

Visitation to the ACT

2020 snapshot

\$2.5b GOAL: OVERNIGHT VISITOR EXPENDITURE BY 2020

\$2.412b CURRENT: INTERNATIONAL & DOMESTIC OVERNIGHT EXPENDITURE

International snapshot

YEAR ENDING MAR 19



QUARTER ENDING MAR 19



YEAR ENDING MAR 19

LEISURE (HOLIDAY & VFR)



BUSINESS



EDUCATION



ACT'S TOP INTERNATIONAL MARKETS

	CHINA	SHARE OF ACT MARKET 19.6%	▲11.8%
	UNITED KINGDOM	SHARE OF ACT MARKET 8.4%	▼1.5%
	UNITED STATES OF AMERICA	SHARE OF ACT MARKET 7.8%	▼14.3%
	INDIA	SHARE OF ACT MARKET 6.5%	▲41.4%
	NEW ZEALAND	SHARE OF ACT MARKET 6.3%	▼7.2%
	GERMANY	SHARE OF ACT MARKET 4.4%	▲2.8%
	CANADA	SHARE OF ACT MARKET 3.4%	▲53.8%
	SINGAPORE	SHARE OF ACT MARKET 3.0%	▼7.7%
	TAIWAN	SHARE OF ACT MARKET 3.0%	▲82.4%
	MALAYSIA	SHARE OF ACT MARKET 2.7%	▲0.3%

ACT Government Mission to India

The Chief Minister

5 August 2019

Dear Mr. Barr,

Thank you for the invitation to accompany you and the rest of the delegation on 31st of August and the 5th of September the trip to India beginning in Delhi and ending in Mumbai. I will begin the trip on the 30th of August in Chandigarh before joining you on the 1st of September in Delhi.

In meeting with the Delhi Chief Minister, we will be provided an opportunity to learn about the New Delhi education and health systems and any changes we could adopt to improve our health and education sectors. I will market Canberra as an attractive place to study and promote city's tertiary education institutions, particularly CIT, UC, and the ANU. We will also be given an insight into Delhi's waste management facilities and policies, which is highly relevant due to China's recent changes in waste management and recycling policies.

In Mumbai I plan to meet with various business houses to encourage more direct investment from India into the Territory. There will be a focus on groups wanting to build hotels and other infrastructure in the Territory. This potential new infrastructure and other activities undertaken will promote the ACT, leading to an increase in tourists and potentially further investment from other groups. I will also have a focus on ICT and e-governance and how similar policies could benefit the ACT.

While visiting Chandigarh I will also focus on tourism and innovation and how we can better support innovation and start-ups in the ACT.

I envisage that this mission will be an annual affair. Annual engagement with Indian Governments and business houses will promote strong long-lasting ties with India and creating tangible benefits for the ACT.

Regards,

Deepak-Raj Gupta MLA



Andrew Barr MLA

Chief Minister

Treasurer

Minister for Social Inclusion and Equality

Minister for Tertiary Education

Minister for Tourism and Special Events

Minister for Trade, Industry and Investment

Member for Kurrajong

Deepak-Raj Gupta MLA
Member for Yerrabi
ACT Legislative Assembly
192 London Circuit
Canberra, ACT 2601

Dear Mr Gupta,

Thank you for your letter of 5 August 2019 regarding the upcoming ACT Government delegation I am leading to India.

Given your strong connections with the local Indian community and the knowledge, expertise and insights you can provide, I would be delighted for you to accompany me on the delegation.

The delegation will be undertaken between 31 August and 6 September 2019 and include visits to both Delhi and Mumbai. The key focus areas of the delegation will be higher education and tourism including aviation and associated tourism infrastructure investment. I welcome your suggestion of a meeting with the Chief Minister of Delhi to discuss education, health, innovation and waste management, and will write formally to request that meeting.

Following this mission the Office for International Engagement in consultation with my office will determine the need for future delegations to India, as informed by the *International Engagement Strategy*.

As you will be attending as a guest of the ACT Government delegation it would be most appropriate for you to follow the official itinerary. As the program is finalised there may be opportunities for you to represent me at some meetings and events. Travel Costs associated with your attendance on this delegation will be met from the ACT Executive budget.

Matt Mison from my office is leading the coordination of the trade mission and will be in contact to finalise the details over the coming weeks.

ACT Legislative Assembly

London Circuit, Canberra ACT 2601, Australia GPO Box 1020, Canberra ACT 2601, Australia
Phone +61 2 6205 0011 Fax +61 2 6205 0157 Email barr@act.gov.au



@ABarrMLA



AndrewBarrMLA



actchiefminister



Yours sincerely

Andrew Barr MLA
Chief Minister

Travel Documents

Executive Travel Form

This form must be completed and signed by the traveller and approved by the delegate before any travel or accommodation is booked.

Traveller's Details						
Name: Andrew Barr						
Minister's Office: Chief Minister's Office						
Frequent Flyer Number:			Frequent Flyer Carrier:			
Reason for Travel: Delegation to India for Tourism and Education						
Travel Details						
Provide details of accompanying travellers: Deepak-Raj Gupta, Kaarin Dynon						
Class of Travel Required: Business						
Departure and Arrival Details						Self drive or Flight No.
Depart Location	Date	Time	Arrive Location	Date	Time	
Canberra	30/08/19	17:00	Sydney	30/08/19	18:00	
Sydney	31/08/19	0755	Singapore	31/08/19	1415	SQ212
Singapore	31/08/19	1650	Delhi	31/08/19	2010	SQ406
Delhi	03/09/19	1745	Mumbai	03/09/19	2010	UK955
Mumbai	05/09/19	2340	Singapore	06/09/19	0740	SQ423
Singapore	06/09/19	1030	Canberra	06/09/19	2220	SQ288
If travelling by Private Vehicle please attach an "Application for Motor Vehicle Allowance" Form						
Accommodation details Include any private accommodation details.						
Do you require Accommodation?			Y		Do you require breakfast booked?	
					N	
Date in	Date out	Hotel/Motel	Address		Phone	
30/08/19	31/08/19	Hilton Sydney				
31/08/19	03/09/19	The Imperial New Delhi				
03/09/19	05/09/19	Taj Mahal Mumbai				
Are there any special requirements for your accommodation?						
Details of any leave or non-official travel which you intend taking directly before or after your official travel						
From		To		Contact details		
TRAVEL APPROVAL						
Signature of Delegate (Travel Approval i.e. Minister/CoS)					Date	
Signature of Financial Delegate (Executive Support)					Date	
Approval of Chief Minister (required for overseas travel only)					Date 07/08/19	
Signature of Traveller:					Date 7/8/19	
VARIATION TO TRAVEL (Please complete if there were any changes to travel plans)						



RESERVATION CONFIRMATION

To	: Mr. Andrew Barr	From	: GAKAUR
Company	: Australian High Commis	Fax No.	: +91 11 23342255
Fax	:	Telephone No.	: +91 11 23341234
Email	:	Email	: reservation@theimperialindia.com
No. of Pages	: 1	Date	: 14/08/19

Thank you for choosing The Imperial New Delhi. We are pleased to confirm your room reservation as follows.

Confirmation No.	: 20542778	Arrival Date	: 31-AUG-2019
Reservation Type	: GTD Administration	Arrival Flight	: Please Advise
Name	: Mr. Andrew Barr	Arrival Flight Time	: 00:00
Room Type	: Heritage Suite	Pickup Details	:
Number of Rooms	: 1	Departure Date	: 03-SEP-2019
No. of Adults / Child	: 1 / 0	Departure Flight	: Please Advise
Room Rate Per Night	: INR 13,500.00	Departure Flight Time	: 00:00
Billing Instructions	: ROOM + TAXES TO CC AUTH // EXTRAS DRT INCLUSIVE OF BUFFET BREAKFAST,AIRPORT TRANSFERS,HAPPY HOURS AT 1911 BAR		

Please note that the above rate is exclusive of 28% applicable Goods & Services Tax on room rate. This is subject to change as per government policy.

Check in / Check out Policy Our Check-in is 1400 noon and Check-out time is 1200 noon. Early Check-in and Late Checkout is subject to a full night charge.

Guarantee Policy All reservations are subject to a 48 hours release due to non-guarantee, unless a valid credit card and flight details are provided. A pre-authorization amount equivalent to one night room & tax charges will be secured on the credit card provided to guarantee the reservation.

Cancellation Policy Amendments in arrival dates and cancellations must be made 48 hours [1600hrs local time] prior to the date of arrival to avoid a one night retention charge. In case of a No Show a one night retention charge is applicable.

Early Arrival Policy We recommend that the room be reserved from the previous night if the arrival is early in the morning and the room is required immediately.

Early Departure Policy The stay is guaranteed for the entire duration and a departure prior to the above mentioned departure date will be charged in full.

A recent government notification requires indian residents to carry a proof of identity at the time of check in. The proof of identity can either be the guests driving license, Passport, Aadhar Card or Voter's card.

We would be delighted to assist in making advance reservations for our Food & Beverage outlets and arranging flowers/cakes for special occasions. We offer a wide range of beauty treatments. Please contact our reservations team for further information.

For arrival transfer: The International & Domestic airports are a convenient half an hour drive. Hotel chauffer will be paging inside the arrival hall with a placard in the guest name near exit gate number 5 & 6 (for the International flights) and near exit gate number 2 & 3 (for domestic flights). If you encounter any difficulties finding the driver, please contact the hotel concierge at 0091-11-41116314. Should you require any further assistance please do not hesitate to contact us.

Book treatments at THE AWARD WINNING IMPERIAL SPA to avoid disappointment email on theimperialspa@theimperialindia.com

JANPATH, NEW DELHI 110 001, INDIA.
TELEPHONE: (91-11) 2334 1234, 4150 1234. FACSIMILE: (91-11) 2334 2255
Email: luxury@theimperialindia.com. visit us at: www.theimperialindia.com

From: orders@ccavenue.com
Sent: Monday, 19 August 2019 5:05 PM
To: Henry, Tracey
Subject: Your order#72353164 on <http://www.tajhotels.com> is successful.

<="" head="">



Dear **Mr Andrew Barr**,

Thank you for your order from <http://www.tajhotels.com>

For your convenience, we have included a copy of your order below. The charge will appear on your credit card / Account Statement as **'The Indian Hotels Company Limited'**

Booking Confirmation No#	CCAvenue Reference #	Order Date
113075079	108650104358	19/08/2019 12:35:15

Billing Details

Customer: Mr Andrew Barr | Tracey.Henry@act.gov.au |

Address: , , .

Customer IP: 136.153.14.103

Pay Mode: Credit Card - Visa

Bank Ref #: 078192

Instructions:

Order Amount: INR 33280.00

Net Payable: INR 33280.00

CUSTOMER CARE

<http://www.tajhotels.com>

Email : reservations@tajhotels.com

Contact Info : 22-66011825



Canberra/Sydney (AUS)						
Breakfast		\$36.10				
Lunch		\$51.15				
Dinner		\$71.55				
Incidentals		\$28.70				
Accommodation		\$265.00				
Total Allowance per day (100%)		\$452.50				
India (group 3)						
Breakfast		\$61.66				
Lunch		\$61.67				
Dinner		\$61.67				
Incidentals		\$45.00				
Total Allowance per day (100%)		\$230.00				
Date	Day	Destination	Meal	Country Code	Amount	Comments
30-Aug	Fri	Sydney/Canberra	D + Inc	AUS	\$100.25	meal allowances
30-Aug	Fri	Sydney/Canberra	1 x night	AUS	\$265.00	Accommodation to be paid by the CM
31 Aug - 6 Sep	Sat-Fri	India	7 x full days	3	\$1,610.00	meal allowances
1-5 Sept 2019			Deduct breakfast		-\$308.30	Breakfast rate booked
				Total	\$1,666.95	



ACT
Government

ACT Public Service

Accounts Payable Invoice Cover Sheet

Printed copies of this text are not controlled. Always check the Shared Services customer portal <http://sharedservices/> to ensure this information is current.

Directorate: <small>(please select from the drop down menu)</small>	EXECUTIVE
Payee:	Andrew Barr (Chief Minister)
Special Requests/ Reference Number:	please set to immediate payment

Collect Cheque*:	<input type="radio"/> Yes <input type="radio"/> No	Staff Reimbursement: <small>EFT only - bank account details must be provided below.</small>	<input checked="" type="radio"/> Yes <input type="radio"/> No
RCTI: <small>(Recipient Created Tax Invoice)</small>	<input type="radio"/> Yes <input type="radio"/> No	GST Registered:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Withholding Tax:	<input type="radio"/> Yes <input type="radio"/> No		

* Please note all collect cheques are to be collected from Shared Services, Eclipse House, Civic.

Payee Bank Account Details for EFT Payments:

Bank Account Name:	Andrew Barr
BSB Number:	2.2(a)(ii)
Account Number:	
Payee Postal Address:	Level 2, Legislative Assembly Building, GPO Box 1020, Canberra City, 2601

Purchase Order Related Invoices:

Purchase Order Number:	
Receipt Number:	
Project/Task Number:	
Contact Name for Purchase Orders:	

Invoice Detail: (All fields are mandatory) Please attach ORIGINAL invoices - copies are not accepted.

Applicable GST Codes: 10% AP (10%); Free AP (F); Input Tax AP (IT); Exempt (Ex); Capital 10% (Cap10%); Free CAP (CapF); Input CAP (ITCap); Outside AP (OS); No ABN Withhold (NABN)

Entity	Cost Centre	Account Code	Int. Trad.	Project	Agency Use	GST Tax Type	Total \$ (excl. GST)	GST Amount \$	Total \$ (incl. GST)	Description
260	26006	711402	99	99999	9999	10% AP	\$2.73	\$0.27	\$3.00	A. Barr - Airport parking 6 Sep
260	26008	711402	99	99999	9999	10% AP	\$56.36	\$5.64	\$62.00	A. Barr - Airport parking 8-9 Sep
260	26006	711403	99	99999	9999	10% AP	\$18.18	\$1.82	\$20.00	A, Barr - Opal card top-up
									\$0.00	
									\$0.00	
									\$0.00	
									\$0.00	
									\$0.00	
									\$0.00	
									\$0.00	

Total \$ GST:	\$7.73
Total Amount \$ (incl. GST):	\$85.00
Remittance Advice Description:	Staff Reimbursement - Andrew Barr - Arprt parking and Opal top up

By signing this form the signatories warrant the Directorate has received the above mentioned goods and/or services (excluding prepayments and deposits).

Prepared by:

Name: Simona Doelle Phone: 62073441

Signature: *Doelle* Date: 20/09/2014

Authorising Officer (financial delegate):

Name: Tracey Henry Position: Business Manager

Signature: *Henry* Date: 20-9-14



Transport
for NSW

ABN 18 804 239 602

COMMONWEALTH BANK EFTPOS
TRANSPORTFORNSWOPAL
DOMESTIC AIRPORT 1
TERMINAL 11428500
REFERENCE 461012

CUSTOMER COPY

CARD NO: 8077(c)
EXPIRY DATE:
AID: A0000000041010
ATC:114 TVR:0000008000
CSN:01 A9A8D0E04549C393
30 AUG 2019 17:38

Bankwest Credit

CREDIT
PURCHASE \$20.00
TOTAL AUD \$20.00

APPROVED 00
AUTH NO: 101251
POS REF NO: 2813

ITEM: TOP UP
OPAL NO:XXXXXXXXXXXX5100
SALES REF: 281380
MACHINE: A-019

TAX INVOICE

Canberra Airport Pty Ltd
21 Terminal Ave
ABN: 14 080 361 548
(Ph) 02 6275 2226

Receipt No. 1060/0671
Unit No. 671
Date : 06/09/2019
Time : 22:46

010100 Pay Parking Ticket \$ 3.00
06/09/19 22:35 - 06/09/19 22:46

Length of stay: 0 Days, 00:11
02992128788011799249813050??

Total amount \$ 3.00

Credit Mastercard \$ 3.00
GST 10.00 % \$ 0.27

.....
CARDHOLDER COPY

HID ***49872
TERM ***1577
06/09/19 22:46
TRAN 0446S7
CARD5034
CBA Credit
CONTACTLESS
PURCHASE
AID A0000000041010
PAN SEQ 01
ARQC 5F044ED0A913BC87
AUTH CODE 060695
AMOUNT \$3.00
TOTAL \$3.00
(00) APPROVED

Thank you for parking
with us.

** Thank you **

TAX INVOICE

Canberra Airport Pty Ltd
21 Terminal Ave
ABN: 14 080 361 548
(Ph) 02 6275 2226

Receipt No. 0712/0672
Unit No. 672
Date : 09/08/2019
Time : 22:58

110100 Pay Parking Ticket \$ 62.00
08/08/19 10:35 - 09/08/19 22:58

Length of stay: 1 Days, 12:23
02992128788011729220381360??

Total amount \$ 62.00

Credit Mastercard \$ 62.00
GST 10.00 % \$ 5.64

.....
CARDHOLDER COPY

HID ***49872
TERM ***1578
09/08/19 22:58
TRAN 022381
CARD8077
Bankwest Credit
CONTACTLESS
PURCHASE
AID A0000000041010
PAN SEQ 01
ARQC E836ECF6DD8A8284
AUTH CODE 108048
AMOUNT \$62.00
TOTAL \$62.00
(00) APPROVED

Thank you for parking
with us.

** Thank you **

From:"QBT VIP" <VIP@QBT.TRAVEL>

Sent:30/09/2019 3:14 PM

To:"CMTEDD, ExecutiveSupport" <ExecutiveSupport@act.gov.au>

Subject:FW: BARR/ANDREW JAMES MR Dept 31Aug19 SYDSIN – Ref: QU9GP4 [#2D6938Q]

Attachments:Itinerary QU9GP4.pdf

Dear Simona,

Thank you for choosing QBT WOAG

Please find attached ticketing information for passenger BARR/ANDREW JAMES MR which provides all the details of your flight(s) including the flight number(s), time(s) and date(s)

Please ensure the first & the last names displayed on the ticket are the same as it appears on the passport.

Please print and retain this Document for use throughout your journey.

You can download Adobe Acrobat reader FOC if you are unable to view the attachment.

Should you have any queries regarding this e-ticket, please contact QBT WOAG on 02 96915293.

