

Freedom of Information Schedule of Documents

<application number>

*Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–
Manuka Oval sports Lighting – Project Number 19899*

Folio/ page no	Item	Date	Exemption	Release Decision	Open Government Website Publication Y/N
File 2012/7987					
34	Email within Shared Services Procurement (“SSP”) re: request for financial assessment	15 Jun 2012		Full release	Y
83	Email within SSP re: request for financial assessment	21 Jun 2012		Full release	Y
File 2012/7989					
32	Email within Shared Services Procurement (“SSP”) re: financial assessment - Abacus Lighting (“Abacus”)	25 Jun 2012		Full release	Y
65 (7pgs)	Financial Assessment for Abacus (attachment to folio 66)	27 Jun 2012	Section 45 (obtained in confidence)	Exempt	Y
66	Email within SSP re: financial assessment - Abacus	27 Jun 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
85 (2 pgs)	Email within SSP re: financial assessment - Abacus	27-28 Jun 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
99	Draft Letter of Assurance from Abacus (attachment to folio 100)	Undated		Full release	Y
100 (3 pgs)	Email chain which includes ACT Govt and Abacus	29 Jun 2012		Full release	Y
File 2012/9945					
13 (7 pgs)	Abridged Financial Assessment for Abacus Holdings (attachment to folio 14)	5 Jul 2012	Section 45 (obtained in confidence)	Exempt	Y
14	Email within Shared Services Procurement (“SSP”) re: financial assessment	5 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y

Freedom of Information Schedule of Documents

<application number>

**Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–
Manuka Oval sports Lighting – Project Number 19899**

20 (4pgs)	Email chain which includes SSP, the Economic Development Directorate (“EDD”) and Abacus Lighting (“Abacus”) re: financial assessment	6 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
22 (5 pgs)	Email chain which includes EDD and Abacus re: financial assessment	29 Jun 2012 - 6 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
23 (2pgs)	Email chain which includes EDD and Dialight ILS (“Dialight”) re: contract process	6 Jul 2012		Full release	Y
33	Email from EDD to Dialight re: lead tenderer	11 Jul 2012		Full release	Y
35 (2pgs)	Email between EDD and Cox Architecture (“Cox”) re: the lead tenderer	11 Jul 2012		Full release	Y
37 (2pgs)	Email between Dialight and Cox re: necessary guarantees	11 Jul 2012		Full release	Y
38 (2pgs)	Email between EDD and Cox Architecture (“Cox”) re: the lead tenderer	11 Jul 2012		Full release	Y
39 (21 pgs)	Annual report and Financial Statements (attachment to folio 40)	Undated		Full release	Y
40 (6 pgs)	Email chain which includes Dialight, Kingsway Financial Assessments Pty Ltd (“Kingsway”) and SSP re: Assessment Request	6 Jul 2012 – 12 Jul 2012	Section 43 (business affairs etc)	Partial release	Y
42 (7 pgs)	Email chain which includes Dialight, Kingsway and SSP re: Assessment Request	6 Jul 2012 – 12 Jul 2012	Section 43 (business affairs etc)	Partial release	Y
43 (2pgs)	Email between Dialight and Cox re: necessary guarantees	11 Jul 2012		Full release	Y
44	Email within SSP and EDD re: financial assessment for Dialight and Dialight plc (“Dialight parent”)	13 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
53	Letter from Abacus to Dialight re: bank guarantee (attachment to folio 55)	16 Jul 2012		Full release – publicly accessible	Y

Freedom of Information Schedule of Documents

> application number <

Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–

Manuka Oval sports Lighting – Project Number 19899

54	Letter from Dialight parent to SSP re: bank guarantee (attachment to folio 55)	16 Jul 2012		Full release – publicly accessible	Y
55	Email between Dialight and EDD re: necessary guarantees	16 -17 Jul 2012		Full release	Y
56	Email from Dialight re: IRE Certificate	18 Jul 2012		Full release – publicly accessible	Y
60	Email from Cox to EDD re: review of design response	19 Jul 2012		Full release	Y
61	Letter from Cox to EDD re: design response assessment	19 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
64 (2 pgs)	Email between Davis Langdon and SSP re: Deed of Confidentiality	20 Jul 2012		Full release	Y
65 (3 pgs)	Email chain between ACT Gov and Davis Langdon re: tender responses	20 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
77 (15pgs)	Draft Tender Evaluation Report	Undated	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
83 (2 pgs)	Email between Davis Langdon and ACT Gov re: tender review	20 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
106 (2 pgs)	Email chain between Davis Langdon and ACT Gov re: tender review		Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y

