ACT Government
Chief Minister, Treasury and Economic Development

Freedom of Information Disclosure Log Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

Application Details	
Ref. No.	CMTEDDFOI 2026-226
Date of Application	18 August 2026
Date of Decision	7 October 2026
Processing time (in working days)	35
Fees	Waived
Decision on Access	Partial Release
Information Requested (summary)	Ministerial conflict of interest records 1 January 2022 - 18 August 2026.

Publication Details		
Original application	☑ Published	☐ N/A
Decision notice	☑ Published	☐ N/A
Documents and schedule	☑ Published	☐ N/A
Decision made by Ombudsman	N/A	
Additional information identified by Ombudsman	N/A	
Decision made by ACAT	N/A	
Additional information identified by ACAT	N/A	

Freedom of Information (FOI) request - Submission confirmation

Your submission has been successful. Please keep a copy of this receipt for your records.

Date and time

18 Aug 2026 10:31:42 AM

Reference code

327SRDTL

Chief Minister, Treasury and Economic Development Directorate (CMTEDD)

GPO Box 158
Canberra City, ACT 2601

Phone: 6207 7754
CMTEDDFOI@act.gov.au

Applicant information

☐ I want to submit this request anonymously

Assistance

Do you need assistance with preparing your request?

○ Yes

○ No

Do you need an interpreter?

○ Yes

○ No

Applicant details

Title

First name*

Last name

Pronouns

Chosen name

Business/Organisation

Contact details

Please provide at least one method of contact. We use this information to confirm details of the request and deliver information to you once your request is completed.

Phone number

Email address

Address line 1

Address line 2

Suburb

State

Postcode

Help us direct your request

The following information helps us send your request to the most appropriate team who will coordinate and respond to your request.

What type of information are you requesting? *

There are two types of information commonly asked for: personal information and non-personal or general information.

- Personal information refers to your own or another's personal affairs. If you wish to access personal information, you will need to provide proof of identity.

- Non-personal or general information is all the information held by government about how the government undertakes its functions and roles.

- ( ) Personal information
- (•) Non-personal (General) information

What do you know about the information you are requesting?*

- (•) I know the Directorate or agency
- ( ) I know the topic
- ( ) I am not sure

Directorate or agency*

- ( ) Canberra Health Services
- (•) Chief Minister, Treasury and Economic Development Directorate
- ( ) City and Environment Directorate
- ( ) Digital Canberra
- ( ) Education Directorate
- ( ) Health and Community Services Directorate
- ( ) Infrastructure Canberra
- ( ) Justice and Community Safety Directorate
- ( ) Multiple Directorate request

Request for

To help us process your request:

- Include enough detail in your application so we can identify what government information you want.
- As an alternative to using fields within the form, you may choose to attach documents or audio recordings.
- You may wish to include a statement on how the release of this information is in the public interest.

Scope of your request

What information are you requesting access to?*

Freedom of Information Act 2016 – Ministerial conflict-of-interest records

[redacted] seeks access to the following government information held by the Chief Minister, Treasury and Economic Development Directorate and/or the Office of the Chief Minister for the period 1 January 2022 to the date of this application:

1. The current ACT Executive Conflict-of-Interest Declaration and Disclosure Policy, and each version in effect during the specified period.
2. Each prescribed conflict-of-interest declaration or disclosure form/template applicable to Ministers during the specified period.
3. All completed Ministerial conflict-of-interest declaration or disclosure forms submitted to the Chief Minister during the specified period.
4. Any register, index, spreadsheet, database, list, log or other record identifying or recording Ministerial conflict-of-interest declarations or disclosures received during the specified period.
5. Records documenting any amendment, correction, supplementation or withdrawal of a Ministerial conflict-of-interest declaration or disclosure during the specified period.
6. Final reports, findings, recommendations or formal advice arising from any review, audit or assessment of compliance with Ministerial conflict-of-interest declaration or disclosure requirements during the specified period.

For item 3, if information within a declaration is considered exempt, he requests access to the remainder of the document with exempt information redacted rather than refusal of access to the document in full.

For item 4, he seeks existing records only and do not request the creation of a new document or compilation.