Warm regards,

ashwani kumar

e-ticket itinerary/receipt

QBT Business travel
made simple

BARR/ANDREW JAMES MR

Endorsements/Airline Conditions:
VALID SQ/MI. CHNG FEE APPLY/ REFUND FEE APPLY/ NO SHOW FEE
APPLY

Ticket no. 618-4592916655
Date of Issue: 19 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Singapore Airlines Limited
For: QBT WOAG
Reservation Number: QU9GP4

DEPART	FLIGHT DETAILS	ARRIVE	
Sydney / SYD Kingsford Smith Arpt, Australia Sat, 31 August 2019 07:55	Singapore Airlines Limited SQ212 BUSINESS (U) Confirmed (OK)	Singapore / SIN Changi Intl Arpt, Singapore	Baggage Allowance: 40K
Singapore / SIN Changi Intl Arpt, Singapore Sat, 31 August 2019 16:50	Singapore Airlines Limited SQ406 BUSINESS (U) Confirmed (OK)	Delhi / DEL India	Baggage Allowance: 40K
Mumbai / BOM India Thu, 05 September 2019 23:40	Singapore Airlines Limited SQ423 BUSINESS (C) Confirmed (OK)	Singapore / SIN Changi Intl Arpt, Singapore	Baggage Allowance: 40K
Singapore / SIN Changi Intl Arpt, Singapore Fri, 06 September 2019 10:30	Singapore Airlines Limited SQ288 BUSINESS (C) Confirmed (OK)	Canberra / CBR Australia	Baggage Allowance: 40K

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 30 Sep 2019

PAYMENT			
Air Fare		AUD	0.00
Taxes	85.15 WY 60.00 AU 4.23 WG 3.89 WG 6.40 L7 12.80 SG 17.60 YM 7.40 IN 8.50 WO	AUD	205.97
Airline Card Payment Fees	66.00 OBFA	AUD	66.00
Service Fees		AUD	4676.00
TOTAL		AUD	4947.97

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



e-ticket itinerary/receipt

QBT Business travel
made simple

BARR/ANDREW JAMES MR

Endorsements/Airline Conditions:
NON ENDORSABLE NON RE-ROUTABLE REBOOKING SBJCT TO PENALTY

Ticket no. 169-4592815832
Date of Issue: 14 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Hahn Air Lines, Germany
For: QBT WOAG
Reservation Number: QU9GP4

DEPART	FLIGHT DETAILS	ARRIVE	
Delhi / DEL India Tue, 03 September 2019 17:45	Vistara UK955 D Class Confirmed (OK)	 Mumbai / BOM India	Baggage Allowance: 30K

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 30 Sep 2019

PAYMENT			
Air Fare		AUD	742.00
Taxes	2.90 YR 1.10 YR 89.60 K3 5.60 WO	AUD	99.20
Service Fees		AUD	0.00
TOTAL		AUD	841.20

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From: "Campbell, Morgan"

Sent: 15/08/2019 2:15 AM

To: "Hilton, Debbie" <Debbie.Hilton@act.gov.au>; "Balaretnaraja, Ash" <Ash.Balaretnaraja@act.gov.au>

Subject: FW: E-Ticket Itinerary for BARR/ANDREWJAMESMR 03Sep19 17:45 DELBOM - QU9GP4 [SEC=UNCLASSIFIED]

Attachments: Itinerary-BARR ANDREWJAMESMR-4592815832.pdf

New plan - they booked this one instead...

From: Mison, Matt

Sent: Thursday, 15 August 2019 12:12 PM

To: Campbell, Morgan <Morgan.Campbell@act.gov.au>

Subject: FW: E-Ticket Itinerary for BARR/ANDREWJAMESMR 03Sep19 17:45 DELBOM - QU9GP4

Hi, FYI this is the flight – I can't update it because Ash is locked in the program.

From: [do not reply@qbt.travel](mailto:do_not_reply@qbt.travel) <[do not reply@qbt.travel](mailto:do_not_reply@qbt.travel)>

Sent: Wednesday, 14 August 2019 10:13 AM

To: Mison, Matt <Matt.Mison@act.gov.au>

Subject: E-Ticket Itinerary for BARR/ANDREWJAMESMR 03Sep19 17:45 DELBOM - QU9GP4

Dear Customer

Please find attached your itinerary which relates to the above booking reference. Should you have any queries, please contact QBT on your dedicated 1300 number.

This document is automatically generated. Please do not respond to this email address.

QBT ABN 50 128 382 187

Level 6, 197-201 Coward Street, Mascot NSW 2020

e-ticket itinerary/receipt

QBT Business travel
made simple

BARR/ANDREW JAMES MR

Frequent Flyer Membership:
VA 2119418604

Airline Booking Reference:
Vistara: QU9GP4

Endorsements/Airline Conditions:
NON ENDORSABLE NON RE-ROUTABLE REBOOKING SBJCT TO PENALTY

Ticket no. 169-4592815832
Date of Issue: 14 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Hahn Air Lines, Germany
For: QBT WOAG
Reservation Number: QU9GP4

DEPART	FLIGHT DETAILS	ARRIVE	
Delhi / DEL	Vistara UK955	Mumbai / BOM	Baggage Allowance: 30K
Terminal 3	D Class	Terminal 2	Duration: 02 hours, 25 minutes
India	Confirmed (HK)	India	Airbus A320v
Tue, 03 September 2019 17:45		Tue, 03 September 2019 20:10	

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 14 Aug 2019

PAYMENT			
Air Fare		AUD	742.00
Taxes	2.90 YR 1.10 YR 89.60 K3 5.60 WO	AUD	99.20
Service Fees		AUD	0.00
TOTAL		AUD	841.20

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From:tmhresv.bom@tajhotels.com

Sent:13/08/2019 8:28 PM

To:"Henry, Tracey" <Tracey.Henry@act.gov.au>

Subject:Your Reservation at Taj Mahal Tower, Mumbai is confirmed # 113075079

Attachments:calendar_event.ics



TAJ MAHAL TOWER, MUMBAI



Confirmation No: #

113075079

Taj InnerCircle Number:

Guest Name : Mr. Andrew Barr

Dear Mr. Barr,

Thank you for choosing Taj as your next travel destination. You have our commitment to provide a curated stay experience that eliminates distractions and the unnecessary - so you have the time and space you can call your own. The detailed information below confirms your reservation.

Kind Regards,
Taj Mahal Tower



Check In Date	:	03-09-19
Arrival Flight Details	:	
Arrival Transportation	:	
Arrival Time	:	00:00
Check Out Date	:	05-09-19
Departure Flight Details	:	
Departure Transportation	:	
Check Out Time	:	00:00
No. of Rooms	:	1
No. of Guests	:	1 Adults 0 Kids
Room Type	:	Deluxe Room Sea View Tower Wing King Bed
Rate Details	:	Taj Preferred Corporate Breakfast Incl
Rate Description	:	Taj Preferred Corporate Breakfast Incl Taxes Extra.
Rate Applicable per day	:	INR 13,000.00
Taxes Applicable	:	Applicable government taxes and surcharge will be charged extra unless otherwise specified.
Total Price	:	33,280.00

Guarantee / Deposit Policy	:	Non Guaranteed
Cancellation Policy	:	The cancellation policy may vary as per booked rate plan. The standard policy permits free cancellation for a reservation cancelled or amended before 2 pm – 2 days prior to arrival. Cancellation penalty of one or more nights charge may apply for late cancellations & no-shows.
Comments	:	Co To PP Room + Tax /Extras Direct
Hotel Information	:	

TAJ MAHAL TOWER, MUMBAI: Opp Gateway of India, Mumbai, 400001, India.

For any further assistance, please contact at 91-22-66653000 or email us at tmhresv.bom@tajhotels.com, or visit us at www.tajhotels.com.

For all reservation related queries, please email us at reservations@tajhotels.com. You can call our **Taj Reservation World Wide (24x7)** on the following numbers:

India : +91 22 66011825 | 1 800 111 825 (Toll Free)

USA and Canada : 1 866 969 1 825 | **UAE** : 800 035 702 467 | **Other Countries** : 00 800 4 588 1 825.

Earn upto 4% of your stay spends as Points by signing up for Taj InnerCircle.

T&C Apply. [Click here](#) to enroll.

Terms and conditions: Our hotels require a minimum 24 hrs prior notice for flight/train details to organize an airport/station transfer. In case of any urgent requests of such nature, we recommend our guests to contact the hotel front desk or concierge directly for priority assistance * If you have been confirmed an airport pick-up, please look for the Hotel paging board on your arrival at the airport * In keeping with our heightened security procedures we request all guests to carry a photo-identity with address proof to present at check-in. Foreign nationals are required to present their Passport and valid visa. Indian nationals can present any one of the following: Passport, Driving License, Voter ID card, Aadhaar Card or Bank Pass Book with Photograph * Our standard check-in time is 1400 hrs and check out time is 1200 hrs local time * For us to guarantee you an early check-in, you will need to reserve the room from the previous night. * If you need to cancel your reservation, please refer to the Cancellation Deadline, to avoid cancellation or no-show charges, which would include the room rate and applicable tax, for the entire stay.*The Hotel may choose to release non-guaranteed reservations prior to the date of arrival * PAN to be produced incase of cash payments amounting INR 50,000 and above. * Reservations exceeding 5 rooms on overlapping dates will be considered a group booking; The hotel reserves the right to refuse such bookings on the basis of availability and may apply special rates * Rates are subject to change in case of change in validity periods, rate seasons, contracted periods, applicable laws or government policies * For all travel agent/tour operator bookings, terms and conditions as per the contract will apply* Outside food & alcohol is prohibited at the hotel * Overnight parking may be available at a charge at select hotels. Should your company wish to claim input tax credit, GSTIN number along with an appropriate address need to be communicated at the time of booking. If this information is not provided prior to check-in, the hotel may not be able to amend invoices at a later stage.

This contract shall be governed by and construed solely in accordance with the substantive laws of the Republic of India without regard to any conflict of laws principles. In the event of any dispute arising out of or in connection with the subject matter of this contract, parties agree to refer such dispute to arbitration to be held under the rules of the Arbitration and Conciliation (Amendment), Act, 2015. Proceedings will be conducted by a sole arbitrator to be mutually appointed by the parties. Seat of such arbitration shall be in Mumbai and proceedings shall be conducted in English. The decision of the arbitrator shall be final and binding. The courts in Mumbai shall have exclusive jurisdiction. The terms and conditions of this contract shall apply to all guests, travel agent/tour operator and any other person availing the services of any hotel owned or operated by the Indian Hotels Company Limited. This reservation is confirmed subject to you approving that you have carefully read, understood and accepted the aforementioned terms and conditions. If you do not agree with these terms and conditions, kindly notify the hotel within 2 hours of receiving this confirmation or it shall be deemed to be explicitly accepted by you.

Experience the world of Taj Hotels and book your next experience on our App



Please find below the Airport Transfer Charges per way and do advise us in case you would like us to block a car for you.

Option I – Luxury Car: INR 8000/- plus taxes.

Option II – SUV: INR 4950/- plus taxes.

We request you to please revert with the flight details and mobile number at the earliest in case the airport transfers needs to be arranged. (Rates may vary in the event of a change in the government tax structure.)

DISCLAIMER: This email (including any attachments) is intended for the sole use of the intended recipient/s and may contain material that is **CONFIDENTIAL AND PRIVATE COMPANY INFORMATION**. Any review or reliance by others or copying or distribution or forwarding of any or all of the contents in this message is **STRICTLY PROHIBITED**. The opinions expressed are those of the sender, and do not necessarily reflect those of the Company. If you are not the intended recipient, please contact the sender by email and delete all copies; your cooperation in this regard is appreciated.

Printed: 29-Aug-2019

Attention

ACT GOVERNMENT

ACT EXECUTIVE

PO Box 818, Dickson, ACT 2602

Booking Details

Last Updated Date: 29 Aug 2019

Created Date: 11 Jul 2019


QBT Booking Reference: QUM25U

Customer Number: 00010490

We are pleased to advise the following travel arrangements

Name of Passenger

Mr Andrew James Barr

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1486 TKT: 3658108302 Airline Reference: QUM25U	16:30 30/08/2019 Fri Canberra: Canberra Airport	17:25 30/08/2019 Fri Terminal 3 Sydney: Kingsford Smith	ECONOMY (B) Confirmed	Aircraft type: DE HAVILLAND DHC-8 400 SERIES Flight Duration: 0:55 Airline Meal: (R) Refreshments - complimentary Number of stops: 0

Remarks

CBR SYD - CO2/PAX* 33.70 KG ECO, 33.70 KG PRE

Customer References

COST : 26006
TRAVELBKR : MISON MATHEW
TRIPREA : DELEGATION MINISTERIAL OR PARLIAMENTARY TRAVEL
APPROVEDBY : NOT REQUIRED

FREQUENT FLYER MEMBERSHIPS

QF - 1676728

Additional Information (Please read your itinerary carefully)

Air Travel

Air travel is subject to the conditions and limitations of liability set out in the airline's conditions of carriage, available on the applicable airline's website or from its offices.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (Domestic)

For domestic flights departing from Australian domestic terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 45 minutes prior to your scheduled departure time. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights.

To get the most update to date information and for further information on Liquids, Aerosols and Gels please refer to the Australian government website:

<https://www.australia.gov.au/information-and-services/passports-and-travel/customs-and-quarantine>

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at

www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Terminals

If your flight is on **Qantas** and your flight number is between **QF1** and **QF399** your flight departs from the **International terminal**.

All other Qantas flights depart from Domestic Terminals.

if your flight is on **Jetstar** and your flight number is between **JQ1** to **JQ241** your flight departs from the **International terminal**. ** except for **JQ100** and **JQ103** which use the domestic terminal. Please check the terminal number on your itinerary.

The recommended check in time is 120 minutes prior to departure.

***** Itinerary End *****

Executive Travel Form

This form must be completed and signed by the traveller and approved by the delegate before any travel or accommodation is booked.

Traveller's Details						
Name: Deepak-Raj Gupta MLA						
Minister's Office:						
Frequent Flyer Number:			Frequent Flyer Carrier:			
Reason for Travel: Delegation to India for Tourism and Education						
Travel Details						
Provide details of accompanying travellers: Chief Minister, Kaarin Dynon						
Class of Travel Required: Business						
Departure and Arrival Details						Self drive or Flight No.
Depart Location	Date	Time	Arrive Location	Date	Time	
Canberra	30/08/19	17:00	Sydney	30/08/19	18:00	
Sydney	31/08/19	0755	Singapore	31/08/19	1415	SQ212
Singapore	31/08/19	1650	Delhi	31/08/19	2010	SQ406
Delhi	03/09/19	1745	Mumbai	03/09/19	2010	UK955
Mumbai	05/09/19	2340	Singapore	06/09/19	0740	SQ423
Singapore	06/09/19	1030	Canberra	06/09/19	2220	SQ288
If travelling by Private Vehicle please attach an "Application for Motor Vehicle Allowance" Form						
Accommodation details Include any private accommodation details.						
Do you require Accommodation?			Y	Do you require breakfast booked?		N
Date in	Date out	Hotel/Motel	Address		Phone	
30/08/19	31/08/19	Rydges Sydney Airport				
31/08/19	03/09/19	The Imperial New Delhi				
03/09/19	05/09/19	Taj Mahal Mumbai				
Are there any special requirements for your accommodation?						
Details of any leave or non-official travel which you intend taking directly before or after your official travel						
From		To		Contact details		
TRAVEL APPROVAL						
Signature of Delegate (Travel Approval i.e. Minister/CoS)					Date 07/08/19	
Signature of Financial Delegate (Executive Support)					Date	
Approval of Chief Minister (required for overseas travel only)					Date 07/08/19	
Signature of Traveller:					Date	
VARIATION TO TRAVEL (Please complete if there were any changes to travel plans)						



RESERVATION CONFIRMATION

To	: Mr. Deepak-Raj Gupta	From	: GAKAUR
Company	: Australian High Commis	Fax No.	: +91 11 23342255
Fax	:	Telephone No.	: +91 11 23341234
Email	:	Email	: reservation@theimperialindia.com
No. of Pages	: 1	Date	: 14/08/19

Thank you for choosing The Imperial New Delhi. We are pleased to confirm your room reservation as follows.

Confirmation No.	: 20542777	Arrival Date	: 31-AUG-2019
Reservation Type	: GTD Administration	Arrival Flight	: Please Advise
Name	: Mr. Deepak-Raj Gupta	Arrival Flight Time	: 00:00
Room Type	: Grand Heritage	Pickup Details	:
Number of Rooms	: 1	Departure Date	: 03-SEP-2019
No. of Adults / Child	: 1 / 0	Departure Flight	: Please Advise
Room Rate Per Night	: INR 13,500.00	Departure Flight Time	: 00:00
Billing Instructions	: ROOM + TAXES TO CC AUTH // EXTRAS DRT INCLUSIVE OF BUFFET BREAKFAST,AIRPORT TRANSFERS,HAPPY HOURS AT 1911 BAR		

Please note that the above rate is exclusive of 28% applicable Goods & Services Tax on room rate. This is subject to change as per government policy.

Check in / Check out Policy Our Check-in is 1400 noon and Check-out time is 1200 noon. Early Check-in and Late Checkout is subject to a full night charge.

Guarantee Policy All reservations are subject to a 48 hours release due to non-guarantee, unless a valid credit card and flight details are provided. A pre-authorization amount equivalent to one night room & tax charges will be secured on the credit card provided to guarantee the reservation.

Cancellation Policy Amendments in arrival dates and cancellations must be made 48 hours [1600hrs local time] prior to the date of arrival to avoid a one night retention charge. In case of a No Show a one night retention charge is applicable.

Early Arrival Policy We recommend that the room be reserved from the previous night if the arrival is early in the morning and the room is required immediately.

Early Departure Policy The stay is guaranteed for the entire duration and a departure prior to the above mentioned departure date will be charged in full.

A recent government notification requires indian residents to carry a proof of identity at the time of check in. The proof of identity can either be the guests driving license, Passport, Aadhar Card or Voter's card.

We would be delighted to assist in making advance reservations for our Food & Beverage outlets and arranging flowers/cakes for special occasions. We offer a wide range of beauty treatments. Please contact our reservations team for further information.

