



ACT
Government

Chief Minister, Treasury and
Economic Development

Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI Reference: CMTEDDFOI 2020-028

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents and schedule	Published
4. Additional information identified	No
5. Fees	N/A
6. Processing time (in working days)	15
7. Decision made by Ombudsman	N/A
8. Additional information identified by Ombudsman	N/A
9. Decision made by ACAT	N/A
10. Additional information identified by ACAT	N/A

From: [REDACTED]
To: [CMTEDD FOI](#)
Subject: Freedom of Information request
Date: Saturday, 15 February 2020 9:20:20 PM

Please find online enquiry details below. Please ensure this enquiry is responded to within fourteen working days.

Your details

All fields are optional, however an email address OR full postal address must be provided for us to process your request. An email address and telephone contact number will assist us to contact you quickly if we need to discuss your request.

Title:
First Name:
Last Name:
Business/Organisation:
Address:
Suburb:
Postcode:
State/Territory:
Phone/mobile:
Email address:

[REDACTED]

Request for information

(Please provide as much detail as possible, for example subject matter and relevant dates, and also provide details of documents that you are not interested in.)

Under the Freedom of Information Act 2016 I want to access the following document/s (*required field):

To whom it may concern, Under the ACT Freedom of Information Act 2016, I am requesting the following documentation: - Copies of all written correspondence between Access Canberra Shopfronts/Service Centres and Business Support and Training (BS & T) in relation to my request to purchase the numberplate "VW". This includes, but may not be limited to: o Email correspondence o Internal lodgements made by Customer Service Officer(s) on Access Canberra internal systems to communicate with BS & T regarding my request/enquiry - Copies of the relevant policy/legislation relating to the purchase, design and display of numberplates that was in effect between 2016-18, prior to the release of the now current Road Transport (Vehicle Registration) Design of Numberplates Determination 2018 (No 2). I believe there will be correspondence from mid to late 2017, as well as September 2018 in relation to my requests to purchase the rights to numberplate VW. I would appreciate if your response to this request for information could be provided in writing and I look forward to hearing from you shortly. Kind regards, [REDACTED]

I do not want to access the following documents in relation

to my request::

Thank you.

Freedom of Information Coordinator



ACT
Government

Chief Minister, Treasury and
Economic Development

Our ref: CMTEDDFOI 2020-028



FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 15 February, in which you sought access to documents relating to the purchase of a numberplate.

Specifically, you are seeking:

“Copies of all written correspondence between Access Canberra Shopfronts/Service Centres and Business Support and Training (BS & T) in relation to my request to purchase the numberplate “VW”.

This includes, but may not be limited to:

- *Email correspondence;*
- *Internal lodgements made by Customer Service Officer(s) on Access Canberra internal systems to communicate with BS & T regarding my request/enquiry;*
- *Copies of the relevant policy/legislation relating to the purchase, design and display of numberplates that was in effect between 2016-18, prior to the release of the now current Road Transport (Vehicle Registration) Design of Numberplates Determination 2018 (No 2).*

I believe there will be correspondence from mid to late 2017, as well as September 2018 in relation to my requests to purchase the rights to numberplate VW.”

Authority

As an appointed Information Officer under section 18 of the Act, I am authorised to make a decision on access or amendment to government information in the possession or control of CMTEDD.

Timeframes

In accordance of section 40 of the Act, CMTEDD was required to provide a decision on your access application by 17 March 2020.

Decision on access

Searches were completed for relevant documents and four documents were identified that fall within the scope of your request.

I have included as **Attachment A** to this decision the schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each of those documents. Two documents are publicly available on the ACT Legislation Register [NI2015-347](#) and also [NI2017-598](#).

I have decided to grant full access to all relevant documents. The documents released to you are provided as **Attachment B** to this letter.

Charges

Processing charges are not applicable for this request because the total number of pages to be released to you is below the charging threshold of 50 pages.

Online publishing – Disclosure Log

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents released to you in response to your access application will be published in the CMTEDD disclosure log 3 days after the date of my decision. Your personal contact details will not be published. You may view CMTEDD disclosure log at <https://www.cmtedd.act.gov.au/functions/foi/disclosure-log-2020>

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in CMTEDD disclosure log, or a longer period allowed by the Ombudsman.

We recommend using this form [Applying for an Ombudsman Review](#) to ensure you provide all of the required information. Alternatively, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on 6207 7754 or email CMTEDDFOI@act.gov.au.

Yours sincerely



Philip Dachs
Information Officer
Information Access Team
Chief Minister, Treasury and Economic Development Directorate
10 March 2020



ACT
Government

Chief Minister, Treasury and
Economic Development

FREEDOM OF INFORMATION REQUEST SCHEDULE

WHAT ARE THE PARAMETERS OF THE REQUEST						Reference NO.
Copies of all written correspondence between Access Canberra Shopfronts/Service Centres and Business Support and Training (BST) in relation to my request to purchase the numberplate "VW".						CMTEDDFOI 2020-028
Ref No	Page number	Description	Date	Status	Reason for Exemption	Online Release Status
1	1-8	Notifiable Instrument NI2015-347	29 Jun 2015	Full		Yes
2	9-16	Notifiable Instrument NI2017-598	14 Nov 2017	Full		Yes
3	17-18	Email chain – original request	6 Sep 2018	Full		Yes
4	19	Email to applicant	11 Sep 2018	Full		Yes
Total No of Docs						
4						

Australian Capital Territory

Road Transport (Vehicle Registration) Design of Numberplates Determination 2015 (No 1)

Notifiable instrument NI2015– 347

made under the

Road Transport (Vehicle Registration) Regulation 2000, sections 47 (Determination of non-standard registration numbers) and 51 (Dimensions, layout etc of numberplates)

1 Name

This instrument is the *Road Transport (Vehicle Registration) Design of Numberplates Determination 2015 (No 1)*.

