



ACT
Government

Chief Minister, Treasury and
Economic Development

Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI Reference: CMTEDDFOI 2018-0278

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents and schedule	Published
4. Additional information identified	No
5. Fees	Waived
6. Processing time (in working days)	35
7. Decision made by Ombudsman	N/A
8. Additional information identified by Ombudsman	N/A
9. Decision made by ACAT	N/A
10. Additional information identified by ACAT	N/A

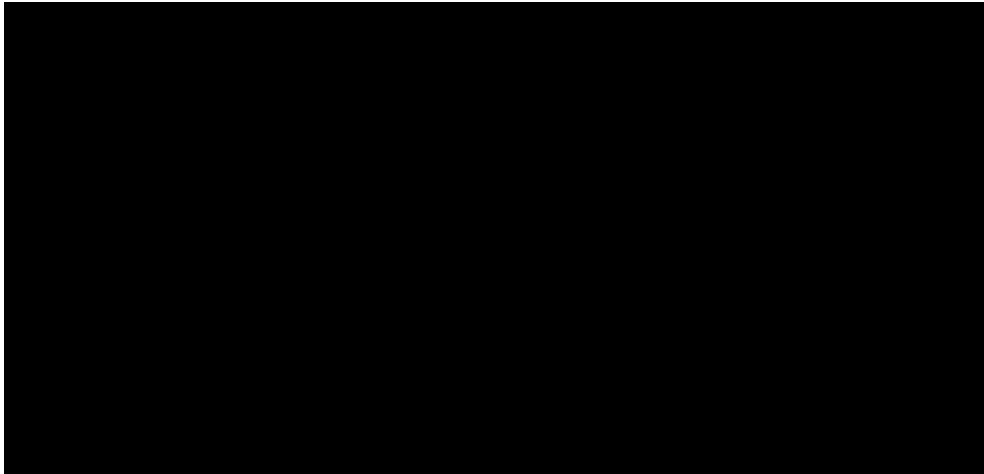
From: [REDACTED]
To: [CMTEDD FOI](#)
Subject: Freedom of Information Request - Indonesia delegation
Date: Thursday, 4 October 2018 5:50:36 PM

Good Afternoon

I write to request under the *Freedom of Information Act 2016* documents related to the 2018 delegation to Indonesia that included the Commissioner for International Engagement. These documents may include, but are not limited to, correspondence; itinerary and travel information; determination of travel allowance; procurement or selection processes for trip, such as determination of air fare class and hospitality allowances; invoices or receipts; selection of and discussions about members of the delegation; meeting notes and agendas; reporting on or follow up documents prepared; reimbursement approvals and values; directions or instructions from the Minister or their office; and any other types of documents.

I am not seeking personal contact information of individuals, or purely administrative correspondence such as an email confirming receipt of a document.

Should you require any further information or clarification about my request, please contact [REDACTED] 0101.

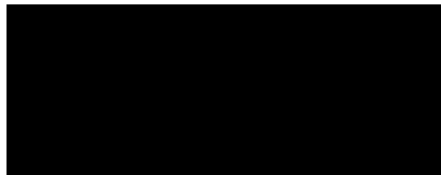





ACT
Government

Chief Minister, Treasury and
Economic Development

Our ref: CMTEDDFOI 2018-0278



via email: 

Dear 

FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 4 October 2018, in which you sought access to documents relating to the 2018 delegation to Indonesia.

Specifically, you are seeking: *"...documents related to the 2018 delegation to Indonesia that included the Commissioner for International Engagement. These documents may include, but are not limited to, correspondence; itinerary and travel information; determination of travel allowance; procurement or selection processes for trip, such as determination of air fare class and hospitality allowances; invoices or receipts; selection of and discussions about members of the delegation; meeting notes and agendas; reporting on or follow up documents prepared; reimbursement approvals and values; directions or instructions from the Minister or their office; and any other types of documents."*

You further advised *"I am not seeking personal contact information of individuals, or purely administrative correspondence such as an email confirming receipt of a document"*.

Authority

I am an Information Officer appointed by the Director-General of CMTEDD under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Timeframes

In accordance with section 40 of the Act, CMTEDD is required to provide a decision on your access application by 22 November 2018.

Third Party Consultation

In making this decision, I completed consultation in accordance with section 38 of the Act. The views of identified third parties were taken into account in making this decision.

Decision on access

Searches were completed for relevant documents and 132 documents were identified that fall within the scope of your request.

I have decided to grant full access to 37 document, partial access to 88 documents, 3 documents are exempt in full and 4 documents have been deemed out of scope. The information redacted in the documents I consider to be information that would, on balance, be contrary to the public interest to disclose under the test set out in section 17 of the Act.

I have included as Attachment A to this decision the schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each of those documents.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided as Attachment B to this letter.

In accordance with section 54(2) of the Act a statement of reasons outlining my decision is below.

Statement of Reasons

In reaching my access decision, I have taken the following into account:

- the Act;
- the content of the documents that fall within the scope of your request;
- the submissions made by the relevant third parties; and
- the *Human Rights Act 2004*.

Exemption claimed

My reasons for deciding not to grant access to the identified documents and components of these documents are as follows:

Public Interest

The Act has a presumption in favour of disclosure. As a decision maker I am required to decide where, on balance, public interests lies. As part of this process I must consider factors favouring disclosure and non-disclosure.

In *Hogan v Hinch* (2011) 243 CLR 506, [31] French CJ stated that when 'used in a statute, the term [public interest] derives its content from "the subject matter and the scope and purpose" of the enactment in which it appears'. Section 17(1) of the Act sets out the test, to be applied to determine whether disclosure of information would be contrary to the public interest. These factors are found in subsection 17(2) and Schedule 2 of the Act.

Taking into consideration the information contained in the documents found to be within the scope of your request, I have identified that the following public interest factors are relevant to determine if release of the information contained within these documents is within the 'public interest'.

Factors favouring disclosure (Schedule 2 section 2.1)

Taking into consideration the information contained in the documents found to be within the scope of your request, I have identified that the following public interest factor in favour of disclosure is relevant to determine if release of the information contained within these documents is within the 'public interest'.

- (a) *disclosure of the information could reasonably be expected to do any of the following:*
- (ii) *contribute to positive and informed debate on important issues or matters of public interest.*

Having considered the factors identified as relevant in this matter, I consider that release of the information within the scope of the request may contribute to positive and informed debate on matter of public interest and enhance the government's accountability. The documents identified as being within the scope of the request provide information regarding the recent 2018 delegation to Indonesia which forms part of Canberra's International Engagement strategy. I consider the documents are a matter of public interest and the release of the information identified may promote open discussion around the international engagement. I am satisfied that this factor favouring disclosure carries significant weight. However, this weight is to be balanced with the weight of factors favouring non-disclosure.

Factors favouring non-disclosure (Schedule 2 section 2.2)

As required in the public interest test set out in section 17 of the Act, I have also identified the following public interest factors in favour of non-disclosure that I believe is relevant to determine if release of the information contained within these documents is within the 'public interest':

- (a) *disclosure of the information could reasonably be expected to do any of the following:*
- (ii) *prejudice the protection of an individual's right to privacy or any other right under the Human Rights Act 2004;*
 - (x) *prejudice intergovernmental relations; and*
 - (xi) *prejudice an agency's ability to obtain confidential information.*

When considering the documents and factors in favour of non-disclosure, I have considered the personal information of staff members contained in the documents. I am satisfied that the names, contact information and signatures of ACT Government employees should be released as these individuals were acting in their official capacity and the personal information being released is done so in relation to these individuals exercising their delegations in a work related capacity. I do not consider the release of this information is unreasonable or could prejudice their right to privacy.

However, I consider it is unreasonable to release the names and contact information of individuals that are not ACT Government employees as this is personal information that is not publicly available noting also that you have not sort access to "*personal contact information of individuals*". I am of the opinion that release of these details may

prejudice the protection of an individual's right to privacy or any other right under the *Human Rights Act 2004*. I am satisfied that this factor favouring non-disclosure should be afforded significant weight as it relates to individual privacy. Accordingly, I have decided to withhold from disclosure their personal information.

I have also considered the impact that the release of some of the documents could have on the intergovernmental relations between the ACT Government and Commonwealth government. The identified documents contain meeting notes containing candid conversations between federal and state agencies referring to Indonesia. I note that meeting notes were exchanged in confidence and if released may impede the Directorate's ability to obtain confidential information in the future. I consider that maintaining good working relations between the ACT and the Commonwealth are crucial to the ongoing negotiations on this issue and on future matters. I am satisfied that the release of the documents could prejudice intergovernmental relations and the Directorate's ability to obtain confidential information by impairing the future flow of information between the ACT Government and the Commonwealth. I am satisfied that all three factors favouring non-disclosure carry very significant weight.

Having applied the test outlined in section 17 of the Act, I have decided to partially exempt from release all documents as the factors favouring non-disclosure outweigh the factors favouring disclosure.

Charges

Pursuant to *Freedom of Information (Fees) Determination 2017 (No 2)* processing charges are applicable for this request because the total number of pages to be released to you exceeds the charging threshold of 50 pages. However, the charges have been waived in accordance with section 107(2)(e) of the Act.

Online publishing – Disclosure Log

In accordance with section 28 of the Act, CMTEDD maintains an online record of access applications in the form of a disclosure log. Your original access application, my decision and documents released to you in response to your access application will be published in the CMTEDD disclosure log after 27 November 2018. Your personal contact details will not be published.

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in CMTEDD disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601
Via email: actfoi@ombudsman.gov.au

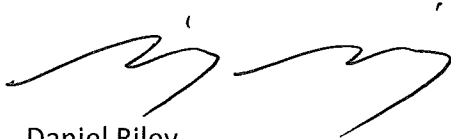
ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on 6207 7754 or email CMTEDDFOI@act.gov.au.

Yours sincerely,



Daniel Riley
Information Officer
Information Access Team
Chief Minister, Treasury and Economic Development Directorate

22 November 2018



ACT
Government

Chief Minister, Treasury and
Economic Development

FREEDOM OF INFORMATION REQUEST SCHEDULE

NAME	WHAT ARE THE PARAMETERS OF THE REQUEST	Reference NO.
[REDACTED]	Documents related to the 2018 delegation to Indonesia that included the Commissioner for International Engagement. These documents may include, but are not limited to, correspondence; itinerary and travel information; determination of travel allowance; procurement or selection processes for trip, such as determination of air fare class and hospitality allowances; invoices or receipts; selection of and discussions about members of the delegation; meeting notes and agendas; reporting on or follow up documents prepared; reimbursement approvals and values; directions or instructions from the Minister or their office; and any other types of documents.	CMTEDDDFOI 2018-0278

Ref No	Page number	Description	Date	Status	Reason for Exemption	Online Release Status
1	1-4	Brief to Chief Minister	11/12/17	Full	n/a	Yes
2	5-6	Attachments to previous email	undated	Full	n/a	Yes
3	7-8	Email - RE: Indonesia	6/2/18	Full	Full release of relevant information. Out of scope material has been redacted.	Yes
4	9	Email	2/7/18	Out of Scope	n/a	Yes
5	10	Email - RE: Indonesia meeting	16/7/18	Full	Full release of relevant information. Out of scope materials has been redacted.	Yes
6	11-12	Travel Form - draft	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
7	13	Email - For Action: CMTEDD2018/4138	2/8/18	Full	n/a	Yes
8	14-18	Attachments to previous email	2/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
9	19-20	Travel Form - updated	3/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
10	21	Email - Indonesia Brief	1/8/18	Full	n/a	Yes
11	22-23	Email - NEW REQUEST: ACT Government	1/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
12	24	Email - Brief	1/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes

13	25-27	Attachment to previous email – travel brief draft	1/8/18	Full	n/a	Yes
14	28-29	Email - RE: NEW REQUEST: ACT Government	2/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
15	30	Email - RE: ANU – Indonesia – DUPLICATE OF PAGE 38	6/8/18	Duplicate	n/a	Yes
16	31	Email - Visit to Indonesia	7/8/18	Full	n/a	Yes
17	32	Email - Signed: CMTEDD2018/4138 - travel approval Indonesia	8/8/18	Full	n/a	Yes
18	33-37	Attachments to previous email	7/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
19	38	Email - FW: ANU - Indonesia	9/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
20	39-40	Email - FW: Meeting possibilities Jakarta	9/8/18	Full	n/a	Yes
21	41	Meeting invite	9/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
22	42	Meeting invite	10/8/18	Full	n/a	Yes
23	43-45	Email - RE: Jakarta meetings	10/8/18	Full	n/a	Yes
24	46	Email - RE: Visit to Indonesia	10/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
25	47	Email - Re: Visit to Indonesia	10/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
26	48-49	Email - Follow up - Indonesian Ambassador	15/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
27	50-51	Email - FW: Indonesia - suggested itinerary	15/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
28	52-53	Email - FW: Visit to Indonesia	15/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
29	54	Email - RE: Visa	15/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
30	55	Email - RE: Indonesia - suggested itinerary	15/8/18	Full	n/a	Yes
31	56-62	Attachment to previous email	15/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
32	63	Travel insurance request form	undated	Full	n/a	Yes

33	64-68	Email - Your Quote, Mr Brendan Michael Smyth	15/8/18	Full	n/a	Yes
34	69-74	Attachment to previous email	15/8/18	Full	n/a	Yes
35	75-76	Email - RE: Indonesia - Visa Requirements	16/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
36	77	Email - ANU Head of Singapore office	16/8/18	Full	n/a	Yes
37	78-79	Email - Re: Jakarta Meetings - 2-5 September 2018	16/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
38	80-81	Email - RE: Jakarta Meetings - 2-5 September 2018	16/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
39	82	Email - RE: ACTIA Insurance - Brendan Smyth	16/8/18	Full	n/a	Yes
40	83	Attachment to previous email	16/8/18	Full	n/a	Yes
41	84-87	Email - RE: Visit to Indonesia	16/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
42	88	Meeting invite	17/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
43	89-91	Email - RE: NEW REQUEST: ACT Government	17/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
44	92-94	Email - FW: Indonesia catch up	20/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
45	95	Email - Indonesia arrangements	20/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
46	96	Email - RE: CM International Flyer	20/8/18	Full	n/a	Yes
47	97-98	Email - RE: Contacts: Indonesia catch up	20/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
48	99-100	Email - RE: Commissioner for International Engagement - Business Travel	20/8/18	Full	n/a	Yes
49	101-102	Email - FW: Indonesia catch up	21/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
50	103	Email - Indonesia	21/8/18	Full	n/a	Yes
51	104-107	Attachments to previous email	1/8/18	Full	n/a	Yes
52	108-110	Email - RE: NEW REQUEST: ACT Government	21/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes

53	111-112	Email	21/8/18	Out of Scope	N/A	Yes
54	113	Email - RE: Accommodation in Indonesia	21/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
55	114-115	Email - RE: Visit to Indonesia	21/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
56	116	Meeting invite	22/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
57	117	Email - REQ0886122, Overseas Business Travel for Brendan Smyth	22/8/18	Full	n/a	Yes
58	118	Email - Jakarta	23/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
59	119-120	Email - Re: Indonesia catch up	23/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
60	121	Email - RE: Indonesia catch up	23/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
61	122	Email - Returned	23/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
62	123	Email - Voice Mail from Rayner, Jennifer – Voice message provided on request (just Jennifer requesting a call back)	23/8/18	Full	n/a	Yes
63	124	Meeting invite	23/8/18	Full	n/a	Yes
64	125	Meeting invite	23/8/18	Full	n/a	Yes
65	126-127	Email – RE: CV of Mr. Brendan Smyth	23/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
66	128	Attachment to previous email	undated	Exempt	Sch 2 s2.2(a)(ii)	Yes
67	129	Email - Fw: CV of Mr. Brendan Smyth	24/8/18	Partial	Sch 2 s2.2(a)(ii) Sch 2 s2.2(a)(x)	Yes
68	130	Attachment to previous email	undated	Full	n/a	Yes
69	131	Email - RE: CV of Mr. Brendan Smyth Attachment – see Ref No. 68	24/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
70	132-133	Email - RE: Indonesia catch up	24/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
71	134	Email - RE: CV of Mr. Brendan Smyth	27/8/18	Partial	Sch 2 s2.2(a)(ii) Sch 2 s2.2(a)(x)	Yes
72	135-140	Email - RE: CV of Mr. Brendan Smyth	28/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes

73	141	Email - RE: CV of Mr. Brendan Smyth	28/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
74	142	Email - RE: CV of Mr. Brendan Smyth	28/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
75	143-144	Email - RE: REQ0886122, Overseas Business Travel for Brendan Smyth	28/8/18	Full	n/a	Yes
76	145-146	Email - RE: URGENT!! FW: Flyers for CMO	28/8/18	Full	n/a	Yes
77	147	Email - URGENT!! FW: Flyers for CMO	28/8/18	Full	n/a	Yes
78	148-166	Attachments to previous email	17/8/18	Full	n/a	Yes
79	167	Email - Document1	30/8/18	Full	n/a	Yes
80	168	Attachment to previous email	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
81	169-170	Email - RE: CV of Mr. Brendan Smyth	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
82	171-173	Email - RE: CV of Mr. Brendan Smyth	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
83	174	Email - RE: CV of Mr. Brendan Smyth	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
84	175-176	Email - RE: CV of Mr. Brendan Smyth	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
85	177-178	Email - RE: Embassy Briefing	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
86	179-180	Email - Re: Jakarta Meetings	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
87	181	Email - FW: Indonesia catch up	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
88	182-183	Email - Fwd: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
89	184	Email - RE: Vic - Invest - Jakarta - Contact	30/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
90	185	Email - FW: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
91	186-189	Email - FW: Indonesia catch up	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
92	190	Attachment to previous email	undated	Partial	Sch 2 s2.2(a)(ii)	Yes

93	191-192	Email - FW: Indonesia catch up	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
94	193-195	Email - RE: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
95	196	Email - RE: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
96	197-200	Email - RE: Meeting Request from the Commissioner for International Engagement, ACT Government Attachments	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
97	201	Email - Indonesia Mission	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
98	202-206	Attachments to previous email	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
99	207	Email - RE: Students in ACT from Indonesia	30/8/18	Full	n/a	Yes
100	208-210	Email - RE: CV of Mr. Brendan Smyth	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
101	211-218	Attachment to previous email	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
102	219	Email - RE: CV of Mr. Brendan Smyth	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
103	220	Email - RE: CV of Mr. Brendan Smyth	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
104	221	Attachment to previous email	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
105	222	Email - RE: CV of Mr. Brendan Smyth	31/8/18	Partial	Sch 2 s2.2(a)(ii)	Yes
106	223	Attachment to previous email	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
107	224	Email - Bio	1/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
108	225	Attachment to previous email	undated	Exempt	Sch 2 s2.2(a)(ii)	Yes
109	226	Email - RE: CMO request - Tourism and Education flyers for upcoming Indonesia Trip	16/8/18	Full	n/a	Yes
110	227	Email - Re: CV of Mr. Brendan Smyth	1/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
111	228	Email - Jakarta travel delay / ANU - Indonesia	2/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes

112	229-230	Attachment to previous email	undated	Exempt	Sch 2 s2.2(a)(x)	Yes
113	231-232	Email - RE: Dinner Invite Tue 11 Sept	6/9/18	Out of Scope	n/a	No
114	233-234	Email - RE: For info: Barton Deakin Brief: Indonesia-Australia Comprehensive Economic Partnership Agreement	6/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
115	235	Email - FW: ANU / Canberra visit 13-14 September	7/9/18	Out of Scope	n/a	No
116	236	Email - Thank you for your generous assistance	7/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
117	237	Email - FW: Thank yous	8/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
118	238-244	Attachments to previous email	7/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
119	245	Email - RE: Thank yous	10/9/18	Full	n/a	Yes
120	246	Email - SecGen meeting	10/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
121	247-248	Email - RE: Jakarta Meetings	12/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
122	249-250	Email - RE: Thank yous	12/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
123	251	Email - FW: Jakarta Meetings	13/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
124	252	Email - The Secretary-General Meeting	13/9/18	Partial	Sch 2 s2.2(a)(ii)	Yes
125	253	Email - Mobile phone taken to Jakarta, Indonesia	13/9/18	Full	n/a	Yes
126	254	Phone list	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
127	255-288	Jakarta Mission	undated	Partial	Sch 2 s2.2(a)(ii)	Yes
128	289-293	Calendar - OIE	multiple	Partial	Sch 2 s2.2(a)(ii)	Yes
129	294-296	Notes	multiple	Partial	Sch 2 s2.2(a)(ii)	Yes
130	297-318	Notes	multiple	Partial	Sch 2 s2.2(a)(ii) Sch 2 s2.2(a)(x)	Yes

131	319	Email - Meeting with Prof Ainun Na'im - Secretary General of the Indonesian Ministry of Research, Technology and Higher Education	4/10/18	Partial	Sch 2 s2.2(a)(ii)	Yes
132	320-333	Travel documents	multiple	Partial	Sch 2 s2.2(a)(ii) Out of scope material has been redacted.	Yes
Total No of Docs						
132						



ACT
Government

**Chief Minister, Treasury
and Economic
Development Directorate**

UNCLASSIFIED

To: Chief Minister

Tracking No.: CMTEDD2017/5577

From: Commissioner for International Engagement

Date: Wednesday 29 November 2017

Subject: Proposed Three Year Forward Missions for Chief Minister and Commissioner for International Engagement

Critical Date: Monday 11 December 2017

Critical Reason: To commence implementation of approved programs prior to the new year.

- DDG .../.../...

Purpose

To provide you with my recommendation, as Commissioner for International Engagement, for the forward three year program of international missions.

Recommendations

That you:

1. Note the information contained in this brief;

Noted / Please Discuss

2. Agree to the three year forward missions program for the Chief Minister;

Agreed / Not Agreed / Please Discuss

3. Agree to the three year forward missions program for the Commissioner for International Engagement; and

Agreed / Not Agreed / Please Discuss

4. Agree to the publication of the program with indicative dates to allow interested businesses and organisations to, where applicable, better integrate with the Chief Minister's program and better plan their own programs.

Agreed / Not Agreed / Please Discuss

Andrew Barr MLA *Andrew Barr* 11 / 12 / 17

UNCLASSIFIED

Minister's Office Feedback

Background

1. The ACT Government established the role of Commissioner of International Engagement (CIE) and the Office of International Engagement (OIE) to ensure the coordination of international activity for the ACT Government.
2. In September 2016 the Chief Minister launched Canberra's International Engagement Strategy (IES) which identifies Canberra's seven key capability areas and the ten primary markets with which the ACT wishes to engage.
3. Key to implementing the IES is a tailored and targeted calendar of international engagements. This will provide OIE an opportunity to build international relationships, identify opportunities for investment and partnership and promote Canberra as a destination for investment, trade, study, visit, and live.
4. The program will align with the ACT Legislative Assembly (ACTLA) Sitting Program where traditionally the major breaks are in April, July and September.
5. The program also takes into account existing Sister City Agreements (SCA) and Memorandum of Understanding (MoU).
6. The proposed major delegation for second half of 2017/2018 Financial Year (FY) is:
 - a. Washington in February 2018.
7. Preliminary advice from the Australian Government is that Australia in China for 2018 is likely to occur in mid-May. Further advice is that this may coincide with an AFL football match in China.
8. The proposed major delegations for 2018/2019 FY are:
 - a. Singapore, Hong Kong and Korea post Budget 2018;
 - b. Japan and India in September/October 2018;
 - c. Wellington in November 2018;
 - d. China in April 2019; and
 - e. Singapore and the Middle East post Budget 2019.
9. The proposed major delegations for 2019/2020 FY are:
 - a. Indonesia in September/October 2019;
 - b. Wellington in November 2019;
 - c. USA in April 2020; and
 - d. Singapore and India post Budget 2020.
10. The proposed major delegations for 2020/2021 FY are:
 - a. Wellington in November 2020;

UNCLASSIFIED

- b. China in April 2021; and
 - c. Singapore and Indonesia post Budget 2021.
11. The theme for each delegation and cities to be included on the program will be determined closer to each delegation, meeting your requirements, guided by the CIE and the IES, with consideration of emerging opportunities.
 12. Each year the Australian Government features a specific country for a focused promotional effort. In 2018 that country will be Japan. You have already received correspondence from the Australian Foreign Affairs and Trade Minister, Hon. Julie Bishop concerning potential activities next year.
 13. The proposed program can be modified or added to accommodate your needs or directions.
 14. The proposed program may need to be modified or added to accommodate future Australian Government activity if it meets the priorities of the ACT Government and IES.
 15. The proposed program may need to be modified or added to should other opportunities arise.
 16. The CIE would also undertake additional travel, within the constraints of available resources, for the purposes of:
 - a. Initiating and building relationships and program development; and
 - b. Negotiating specific agreements.
 17. Specifically Indonesia, Malaysia and Thailand would be travelled to by the CIE to implement the IES.
 18. The proposed program will have given coverage of all of the 10 major markets by the end of the 2018/19 FY.
 19. The consolidated program for the Chief Minister is at Attachment A.
 20. The consolidated program for the CIE is at Attachment B.

