

A (6)

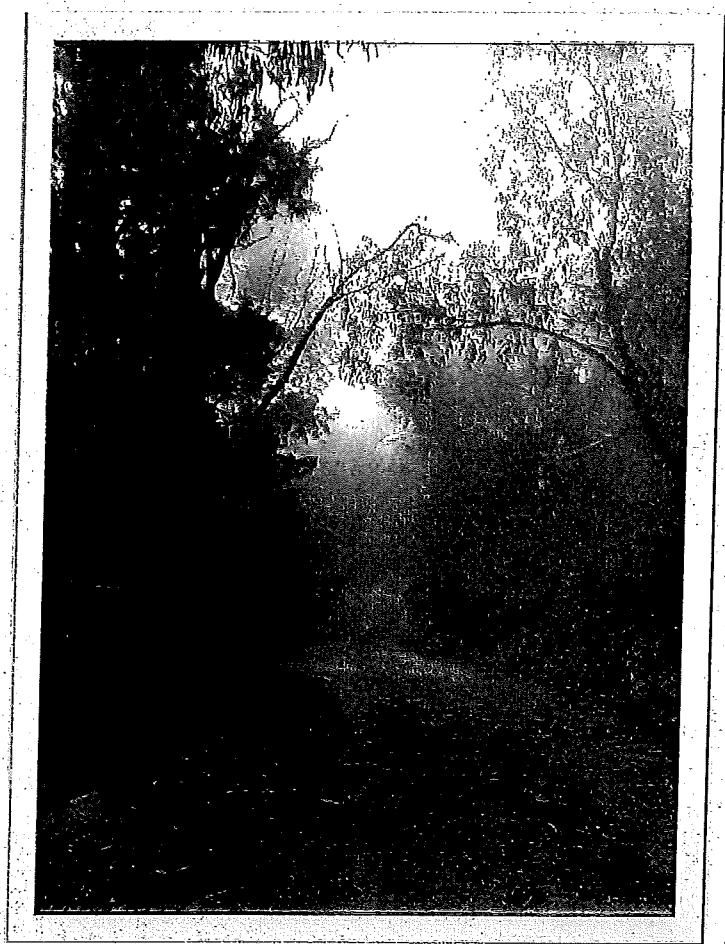
WATER RESOURCES



ENVIRONMENTAL
RECREATIONAL
PLANNING
FACILITATION

anthonyburton.com.au

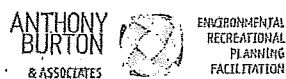
Isaacs Ridge Recreation Facility Community Engagement and Concept Plan



Isaacs Ridge, July 2011

Prepared by Anthony Burton and Associates for Territory & Municipal Services Directorate

November 2014





Anthony Burton and Associates

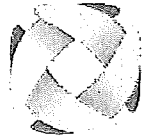
Primary Author: Anthony Burton

Document Version: 1.0

Revision	Date	Prepared by	Reviewed by	Approved by
0	16 November 2014	A Burton		

Release Date: 17 November 2014

ANTHONY
BURTON
& ASSOCIATES



ENVIRONMENTAL
RECREATIONAL
PLANNING
FACILITATION

anthonyburton.com.au

Suggested citation

Anthony Burton and Associates (2014). Isaacs Ridge Recreation Facility Community Engagement and Concept Plan, Territory and Municipal Services Directorate, Australia

All Photos in this report are by Anthony Burton unless otherwise identified. Reproduction of these photos is to be attributed as such.

Disclaimer

This document may only be used for the purpose for which it was commissioned and in accordance with the contract between Anthony Burton and Associates and Territory and Municipal Services Directorate, ACT Government (TAMSD).

Anthony Burton and Associates accepts no liability or responsibility whatsoever for or in respect of any use of or reliance upon this report and its supporting material by any third party. Information provided is not intended to be a substitute for site-specific assessment or legal advice in relation to any matter. Unauthorised use of this report in any form is prohibited.