To minimise processing burden, he does not seek duplicate copies of documents or routine administrative correspondence concerning the transmission, filing or acknowledgement of declarations, unless that correspondence records an amendment, correction, compliance issue or review outcome.

If any part of this application is considered unclear or likely to require substantial refinement, please contact this office before processing so that the scope can be discussed.

Attach additional documents to support your application

Submit application

Timeframes

The Directorate responsible for your application must:

- inform you in writing within 10 working days that it has received your application
- communicate to you about any difficulties/ delays in processing your request
- provide you with a decision on access to the information within 30 working days or less

Requests may take longer than 30 days in situations where an extension has been granted.

If the Directorate must consult a third party, the deadline for providing a decision is extended by 15 working days. The Directorate will notify you if consultation is required.

After you submit your request, the information you supply will be provided to:

- **Chief Minister, Treasury and Economic Development Directorate**
- **cmteddFOI@act.gov.au**

ACT Government
Chief Minister, Treasury and Economic Development

Our ref: CMTEDDFOI 2026-226

[redacted]

FREEDOM OF INFORMATION REQUEST – NOTICE OF DECISION

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 18 August 2026.

Specifically, you have sought access to the following information:

"[redacted] seeks access to the following government information held by the Chief Minister, Treasury and Economic Development Directorate and/or the Office of the Chief Minister for the period 1 January 2022 to the date of this application:

1. *The current ACT Executive **Conflict-of-Interest Declaration** and Disclosure Policy, and each version in effect during the specified period.*
2. *Each prescribed conflict-of-interest declaration or disclosure form/template applicable to Ministers during the specified period.*
3. *All completed Ministerial conflict-of-interest declaration or disclosure forms submitted to the Chief Minister during the specified period.*
4. *Any register, index, spreadsheet, database, list, log or other record identifying or recording Ministerial conflict-of-interest declarations or disclosures received during the specified period.*
5. *Records documenting any amendment, correction, supplementation or withdrawal of a Ministerial conflict-of-interest declaration or disclosure during the specified period.*
6. *Final reports, findings, recommendations or formal advice arising from any review, audit or assessment of compliance with Ministerial conflict-of-interest declaration or disclosure requirements during the specified period.*

Authority

I am an Information Officer appointed by the CMTEDD Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Timeframes

In accordance with section 40 of the Act, CMTEDD is required to provide a decision on your access application within 30 days. Your office agreed, in line with section 41 of the Act, to an extension of five working days.

Therefore, a decision is due by **7 October 2026.**

Decision on access

Searches have identified ten documents in scope of your request.

I have decided to grant **full access** to three documents.

I have decided to grant **no access (nondisclosure)** to seven documents.

The records identified as relevant to your application are listed in the schedule enclosed at **Attachment A**. This provides a description of each document that falls within the scope of your request and the access decision for each of those documents.

Release of documents

The information being released to you is provided at **Attachment B**.

Statement of Reasons

In accordance with section 54(2) of the Act a statement of reasons outlining my decisions is below. In reaching my access decisions, I have taken the following into account:

- the Act
- the information that falls within the scope of your request
- information that is publicly available
- the *Human Rights Act 2004*
- *Australian Capital Territory (Self-Government) Act 1988*
- *Continuing Resolution 5 – Code of Conduct for Members of Legislative Assembly of the ACT*
- *Declaration of Ministers' Interests* webpage
- *Commonwealth Ombudsman decision* FOI-2026-80141

As a decision maker, I am required to determine whether the information within scope is in the public interest to release. To make this decision, I am required to:

- assess whether the information would be contrary to public interest to disclose as per **Schedule 1** of the Act.
- perform the public interest test as set out in section 17 of the Act by balancing the factors favouring disclosure and factors favouring nondisclosure in **Schedule 2** of the Act.

Exemptions claimed

Schedule 1: Information taken to be contrary to the public interest

My reasons for deciding not to grant access to the information or components of information found are as follows:

- *No relevant sections identified.*

Public Interest Test

The Act has a presumption in favour of disclosure. As a decision maker I am required to decide where, on balance, public interest lies. As part of this process, I must consider factors favouring disclosure and nondisclosure.