Issues

21. Following agreement to a program of activity for the next three years the CIE will publish the proposed program with indicative dates to allow interested businesses and organisations to, where applicable, better integrate with the Chief Minister's program and better plan their own programs and budgets.

Financial Implications

22. Expenses will be met from existing funding contained within the Innovate appropriation.
23. In consultation with your Office, the CIE will develop budget submissions to seek funding for growth in activities as required.

Consultation

Internal

UNCLASSIFIED

24. Innovate Canberra and Visit Canberra were consulted.

Cross Directorate

25. Nil.

External

26. Nil.

Benefits/Sensitivities

27. Continues to deliver on Canberra's International Engagement Strategy (IES).

Media Implications/Media Engagement/Community Engagement

28. There will be continued interest by the media in all international engagement, its cost and outcomes.

Signatory Name:	Brendan Smyth	Phone:	x50509
Action Officer:	Emma Gowling	Phone:	x78976

Attachments

Attachment	Title
Attachment A	Program of International Missions for the Chief Minister
Attachment B	Program of International Missions for the Commissioner of International Engagement

THREE YEAR INTERNATIONAL ENGAGEMENT

CHIEF MINISTER'S PROGRAM

YEAR	1 ST QUARTER	2 ND QUARTER	3 RD QUARTER	4 TH QUARTER
2017/18	JUL/AUG/SEP	OCT/NOV/DEC	JAN/FEB/MAR Washington/USA	APR/MAY/JUN
2018/19	Singapore/Asian Roadshow (Hong Kong & Korea)	India/Japan Wellington	China	Singapore/Asian Roadshow (Middle East)
2019/20	Indonesia	Wellington	USA	Singapore/Asian Roadshow (India)
2020/21	(Caretaker period)	Wellington	China	Singapore/Asian Roadshow (Indonesia)

THREE YEAR INTERNATIONAL ENGAGEMENT

COMMISSIONER FOR INTERNATIONAL ENGAGEMENT PROGRAM

YEAR	1 ST QUARTER JUL/AUG/SEP	2 ND QUARTER OCT/NOV/DEC	3 RD QUARTER JAN/FEB/MAR	4 TH QUARTER APR/MAY/JUN
2017/18				
2018/19	Singapore/Asian Roadshow (Hong Kong & Korea) Malaysia	India/Japan Wellington	Indonesia China Thailand	Singapore/Asian Roadshow (Middle East)
2019/20	Indonesia	Wellington	USA	Singapore/Asian Roadshow (India)
2020/21	<i>(Caretaker period)</i>	Wellington	China	Singapore/Asian Roadshow (Indonesia)

From: Rayner, Jennifer
Sent: Tuesday, 6 February 2018 4:58 PM
To: Smyth, Brendan
Subject: RE: Indonesia [SEC=UNCLASSIFIED]

Great, see you then

From: Smyth, Brendan
Sent: Tuesday, 6 February 2018 4:48 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: Indonesia [SEC=UNCLASSIFIED]

Jen

11.00 on Friday is good. **Out of Scope**

I will come to you.

Regards

Brendan

From: Rayner, Jennifer
Sent: Tuesday, 6 February 2018 3:29 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: Indonesia [SEC=UNCLASSIFIED]

Great, thanks. Are you free at 11 on Friday?

From: Smyth, Brendan
Sent: Tuesday, 6 February 2018 2:19 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: Indonesia [SEC=UNCLASSIFIED]

Jen

Sure can, when would suit you?

Regards

Brendan

From: Rayner, Jennifer
Sent: Tuesday, 6 February 2018 2:16 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: Indonesia [SEC=UNCLASSIFIED]

Hi again,

Just further on this – Michael, Matt and I have discussed today and if August was an option in your calendar, I'd be able to come up with you.

Can we please discuss when you have a sec?

Cheers,

Jen

From: Rayner, Jennifer
Sent: Thursday, 1 February 2018 5:10 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: Indonesia [SEC=UNCLASSIFIED]

Hi Brendan,

Out of Scope

I'm still keen to get up there but Budget preparations and a couple of other big things in the first half of the year will probably rule out anytime before June.

If you're heading up there earlier though I'd be really keen to feed in meeting suggestions; have already had some specific thoughts.

Cheers,

Jen

From: Smyth, Brendan
Sent: Thursday, 1 February 2018 8:39 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: Indonesia [SEC=UNCLASSIFIED]

Jen

Out of Scope

The Chief Minister has signed off on me travelling to Indonesia sometime this year. I thought I would combine it with a day or so in Singapore. I was thinking March or April.

Did you still intent to get to Indonesis. What would suit you?

Regards

Brendan

Out of Scope

From: Rayner, Jennifer
Sent: Monday, 16 July 2018 11:10 AM
To: Smyth, Brendan
Subject: RE: Indonesia meeting [SEC=UNCLASSIFIED]

Hi,

No problem – 10am Monday then?

Cheers

From: Smyth, Brendan
Sent: Monday, 16 July 2018 11:09 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: Indonesia meeting [SEC=UNCLASSIFIED]

Hi Jen

Is it possible to have our meeting early next week?

Out of Scope

Monday or Tuesday?

Regards

Brendan

Brendan Smyth
Commissioner for International Engagement

+61 2 6207 8976

+61 412 080 175

Brendan.Smyth@act.gov.au

Travel Form

Please note:

All domestic and trans-Tasman flights must be booked using the [QBT Online Booking Tool](#).

For international bookings, please complete the ACT Government Booking form on the <http://sharedservices/ACTGovt/Procurement/Buying/Existing-Contracts/Flight-Bookings.htm>

For all other travel related information please see [Buying Goods and Services intranet site](#).

Travel Requisition No:

QBT → ☎ 1300 797 357

Form to be completed by the traveller and approved by the delegate before any travel or accommodation is booked.

TRAVELLER'S DETAILS							
Name: Brendan Smyth				Classification: EL2.6			
Group: Enterprise Canberra				Unit: Office of International Engagement			
Work phone: 6205 0509		Fax:		Mobile: 0412080175		Home Phone:	
Home address: Sch 2 s2(a)(ii)				Corporate Frequent Flyer Number: Note: Frequent Flyer points are no longer accumulated. However, a flight will count towards your airline club status progression			
TRAVEL DETAILS							
Reason: To initiate and build relationships of value to Canberra and the ACT Government as a prelude to the Chief Minister's potential mission in 2019 and to continue in delivering Canberra's International Engagement Strategy.							
Departure and Arrival Details (complete times and flight details after travel is approved)							
Depart location	Date	Time	Arrive location	Date	Time	Travel class Economy or Business Class	Airline, flight no.
Canberra	02/09/18	09:10	Sydney	02/09/18	10:05	Economy	QF1466
Sydney	02/09/18	13:45	Jakarta	02/09/18	18:40	Economy	QF41
Jakarta	05/09/18	09:50	Singapore	05/09/18	12:40	Economy	QF5202
Singapore	05/09/18	07:30	Sydney	06/09/18	05:10	Economy	QF2
Sydney	06/09/18	06:50	Canberra	06/09/18	07:45	Economy	QF1461
If travelling by private vehicle please attach copies of your current driver's licence and comprehensive insurance.							
Make, model and engine capacity of vehicle:							
ACCOMMODATION AND TRAVEL STANDARDS (Note: All accommodation bookings must be made through Lido (02) 8585 0806 / 1800 000 469 – option #1 for Government.)							
	Domestic			International			
Director-General	4.5 star*	Economy Class under 4 hours,		4.5 star*	Business Class		
Executives	4 star*	over 4 hours Business Class		4 star*			

TRAVELLER'S DETAILS

Non Executives	3 star*	Economy Class	3.5 star*	Economy Class
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If you intend to seek approval to vary from accommodation standards, please give reasons:

Any accommodation booked that varies from the standards is to match that of the Chief Minister, ensuring that the delegation is centrally located.

Accommodation details (to be completed after approval to travel is given). Include any private accommodation details

Date in	Date out	Hotel/Motel/Apartment	*Accom rating	Address	Phone
2/09/2018	5/09/2018		4*	Jakarta, Indonesia	

Details of any leave or non-official travel which you intend taking directly before or after your official travel

From: / / To: / / Contact details:

Payment of out of pocket expenses: Corporate credit card or reimbursement are the preferred methods of payment for meals and incidental expenses.

Actual reasonable costs will be reimbursed upon the provision of receipts. All advances must be acquitted.

Advance: \$	BSB No:	Account No:

Signature of traveller

Date

Supported - funds are available and travel is recommended

Signature of supervisor

Date / /

Approval of travel

Signature of delegate

Pos No.

Classification


Date / /

Signature of Director-General/Chief Minister (for overseas travel only)

Date / /

BOOKING REFERENCE:

TRAVEL COSTS: Approx AUD\$3,000.00 (flights and accommodation)

COST CODES: 

Advance and cabcharges acquitted (finance officer)

Advance and cabcharges reconciled

Signature of finance officer

From: McMullen, Stephanie on behalf of EnterpriseCBR DLO
Sent: Thursday, 2 August 2018 2:55 PM
To: Gowling, Emma
Cc: Smyth, Brendan
Subject: For Action: CMTEDD2018/4138 [SEC=UNCLASSIFIED]
Attachments: 2018-4138 Travel Brief for CIE to Indonesia, September 2018.docx; Attachment A - 2018 SEP Travel Form - Brendan Smyth.pdf

Importance: High

Hi Emma

A bit work to be done on this one please

Attachment A seems to be incorrect and will need to be re done:

- The dates are incorrect (says travel is today)
- The reason is incorrect as it is from the SE Asia trip
- CMO has raised concerns about the cost of the trip – can you please advise if this is an error? And/or please revise the costs?

Please also add the actual dates of travel in the brief to make it clear.

Happy to discuss – this will need to be actioned asap.

Thanks
Steph

Stephanie McMullen | Directorate Liaison Officer - Economic Development
Office of the Chief Minister | Office of Minister Ramsay | Office of Minister Fitzharris | Office of Minister Berry
Chief Minister, Treasury and Economic Development Directorate | ACT Government
☎ (02) 6205 4643 | ✉ EnterpriseCBRDLO@act.gov.au | ACT Legislative Assembly, 196 London Circuit Canberra City ACT 2601



**Chief Minister, Treasury and Economic
Development Directorate**

UNCLASSIFIED

To: Chief Minister

Tracking No.: CMTEDD2018/4138

Date: 2 August 2018

From: Commissioner for International Engagement

Subject: Travel Approval Request to Jakarta, Indonesia – September 2018

Critical Date: **Friday 17 August 2018**

Critical Reason: To arrange meetings and ensure that suitable flights and accommodation are booked within reasonable timeframes and costs.

Recommendations

That you:

- 1. Note the information contained in this brief;

Noted / Please Discuss

- 2. Sign the attached travel form for Mr Brendan Smyth (Attachment A).

Signed / Not Signed / Please Discuss

- 3. Agree to Dr Jennifer Rayner travelling with the CIE to Indonesia.

Agreed / Not Agreed / Please Discuss

Andrew Barr MLA/...../.....

Minister's Office Feedback

Background

1. On 11 December 2017, you agreed and signed the proposed three year forward missions (CMTEDD2018/5577), which includes a delegation led by yourself to Indonesia proposed for 2019.
2. The brief also included a proposed program for the Commissioner for International Engagement (CIE).
3. The proposed program for the CIE included travelling to Indonesia, Malaysia and Thailand. For the purpose of this brief, the CIE seeks travel approval to Indonesia.
4. The purpose of the CIE travelling to the countries identified in Canberra's *International Engagement Strategy* (IES) is to initiate and build relationships of value to Canberra and the ACT Government.
5. Prelude to your visit of 2019 the CIE intends to travel to Jakarta to continue to build the relationship, establish connections with the Indonesian private sector and local government.
6. This will include the CIE contacting appropriate potential stakeholders in identified key capability areas for that market, as stated in the IES.