Isaacs Ridge Recreation Facility Community Engagement and Concept Plan has been prepared by Anthony Burton and Associates for Territory and Municipal Services Directorate, on behalf of the ACT Government. This document is the work of Anthony Burton and Associates and does not necessarily reflect the views or opinions of Territory and Municipal Services Directorate or the ACT Government



ANTHONY
BURTON
& ASSOCIATES



ENVIRONMENTAL
RECREATIONAL
PLANNING
FACILITATION

anthonyburton.com.au

Anthony Burton and Associates



Anthony Burton – Principal

Principal - Mr Anthony Burton is a member of the Planning Institute of Australia (PIA) and the Environment Institute of Australia and New Zealand. He is a nationally recognised planner with experience in recreation, urban, health and social planning and is currently finalising his PhD with the University of Western Sydney. He has 14 years experience as a planner with the ACT Government, non-government organisations and now in private practice.

Table of Contents

1	EXECUTIVE SUMMARY	6
2	BACKGROUND:	7
3	ISAACS RIDGE RECREATION FACILITY COMMUNITY ENGAGEMENT	9
3.1	PLAN HOW TO ENGAGE WITH THE COMMUNITY	9
3.2	WHO NEEDS TO BE ENGAGED?	9
3.3	CONSULTATION METHODOLOGY	9
4	DEVELOPMENT OF A MASTER PLAN	10
4.1	WHY DEVELOP A MASTER PLAN FOR THE SITE?	10
4.2	WHAT ARE THE CONSTRAINTS AND OPPORTUNITIES OF THE SITE?	10
4.3	WHAT ACTIVITIES MAY APPROPRIATE WITHIN ISAACS RIDGE?	10
4.3.1	PEDESTRIAN AND/OR MULTI-USE TRAILS	10
4.3.2	MOUNTAIN BIKE AND MULTI-USE TRAILS	11
4.3.3	POTENTIAL DOWN HILL CORRIDORS	12
4.3.4	EQUESTRIAN USE	13
4.4	WHAT ACTIVITIES ARE NOT APPROPRIATE WITHIN ISAACS RIDGE?	13
5	COST ESTIMATE FOR DEVELOPMENT	14
6	HOW CAN PCS WORK WITH EVENT MANAGERS?	17
6.1	RISK MANAGEMENT	17
6.1.1	EMERGENCY MANAGEMENT, RESPONSE & ACCESS	18
6.2	INSURANCES	18
6.3	TRAFFIC MANAGEMENT AND PARKING	18
6.4	CROWD CONTROL	19
6.5	EVENT SIGNAGE	19
6.6	FIRE CONTROL	19
6.7	WASTE MANAGEMENT	19
6.8	NOISE MANAGEMENT	19
6.9	LIGHTING PROVISION	20
6.10	ON SITE CAMPING	20

1 Executive summary

Aim:

- To identify an initial path forward for engaging the recreational community, in particular mountain bike riders, in the development and management of recreational assets (mountain bike and multi-use trails) that the land manager (Parks and Conservation Service) is prepared to allow with land managed by them.
- Develop a cost estimate for a range of options for the ongoing development of the site including:
 - The development and implementation of a community engagement and consultation plan
 - The development of a full or partial master plan
 - The development of the area as a recreational venue including costs of infrastructure such as trails and supportive infrastructure

The Isaacs Ridge Recreation Facility Community Engagement and Concept Plan recommends the following:

- Targeted community consultation with
 - The mountain bike community (CORC);
 - Local community (Residents of Isaacs);
 - The equestrian community (ACT Equestrian Association);
 - Park care representatives;
 - Rural leases adjoining Isaacs Ridge (including the riding schools); and
 - PCS Staff.

Based on this consultation and the desire of PCS to enable club level downhill mountain biking:

- A mountain bike trail network catering for a range of abilities including:
 - One-way downhill trails – mountain bikes only;
- Based on the results of community consultation develop a multi-use trail network including:
 - Bidirectional trails that can form a loop or series of loops that cater for walkers, runners and mountain bike riders;
- An equestrian loop linking existing trails that:
 - allows safe and equitable equestrian use within Isaacs Ridge; and
 - connects to the broader equestrian trail network;
- Facility signage – directional, safety, information and compliance; and
- Linkages with the existing trail network, in particular the Centenary Trail.

2 Background:

Isaacs is a suburb located in the Woden District and has a population of ~2,300 people. The bulk of the suburb was constructed in the late 1980's and consists mainly of large, single detached housing stock. Isaacs is bounded by Yamba Drive, Ngunawal Drive and Long Gully Road and neighbours the suburbs of O'Malley, Mawson and Farrer.

Located directly to the east of the suburb is Isaacs Ridge, part of Canberra Nature Park and a small commercial pine plantation of approximately 23 Ha. This plantation is also known as the Long Gully pine plantation.