For arrival transfer: The International & Domestic airports are a convenient half an hour drive. Hotel chauffer will be paging inside the arrival hall with a placard in the guest name near exit gate number 5 & 6 (for the International flights) and near exit gate number 2 & 3 (for domestic flights). If you encounter any difficulties finding the driver, please contact the hotel concierge at 0091-11-41116314. Should you require any further assistance please do not hesitate to contact us.

Book treatments at THE AWARD WINNING IMPERIAL SPA to avoid disappointment email on theimperialspa@theimperialindia.com

JANPATH, NEW DELHI 110 001, INDIA.
TELEPHONE: (91-11) 2334 1234, 4150 1234. FACSIMILE: (91-11) 2334 2255
Email: luxury@theimperialindia.com. visit us at: www.theimperialindia.com

From: orders@ccavenue.com
Sent: Monday, 19 August 2019 5:06 PM
To: Henry, Tracey
Subject: Your order#72349465 on <http://www.tajhotels.com> is successful.

<="" head="">



Dear **Mr Deepak Raj Gupta**,

Thank you for your order from <http://www.tajhotels.com>

For your convenience, we have included a copy of your order below. The charge will appear on your credit card / Account Statement as **'The Indian Hotels Company Limited'**

Booking Confirmation No#	CCAvenue Reference #	Order Date
113075078	108650104947	19/08/2019 12:36:15

Billing Details

Customer: Mr Deepak Raj Gupta | Tracey.Henry@act.gov.au |

Address: , , .

Customer IP: 136.153.14.103

Pay Mode: Credit Card - Visa

Bank Ref #: 090602

Instructions:

Order Amount: INR 30720.00

Net Payable: INR 30720.00

CUSTOMER CARE

<http://www.tajhotels.com>

Email : reservations@tajhotels.com

Contact Info : 22-66011825



Canberra/Sydney (AUS)						
Breakfast		\$30.60				
Lunch		\$43.35				
Dinner		\$60.65				
Incidentals		\$28.70				
Accommodation		\$251.00				
Total Allowance per day (100%)		\$414.30				
India (group 3)						
Breakfast		\$50.00				
Lunch		\$50.00				
Dinner		\$50.00				
Incidentals		\$40.00				
Total Allowance per day (100%)		\$190.00				
Date	Day	Destination	Meal	Country Code	Amount	Comments
30-Aug	Friday	Sydney/Canberra	D + Inc	AUS	\$89.35	meal allowances
31 Aug - 6 Sep	Sat-Fri	India	7 x full days	3	\$1,330.00	meal allowances
1-5 Sept 2019			Deduct breakfast		-\$250.00	Breakfast rate booked
				Total	\$1,169.35	

From:"QBT VIP" <VIP@QBT.TRAVEL>

Sent:30/09/2019 3:14 PM

To:"CMTEDD, ExecutiveSupport" <ExecutiveSupport@act.gov.au>

Subject:FW: GUPTA/DEEPAK RAJ MR Dept 30Aug19 CBRSYD – Ref: SLCTIM [#2D693BG]

Attachments:Itinerary SLCTIM.pdf

Dear Simona,

Thank you for choosing QBT WOAG

Please find attached ticketing information for passenger GUPTA/DEEPAK RAJ MR which provides all the details of your flight(s) including the flight number(s), time(s) and date(s)

Please ensure the first & the last names displayed on the ticket are the same as it appears on the passport.

Please print and retain this Document for use throughout your journey.

You can download Adobe Acrobat reader FOC if you are unable to view the attachment.

Should you have any queries regarding this e-ticket, please contact QBT WOAG on 02 96915293.

Warm regards,

ashwani kumar

e-ticket itinerary/receipt

QBT Business travel
made simple

GUPTA/DEEPAK RAJ MR

Airline Booking Reference:
Qantas Airways: SLCTIM

Endorsements/Airline Conditions:
AUD90.00 NONREF - VALID ON QF SERVICES ONLY

Ticket no.: 081-4593140262
Date of Issue: 30 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Qantas Airways
For: QBT WOAG
Reservation Number: SLCTIM

DEPART	FLIGHT DETAILS	ARRIVE	
Canberra / CBR Australia Fri, 30 August 2019 19:15	Qantas Airways QF1494 ECONOMY (Y) Confirmed (HK)	Sydney / SYD Terminal 3 Kingsford Smith Arpt, Australia Fri, 30 August 2019 20:10	Baggage Allowance: 3PC Duration: 00 hours, 55 minutes DHC8 Dash 8-400

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 30 Aug 2019

PAYMENT

Additional Fare	AUD	274.49
Additional Taxes & Airline Change Fees	AUD	40.15
Service Fees	AUD	0.00
TOTAL	AUD	314.64

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



e-ticket itinerary/receipt

QBT Business travel
made simple

GUPTA/DEEPAK RAJ MR

Endorsements/Airline Conditions:
VALID SQ/MI. NO CHNG FEE/ REFUND FEE APPLY/ NO SHOW FEE APPLY

Ticket no. 618-4592916666
Date of Issue: 19 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Singapore Airlines Limited
For: QBT WOAG
Reservation Number: SLCTIM

DEPART	FLIGHT DETAILS	ARRIVE	
Sydney / SYD Kingsford Smith Arpt, Australia Sat, 31 August 2019 07:55	Singapore Airlines Limited SQ212 BUSINESS (J) Confirmed (OK)	Singapore / SIN Changi Intl Arpt, Singapore	Baggage Allowance: 40K
Singapore / SIN Changi Intl Arpt, Singapore Sat, 31 August 2019 16:50	Singapore Airlines Limited SQ406 BUSINESS (J) Confirmed (OK)	Delhi / DEL India	Baggage Allowance: 40K
Mumbai / BOM India Thu, 05 September 2019 23:40	Singapore Airlines Limited SQ423 BUSINESS (C) Confirmed (OK)	Singapore / SIN Changi Intl Arpt, Singapore	Baggage Allowance: 40K
Singapore / SIN Changi Intl Arpt, Singapore Fri, 06 September 2019 10:30	Singapore Airlines Limited SQ288 BUSINESS (C) Confirmed (OK)	Canberra / CBR Australia	Baggage Allowance: 40K

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 30 Sep 2019

PAYMENT			
Air Fare		AUD	0.00
Taxes	85.15 WY 60.00 AU 4.23 WG 3.89 WG 6.40 L7 12.80 SG 17.60 YM 7.40 IN 8.50 WO	AUD	205.97
Airline Card Payment Fees	68.70 OBFA	AUD	68.70
Service Fees		AUD	4878.00
TOTAL		AUD	5152.67

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



e-ticket itinerary/receipt

QBT Business travel
made simple

GUPTA/DEEPAK RAJ MR

Endorsements/Airline Conditions:
NON ENDORSABLE NON RE-ROUTABLE REBOOKING SBJCT TO PENALTY

Ticket no. 169-4592815848
Date of Issue: 14 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Hahn Air Lines, Germany
For: QBT WOAG
Reservation Number: SLCTIM

DEPART	FLIGHT DETAILS	ARRIVE	
Delhi / DEL India Tue, 03 September 2019 17:45	Vistara UK955 D Class Confirmed (OK)	 Mumbai / BOM India	Baggage Allowance: 30K

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 30 Sep 2019

PAYMENT			
Air Fare		AUD	742.00
Taxes	2.90 YR 1.10 YR 89.60 K3 5.60 WO	AUD	99.20
Service Fees		AUD	0.00
TOTAL		AUD	841.20

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From:tmhresv.bom@tajhotels.com

Sent:13/08/2019 8:27 PM

To:"Henry, Tracey" <Tracey.Henry@act.gov.au>

Subject:Your Reservation at Taj Mahal Tower, Mumbai is confirmed # 113075078

Attachments:calendar_event.ics



TAJ MAHAL TOWER, MUMBAI



Confirmation No: #
113075078

Taj InnerCircle Number:

Guest Name : Mr. Deepak Raj
Gupta

Dear Mr. Gupta,

Thank you for choosing Taj as your next travel destination. You have our commitment to provide a curated stay experience that eliminates distractions and the unnecessary - so you have the time and space you can call your own. The detailed information below confirms your reservation.

Kind Regards,
Taj Mahal Tower



Check In Date	:	03-09-19
Arrival Flight Details	:	
Arrival Transportation	:	
Arrival Time	:	00:00
Check Out Date	:	05-09-19
Departure Flight Details	:	
Departure Transportation	:	
Check Out Time	:	00:00
No. of Rooms	:	1
No. of Guests	:	1 Adults 0 Kids
Room Type	:	Superior Room Sea View Tower Wing King Bed
Rate Details	:	Taj Preferred Corporate Breakfast Incl
Rate Description	:	Taj Preferred Corporate Breakfast Incl Taxes Extra.
Rate Applicable per day	:	INR 12,000.00
Taxes Applicable	:	Applicable government taxes and surcharge will be charged extra unless otherwise specified.

Total Price	:	30,720.00
Guarantee / Deposit Policy	:	Non Guaranteed
Cancellation Policy	:	The cancellation policy may vary as per booked rate plan. The standard policy permits free cancellation for a reservation cancelled or amended before 2 pm – 2 days prior to arrival. Cancellation penalty of one or more nights charge may apply for late cancellations & no-shows.
Comments	:	Co To PP Room + Tax /Extras Direct
Hotel Information	:	

TAJ MAHAL TOWER, MUMBAI: Opp Gateway of India, Mumbai, 400001, India.

For any further assistance, please contact at 91-22-66653000 or email us at tmhresv.bom@tajhotels.com, or visit us at www.tajhotels.com.

For all reservation related queries, please email us at reservations@tajhotels.com. You can call our **Taj Reservation World Wide (24x7)** on the following numbers:

India : +91 22 66011825 | 1 800 111 825 (Toll Free)

USA and Canada : 1 866 969 1 825 | **UAE** : 800 035 702 467 | **Other Countries** : 00 800 4 588 1 825.

Earn upto 4% of your stay spends as Points by signing up for Taj InnerCircle.

T&C Apply. [Click here](#) to enroll.

Terms and conditions: Our hotels require a minimum 24 hrs prior notice for flight/train details to organize an airport/station transfer. In case of any urgent requests of such nature, we recommend our guests to contact the hotel front desk or concierge directly for priority assistance * If you have been confirmed an airport pick-up, please look for the Hotel paging board on your arrival at the airport * In keeping with our heightened security procedures we request all guests to carry a photo-identity with address proof to present at check-in. Foreign nationals are required to present their Passport and valid visa. Indian nationals can present any one of the following: Passport, Driving License, Voter ID card, Aadhaar Card or Bank Pass Book with Photograph * Our standard check-in time is 1400 hrs and check out time is 1200 hrs local time * For us to guarantee you an early check-in, you will need to reserve the room from the previous night. * If you need to cancel your reservation, please refer to the Cancellation Deadline, to avoid cancellation or no-show charges, which would include the room rate and applicable tax, for the entire stay.*The Hotel may choose to release non-guaranteed reservations prior to the date of arrival * PAN to be produced incase of cash payments amounting INR 50,000 and above. * Reservations exceeding 5 rooms on overlapping dates will be considered a group booking; The hotel reserves the right to refuse such bookings on the basis of availability and may apply special rates * Rates are subject to change in case of change in validity periods, rate seasons, contracted periods, applicable laws or government policies * For all travel agent/tour operator bookings, terms and conditions as per the contract will apply* Outside food & alcohol is prohibited at the hotel * Overnight parking may be available at a charge at select hotels. Should your company wish to claim input tax credit, GSTIN number along with an appropriate address need to be communicated at the time of booking. If this information is not provided prior to check-in, the hotel may not be able to amend invoices at a later stage.

This contract shall be governed by and construed solely in accordance with the substantive laws of the Republic of India without regard to any conflict of laws principles. In the event of any dispute arising out of or in connection with the subject matter of this contract, parties agree to refer such dispute to arbitration to be held under the rules of the Arbitration and Conciliation (Amendment), Act, 2015. Proceedings will be conducted by a sole arbitrator to be mutually appointed by the parties. Seat of such arbitration shall be in Mumbai and proceedings shall be conducted in English. The decision of the arbitrator shall be final and binding. The courts in Mumbai shall have exclusive jurisdiction. The terms and conditions of this contract shall apply to all guests, travel agent/tour operator and any other person availing the services of any hotel owned or operated by the Indian Hotels Company Limited. This reservation is confirmed subject to you approving that you have carefully read, understood and accepted the aforementioned terms and conditions. If you do not agree with these terms and conditions, kindly notify the hotel within 2 hours of receiving this confirmation or it shall be deemed to be explicitly accepted by you.

Experience the world of Taj Hotels and book your next experience on our App



Please find below the Airport Transfer Charges per way and do advise us in case you would like us to block a car for you.

Option I – Luxury Car: INR 8000/- plus taxes.

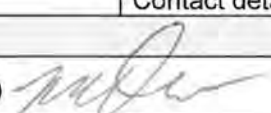

Option II - SUV: INR 4950/- plus taxes.

We request you to please revert with the flight details and mobile number at the earliest in case the airport transfers needs to be arranged. (Rates may vary in the event of a change in the government tax structure.)

DISCLAIMER: This email (including any attachments) is intended for the sole use of the intended recipient/s and may contain material that is CONFIDENTIAL AND PRIVATE COMPANY INFORMATION. Any review or reliance by others or copying or distribution or forwarding of any or all of the contents in this message is STRICTLY PROHIBITED. The opinions expressed are those of the sender, and do not necessarily reflect those of the Company. If you are not the intended recipient, please contact the sender by email and delete all copies; your cooperation in this regard is appreciated.

Executive Travel Form

This form must be completed and signed by the traveller and approved by the delegate before any travel or accommodation is booked.

Traveller's Details						
Name: Kaarin Dynon						
Minister's Office: Chief Minister's Office						
Frequent Flyer Number:			Frequent Flyer Carrier:			
Reason for Travel: Delegation to India for Tourism and Education						
Travel Details						
Provide details of accompanying travellers: Chief Minister, Deepak Raj-Gupta MLA						
Class of Travel Required: Business						
Departure and Arrival Details						Self drive or Flight No.
Depart Location	Date	Time	Arrive Location	Date	Time	
Canberra	30/08/19	17:00	Sydney	30/08/19	18:00	
Sydney	31/08/19	0755	Singapore	31/08/19	1415	SQ212
Singapore	31/08/19	1650	Delhi	31/08/19	2010	SQ406
Delhi	03/09/19	1745	Mumbai	03/09/19	2010	UK955
Mumbai	05/09/19	2340	Singapore	06/09/19	0740	SQ423
Singapore	06/09/19	1030	Canberra	06/09/19	2220	SQ288
If travelling by Private Vehicle please attach an "Application for Motor Vehicle Allowance" Form						
Accommodation details Include any private accommodation details.						
Do you require Accommodation?			Y	Do you require breakfast booked?		N
Date in	Date out	Hotel/Motel	Address		Phone	
30/08/19	31/08/19	Rydges Sydney Airport				
31/08/19	03/09/19	The Imperial New Delhi				
03/09/19	05/09/19	Taj Mahal Mumbai				
Are there any special requirements for your accommodation?						
Details of any leave or non-official travel which you intend taking directly before or after your official travel						
From		To		Contact details		
TRAVEL APPROVAL						
Signature of Delegate (Travel Approval i.e. Minister/CoS) 					Date 07/08/19	
Signature of Financial Delegate (Executive Support)					Date	
Approval of Chief Minister (required for overseas travel only) 					Date 07/08/19	
Signature of Traveller:					Date	
VARIATION TO TRAVEL (Please complete if there were any changes to travel plans)						



RESERVATION CONFIRMATION

To	: Ms. Kaarin Dynon	From	: GAKAUR
Company	: Australian High Commis	Fax No.	: +91 11 23342255
Fax	:	Telephone No.	: +91 11 23341234
Email	:	Email	: reservation@theimperialindia.com
No. of Pages	: 1	Date	: 14/08/19

Thank you for choosing The Imperial New Delhi. We are pleased to confirm your room reservation as follows.

Confirmation No.	: 20542779	Arrival Date	: 31-AUG-2019
Reservation Type	: GTD Administration	Arrival Flight	: Please Advise
Name	: Ms. Kaarin Dynon	Arrival Flight Time	: 00:00
Room Type	: Grand Heritage	Pickup Details	:
Number of Rooms	: 1	Departure Date	: 03-SEP-2019
No. of Adults / Child	: 1 / 0	Departure Flight	: Please Advise
Room Rate Per Night	: INR 13,500.00	Departure Flight Time	: 00:00
Billing Instructions	: ROOM + TAXES TO CC AUTH // EXTRAS DRT INCLUSIVE OF BUFFET BREAKFAST,AIRPORT TRANSFERS,HAPPY HOURS AT 1911 BAR		

Please note that the above rate is exclusive of 28% applicable Goods & Services Tax on room rate. This is subject to change as per government policy.

Check in / Check out Policy Our Check-in is 1400 noon and Check-out time is 1200 noon. Early Check-in and Late Checkout is subject to a full night charge.

Guarantee Policy All reservations are subject to a 48 hours release due to non-guarantee, unless a valid credit card and flight details are provided. A pre-authorization amount equivalent to one night room & tax charges will be secured on the credit card provided to guarantee the reservation.

Cancellation Policy Amendments in arrival dates and cancellations must be made 48 hours [1600hrs local time] prior to the date of arrival to avoid a one night retention charge. In case of a No Show a one night retention charge is applicable.

Early Arrival Policy We recommend that the room be reserved from the previous night if the arrival is early in the morning and the room is required immediately.

Early Departure Policy The stay is guaranteed for the entire duration and a departure prior to the above mentioned departure date will be charged in full.

A recent government notification requires indian residents to carry a proof of identity at the time of check in. The proof of identity can either be the guests driving license, Passport, Aadhar Card or Voter's card.

We would be delighted to assist in making advance reservations for our Food & Beverage outlets and arranging flowers/cakes for special occasions. We offer a wide range of beauty treatments. Please contact our reservations team for further information.

For arrival transfer: The International & Domestic airports are a convenient half an hour drive. Hotel chauffer will be paging inside the arrival hall with a placard in the guest name near exit gate number 5 & 6 (for the International flights) and near exit gate number 2 & 3 (for domestic flights). If you encounter any difficulties finding the driver, please contact the hotel concierge at 0091-11-41116314. Should you require any further assistance please do not hesitate to contact us.