In *Hogan v Hinch* (2011) 243 CLR 506, [31] French CJ stated that when 'used in a statute, the term [public interest] derives its content from "the subject matter and the scope and purpose" of the enactment in which it appears'. Section 17(1) of the Act sets out the test,

to be applied to determine whether disclosure of information would be contrary to the public interest. These factors are found in subsection 17(2) and Schedule 2 of the Act.

Schedule 2: Factors to be considered when deciding the public interest

Taking into consideration the information within scope of your request, I have identified that the following public interest factors are relevant to determine if release of the information contained within these documents is within the 'public interest'.

Factors favouring disclosure (Section 2.1)

- *Section 2.1(a)(i) - promote open discussion of public affairs and enhance the government's accountability.*
- *Section 2.1(a)(ii) - contribute to positive and informed debate on important issues or matters of public interest.*

Having considered the factors identified as relevant in this matter, I consider that release of the information contained in these documents may contribute to positive and informed debate on important issues of public interest, including how the ACT Executive handle conflict of interest matters. I consider the public disclosure of this information could also assist with promoting open discussion regarding government transparency and accountability. I am satisfied that these are relevant considerations favouring disclosure.

I am satisfied that these factors favouring disclosure carry some weight. However, these factors are to be balanced against the factors favouring nondisclosure.

Factors favouring nondisclosure (Section 2.2)

- *Section 2.2(a)(ii) - prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004.*
- *Section 2.2(a)(xv) - prejudice the management function of an agency or the conduct of industrial relations by an agency.*

Having reviewed the documents which contain personal information in relation to Ministers and their families, I consider that the protection of an individual's right to privacy is a significant factor. This information was provided with an expectation of privacy and confidentiality and release of personal information of families of Ministers would be an arbitrary interference with their privacy, which conflicts with the *Human Rights Act 2004*. This, in my opinion, outweighs the benefit which may be derived from releasing the personal information of the individuals involved in these matters.

I have also reviewed s15 of the *Australian Capital Territory (Self-Government) Act 1988*, Minister requirements under the Code of Conduct for all members of the Legislative Assembly for Australian Capital Territory – Continuing Resolution 5 and information publicly available, including Declaration of Members Interests webpage.

I consider the declaration information contained in documents 4 to 10 to contain personal information, including details relating to family members and or their personal circumstances. Having cross-referenced the Declarations of Members' Interests page, where this information is provided for each member, the material has been provided at a high level and will say something along the lines of 'spouse' and the company or organisation they are working for.

I consider this information has been collected as part of the employment conditions of ministers. I consider release of the information contained in documents 4-10 could

prejudice the management function of an agency as this information was provided on a confidential basis.

I therefore weight these two factors for nondisclosure more highly than the factors in favour of release in this instance.

In addition, I have considered the recent Commonwealth Ombudsman decision FOI-2026-80141. This access application sought amongst other things, documents showing perceived conflict of interest by the Commonwealth Ombudsman or his delegates. This specific information was withheld based on Commonwealth exemptions including s47F (personal privacy), and s47E(d) (operations of agencies) amongst others (*Freedom of Information Act 1982*).

Having applied the test outlined in section 17 of the Act, I have decided that release of some information contained in the documents is not in the public interest to release.

Charges

Under section 107(2)(e) of the Act, a fee must be waived if the applicant is a member of the Legislative Assembly.

Online publishing – Disclosure Log

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log.

Your original access application and my decision will be published on the CMTEDD disclosure log. Your personal contact details will not be published.

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is provided to you, or a longer period allowed by the Ombudsman.

We recommend using this form *Applying for an Ombudsman Review* to ensure you provide all of the required information. Alternatively, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: actfoi@ombudsman.gov.au

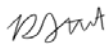
ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
http://www.acat.act.gov.au/

Should you have any queries in relation to your request please contact the CMTEDD FOI Team by telephone on 6207 7754 or email CMTEDDFOI@act.gov.au.