Issues

7. The IES identifies education and research, and ICT and e-government as the key capabilities to be delivered to Indonesia.
8. Austrade has suggested areas such as Defence, cyber security, space and spatial activity are potential markets for the ACT.
9. Intended meetings will include;
 - a. The Australian Embassy
 - b. Austrade
 - c. Australian Defence Attaché
 - d. Indonesian Government
 - e. Office of Mayor of Jakarta
 - f. The Indonesia austral Business Council
 - g. Health services providers
 - h. Education services providers
 - i. Arts sector
10. To increase the effectiveness of the travel it would be useful for the CIE to be accompanied by Dr Jennifer Rayner from your Office as she has extensive knowledge of the market and local language skills.
11. The CIE travelling to Jakarta presents the opportunity to scope and plan for your potential mission in 2019.

Financial Implications

12. Expenses will be met from existing funding contained within the Innovate

appropriation.

Consultation

Internal

13. Innovate Canberra and Visit Canberra were consulted.

Cross Directorate

14. Nil.

External

15. The Embassy of the Republic of Indonesia was consulted.

Work Health and Safety

16. Nil.

Benefits/Sensitivities

17. Continues to deliver on Canberra's *International Engagement Strategy*.

Communications, media and engagement implications

There will be interest by the media in all international engagement, its costs and outcomes.

Signatory Name:	Brendan Smyth	Phone:	x50509
Action Officer:	Emma Gowling	Phone:	x78976

Attachments

Attachment	Title
Attachment A	Travel form for the Commissioner for International Engagement

Travel Form

Please note:

All domestic and trans-Tasman flights must be booked using the [QBT Online Booking Tool](#).

For international bookings, please complete the ACT Government Booking form on the <http://shareservices/ACTGovt/Procurement/Buying/Existing-Contracts/Flight-Bookings.htm>

For all other travel related information please see [Buying Goods and Services intranet site](#).

Travel Requisition No:

QBT → ☎ 1300 797 357

Form to be completed by the traveller and approved by the delegate before any travel or accommodation is booked.

TRAVELLER'S DETAILS							
Name: Brendan Smyth				Classification: EL2.6			
Group: Enterprise Canberra				Unit: Office of International Engagement			
Work phone: 6205 0509		Fax:		Mobile: 0412080175		Home Phone:	
Home address: Sch 2.2(a)(ii)				Corporate Frequent Flyer Number: Note: Frequent Flyer points are no longer accumulated. However, a flight will count towards your airline club status progression			
TRAVEL DETAILS							
Reason: To accompany the Chief Minister to various meetings in relation to promoting the annual ACT budget. I will also represent the ACT Government at various public functions and private meetings in Singapore, Hong Kong, and South Korea in delivering Canberra's International Engagement Strategy.							
Departure and Arrival Details (complete times and flight details after travel is approved)							
Depart location	Date	Time	Arrive location	Date	Time	Travel class Economy or Business Class	Airline, flight no.
Canberra	02/08/18	09:10	Sydney	02/08/18	10:05	Economy	QF1466
Sydney	02/08/18	13:45	Jakarta	02/08/18	18:40	Economy	QF41
Jakarta	05/08/18	09:50	Singapore	05/08/18	12:40	Economy	QF5202
Singapore	05/08/18	07:30	Sydney	06/08/18	05:10	Economy	QF2
Sydney	06/08/18	06:50	Canberra	06/08/18	07:45	Economy	QF1461
If travelling by private vehicle please attach copies of your current driver's licence and comprehensive insurance.							
Make, model and engine capacity of vehicle:							
ACCOMMODATION AND TRAVEL STANDARDS (Note: All accommodation bookings must be made through Lido (02) 8585 0806 / 1800 000 469 – option #1 for Government.							
	Domestic			International			
Director-General	4.5 star*	Economy Class under 4 hours,		4.5 star*	Business Class		
Executives	4 star*	over 4 hours Business Class		4 star*			

TRAVELLER'S DETAILS

Non Executives	3 star*	Economy Class	3.5 star*	Economy Class
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If you intend to seek approval to vary from accommodation standards, please give reasons:
 Any accommodation booked that varies from the standards is to match that of the Chief Minister, ensuring that the delegation is centrally located.

Accommodation details (to be completed after approval to travel is given). Include any private accommodation details

Date in	Date out	Hotel/Motel/Apartment	*Accom rating	Address	Phone
5/07/2018	9/07/2018		4*	Jakarta, Indonesia	

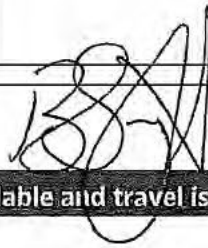
Details of any leave or non-official travel which you intend taking directly before or after your official travel

From: / /	To: / /	Contact details:
-----------	---------	------------------

Payment of out of pocket expenses: Corporate credit card or reimbursement are the preferred methods of payment for meals and incidental expenses.

Actual reasonable costs will be reimbursed upon the provision of receipts. All advances must be acquitted.

Advance: \$	BSB No:	Account No:

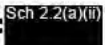
Signature of traveller		Date	1/8/18
------------------------	--	------	--------

Supported - funds are available and travel is recommended

Signature of supervisor	Date / /
-------------------------	----------

Approval of travel

Signature of delegate	Pos No.	Classification	Date / /
Signature of Director-General/Chief Minister (for overseas travel only)			Date / /

BOOKING REFERENCE:
TRAVEL COSTS: Approx AUD\$7,700.00 (flights and accommodation)
COST CODES: 

Advance and cabcharges acquitted (finance officer)
Advance and cabcharges reconciled
Signature of finance officer



Travel Form

Please note:

All domestic and trans-Tasman flights must be booked using the [QBT Online Booking Tool](#).

For international bookings, please complete the ACT Government Booking form on the <http://shareservices/ACTGovt/Procurement/Buying/Existing-Contracts/Flight-Bookings.htm>

For all other travel related information please see [Buying Goods and Services intranet site](#).

Travel Requisition No:

QBT → ☎ 1300 797 357

Form to be completed by the traveller and approved by the delegate before any travel or accommodation is booked.

TRAVELLER'S DETAILS							
Name: Brendan Smyth				Classification: EL2.6			
Group: Enterprise Canberra				Unit: Office of International Engagement			
Work phone: 6205 0509		Fax:		Mobile: 0412080175		Home Phone:	
Home address: Sch 2.2(a)(ii)				Corporate Frequent Flyer Number: Note: Frequent Flyer points are no longer accumulated. However, a flight will count towards your airline club status progression			
TRAVEL DETAILS							
Reason: To initiate and build relationships of value to Canberra and the ACT Government as a prelude to the Chief Minister's potential mission in 2019 and to continue in delivering Canberra's International Engagement Strategy.							
Departure and Arrival Details (complete times and flight details after travel is approved)							
Depart location	Date	Time	Arrive location	Date	Time	Travel class Economy or Business Class	Airline, flight no.
Canberra	02/09/18	09:10	Sydney	02/09/18	10:05	Economy	QF1466
Sydney	02/09/18	13:45	Jakarta	02/09/18	18:40	Economy	QF41
Jakarta	05/09/18	09:50	Singapore	05/09/18	12:40	Economy	QF5202
Singapore	05/09/18	07:30	Sydney	06/09/18	05:10	Economy	QF2
Sydney	06/09/18	06:50	Canberra	06/09/18	07:45	Economy	QF1461
If travelling by private vehicle please attach copies of your current driver's licence and comprehensive insurance.							
Make, model and engine capacity of vehicle:							
ACCOMMODATION AND TRAVEL STANDARDS (Note: All accommodation bookings must be made through Lido (02) 8585 0806 / 1800 000 469 – option #1 for Government.							
	Domestic			International			
Director-General	4.5 star*	Economy Class under 4 hours,		4.5 star*	Business Class		
Executives	4 star*	over 4 hours Business Class		4 star*			


TRAVELLER'S DETAILS				
Non Executives	3 star*	Economy Class	3.5 star*	Economy Class
If you intend to seek approval to vary from accommodation standards, please give reasons: Any accommodation booked that varies from the standards is to match that of the Chief Minister, ensuring that the delegation is centrally located.				

Accommodation details (to be completed after approval to travel is given). Include any private accommodation details					
Date in	Date out	Hotel/Motel/Apartment	*Accom rating	Address	Phone
2/09/2018	5/09/2018		4*	Jakarta, Indonesia	

Details of any leave or non-official travel which you intend taking directly before or after your official travel		
From: / /	To: / /	Contact details:

Payment of out of pocket expenses: Corporate credit card or reimbursement are the preferred methods of payment for meals and incidental expenses.
Actual reasonable costs will be reimbursed upon the provision of receipts. All advances must be acquitted.

Advance: \$	BSB No:	Account No:

Signature of traveller		Date	3/8/18
------------------------	--	------	--------

Supported - funds are available and travel is recommended	
Signature of supervisor	Date / /

Approval of travel			
Signature of delegate	Pos No.	Classification	Date / /
Signature of Director-General/Chief Minister (for overseas travel only)			Date / /

BOOKING REFERENCE:
TRAVEL COSTS: Approx AUD\$3,000.00 (flights and accommodation)
COST CODES: <small>Sch 2.2(a)(ii)</small>

Advance and cabcharges acquitted (finance officer)
Advance and cabcharges reconciled
Signature of finance officer

From: McMullen, Stephanie on behalf of EnterpriseCBR DLO
Sent: Wednesday, 1 August 2018 10:44 AM
To: Smyth, Brendan; Gowling, Emma
Subject: Indonesia Brief [SEC=UNCLASSIFIED]

Importance: High

Categories: FOI

Hello – the CMO has asked that the Indonesia brief be provided asap today please. Can you let me know how far away it is?

Thanks
Steph

Stephanie McMullen | Directorate Liaison Officer - Economic Development
Office of the Chief Minister | Office of Minister Ramsay | Office of Minister Fitzharris | Office of Minister Berry
Chief Minister, Treasury and Economic Development Directorate | ACT Government
☎ (02) 6205 4643 | ✉ EnterpriseCBRDLO@act.gov.au | ACT Legislative Assembly, 196 London Circuit Canberra City ACT 2601

From: govt@lido.com.au
Sent: Wednesday, 1 August 2018 11:56 AM
To: Gowling, Emma
Cc: Travel Enquiries
Subject: NEW REQUEST: ACT Government



Dear Emma Gowling

Thank you for submitting your booking request to The Lido Group. A summary of your requirements is detailed below.

BOOKER:	Emma Gowling
PHONE:	0262078976
EMAIL:	emma.gowling@act.gov.au
COST CENTRE:	Sch 2.2(a)(ii)
PROFILE NUMBER:	

Accommodation Request:

LOCATION:	Jakarta, Indonesia
CHECK IN:	02/09/2018 ETA::
CHECK OUT:	05/09/2018 ETA::
NUMBER OF ROOMS:	1

REQUEST ID	GUEST NAME	EMAIL ADDRESS	NON EXEC / COST EXECUTIVE CENTRE
1919268	Brendan, Smyth	Brendan.Smyth@act.gov.au	Executive Sch 2 2(a)(ii)

SPECIAL REQUESTS: Please a minimum of 3 quotes, and please include options near to the Australian Embassy in Jakarta.

Terms and Conditions

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www.lido.com.au

128 Terry Street, Rozelle NSW 2039, Australia

PO Box 906 Rozelle NSW 2039, Australia

+61 (0)2 8585 0864

ap@lido.com.au

Powered(by)



From: Sch 2 [redacted] Brendan [redacted] Sch 2 s2.2(a)(ii) [redacted]
Sent: Wednesday, 1 August 2018 12:25 PM
To: Gowling, Emma
Cc: Smyth, Brendan
Subject: Brief
Attachments: 2018- --- Travel Brief for CIE to Indonesia, September 2018 Version 2.docx
Categories: Actioned

Emma

A little bit done. [redacted] Out of Scope [redacted]

Will complete at work,

Regards

Brendan



**Chief Minister, Treasury and Economic
Development Directorate**

UNCLASSIFIED

To: Chief Minister

Tracking No.: Click here to enter text.

Date: 1 August 2018

From: Commissioner for International Engagement

Subject: Travel Approval Request to Jakarta, Indonesia – September 2018

Critical Date: **Friday 12 August 2018**

Critical Reason: To arrange meetings and ensure that suitable flights and accommodation are booked within reasonable timeframes and costs.

- DDG .../.../...

Recommendations

That you:

1. Note the information contained in this brief;

Noted / Please Discuss

2. Sign the attached travel form for Mr Brendan Smyth (Attachment A).

Signed / Not Signed / Please Discuss

3. Agree to Dr j Reyner travelling with the CIE to Indonesia

Andrew Barr MLA/...../.....

Minister's Office Feedback

UNCLASSIFIED

Background

1. On 11 December 2017, you agreed and signed the proposed three year forward missions (CMTEDD2018/5577), which include a delegation led by yourself to Indonesia proposed for.....
2. The brief also included a proposed program for the Commissioner for International Engagement (CIE).
3. The proposed program for the CIE included travelling to Indonesia, Malaysia and Thailand. For the purpose of this brief, the CIE seeks travel approval to Indonesia.
4. The purpose of the CIE travelling to the countries identified in Canberra's *International Engagement Strategy* (IES) is to initiate and build relationships of value to Canberra and the ACT Government.
5. Prelude to your visit....
6. This will include the CIE contacting appropriate potential stakeholders in identified key capability areas for that market, as stated in the IES.

Issues

7. To deliver on the IES
8. Meetings will include;
 - a. Embassy
 - b. Austrade
 - c. Defence Attaché
 - d. Office of Mayor
 - e. Indonesian Government
 - f. AIBC
 - g. Health services providers
 - h. Education services providers
 - i. arts
9. To increase the effectiveness of the travel it would be useful to have...
10. Opportunity to scope and plan....

Financial Implications

11. Expenses will be met from existing funding contained within the Innovate appropriation.

Consultation

Internal

12. Innovate Canberra and Visit Canberra were consulted.

Cross Directorate

13. Nil.

External

14. Embassy of the Republic of Indonesia

Work Health and Safety

15. Nil.

Benefits/Sensitivities

16. Continues to deliver on Canberra's *International Engagement Strategy*.

Communications, media and engagement implications

There will be interest by the media in all international engagement, its costs and outcomes.

Signatory Name: Brendan Smyth

Phone: x50509

Action Officer: Emma Gowling

Phone: xtRA78976

Attachments

Attachment	Title
Attachment A	Travel form for the Commissioner for International Engagement

From: Smyth, Brendan
Sent: Thursday, 2 August 2018 5:09 PM
To: Gowling, Emma
Subject: RE: NEW REQUEST: ACT Government [SEC=UNCLASSIFIED]

Categories: No Further Action

thanks

From: Gowling, Emma
Sent: Thursday, 2 August 2018 3:28 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: FW: NEW REQUEST: ACT Government [SEC=UNCLASSIFIED]

Hi Brendan

For discussion tomorrow.

Please see conversions in red below to AUD – note these are approximations.

Please note that these quotes are all 5* - above travel guides and will need reasoning if selected as to why being selected.

Thanks

Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Lido Government [mailto:govt@lido.com.au]
Sent: Wednesday, 1 August 2018 4:23 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: NEW REQUEST: ACT Government

Good Afternoon,

Thank you for your request, I can quote as follows;

Check In: 2nd Sep
Check out: 5th Sep

Name of Hotel: Oakwood Premier Cozmo Jakarta

Star rating: 5*

Address: Jalan Dr. Ide Anak Agung Gde Agung Blok E4.2 No.1, Setiabudi, RT.5/RW.2, Kuningan, Kuningan Timur, Jakarta Selatan, 12950, Indonesia

Room Type: Deluxe King

Room Rate: 5768000 IDR, inclusive of all fee's and associated Charges **539.42**

Inclusions: room only

Cancellation Policy: 48 hours

Name of Hotel: The Ritz-Carlton Jakarta, Mega Kuningan

Star rating: 5*

Address: Jl. DR. Ide Anak Agung Gde Agung, Jalan Mega Kuningan Barat No.1, Jakarta, 12950, Indonesia
Room Type: Grand Room
Room Rate: 3619562.75 IDR, inclusive of all fee's and associated Charges **338.50**
Inclusions: room only
Cancellation Policy: 48 hours

Name of Hotel: JW Marriott Hotel Jakarta
Star rating: 5*
Address: Jalan DR Ide Anak Agung Gde Agung Kav E.1.2 No. 1 & 2, Kawasan Mega Kuningan, RT.5/RW.2, Kuningan, East Kuningan, Jakarta, 12950, Indonesia
Room Type: Deluxe Room
Room Rate: 3222898.35 IDR, inclusive of all fee's and associated Charges **301.40**
Inclusions: wi-fi
Cancellation Policy: 24 hours

Name of Hotel: Manhattan Hotel
Star rating: 5*
Address: JL Prof. Dr. Satrio No.1, Kav. 22, Jakarta Selatan, RT.7/RW.4, Karet Kuningan, Kota Jakarta Selatan, 12950, Indonesia
Room Type: Double Room
Room Rate: 1052727.27 IDR, inclusive of all fee's and associated Charges **98.45**
Inclusions: breakfast and wi-fi
Cancellation Policy: 24 hours

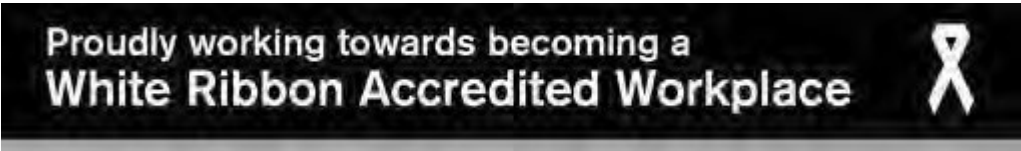
All Rooms and rates are subject to change at the discretion of the hotel

Kindly advise how you wish to proceed.

If you have any questions, please do not hesitate to contact me.

Warm regards,
Sch 2 s2.2(a)

Accommodation Consultant – Accommodation Services
The Lido Group – Global Hotel Booking and Payment Solutions
P: 1300 368 145 (Option 2) | P INT: +61 2 8585 0888 | E: govt@lido.com.au | W: www.lido.com.au



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...Enabling you to access the best value government accommodation rates anywhere, anytime!

From: Lido Government
Sent: Wednesday, 1 August 2018 11:56 AM
To: Lido Government <govt@lido.com.au>
Subject: NEW REQUEST: ACT Government

Duplicate

From: Smyth, Brendan
Sent: Tuesday, 7 August 2018 1:53 PM
To: 'Chris Bandy'
Subject: Visit to Indonesia [SEC=UNCLASSIFIED]

Chris

Greetings from Canberra.

I am planning to be in Jakarta for the 3rd, 4th and 5th of September to look at opportunities for the ACT, and as a prelude to the Chief Minister leading a delegation to Indonesia in the 19/20 financial year.

What the best number to give you a call on to discuss.

Regards

Brendan

Brendan Smyth

Commissioner for International Engagement

+61 2 6207 8976

+61 412 080 175

Brendan.Smyth@act.gov.au

From: McMullen, Stephanie on behalf of EnterpriseCBR DLO
Sent: Wednesday, 8 August 2018 1:05 PM
To: Gowling, Emma; Smyth, Brendan
Cc: Enterprise; CMTEDD, Innovate Canberra Government Relations
Subject: Signed: CMTEDD2018/4138 - travel approval Indonesia [SEC=UNCLASSIFIED]
Attachments: Signed cover brief 20184138.pdf; Signed travel form approval.pdf

Categories: Actioned

Hi – see attached signed travel approval and cover brief.

Please note CM's comments on cover brief.

Steph

Stephanie McMullen | Directorate Liaison Officer - Economic Development
Office of the Chief Minister | Office of Minister Ramsay | Office of Minister Fitzharris | Office of Minister Berry
Chief Minister, Treasury and Economic Development Directorate | ACT Government
☎ (02) 6205 4643 | ✉ EnterpriseCBRDLO@act.gov.au | ACT Legislative Assembly, 196 London Circuit Canberra City ACT 2601

Chief Minister, Treasury and Economic
Development Directorate

UNCLASSIFIED

To: Chief Minister

Tracking No.: CMTEDD2018/4138

Date: 2 August 2018

From: Commissioner for International Engagement

Subject: Travel Approval Request to Jakarta, Indonesia – September 2018

Critical Date: Friday 17 August 2018

Critical Reason: To arrange meetings and ensure that suitable flights and accommodation are booked within reasonable timeframes and costs.

Recommendations

That you:

1. Note the information contained in this brief;

Noted / Please Discuss

post mission advice on
key opportunities in market.

2. Sign the attached travel form for Mr Brendan Smyth (Attachment A).

Signed / Not Signed / Please Discuss

Especially
in
Higher
Education
+
Health.

3. Agree to Dr Jennifer Rayner travelling with the CIE to Indonesia.

Agreed / Not Agreed / Please Discuss

Andrew Barr MLA *Andrew Barr* 7./8./18

Minister's Office Feedback

UNCLASSIFIED

Background

1. On 11 December 2017, you agreed and signed the proposed three year forward missions (CMTEDD2018/5577), which includes a delegation led by yourself to Indonesia proposed for 2019.
2. The brief also included a proposed program for the Commissioner for International Engagement (CIE).
3. The proposed program for the CIE included travelling to Indonesia, Malaysia and Thailand. For the purpose of this brief, the CIE seeks travel approval to Indonesia.
4. The purpose of the CIE travelling to the countries identified in Canberra's *International Engagement Strategy* (IES) is to initiate and build relationships of value to Canberra and the ACT Government.
5. Prelude to your visit of 2019 the CIE intends to travel to Jakarta to continue to build the relationship, establish connections with the Indonesian private sector and local government.
6. This will include the CIE contacting appropriate potential stakeholders in identified key capability areas for that market, as stated in the IES.

Issues

7. The IES identifies education and research, and ICT and e-government as the key capabilities to be delivered to Indonesia.
8. Austrade has suggested areas such as Defence, cyber security, space and spatial activity are potential markets for the ACT.
9. Intended meetings will include;
 - a. The Australian Embassy
 - b. Austrade
 - c. Australian Defence Attaché
 - d. Indonesian Government
 - e. Office of Mayor of Jakarta
 - f. The Indonesia austral Business Council
 - g. Health services providers
 - h. Education services providers
 - i. Arts sector
10. To increase the effectiveness of the travel it would be useful for the CIE to be accompanied by Dr Jennifer Rayner from your Office as she has extensive knowledge of the market and local language skills.
11. The CIE travelling to Jakarta presents the opportunity to scope and plan for your potential mission in 2019.

Financial Implications

12. Expenses will be met from existing funding contained within the Innovate

appropriation.

Consultation

Internal

13. Innovate Canberra and Visit Canberra were consulted.

Cross Directorate

14. Nil.

External

15. The Embassy of the Republic of Indonesia was consulted.

Work Health and Safety

16. Nil.

Benefits/Sensitivities

17. Continues to deliver on Canberra's *International Engagement Strategy*.

Communications, media and engagement implications

There will be interest by the media in all international engagement, its costs and outcomes.

Signatory Name:	Brendan Smyth	Phone:	x50509
Action Officer:	Emma Gowling	Phone:	x78976

Attachments

Attachment	Title
Attachment A	Travel form for the Commissioner for International Engagement



Travel Form

Please note:

All domestic and trans-Tasman flights must be booked using the QBT Online Booking Tool.

For international bookings, please complete the ACT Government Booking form on the <http://sharedservices/ACTGovt/Procurement/Buying/Existing-Contracts/Flight-Bookings.htm>

For all other travel related information please see Buying Goods and Services intranet site.

Travel Requisition No:

QBT ☎ 1300 797 357

Form to be completed by the traveller and approved by the delegate before any travel or accommodation is booked.

TRAVELLER'S DETAILS			
Name: Brendan Smyth		Classification: EL2.6	
Group: Enterprise Canberra		Unit: Office of International Engagement	
Work phone: 6205 0509	Fax:	Mobile: 0412080175	Home Phone:
Home address: Sch 2 s2(a)(ii)		Corporate Frequent Flyer Number: Note: Frequent Flyer points are no longer accumulated. However, a flight will count towards your airline club status progression	

TRAVEL DETAILS

Reason: To initiate and build relationships of value to Canberra and the ACT Government as a prelude to the Chief Minister's potential mission in 2019 and to continue in delivering Canberra's International Engagement Strategy.