2 Commencement

This instrument commences on 1 July 2015.

3 Repeal

I repeal *Road Transport (Vehicle Registration) Design of Numberplates Determination 2012* NI2012-369.

4 Determination of the design of numberplates

I determine that the design of numberplates shall be as set out in the Schedule to this determination.

Craig Simmons
Delegate of the Road Transport Authority

29 June 2015

Note: Pursuant to subsection 17 (1) of the *Road Transport (General) Act 1999*, Alison Playford, as the Road Transport Authority in instrument NI2014 – 365, delegated her functions under sections 47 and 51 of the *Road Transport (Vehicle Registration) Regulation 2000* to the person occupying or performing the duties of position number E00346, Senior Director, Transport Regulation.

Part 1 - Dimensions

- 1.1 A numberplate for a motor vehicle shall be approximately 190 to 520 millimetres wide and approximately 84 to 135 millimetres high.
- 1.2 A numberplate for a motorbike shall be approximately 185 to 255 millimetres wide and approximately 100 millimetres high.
- 1.3 A numberplate for a trailer shall be approximately 190 to 372 millimetres wide and approximately 135 millimetres high.
- 1.4 A numberplate for use on a bicycle rack shall be approximately 255 millimetres wide and approximately 100 millimetres high.

Part 2 – Materials and Colour

- 2.1 A numberplate for a:
 - 2.1.1 **public bus**, included in the accreditation of an accredited bus service operator;
 - 2.1.2 **taxi**, included in the accreditation of an accredited taxi service operator;
 - 2.1.3 **restricted taxi**, included in the accreditation of an accredited restricted taxi service operator;
 - 2.1.4 **private hire car**; or
 - 2.1.5 **vehicle** included in section 83 of the *Road Transport (Public Passenger Services) Act 2001*;shall be formed of a metal plate bearing a black legend on a pale yellow reflective background.

However, the numberplates of public buses described in 3.4 (ACTION buses), shall bear a maroon legend on a white reflective background.
- 2.2 A numberplate for a motor vehicle which is registered in the name of:
 - 2.2.1 the Government of an overseas country, or of an international organisation, being a vehicle used for the purpose of a **diplomatic mission**;
 - 2.2.2 a diplomatic agent or a person (not being a person who is an Australian citizen or who is a permanent resident of Australia) who is a member of the **family of a diplomatic agent** forming part of his or her household; or
 - 2.2.3 a member of the **administrative and technical staff** of a diplomatic mission or a person (not being a person who is an Australian citizen or who is a permanent resident of Australia) who is a member of the family of such a person forming part of his or her household;shall be formed of a metal plate bearing a black legend on a blue reflective background.

- 2.3 A numberplate for a motor vehicle or trailer which is registered in the name of the **ACT Government** other than a motor vehicle used by a Member of the ACT Legislative Assembly or by a person performing the duties of an executive officer in the ACT public service, shall be formed of a metal plate bearing a maroon legend on a white reflective background.
- 2.4 A numberplate for any other motor vehicle or trailer, except a **European style numberplate**, may be formed of either metal plate, plastic, or plastic and aluminium composite bearing either a blue legend on a white reflective background or a legend and background in colours of a combination which the Road Transport Authority (RTA) is satisfied is able to be distinguished by traffic offence detection devices.
- 2.5 A **European style numberplate** may only be formed in aluminium composite and may be a blue legend on a white reflective background or a white legend on a black reflective background.

Part 3 – Registration Numbers, Layout of Numberplates

- 3.1 Part 3 (Registration numbers, layout of numberplates) is subject to Part 4 (Slogans, logos and ACT identification).
- 3.2 A numberplate for a **taxi** included in the accreditation of an accredited taxi service operator shall carry the letters 'TX' followed by one to three numerals.
- 3.3 A numberplate for a **restricted taxi** included in the accreditation of an accredited restricted taxi service operator shall carry the letters 'TX' followed by one to three numerals and shall bear the words 'Restricted Taxi' along the bottom of the plate.
- 3.4 A numberplate for:
- 3.4.1 a **public bus** included in the accreditation of an accredited bus service operator and registered in the name of ACTION shall carry the letters 'BUS' followed by three numerals.
 - 3.4.2 **any other public bus** included in the accreditation of an accredited bus service operator, or a vehicle included in section 83 of the *Road Transport (Public Passenger Services) Act 2001*, shall carry the letters 'MO' followed by one to three numerals.
- 3.5 A numberplate for a **private hire car** shall carry the letter 'H' followed by one to three numerals.
- 3.6 A numberplate for a **veteran, vintage or historic vehicle** shall carry the words 'Veteran Vehicle – ACT', 'Vintage Vehicle – ACT' or 'Historic Vehicle – ACT' (as the case may be) followed by three or four numerals.
- 3.7 A numberplate for a **veteran, vintage or historic motorbike** shall carry the letter 'V' followed by three or four numerals.
- 3.8 A numberplate for a vehicle which is registered in the name of a government, organisation or person specified in clause 2.2.1 and 2.2.2 shall carry the letters 'DC' followed by four or five numerals.