Freedom of Information Schedule of Documents

<application number>

**Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–
Manuka Oval sports Lighting – Project Number 19899**

107	Letter from Cox to SSP re: design response assessment	19 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
112 (30 pgs)	Tender Evaluation Report	24 Jul 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
113 (2 pgs)	Letter of Intent (attachment to folio 114)	24 Jul 2012		Full release	Y
114	Email from SSP to Dialight re: Letter of Intent	24 Jul 2012		Full release	Y
115	Meeting Agenda(attachment to folio 116)	Undated		Full release – publicly accessible	Y
116	Email SSP to Dialight re: Letter of Intent	24 Jul 2012		Full release	Y
132 (3 pgs)	Minute to the Director General EDD from Executive Director Infrastructure and Capital Works re: change to select tender	11 Jul 2012	Section 43 (business affairs etc)	Partial release	Y
139	Email from SSP to Abacus re: preferred options	26 Jul 2012		Full release	Y
140	Email SSP to Ian smith re: dialogue with Abacus	26 Jul 2012		Full release	Y
142	Email between Abacus and SSP re: work with the preferred tenderer	26 Jul 2012		Full release	Y
152 (2 pgs)	Minutes of Post Tender Negotiations (attachment to folio 153)	26 Jul 2012		Full release – publicly accessible	Y
153	Email SSP to Dialight re: post tender negotiations (including attachment of 2 pgs)	27 Jul 2012		Full release – publicly accessible	Y
File 2012/9946					
5 (8 pgs)	Email from Shared Services Procurement (“SSP”) to Dialight ILS (“Dialight”) re: Post tender negotiations including minutes, agenda and questions	27-30 Jul 2012		Full release - publicly accessible	Y
39 (2pgs)	Letter from SSP to Dialight re: Letter of Acceptance	2 Aug 2012		Full release - publicly accessible	Y

Freedom of Information Schedule of Documents

<application number>

Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–

Manuka Oval sports Lighting – Project Number 19899

48 (2 pgs)	Insurance arrangements for Abacus Holdings (“Abacus Holdings”) and Abacus Lighting (“Abacus”) from Oval Insurance Broking Limited	13 Mar 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
49	Verification of Insurance for Abacus Holdings from Oval Insurance Broking Limited	10 Jan 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
70 (2 pgs)	Email between SSP and Abacus re: bank guarantee	9 Aug 2012		Full release	Y
97 (3 pgs)	Email between Dialight, SSP and Abacus re: bank guarantee	9 Aug 2012		Full release	Y
98 (3 pgs)	Email between Dialight, SSP and Abacus re: bank guarantee	9 Aug 2012		Full release	Y
100 (4 pgs)	Email between Dialight, ACT Gov and Abacus re: bank guarantee	9 Aug 2012		Full release	Y
101 (4 pgs)	Email between Dialight, SSP and Abacus re: bank guarantee	9 Aug 2012		Full release	Y
103	Verification of Insurance for Abacus Holdings from Oval Insurance Broking Limited	10 Jan 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
105 (2 pgs)	Insurance arrangements for Abacus Holdings (“Abacus Holdings”) and Abacus Lighting (“Abacus”) from Oval Insurance Broking Limited	13 Mar 2012	Section 43 (business affairs etc) Section 45 (obtained in confidence)	Partial release	Y
107 (2pgs)	Letter from Dialight plc (“Dialight parent”) to SSP re: bank guarantee including Appendix 1 - letter from Abacus	16 Jul 2012		Full release - publicly accessible	Y
109 (6 pgs)	Email between Dialight, SSP and Abacus re: bank guarantee and contract finalisation	9 Aug 2012		Full release	Y
110 (6 pgs)	Email between Dialight, SSP and Abacus re: bank guarantee and contract finalisation	9-11 Aug 2012		Full release	Y
138	Email within ACT Govt re: project status	20 Aug 2012		Full release	Y