Isaacs Ridge has significant value to the local community as a recreational venue and landscape setting for the suburb. It has further value to the broader Canberra community and has been used extensively as a recreational venue both formally and informally by equestrians, mountain bike riders, mountain runners and orienteers. Mountain bike racing, both Downhill and Cross Country have been formally using the site to stage events since 1992 and potentially earlier.

Recently Canberra Off-Road Cyclists (CORC) approached ACT Parks and Conservation Service (PCS) to gain approval to run a club based downhill event using on an existing trail on the southwest slopes of Isaacs Ridge. This prompted PCS to review the use of the reserve and, in particular, its use for downhill mountain biking.

PCS staff have concerns with:

- The alignment of the trail and the nature of a series of road crossings,
- The safety of the trail, and
- The use of the trail outside of competition.

PCS have engaged Anthony Burton and Associates to

- To identify an initial path forward for engaging the recreational community, in particular mountain bike riders, in the development and management of recreational assets (mountain bike and multi-use trails) that the land manager (Parks and Conservation Service) is prepared to allow with land managed by them.
- To identify how PCS can safely, legally and collaboratively permit Downhill MTB riding in Isaacs Ridge, in particular in formal event activities.
- Develop a cost estimate for a range of options for the ongoing development of the site including:
 - The development and implementation of a community engagement and consultation plan
 - The development of a full or partial master plan
 - The development of the area as a recreational venue including costs of infrastructure such as trails and supportive infrastructure

PCS recognise that mountain biking can be hazardous and that trails may include unmarked obstacles and hazards such as sticks, rocks, logs, trees, steep inclines, drop-offs and loose surfaces.

These trails may include extremely steep, rough and rocky terrain. They specifically recognise that any riders who are attempting these trails do so at their own risk.

PCS also identify that some trails within Isaacs Ridge cross fire roads that are trafficked by management vehicles and used by others. The safety of all users of the park is paramount and PCS wish to identify safe ways that all people can use and enjoy Isaacs Ridge.

3 Isaacs Ridge Recreation Facility Community Engagement

3.1 Plan how to engage with the community

A key to the on-going success of a facility is the engagement and ownership that the local community and user groups feel. As such, community consultation is a key to opening the door and beginning that appropriate level of community engagement. Anthony Burton and Associates would recommend a mixed-use methodology to complete an appropriate level of consultation:

3.2 Who needs to be engaged?

As a minimum, the following groups should be engaged:

- The mountain bike community (CORC);
- Local community (Residents of Isaacs);
- The equestrian community (ACT Equestrian Association);
- Park care representatives;
- Rural leases adjoining Isaacs Ridge (including the riding schools); and
- PCS Staff.

3.3 Consultation methodology

- A series of 5-7 qualitative independent interviews with key stakeholders. A matrix of key ideas should be developed and thematically analysed.
- An online self-selecting quantitative survey tool run through the ACT Government's "Time to Talk" website (www.timetotalk.act.gov.au) incorporating 10-12 questions with multiple choice and free text options to allow for the capture of additional qualitative data. This consultation platform should be advertised through government networks, at the local shops close by the venue, on-line through sites like, but not limited to 'The Riot Act', 'The Berm' and 'Rotorburn' and in newspapers (Canberra Times and the Chronicle).
- A face-to-face community information session(s), at local shops with an opportunity to discuss the project with government representatives and other community members.

Individuals and organisations could also be invited to write directly to Anthony Burton & Associates to raise specific concerns.

4 Development of a Master Plan

4.1 Why develop a master plan for the site?

A master plan for the site identifies current and future potential use for the site through the constraints that the area has. Getting a master plan right enhances an area, maintains community engagement and ultimately reduces management challenges.

4.2 What are the constraints and opportunities of the site?

A desk top review of Isaacs Ridge identifies that it has a number of potential constraints that include but are not limited to:

- Proximity to residential areas
- A range of uses (that are potentially in conflict with each other);
- Steep topography (also considered a benefit); and
- Areas of conservation value.

The desktop review also identifies a number of opportunities that lend it to being an active recreational hub for the inner south including:

- Proximity to residential areas
- A range of existing user groups already exist;
- Links to the Centenary Trail; and
- Steep topography.