Yours sincerely



Katharine Stuart

Information Officer
Chief Minister, Treasury and Economic Development Directorate

7 October 2026

ACT Government
Chief Minister, Treasury and Economic Development

FREEDOM OF INFORMATION REQUEST SCHEDULE

WHAT ARE THE PARAMETERS OF THE REQUEST	Reference NO.
Access to the following government information held by the Chief Minister, Treasury and Economic Development Directorate and/or the Office of the Chief Minister for the period 1 January 2022 to the date of this application: 1. The current ACT Executive Conflict-of-Interest Declaration and Disclosure Policy, and each version in effect during the specified period. 2. Each prescribed conflict-of-interest declaration or disclosure form/template applicable to Ministers during the specified period. 3. All completed Ministerial conflict-of-interest declaration or disclosure forms submitted to the Chief Minister during the specified period. 4. Any register, index, spreadsheet, database, list, log or other record identifying or recording Ministerial conflict-of-interest declarations or disclosures received during the specified period. 5. Records documenting any amendment, correction, supplementation or withdrawal of a Ministerial conflict-of-interest declaration or disclosure during the specified period. 6. Final reports, findings, recommendations or formal advice arising from any review, audit or assessment of compliance with Ministerial conflict-of-interest declaration or disclosure requirements during the specified period.	CMTEDDFOI 2026-226

Ref No	Page number	Description	Date	Status	Reason for Exemption	Online Release Status
1	1-6	Conflict of Interest Declaration and Disclosure – For use by Ministers in the Legislative Assembly for the Australian Capital Territory and their staff	November 2016	Full		Yes
2	7-16	Declaration of Member's Interest Form	March 2021	Full		Yes
3	17	Amendment to Member's Declaration of Private Interests	March 2021	Full		Yes
4-10	-	Disclosure and / or conflict of interest declarations		Refuse	Sch 2 s2.2 (a)(ii) Sch 2 s2.2 (a)(xv)	No
Total No of Docs						
10						

ACT Government
Chief Minister, Treasury and Economic Development

Conflict of Interest Declaration and Disclosure

For use by Ministers in the Legislative Assembly for the Australian Capital Territory and their staff

November 2016

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DECLARATION OF PERSONAL FINANCIAL AND OTHER INTERESTS (MINISTER) ..... **Error! Bookmark not defined.**

CONFLICT OF INTEREST – DISCLOSURE FORM (MINISTER) .... **Error! Bookmark not defined.**

CONFLICT OF INTEREST – DISCLOSURE FORM (STAFF) ..... **Error! Bookmark not defined.**

Introduction

The *Code of Conduct for all Members of the Legislative Assembly for the Australian Capital Territory* (ACT) (the Code) states that all Members have an obligation to use the influence conferred upon them in the public's interest and not for personal gain.

Notwithstanding the provisions set out in section 15 of the *Australian Capital Territory (Self-Government) Act 1998* and standing order 156 of the Legislative Assembly (the Assembly), Members are individually responsible for preventing personal conflicts of interest or the perception of a conflict of interest, and must endeavour to arrange their private affairs to prevent such conflicts arising or take all reasonable steps to resolve a conflict that arises.

Disclosure of pecuniary interests

Members are required to disclose their pecuniary interests pursuant to the resolution of the Assembly "Declaration of Private Interests of Members" agreed to on 7 April 1992 (as amended 27 August 1998 and 17 March 2005).

Members must provide to the Clerk a declaration of private interests within 28 days of making and subscribing an oath or affirmation. Members are also required to notify any alteration of those interests to the Clerk within 28 days of the alteration occurring. The Clerk has written to all Members of the Ninth Assembly notifying them of these requirements.

Ministerial Code of Conduct

Ministers in the Assembly must adhere to the provisions contained in the *Ministerial Code of Conduct 2012* (the Ministerial Code). Section 4 of the Ministerial Code reiterates the need for Ministers to disclose all personal and pecuniary interests before accepting appointment as a minister including the interests of their immediate family, both personal and financial. Requirements also apply in respect of reporting a change in circumstances during the ministerial term, post-ministerial employment and future employment and conflicts.

These disclosure requirements are in addition to those required of all Members.