Freedom of Information Schedule of Documents

<application number>

Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–

Manuka Oval sports Lighting – Project Number 19899

File 2012/12291					
4 (7 pgs)	Email chain between Cox Architecture (“Cox”) and Abacus Lighting (“Abacus”) re: Tower access and other matters	12-20 Aug 2012		Full release	Y
5 (5 pgs)	Email chain between Cox, Abacus, ACT Gov and Dialight ILS (“Dialight”) re: Tower access and other matters	17-21 Aug 2012		Full release	Y
6	Pole height calculations (attachment to folio 7)	Undated		Full release	Y
7 (7 pgs)	Email chain between Cox, Abacus, ACT Gov and Dialight re: Tower access and other matters	17-21 Aug 2012		Full release	Y
8 (7 pgs)	Email chain between Cox, Abacus, ACT Gov and Dialight re: Tower access and other matters	17-21 Aug 2012		Full release	Y
21	Email between Cox and Dialight re: T2 set out	28 Aug 2012		Full release	Y
35	Email from Abacus to SSP re: performance guarantee	30 Aug 2012		Full release	Y
39	Letter from Cox to Dialight re: possession of site (attachment to folio 40)	30 Aug 2012		Full release	Y
40	Email from Cox to Dialight re: letter granting possession of site	30 Aug 2012		Full release	Y
46 (2 pgs)	Email between Cox and SSP re: time critical project	3 Sep 2012		Full release	Y
47 (2 pgs)	Email chain which includes Cox and ACT Gov re: time critical project	3 Sep 2012		Full release	Y
48 (12 pgs)	Email chain between Cox, Abacus and ACT Gov re: time critical project including attachments	3 Sep 2012		Full release	Y
49 (3 pgs)	Marked up images (attachment to folio 50)	Undated		Full release	Y
50 (7 pgs)	Email chain between Cox and Abacus re: mast heights	29 Aug -3 Sep 2012		Full release	Y
51-52 (5 pgs)	Marked up shop drawings (attachment to folio 53)	Undated		Full release	Y
53 (2pgs)	Email between Cox and Abacus re: comments on shop drawings	1-3 Sep 2012		Full release	Y
54 (4 pgs)	Image of mast (attachment to folio 55)	Undated		Full release	Y
55 (9 pgs)	Email chain between Cox and Abacus re: mast heights	29 Aug-4 Sep 2012		Full release	Y

Freedom of Information Schedule of Documents

<application number>

**Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–
Manuka Oval sports Lighting – Project Number 19899**

55(a) - 55(j) (10 pgs)	Email chain between Cox and Abacus re: mast heights	29 Aug-4 Sep 2012		Full release	Y
56	Image of masts (attachment to folio 55(a)-55(j))	Undated		Full release	Y
57 (9 pgs)	Email chain between Cox and Abacus re: mast heights	29 Aug-4 Sep 2012		Full release	Y
60 (2pgs)	Email between Cox, Dialight and Affinity re: lead in conduits	21 Aug - 4 Sep 2012		Full release	Y
65 (2pgs)	Email between Cox, Dialight and Affinity re: construction program	3 Sep - 4 Sep 2012		Full release	Y
67 (10 pgs)	Email chain including Abacus and Cox re: re: Tower access and other matters?	12 Aug – 6 Sep 2012		Full release	Y
70 (7 pgs)	Communications Management Plan	Undated		Full release	Y
95 (3pgs)	Minutes of Site Meeting 3, Tuesday 11 September 2012	Undated		Full release	Y
155 (4 pgs)	Email chain ACT Gov and Abacus	25-27 Sep 2012		Full release	Y
159 (3pgs)	Schedule (attachment to folio 160)	27 Sep 2012		Full release	Y
160 (2 pgs)	Email chain which includes Cox and Abacus re: project tasks details	28 Sep – 1 Oct 2012		Full release	Y
162	Photo from factory floor (attachment to folio 163)	Undated		Full release	Y
163	Email between Cox and Abacus	1-2 Oct 2012		Full release	Y
170 (43 pgs)	Email chain between Cox and Abacus re: geotech report including attachment geotech report	3 Oct 2012		Full release	Y
171 (16 pgs)	Email from Cox to Dialight re: program review including attachment	4 Oct 2012		Full release	Y
173 (2 pgs)	Email between Cox and Affinity re: Actew drawing	4 Oct 2012		Full release	Y
174 (2 pgs)	Email chain which includes Cox and ActewAGL re: approval for BA process	4 Oct 2012	Section 41 (affecting personal privacy)	Partial release	Y
File 2012/14951					
3-4 (2 pgs)	Email from Dialight ILS (“Dialight”) re: invoices and attached Invoice 1993	30 Aug 2012	Section 45 (obtained in confidence)	Partial release	Y

