



ACT
Government

Territory and Municipal Services

Dear

Freedom of Information request

I refer to your application made under the *Freedom of Information Act 1989* (the Act) received by Territory and Municipal Services on 13 July 2015 in which you sought access to a copy of:

- all briefings and other materials provided by ACTION to Minister Rattenbury for his meeting with the Oaks Estate Progress Association on 27 May 2015

Decision

I am an officer authorised under section 22 of the Act to make a decision in relation to your request.

I can confirm that one document has been located that falls within the scope of your request. I have included a copy in full with this letter at Attachment A.

Right of review

If you are dissatisfied with my decision, you have the right to seek an internal review. If you wish to seek an internal review you should write to:

The Director-General
Territory and Municipal Services
C/- Freedom of Information Coordinator
GPO Box 158
CANBERRA ACT 2601

You have 28 days from the date of this letter to seek an internal review, or such other period as the Director-General permits.

ACT Civil and Administrative Tribunal

If you are still dissatisfied after TAMS has conducted an internal review, you can seek an independent review of the decision by the ACT Civil and Administrative Tribunal. You have 28 days from the date of the internal review decision to seek a review from the Tribunal.

To apply to the Tribunal for a review you can obtain an application form from the Tribunal's website at www.acat.act.gov.au

Ombudsman

You also have the right to complain to the Ombudsman about the processing of your request. If you wish to lodge a complaint you should write to:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Further information

If you have any questions in relation to your request please contact the TAMS FOI Coordinator on (02) 6205 5408 or by email at tamsfoi@act.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Peters', with a stylized flourish at the end.

Paul Peters
Executive Director
Infrastructure, Roads and Public Transport

11 August 2015