Ministerial Staff

The Employment Agreement setting out the terms for which staff are employed by Members pursuant to subsection 5(1) of the *Legislative Assembly (Members' Staff) Act 1989* states that if a conflict, or risk of conflict, of interest arises this must be disclosed to the employing Member in order to discuss arrangements for eliminating or dealing with the conflict.

The *Code of Conduct for Ministerial Staff* reinforces these obligations and states that any potential conflict must be reported to the employing Minister or supervisor as soon as possible after the relevant facts come to their notice.

The procedures relating to a disclosure of potential conflicts of interest in these Guidelines apply to all staff employed in Ministerial Offices. The requirements to declare personal financial and other interests only apply to Ministers and not their staff.

Conflicts of interest

A conflict of interest exists when it appears likely that a Minister or their staff could be influenced, or where it could be perceived that they are influenced, by a personal interest in carrying out their duty. Conflict of interests may be real, apparent or potential:

- Real: where a Minister or their staff participates in a decision in the execution of his or her office knowing that it will improperly and dishonestly further his or her private interest or will improperly and dishonestly further the private interest of another person.
- Apparent: where it appears or could be perceived that private interests are improperly influencing the performance of official duties whether or not that is actually the case.
- Potential: where private interests are not but could come into direct conflict with official duties.

Avoiding conflicts of interest

In addition to preventing any real or potential conflict of interest arising and declaring their pecuniary interests and ensuring their declaration is kept up to date, Ministers must disclose any other financial or non-financial interest they may hold, or which they may be reasonably perceived to hold which a reasonable observer, informed of that interest, might perceive as giving rise to a conflict of interest with the performance of the Minister's duty.

Managing conflicts of interest for Ministers and their staff

Where a Minister believes on reasonable grounds that a conflict exists, they should immediately report this to the Chief Minister. This also includes where the Minister considers that a colleague may be compromised.

If a Minister is in any doubt about whether there is a real or apparent conflict of interest then they should err in favour of reporting it to the Chief Minister. The Chief Minister's Office will consult with the Cabinet Secretary as necessary to ensure that all obligations in relation to the Codes and these guidelines are met.

Where a staff member of a Ministerial Office believes on reasonable grounds that a conflict exists, they should immediately report this to their supervisor or their Minister as soon as possible after the relevant facts comes to their notice.

Ethics and Integrity Advisor

The role of the Ethics and Integrity Adviser is to advise when asked to do so by any Member, on ethical issues concerning the exercise of his or her role as a Member (including the use of entitlements and potential conflicts of interest). The Ethics and Integrity Adviser is required to protect the confidentiality of matters raised with him by Members and of the advice provided, however, the nature of matters is provided in their annual report.

Steps to be taken

Prior to accepting a Ministry

In line with the Ministerial Code, prior to accepting a ministry, ministers must disclose all interests (including memberships and directorships held) to the Chief Minister before accepting appointment as a minister.

Ministers are required to disclose all pecuniary interests. This includes the known interests of their immediate family, both personal and financial.

They must make a declaration by completing a *Declaration of Personal Financial and Other Interests* (**Attachment A**) and submitting it to the Chief Minister.

During the Ministerial Term

Ministers must inform the Chief Minister of any changes in their personal circumstances as they arise, in particular, the loss or gain of any interests relevant to issues before Cabinet, or being a party to legal proceedings or other investigations. Any changes which may have (or reasonably be construed as having) an impact on the general responsibilities and duties discharged by the Minister must also be informed.

To avoid doubt, this responsibility also applies to Ministers during acting Ministerial arrangements.

Notice of change should be provided on the pro-forma at **Annex A** of the above Declaration and submitted to the Chief Minister as soon as possible.

When a real or apparent conflict of interest occurs

Where a real or apparent conflict of interest arises, the Minister (or staff member) should have no further dealings in relation to the matter.

- **For Ministers**, the *Conflict of Interest – Disclosure Form* (**Attachment B**) should be completed and a time arranged to discuss with the Chief Minister as soon as possible.

- **For Ministerial staff**, the *Conflict of Interest – Disclosure Form (Staff)* (**Attachment C**) should be completed and a time arranged to discuss with their Minister or direct supervisor.