4.3 What Activities may appropriate within Isaacs Ridge?

Within Isaacs Ridge there is potential for:

- Mountain bike specific trails (specifically down hill trails);
- Multi-use trails;
- Equestrian Trails; and
- Walking Only Trails.

4.3.1 Pedestrian and/or multi-use trails

Isaacs ridge is a popular spot for local residents to walk and run. The provision of trails running

through appropriate treed areas of the reserve would likely enhance the recreation value of the reserve.

4.3.2 Mountain bike and multi-use trails

The International Mountain Biking Association (IMBA) has developed principles for designing and locating sustainable mountain bike and multi-use tracks. Detailed guidelines for implementing these principles need to be implemented so that:

- The need for on going maintenance is minimised (maintenance will still be needed);
- Trails are safe, but interesting and, where appropriate, challenging;
- Aligned on appropriate gradients relative to the topography,
- Impacts upon flora and fauna is minimised;
- Water flows (to reduce erosion and sediment movement, track widening) are managed (noting that gullies are likely to be key features used in design); and
- User conflict is managed; and trail users are confined to the tracks.
- Located in a way that is sympathetic to the natural values of the area.

Any cross-country trails must be functional to pedestrians and mountain bike riders.

- All trails except the downhill will be bi-directional

To do this trails should:

- Adopt a 'Rolling Contour Trail' design
- Use of outsloped full bench tread with frequent rolling grade dips
- Use rock armouring and natural rock to harden the tread surface to increase its resistance and stability where required
- Manage risk by providing safe, well maintained, well sign-posted and appropriately located trails and trail features.

Be maintained to an appropriate standard on an ongoing basis

4.3.3 Potential Down Hill Corridors

Downhillers are usually advanced riders who use sophisticated equipment specifically designed for descending challenging trails. That, by their nature will incorporate rocks, logs, dirt jumps and drop offs. Since downhill bikes are heavy, riders tend to seek trails with vehicle access to the start of the trail. Within Majura pines the potential for 'shuttled runs' is limited with no open road access to the upper slopes of the reserve.



Within Isaacs Ridge is ample opportunity for a number of downhill trails including less advanced and advanced downhill sections. A less advanced trail should be:

- Designed for mountain bike riders only;
- Fast and open;
- Be designed so that a rider on most mountain bikes could ride it; and
- This section could form part of an intermediate to advanced level cross country section.

Intermediate to advanced level sections already exist in the south western section of the park. The further development of this area, aimed at a higher level of riders could include:

- Designed for mountain bike riders only;
- Significant technical sections including off camber turns, rock gardens, drop offs, jumps and higher speed sections catering for a broad range of users and riding styles to provide challenging and interesting options;
- Be designed to accommodate club level downhill events with the potential to allow for higher-level events as needed.
- Where these trails cross management tracks, design and signage identifying the issue will be used to maximise safety and minimise potential user conflict.

4.3.4 Equestrian Use

Isaacs ridge is a popular equestrian area with riding schools and horse agistment paddocks located close by. Existing equestrian opportunities are not to be diminished with the additional of additional users.

If a cyclist or another person encounters a horse they:

- Should yield to horses by stopping and asking permission of the horse rider to pass.
- Must allow horse riders time to position their horses for safety.
- Should not ring bells as they may startle a horse - voice contact is preferable. A frightened horse is a danger to you, the horse rider and other park users.
- Should not to pass within a metre of a horse as they may kick if startled and have considerable reach.

The equestrian trails should be developed based upon their needs, safety, minimising potential conflicts and meeting local expectations. Under these principles the trails that are identified as Equestrian trails will, necessarily, need to bypass the higher speed mountain bike only down hill corridor(s). As a result these trails will, by and large be located on existing fire roads adjacent and, potentially, several short sections of wide single tracks (bridlepaths). These trails should not be viewed in isolation but as a loop(s) in the context of the broader equestrian network.

The aim is for these routes to be suitable for novices and more experienced riders, social groups and others seeking a relatively short distance trail riding. These routes support the riding schools and commercial trail riding opportunities in the area.

4.4 What Activities are not appropriate within Isaacs Ridge?

The small size of the site, the focus on active, non-motorised recreation combined with the conservation values and the proximity of the venue to residential blocks precludes the site being used for motorised sport such as rally driving and trail-bike (motor bike) Riding. The government currently provides some trail bike facilities in Fairbairn and is investigating dedicated trail bike facilities to the west of Canberra.