Schedule 1

-
- 3.9 A numberplate for a vehicle which is registered in the name of a person of a kind specified in clause 2.2.3 shall carry the letters '**DX**' followed by four or five numerals.
- 3.10 A numberplate for a motor vehicle or trailer which is registered in the name of the **ACT Government**, other than a bus or motor vehicle used by a Member of the ACT Legislative Assembly or a person performing the duties of an executive officer in the ACT public service may carry the number '2' followed by five additional numerals.
- 3.11 A numberplate for motor vehicles (except motor bikes) and trailers operated by or on behalf of a **Commonwealth Government** agency or authority may display a red letter 'Z' followed by, in black, the letter 'Y' and a further letter and three numerals.
- 3.12 A standard numberplate for a **trailer** shall carry:
- 3.12.1 the letter 'T' followed by one to five numerals; or
 - 3.12.2 the letter 'T' followed by four numerals, followed by a letter.
- 3.13 A standard numberplate for a **motorbike** shall carry one to five numerals.
- 3.14 A **Centenary of Federation standard numberplate** is to display the letters 'YCA' or 'YCB' followed by two numerals and a further letter.
- 3.15 A standard **European style numberplate** is to carry the letter 'A' followed by 'Y' followed by two letters two numerals and a further letter.
- 3.16 A **standard numberplate** for any vehicle registered in the name of a **Jervis Bay resident** is to carry the letter 'Y' followed by:
- 3.16.1 two additional letters and three numerals; or
 - 3.16.2 two additional letters, two numerals and a further letter.
- 3.17 A **standard numberplate** for any other vehicle is to carry the letter 'Y' followed by:
- 3.17.1 two additional letters, other than the letters 'OH', and three numerals; or
 - 3.17.2 two additional letters, other than 'CA', two numerals and a further letter, not including the letters 'O' or 'I'.
- 3.18 A **non-standard numberplate** may display, either with or without a logo and/or slogan approved by the RTA, one of the following non-standard registration numbers:
- 3.18.1 the letter 'A' followed by one to four numerals (**Bicentennial**);
 - 3.18.2 the letter 'R' followed by one to three numerals (**Raiders 'R'**);
 - 3.18.3 the letters 'YOH' followed by three numerals (**Raiders 'Y'**);
 - 3.18.4 an **Olympic** registration number:
 - 3.18.4.1 the letter 'B' followed by one to two numerals; or
 - 3.18.4.2 the letters 'ATL' followed by one to two numerals; or
 - 3.18.4.3 the letters 'ATH' followed by one numeral, from 1 to 5 inclusive;
 - 3.18.5 a **Centenary of Federation registration number**, being the letters 'CF' in black followed by one of the numbers in the range 1901 to 2001, inclusive;
 - 3.18.6 a **customised registration number** of no more than seven characters, including:

- 3.18.6.1 for a motor vehicle excluding motorbikes and trailers, a **vehicle make** registration number in the form of a series of letters or a combination of letters and numerals that accurately describe the name of a vehicle manufacturer, excluding the singular and plural forms of existing vehicle make numberplates, and may include the model name of a vehicle produced by the manufacturer, or the year of manufacture of a vehicle produced by the manufacturer;
- 3.18.6.2 for a motor vehicle or motorbike, a **surname** or a **personal name** in the form of a series of at least two letters describing the name of a person in full, as initials, or as a commonly known abbreviation;
- 3.18.6.3 for a motor vehicle or a motorbike, a **company name** in the form of a series of at least two letters describing the name of a company or business, in full, in part, or as initials, and excluding the singular and plural forms of existing company name numberplates, and which may be followed by numerals when multiple plates with the same combination are issued at one time;
- 3.18.6.4 for a motor vehicle, excluding motorbikes and trailers, a **unique** registration number in the form of a series of letters or a combination of letters and numerals, excluding the names of vehicle manufacturers, surnames, personal names, company names and the singular and plural forms of existing unique numbers, and in which the letter 'O' must not precede or be immediately preceded by a numeral and the numeral '0' (zero) must be immediately preceded by a numeral;
- 3.18.6.5 for a motorbike, a **unique** registration number in the form of a series of letters or a combination of letters and numerals, excluding the names of surnames, personal names, company names and the singular and plural forms of existing unique numbers, and in which the letter 'O' must not precede or be immediately preceded by a numeral and the numeral '0' (zero) must be immediately preceded by a numeral;
- 3.18.6.6 a customised registration number must not be a number which, in the opinion of the RTA a reasonable person would find offensive;
- 3.18.6.7 a customised registration number must not be a number which is the registered name of a company or business, unless the applicant has registered the name or has the written consent of the owner of the name to use it;
- 3.18.6.8 a customised registration number must not conflict with an existing number on issue;
- 3.18.7 a **personalised number**, being;
 - 3.18.7.1 a motorbike, two letters followed by three numerals;
 - 3.18.7.2 a motor vehicle, two letters followed by three numerals.
- 3.18.8 a **numeric series number** not commencing with the numeral '0' (zero), including:

- 3.18.8.1 for a motor vehicle excluding motorbikes, three to five numerals in the number range starting from 1 and ending in 99,999 and not including numbers beginning with the numeral '0' (zero);
- 3.18.8.2 for a motorbike, where a standard numberplate is issued out of sequence, one to five numerals in the number range starting from 1 and ending in 99,999 and not including numbers beginning with the numeral '0' (zero);
- 3.18.8.3 for a trailer, the letter 'T' followed by from one to five numerals, and not including 'T' followed by only '0's (zeros);
- 3.18.9 An **approved number**, being
 - 3.18.9.1 for a **motor vehicle**, a number described in 3.16 or 3.17 issued out of sequence;
 - 3.18.9.2 for a **trailer**, where a standard numberplate described in 3.12.2 is issued out of sequence;
 - 3.18.9.3 for a **veteran, vintage or historic vehicle**, a numberplate described in 3.6 and 3.7, issued out of sequence;
- 3.18.10 An **ACT bushfire appeal number**, being a number from 1 to 9 followed by 'ACT'. The number is to the right of an image of the ACT flag.
- 3.18.11 A **Brumbies number**, being:
 - 3.18.11.1 'BR' followed by a number from 0 to 200, inclusive (excluding BR 111 and BR 125, which are pre-existing personalised numbers and remain so);
 - 3.18.11.2 'BR' followed by a number from 0000 to 1200, inclusive; and
 - 3.18.11.3 'BR' followed by a number from 1996 to 2005, inclusive.
- 3.19 A **traders numberplate**, being a plate issued under Part 5.2 of the *Road Transport (Vehicle Registration) Regulation 2000*:
 - 3.19.1 for a motorbike, shall carry the letter 'C' followed by three numerals;
 - 3.19.2 for a trailer, shall carry the letter 'E' followed by three numerals; and
 - 3.19.3 for any other vehicle shall carry the letter 'D' followed by three numerals.
- 3.20 A **bicycle rack numberplate** shall carry the same registration number as displayed on the plates issued to the vehicle on which the bicycle rack is to be attached.
- 3.21 **European style numberplates** may also be provided as a customised registration number described in 3.18.6 except for motorbikes and trailers.
- 3.22 **European style numberplates** may also be provided as a personalised number described in 3.18.7.2 with the letter 'A' before the personalised sequence.

Part 4 – Slogans, logos and ACT identification

- 4.1 A numberplate for a vehicle of a kind specified in any of the following paragraphs shall carry the letters 'ACT' positioned at the top centre of the numberplate:
 - 4.1.1 Clause 3.2 to 3.5 inclusive (public vehicle);

Schedule 1

- 4.1.2 Clause 3.7 (vintage, veteran, or historic motorbike);
 - 4.1.3 Clause 3.8 and 3.9 (diplomats and administrative staff);
 - 4.1.4 Clause 3.12 (trailer);
 - 4.1.5 Clause 3.13 (motorbike);
 - 4.1.6 Clause 3.14 (Centenary of Federation standard);
 - 4.1.7 Clause 3.18 (non-standard);
 - 4.1.8 Clause 3.20 (bicycle rack).
- 4.2 A numberplate for a vehicle of a kind specified in paragraph 3.12 (trailer) shall carry the letters 'ACT' positioned at the top centre of the numberplate and may carry one of the following slogans:
- 4.2.1 'Canberra – The Nation's Capital';
 - 4.2.2 'Canberra – Heart of the Nation';
 - 4.2.3 'Feel the Power of Canberra'; or
 - 4.2.4 'Celebration of a Century 2013';
 - 4.2.5 'Canberra – Age Friendly City'; or
 - 4.2.6 no slogan at the bottom edge of the numberplate.
- 4.3 A numberplate for a vehicle of a kind specified in clauses 3.16 (Jervis Bay) and 3.17 (standard numberplate) shall carry the letters 'ACT' positioned either at the top centre of the numberplate or vertically at the left hand side edge of the numberplate.
- 4.4 A numberplate of a kind specified in clauses 3.17 (standard numberplate), 3.18.7.2 (personalised motor vehicle) and 3.18.9 (standard numberplate issued out of sequence) may carry one of the following slogans:
- 4.4.1 'Canberra – The Nations Capital';
 - 4.4.2 'Canberra – Heart of the Nation';
 - 4.4.3 'Feel the Power of Canberra';
 - 4.4.4 'Celebration of a Century 2013';
 - 4.4.5 'Canberra – Age Friendly City'; or
 - 4.4.6 no slogan at the bottom edge of the numberplate.
- 4.5 A numberplate for a vehicle of a kind specified in clauses 3.4.1 (ACTION bus) and 3.10 (ACT Government) shall carry the slogan 'ACT GOVERNMENT' which shall appear at the bottom edge of the numberplate.
- 4.6 A Centenary of Federation numberplate of the kind described in clause 3.14 (Centenary of Federation standard plate) shall display the slogan 'Canberra – Symbol of Federation', except in the slimline format.
- 4.7 A Centenary of Federation numberplate of the kind described in clause 3.18.5 (Centenary of Federation plate) shall display the slogan 'Australia – It's What We Make It', except in the slimline format.
- 4.8 A numberplate of the kind described in 3.18.11 (Brumbies Plates) shall display the slogan 'Brumbies Rugby'.

Road Transport (Vehicle Registration) Design of Numberplates Determination 2015 (No 1)

Schedule 1

-
- 4.9 A numberplate for a vehicle of the kind specified in 3.16 (Jervis Bay) shall carry the slogan 'Jervis Bay Territory' at the bottom edge of the numberplate.
- 4.10 A numberplate for a vehicle specified in 3.19 (Traders Plates) shall carry the slogan 'Trader ACT' along the bottom edge of the plate and 'Limited Use' along the left hand side edge of the plate.
- 4.11 A numberplate for a vehicle of a kind specified in clause 3.20 (bicycle rack) shall carry the slogan 'Bike Rack – ACT' at the bottom edge of the number plate.
- 4.12 Where a numberplate is formed of plastic, or plastic and aluminium composite, and a slogan is to be included, the slogan must be positioned at the bottom edge of the numberplate. Slogans may only be composed of alphabetical and/or numerical characters. Where a logo is to be included at the request of the plate purchaser, the logo must be positioned at the left hand side edge of the numberplate.
- 4.13 Where the numberplate is formed of plastic, or plastic and aluminium composite, it shall carry the letters 'ACT' positioned in the top centre of the numberplate.
- 4.14 European style numberplates shall not carry slogans or logos. European style numberplates shall carry the letters 'ACT' vertically on the left hand side of the numberplate. Standard and personalised European style numberplates shall carry the ACT crest and Bluebell after the first letter 'A'. Other European style numberplates shall carry the ACT crest and Bluebell on the right hand side of the numberplate.