Departure and Arrival Details (complete times and flight details after travel is approved)

Depart location	Date	Time	Arrive location	Date	Time	Travel class Economy or Business Class	Airline, flight no.
Canberra	02/09/18	09:10	Sydney	02/09/18	10:05	Economy	QF1466
Sydney	02/09/18	13:45	Jakarta	02/09/18	18:40	Economy	QF41
Jakarta	05/09/18	09:50	Singapore	05/09/18	12:40	Economy	QF5202
Singapore	05/09/18	07:30	Sydney	06/09/18	05:10	Economy	QF2
Sydney	06/09/18	06:50	Canberra	06/09/18	07:45	Economy	QF1461

If travelling by private vehicle please attach copies of your current driver's licence and comprehensive insurance.

Make, model and engine capacity of vehicle:

ACCOMMODATION AND TRAVEL STANDARDS (Note: All accommodation bookings must be made through Lido (02) 8585 0806 / 1800 000 469 – option #1 for Government.

	Domestic		International	
Director-General	4.5 star*	Economy Class under 4 hours,	4.5 star*	Business Class
Executives	4 star*	over 4 hours Business Class	4 star*	

TRAVELLER'S DETAILS

Non Executives	3 star*	Economy Class	3.5 star*	Economy Class
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If you intend to seek approval to vary from accommodation standards, please give reasons:
 Any accommodation booked that varies from the standards is to match that of the Chief Minister, ensuring that the delegation is centrally located.

Accommodation details (to be completed after approval to travel is given). Include any private accommodation details

Date in	Date out	Hotel/Motel/Apartment	*Accom rating	Address	Phone
2/09/2018	5/09/2018		4*	Jakarta, Indonesia	

Details of any leave or non-official travel which you intend taking directly before or after your official travel

From: / /	To: / /	Contact details:
-----------	---------	------------------

Payment of out of pocket expenses: Corporate credit card or reimbursement are the preferred methods of payment for meals and incidental expenses.

Actual reasonable costs will be reimbursed upon the provision of receipts. All advances must be acquitted.

Advance: \$	BSB No:	Account No:
-------------	---------	-------------

Signature of traveller	Date 2/8/18
------------------------	-------------

Supported - funds are available and travel is recommended

Signature of supervisor	Date / /
-------------------------	----------

Approval of travel

Signature of delegate	Pos No.	Classification	Date / /
-----------------------	---------	----------------	----------

Signature of Director-General/Chief Minister (for overseas travel only)	Date 7/8/18
---	-------------

BOOKING REFERENCE:
TRAVEL COSTS: Approx AUD\$3,000.00 (flights and accommodation)
COST CODES <small>Sch 2 2(a)(f)</small>

Advance and cabcharges acquitted (finance officer)
Advance and cabcharges reconciled
Signature of finance officer

From: Smyth, Brendan
Sent: Thursday, 9 August 2018 9:07 AM
To: Gowling, Emma
Subject: FW: ANU - Indonesia [SEC=UNCLASSIFIED]

From: Rayner, Jennifer
Sent: Monday, 6 August 2018 1:40 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: ANU - Indonesia

Hi,

Rather than leave you a voicemail – **Sch 2.2(a)(ii)** at ANU has suggested we get together with a couple of people from their end to talk about meeting leads and ways to coordinate our efforts to maximise the time in Jakarta.

Are you free either sometime this Friday or early next week to pop over there and have a chat with them?

Cheers,

Jen

From: Smyth, Brendan
Sent: Thursday, 9 August 2018 9:06 AM
To: Gowling, Emma
Subject: FW: Meeting possibilities Jakarta [SEC=UNCLASSIFIED]

Emma

FYI

Please discuss

Regards

Brendan

From: Rayner, Jennifer
Sent: Monday, 6 August 2018 9:53 AM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: Meeting possibilities Jakarta

Hi,

As briefly discussed, private healthcare is a large and growing market in Indonesia – it may be worth us meeting with a couple of the major players to get a sense of how they plan to meet their future workforce needs for nurses, doctors and other allied health staff and where the ACT's education offerings may fit into this.

So if possible, I reckon it would be worth trying to meet with these two:

Siloam Hospitals Group – largest private/public healthcare provider in Indonesia; runs 20 private hospitals and has major expansion plans outside Jakarta (<https://www.siloamhospitals.com>)

Mitra Keluarga – large private-only provider with 11 hospitals on Java (<http://www.mitrakeluarga.com/>)

Also, if we have time it might be worth talking to some of the international schools about where kids are currently being channelled for university (I suspect it's mostly the US) and opportunities to better promote Canberra's study options within these markets.

There's a list of the top ones [here](#) – many of them are in a part of town that's a bit tricky to get to though so possibly a lower priority than some of the other potential meetings.

In terms of accommodation, I'd suggest we stay in Mega Kuningan as it isn't too far from the CBD, Australian Embassy etc, plus is a good spot to organise meetings if we're going to get a few people together for a roundtable (as ANU is suggesting).

The [Gran Melia Jakarta](#) and [JW Marriott](#) are both in that area and pretty reasonably priced (depending on what else is on). Otherwise there's a couple more options that are more in the 'business hotel' range which we can look at depending on cost/availability of the above two.

Let me know if you need anything further on any of this.

Cheers,

Jen

Subject: Teleconference with Chris Bandy

Start: Thu 09/08/2018 10:00 AM

End: Thu 09/08/2018 10:30 AM

Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Smyth, Brendan

Required Attendees: Chris Bandy Sch 2 s2.2(a)(ii)

From: Rayner, Jennifer
Sent: Friday, 10 August 2018 12:37 PM
To: Smyth, Brendan
Subject: Accepted: Lunch with the Indonesian Ambassador

When: 14 Aug. 2018 12:30:00 pm

Where: Mezza Lira

From: Rayner, Jennifer
Sent: Friday, 10 August 2018 3:56 PM
To: Smyth, Brendan
Subject: RE: Jakarta meetings [SEC=UNCLASSIFIED]

Great, I'll be there.

Cheers,

Jen

From: Smyth, Brendan
Sent: Friday, 10 August 2018 10:08 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: Jakarta meetings [SEC=UNCLASSIFIED]

Jen

Apologies

Definitely Tuesday

Regards

Brendan

From: Rayner, Jennifer
Sent: Friday, 10 August 2018 10:01 AM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Mison, Matt <Matt.Mison@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Jakarta meetings [SEC=UNCLASSIFIED]

Thanks Brendan, sounds good.

Definitely worth looking at going earlier if there are Aus Gov activities we can leverage off on 1 September.

I'd be keen to join you to have a chat with the Ambassador too - which day is it? (Your email says Thursday but the diary invite I just received was for Tuesday...)

Thanks again,

Jen

On 10 Aug. 2018 9:43 am, "Smyth, Brendan" <Brendan.Smyth@act.gov.au> wrote:

Jen

Happy to meet ANU when they are ready.

The Embassy in Jakarta are working on the list of target market we discussed. Chris Bandy sends his regards.

Chris has informed me that the PM and Trade Minister will be in Jakarta on Friday 31 August and Saturday 1 September. There is a business forum all day Saturday 1 September, which Chris can arrange for us to attend. It might be worth going earlier for that. Chris will send the program when finalised.

I'm having Lunch with the Indonesian Ambassador on Thursday next week at Mezzalira, at 12.30. Would you like to join us? Kristiarto is keen to help.

Will keep you updated.

Regards

Brendan

From: Rayner, Jennifer
Sent: Friday, 10 August 2018 8:44 AM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Mison, Matt <Matt.Mison@act.gov.au>
Subject: Jakarta meetings

Good morning,

ANU are still trying to herd all their possible cats together for a meeting with us about Jakarta contacts, but in the meantime I just thought I'd check how things are going at your end with AusTrade, the Embassy, and any recommendations from the Ambassador here.

Have we got a specific list of possibilities now? And if so, is there anything I can help with in starting to book meetings in?

I'd be happy to reach out to those couple of private healthcare providers I suggested (Mitra Keluarga and Siloam Hospitals) if that would help as a start.

Let me know where I can be helpful in progressing this one.

Cheers,

Jen

From: Smyth, Brendan
Sent: Friday, 10 August 2018 9:34 PM
To: Chris Bandy
Cc: Gowling, Emma
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Thanks Chris

Regards

Brendan

From: Chris Bandy [Sch 2 s2.2(a)(ii)]
Sent: Friday 10 August 2018 18:04
To: Smyth, Brendan
Cc: Gowling, Emma
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Sorry Brendan – forgot to add, more details related to upcoming VVIP visit will be confirmed early next week and I will send through details then.

Regards

Chris

From: Smyth, Brendan [mailto:Brendan.Smyth@act.gov.au]
Sent: Thursday, August 9, 2018 7:22 AM
To: Chris-Bandy (Jakarta)
Cc: Gowling, Emma
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Chris

Thanks for the conversation

Regards

Brendan

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From: Chris Bandy [Sch 2 s2.2(a)(ii)]
Sent: Friday, 10 August 2018 5:32 PM
To: Smyth, Brendan
Cc: Gowling, Emma
Subject: Re: Visit to Indonesia [SEC=UNCLASSIFIED]

Hi Brendan,

Thank you very much for the call yesterday.

I am discussing with my colleagues at Post the types of meetings that would be of value and will revert on this early next week.

In the interim, if you could please share with us any meetings that you or Jenny may be organizing directly or via ANU that would be really useful to ensure no double up.

Have a good weekend

Chris

**Chris Bandy | Trade Commissioner, Jakarta
Australian Trade and Investment Commission (Austrade)**

Australian Embassy
Jalan Patra Kuningan Raya, Kav 1 -4
Jakarta Selatan Jakarta 12950, Indonesia

T [Sch 2 s2.2(a)(ii)] | F [Sch 2 s2.2(a)(ii)] | M [Sch 2 s2.2(a)(ii)]
[Sch 2 s2.2(a)(ii)] | <http://www.austrade.gov.au>

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On 9 Aug 2018, at 07.21, Smyth, Brendan <Brendan.Smyth@act.gov.au> wrote:

Chris

Thanks for the conversation

Regards

Brendan

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along

From: Rayner, Jennifer
Sent: Wednesday, 15 August 2018 9:33 AM
To: Smyth, Brendan
Cc: Gowling, Emma; Mison, Matt
Subject: Follow up - Indonesian Ambassador

Morning Brendan,

Just following up yesterday's productive discussion with Ambassador Legowo, here is a summary of the key things I took away as follow ups. Would you mind getting something across to the Embassy as soon as possible (cc me in please) as they will likely take a little while to get all this moving.

Priority areas for the scoping trip will be education – with a particular focus on the healthcare sector; tourism; government services; and defence, in that order of priority.

On education, the ACT Government is keen to explore both opportunities for our local institutions to expand their service delivery directly in the Indonesian market (taking advantage of the more liberal trade rules that will be put in place under the FTA), and to grow the prominence of Canberra as a study destination supporting the future workforce needs within priority Indonesian sectors, particularly health (doctors, nurses, allied health professionals, and aged care workers) and education (primary and secondary teachers).

To pursue this, we would appreciate any assistance the Embassy can provide in securing a meeting with representatives of the Indonesian Ministry of Education.

On tourism, we are seeking to better understand the drivers of visitation between Indonesia and Australia, and particularly capacity or infrastructure constraints which affect Indonesian visitation to Australia (visas, flights, tourism infrastructure). We are also seeking to gain a clearer understanding of what the ACT's areas of competitive advantages may be for the growing Indonesian tourism market compared with other Australian locations such as Sydney, Melbourne and Perth.

To advance this, assistance from the Embassy in securing a meeting with representatives of the Indonesian Ministry of Tourism would be much appreciated.

On government services, we would like to explore opportunities for Canberra-based firms to support the ambitious city renewal and bureaucratic reform agendas of the Jakarta Provincial Government. Canberra-based firms have significant expertise in areas such as infrastructure planning, traffic management, municipal service delivery, urban planning, government administration and digital service delivery, with a strong track record of successfully providing these services to both the Australian Government and the ACT Government.

To explore this, we would value the opportunity to meet with representatives of the Office of the Governor of Jakarta.

I think we can probably cover off defence opportunities in our discussions with Austrade, although if there are any contacts the Embassy can suggest, that would also be helpful.

I'll send a separate email shortly with a suggested run-down of the trip so we can start firmly booking things in.