5 Cost estimate for development

This section will identify approximate costs of:

- The development and implementation of a community engagement and consultation plan
- The development of a full or partial master plan
- The development of the area as a recreational venue including costs of infrastructure such as trails and supportive infrastructure

Development and implementation of a community engagement and consultation plan

Community Engagement Protocol	300
Community Workshop (Preparation and Facilitation)	600
Specific Stakeholder Consultation	1400
"Time to Talk" Survey	200
Interpretation and Development of Stakeholder draft report	2400
Final Stakeholder Report	1200
	\$6,100

Question set up. Remainder undertaken by TAMS Staff

Master plan cost estimates are based on simple trails based Master Plan that is developed as a result of community consultation.

Development of approved master planned trail network & consultation	
Initial alignment planning and mapping	3000
	1500
Additional consultation including onsite walk throughs	3000
Finalised master planning	3000
	\$10,500

Cost estimates for the development of the trails are a guide based on current market rates only. More specific pricing is available on request¹. Given that no trails have been planned it is difficult to estimate the total potential cost.

Tasks	Professional Trail Construction	Professional Trail Maintenance	Hybrid ²	Volunteer Trail Construction	Volunteer Maintenance	Hybrid ²
	Per Km	Per Km	Per Km	Per Km	Per Km	Per Km
Approximate Construction costs						
Downhill	25,000	2000	20,000	4,000	500	1500
Multi-Use	20,000	250-500	17,000	3,000	250	1250
XC	20,000	250-500	17,000	3,000	250	1250

*

¹ Noting that the cost of trail development depends upon a range of factors including soil, slope, ease of access and trail feature among others

² Hybrid models are the least preferred model for professional builders but can be favoured by the community

6 How can PCS work with event managers?

This section will identify how PCS could work collaboratively with event partners to allow legal and safe Downhill MTB racing on Isaacs Ridge and could inform other formal events and activities within the reserve.

PCS recognise that mountain biking can be hazardous and that trails may include unmarked obstacles and hazards such as sticks, rocks, logs, trees, steep inclines, drop-offs and loose surfaces. These trails may include extremely steep, rough and rocky terrain. They specifically recognise that any riders who are attempting these trails do so at their own risk.

PCS also identify that some trails within Isaacs Ridge cross fire roads that are trafficked by management vehicles and used by others. The safety of all users of the park is paramount and PCS wish to identify safe ways that all people can use and enjoy Isaacs Ridge.

This section will cover:

- Risk management
- Insurance
- Traffic management
- Crowd Control
- Event signage
- Fire control
- Waste management
- Noise management
- Lighting
- Camping.

6.1 Risk management

There are clearly risks associated with undertaking activities within Isaacs Ridge. To mitigate these risks a Safety Plan must be prepared at least once per annum. It is the joint responsibility of PCS and the event manager to ensure accuracy of the plan.

6.1.1 Emergency Management, Response & Access

PCS are to name/number access gates and inform event managers prior to any event being held on Isaacs Ridge.

Isaacs Ridge has mobile phone coverage across most parts of the Park however; there may be some areas, where coverage is limited or not available. In the event of an emergency or a serious accident, users, in the first instance, are to contact the emergency services via mobile phone if available.

In all cases, the PCS manager is to be contacted immediately to ensure the emergency vehicle/s have access to the appropriate area. In order to ensure the emergency services and PCS manager receive the most accurate information, the following must be advised:

- Your name;
- Your location. Be specific (attempt to give distances and reference points if possible);
- What is the problem (describe the emergency, provide as much information as possible such as injured person, how it happened, obvious visual injury, etc)
- How the emergency services get to your location (Describe which gate to enter, etc)

Additional safety measures should be implemented for an event such as:

- The Event Management volunteers/staff communicating via designated radios.
- The appropriate emergency services will be advised of an event.
- The Event management staff to ensure the presence of qualified First Aid.
- The inclusion of specific safety management plans, identifying key access points, egress areas and the necessary assembly areas for both spectators and athletes.

6.2 Insurances

If an organisation wishes to use Isaacs Ridge for an event, they are to have current public liability insurance not less than \$10,000,000. A copy of currency is to be provided to PCS prior to conducting the event.

The PCS will retain copies of the certificate of currency of all organisations' insurances.