Part 5 – Meaning of diplomatic terms

In Part 2 (Materials and colour) 'diplomatic agent' and 'member of the administrative and technical staff of a diplomatic mission' have meanings assigned to them in the Vienna Convention on diplomatic relations.

Australian Capital Territory

Road Transport (Vehicle Registration) Design of Numberplates Determination 2017 (No 1)

Notifiable instrument NI2017–598

made under the

Road Transport (Vehicle Registration) Regulation 2000, sections 47 (Determination of non-standard registration numbers) and 51 (Dimensions, layout etc of numberplates)

1 Name

This instrument is the *Road Transport (Vehicle Registration) Design of Numberplates Determination 2017 (No 1)*.

2 Commencement

This instrument commences on 14 November 2017.

3 Repeal

I repeal *Road Transport (Vehicle Registration) Design of Numberplates Determination 2015* NI2015-347.

4 Determination of the design of numberplates

I determine that the design of numberplates shall be as set out in the Schedule to this determination.

Craig Simmons
Delegate of the Road Transport Authority

14 November 2017

Note: Pursuant to subsection 17 (1) of the *Road Transport (General) Act 1999*, Alison Playford, as the Road Transport Authority in instrument NI2014 – 365, delegated her functions under sections 47 and 51 of the *Road Transport (Vehicle Registration) Regulation 2000* to the person occupying or performing the duties of position number E00346, Senior Director, Transport Regulation.

Part 1 - Dimensions

- 1.1 A numberplate for a motor vehicle shall be approximately 190 to 520 millimetres wide and approximately 84 to 135 millimetres high.
- 1.2 A numberplate for a motorbike shall be approximately 185 to 255 millimetres wide and approximately 100 millimetres high.
- 1.3 A numberplate for a trailer shall be approximately 190 to 372 millimetres wide and approximately 135 millimetres high.
- 1.4 A numberplate for use on a bicycle rack shall be approximately 255 millimetres wide and approximately 100 millimetres high.

Part 2 – Materials and Colour

- 2.1 A numberplate for a:
 - 2.1.1 **public bus**, included in the accreditation of an accredited bus service operator;
 - 2.1.2 **taxi**, included in the accreditation of an accredited taxi service operator;
 - 2.1.3 **restricted taxi**, included in the accreditation of an accredited restricted taxi service operator;
 - 2.1.4 **private hire car**; or
 - 2.1.5 **vehicle** included in section 83 of the *Road Transport (Public Passenger Services) Act 2001*;

shall be formed of a metal plate bearing a black legend on a pale yellow reflective background.

However, the numberplates of public buses described in 3.4 (ACTION buses), shall bear a maroon legend on a white reflective background.

- 2.2 A numberplate for a motor vehicle which is registered in the name of:
 - 2.2.1 the Government of an overseas country, or of an international organisation, being a vehicle used for the purpose of a **diplomatic mission**;
 - 2.2.2 a diplomatic agent or a person (not being a person who is an Australian citizen or who is a permanent resident of Australia) who is a member of the **family of a diplomatic agent** forming part of his or her household; or
 - 2.2.3 a member of the **administrative and technical staff** of a diplomatic mission or a person (not being a person who is an Australian citizen or who is a permanent resident of Australia) who is a member of the family of such a person forming part of his or her household;

shall be formed of a metal plate bearing a black legend on a blue reflective background.

- 2.3 A numberplate for a motor vehicle or trailer which is registered in the name of the **ACT Government** other than a motor vehicle used by a Member of the ACT Legislative Assembly or by a person performing the duties of an executive officer in the ACT public service, shall be formed of a metal plate bearing a maroon legend on a white reflective background.
- 2.4 A numberplate for any other motor vehicle or trailer, except a **European style numberplate**, may be formed of either metal plate, plastic, or plastic and aluminium composite bearing either a blue legend on a white reflective background or a legend and background in colours of a combination which the Road Transport Authority (RTA) is satisfied is able to be distinguished by traffic offence detection devices.
- 2.5 A **European style numberplate** may only be formed in aluminium composite and may be a blue legend on a white reflective background or a white legend on a black reflective background.

Part 3 – Registration Numbers, Layout of Numberplates

- 3.1 Part 3 (Registration numbers, layout of numberplates) is subject to Part 4 (Slogans, logos and ACT identification).
- 3.2 A numberplate for a **taxi** included in the accreditation of an accredited taxi service operator shall carry the letters 'TX' followed by one to three numerals.
- 3.3 A numberplate for a **restricted taxi** included in the accreditation of an accredited restricted taxi service operator shall carry the letters 'TX' followed by one to three numerals and shall bear the words 'Restricted Taxi' along the bottom of the plate.
- 3.4 A numberplate for:
- 3.4.1 a **public bus** included in the accreditation of an accredited bus service operator and registered in the name of ACTION shall carry the letters 'BUS' followed by three numerals.
- 3.4.2 **any other public bus** included in the accreditation of an accredited bus service operator, or a vehicle included in section 83 of the *Road Transport (Public Passenger Services) Act 2001*, shall carry the letters 'MO' followed by one to three numerals.
- 3.5 A numberplate for a **private hire car** shall carry the letter 'H' followed by one to three numerals.
- 3.6 A numberplate for a **veteran, vintage or historic vehicle** shall carry the words 'Veteran Vehicle – ACT', 'Vintage Vehicle – ACT' or 'Historic Vehicle – ACT' (as the case may be) followed by three or four numerals.
- 3.7 A numberplate for a **veteran, vintage or historic motorbike** shall carry the letter 'V' followed by three or four numerals.
- 3.8 A numberplate for a vehicle which is registered in the name of a government, organisation or person specified in clause 2.2.1 and 2.2.2 shall carry the letters 'DC' followed by four or five numerals.