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy

Office of Andrew Barr MLA

Chief Minister

Treasurer

Member for Kurrajong

P. (02) 6207 1201 | M. **Sch 2.2(a)(ii)** | E. jennifer.rayner@act.gov.au



From: Smyth, Brendan
Sent: Wednesday, 15 August 2018 11:07 AM
To: Gowling, Emma
Subject: FW: Indonesia - suggested itinerary [SEC=UNCLASSIFIED]

FYI

From: Rayner, Jennifer
Sent: Wednesday, 15 August 2018 9:56 AM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Mison, Matt <Matt.Mison@act.gov.au>
Subject: Indonesia - suggested itinerary

Hi again,

Here's my thoughts regarding a possible itinerary for the Indonesia scoping trip – seems like a fair bit of this overlaps with Chris' suggestions from the Austrade end in your email just now (minus an agriculture company – not much point us doing that given the scale of our local industry :p)

Sunday 2 September

Flight QF41
Depart Sydney 1:45pm
Arrive Jakarta 6:40pm

Monday 3 September

Introductory meeting with Australian Ambassador/Economic representatives – discuss overall relationship, progress on FTA, synergies between Australian and ACT Government priorities

In-depth discussion with Austrade in-country team – discuss opportunities, obstacles, insights for growing trade relationships in key sector areas

Meeting with other Australian State Government Trade Offices ([Victoria](#)/[Western Australia](#)) – discuss lessons learned, discussion of commonalities and differences in focus areas

Early evening roundtable with invited members of Australia Indonesia Business Council – discuss insights, opportunities, lessons learned

Tuesday 4 September

Meetings with Ministry of Education/Ministry of Tourism/Office of the Governor of Jakarta/Indonesian Investment Coordinating Board as available (could swap to do these on the Monday if Ambassador Legowo is available to assist with some of these meetings) – discussions as per previous email

Indonesian Chamber of Commerce and Industry – discuss opportunities, gauge level of understanding/awareness about ACT offerings and partnerships

Wednesday 5 September – no meetings after 1pm

Meetings with large healthcare providers – Mitra Keluarga and/or Siloam Hospitals – or international school/s – discussion of future workforce needs and views of inbound training opportunities

Return flight QF42
Depart Jakarta 8:10pm
Arrive Sydney 6:05am +1

What do you reckon?

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. **Sch 2.2(a)(ii)** | E. jennifer.rayner@act.gov.au



From: Smyth, Brendan
Sent: Wednesday, 15 August 2018 9:41 AM
To: Rayner, Jennifer
Subject: FW: Visit to Indonesia [SEC=UNCLASSIFIED]

Jen

Thanks for the excellent summary of yesterday's discussion, I will be plagiarising that for the email to the Ambassador.

Please see below an email from Chris. I'm not sure we can fit it all in. Priorities?

I can't make the 1st due to the commitments in Sydney. Are you interested, or just travel on the 2nd.

Regards

Brendan

From: Chris Bandy [mailto:Sch 2 s2.2(a)(ii)]
Sent: Tuesday, 14 August 2018 7:34 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Hi Brendan,

I hope you are well.

I have included yours and Jenny's names on the list for the 1 September business event and will send through more information soon. If you could send me Jenny's email that would be much appreciated.

As discussed, Policy Advisor Sch 2.2(a)(ii), cced here, will also be involved in assisting with your visit. We are looking at arranging meetings with the following:

- Tourism Australia
- Australian International School
- Health related business (TBC)
- Agriculture related business (TBC)
- Education Agent (TBC)
- Embassy Briefing
- Indonesian Chamber of Commerce and Industry
- Indonesian Investment Coordinating Board
- Indonesia Australia Business Council

If you could let us know which days you would have free for these meetings and also any other engagements being arranged by ANU (so we can avoid scheduling conflicts) or that you are arranging directly would be much appreciated.

Regards

Chris

From: Smyth, Brendan [<mailto:Brendan.Smyth@act.gov.au>]
Sent: Thursday, August 9, 2018 7:22 AM
To: Chris-Bandy (Jakarta)
Cc: Gowling, Emma
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Chris

Thanks for the conversation

Regards

Brendan

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

From: Chris Bandy [Sch 2 s2.2(a)(ii)]
Sent: Wednesday, 15 August 2018 6:32 PM
To: Smyth, Brendan
Cc: Gowling, Emma
Subject: RE: Visa [SEC=UNCLASSIFIED]

Thanks Brendan and apologies for missing your phone call. I'll respond to your comments via email soon.

I have spoken with Protocol team here and they will let me know whether a visa letter is required but if it is we will provide.

Regards

Chris

From: Smyth, Brendan [mailto:Brendan.Smyth@act.gov.au]
Sent: Wednesday, August 15, 2018 12:50 PM
To: Chris-Bandy (Jakarta)
Cc: Gowling, Emma
Subject: Visa [SEC=UNCLASSIFIED]

Chris

I need a sponsor letter for the Indonesian Visa.

Can you provide that?

Regards

Brendan

Brendan Smyth
Commissioner for International Engagement

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+61 412 080 175
Brendan.Smyth@act.gov.au

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

From: Smyth, Brendan
Sent: Wednesday, 15 August 2018 2:51 PM
To: Rayner, Jennifer
Cc: Mison, Matt; Gowling, Emma
Subject: RE: Indonesia - suggested itinerary [SEC=UNCLASSIFIED]
Attachments: qbt_Itinerary_20180815024609566_3294459.pdf

Jen

I'm happy to go with local knowledge.

I will get Emma to get a quote. It's listed as a five star which may be out of my range.

Emma has booked my flights. Please find attached the itinerary.

We'll get back to you on the hotel.

Regards

Brendan

From: Rayner, Jennifer
Sent: Wednesday, 15 August 2018 1:45 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: Indonesia - suggested itinerary [SEC=UNCLASSIFIED]

Great, Matt is going to book mine shortly.

Are you happy with the Hotel Gran Melia? It's in a pretty good spot near the Aus Embassy and relatively easy access to the CBD (to the extent any transport is easy in Jakarta!)

Trying to pick hotels closer to anything else we might have on the agenda when these meetings are not confirmed seems like a bit of a challenge. If we get meetings with the Education and Tourism Ministries, their main offices are in the CBD.

From: Smyth, Brendan
Sent: Wednesday, 15 August 2018 11:19 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: Indonesia - suggested itinerary [SEC=UNCLASSIFIED]

Jen

I agree with the flights.

I will get Emma to book those flights for me.

Regards

Brendan

Printed: 15-Aug-2018

Attention

ACT GOVERNMENT

ACT CMTEED OFF OF INT ENGEMENT

PO Box 818, Dickson, ACT 2602


Booking Details


Order Date: 15 Aug 2018
QBT Booking Reference: M8Y7EM
Customer Number: 00012528


We are pleased to advise the following travel arrangements

Name of Passenger

Mr Brendan Michael Smyth

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1468 Airline Reference: M8Y7EM	10:45 02/09/2018 Sun Canberra: Canberra Airport	11:40 02/09/2018 Sun Terminal 3 Sydney: Kingsford Smith	ECONOMY (B) Confirmed	Aircraft type: DE HAVILLAND DHC-8 400 SERIES Flight Duration: 0:55 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF41 Airline Reference: M8Y7EM	13:45 02/09/2018 Sun Terminal 1 Sydney: Kingsford Smith	18:40 02/09/2018 Sun Terminal 3 Jakarta: Soekarno Hatta International	ECONOMY (B) Confirmed	Aircraft type: AIRBUS INDUSTRIE A330-200 Flight Duration: 7:55 Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF42 Airline Reference: M8Y7EM	20:10 05/09/2018 Wed Terminal 3 Jakarta: Soekarno Hatta International	06:05 06/09/2018 Thu Terminal 1 Sydney: Kingsford Smith	ECONOMY (H) Confirmed	Aircraft type: AIRBUS INDUSTRIE A330-200 Flight Duration: 6:55 Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1513 Airline Reference: M8Y7EM	08:10 06/09/2018 Thu Terminal 3 Sydney: Kingsford Smith	09:05 06/09/2018 Thu Canberra: Canberra Airport	ECONOMY (H) Confirmed	Aircraft type: BOEING 717 Flight Duration: 0:55 Airline Meal: (B) Breakfast Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 30K

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (CBR/SYD/CGK/SYD/CBR) for Mr Brendan Michael Smyth	AUD	1217.00	233.61	0.00	1450.61

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

APPROVEDBY : KAREENA ARTHY
 COST : ██████████
 TRAVELBKR : EMMA GOWLING
 TRIPREA : CONFERENCE SUMMIT CONVENTION FORUM

Booking Remarks

PLEASE NOTE ON TRANSACTIONS WHERE A CREDIT CARD IS NOT PERMITTED, A 2.5% MERCHANT FEE WILL BE APPLIED BASED ON THE TOTAL VALUE OF THAT SPECIFIC TRANSACTION. ASK YOUR QBT BUSINESS CONSULTANT FOR MORE INFORMATION.
 -----QANTAS TICKET AND FARE CONDITIONS-----
 THE ITINERARY MAY HAVE TO BE RE-PRICED.
 NO SHOW PENALTY IS AUD500.00.
 CHANGES ARE SUBJECT TO SAME FARE TYPE AVAILABILITY. ADDITIONAL FARE DIFFERENCES MAY APPLY.
 ROUTING AND AIRLINE RESTRICTIONS MAY APPLY.
 QANTAS BOOKING REFERENCE IS M8Y7EM.
 -----PLEASE NOTE THE FOLLOWING IMPORTANT-----
 ----- INFORMATION -----
 -----THE DOCUMENTS AND E-TICKETS FOR THIS
 -----ITINERARY WILL BE ISSUED ON 27AUG
 -----IF YOU WISH TO CANCEL OR AMEND THESE TRAVEL
 -----ARRANGEMENTS
 ----- PLEASE CONTACT QBT PRIOR TO 27AUG
 -----TO AVOID POTENTIAL CANCELLATION AND OR
 -----AMENDMENT FEES.

Fare Conditions

Fare Information: BFCGUQ

TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Tuesday Aug 28, 2018 11:59 PM

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Allowed with restrictions
- Revalidation/Reissue request must be made prior to: Thursday Aug 15, 2019 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Thursday Aug 15, 2019 12:00 AM

After departure of first flight

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Monday Sep 02, 2019 12:00 AM

No-show for subsequent flight(s)

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Monday Sep 02, 2019 12:00 AM

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Allowed with restrictions

No-show for first flight

- Refund: Allowed with restrictions
- Penalty fee between: 500.00 AUD / 500.00 AUD
- Maximum Refund penalty fee for entire ticket: 500.00 AUD

After departure of first flight

- Refund: Allowed with restrictions
- Maximum Refund penalty fee for entire ticket: 500.00 AUD

No-show for subsequent flight(s)

- Refund: Allowed with restrictions
- Penalty fee between: 500.00 AUD / 500.00 AUD
- Maximum Refund penalty fee for entire ticket: 500.00 AUD

Please contact QBT to find out more information on specific fare rules

Fare Information: HFCGUQ

TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Tuesday Aug 28, 2018 11:59 PM

MAXIMUM STAY

Travel must commence before: Monday Sep 02, 2019 12:00 AM from CGK

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Allowed with restrictions
- Revalidation/Reissue request must be made prior to: Thursday Aug 15, 2019 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Thursday Aug 15, 2019 12:00 AM

After departure of first flight

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Monday Sep 02, 2019 12:00 AM

No-show for subsequent flight(s)

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Monday Sep 02, 2019 12:00 AM

Penalty may apply

REFUND CONDITIONS

- Prior to departure of first flight
 - Refund: Allowed with restrictions
 - No-show for first flight
 - Refund: Allowed with restrictions
 - Penalty fee between: 500.00 AUD / 500.00 AUD
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
 - After departure of first flight
 - Refund: Allowed with restrictions
 - Penalty fee between: 0.00 AUD / 500.00 AUD
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
 - No-show for subsequent flight(s)
 - Refund: Allowed with restrictions
 - Penalty fee between: 500.00 AUD / 500.00 AUD
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
- Please contact QBT to find out more information on specific fare rules

Additional Information (Please read your itinerary carefully)

Ticketing Policy:

- Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown. Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Check In (Domestic):

- For domestic flights departing from Australian domestic terminals - make sure you have checked in by the check-in deadline specified in your airline documentation, or if no deadline is specified, then at least 45 minutes prior to your scheduled departure time. Failure to do so may result in cancellation of your reservation.

