



ACT
Government

Chief Minister and Treasury

Our ref: FOI CMTD 9/12-13

Dear

I refer to your request addressed to the Chief Minister and Treasury Directorate (CMTD) made under the *Freedom of Information Act 1989* (the Act). You are seeking access to all documents held by the Directorate in relation to the following information on the property at

- A copy of the consultants' brief
- Contractors Scope of workings and testing
- Information for works carried out through the ACT Government/ Urban Services City Operations Branch Asbestos Program

Decision Maker

I am authorised under section 22 of the Act to make decisions on access to documents held by the Chief Minister and Treasury Directorate (CMTD) and liability for charges.

Charges

Due to the estimated processing time involved, I have decided under section 29 of the Act not to impose processing charges for this request.

Identification of Documents

Officers of CMTD have conducted thorough searches of paper and electronic files and email accounts. The documents that are relevant to your request are managed by the Office of Industrial Relations; these documents are stored offsite in the archives with ACT Records Services.

In response to your request, extensive searches through archived files have been undertaken and a file was located with information on the property addressed in your request. This file contains a portion of the information you have requested above and information that is necessary to assist efforts in sourcing the further information you seek.

The documents located are Airborne Fibre Monitoring Results for asbestos testing from 19 October – 16 December 1992.

Decision on access

I have decided to provide to you, in full, all located documents at this time and will consider the any further documents that contain information on for works, carried out under the Asbestos Program, contractors' scope of works and testing and the consultants' brief.

All relevant documents identified are listed on the attached schedule with a summary of my decision in relation to each. The information I have released to you is attached and outlined on the schedule.

Your right of review

Internal Review

You are entitled, under section 59 (1) of the Act, to request a review of my decision. This right of review extends to a review of the adequacy of the search for documents undertaken by the Directorate.

You have 28 days after receiving notice of my decision to ask for a review, or a further period as allowed by the Director-General.

Your request should be addressed to:

Director-General
Chief Minister and Treasury Directorate
GPO Box 158
CANBERRA ACT 2601

Complaints to the Ombudsman

Under section 54 of the Act, you may complain to the Ombudsman about administrative matters relating to the processing of your FOI request. There is no fee for making a complaint. The Ombudsman may conduct an independent investigation into your complaint. You can contact the Ombudsman either by telephone on 1300 362 072 or by writing to:

The Ombudsman
GPO Box 442
CANBERRA ACT 2601

Online FOI Policy

Please be aware that under the ACT Government's Online FOI Publication Policy information released to you in response to your Freedom of Information request may be released on the Internet.


Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the FOI Coordinator immediately on 620 50238.

A copy of the policy, with details about what information may be published on the Internet, is available online at:

http://www.cmd.act.gov.au/data/assets/pdf_file/0016/250333/FOI_Web_Release_Policy_-_Final.pdf

Should you have any queries regarding this matter please contact me on 620 76003.

Yours sincerely


Heidi Robinson
Acting Director
Office of Industrial Relations

2 April 2013