Freedom of Information Schedule of Documents

<application number>

**Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–
Manuka Oval sports Lighting – Project Number 19899**

25	Dialight invoice 3003	22 Oct 2012	Section 45 (obtained in confidence)	Partial release	Y
26-28 (3 pgs)	Statutory Declaration – Dialight (attached to folio 29)	22 Oct 2012		Full release	Y
29	Email from Dialight re: Statutory Declaration	22 Oct 2012		Full release	Y
30	Dialight invoice 2154	20 Sep 2012	Section 45 (obtained in confidence)	Partial release	Y
31-32 (3pgs)	Emails between Dialight and Shared Services Procurement (“SSP”) re: invoicing			Full release	Y
33	Email from Cox Architecture (“Cox”) to SSP	18 Oct 2012		Full release	Y
34-35 (2 pgs)	Dialight Invoice 3000 and Supplier Claim Checklist	22 Oct 2012	Section 45 (obtained in confidence)	Partial release	Y
36	Email from Cox Architecture (“Cox”) to SSP	2 Nov 2012		Full release	Y
38-39 (2 pgs)	Dialight Invoice 3004 and Supplier Claim Checklist	22 Oct 2012	Section 45 (obtained in confidence)	Partial release	Y
42	Covering email for invoice payment	30 Oct 2012		Full release	Y
51-53 (3 pgs)	Email from Dialight including Invoice 3002 and Supplier Claim Checklist	5 Nov 2012	Section 45 (obtained in confidence)	Partial release	Y
54-58 (5 pgs)	Email from Dialight including Invoices 3006 and 3007 and Supplier Claim Checklists	23-27 Nov 2012	Section 45 (obtained in confidence)	Partial release	Y
59	Email from SSP to Cox re: milestone payment	5 Dec 2012		Full release	Y
60 (2 pgs)	Email between SSP and Cox re: milestone payment	5-7 Dec 2012		Full release	Y
61 (2 pgs)	Email between SSP and Cox re: milestone payment	5-7 Dec 2012		Full release	Y
62	Covering email for invoice payment	10 Dec 2012		Full release	Y
63-64 (2 pgs)	Dialight Invoice 3005 and Supplier Claim Checklist	5 Nov 2012	Section 45 (obtained in confidence)	Partial release	Y
65	Covering email for invoice payment	13 Nov 2012		Full release	Y
66-71 (6 pgs)	Statutory Declaration – Dialight	14 Nov 2012		Full release	Y

Freedom of Information Schedule of Documents

<application number>

Files 2012/7987, 2012/7989, 2012/9945, 2012/9946, 2012/12291 and 2012/14951–

Manuka Oval sports Lighting – Project Number 19899

72-72(j) (11 pgs)	Email from Dialight including Invoices	23 Oct 2012	Section 45 (obtained in confidence)	Partial release	Y
73	Dialight Invoice 3001A	21 Nov 2012	Section 45 (obtained in confidence)	Partial release	Y
74-75 (2 pgs)	Dialight Invoice 2217 and Supplier Claim Checklist (attachments to folio 76)	8 Nov 2012	Section 45 (obtained in confidence)	Partial release	Y
76	Email from Dialight to SSP re: invoice 2217	8 Nov 2012		Full release	Y
86-87 (2 pgs)	Dialight Invoice 3008 and Supplier Claim Checklist	11 Dec 2012	Section 45 (obtained in confidence)	Partial release	Y
96 (5 pgs)	Dialight Invoices 3001, 3010, 3342 and 3396 and Supplier Claim Checklist	22 Oct 2012 – 5 Feb 2013	Section 45 (obtained in confidence)	Partial release	Y
97-100 (4 pgs)	Statutory Declarations (attached to folio 101)	5 Feb 2013		Full release	Y
101	Email from Dialight re: Statutory Declarations and milestone payments	6 Feb 2013		Full release	Y
102(c)- 102(f) (4 pgs)	Email from Dialight including Invoice 3009 and Supplier Claim Checklist	11 Dec 2012	Section 45 (obtained in confidence)	Partial release	Y
102- 102(b) (3 pgs)	Email from Dialight including Invoice 3009 and Supplier Claim Checklist	11 Dec 2012 - 10 Jan 2013	Section 45 (obtained in confidence)	Partial release	Y
109- 109(b) (3 pgs)	Emails between Cox and Dialight re: variations including attachments Supplier Claim Checklist, and Dialight invoices 3343 and 3343A	28 Dec 2012 to 5 Mar 2013	Section 45 (obtained in confidence)	Partial release	Y
110 (4 pgs)	Email from Dialight re: invoices, including attachments Supplier Claim Checklist, and Dialight invoices 3854 and 3856	18 Apr 2013	Section 45 (obtained in confidence)	Partial release	Y
115	Email between Dialight and SSP re: bank guarantee	9 Aug 2012		Full release	Y
116	Email between SSP and Cox re: Milestone 3 Invoice payment	22 Nov 2012	Section 43 (business affairs etc)	Partial release	Y
117	Email from Cox to SSP re: Release of retention	6 Feb 2013		Full release	Y

