

**Macafee, Rosslyn**

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**From:** Thomas, Carolyn  
**Sent:** Tuesday, 26 February 2013 8:41 AM  
**To:** Neverauskas, Daina; Heath, Kerrie; Byrnes, Sue; O'Connor, Narelle; Barr, Iain; Barr, Iain (ACTEDU)  
**Subject:** HAAS meeting 25/2/13  
**Categories:** HAAS 2013/04203

Hi,

Just listing the pertinent points from our meeting yesterday (in lieu of minutes)

Attendance: Kerry Heath, Iain Barr (ETD project officer) Daina Neverauskas, Narelle O'Connor, Carolyn Thomas.  
Apologies: Sue Byrnes

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1. Awaiting information from [REDACTED] school regarding potential HAAS students. Health will send Lindy Abbott the new HAAS referral form for these students.
2. Draft information sheets for families and schools can be used at [REDACTED] school but need to insert version control and make clear this is a draft and subject to review.
3. ETD catheter and medication policy – under which HAAS sits – is with ETD legal now. Health have provided some information and are happy to assist if needed in developing this policy (and first aid policy). It is acknowledged that the HAAS process is superior to previous.
4. HAAS panel: Some discussion regarding representation. ETD will look at options for representation from their Directorate and Health from theirs. Daina will speak with the commissioners for Children and Disability regarding potential representation on the HAAS dispute panel from their departments.
5. HAAS panel terms of reference required. Health will see if South Australia has some for their panel we can adapt.
6. HAAS intake panel – Daina will follow up on paediatrician representation on this panel
7. Daina organise that the draft Education/Health MOU be sent to Iain
8. The draft HAAS schedule which will sit under the MOU is in development. Health will send very early draft work to ETD for their input. This schedule is the 'program guidelines' for HAAS and as such it is imperative we get it right.
9. An EOI for a RN2 to work in the HAAS program closes on Thursday 28<sup>th</sup> February
10. Inter-agency Reference Committee (IRC) members identified. ETD: Kerry Heath, Iain Barr, Ros Donohue. Health: Sue Byrnes, Carolyn Thomas, Narelle O'Connor. TOR will be similar to SYHN IRC – health will draft HAAS IRC TOR (Acronym city!!!) It was thought that IRC meetings could be at similar times to the SYHN IRC meetings.

I will arrange another meeting in March via outlook.

Please let me know if any of the above is not correct or needs changing/additions.

We are getting there!

Cheers

**Carolyn Thomas**

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