6.3 Traffic management and Parking

For day-to-day use, off road parking along Long Gully Road is encouraged, noting that users must follow current road rules and ensure that they and their vehicles are parked in a safe

manner and located safely away from the road.

For events, traffic management will become the responsibility of the event management to ensure compliance with ACT Roads and ensure safety for competitors, spectators and other members of the public. Depending upon the size and scale of the event, an event Traffic Management plan may be required. This would be discussed with the relevant event management organisation at the time of the request for an event.

6.4 Crowd Control

Patron safety is the priority for all events, both recreational and organised. The management of events is to take into consideration spectator location, athlete staging or preparation areas and suitable safety distances between the two. It is the responsibility of the event organisers to ensure maximum safety provisions are in place when conducting events.

6.5 Event Signage

Event managers are permitted to place temporary signage (flags, banners or corflute signs) when conducting events. It is the responsibility of the users to ensure no damage occurs when placing the signage. Users are responsible for removing all signage when an event has finished.

Signs should be placed at appropriate entry points to the reserve and at locations where non-participants/spectators may come within 50m 25m and 10m of a trail crossing.

6.6 Fire Control

The lighting of fires is strictly forbidden. The exception to this is any controlled burn-off approved and undertaken by suitably qualified ACT Government staff.

6.7 Waste management

To ensure the area is kept clean and environmentally friendly, users and event managers are responsible for the removal of all waste associated with their activity. This includes recreational users.

6.8 Noise management

For events, PA's can be used but noise levels must not be excessive and must have consideration for the safety of competitors and the amenity of near by residents. In the event that excessive noise is occurring, PCS are to be informed and take action as necessary.

6.9 Lighting provision

It is not anticipated that there will be significant activities undertaken at night, however, where lighting is needed it should be localised and not impact upon the amenity of local residents.

6.10 On site camping

Camping is not allowed.



Isaacs Ridge Trail Network upgrade ^B Communication Strategy ⁽⁷⁾

Date: 16 July 2015

1. Introduction

This communication strategy aims to:

- raise community awareness of the Isaac Ridge mountain bike trail network upgrade project
- inform the community of the opportunities available to participate in the consultation process and encourage involvement
- gain community support for the project including forming a volunteer group to contribute to the trail network design and ongoing maintenance of the trails.

2. Background/sensitivities

Isaacs Ridge Nature reserve includes an area of approximately 23 hectares of ACT Government commercial pine plantation managed by ACT Parks and Conservation Service (PCS).

It is estimated there are more than 5 kilometres of existing, mostly downhill, mountain bike trails in Isaacs Ridge that have been unofficially constructed by members of the public. These trails utilise the steep, rocky upper slopes and include jumps over fire roads that do not have clear lines of sight. Community members and groups have been utilising these unofficial bike trails for events for many years and would like to formally undertake sanctioned events at Isaacs Ridge. PCS has concerns about the safety, stability, suitability and environmental impact of these trails as well concerns regarding potential user conflict.

Mountain bike riding is permitted on most formed trails within Canberra Nature Park reserves. However purpose built, single track downhill mountain biking trails are largely limited in the ACT. The sport is known to be growing in popularity and community feedback suggests a strong need for more designated downhill trails within the ACT. By providing mountain bike trails in approved areas, PCS may be better able to stop the proliferation and use of illegal trails in more sensitive ecological areas and nature reserves.

3. Talking Points

- Isaacs Ridge is a popular recreational venue in Canberra's south for cyclists, walkers, horse riders and downhill mountain bike riders in particular.
- While mountain bike riding is permitted on most formed trails within nature reserves, there is a shortage of purpose built downhill mountain bike trails in the ACT. The sport is growing in popularity and community feedback suggests a strong need for more designated places to follow this pursuit.
- The ACT Government will upgrade the Isaacs Ridge trail network to make it safe for all users by providing purpose built mountain bike trails and where appropriate, shared use trails.
- Members of the community are invited to have their say on the proposed upgrade of the trail network at Isaacs Ridge, which will include establishing formal mountain bike trails.
- Feedback from the community will be used to determine the style and difficulty level of the proposed mountain bike trails.
- Feedback from the community will help ensure the upgraded trail network meets the needs of all recreation users of the area, while providing purpose built formal mountain bike trails within the urban landscape.
- The Isaacs Ridge trail network project will also seek to establish a working group, who will help maintain the integrity of the Isaacs Ridge recreational area through volunteer activities – similar to the role played by ACT Park Care groups.