Future employment and conflicts

Upon leaving office, Ministers should be conscious of the potential for allegations of conflict of interest or controversy to arise in the event they take up other employment in an area over which they have held significant responsibility. In particular, Ministers should consider the likelihood of there being an appearance of their gaining personal financial or other benefit from knowledge gained while they were a Minister, or opportunities for criticism of their misusing contacts made in that role for their personal gain.

What type of interests needs to be disclosed?

When completing the Declaration of Personal Financial and Other Interests form, Ministers only need to provide information about private, financial and other interests that **could, or could be seen to, influence** the decisions or actions they take or the advice they provide in the course of their official duties.

Ministers **must** also declare any private, financial or other interests of their immediate family (including spouses/partners and children) that they are aware of that **could, or could be seen to, influence** the decisions or actions they take or the advice they provide in the course of their official duties.

The types of interests that may need to be disclosed include real estate investments, shareholdings, trusts or nominee companies, company directorships or partnerships, relationships with lobbyists, other significant sources of income, significant liabilities, gifts, private business, employment, voluntary, social or personal relationships, but **only** those that could, or could be seen to, affect official responsibilities.

Forms

Attachment A:	Declaration of Personal Financial and Other Interests (Minister)
Attachment B:	Conflict of Interest – Disclosure Form (Minister)
Attachment C:	Conflict of Interest – Disclosure Form (Staff)

Declaration of Member's Private Interests

Introductory Notes:

The *Code of Conduct for all Members of the Legislative Assembly of the Australian Capital Territory* set out in Continuing Resolution 5 requires that Members:

> "Actively seek to avoid or prevent any conflict of interest, or the perception of such a conflict, arising between their duties as a Member and their personal affairs and interests, take all reasonable steps to resolve any such conflict or perception of a conflict that does arise, and:
>
> (a) comply with section 15 of the *Australian Capital Territory (Self-Government) Act 1988* (Cth);
>
> (b) declare their private interests and those of their immediate family and ensure that their declaration is kept up to date, as required by Continuing Resolution 6 (as amended or replaced from time to time); and
>
> (c) disclose at a time and in a manner appropriate to the circumstances any financial or non-financial interest that they may hold, or which they may be reasonably perceived to hold (other than as a member of the public or of a broad class of persons) and any friendship, relationship or other circumstance which a reasonable observer, informed of that matter, might perceive as giving rise to a conflict of interest with the performance of the Member's duty as a Member. "

This form must be completed and lodged with the Clerk of the Assembly:

- by a re-elected Member—within 28 days of the date of the declaration of the outcome of the election at which they are re-elected; and
- by a newly-elected Member or a former Member who was not a Member during the immediately preceding Assembly—within 28 days of being sworn in as a Member.

Amendments to this form must be completed and lodged with the Clerk of the Assembly within 28 days of any change in interests which necessitates amendment of previously declared interests.

Completion of this form and keeping it up to date will satisfy the requirements of Continuing Resolution 6 for "declaration of the private interests of themselves and their immediate family".

However, Members should be aware that completing this form provides only the minimum action required of a Member. Circumstances may arise where action beyond mere disclosure of an interest is required in order to comply with the Code of Conduct. *For example*, in order to comply with the Code requirement to avoid or resolve a conflict of interest or the perception of a conflict, it may also be necessary for e Member to stand aside from Assembly consideration or government decision-making affecting or potentially affecting a declared interest.

Members should also be aware that the minimum disclosure required by this form may be insufficient disclosure. Circumstances may arise where it may be necessary for a Member to make additional disclosures of their interests or those of other persons even where not required by this form. *For example*, disclosure (and possibly other action) may be required in relation to:

- a personal relationship, whether or not intimate or close, with a person who is not the Member's de facto spouse;
- the interests of a family member such as a parent, sibling or grandchild who is not part of the Member's "immediate family" for the purposes of this form;
- a financial interest or relationship that is not a shareholding, partnership, ownership or income interest required to be declared in this form; or
- more specifically identifying an interest declared in this form, such as the precise address of a property the value of which could be affected by Assembly or government town-planning decisions.