Book treatments at THE AWARD WINNING IMPERIAL SPA to avoid disappointment email on theimperialspa@theimperialindia.com

JANPATH, NEW DELHI 110 001, INDIA.
TELEPHONE: (91-11) 2334 1234, 4150 1234. FACSIMILE: (91-11) 2334 2255
Email: luxury@theimperialindia.com. visit us at: www.theimperialindia.com

From: orders@ccavenue.com
Sent: Monday, 19 August 2019 9:50 AM
To: Henry, Tracey
Subject: Your order#74933985 on <http://www.tajhotels.com> is successful.

<="" head="">



Dear **Mr Barr Andrew**,

Thank you for your order from <http://www.tajhotels.com>

For your convenience, we have included a copy of your order below. The charge will appear on your credit card / Account Statement as **'The Indian Hotels Company Limited'**

Booking Confirmation No#	CCAvenue Reference #	Order Date
113075079	108649937124	19/08/2019 05:19:59

Billing Details

Customer: Mr Barr Andrew | Tracey.Henry@act.gov.au |

Address: , , .

Customer IP: 136.153.14.103

Pay Mode: Credit Card - Visa

Bank Ref #: 019739

Instructions:

Order Amount: INR 8320.00

Net Payable: INR 8320.00

CUSTOMER CARE

<http://www.tajhotels.com>

Email : reservations@tajhotels.com

Contact Info : 22-66011825



From: Mison, Matt
Sent: Monday, 26 August 2019 9:48 AM
To: CMTEDD, ExecutiveSupport
Subject: FW: Booking confirmation: 981687741

FYI Hotel booking for Friday Night for Deepak and Kaarin.

MM

From: Rydges Sydney Airport Hotel <noreply@revato.com>
Sent: Monday, 26 August 2019 9:46 AM
To: Mison, Matt <Matt.Mison@act.gov.au>
Subject: Booking confirmation: 981687741

Your direct booking with Rydges Sydney Airport Hotel is confirmed

Thank you for booking directly with us on [Revato, our reservation system](#)



[Request a change](#)



[Cancel booking](#)



Rydges Sydney Airport Hotel
8 Arrivals Court
Sydney International Airport
Mascot
2020
Australia

(+61) 2 9313 2500
reservations_sydneyairport@evt.com

Booking reference: 981687741

Current status	Booked
Booked by	Mathew Mison
Check in	Friday, 30 August 2019(from 2:00 PM)
Check out	Saturday, 31 August 2019(before 11:00 AM)
For	1 night, 2 rooms
Rooms	AUD \$496.40

Total * AUD \$496.40

* **Includes** 10% GST.

Rooms

Deluxe King Room (Airport Views)

Non refundable deal, Wifi included

Guest name Kaarin Dynon

Guests 1 x adult

Cancellation Policy - Non Refundable Deal If cancelled, modified, or in the case of a no show, the total price of the reservation will be charged.

Prepayment policy The total amount of the booking may be charged in advance of your arrival.

Deluxe King Room (Airport Views)

Non refundable deal, Wifi included

Guest name Deepak-Raj Gupta

Guests 1 x adult

Cancellation Policy - Non Refundable Deal If cancelled, modified, or in the case of a no show, the total price of the reservation will be charged.

Prepayment policy The total amount of the booking may be charged in advance of your arrival.

Important information

A surcharge will apply to payments made using the following cards:

- MasterCard/Visa: 1.18%
- American Express/JBC: 3.5%

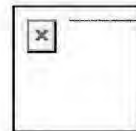
Diners Club cards are not accepted.

Fees are subject to change and will be confirmed at the time of check-in.

Guests receive complimentary in-room Wi-Fi access and round-trip shuttle transport between the hotel and Sydney Domestic Airport terminals.



[Book more rooms](#)



[Manage your booking online](#)

Contact us for any questions or changes to this booking

Contact us directly



Email: reservations_sydneyairport@evt.com



Phone: (+61) 2 9313 2500

Copyright © 2019 Rydges Sydney Airport Hotel

[Terms of use](#) [Privacy policy](#)

Dynon - 30 Aug - 6 Sep 2019

Canberra/Sydney (AUS)						
Breakfast		\$28.15				
Lunch		\$31.65				
Dinner		\$53.90				
Incidentals		\$20.05				
Accommodation		\$188.00				
Total Allowance per day (100%)		\$321.75				
India (group 3)						
Breakfast		\$43.33				
Lunch		\$43.33				
Dinner		\$43.34				
Incidentals		\$35.00				
Total Allowance per day (100%)		\$165.00				
Date	Day	Destination	Meal	Country Code	Amount	Comments
30-Aug	Thursday	Sydney/Canberra	D + Inc	AUS	\$73.95	meal allowances
31 Aug - 6 Sep	Fri - Fri	India	7 x full days	3	\$1,155.00	meal allowances
1-5 Sept 19			Deduct breakfast		-\$216.65	Brekfast rate booked
				Total	\$1,012.30	

From:"QBT VIP" <VIP@QBT.TRAVEL>

Sent:30/09/2019 3:44 PM

To:"Doelle, Simona" <Simona.Doelle@act.gov.au>

Subject:LINDSAY DYNON/KAARIN MS Dept 30Aug19 CBRSYD – Ref: SLCXV8 [#2D69A3F]

Attachments:Itinerary SLCXV8.pdf

Hi Simona,

Thank you for choosing QBT WOAG

Please find attached ticketing information for passenger LINDSAY DYNON/KAARIN MS which provides all the details of your flight(s) including the flight number(s), time(s) and date(s)

Please ensure the first & the last names displayed on the ticket are the same as it appears on the passport.

Please print and retain this Document for use throughout your journey.

You can download Adobe Acrobat reader FOC if you are unable to view the attachment.

Should you have any queries regarding this e-ticket, please contact QBT WOAG on 02 96915293.

Warm regards,

Puru Shrestha

e-ticket itinerary/receipt

QBT Business travel
made simple

LINDSAY DYNON/KAARIN MS

Airline Booking Reference:
Qantas Airways: SLCXV8

Endorsements/Airline Conditions:
ISSD IN CONJ WITH 618-4592916679

Ticket no. 081-4592916703
Date of Issue: 30 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Qantas Airways
For: QBT WOAG
Reservation Number: SLCXV8

DEPART	FLIGHT DETAILS	ARRIVE	
Canberra / CBR Australia Fri, 30 August 2019 18:35	Qantas Airways QF1522 ECONOMY (B) Confirmed (HK)	Sydney / SYD Terminal 3 Kingsford Smith Arpt, Australia Fri, 30 August 2019 19:30	Baggage Allowance: 2PC Duration: 00 hours, 55 minutes Boeing 717

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 30 Aug 2019

PAYMENT			
Air Fare		AUD	88.35
Taxes	23.97 QR 9.14 QR 5.53 WG 0.00 UO	AUD	38.64
Service Fees		AUD	1.30
TOTAL		AUD	128.29

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



e-ticket itinerary/receipt

QBT Business travel
made simple

LINDSAY DYNON/KAARIN MS

Endorsements/Airline Conditions:
VALID SQ/MI. NO CHNG FEE/ REFUND FEE APPLY/ NO SHOW FEE APPLY

Ticket no. 618-4592916679
Date of Issue: 19 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Singapore Airlines Limited
For: QBT WOAG
Reservation Number: SLCXV8

DEPART	FLIGHT DETAILS	ARRIVE	
Sydney / SYD Kingsford Smith Arpt, Australia Sat, 31 August 2019 07:55	Singapore Airlines Limited SQ212 BUSINESS (J) Confirmed (OK)	Singapore / SIN Changi Intl Arpt, Singapore	Baggage Allowance: 40K
Singapore / SIN Changi Intl Arpt, Singapore Sat, 31 August 2019 16:50	Singapore Airlines Limited SQ406 BUSINESS (J) Confirmed (OK)	Delhi / DEL India	Baggage Allowance: 40K
Mumbai / BOM India Thu, 05 September 2019 23:40	Singapore Airlines Limited SQ423 BUSINESS (C) Confirmed (OK)	Singapore / SIN Changi Intl Arpt, Singapore	Baggage Allowance: 40K
Singapore / SIN Changi Intl Arpt, Singapore Fri, 06 September 2019 10:30	Singapore Airlines Limited SQ288 BUSINESS (C) Confirmed (OK)	Canberra / CBR Australia	Baggage Allowance: 40K

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 30 Sep 2019

PAYMENT			
Air Fare		AUD	0.00
Taxes	85.15 WY 60.00 AU 4.23 WG 3.89 WG 6.40 L7 12.80 SG 17.60 YM 7.40 IN 8.50 WO	AUD	205.97
Airline Card Payment Fees	68.70 OBFCA	AUD	68.70
Service Fees		AUD	4878.00
TOTAL		AUD	5152.67

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



e-ticket itinerary/receipt

QBT Business travel
made simple

LINDSAY DYNON/KAARIN MS

Endorsements/Airline Conditions:
NON ENDORSABLE NON RE-ROUTABLE REBOOKING SBJCT TO PENALTY

Ticket no. 169-4592816353
Date of Issue: 14 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Hahn Air Lines, Germany
For: QBT WOAG
Reservation Number: SLCXV8

DEPART	FLIGHT DETAILS	ARRIVE	
Delhi / DEL India Tue, 03 September 2019 17:45	Vistara UK955 D Class Confirmed (OK)	 Mumbai / BOM India	Baggage Allowance: 30K

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 30 Sep 2019

PAYMENT			
Air Fare		AUD	742.00
Taxes	2.90 YR 1.10 YR 89.60 K3 5.60 WO	AUD	99.20
Service Fees		AUD	0.00
TOTAL		AUD	841.20

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From:tmhresv.bom@tajhotels.com

Sent:13/08/2019 8:28 PM

To:"Henry, Tracey" <Tracey.Henry@act.gov.au>

Subject:Your Reservation at Taj Mahal Tower, Mumbai is confirmed # 113075080

Attachments:calendar_event.ics



TAJ MAHAL TOWER, MUMBAI



Confirmation No: #

113075080

Taj InnerCircle Number:

Guest Name : Ms. Kaarin Dynon

Dear Ms. Dynon,

Thank you for choosing Taj as your next travel destination. You have our commitment to provide a curated stay experience that eliminates distractions and the unnecessary - so you have the time and space you can call your own. The detailed information below confirms your reservation.

Kind Regards,
Taj Mahal Tower



Check In Date	:	03-09-19
Arrival Flight Details	:	
Arrival Transportation	:	
Arrival Time	:	00:00
Check Out Date	:	05-09-19
Departure Flight Details	:	
Departure Transportation	:	
Check Out Time	:	00:00
No. of Rooms	:	1
No. of Guests	:	1 Adults 0 Kids
Room Type	:	Superior Room Sea View Tower Wing King Bed
Rate Details	:	Taj Preferred Corporate Breakfast Incl
Rate Description	:	Taj Preferred Corporate Breakfast Incl Taxes Extra.
Rate Applicable per day	:	INR 12,000.00
Taxes Applicable	:	Applicable government taxes and surcharge will be charged extra unless otherwise specified.
Total Price	:	30,720.00

Guarantee / Deposit Policy	:	Non Guaranteed
Cancellation Policy	:	The cancellation policy may vary as per booked rate plan. The standard policy permits free cancellation for a reservation cancelled or amended before 2 pm – 2 days prior to arrival. Cancellation penalty of one or more nights charge may apply for late cancellations & no-shows.
Comments	:	Co To PP Room + Tax /Extras Direct
Hotel Information	:	

TAJ MAHAL TOWER, MUMBAI: Opp Gateway of India, Mumbai, 400001, India.

For any further assistance, please contact at 91-22-66653000 or email us at tmhresv.bom@tajhotels.com, or visit us at www.tajhotels.com.

For all reservation related queries, please email us at reservations@tajhotels.com. You can call our **Taj Reservation World Wide (24x7)** on the following numbers:

India : +91 22 66011825 | 1 800 111 825 (Toll Free)

USA and Canada : 1 866 969 1 825 | **UAE** : 800 035 702 467 | **Other Countries** : 00 800 4 588 1 825.

Earn upto 4% of your stay spends as Points by signing up for Taj InnerCircle.

T&C Apply. [Click here](#) to enroll.

Terms and conditions: Our hotels require a minimum 24 hrs prior notice for flight/train details to organize an airport/station transfer. In case of any urgent requests of such nature, we recommend our guests to contact the hotel front desk or concierge directly for priority assistance * If you have been confirmed an airport pick-up, please look for the Hotel paging board on your arrival at the airport * In keeping with our heightened security procedures we request all guests to carry a photo-identity with address proof to present at check-in. Foreign nationals are required to present their Passport and valid visa. Indian nationals can present any one of the following: Passport, Driving License, Voter ID card, Aadhaar Card or Bank Pass Book with Photograph * Our standard check-in time is 1400 hrs and check out time is 1200 hrs local time * For us to guarantee you an early check-in, you will need to reserve the room from the previous night. * If you need to cancel your reservation, please refer to the Cancellation Deadline, to avoid cancellation or no-show charges, which would include the room rate and applicable tax, for the entire stay.*The Hotel may choose to release non-guaranteed reservations prior to the date of arrival * PAN to be produced incase of cash payments amounting INR 50,000 and above. * Reservations exceeding 5 rooms on overlapping dates will be considered a group booking; The hotel reserves the right to refuse such bookings on the basis of availability and may apply special rates * Rates are subject to change in case of change in validity periods, rate seasons, contracted periods, applicable laws or government policies * For all travel agent/tour operator bookings, terms and conditions as per the contract will apply* Outside food & alcohol is prohibited at the hotel * Overnight parking may be available at a charge at select hotels. Should your company wish to claim input tax credit, GSTIN number along with an appropriate address need to be communicated at the time of booking. If this information is not provided prior to check-in, the hotel may not be able to amend invoices at a later stage.

This contract shall be governed by and construed solely in accordance with the substantive laws of the Republic of India without regard to any conflict of laws principles. In the event of any dispute arising out of or in connection with the subject matter of this contract, parties agree to refer such dispute to arbitration to be held under the rules of the Arbitration and Conciliation (Amendment), Act, 2015. Proceedings will be conducted by a sole arbitrator to be mutually appointed by the parties. Seat of such arbitration shall be in Mumbai and proceedings shall be conducted in English. The decision of the arbitrator shall be final and binding. The courts in Mumbai shall have exclusive jurisdiction. The terms and conditions of this contract shall apply to all guests, travel agent/tour operator and any other person availing the services of any hotel owned or operated by the Indian Hotels Company Limited. This reservation is confirmed subject to you approving that you have carefully read, understood and accepted the aforementioned terms and conditions. If you do not agree with these terms and conditions, kindly notify the hotel within 2 hours of receiving this confirmation or it shall be deemed to be explicitly accepted by you.

Experience the world of Taj Hotels and book your next experience on our App



Please find below the Airport Transfer Charges per way and do advise us in case you would like us to block a car for you.

Option I – Luxury Car: INR 8000/- plus taxes.

Option II – SUV: INR 4950/- plus taxes.

We request you to please revert with the flight details and mobile number at the earliest in case the airport transfers needs to be arranged. (Rates may vary in the event of a change in the government tax structure.)

DISCLAIMER: This email (including any attachments) is intended for the sole use of the intended recipient/s and may contain material that is **CONFIDENTIAL AND PRIVATE COMPANY INFORMATION**. Any review or reliance by others or copying or distribution or forwarding of any or all of the contents in this message is **STRICTLY PROHIBITED**. The opinions expressed are those of the sender, and do not necessarily reflect those of the Company. If you are not the intended recipient, please contact the sender by email and delete all copies; your cooperation in this regard is appreciated.

Chief Minister, Treasury and Economic Development Directorate

UNCLASSIFIED

To:	Chief Minister	Tracking No.: CMTEDD2019/4022
Date:	12/08/2019	
From:	Commissioner for International Engagement	
Subject:	Travel Approval Request to India – September 2019	
Critical Date:	16/08/2019	
Critical Reason:	To arrange meetings and ensure that suitable flights and accommodation are booked within reasonable timeframes and costs.	

Recommendations

That you:


1. Note the information contained in this brief; and

Noted / Please Discuss

2. Sign the attached travel forms for Mr Brendan Smyth and Mr Ash Balaretnaraja.

Signed / Not Signed / Please Discuss

Andrew Barr MLA



13/8/19

Minister's Office Feedback

UNCLASSIFIED

Background

1. On 7 July 2019, you agreed and signed the proposed three year forward missions (CMTEDD2019/3391).
2. This included the mission to India in the first quarter of the 2019-20 financial year.
3. The Commissioner for International Engagement attended the Australian Business Week in India in 2017, which had a key focus on higher education.

Issues

4. The IES identifies education and research, tourism, ICT and e-government and health and sports science as key capabilities to be delivered in India.
5. For this mission, the primary focus is on tourism and higher education.
6. Intended meetings include:

New Delhi

- a. The Australian High Commission, New Delhi;
- b. Vistara;
- c. Mayor of New Delhi;
- d. Ministry for Human Resource Development;
- e. Welcome reception;
- f. Education Department;
- g. UNSW associated institution;
- h. Launch of ANU Future Scholarships program;
- i. Association of Australian Education Representatives in India;

Mumbai

- j. Australian Consul-General;
- k. University of Mumbai;
- l. Singapore Airlines;
- m. Taj hotels;
- n. Oberoi Hotel;
- o. India based Tourism operators and media; and
- p. Alumni reception.

Financial Implications

7. Total costs of travel for the CIE are expected to be less than AUD\$7,000.00, subject to availability and early bookings of flights accommodation.
8. It is expected that this will be the same cost for the Senior Director of Tertiary Education, Training and Research.

Consultation

Internal

9. VisitCanberra was consulted.
10. Tertiary Education, Training and Research was consulted.

Cross Directorate

11. Nil.

External

12. Nil.

Work Health and Safety

13. Nil.

Benefits/Sensitivities

14. Continues to deliver on Canberra's *International Engagement Strategy*.

Communications, media and engagement implications

15. There will be interest by the media in all international engagement, its costs and outcomes.

Signatory Name: Brendan Smyth

Phone: x50509

Action Officer: Emma Gowling

Phone: x72544

Attachments

Attachment	Title
Attachment A	Travel form for Mr Brendan Smyth
Attachment B	Travel form for Mr Ash Balaretnaraja



Travel Form

Please note:

All domestic and trans-Tasman flights must be booked using the QBT Online Booking Tool.