- A drop-in information session about the project will be held at xx on xx between xx and xx. Feedback can also be provided via an online survey at timetotalk.act.gov.au or a hardcopy survey at Woden and Erindale libraries. Consultation closes 5 pm Monday 24 August 2015.
- For more information or to get involved with the consultation visit www.timetotalk.gov.au

4. Communication methods

- Media releases
- Information and surveys on TAMS and Time to Talk websites
- Information and hardcopy surveys at Woden and Erindale libraries
- Signs at the main entry points to Isaacs Ridge
- Letterbox drop to immediate neighbours of the area
- Posters at local shopping centre and bike shops
- Notice in ACT Community Noticeboard
- Article in Our City Our Community e-newsletter
- Whole of Government email message
- Email to key stakeholders/relevant community groups
- Social media messages – boosted ACT Government Facebook post, and TAMS and PCS Twitter sites
- Social media messages – CORC, Majura Pines Trails Alliance, Tuggeranong Trail rats, Parkcare group, etc
- Drop in consultation session at Isaacs Ridge or Woden/Erindale Library
- Face to face meetings with key stakeholders/mountain bike groups.

5. Action plan

The table below outlines proposed communication activity and the suggested rollout of these activities.

Date/ timing	Audience	Channel/ Activity	Responsibility	Cost
Consultation				
Monday 27 July	Media ACT Community	Minister media release <i>Note: see Attachment A for a copy of the prepared media release</i>	Minister's office and TAMS Comms	Nil
Monday 27 July	ACT Community	Time to Talk website TAMS website with link to Time to Talk	TAMS Comms	Nil
Monday 27 July	Community groups / key stakeholders	Email notification with links to website	PCS	Nil
Monday 27 July	ACT Community	Social media messages on ACT Government Facebook page, PCS and TAMS Twitter including boosted post	TAMS Comms and PCS	\$90
Monday 27 July	Mountain bikers	Social media messages to CORC, Majura Pines Trails Alliance and Tuggeranong Trail rats	TAMS Comms	Nil
Monday 27 July	Local residents/ neighbours	Letterbox drop	TAMS Comms and PCS	Printing
Monday 27 July	Local residents/ neighbours / users	Signs at entry points to Isaacs Ridge – pedestrian, cycle & equestrian entry points	TAMS Comms	\$400
Monday 27 July	Local residents/ neighbours	Signs/ posters at local shops – Southlands shopping centre and Isaacs shops	TAMS Comms and PCS	Printing
Monday 27 July	Mountain bike community	Signs/ posters at bike shops	TAMS Comms and PCS	Printing
Thursday 30 July	ACT Community	Our City Our Community e-newsletter	TAMS Comms	Nil

Saturday 1 August	ACT Community	Community Noticeboard in the CT	TAMS Comms	\$500
Monday 10 August	ACT Community	Social media messages on ACT Government Facebook page, PCS and TAMS Twitter	TAMS Comms and PCS	Nil
Saturday 15 August	ACT community / key stakeholders	Drop in consultation	Consultant and PCS	TBA
July - August	Key stakeholder groups	Face to face meetings, emails and phone conversations. Consider a workshop style session with CORC.	Consultant	Consultant fee
Trail Management Plan				
September	Minister	Brief Minister on Trail Management Plan and agree to its public release.	TAMS Comms	Nil
September	Key stakeholder groups	Circulate draft Trail Management Plan for information.	Nil	Nil
October	ACT community/ key stakeholders	Media Release – announcing the approved Trail Management Plan	Minister's office and TAMS Comms	Nil
October	ACT community/ key stakeholders	Email key stakeholders outcome and link to approved plan. TAMS web update - Trail Management Plan	TAMS Comms	Nil
Construction				
March 2016	ACT community/ key stakeholders	Media Release – announcing construction commenced	Minister's office and TAMS Comms	Nil
March 2016	ACT community/ key stakeholders	TAMS web update – notify construction commenced. Use maps to show areas closed during construction and duration of closures.	TAMS	Nil
May 2016	ACT community/ key stakeholders	Opening event	TAMS Minister's office, PCS and TAMS Comms	Nil

Approvals – Action officer:

Cleared by

Date:

Cleared by

Date: