

**Notification of a Critical Incident**

(Completed by Executive Officer in consultation with Principal or delegate)

<b>Incident #</b>	IN13057	
<b>Status of incident (Critical/Non-Critical)</b>	Critical Incident: File ref: 2013/01419	
<b>Type of incident (violence, fire/smoke, etc)</b>	[REDACTED]	If other provide further details:
<b>Network</b>	North Gungahlin Network	
<b>School</b>	[REDACTED]	
<b>Date of incident</b>	[REDACTED]	
<b>Time of Incident</b>	[REDACTED]	
<b>Principal</b>	[REDACTED]	
<b>Reporting Officer's name &amp; position</b>	[REDACTED] Principal	
<b>What occurred? (Dot point order of events succinctly)</b>	[REDACTED]	

Any injuries?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: [REDACTED]
Police involvement?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: [REDACTED]
Other emergency services? If yes, which service?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Details:
Has counselling been organised /provided?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: [REDACTED]
Parents contacted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details:
<b>Schools Network Leader</b>		Steve Kyburz
<b>Date cleared</b>		[REDACTED] 2013
<b>Method of clearance:</b>		Verbally
<b>Date to SPA and ETD Media &amp; Communications</b>		
<b>Senior Policy Advisor to complete</b>		
<b>Deputy Director-General clearance (signature)</b>		
<b>Date cleared</b>		
Incident Status Confirmed	Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Further Distribution to:</b>		
<b>For critical incidents only - date sent to Minister's Office</b>		