For international bookings, please complete the ACT Government Booking form on the <http://shareservices/ACTGovt/Procurement/Buying/Existing-Contracts/Flight-Bookings.htm>

For all other travel related information please see Buying Goods and Services intranet site.

Travel Requisition No:

QBT → ☎ 1300 797 357

Form to be completed by the traveller and approved by the delegate before any travel or accommodation is booked.

TRAVELLER'S DETAILS							
Name: Brendan Smyth				Classification: EL2.6			
Group: Enterprise Canberra				Unit: Office of International Engagement			
Work phone: 6205 0509		Fax:		Mobile 2.2(a)(ii)		Home Phone:	
Home address: 2.2(a)(ii)				Corporate Frequent Flyer Number: Note: Frequent Flyer points are no longer accumulated. However, a flight will count towards your airline club status progression			
TRAVEL DETAILS							
Reason: To accompany the Chief Minister to India and continue building relationships of value to Canberra and the ACT Government, which will also continue in delivering Canberra's International Engagement Strategy.							
Departure and Arrival Details (complete times and flight details after travel is approved)							
Depart location	Date	Time	Arrive location	Date	Time	Travel class Economy or Business Class	Airline, flight no.
Canberra	31/8/19		Singapore	31/8/19			
Singapore	31/8/19		Delhi	31/8/19			
Delhi	3/9/19		Mumbai	3/9/19			
Mumbai	5/9/19		Singapore	5/9/19			
Singapore	5/9/19		Canberra	6/9/19			
If travelling by private vehicle please attach copies of your current driver's licence and comprehensive insurance.							
Make, model and engine capacity of vehicle:							
ACCOMMODATION AND TRAVEL STANDARDS (Note: All accommodation bookings must be made through Lido (02) 8585 0806 / 1800 000 469 – option #1 for Government.							
	Domestic			International			
Director-General	4.5 star*	Economy Class under 4 hours,		4.5 star*	Business Class		
Executives	4 star*	over 4 hours Business Class		4 star*			
Non Executives	3 star*	Economy Class		3.5 star*	Economy Class		

TRAVELLER'S DETAILS

If you intend to seek approval to vary from accommodation standards, please give reasons:

Any accommodation booked that varies from the standards is to match that of the Chief Minister, ensuring that the delegation is centrally located.

Accommodation details (to be completed after approval to travel is given). Include any private accommodation details

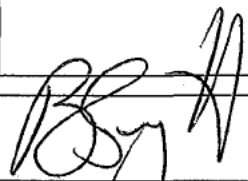
Date in	Date out	Hotel/Motel/Apartment	*Accom rating	Address	Phone
			4*	Delhi, India	
			4*	Mumbai, India	

Details of any leave or non-official travel which you intend taking directly before or after your official travel

From: / / To: / / Contact details:

Payment of out of pocket expenses: Corporate credit card or reimbursement are the preferred methods of payment for meals and incidental expenses.

Actual reasonable costs will be reimbursed upon the provision of receipts. All advances must be acquitted.

Advance: \$	BSB No:	Account No:
		

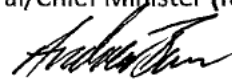
Signature of traveller	Date 2/8/19
------------------------	-------------

Supported - funds are available and travel is recommended

Signature of supervisor	Date / /
-------------------------	----------

Approval of travel

Signature of delegate	Pos No.	Classification	Date / /
-----------------------	---------	----------------	----------

Signature of Director-General/Chief Minister (for overseas travel only)	Date 1/8/19
	

BOOKING REFERENCE:

TRAVEL COSTS: Approx AUD\$7,000.00 (flights and accommodation)

COST CODES: 14169

Advance and cabcharges acquitted (finance officer)

Advance and cabcharges reconciled

Signature of finance officer

Travel Form

and trans-Tasman flights must be booked using the **QBT Online Booking Tool**.

For international bookings, please complete the ACT Government Booking form on the

<http://sharedservices/ACTGovt/Procurement/Buying/Existing-Contracts/Flight-Bookings.htm>

For all other travel related information please see [Buying Goods and Services intranet site](#).

Travel Requisition No:

QBT → ☎ 1300 797 357

Form to be completed by the traveller and approved by the delegate before any travel or accommodation is booked.

TRAVELLER'S DETAILS							
Name: Ash Balaretnaraja				Classification: SOG A			
Group: Economic Development				Unit: Tertiary Education training and Reseach			
Work phone: 62075282		Fax:		Mobile: 2.2(a)(ii)		Home Phone:	
Home address: 2.2(a)(ii)				Corporate Frequent Flyer Number: Note: Frequent Flyer points are no longer accumulated. However, a flight will count towards your airline club status progression			
TRAVEL DETAILS							
Reason: To accompany the Chief Minister to India and continue building relationships of value to Canberra and the ACT Government, which will also continue in delivering Canberra's International Engagement Strategy.							
Departure and Arrival Details (complete times and flight details after travel is approved)							
Depart location	Date	Time	Arrive location	Date	Time	Travel class Economy or Business Class	Airline, flight no.
Canberra	31/8/19		Singapore	31/8/19			
Singapore	31/8/19		Delhi	31/8/19			
Delhi	31/9/19		Mumbai	31/9/19			
Mumbai	5/9/19		Singapore	5/9/19			
Singapore	5/9/19		Canberra	6/9/19			
If travelling by private vehicle please attach copies of your current driver's licence and comprehensive insurance.							
Make, model and engine capacity of vehicle:							
ACCOMMODATION AND TRAVEL STANDARDS (Note: All accommodation bookings must be made through Lido (02) 8585 0806 / 1800 000 469 – option #1 for Government.							
	Domestic			International			
Director-General	4.5 star*	Economy Class under 4 hours,		4.5 star*	Business Class		
Executives	4 star*	over 4 hours Business Class		4 star*			

TRAVELLER'S DETAILS

Non Executives	3 star*	Economy Class	3.5 star*	Economy Class
----------------	---------	---------------	-----------	---------------

If you intend to seek approval to vary from accommodation standards, please give reasons:

Any accommodation booked that varies from the standards is to match that of the Chief Minister, ensuring that the delegation is centrally located.

Accommodation details (to be completed after approval to travel is given). Include any private accommodation details

Date In	Date out	Hotel/Motel/Apartment	*Accom rating	Address	Phone
			4*	Delhi, India	
			4*	Mumbai, India	

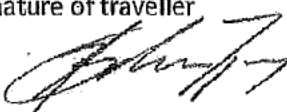
Details of any leave or non-official travel which you intend taking directly before or after your official travel

From: // To: // Contact details:

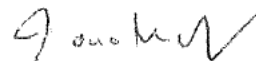
Payment of out of pocket expenses: Corporate credit card or reimbursement are the preferred methods of payment for meals and incidental expenses.

Actual reasonable costs will be reimbursed upon the provision of receipts. All advances must be acquitted.

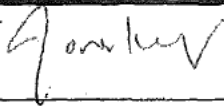
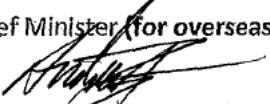
Advance: \$	BSB No:	Account No:

Signature of traveller 	Date 2 AUGUST 2019
---	-----------------------

Supported - funds are available and travel is recommended

Signature of supervisor 	Date 12/08/19
--	---------------

Approval of travel

Signature of delegate 	Pos No.	Classification A19. B20W 2-4.	Date 12/09/19
Signature of Director-General/Chief Minister (for overseas travel only) 			Date 13/8/19

BOOKING REFERENCE:

TRAVEL COSTS: Approx AUD\$7,000.00 (flights and accommodation)

COST CODES: 14168

Advance and cabcharges acquitted (finance officer)

Advance and cabcharges reconciled

Signature of finance officer

From:"Lido Government" <govt@lido.com.au>

Sent:20/08/2019 1:50 AM

To:"McIntyre, Georgina" <Georgina.McIntyre@act.gov.au>;"Smyth, Brendan" <Brendan.Smyth@act.gov.au>;"Travel Enquiries" <TravelEnquiries@act.gov.au>

Subject:The Lido Group: Booking 2300392 - Brendan SMYTH - Tue 03 Sep 19

Attachments:2300392.pdf

Dear Smyth, Brendan ,

Thank you for booking your accommodation through The Lido Group. Please find attached your accommodation booking confirmation.

We trust that you will enjoy your stay.

Kind regards,

The Lido Group
(02) 8585 0806

Hotel Booking Confirmation

To	Smyth, Brendan
Company	ACT Govt
Subject	The Lido Group: Booking 2300392 - Smyth / Brendan - Tue 03 Sep 19

From	The Lido Group
Phone	+612 8585 0806
Email	govt@lido.com.au
Date/Time	Friday 16/08/2019 12:05 PM

**** PLEASE CAREFULLY CHECK ALL DETAILS BELOW – THIS IS A CHARGE BACK BOOKING****
**** ONLY AUTHORISED COSTS (SEE BELOW) ARE TO BE CHARGED BACK TO LIDO****

All other charges are to be paid by the Traveller. The Property may ask for credit card details or a cash deposit upon check in as a SECURITY GUARANTEE for any additional charges incurred.

UPON ARRIVAL AT YOUR ACCOMMODATION: If there are any questions regarding this booking please contact The Lido Group on +61 2 8585 0806.

BOOKING DETAILS			
Traveller Name	Smyth, Brendan	Booker Name	McIntyre, Georgina
Accompanying Guest(s)		Booking Source	The Lido Group
Lido Booking ID	2300392	Booking Date/Time	Friday 16/08/2019 12:05 PM
Hotel Confirmation #	WYLTSP;75768SB094764	Hotel Confirmed by	HRS Booking

STAY DETAILS			
Arrival Date	Tue 03 Sep 19	Average Rate	INR 14720.00
Departure Date	Thu 05 Sep 19	Room Type	Superior Room City View
# Nights	2	TOTAL	INR 29440.00
# Rooms	1	<i>Rates are inclusive of GST where applicable</i>	

HOTEL DETAILS	
Hotel	Taj Mahal Tower Mumbai (INR)
Address	APOLLO BUNDER COLABA Mumbai 400001
Country	India
Phone	0011 912266653000
Star Rating	0
Cancellation Policy	48 hours prior to check-in
Chargeback to Lido	Room Only
Other Details	Chargeback to Lido: Room only.

TERMS AND CONDITIONS

- 1 Cancellations and amendments are to be directed to The Lido Group: govt@lido.com.au or call +612 8585 0806. Booking cancellations made direct with the property are not considered valid.
- 2 The property may ask for credit card details or a cash deposit upon check in as a SECURITY GUARANTEE for incidental charges or any property damage.
- 3 Please see OTHER DETAILS above. The Lido Group has advised the Property of these special requirements, however, the implementation of these requirements is the responsibility of the Property and The Lido Group cannot guarantee or be held responsible for failure to implement.
- 4 This confirmation contains information relevant to your stay. Please take a copy to the Property at the time of check-in as proof of booking.
- 5 Only items identified in CHARGEBACK TO LIDO (above) and any requests made within the OTHER DETAILS or KNOWN INCIDENTALS sections (above) are charged back to The Lido Group. All other charges are to be paid by the Guest upon check-out.
- 6 The Property's cancellation policy is 48 hours prior to check-in unless otherwise specified in 'HOTEL DETAILS' above. Cancellations within the cancellation policy may incur a fee.
- 7 All amounts are shown in the hotel's local currency.
- 8 The Lido Group sells accommodation from inventory supplied by the property and does not oversell that inventory. The Lido Group does not accept any liability for rooms being unavailable caused by over-selling a property's inventory.
- 9 For more information about this booking or to clarify payment arrangements, please email Lido at govt@lido.com.au or call +612 8585 0806.

From:"Lido Government" <govt@lido.com.au>

Sent:16/08/2019 5:55 AM

To:"McIntyre, Georgina" <Georgina.McIntyre@act.gov.au>;"Smyth, Brendan" <Brendan.Smyth@act.gov.au>;"Travel Enquiries" <TravelEnquiries@act.gov.au>

Subject:The Lido Group: Booking 2300405 - Brendan SMYTH - Sat 31 Aug 19

Attachments:2300405.pdf

Dear Smyth, Brendan ,

Thank you for booking your accommodation through The Lido Group. Please find attached your accommodation booking confirmation.

We trust that you will enjoy your stay.

Kind regards,

The Lido Group
(02) 8585 0806

Hotel Booking Confirmation

To	Smyth, Brendan
Company	ACT Govt
Subject	The Lido Group: Booking 2300405 - Smyth / Brendan - Sat 31 Aug 19

From	The Lido Group
Phone	+612 8585 0806
Email	govt@lido.com.au
Date/Time	Friday 16/08/2019 12:07 PM

**** PLEASE CAREFULLY CHECK ALL DETAILS BELOW- THIS IS A CHARGE BACK BOOKING****
**** ONLY AUTHORISED COSTS (SEE BELOW) ARE TO BE CHARGED BACK TO LIDO****

All other charges are to be paid by the Traveller. The Property may ask for credit card details or a cash deposit upon check in as a SECURITY GUARANTEE for any additional charges incurred.

UPON ARRIVAL AT YOUR ACCOMMODATION: If there are any questions regarding this booking please contact The Lido Group on +61 2 8585 0806.

BOOKING DETAILS			
Traveller Name	Smyth, Brendan	Booker Name	McIntyre, Georgina
Accompanying Guest(s)		Booking Source	The Lido Group
Lido Booking ID	2300405	Booking Date/Time	Friday 16/08/2019 12:07 PM
Hotel Confirmation #	233737590	Hotel Confirmed by	HRS Booking

STAY DETAILS			
Arrival Date	Sat 31 Aug 19	Average Rate	INR 11968.00
Departure Date	Tue 03 Sep 19	Room Type	Standard Room
# Nights	3	TOTAL	INR 35904.00
# Rooms	1	<i>Rates are inclusive of GST where applicable</i>	

HOTEL DETAILS	
Hotel	The Imperial New Delhi - INR
Address	Janpath New Delhi 110 001
Country	India
Phone	0011 91 011 2334 1234
Star Rating	4
Cancellation Policy	72 hours prior to check-in
Chargeback to Lido	Room Only
Other Details	

TERMS AND CONDITIONS

- 1 Cancellations and amendments are to be directed to The Lido Group: govt@lido.com.au or call +612 8585 0806. Booking cancellations made direct with the property are not considered valid.
- 2 The property may ask for credit card details or a cash deposit upon check in as a SECURITY GUARANTEE for incidental charges or any property damage.
- 3 Please see OTHER DETAILS above. The Lido Group has advised the Property of these special requirements, however, the implementation of these requirements is the responsibility of the Property and The Lido Group cannot guarantee or be held responsible for failure to implement.
- 4 This confirmation contains information relevant to your stay. Please take a copy to the Property at the time of check-in as proof of booking.
- 5 Only items identified in CHARGEBACK TO LIDO (above) and any requests made within the OTHER DETAILS or KNOWN INCIDENTALS sections (above) are charged back to The Lido Group. All other charges are to be paid by the Guest upon check-out.
- 6 The Property's cancellation policy is 72 hours prior to check-in unless otherwise specified in 'HOTEL DETAILS' above. Cancellations within the cancellation policy may incur a fee.
- 7 All amounts are shown in the hotel's local currency.
- 8 The Lido Group sells accommodation from inventory supplied by the property and does not oversell that inventory. The Lido Group does not accept any liability for rooms being unavailable caused by over-selling a property's inventory.
- 9 For more information about this booking or to clarify payment arrangements, please email Lido at govt@lido.com.au or call +612 8585 0806.

From: "Mahnaaz Khan" <Mahnaaz.Khan@austrade.gov.au>
Sent: 05/09/2019 4:41 AM
To: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>
Cc: "Gowling, Emma" <Emma.Gowling@act.gov.au>; "Matthew Durban" <Matthew.Durban@austrade.gov.au>
Subject: Taj Mahal-Networking Reception- Payables [SEC=UNCLASSIFIED]

Dear Mr. Smyth,

I have advised Taj Banquets to bill an amount equivalent to AUD \$ 3500 to your room.(1912)

The same is a spilt of cost on the expenses incurred for the networking reception yesterday.

Happy to assist on any queries.

With best regards,

Mahnaaz Khan | Business Development Manager
Australian Trade and Investment Commission (Austrade)
Australian Government
Australian Consulate General
Level 10, A Wing, Crescenzo Building, Opp MCA Cricket Club, G Block, Plot C 38-39, Bandra Kurla Complex,
Mumbai – 400 051, India

T +91 22 61167123 | F +91 22 61167105 | M +91 9594487530
mahnaaz.khan@austrade.gov.au | www.austrade.gov.au

If you are not the intended addressee of this email, please notify the sender immediately and delete it. The content is for information and carries no warranty; as such, the addressee must exercise their own discretion in its use. **Australia's anti-bribery laws apply overseas** and Austrade will not provide business related services to any party who breaches the law and will report credible evidence of any such breach. If you are travelling overseas consult <http://www.smartraveller.gov.au> - the Australian Government's travel advisory service. Please consider the environment before printing this email.

From:do_not_reply@qbt.travel

Sent:15/08/2019 2:14 PM

To:"Smyth, Brendan" <Brendan.Smyth@act.gov.au>

Subject:E-Ticket Itinerary for SMYTH/BRENDANMICHAELMR 03Sep19 17:45 DELBOM - VOEQ64

Attachments:Itinerary-SMYTH BRENDANMICHAELMR-4592845748.pdf

Dear Customer

Please find attached your itinerary which relates to the above booking reference. Should you have any queries, please contact QBT on your dedicated 1300 number.

This document is automatically generated. Please do not respond to this email address.