In this form, "immediate family" means:

- a person to whom the Member is legally married, even if separated (referred to in this form as a "spouse");
- a person with whom the Member lives in a marriage-like de facto relationship (referred to in this form as a "partner"); and
- a natural, adopted or step child who is wholly or principally dependent on the Member or their spouse or partner, regardless of the age of the child.

It is not necessary to name the members of your immediate family. Where multiple persons need to be referred to within a category listed in the form, identifying terminology such as "Spouse" and "Partner" or "Child 1", "Child 2" etc. may be used. Where you do not have family in a particular category, you may enter "N/A".

You must provide in respect of the interests of your immediate family details that are known to you or that you can ascertain by reasonable inquiry. If a member of your immediate family refuses or fails to provide information not otherwise known to you at your request, you should enter the annotation "information not known and declined".

In completing this form, an interest may need to be declared under more than one category. *For example*:

- ownership of an investment property may need to be declared under "Real Estate" and rent earned from that property may also need to be declared under "Other Income"; or
- engaging in legal practice may need to be declared under both "Other Income" and "Membership" of a professional organisation.

If the space provided on this form is insufficient to record all required detail, additional pages should be added.

Advice in relation to completion of this form may be sought from either the Clerk of the Assembly or the Assembly's Ethics and Integrity Adviser.

Declaration of Member's Private Interests

Member's Name: ……..

Item 1. Real Estate

The location of all real estate must be shown but street addresses are not required – suburb, town or region names may be used instead. Where real estate is only partly-owned, an annotation such as "joint tenant" or "tenant in common" should be included. Real estate held by a trust you have declared at Item 6 need be declared only under that item.

Principal Place of Residence:

Member	
Spouse/Partner	
Child	

Secondary Place(s) of Residence:

Member	
Spouse/Partner	
Child	

Other Real Estate:

Member	
Spouse/Partner	
Child	

Item 2: Other Income

You must show here the source of income such as that derived from other employment, from investment or from distribution by a trust. In this Item, "other income" does not include your Assembly salary or allowances. Actual amounts of income are not required to be provided. Sources of income must be shown for the immediately preceding financial year to 30 June, and expected details for the current financial year to 30 June next.

Member	
Spouse/Partner	
Child	

Item 3: Shareholdings

You must list here the names and any other required details of all companies in which shares are held, whether solely of jointly with others. Numbers and values of shares held are not required to be provided. Shares held by a trust you have declared at Item 6 need be declared only under that item.

Publicly listed companies (name of company only required):

Member	
Spouse/Partner	
Child	

Private companies (full name of each company and a description of its objects and activities is required):

Member	
Spouse/Partner	
Child	

Subsidiary companies (you must list here, for each subsidiary of any private company listed above, the full name of each subsidiary that is fully or majority owned by that private company, and a description of its objects and activities):

Member	
Spouse/Partner	
Child	

Item 4: Partnerships

You must list here the name of each partnership of which you are, or a member of your immediate family is, a member. For each partnership, you must provide a statement of the objects and activities of the partnership. It is not necessary to name each other member of a partnership but you must provide an exact or estimated percentage share of the interest held in the partnership by you or a member of your immediate family.

Member	
Spouse/Partner	
Child	

Item 5: Offices Held

You must list here offices held in any corporation, partnership, association or other body (including a trade union, professional or business association and an owners corporation under the *Unit Titles (Management) Act 2011*) and, for each such entity, provide its name and address and a description of its objects and activities.

Member	
Spouse/Partner	
Child	

Item 6: Trusts (other than a blind trust)

You must list here any trust under which a beneficial interest is held by you or a member of your immediate family, or in which you or a member of your immediate family is a trustee and another member of your (immediate or extended) family holds a beneficial interest. For each such trust, you must provide a description of the activities of the trust, the nature of the beneficial interest, the source(s) of income of the trust, the location (by suburb, town or region) of any real estate held by the trust, and the names of companies in which the trust holds shares or an interest in shares.

Member	
Spouse/Partner	
Child	

Item 7: Blind Trusts

You must list here any blind trust under which you or a member of your immediate family holds a beneficial interest. For each such trust, you must provide a description of the blind trust and the name and address of the person who manages the blind trust.

