



**ACT**  
Government

Territory and Municipal Services

Dear

### **Freedom of information request**

I refer to your request under the *Freedom of Information Act 1989* (the Act) received by the Territory and Municipal Services Directorate on 23 December 2014, in which you sought access to a copy of any documentation relating to a complaint to the directorate regarding overgrown shrubbery from your property in November 2014.

### **Decision**

I am an officer authorised under section 22 of the Act to make a decision in relation to an FOI request.

The directorate has located three documents within the scope of your request. In order to assist you, I have included a schedule of documents at Attachment A.

I have decided to release documents 2 and 3 to you in full.

I have decided to partially release document 1 pursuant to section 41(1) of the Act, which provides:

#### **41 Documents affecting personal privacy**

- (1) A document is an exempt document if its disclosure under this Act would involve the unreasonable disclosure of personal information about any person (including a deceased person).

The exempt material includes the full name and contact details of a third party who notified the directorate of overgrown shrubs at two different locations, one of which was your property location and the other was in \_\_\_\_\_ in Weston.

### **Fees and charges**

Freedom of information requests attract fees and charges for time spent searching and retrieving documents, decision-making time and photocopying. In relation to your request, no fee is payable as the time spent on processing your request, and the number of documents released were within the fee-free threshold.

### **Right of review**

If you are dissatisfied with my decision, you have the right to seek an internal review. If you wish to seek an internal review you should write to:

The Director-General  
Territory and Municipal Services Directorate  
C/- Freedom of Information Officer  
GPO Box 158  
CANBERRA ACT 2601

You have 28 days from the date of the decision letter to seek a review of the outcome or such other period as the Director-General permits.

**ACT Civil and Administrative Tribunal**

If you are still dissatisfied after the directorate has conducted an internal review, you can seek an independent review of the decision by the ACT Civil and Administrative Tribunal. You have 28 days from the date of the internal review decision to seek a review from the Tribunal.

The Tribunal is an independent body. It can agree with, change or reject the original decision, substitute its own decision or send the matter back to the decision maker for reconsideration in accordance with Tribunal recommendations. To apply to the Tribunal for a review you can obtain an application form at [www.acat.act.gov.au](http://www.acat.act.gov.au). The postal address of the Tribunal is:

ACT Civil and Administrative Tribunal  
GPO Box 370  
CANBERRA ACT 2601

**Ombudsman**

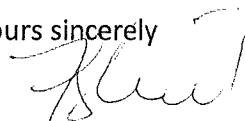
You also have the right to contact the Ombudsman regarding the processing of your request. You may contact the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601

**Further information**

If you have any questions in relation to your request please contact the directorate's FOI Coordinator on 6205 5408 or [tamsfoi@act.gov.au](mailto:tamsfoi@act.gov.au).

Yours sincerely



Fay Steward  
Executive Director  
Parks and City Services

30 January 2015