Road Transport (Vehicle Registration) Design of Numberplates Determination 2015 (No 1)

Schedule 1

- 3.9 A numberplate for a vehicle which is registered in the name of a person of a kind specified in clause 2.2.3 shall carry the letters 'DX' followed by four or five numerals.
- 3.10 A numberplate for a motor vehicle or trailer which is registered in the name of the **ACT Government**, other than a bus or motor vehicle used by a Member of the ACT Legislative Assembly or a person performing the duties of an executive officer in the ACT public service may carry the number '2' followed by five additional numerals.
- 3.11 A numberplate for motor vehicles (except motor bikes) and trailers operated by or on behalf of a **Commonwealth Government** agency or authority may display a red letter 'Z' followed by, in black, the letter 'Y' and a further letter and three numerals.
- 3.12 A standard numberplate for a **trailer** shall carry:
- 3.12.1 the letter 'T' followed by one to five numerals; or
 - 3.12.2 the letter 'T' followed by four numerals, followed by a letter.
- 3.13 A standard numberplate for a **motorbike** shall carry one to five numerals.
- 3.14 A **Centenary of Federation standard numberplate** is to display the letters 'YCA' or 'YCB' followed by two numerals and a further letter.
- 3.15 A standard **European style numberplate** is to carry:
- 3.15.1 the letter 'A' followed by 'Y' followed by two letters two numerals and a further letter; or
 - 3.15.2 the letter "A" followed by "Y" followed by two letters and three numerals.
- 3.16 A **standard numberplate** for any vehicle registered in the name of a **Jervis Bay resident** is to carry the letter 'Y' followed by:
- 3.16.1 two additional letters and three numerals; or
 - 3.16.2 two additional letters, two numerals and a further letter.
- 3.17 A **standard numberplate** for any other vehicle is to carry the letter 'Y' followed by:
- 3.17.1 two additional letters, other than the letters 'OH', and three numerals; or
 - 3.17.2 two additional letters, other than 'CA', two numerals and a further letter, not including the letters 'O' or 'I'.
- 3.18 A **non-standard numberplate** may display, either with or without a logo and/or slogan approved by the RTA, one of the following non-standard registration numbers:
- 3.18.1 the letter 'A' followed by one to four numerals (**Bicentennial**);
 - 3.18.2 the letter 'R' followed by one to three numerals (**Raiders 'R'**);
 - 3.18.3 the letters 'YOH' followed by three numerals (**Raiders 'Y'**);
 - 3.18.4 an **Olympic** registration number:
 - 3.18.4.1 the letter 'B' followed by one to two numerals; or
 - 3.18.4.2 the letters 'ATL' followed by one to two numerals; or
 - 3.18.4.3 the letters 'ATH' followed by one numeral, from 1 to 5 inclusive;

-
- 3.18.5 a **Centenary of Federation registration number**, being the letters 'CF' in black followed by one of the numbers in the range 1901 to 2001, inclusive;
- 3.18.6 a **customised registration number** of no more than seven characters, including:
- 3.18.6.1 for a motor vehicle excluding motorbikes and trailers, a **vehicle make** registration number in the form of a series of letters or a combination of letters and numerals that accurately describe the name of a vehicle manufacturer, excluding the singular and plural forms of existing vehicle make numberplates, and may include the model name of a vehicle produced by the manufacturer, or the year of manufacture of a vehicle produced by the manufacturer;
 - 3.18.6.2 for a motor vehicle or motorbike, a **surname** or a **personal name** in the form of a series of at least two letters describing the name of a person in full, as initials, or as a commonly known abbreviation;
 - 3.18.6.3 for a motor vehicle or a motorbike, a **company name** in the form of a series of at least two letters describing the name of a company or business, in full, in part, or as initials, and excluding the singular and plural forms of existing company name numberplates, and which may be followed by numerals when multiple plates with the same combination are issued at one time;
 - 3.18.6.4 for a motor vehicle, excluding motorbikes and trailers, a **unique** registration number in the form of a series of letters or a combination of letters and numerals, excluding the names of vehicle manufacturers, surnames, personal names, company names and the singular and plural forms of existing unique numbers, and in which the letter 'O' must not precede or be immediately preceded by a numeral and the numeral '0' (zero) must be immediately preceded by a numeral;
 - 3.18.6.5 for a motorbike, a **unique** registration number in the form of a series of letters or a combination of letters and numerals, excluding the names of surnames, personal names, company names and the singular and plural forms of existing unique numbers, and in which the letter 'O' must not precede or be immediately preceded by a numeral and the numeral '0' (zero) must be immediately preceded by a numeral;
 - 3.18.6.6 a customised registration number must not be a number which, in the opinion of the RTA a reasonable person would find offensive;
 - 3.18.6.7 a customised registration number must not be a number which is the registered name of a company or business, unless the applicant has registered the name or has the written consent of the owner of the name to use it;
 - 3.18.6.8 a customised registration number must not conflict with an existing number on issue;

