



**ACT**  
Government

Territory and Municipal Services

Dear

### Freedom of information request

I refer to your application made under the *Freedom of Information Act 1989* (the FOI Act) received on 8 and 9 March 2016, in which you sought access to all documents relating to the Isaacs Ridge Mountain Bike Trail Upgrade and in particular all documents relating to:

1. the initial proposal for the upgrade
2. the briefing of senior executives and the Ministers of the proposal and recommendations
3. the procurement of consultants Canberra Town Planning and Anthony Burton and Associates
4. Parks and Conservation Service letter drop during the consultation period
5. survey results and all forms of feedback, comments from the consultation between 4 August 2015 and 2 September 2015
6. meetings or discussions between ACT Government officials and Ministers with Canberra Off Road Cyclists
7. the procurement of Jindabyne Constructions in relation to Isaacs Ridge.

### Decision

I am an officer authorised under section 22 of the FOI Act to make a decision in relation to your request and apologise for the delay in doing so.

I understand that the directorate's Freedom of Information officer discussed with you the extent of your request being estimated at about 500 pages. To assist with the progress of your request, I have decided to breakdown your request into parts, starting with a decision on part 1 and 2 of your request.

In relation to part 1 and 2, eleven documents have been located within the scope of your request as summarised in the schedule at Attachment A. I have decided to release these documents to you in full.

### Fees and charges

Freedom of information requests attract fees and charges for time spent searching and retrieving documents, decision-making time and photocopying.

In relation to part 1 and 2 of your request, no fee is payable as the time spent on processing these parts, and the number of documents released were within the fee-free threshold.

**Right of review**

If you are dissatisfied with my decision, you have the right to seek an internal review. If you wish to seek an internal review you should write to:

The Director-General  
Territory and Municipal Services Directorate  
C/- Freedom of Information Officer  
GPO Box 158  
CANBERRA ACT 2601

You have 28 days from the date of the decision letter to seek a review of the outcome or such other period as the Director-General permits.

**ACT Civil and Administrative Tribunal**

If you are still dissatisfied after the directorate has conducted an internal review, you can seek an independent review of the decision by the ACT Civil and Administrative Tribunal. You have 28 days from the date of the internal review decision to seek a review from the Tribunal.

The Tribunal is an independent body. It can agree with, change or reject the original decision, substitute its own decision or send the matter back to the decision maker for reconsideration in accordance with Tribunal recommendations. To apply to the Tribunal for a review you can obtain an application form at [www.acat.act.gov.au](http://www.acat.act.gov.au). The postal address of the Tribunal is:

ACT Civil and Administrative Tribunal  
GPO Box 370  
CANBERRA ACT 2601

**Ombudsman**


You also have the right to contact the Ombudsman regarding the processing of your request. You may contact the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601

**Further information**

If you have any questions in relation to your request please contact the Directorate's FOI Coordinator on 6205 5408 or [tamsfoi@act.gov.au](mailto:tamsfoi@act.gov.au).

Yours sincerely

  
Phillip Perram  
Executive Director  
Parks and Territory Services

4 May 2016



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Attachment A

## FREEDOM OF INFORMATION SCHEDULE

Document number	Description	Date	Status (full release, partial release, exempt)	Reason for exemption (where applicable)
1 (Part 1)	Concept Brief 2015-16 Capital Upgrade Program – PACS Project Concept Brief		Full release	
2 (Part 2)	Isaacs Ridge Mountain Bike Trail Network Upgrade Project Plan	May 2015	Full release	
3	Isaacs Ridge Mountain Bike Trail Network Upgrade Functional Brief	June 2015	Full release	
4	Consultation and Trail Management Plan Isaacs Ridge Pine Plantation: Trail Network Upgrade 2015-16	November 2014	Full release	
5	Attachment A (referenced in document 3) Isaacs Ridge Recreation Facility Community Engagement and Concept Plan Brief	20 July 2015	Full release	
6	Isaacs Ridge Mountain Bike Trail Network Upgrade Attachment A (referenced in document 5)	November 2014	Full release	
7	Isaacs Ridge Recreation Facility Community Engagement and Concept Plan Attachment B (referenced in document 5) Community Strategy	16 July 2015	Full release	
8	Isaacs Ridge Trail Network Upgrade Attachment C (referenced in document 5) Draft Media Release	July 2015	Full release	
9	Community Feedback invited on proposed upgrade of Isaacs Ridge trails Brief	8 January 2015	Full release	
10	Isaacs Ridge mountain bike trail network upgrade Attachment A (referenced in document 9) Consultation report – Isaacs Ridge Mountain Bike Trail Upgrade Project	September 2015	Full release	
11	Attachment B (referenced in document 9) Isaacs Ridge – Trails Plan 2015	23 November 2015	Full release	