QBT ABN 50 128 382 187

Level 6, 197-201 Coward Street, Mascot NSW 2020

e-ticket itinerary/receipt

QBT Business travel
made simple

SMYTH/BRENDAN MICHAEL MR

Airline Booking Reference:
Vistara: VOEQ64

Endorsements/Airline Conditions:
NON ENDORSABLE NON RE-ROUTABLE REBOOKING SBJCT TO PENALTY

Ticket no. 169-4592845748
Date of Issue: 15 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Hahn Air Lines, Germany
For: QBT WOAG
Reservation Number: VOEQ64

DEPART	FLIGHT DETAILS	ARRIVE	
Delhi / DEL	Vistara UK955	Mumbai / BOM	Baggage Allowance: 30K
Terminal 3	D Class	Terminal 2	Duration: 02 hours, 25 minutes
India	Confirmed (HK)	India	Airbus A320v
Tue, 03 September 2019 17:45		Tue, 03 September 2019 20:10	

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 15 Aug 2019

PAYMENT			
Air Fare		AUD	741.00
Taxes	2.90 YR 1.10 YR 89.40 K3 5.60 WO	AUD	99.00
Service Fees		AUD	22.40
TOTAL		AUD	862.40

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From:do_not_reply@qbt.travel

Sent:15/08/2019 2:03 PM

To:"Smyth, Brendan" <Brendan.Smyth@act.gov.au>

Subject:E-Ticket Itinerary for SMYTH/BRENDANMICHAELMR 31Aug19 07:55 SYDSYD - VOEQ64

Attachments:Itinerary-SMYTH BRENDANMICHAELMR-4592845394.pdf

Dear Customer

Please find attached your itinerary which relates to the above booking reference. Should you have any queries, please contact QBT on your dedicated 1300 number.

This document is automatically generated. Please do not respond to this email address.

QBT ABN 50 128 382 187

Level 6, 197-201 Coward Street, Mascot NSW 2020

e-ticket itinerary/receipt

QBT Business travel
made simple

SMYTH/BRENDAN MICHAEL MR

Airline Booking Reference:
Singapore Airlines Limited: VOEQ64

Endorsements/Airline Conditions:
VALID SQ/MI. NO CHNG FEE/ REFUND FEE APPLY/ NO SHOW FEE APPLY

Ticket no.: 618-4592845394
Date of Issue: 15 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Singapore Airlines Limited
For: QBT WOAG
Reservation Number: VOEQ64

DEPART	FLIGHT DETAILS	ARRIVE	
Sydney / SYD Terminal 1 Kingsford Smith Arpt, Australia Sat, 31 August 2019 07:55	Singapore Airlines Limited SQ212 BUSINESS (J) Confirmed (HK)	Singapore / SIN Changi Intl Arpt, Singapore Sat, 31 August 2019 14:15	Baggage Allowance: 40K Duration: 08 hours, 20 minutes Boeing 777-300ER
Singapore / SIN Terminal 3 Changi Intl Arpt, Singapore Sat, 31 August 2019 16:50	Singapore Airlines Limited SQ406 BUSINESS (J) Confirmed (HK)	Delhi / DEL Terminal 3 India Sat, 31 August 2019 20:10	Baggage Allowance: 40K Duration: 05 hours, 50 minutes Airbus A380-800
Mumbai / BOM Terminal 2 India Thu, 05 September 2019 23:40	Singapore Airlines Limited SQ423 BUSINESS (Z) Confirmed (HK)	Singapore / SIN Changi Intl Arpt, Singapore Fri, 06 September 2019 07:40	Baggage Allowance: 40K Duration: 05 hours, 30 minutes Airbus A380-800
Singapore / SIN Terminal 3 Changi Intl Arpt, Singapore Fri, 06 September 2019 10:30	Singapore Airlines Limited SQ288 BUSINESS (Z) Confirmed (HK)	Sydney / SYD Terminal 1 Kingsford Smith Arpt, Australia Fri, 06 September 2019 20:10	Baggage Allowance: 40K Duration: 07 hours, 40 minutes Boeing 777-300ER

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.

ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 15 Aug 2019

PAYMENT

Air Fare		AUD	0.00
Taxes	55.72 WY 60.00 AU 4.23 WG 4.23 WG 6.40 L7 12.80 SG 17.70 YM 7.40 IN 8.50 WO	AUD	176.98
Airline Card Payment Fees	70.00 OBFA	AUD	70.00
Service Fees		AUD	5531.00
TOTAL		AUD	5777.98

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From: "Smyth, Brendan"

Sent: 15/08/2019 4:15 AM

To: "Gowling, Emma" <Emma.Gowling@act.gov.au>

Subject: FW: E-Ticket Itinerary for SMYTH/BRENDANMICHAELMR 03Sep19 17:45 DELBOM - VOEQ64
[SEC=UNCLASSIFIED]

Attachments: Itinerary-SMYTH BRENDANMICHAELMR-4592845748.pdf

From: do_not_reply@qbt.travel [mailto:do_not_reply@qbt.travel]

Sent: Thursday, 15 August 2019 2:14 PM

To: Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: E-Ticket Itinerary for SMYTH/BRENDANMICHAELMR 03Sep19 17:45 DELBOM - VOEQ64

Dear Customer

Please find attached your itinerary which relates to the above booking reference. Should you have any queries, please contact QBT on your dedicated 1300 number.

This document is automatically generated. Please do not respond to this email address.

QBT ABN 50 128 382 187

Level 6, 197-201 Coward Street, Mascot NSW 2020

e-ticket itinerary/receipt

QBT Business travel
made simple

SMYTH/BRENDAN MICHAEL MR

Airline Booking Reference:
Vistara: VOEQ64

Endorsements/Airline Conditions:
NON ENDORSABLE NON RE-ROUTABLE REBOOKING SBJCT TO PENALTY

Ticket no. 169-4592845748
Date of Issue: 15 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Hahn Air Lines, Germany
For: QBT WOAG
Reservation Number: VOEQ64

DEPART	FLIGHT DETAILS	ARRIVE	
Delhi / DEL	Vistara UK955	Mumbai / BOM	Baggage Allowance: 30K
Terminal 3	D Class	Terminal 2	Duration: 02 hours, 25 minutes
India	Confirmed (HK)	India	Airbus A320v
Tue, 03 September 2019 17:45		Tue, 03 September 2019 20:10	

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 15 Aug 2019

PAYMENT			
Air Fare		AUD	741.00
Taxes	2.90 YR 1.10 YR 89.40 K3 5.60 WO	AUD	99.00
Service Fees		AUD	22.40
TOTAL		AUD	862.40

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From: "Hilton, Debbie" <Debbie.Hilton@act.gov.au>
Sent: 19/08/2019 10:13 PM
To: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>
Subject: FW: E-Ticket Itinerary for SMYTH/BRENDANMICHAELMR 31Aug19 07:55 SYDCBR - VOEQ64
Attachments: Itinerary-SMYTH BRENDANMICHAELMR-4592922929.pdf

Your e ticket

Deb

From: do_not_reply@qbt.travel [mailto:do_not_reply@qbt.travel]
Sent: Monday, 19 August 2019 6:01 PM
To: Hilton, Debbie <Debbie.Hilton@act.gov.au>
Subject: E-Ticket Itinerary for SMYTH/BRENDANMICHAELMR 31Aug19 07:55 SYDCBR - VOEQ64

Dear Customer

Please find attached your itinerary which relates to the above booking reference. Should you have any queries, please contact QBT on your dedicated 1300 number.

This document is automatically generated. Please do not respond to this email address.

QBT ABN 50 128 382 187
Level 6, 197-201 Coward Street, Mascot NSW 2020

e-ticket itinerary/receipt

QBT Business travel
made simple

SMYTH/BRENDAN MICHAEL MR

Airline Booking Reference:
Singapore Airlines Limited: VOEQ64

Endorsements/Airline Conditions:
VALID SQ MI. NO CHNG FEE REFUND FEE APPLY NO SHOW FEE APPLY

Ticket no. 618-4592922929
Date of Issue: 19 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Singapore Airlines Limited
For: QBT WOAG
Reservation Number: VOEQ64

DEPART	FLIGHT DETAILS	ARRIVE	
Sydney / SYD Terminal 1 Kingsford Smith Arpt. Australia Sat, 31 August 2019 07:55	Singapore Airlines Limited SQ212 BUSINESS (J) Confirmed (HK)	Singapore / SIN Changi Intl Arpt, Singapore Sat, 31 August 2019 14:15	Baggage Allowance: 40K Duration: 08 hours, 20 minutes Boeing 777-300ER
Singapore / SIN Terminal 3 Changi Intl Arpt, Singapore Sat, 31 August 2019 16:50	Singapore Airlines Limited SQ406 BUSINESS (J) Confirmed (HK)	Delhi / DEL Terminal 3 India Sat, 31 August 2019 20:10	Baggage Allowance: 40K Duration: 05 hours, 50 minutes Airbus A380-800
Mumbai / BOM Terminal 2 India Thu, 05 September 2019 23:40	Singapore Airlines Limited SQ423 BUSINESS (Z) Confirmed (HK)	Singapore / SIN Changi Intl Arpt, Singapore Fri, 06 September 2019 07:40	Baggage Allowance: 40K Duration: 05 hours, 30 minutes Airbus A380-800
Singapore / SIN Terminal 3 Changi Intl Arpt, Singapore Fri, 06 September 2019 10:30	Singapore Airlines Limited SQ288 BUSINESS (Z) Via Sydney Confirmed (HK)	Canberra / CBR Australia Fri, 06 September 2019 22:20	Baggage Allowance: 40K Duration: 09 hours, 50 minutes Boeing 777-300ER

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.
ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT
DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO
THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 19 Aug 2019

PAYMENT

Additional Fare	AUD	0.00
Additional Taxes & Airline Change Fees	AUD	29.43
Service Fees	AUD	0.00
TOTAL	AUD	29.43

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From: "Smyth, Brendan"
Sent: 15/08/2019 4:14 AM
To: "Gowling, Emma" <Emma.Gowling@act.gov.au>
Subject: FW: E-Ticket Itinerary for SMYTH/BRENDANMICHAELMR 31Aug19 07:55 SYDSYD - VOEQ64
[SEC=UNCLASSIFIED]
Attachments: Itinerary-SMYTH BRENDANMICHAELMR-4592845394.pdf

From: do_not_reply@qbt.travel [mailto:do_not_reply@qbt.travel]
Sent: Thursday, 15 August 2019 2:03 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: E-Ticket Itinerary for SMYTH/BRENDANMICHAELMR 31Aug19 07:55 SYDSYD - VOEQ64

Dear Customer

Please find attached your itinerary which relates to the above booking reference. Should you have any queries, please contact QBT on your dedicated 1300 number.

This document is automatically generated. Please do not respond to this email address.

QBT ABN 50 128 382 187
Level 6, 197-201 Coward Street, Mascot NSW 2020

e-ticket itinerary/receipt

QBT Business travel
made simple

SMYTH/BRENDAN MICHAEL MR

Airline Booking Reference:
Singapore Airlines Limited: VOEQ64

Endorsements/Airline Conditions:
VALID SQ/MI. NO CHNG FEE/ REFUND FEE APPLY/ NO SHOW FEE APPLY

Ticket no.: 618-4592845394
Date of Issue: 15 August 2019
Issuing Agency: Air Tickets IATA: 02362323
Issued on behalf of: Singapore Airlines Limited
For: QBT WOAG
Reservation Number: VOEQ64

DEPART	FLIGHT DETAILS	ARRIVE	
Sydney / SYD Terminal 1 Kingsford Smith Arpt, Australia Sat, 31 August 2019 07:55	Singapore Airlines Limited SQ212 BUSINESS (J) Confirmed (HK)	Singapore / SIN Changi Intl Arpt, Singapore Sat, 31 August 2019 14:15	Baggage Allowance: 40K Duration: 08 hours, 20 minutes Boeing 777-300ER
Singapore / SIN Terminal 3 Changi Intl Arpt, Singapore Sat, 31 August 2019 16:50	Singapore Airlines Limited SQ406 BUSINESS (J) Confirmed (HK)	Delhi / DEL Terminal 3 India Sat, 31 August 2019 20:10	Baggage Allowance: 40K Duration: 05 hours, 50 minutes Airbus A380-800
Mumbai / BOM Terminal 2 India Thu, 05 September 2019 23:40	Singapore Airlines Limited SQ423 BUSINESS (Z) Confirmed (HK)	Singapore / SIN Changi Intl Arpt, Singapore Fri, 06 September 2019 07:40	Baggage Allowance: 40K Duration: 05 hours, 30 minutes Airbus A380-800
Singapore / SIN Terminal 3 Changi Intl Arpt, Singapore Fri, 06 September 2019 10:30	Singapore Airlines Limited SQ288 BUSINESS (Z) Confirmed (HK)	Sydney / SYD Terminal 1 Kingsford Smith Arpt, Australia Fri, 06 September 2019 20:10	Baggage Allowance: 40K Duration: 07 hours, 40 minutes Boeing 777-300ER

THIS E-TICKET ITINERARY/RECEIPT MAY BE REQUIRED AT CHECK-IN AND MUST BE PRESENTED TO CUSTOMS AND IMMIGRATION IF REQUESTED.

ALL TIMES SHOWN ARE LOCAL TIMES AT THE DEPARTURE AND ARRIVAL POINT. CHANGES DO OCCUR FROM TIME TO TIME AND IT IS ADVISABLE TO CHECK ALL FLIGHT DETAILS IN ADVANCE OF TRAVELLING. BAGGAGE ALLOWANCE AND CHARGES FOR CHECKED IN AND/OR CARRIED ON BAGGAGE VARY BY AIRLINE. PLEASE REFER TO THE SPECIFIC AIRLINE WEBSITE FOR FULL DETAILS.

Itinerary as at 15 Aug 2019

PAYMENT

Air Fare		AUD	0.00
Taxes	55.72 WY 60.00 AU 4.23 WG 4.23 WG 6.40 L7 12.80 SG 17.70 YM 7.40 IN 8.50 WO	AUD	176.98
Airline Card Payment Fees	70.00 OBFA	AUD	70.00
Service Fees		AUD	5531.00
TOTAL		AUD	5777.98

Carriage and other Services provided by the carrier are subject to conditions of carriage which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

NOTICE: If the passenger's journey involves an ultimate destination or stop in a country other than the country of departure the Warsaw Convention may be applicable and the convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.



From: "Hilton, Debbie" <Debbie.Hilton@act.gov.au>
Sent: 19/08/2019 10:12 PM
To: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>
Cc: "Gowling, Emma" <Emma.Gowling@act.gov.au>; "McIntyre, Georgina" <Georgina.McIntyre@act.gov.au>
Subject: FW: QBT travel itinerary for Mr BRENDAN MICHAEL SMYTH 30/08/2019 CBR/SYD/SIN/DEL - VOEQ64
Attachments: qbt_Itinerary_20190819051512303_4876834.pdf, CalEvent1_Flight.ics, CalEvent2_Flight.ics, CalEvent3_Flight.ics, CalEvent4_Flight.ics, CalEvent5_Flight.ics, CalEvent6_Flight.ics

Hi Brendan

Update itinerary for India, you will be leaving for Sydney 30 Aug. I will book accommodation close to the airport for the 30th. Apologies for the change.

Cheers
Deb

From: QBT Itineraries [mailto:do_not_reply@qbt.travel]
Sent: Monday, 19 August 2019 5:15 PM
To: Hilton, Debbie <Debbie.Hilton@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: QBT travel itinerary for Mr BRENDAN MICHAEL SMYTH 30/08/2019 CBR/SYD/SIN/DEL - VOEQ64



Your Itinerary

Please find attached your new itinerary which relates to the above booking reference.

Should you have any queries, please contact QBT on your dedicated 1300 number.

Kind Regards,

The QBT Team

This email is automatically generated. Please do not reply to this email



Printed: 19-Aug-2019

Attention

ACT GOVERNMENT

ACT CMTEED OFF OF INT ENGEMENT

PO Box 818, Dickson, ACT 2602

Booking Details

Last Updated Date: 19 Aug 2019
Created Date: 14 Aug 2019
QBT Booking Reference: VOEQ64
Customer Number: 00012528

We are pleased to advise the following travel arrangements

Name of Passenger

Mr Brendan Michael Smyth

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1484 Airline Reference: VOEQ64	17:55 30/08/2019 Fri Canberra: Canberra Airport	18:50 30/08/2019 Fri Terminal 3 Sydney: Kingsford Smith	ECONOMY (Y) Confirmed	Aircraft type: DE HAVILLAND DHC-8 SERIES 300 Flight Duration: 0:55 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Baggage allowance: 3PC

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ212 TKT: 4592845394 Airline Reference: VOEQ64	07:55 31/08/2019 Sat Terminal 1 Sydney: Kingsford Smith	14:15 31/08/2019 Sat Terminal 0 Singapore: Changi International Airport	BUSINESS (J) Confirmed	Aircraft type: BOEING 777-300ER Flight Duration: 8:20 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 40K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ406 TKT: 4592845394 Airline Reference: VOEQ64	16:50 31/08/2019 Sat Terminal 3 Singapore: Changi International Airport	20:10 31/08/2019 Sat Terminal 3 Delhi: Delhi Indira Gandhi International	BUSINESS (J) Confirmed	Aircraft type: AIRBUS INDUSTRIE A380-800 Flight Duration: 5:50 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 40K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Air UK UK955 TKT: 4592845748 Airline Reference: VOEQ64	17:45 03/09/2019 Tue Terminal 3 Delhi: Delhi Indira Gandhi International	20:10 03/09/2019 Tue Terminal 2 Bombay: Chhatrapati Shivaji	Confirmed	Aircraft type: AIRBUS INDUSTRIE A320-100/200 Flight Duration: 2:25 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ423 TKT: 4592845394 Airline Reference: VOEQ64	23:40 05/09/2019 Thu Terminal 2 Bombay: Chhatrapati Shivaji	07:40 06/09/2019 Fri Terminal 0 Singapore: Changi International Airport	BUSINESS (Z) Confirmed	Aircraft type: AIRBUS INDUSTRIE A380-800 Flight Duration: 5:30 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 2 Baggage allowance: 40K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ288 Airline Reference: VOEQ64	10:30 06/09/2019 Fri Terminal 3 Singapore: Changi International Airport	22:20 06/09/2019 Fri Canberra: Canberra Airport	BUSINESS (Z) Confirmed	Aircraft type: BOEING 777-300ER Flight Duration: 8:40 Airline Meal: (M) Meal Number of stops: 1 Check-in terminal: Terminal 3 Baggage allowance: 40K

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (CBR/SYD) for Mr Brendan Michael Smyth	AUD	362.84	38.64	0.00	401.48
Air Fare (SYD/SIN/DEL/BOM/SIN/CBR) for Mr Brendan Michael Smyth	AUD	5531.00	206.41	0.00	5737.41
Air Fare (DEL/BOM) for Mr Brendan Michael Smyth	AUD	741.00	99.00	0.00	840.00

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

APPROVEDBY :: CHIEF MINISTER
 COST :: 14169
 TRAVELBKR :: DEBBIE HILTON
 TRIPREA :: DELEGATION MINISTERIAL OR PARLIAMENTARY TRAVEL

Booking Remarks

-----SINGAPORE AIRLINES TICKET AND FARE CONDITIONS-----
 TICKETING DEADLINE IS 23 AUGUST.
 THE ITINERARY MAY HAVE TO BE RE-PRICED.
 CANCELLATION PENALTY BEFORE DEPARTURE AUD260
 CANCELLATION PENALTY AFTER DEPARTURE AUD260
 NO SHOW PENALTY IS AUD650
 CHANGE FEE BEFORE DEPARTURE PERMITTED
 CHANGE FEE AFTER DEPARTURE PERMITTED
 CHANGES ARE SUBJECT TO SAME FARE TYPE AVAILABILITY.
 ADDITIONAL FARE DIFFERENCES MAY APPLY.
 ROUTING AND AIRLINE RESTRICTIONS MAY APPLY.
 SINGAPORE AIRLINES BOOKING REFERENCE IS VOEQ64
 -----PLEASE NOTE THE FOLLOWING IMPORTANT-----
 ----- INFORMATION -----
 -----THE DOCUMENTS AND E-TICKETS FOR THIS
 -----ITINERARY WILL BE ISSUED ON 23 AUGUST
 -----IF YOU WISH TO CANCEL OR AMEND THESE TRAVEL
 -----ARRANGEMENTS
 ----- PLEASE CONTACT QBT PRIOR TO 23 AUGUST
 -----TO AVOID POTENTIAL CANCELLATION AND OR
 -----AMENDMENT FEES.

