undermine the viability of existing schools in the Belconnen region.

Directorate assessment

Planning and Performing Branch (PPB) is responsible on behalf of the Directorate for assessing the application in terms of demographic and urban planning matters.

In summary, PPB's assessment is that:

- there is evidence of demand for the proposed additional campus of Brindabella Christian College in Charnwood for the primary sector from 2014 onwards
- the secondary program at the proposed campus in Charnwood is likely to impact the enrolments of existing public schools offering high school and college education and may threaten the viability of these schools
- the proposed campus in Charnwood targeting student enrolments in Belconnen and Gungahlin may threaten the viability of the Brindabella Christian College Lyneham campus as 73% of the school population currently resides in Belconnen and Gungahlin
- evidence is required that the purpose clause of the Charnwood site has been changed to allow for use as an educational establishment before the site can be used as a school.

The full PPB assessment is at Attachment 6.

Next steps

Granting of the application will enable the proprietor to commit financial resources to the further development of the site.

If the application is not granted, the Directorate will draft a response to be provided to the applicant after advice of your reasons for not granting in-principle approval has been received.

Consultation

Planning and Performance Branch
Economic Development Directorate

Financial

In line with current policy, the ACT Government will provide funding to the school or governing body for students attending the new campus of the Brindabella Christian College.

Media

Potential to have media interest, pending your decision.



Leanne Cover
Deputy Director-General

22 November 2012