-
- 3.18.7 a **personalised number**, being;
- 3.18.7.1 a motorbike, two letters followed by three numerals;
 - 3.18.7.2 a motor vehicle, two letters followed by three numerals.
- 3.18.8 a **numeric series number** not commencing with the numeral '0' (zero), including:
- 3.18.8.1 for a motor vehicle excluding motorbikes, three to five numerals in the number range starting from 1 and ending in 99,999 and not including numbers beginning with the numeral '0' (zero);
 - 3.18.8.2 for a motorbike, where a standard numberplate is issued out of sequence, one to five numerals in the number range starting from 1 and ending in 99,999 and not including numbers beginning with the numeral '0' (zero);
 - 3.18.8.3 for a trailer, the letter 'T' followed by from one to five numerals, and not including 'T' followed by only '0's (zeros);
- 3.18.9 An **approved number**, being
- 3.18.9.1 for a **motor vehicle**, a number described in 3.16 or 3.17 issued out of sequence;
 - 3.18.9.2 for a **trailer**, where a standard numberplate described in 3.12.2 is issued out of sequence;
 - 3.18.9.3 for a **veteran, vintage or historic vehicle**, a numberplate described in 3.6 and 3.7, issued out of sequence;
- 3.18.10 An **ACT bushfire appeal number**, being a number from 1 to 9 followed by 'ACT'. The number is to the right of an image of the ACT flag.
- 3.18.11 A **Brumbies number**, being:
- 3.18.11.1 'BR' followed by a number from 0 to 200, inclusive (excluding BR 111 and BR 125, which are pre-existing personalised numbers and remain so);
 - 3.18.11.2 'BR' followed by a number from 0000 to 1200, inclusive; and
 - 3.18.11.3 'BR' followed by a number from 1996 to 2005, inclusive.
- 3.19 A **traders numberplate**, being a plate issued under Part 5.2 of the *Road Transport (Vehicle Registration) Regulation 2000*:
- 3.19.1 for a motorbike, shall carry the letter 'C' followed by three numerals;
 - 3.19.2 for a trailer, shall carry the letter 'E' followed by three numerals; and
 - 3.19.3 for any other vehicle shall carry the letter 'D' followed by three numerals.
- 3.20 A **bicycle rack numberplate** shall carry the same registration number as displayed on the plates issued to the vehicle on which the bicycle rack is to be attached.
- 3.21 **European style numberplates** may also be provided as a customised registration number described in 3.18.6 except for motorbikes and trailers.
- 3.22 **European style numberplates** may also be provided as a personalised number described in 3.18.7.2 with the letter 'A' before the personalised sequence.

Part 4 – Slogans, logos and ACT identification

- 4.1 A numberplate for a vehicle of a kind specified in any of the following paragraphs shall carry the letters 'ACT' positioned at the top centre of the numberplate:
- 4.1.1 Clause 3.2 to 3.5 inclusive (public vehicle);
 - 4.1.2 Clause 3.7 (vintage, veteran, or historic motorbike);
 - 4.1.3 Clause 3.8 and 3.9 (diplomats and administrative staff);
 - 4.1.4 Clause 3.12 (trailer);
 - 4.1.5 Clause 3.13 (motorbike);
 - 4.1.6 Clause 3.14 (Centenary of Federation standard);
 - 4.1.7 Clause 3.18 (non-standard);
 - 4.1.8 Clause 3.20 (bicycle rack).
- 4.2 A numberplate for a vehicle of a kind specified in paragraph 3.12 (trailer) shall carry the letters 'ACT' positioned at the top centre of the numberplate and may carry one of the following slogans:
- 4.2.1 'Canberra – The Nation's Capital';
 - 4.2.2 'Canberra – Heart of the Nation';
 - 4.2.3 'Feel the Power of Canberra'; or
 - 4.2.4 'Celebration of a Century 2013';
 - 4.2.5 'Canberra – Age Friendly City'; or
 - 4.2.6 no slogan at the bottom edge of the numberplate.
- 4.3 A numberplate for a vehicle of a kind specified in clauses 3.16 (Jervis Bay) and 3.17 (standard numberplate) shall carry the letters 'ACT' positioned either at the top centre of the numberplate or vertically at the left hand side edge of the numberplate.
- 4.4 A numberplate of a kind specified in clauses 3.17 (standard numberplate), 3.18.7.2 (personalised motor vehicle) and 3.18.9 (standard numberplate issued out of sequence) may carry one of the following slogans or motif:
- 4.4.1 'Canberra – The Nations Capital';
 - 4.4.2 'Canberra – Heart of the Nation';
 - 4.4.3 'Feel the Power of Canberra';
 - 4.4.4 'Celebration of a Century 2013';
 - 4.4.5 'Canberra – Age Friendly City';
 - 4.4.6 no slogan at the bottom edge of the numberplate; or
 - 4.4.7 'Rainbow Motif'.
- 4.5 A numberplate for a vehicle of a kind specified in clauses 3.4.1 (ACTION bus) and 3.10 (ACT Government) shall carry the slogan 'ACT GOVERNMENT' which shall appear at the bottom edge of the numberplate.