Fare Conditions

Fare Information: D1PCV
 Delhi-Bombay

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 63.00 AUD
- Penalty fee between: 63.00 AUD / 63.00 AUD
- Maximum Reissue penalty fee for entire ticket: 63.00 AUD
- Revalidation: Allowed with restrictions

No-show for first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 63.00 AUD
- Penalty fee between: 63.00 AUD / 63.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 63.00 AUD

No-show for subsequent flight(s)

- Reissue: Not allowed
- Maximum Revalidation penalty fee for entire ticket: 63.00 AUD
- Revalidation: Not applicable (See reissue conditions)

Please contact QBT to find out more information on specific fare rules

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 73.00 AUD / 73.00 AUD
- Maximum Refund penalty fee for entire ticket: 73.00 AUD
- Fare rules are subject to change by the Airline, please contact us to find out more information

No-show for first flight

- Refund: Not allowed

After departure of first flight

- Refund: Not allowed

No-show for subsequent flight(s)

- Refund: Not allowed

Fare Information: YPTGOV61

Canberra-Sydney

TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Friday Aug 30, 2019 12:55 PM

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM

After departure of first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

No-show for subsequent flight(s)

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Fare rules are subject to change by the Airline, please contact us to find out more information

No-show for first flight

- Refund: Restrictions or penalties may apply

After departure of first flight

- Refund: Not allowed

No-show for subsequent flight(s)

- Refund: Not allowed

Fare Information: J11AURNBX

Sydney-Delhi

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM
- Revalidation: Allowed with restrictions

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 390.00 AUD
- Penalty fee between: 390.00 AUD / 390.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 390.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 390.00 AUD / 390.00 AUD
- Revalidation: Restrictions or penalties may apply
- Maximum Refund penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 260.00 AUD
- Penalty may apply. Please check the complete fare rules.

No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 650.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 650.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

Fare Information: Z11AURNBX

Bombay-Canberra

MAXIMUM STAY

Travel must commence before: Monday Aug 31, 2020 12:00 AM from BOM

CHANGE CONDITIONS**Prior to departure of first flight**

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM
- Revalidation: Allowed with restrictions

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 390.00 AUD
- Penalty fee between: 390.00 AUD / 390.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 390.00 AUD
- Penalty fee between: 0.00 AUD / 390.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 390.00 AUD / 390.00 AUD
- Revalidation: Restrictions or penalties may apply
- Maximum Refund penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

Penalty may apply

REFUND CONDITIONS**Prior to departure of first flight**

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 260.00 AUD
- Penalty may apply. Please check the complete fare rules.

No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 650.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 650.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

Additional Information (Please read your itinerary carefully)**Air Travel**

Air travel is subject to the conditions and limitations of liability set out in the airline's conditions of carriage, available on the applicable airline's website or from its offices.

Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (International)

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights.

To get the most update to date information and for further information on Liquids, Aerosols and Gels please refer to the Australian government website:

<https://www.australia.gov.au/information-and-services/passports-and-travel/customs-and-quarantine>

Passport

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport.

Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

US Customs have introduced new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight (I94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

Travellers must now apply for their ESTA at least **72 hours in advance of travel**.

For all guests who have approved ESTA's there will be no change to their check-in. Travellers arriving at the airport for travel to the United States without a previously approved ESTA will likely result in being denied boarding.

For more information visit the US Department of State website: WWW.esta.cbp.dhs.gov/esta/

Other points of note:

An application fee applies when applying for an ESTA. Please refer to the US Department of State website.

Even if a traveller has an ESTA they will still be required to complete a paper form I94W and present it to US Customs on arrival into the USA.

Accompanied and unaccompanied children, regardless of age, will be required to obtain an independent ESTA approval.

VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA.

An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use.

US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.

Travelling to Canada

ELECTRONIC TRAVEL AUTHORIZATION for flights to Canada

The government of Canada has introduced a new entry requirement, known as an Electronic Travel Authorization (eTA), that applies to visa-exempt foreign nationals travelling to or transiting Canada by air. Visa-exempt foreign nationals must obtain an eTA before they can board a flight to Canada. To complete their application for an eTA, your customers will need a valid passport, a credit card and an email address. An eTA costs \$7 CAD and is valid for up to five years or until the passport expires (whichever comes first).

Visas / Travel Warnings

Please ensure you have any applicable Visas for the countries you are visiting or transiting. It is your responsibility to obtain correct Visas documentation. Visa information can be obtained from www.cibtvisas.com.au or by contacting your travel consultant for information. It is also recommended that you check www.smarttraveller.gov.au for health and consular travel warnings for all destinations.

***** Itinerary End *****

From: "Hilton, Debbie" <Debbie.Hilton@act.gov.au>

Sent: 14/08/2019 6:22 AM

To: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>

Subject: FW: QBT travel itinerary for Mr BRENDAN MICHAEL SMYTH 31/08/2019 SYD/SIN/DEL/BOM/SIN - VOEQ64

Attachments: qbt_Itinerary_20190814040138654_4853840.pdf, CalEvent1_Flight.ics, CalEvent2_Flight.ics, CalEvent3_Flight.ics, CalEvent4_Flight.ics

Hi Brendan

Here are your flights. I am just waiting on approval to book Delhi to Mumbai through Air India website as QBT doesn't book Air India through their system.

Cheers

Deb

From: QBT Itineraries [mailto:do_not_reply@qbt.travel]

Sent: Wednesday, 14 August 2019 4:02 PM

To: Hilton, Debbie <Debbie.Hilton@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: QBT travel itinerary for Mr BRENDAN MICHAEL SMYTH 31/08/2019 SYD/SIN/DEL/BOM/SIN - VOEQ64



Your Itinerary

Please find attached your new itinerary which relates to the above booking reference.

Should you have any queries, please contact QBT on your dedicated 1300 number.

Kind Regards,

The QBT Team

This email is automatically generated. Please do not reply to this email



Printed: 14-Aug-2019

Attention

ACT GOVERNMENT

ACT CMTEED OFF OF INT ENGEMENT

PO Box 818, Dickson, ACT 2602

Booking Details

Last Updated Date: 14 Aug 2019
Created Date: 14 Aug 2019
QBT Booking Reference: VOEQ64
Customer Number: 00012528

We are pleased to advise the following travel arrangements

Name of Passenger

Mr Brendan Michael Smyth

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ212 Airline Reference: VOEQ64	07:55 31/08/2019 Sat Terminal 1 Sydney: Kingsford Smith	14:15 31/08/2019 Sat Terminal 0 Singapore: Changi International Airport	BUSINESS (J) Confirmed	Aircraft type: BOEING 777-300ER Flight Duration: 8:20 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 40K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ406 Airline Reference: VOEQ64	16:50 31/08/2019 Sat Terminal 3 Singapore: Changi International Airport	20:10 31/08/2019 Sat Terminal 3 Delhi: Delhi Indira Gandhi International	BUSINESS (J) Confirmed	Aircraft type: AIRBUS INDUSTRIE A380-800 Flight Duration: 5:50 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 40K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ423 Airline Reference: VOEQ64	23:40 05/09/2019 Thu Terminal 2 Bombay: Chhatrapati Shivaji	07:40 06/09/2019 Fri Terminal 0 Singapore: Changi International Airport	BUSINESS (Z) Confirmed	Aircraft type: AIRBUS INDUSTRIE A380-800 Flight Duration: 5:30 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 2 Baggage allowance: 40K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ288 Airline Reference: VOEQ64	10:30 06/09/2019 Terminal 3 Singapore: Changi International Airport	20:10 06/09/2019 Terminal 1 Sydney: Kingsford Smith	BUSINESS (Z) Confirmed	Aircraft type: BOEING 777-300ER Flight Duration: 7:40 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 40K

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (SYD/SIN/DEL/BOM/SIN/SYD) for Mr Brendan Michael Smyth	AUD	5531.00	246.98	0.00	5777.98

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

APPROVEDBY : CHIEF MINISTER
 COST : 14169
 TRAVELBKR : DEBBIE HILTON
 TRIPREA : DELEGATION MINISTERIAL OR PARLIAMENTARY TRAVEL

Booking Remarks

-----SINGAPORE AIRLINES TICKET AND FARE CONDITIONS-----
 TICKETING DEADLINE IS 23 AUGUST.
 THE ITINERARY MAY HAVE TO BE RE-PRICED.
 CANCELLATION PENALTY BEFORE DEPARTURE AUD260
 CANCELLATION PENALTY AFTER DEPARTURE AUD260
 NO SHOW PENALTY IS AUD650
 CHANGE FEE BEFORE DEPARTURE PERMITTED
 CHANGE FEE AFTER DEPARTURE PERMITTED
 CHANGES ARE SUBJECT TO SAME FARE TYPE AVAILABILITY.
 ADDITIONAL FARE DIFFERENCES MAY APPLY.
 ROUTING AND AIRLINE RESTRICTIONS MAY APPLY.
 SINGAPORE AIRLINES BOOKING REFERENCE IS VOEQ64
 -----PLEASE NOTE THE FOLLOWING IMPORTANT-----
 ----- INFORMATION -----
 -----THE DOCUMENTS AND E-TICKETS FOR THIS
 -----ITINERARY WILL BE ISSUED ON 23 AUGUST
 -----IF YOU WISH TO CANCEL OR AMEND THESE TRAVEL
 -----ARRANGEMENTS
 ----- PLEASE CONTACT QBT PRIOR TO 23 AUGUST
 -----TO AVOID POTENTIAL CANCELLATION AND OR
 -----AMENDMENT FEES.

Fare Conditions

Fare Information: J11AURNBX
 Sydney-Delhi

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Friday Aug 14, 2020 12:00 AM
- Revalidation: Allowed with restrictions

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 390.00 AUD
- Penalty fee between: 390.00 AUD / 390.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Friday Aug 14, 2020 12:00 AM

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 390.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 390.00 AUD / 390.00 AUD
- Revalidation: Restrictions or penalties may apply
- Maximum Refund penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 260.00 AUD
- Penalty may apply. Please check the complete fare rules.

No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 650.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 650.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

Fare Information: Z11AURNBX
Bombay-Sydney

MAXIMUM STAY

Travel must commence before: Monday Aug 31, 2020 12:00 AM from BOM

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Friday Aug 14, 2020 12:00 AM
- Revalidation: Allowed with restrictions

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 390.00 AUD
- Penalty fee between: 390.00 AUD / 390.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Friday Aug 14, 2020 12:00 AM

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 390.00 AUD
- Penalty fee between: 0.00 AUD / 390.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 390.00 AUD / 390.00 AUD
- Revalidation: Restrictions or penalties may apply
- Maximum Refund penalty fee for entire ticket: 390.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 260.00 AUD
- Penalty may apply. Please check the complete fare rules.

No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 650.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 650.00 AUD / 650.00 AUD
- Maximum Refund penalty fee for entire ticket: 650.00 AUD

Additional Information (Please read your itinerary carefully)

Air Travel

Air travel is subject to the conditions and limitations of liability set out in the airline's conditions of carriage, available on the applicable airline's website or from its offices.

Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (International)

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights.

To get the most update to date information and for further information on Liquids, Aerosols and Gels please refer to the Australian government website: <https://www.australia.gov.au/information-and-services/passports-and-travel/customs-and-quarantine>

Passport

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport.

Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

US Customs have introduced new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically

requested on the current paper form completed on board the flight (I94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

Travellers must now apply for their ESTA at least **72 hours in advance of travel**.

For all guests who have approved ESTA's there will be no change to their check-in. Travellers arriving at the airport for travel to the United States without a previously approved ESTA will likely result in being denied boarding.

For more information visit the US Department of State website. WWW.esta.cbp.dhs.gov/esta/

Other points of note:

An application fee applies when applying for an ESTA. Please refer to the US Department of State website.

Even if a traveller has an ESTA they will still be required to complete a paper form I94W and present it to US Customs on arrival into the USA.

Accompanied and unaccompanied children, regardless of age, will be required to obtain an Independent ESTA approval.

VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA.

An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use.

US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.

Travelling to Canada

ELECTRONIC TRAVEL AUTHORIZATION for flights to Canada

The government of Canada has introduced a new entry requirement, known as an Electronic Travel Authorization (eTA), that applies to visa-exempt foreign nationals travelling to or transiting Canada by air. Visa-exempt foreign nationals must obtain an eTA before they can board a flight to Canada. To complete their application for an eTA, your customers will need a valid passport, a credit card and an email address. An eTA costs \$7 CAD and is valid for up to five years or until the passport expires (whichever comes first).

Visas / Travel Warnings

Please ensure you have any applicable Visas for the countries you are visiting or transiting. It is your responsibility to obtain correct Visas documentation. Visa information can be obtained from www.cibtvisas.com.au or by contacting your travel consultant for information. It is also recommended that you check www.smarttraveller.gov.au for health and consular travel warnings for all destinations.

***** Itinerary End *****

From:"Hilton, Debbie" <Debbie.Hilton@act.gov.au>

Sent:19/08/2019 10:13 PM

To:"Balaretnaraja, Ash" <Ash.Balaretnaraja@act.gov.au>

Subject:FW: QBT travel itinerary for Mr FELIX ASHANTHAN BALARETNARAJA 30/08/2019 CBR/SYD/SIN/DEL - VSAAGV

Attachments:qbt_itinerary_20190819051542060_4876837.pdf

Hi Ash

Update itinerary for India. You will fly out 30 Aug to Sydney and I will book you accommodation close to airport as you have a very early flight out.

Cheers

Deb

From: QBT Itineraries [mailto:do_not_reply@qbt.travel]

Sent: Monday, 19 August 2019 5:16 PM

To: Hilton, Debbie <Debbie.Hilton@act.gov.au>; Balaretnaraja, Ash <Ash.Balaretnaraja@act.gov.au>

Subject: QBT travel itinerary for Mr FELIX ASHANTHAN BALARETNARAJA 30/08/2019 CBR/SYD/SIN/DEL - VSAAGV



Your Itinerary

Please find attached your new itinerary which relates to the above booking reference.

Should you have any queries, please contact QBT on your dedicated 1300 number.

Kind Regards,

The QBT Team

This email is automatically generated. Please do not reply to this email



Printed: 19-Aug-2019

Attention

ACT GOVERNMENT

ACT CMTEDD POLICY AND CABINET

PO Box 818, Dickson, ACT 2602

Booking Details

Last Updated Date: 19 Aug 2019
Created Date: 14 Aug 2019
QBT Booking Reference: VSAAGV
Customer Number: 00010387

We are pleased to advise the following travel arrangements

Name of Passenger

Mr Felix Ashanthan Balaretnaraja

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1484 Airline Reference: VSAAGV	17:55 30/08/2019 Fri Canberra: Canberra Airport	18:50 30/08/2019 Fri Terminal 3 Sydney: Kingsford Smith	ECONOMY (Y) Confirmed	Aircraft type: DE HAVILLAND DHC-8 SERIES 300 Flight Duration: 0:55 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Baggage allowance: 3PC

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ212 TKT: 4592847462 Airline Reference: VSAAGV	07:55 31/08/2019 Sat Terminal 1 Sydney: Kingsford Smith	14:15 31/08/2019 Sat Terminal 0 Singapore: Changi International Airport	ECONOMY (E) Confirmed	Aircraft type: BOEING 777-300ER Flight Duration: 8:20 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 35K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ406 TKT: 4592847462 Airline Reference: VSAAGV	16:50 31/08/2019 Sat Terminal 3 Singapore: Changi International Airport	20:10 31/08/2019 Sat Terminal 3 Delhi: Delhi Indira Gandhi International	ECONOMY (E) Confirmed	Aircraft type: AIRBUS INDUSTRIE A380-800 Flight Duration: 5:50 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 35K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Air UK UK955 TKT: 4592845745 Airline Reference: VSAAGV	17:45 03/09/2019 Tue Terminal 3 Delhi: Delhi Indira Gandhi International	20:10 03/09/2019 Tue Terminal 2 Bombay: Chhatrapati Shivaji	Confirmed	Aircraft type: AIRBUS INDUSTRIE A320-100/200 Flight Duration: 2:25 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 20K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ423 TKT: 4592847462 Airline Reference: VSAAGV	23:40 05/09/2019 Thu Terminal 2 Bombay: Chhatrapati Shivaji	07:40 06/09/2019 Fri Terminal 0 Singapore: Changi International Airport	ECONOMY (E) Confirmed	Aircraft type: AIRBUS INDUSTRIE A380-800 Flight Duration: 5:30 Airline Meal: (M) Meal Number of stops: 0 Check-in terminal: Terminal 2 Baggage allowance: 35K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Singapore Airlines SQ288 Airline Reference: VSAAGV	10:30 06/09/2019 Fri Terminal 3 Singapore: Changi International Airport	22:20 06/09/2019 Fri Canberra: Canberra Airport	ECONOMY (E) Confirmed	Aircraft type: BOEING 777-300ER Flight Duration: 8:40 Airline Meal: (M) Meal Number of stops: 1 Check-in terminal: Terminal 3 Baggage allowance: 35K

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (CBR/SYD) for Mr Felix Ashanthan Balaretnaraja	AUD	362.84	42.84	0.00	405.68
Air Fare (SYD/SIN/DEL/BOM/SIN/CBR) for Mr Felix Ashanthan Balaretnaraja	AUD	1468.00	206.41	0.00	1674.41
Air Fare (DEL/BOM) for Mr Felix Ashanthan Balaretnaraja	AUD	168.00	30.30	0.00	198.30

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

APPROVEDBY : CHIEF MINISTER
 COST : 14168
 TRAVELBKR : DEBBIE HILTON
 TRIPREA : DELEGATION MINISTERIAL OR PARLIAMENTARY TRAVEL

Booking Remarks

-----SINGAPORE AIRLINES TICKET AND FARE CONDITIONS-----
 TICKETING DEADLINE IS 23 AUGUST.
 THE ITINERARY MAY HAVE TO BE RE-PRICED.
 CANCELLATION PENALTY BEFORE DEPARTURE AUD260
 CANCELLATION PENALTY AFTER DEPARTURE AUD260
 NO SHOW PENALTY IS AUD650
 CHANGE FEE BEFORE DEPARTURE PERMITTED
 CHANGE FEE AFTER DEPARTURE PERMITTED
 CHANGES ARE SUBJECT TO SAME FARE TYPE AVAILABILITY.
 ADDITIONAL FARE DIFFERENCES MAY APPLY.
 ROUTING AND AIRLINE RESTRICTIONS MAY APPLY.
 SINGAPORE AIRLINES BOOKING REFERENCE IS VSAAGV
 -----PLEASE NOTE THE FOLLOWING IMPORTANT-----
 ----- INFORMATION -----
 -----THE DOCUMENTS AND E-TICKETS FOR THIS
 -----ITINERARY WILL BE ISSUED ON 23 AUGUST
 -----IF YOU WISH TO CANCEL OR AMEND THESE TRAVEL
 -----ARRANGEMENTS
 ----- PLEASE CONTACT QBT PRIOR TO 23 AUGUST
 -----TO AVOID POTENTIAL CANCELLATION AND OR
 -----AMENDMENT FEES.