Member	
Spouse/Partner	
Child	

Item 8: Estates

You must list here any estate in which you or a member of your immediate family are appointed as an executor and hold a beneficial interest. For each such estate, you must list the name of the estate and a description of the beneficial interest.

Member	
Spouse/Partner	
Child	

Item 9: Personal Debt

You must list here a description of the debt (for example, mortgage, hire-purchase, overdraft, personal loan) and the name of the creditor. You do not need to show amounts owed. Credit cards should be included even if the amount owing is paid each period without interest being incurred. Debts of less than $500 or multiple debts owed to the same person or organisation with a combined total of less than $500 do not need to be included.

Member	
Spouse/Partner	
Child	

Item 10: Other Assets

You must list here assets held that are not listed in any other category on this form (such as savings or investment accounts, debentures, bonds, superannuation accounts etc., for which the name of the bank or other institution is to be provided). You do not need to list ordinary household effects or motor vehicles used for private purposes. You do not need to provide a value for listed assets individually or in total.

Member	
Spouse/Partner	
Child	

Item 11: Gifts

You must list here any gift you have received while a Member other than:

- unsolicited and unconditional gifts received in a purely personal capacity from family members or personal friends;
- gifts received as a Member and passed to and accepted by the Speaker for inclusion as an asset of the Assembly;
- other gifts received as a Member with a value of less than $200 each or, where multiple gifts are received from the same person or organisation or group of related persons or organisations, with a combined value less than $500 in a financial year.

You must also list gifts of that value received by a member of your immediate family because of your position as a Member – that is, other than gifts received by them in a purely personal capacity.

Gifts in the form of hospitality, entertainment, travel or accommodation do not need to be listed here but must be listed under Item 12.

You do not need to list here political donations that are disclosed or required to be disclosed to the ACT Electoral Commission.

Discounts, rebates or similar received in connection with the supply of goods or services do not need to be listed if they are provided in the ordinary course of the supplier's business and are generally available on the same terms to other members of the public.

Member	
Spouse/Partner	
Child	

Item 12: Travel, Accommodation, Entertainment and Hospitality

You must list here any free or concessional travel you have undertaken where the cost or part of the cost was met other than by the Assembly – that is, including by any other person, organisation, business or interest group or a foreign government or its representative. You do not need to list travel entitlements received by you or your immediate family under a Remuneration Tribunal determination or as a member of an official Assembly delegation. In each case you must list the purpose of the travel. Complimentary membership of airline lounges should also be shown.

You must also list free or concessional accommodation, entertainment or hospitality you have accepted, whether or not provided in association with travel, where the cost or part of the cost was met other than by the Assembly – that is, including by any other person, organisation, business or interest group or a foreign government or its representative – but only where the value of any individual item exceeds $200 or, where multiple items are received from the same person or organisation or group of related persons or organisations, with a combined value in excess of $500 in a financial year.

You must also list free or concessional travel, accommodation, entertainment or hospitality received by a member of your immediate family because of your position as a Member – that is, other than items received by them in a purely personal capacity.

Member	
Spouse/Partner	
Child	

Item 13: Memberships

You must list here all organisations of which you are a member, including unions, political organisations, business groups, community organisations, lobby groups and sporting or other clubs.

You may also list, if you think it appropriate, memberships of such organisations held by members of your immediate family.

Member	
Spouse/Partner	
Child	

Item 14: Other Disclosure

You may include under this item any other fact or circumstance which you believe it is appropriate to disclose for the purpose of avoiding or resolving an actual or perceived conflict of interests with your duties as a Member.

Member	
Spouse/Partner	
Child	

Signature: _____

Name: _____

Date: _____ / _____ / _____

Amendment to Member's Declaration of Private Interests

For each change, addition or deletion, show the corresponding Item number of the Declaration of Member's Private Interests form and details of the change, addition of deletion.

The following amendments have occurred since my most recent declaration:

Additions:

	Item	Details
Member		
Spouse/Partner		
Child		

Deletions:

	Item	Details
Member		
Spouse/Partner		
Child		

Signature: _____

Name: _____

Date: _____ / _____ / _____