Schedule 1

-
- 4.6 A Centenary of Federation numberplate of the kind described in clause 3.14 (Centenary of Federation standard plate) shall display the slogan ‘Canberra – Symbol of Federation’, except in the slimline format.
- 4.7 A Centenary of Federation numberplate of the kind described in clause 3.18.5 (Centenary of Federation plate) shall display the slogan ‘Australia – It’s What We Make It’, except in the slimline format.
- 4.8 A numberplate of the kind described in 3.18.11 (Brumbies Plates) shall display the slogan ‘Brumbies Rugby’.
- 4.9 A numberplate for a vehicle of the kind specified in 3.16 (Jervis Bay) shall carry the slogan ‘Jervis Bay Territory’ at the bottom edge of the numberplate.
- 4.10 A numberplate for a vehicle specified in 3.19 (Traders Plates) shall carry the slogan ‘Trader ACT’ along the bottom edge of the plate and ‘Limited Use’ along the left hand side edge of the plate.
- 4.11 A numberplate for a vehicle of a kind specified in clause 3.20 (bicycle rack) shall carry the slogan ‘Bike Rack – ACT’ at the bottom edge of the number plate.
- 4.12 Where a numberplate is formed of plastic, or plastic and aluminium composite, and a slogan is to be included, the slogan must be positioned at the bottom edge of the numberplate. Slogans may only be composed of alphabetical and/or numerical characters. Where a logo is to be included at the request of the plate purchaser, the logo must be positioned at the left hand side edge of the numberplate.
- 4.13 Where the numberplate is formed of plastic, or plastic and aluminium composite, it shall carry the letters ‘ACT’ positioned in the top centre of the numberplate.
- 4.14 European style numberplates shall not carry slogans or logos. European style numberplates shall carry the letters ‘ACT’ vertically on the left hand side of the numberplate. Standard and personalised European style numberplates shall carry the ACT crest and Bluebell after the first letter ‘A’. Other European style numberplates shall carry the ACT crest and Bluebell on the right hand side of the numberplate.

Part 5 – Meaning of diplomatic terms

In Part 2 (Materials and colour) ‘diplomatic agent’ and ‘member of the administrative and technical staff of a diplomatic mission’ have meanings assigned to them in the Vienna Convention on diplomatic relations.

From: [Spasenoski, Tony](#)
To: [Rego.ACT.Help](#)
Cc: [Raczkowski, Belinda](#); [Mitsopoulos, Helen](#); [Dunster, Jacqueline](#)
Subject: RE: Custom Numberplate Request [SEC=UNCLASSIFIED]
Date: Thursday, 6 September 2018 11:24:55 AM
Attachments: [image002.png](#)
[image003.png](#)

Hi Belinda,

A couple of issues –

1. VW is not a name of a person. It's an abbreviation for Volkswagen which is associated to a vehicle manufacturer.
2. If his name was Venus Williams he could have VW as his initials because his full name would not fit onto the plate.
3. If he still wants VW he can have it as a Custom plate and not a name plate – with applicable fees.

This is from the number plates determination : for a motor vehicle or motorbike, a **surname or a personal name** in the form of a series of at least two letters describing **the name of a person in full**, as initials, or as a commonly known abbreviation;

Let me know if you need more info.

Tony Spasenoski | A/G Manager, Transport Licensing and Infringements
P: (02) 6207 9729
E: <mailto:tony.spasenoski@act.gov.au>

Access Canberra | ACT Government
GPO Box 158, Canberra City ACT 2601

cid:image004.png@01D3AFF2.FEECBAF0



From: Raczkowski, Belinda **On Behalf Of** Rego.ACT.Help
Sent: Thursday, 6 September 2018 10:29 AM
To: Spasenoski, Tony <Tony.Spasenoski@act.gov.au>
Subject: FW: Custom Numberplate Request [SEC=UNCLASSIFIED]

Hi Tony,

I am told you may have heard about this one yesterday afternoon. Client requesting VW as a name plate.

Is this something we would be looking at approving?

Thanks 😊

Belinda

From: Davis, Steven

Sent: Wednesday, 5 September 2018 4:36 PM

To: Rego.ACT.Help <Rego.ACT.Help@act.gov.au>

Subject: Custom Numberplate Request [SEC=UNCLASSIFIED]

Customer, [REDACTED], would like to order a custom Euro with only the letters VW. He is hoping to order them as a name plate (initials) but we are of the belief that it would be categorised as a Vehicle Manufacturer plate due to Volkswagon.

He's not interested in ordering any other variation, just VW. I've already discussed this with Jackie but she suggested that an absolute decision could be made with an email request. Could you please notify him directly of the decision.



He's very appreciative of your efforts in this matter.

Regards

Steven Davis | Customer Service Officer

Phone: 02 6207 6374 | Email: steven.davis@act.gov.au

Access Canberra | ACT Government

GPO Box 158, Canberra City ACT 2601 | www.act.gov.au/accessCBR

cid:image008.png@01D3B089.35C1D560



From: [Dunster, Jacqueline](#) on behalf of [Rego.ACT.Help](#)
To: [REDACTED]
Subject: Custom Numberplate Request - VW [DLM=For-Official-Use-Only]
Date: Tuesday, 11 September 2018 4:13:00 PM
Attachments: [image001.png](#)

Hi [REDACTED],

We have discussed your request with delegates and unfortunately you are unable to purchase the rights to plate VW as a personal name plate however it is available to purchase as a vehicle make.

This is due to the abbreviation being commonly known as the vehicle manufacturer Volkswagen. If your own personal name contained the initials VW the request could be considered.

Kind regards

Jacqui Dunster | Helpdesk Operator, Business Support and Training | **Licensing and Registrations**

Phone: (02) 6207 7020 | Email: jacqueline.dunster@act.gov.au

Access Canberra | ACT Government

GPO Box 158, Canberra City ACT 2601 | www.act.gov.au/accessCBR

cid:image004.png@01D3AFF2.FEECBAF0