-----VISTARA TICKET AND FARE CONDITIONS-----
 DELHI-MUMBAI
 TICKETING DEADLINE IS 15AUG.
 THE ITINERARY MAY HAVE TO BE RE-PRICED.
 CANCELLATION PENALTY BEFORE DEPARTURE INR3500.00
 NO SHOW PENALTY IS NOT PERMITTED
 CHANGE FEE BEFORE DEPARTURE INR3000.00
 CHANGES ARE SUBJECT TO SAME FARE TYPE AVAILABILITY.
 ADDITIONAL FARE DIFFERENCES MAY APPLY.
 ROUTING AND AIRLINE RESTRICTIONS MAY APPLY.
 VISTARA BOOKING REFERENCE IS VSAAGV

Fare Conditions

Fare Information: UL8PPV
 Delhi-Bombay

ADVANCE PURCHASE

Latest reservation date before departure: Monday Aug 26, 2019 11:59 PM

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 63.00 AUD / 63.00 AUD
- Maximum Reissue penalty fee for entire ticket: 63.00 AUD
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

After departure of first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

No-show for subsequent flight(s)

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

Please contact QBT to find out more information on specific fare rules

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 73.00 AUD / 73.00 AUD
- Maximum Refund penalty fee for entire ticket: 73.00 AUD
- Fare rules are subject to change by the Airline, please contact us to find out more information

No-show for first flight

- Refund: Not allowed

After departure of first flight

- Refund: Not allowed

No-show for subsequent flight(s)

- Refund: Not allowed

Fare Information: E11AURNBX

Bombay-Canberra

Sydney-Delhi

MAXIMUM STAY

Travel must commence before: Monday Aug 31, 2020 12:00 AM from BOM

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM
- Revalidation: Allowed with restrictions

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 130.00 AUD
- Penalty fee between: 130.00 AUD / 130.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 130.00 AUD
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Maximum Revalidation penalty fee for entire ticket: 130.00 AUD
- Penalty fee between: 0.00 AUD / 130.00 AUD
- Revalidation: Allowed with restrictions
- Maximum Reissue penalty fee for entire ticket: 130.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Penalty fee between: 130.00 AUD / 130.00 AUD
- Revalidation: Restrictions or penalties may apply
- Maximum Refund penalty fee for entire ticket: 130.00 AUD
- Revalidation/Reissue request must be made prior to: Monday Aug 31, 2020 12:00 AM

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 130.00 AUD / 130.00 AUD
- Maximum Refund penalty fee for entire ticket: 130.00 AUD
- Penalty may apply. Please check the complete fare rules.

No-show for first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 260.00 AUD

After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 130.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 260.00 AUD
- Penalty fee between: 130.00 AUD / 130.00 AUD

No-show for subsequent flight(s)

- Refund: Restrictions or penalties may apply
- Penalty fee between: 260.00 AUD / 260.00 AUD
- Maximum Refund penalty fee for entire ticket: 260.00 AUD

Fare Information: YPTGOV61
Canberra-Sydney

TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Friday Aug 30, 2019 12:55 PM

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Wednesday Aug 19, 2020 12:00 AM

After departure of first flight

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

No-show for subsequent flight(s)

- Reissue: Not allowed
- Revalidation: Not applicable (See reissue conditions)

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Fare rules are subject to change by the Airline, please contact us to find out more information

No-show for first flight

- Refund: Restrictions or penalties may apply

After departure of first flight

- Refund: Not allowed

No-show for subsequent flight(s)

- Refund: Not allowed

Additional Information (Please read your itinerary carefully)

Air Travel

Air travel is subject to the conditions and limitations of liability set out in the airline's conditions of carriage, available on the applicable airline's website or from its offices.

Baggage and Quarantine

Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (International)

For international flights departing from Australia, and domestic sectors of flights departing from international terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Passenger Security

What items can I pack in my carry-on baggage?

Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these measures will affect what you can carry on board an aircraft on international flights.

To get the most update to date information and for further information on Liquids, Aerosols and Gels please refer to the Australian government website:

<https://www.australia.gov.au/information-and-services/passports-and-travel/customs-and-quarantine>

Passport

A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport.

Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a reentry visa for Australia.

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Travelling to the US

ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

US Customs have introduced new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight (I94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

Travellers must now apply for their ESTA at least **72 hours in advance of travel**.

For all guests who have approved ESTA's there will be no change to their check-in. Travellers arriving at the airport for travel to the United States without a previously approved ESTA will likely result in being denied boarding.

For more information visit the US Department of State website: WWW.esta.cbp.dhs.gov/esta/

Other points of note:

An application fee applies when applying for an ESTA. Please refer to the US Department of State website.

Even if a traveller has an ESTA they will still be required to complete a paper form I94W and present it to US Customs on arrival into the USA.

Accompanied and unaccompanied children, regardless of age, will be required to obtain an independent ESTA approval.

VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA.

An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use.

US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.

Travelling to Canada

ELECTRONIC TRAVEL AUTHORIZATION for flights to Canada

The government of Canada has introduced a new entry requirement, known as an Electronic Travel Authorization (eTA), that applies to visa-exempt foreign nationals travelling to or transiting Canada by air. Visa-exempt foreign nationals must obtain an eTA before they can board a flight to Canada. To complete their application for an eTA, your customers will need a valid passport, a credit card and an email address. An eTA costs \$7 CAD and is valid for up to five years or until the passport expires (whichever comes first).

Visas / Travel Warnings

Please ensure you have any applicable Visas for the countries you are visiting or transiting. It is your responsibility to obtain correct Visas documentation. Visa information can be obtained from www.cibtvisas.com.au or by contacting your travel consultant for information. It is also recommended that you check www.smarttraveller.gov.au for health and consular travel warnings for all destinations.

***** Itinerary End *****

From:"Lido Government" <govt@lido.com.au>

Sent:20/08/2019 1:35 AM

To:"Hilton, Debbie" <Debbie.Hilton@act.gov.au>;"Balaretnaraja, Ash" <Ash.Balaretnaraja@act.gov.au>;"Travel Enquiries" <TravelEnquiries@act.gov.au>

Subject:The Lido Group: Booking 2303366 - Felix BALARETNARAJA - Tue 03 Sep 19

Attachments:2303366.pdf

Dear Balaretnaraja, Felix,

Thank you for booking your accommodation through The Lido Group. Please find attached your accommodation booking confirmation.

We trust that you will enjoy your stay.

Kind regards,

The Lido Group
(02) 8585 0806

Hotel Booking Confirmation

To	Balaretnaraja, Felix
Company	ACT Govt
Subject	The Lido Group: Booking 2303366 - Balaretnaraja / Felix - Tue 03 Sep 19

From	The Lido Group
Phone	+612 8585 0806
Email	govt@lido.com.au
Date/Time	Tuesday 20/08/2019 11:17 AM

**** PLEASE CAREFULLY CHECK ALL DETAILS BELOW – THIS IS A CHARGE BACK BOOKING****
**** ONLY AUTHORISED COSTS (SEE BELOW) ARE TO BE CHARGED BACK TO LIDO****

All other charges are to be paid by the Traveller. The Property may ask for credit card details or a cash deposit upon check in as a SECURITY GUARANTEE for any additional charges incurred.

UPON ARRIVAL AT YOUR ACCOMMODATION: If there are any questions regarding this booking please contact The Lido Group on +61 2 8585 0806.

BOOKING DETAILS			
Traveller Name	Balaretnaraja, Felix	Booker Name	Hilton, Debbie
Accompanying Guest(s)	None	Booking Source	The Lido Group
Lido Booking ID	2303366	Booking Date/Time	Tuesday 20/08/2019 11:17 AM
Hotel Confirmation #	131043908	Hotel Confirmed by	HRS Booking

STAY DETAILS			
Arrival Date	Tue 03 Sep 19	Average Rate	INR 16000.00
Departure Date	Thu 05 Sep 19	Room Type	Deluxe Room City View
# Nights	2	TOTAL	INR 32000.00
# Rooms	1	<i>Rates are inclusive of GST where applicable</i>	

HOTEL DETAILS	
Hotel	Taj Mahal Tower Mumbai (INR)
Address	APOLLO BUNDER COLABA Mumbai 400001
Country	India
Phone	0011 912266653000
Star Rating	0
Cancellation Policy	48 hours prior to check-in
Chargeback to Lido	Room Only
Other Details	Chargeback to Lido: room only.

TERMS AND CONDITIONS

- 1 Cancellations and amendments are to be directed to The Lido Group: govt@lido.com.au or call +612 8585 0806. Booking cancellations made direct with the property are not considered valid.
- 2 The property may ask for credit card details or a cash deposit upon check in as a SECURITY GUARANTEE for incidental charges or any property damage.
- 3 Please see OTHER DETAILS above. The Lido Group has advised the Property of these special requirements, however, the implementation of these requirements is the responsibility of the Property and The Lido Group cannot guarantee or be held responsible for failure to implement.
- 4 This confirmation contains information relevant to your stay. Please take a copy to the Property at the time of check-in as proof of booking.
- 5 Only items identified in CHARGEBACK TO LIDO (above) and any requests made within the OTHER DETAILS or KNOWN INCIDENTALS sections (above) are charged back to The Lido Group. All other charges are to be paid by the Guest upon check-out.
- 6 The Property's cancellation policy is 48 hours prior to check-in unless otherwise specified in 'HOTEL DETAILS' above. Cancellations within the cancellation policy may incur a fee.
- 7 All amounts are shown in the hotel's local currency.
- 8 The Lido Group sells accommodation from inventory supplied by the property and does not oversell that inventory. The Lido Group does not accept any liability for rooms being unavailable caused by over-selling a property's inventory.
- 9 For more information about this booking or to clarify payment arrangements, please email Lido at govt@lido.com.au or call +612 8585 0806.

From:"Moore, Carter" <Carter.Moore@act.gov.au>

Sent:21/08/2019 12:01 AM

To:"Balaretnaraja, Ash" <Ash.Balaretnaraja@act.gov.au>

Subject:Brief - India Mission Cash Advance for A BalaretnaRaja [DLM=Sensitive]

Attachments:Brief - India Mission Cash Advance for A BalaretnaRaja.docx

Just need to drop in the date that your travel was approved, but hopefully is otherwise good to go.

From:"Hilton, Debbie" <Debbie.Hilton@act.gov.au>

Sent:23/08/2019 12:07 AM

To:"Balaretnaraja, Ash" <Ash.Balaretnaraja@act.gov.au>

Subject:Travel Documentation

Attachments:Travel Insurance - Ash Balaretnaraja India Aug 2019.pdf, Accommodation Delhi 31 - 3 Sept.pdf, Accommodation Mumbai 3 - 5 Sept.pdf, Accommodation Sydney 30 - 31 Aug.pdf, e-ticket - All flights RHWLRN.pdf



ACT Government
ACT Insurance Agency
Travel Insurance
Confirmation

Travel Insurance Information

Requested: **Emma Gowling**

Directorate: **CMTEDD - CM - Enterprise Canberra - Visit Canberra**

Traveller: **Ash Balaretnaraja**

Agency: **Commissioner for International Engagement**

Destination/s:	India
from:	31-Aug-19
To:	06-Sep-19
Duration:	7 Days

Thank you for your fax / email regarding your overseas travel during the above advised dates on behalf of the ACT Government. ACTIA confirms that you are covered under the ACT Government's travel insurance, underwritten by AHI Assist Insurance. If you suffer from an illness or medical conditions before you travel, you should ensure that you are "fit to travel" and if there is any doubt it is suggested that you consult your Doctor and keep a record of this consultation. Failure to do this could result in refusal of a claim relating to the condition by the Insurer.

TRAVEL WARNINGS

The Loss of Deposit, Cancellation and Political Evacuation / Natural Disaster Evacuation sections of the policy may not respond if you choose to travel to destinations for which the Department of Foreign Affairs and Trade has "Reconsider Your Need to Travel" or "Do Not Travel" warnings in place.

These warnings are posted on the internet at www.smarttraveller.gov.au and you must make sure that you check the level of warning that is in place for any area that you intend to visit. If a "Reconsider Your Need to Travel" or "Do Not Travel" warning applies, you will need to confirm with your management that their approval of your arrangements still stands as many Government agencies have policies that prohibit travel in such circumstances.

In the event of an emergency during your travel, the emergency contact details are set out below. The phone number provides a direct link to AHI Assist insurance, and is accessible by reverse charge anywhere in the world. You will need to identify the policy number as: 0035761.

Accident and Health International (AHI) Assist 24/7 Medical Emergency Operations Centre
Please contact Customer Care as soon as possible if you need, or are receiving, medical treatment.

You or your physician should contact Customer Care prior to any evacuation or repatriation.

Reverse charges any where in the world
Telephone: +61 2 9978 6666

When calling please try to have the following information on hand:

- The number and precise location you are calling from;
- Your personal details;
- The nature of assistance that you require
- Your Policy Number: 0035761

SMARTTRAVELLER.GOV.AU

The Australian Government recommends that, prior to departure travellers should always register their trip with www.smarttraveller.gov.au before they go. This enables contact in an emergency, be it a natural disaster, terrorist attack or family crisis. Travellers can also register at the nearest Australian Embassy, High Commission or consulate at their destination.

The Australian Government also recommends that travellers should avoid any large public gatherings or demonstrations whilst overseas.

AFTER YOUR TRIP

If you need to make a claim upon your return, please provide details to actianotifications@act.gov.au and an ACTIA claims officer will contact you..

Should you have any further queries in relation to this matter, I can be contacted on the number listed below.

Kevin Wenman

Insurance & Risk Team
ACT Insurance Authority
Date of Issue: 20-Aug-19
Travel ID: 4287

Australian Capital Territory Insurance Authority,
Level 3, Nara Centre, 1 Constitution Ave,
Canberra ACT 2600
GPO Box 158, Canberra ACT 2601
ABN 94 544 599 869

Telephone: (02) 62054701

Facsimile: (02) 6207 0301

Email: ACTIAInsuranceAndRiskManagement@act.gov.au

Hotel Booking Confirmation

To	Balaretnaraja, Felix
Company	ACT Govt
Subject	The Lido Group: Booking 2298206 - Balaretnaraja / Felix - Sat 31 Aug 19

From	The Lido Group
Phone	+612 8585 0806
Email	govt@lido.com.au
Date/Time	Thursday 15/08/2019 09:20 AM

**** PLEASE CAREFULLY CHECK ALL DETAILS BELOW- THIS IS A CHARGE BACK BOOKING****
**** ONLY AUTHORISED COSTS (SEE BELOW) ARE TO BE CHARGED BACK TO LIDO****

All other charges are to be paid by the Traveller. The Property may ask for credit card details or a cash deposit upon check in as a SECURITY GUARANTEE for any additional charges incurred.

UPON ARRIVAL AT YOUR ACCOMMODATION: If there are any questions regarding this booking please contact The Lido Group on +61 2 8585 0806.

BOOKING DETAILS			
Traveller Name	Balaretnaraja, Felix	Booker Name	Hilton, Debbie
Accompanying Guest(s)		Booking Source	The Lido Group
Lido Booking ID	2298206	Booking Date/Time	Thursday 15/08/2019 09:20 AM
Hotel Confirmation #	233677779	Hotel Confirmed by	HRS Booking

STAY DETAILS			
Arrival Date	Sat 31 Aug 19	Average Rate	INR 11968.00
Departure Date	Tue 03 Sep 19	Room Type	Standard Room
# Nights	3	TOTAL	INR 35904.00
# Rooms	1	<i>Rates are inclusive of GST where applicable</i>	

HOTEL DETAILS	
Hotel	The Imperial New Delhi - INR
Address	Janpath New Delhi 110 001
Country	India
Phone	0011 91 011 2334 1234
Star Rating	4
Cancellation Policy	72 hours prior to check-in
Chargeback to Lido	Room Only
Other Details	