Check In (International):

- For international flights departing from Australia, and domestic sectors of flights departing from international terminals - make sure you have checked in by the check-in deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

Reconfirmation:

- We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Electronic Tickets:

- Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

Booking Changes:

- Please call 1300 797 357 for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

No Show / Cancellation Fees:

- See the fare conditions above for the relevant rules relating to your airfare.? No show and cancellation fees may apply to hotels and car rental bookings on your itinerary.? Generally hotels and car rentals need to be cancelled at least 24 hours prior to check-in, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Seating & Meals:

- Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Passport:

- A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport. Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a re-entry visa for Australia.

Travelling to the US:

- ESTA Authorities for individual travel to the USA under the Visa Waiver Program.

- US Customs will introduce new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight (I-94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.

- For more information visit the US Department of State website.

Other points of note:

- An application fee applies when applying for an ESTA. Please refer to the US Department of State website.

- Even if a traveller has an ESTA they will still be required to complete a paper form I-94W and present it to US Customs ? on arrival into the USA.

- Accompanied and unaccompanied children, regardless of age, will be required to obtain an independent ESTA approval.

- VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA.

- An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use.

- US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.

? If you would like to find out more about the ESTA program refer to the ESTA website.

Contact Details:

- Please provide local phone contact numbers for stopover cities.

Baggage & Quarantine:

- Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

Passenger Security:

What items can I pack in my carry-on baggage?

- Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these? measures will affect what you can carry on board an aircraft on international flights.

- To get the most update to date information, visit the Australian Government's travel security website:

?? <http://travelsecure.infrastructure.gov.au>

- For further information on Liquids, Aerosols and Gels please refer to the travel secure website:

?? <http://travelsecure.infrastructure.gov.au> .

Air Travel:

- Air travel is subject to the conditions and limitations of liability set out in the airline?s conditions of carriage, available on the applicable airline?s website or from its offices.

Booking Arrangements:

- The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

QBT Privacy Notice:

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research. If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel for more details. You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

***** Itinerary End *****

To: ACTIA	From: Commissioner for International Engagement
Fax: 6207 0301	Dept: CMTEDD
Email (preferred): ACTIAInsuranceAndRiskManagement@act.gov.au	Agency: Office of International Engagement
	Phone: 0262078976
	Email: Brendan.Smyth@act.gov.au

TRAVEL INFORMATION – ATTACH ITINERARY IF AVAILABLE

Country/s of Destination:	Jakarta, Indonesia
Departure Date:	Sunday 2 September 2018
Return Date:	Thursday 6 September 2018
Reason for Travel:	To attend various meetings that continue to work on delivering Canberra's International Engagement Strategy.

DETAILS OF STAFF TRAVELLING (this form can be used for 2 employees if travelling together)

Employee's name (as shown on passport)	Brendan Michael Smyth
Details of any personal travel attached to the trip:	Nil.
Are you Fit to Travel? <i>The Territory's travel insurance does not exclude pre-existing medical conditions, provided that you are fit to travel. The travel insurer can refuse to meet a claim if it believes you were not fit to travel.</i> <i>If you have a medical condition or sickness, ACTIA recommends that you consult with your doctor before travelling and that your doctor makes a note of this discussion.</i>	Yes

From: "QBT PTY LTD" <international@qbt.travel>
Sent: Wednesday, 15 August 2018 12:55 PM
To: Gowling, Emma
Subject: Your Quote, Mr Brendan Michael Smyth
Attachments: Quote for Mr Brendan Michael Smyth.pdf



Quote

Mr Brendan Michael Smyth
 Reference: M8Y7EM

Date: 15 August 2018
 Agency: QBT PTY LTD
 Level 2, 14 Childers Street
 Canberra Act 2601
 Email: international@qbt.travel
 Telephone: 1300 797 357 KITTY
 Fax: 02 62636122

Thank you for the opportunity to provide the following quote for your proposed travel arrangements. Please note this is a **quote only** and no flights are being held. Please note that fares quoted are current as of today's date and are subject to increase, withdrawal or alteration by airlines/hotels without notice, prior to all reservations confirmed and the final ticketing process being completed. All arrangements quoted are subject to availability at the time of placing your reservation.

Proposal 1

Total Price: AUD 1385.46

Singapore Airlines SQ 288			
Departure	02 September 2018, 23:15	Canberra, (Canberra)	
Arrival	03 September 2018, 05:15	Singapore, (Changi)	Terminal: 0
Flight duration		08:00	
Class		Economy (B)	
Equipment		Boeing 777-300Er	
Operated by		Singapore Airlines	
Baggage allowance		35K	
CO2 emission		375.311 kg/person	
Singapore Airlines SQ 950			
Departure	03 September 2018, 06:20	Singapore, (Changi)	Terminal: 2
Arrival	03 September 2018, 07:05	Jakarta, (Soekarno Hatta Intl)	Terminal: 2
Flight duration		01:45	
Class		Economy (B)	
Equipment		Boeing 777-300	
Operated by		Singapore Airlines	
Baggage allowance		35K	
CO2 emission		83.7481 kg/person	
Singapore Airlines SQ 967			
Departure	05 September 2018, 20:15	Jakarta, (Soekarno Hatta Intl)	Terminal: 2
Arrival	05 September 2018, 23:05	Singapore, (Changi)	Terminal: 0
Flight duration		01:50	
Class		Economy (H)	
Equipment		Boeing 777-300	
Operated by		Singapore Airlines	
Baggage allowance		30K	
CO2 emission		83.6569 kg/person	
Singapore Airlines SQ 231			
Departure	06 September 2018, 00:45	Singapore, (Changi)	Terminal: 3
Arrival	06 September 2018, 10:25	Sydney, (Kingsford Smith)	Terminal: 1

Flight duration	07:40
Class	Economy (H)
Equipment	Airbus Industrie A380-800
Operated by	Singapore Airlines
Baggage allowance	30K
CO2 emission	385.273 kg/person

Virgin Australia VA 646

Departure	06 September 2018, 12:35	Sydney, (Kingsford Smith)	Terminal: 2
Arrival	06 September 2018, 13:35	Canberra, (Canberra)	
Flight duration	01:00		
Class	Economy (L)		
Equipment	Aerospatale/Alenia Atr 72		
Operated by	Virgin Australia		
Baggage allowance	2PC		
CO2 emission	33.7979 kg/person		

Fare conditions for 1 adult(s)

SQ288	Changes condition before departure:	AUD 70.00
	Changes condition after departure:	AUD 70.00
	Refund condition for cancellation before departure:	AUD 260.00

Fare conditions for 1 adult(s)

SQ950	Changes condition before departure:	AUD 70.00
	Changes condition after departure:	AUD 70.00
	Refund condition for cancellation before departure:	AUD 260.00

Fare conditions for 1 adult(s)

SQ967	Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
	Changes condition before departure:	AUD 70.00
	Changes condition after departure:	From AUD 70.00 to AUD 130.00
	Refund condition for cancellation before departure:	AUD 260.00

Fare conditions for 1 adult(s)

SQ231	Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
	Changes condition before departure:	AUD 70.00
	Changes condition after departure:	From AUD 70.00 to AUD 130.00
	Refund condition for cancellation before departure:	AUD 260.00

Fare conditions for 1 adult(s)

VA646	Changes condition before departure:	Allowed without penalties
	Changes condition after departure:	Not allowed
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions may not be accurate or subject to change. Penalty fees may apply in addition to any difference in the fare. Certain taxes may not be refundable. Please contact your agent for more details.

Proposal 2

Total Price: AUD 1450.61

Qantas Airways QF 1468

Departure	02 September 2018, 10:45	Canberra, (Canberra)	
Arrival	02 September 2018, 11:40	Sydney, (Kingsford Smith)	Terminal: 3
Flight duration	00:55		
Class	Economy (B)		
Equipment	De Havilland Dhc-8 400 Series		
Operated by	Sunstate On Behalf Of Eastern		
Baggage allowance	30K		
CO2 emission	33.9924 kg/person		

Qantas Airways QF 041

Departure	02 September 2018, 13:45	Sydney, (Kingsford Smith)	Terminal: 1
Arrival	02 September 2018, 18:40	Jakarta, (Soekarno Hatta Intl)	Terminal: 3
Flight duration	07:55		
Class	Economy (B)		
Equipment	Airbus Industrie A330-200		
Operated by	Qantas Airways		
Baggage allowance	30K		
CO2 emission	338.781 kg/person		

Qantas Airways QF 042

Departure	05 September 2018, 20:10	Jakarta, (Soekarno Hatta Intl)	Terminal: 3
Arrival	06 September 2018, 06:05	Sydney, (Kingsford Smith)	Terminal: 1
Flight duration	06:55		
Class	Economy (H)		
Equipment	Airbus Industrie A330-200		

Operated by	Qantas Airways
Baggage allowance	30K
CO2 emission	338.781 kg/person

Qantas Airways QF 1513

Departure	06 September 2018, 08:10	Sydney, (Kingsford Smith)	Terminal: 3
Arrival	06 September 2018, 09:05	Canberra, (Canberra)	
Flight duration	00:55		
Class	Economy (H)		
Equipment	Boeing 717		
Operated by	Qantaslink - National Jet Systems		
Baggage allowance	30K		
CO2 emission	33.7979 kg/person		

Fare conditions for 1 adult(s)

QF1468 Changes condition before departure:	Allowed without penalties
Changes condition after departure:	Allowed without penalties
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

QF041 Changes condition before departure:	Allowed without penalties
Changes condition after departure:	Allowed without penalties
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

QF042 Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
Changes condition before departure:	Allowed without penalties
Changes condition after departure:	Allowed without penalties
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

QF1513 Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
Changes condition before departure:	Allowed without penalties
Changes condition after departure:	Allowed without penalties
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions may not be accurate or subject to change. Penalty fees may apply in addition to any difference in the fare. Certain taxes may not be refundable. Please contact your agent for more details.

Proposal 3

Total Price: AUD 1593.00

Qantas Airways QF 1510

Departure	02 September 2018, 06:30	Canberra, (Canberra)	
Arrival	02 September 2018, 07:25	Sydney, (Kingsford Smith)	Terminal: 3
Flight duration	00:55		
Class	Economy (B)		
Equipment	Boeing 717		
Operated by	Qantaslink - National Jet Systems		
Baggage allowance	2PC		
CO2 emission	33.9924 kg/person		

Garuda Indonesia GA 715

Departure	02 September 2018, 10:00	Sydney, (Kingsford Smith)	Terminal: 1
Arrival	02 September 2018, 15:00	Denpasar-Bali, (Ngurah Rai)	Terminal: I
Flight duration	07:00		
Class	Economy (Y)		
Equipment	Airbus Industrie A330-300		
Operated by	Garuda Indonesia		
Baggage allowance	40K		
CO2 emission	273.734 kg/person		

Garuda Indonesia GA 419

Departure	02 September 2018, 17:20	Denpasar-Bali, (Ngurah Rai)	Terminal: D
Arrival	02 September 2018, 18:20	Jakarta, (Soekarno Hatta Intl)	Terminal: 3
Flight duration	02:00		
Class	Economy (Y)		
Equipment	Airbus Industrie A330-300		
Operated by	Garuda Indonesia		
Baggage allowance	40K		
CO2 emission	92.9815 kg/person		

Garuda Indonesia GA 418

Departure	05 September 2018, 18:40	Jakarta, (Soekarno Hatta Intl)	Terminal: 3
Arrival	05 September 2018, 21:40	Denpasar-Bali, (Ngurah Rai)	Terminal: D
Flight duration	02:00		

Class	Economy (B)
Equipment	Airbus Industrie A330-300
Operated by	Garuda Indonesia
Baggage allowance	40K
CO2 emission	92.9196 kg/person

Garuda Indonesia GA 714

Departure	05 September 2018, 23:45	Denpasar-Bali, (Ngurah Rai)	Terminal: 1
Arrival	06 September 2018, 07:25	Sydney, (Kingsford Smith)	Terminal: 1
Flight duration	05:40		
Class	Economy (M)		
Equipment	Airbus Industrie A330-300		
Operated by	Garuda Indonesia		
Baggage allowance	40K		
CO2 emission	270.966 kg/person		

Qantas Airways QF 1471

Departure	06 September 2018, 09:55	Sydney, (Kingsford Smith)	Terminal: 3
Arrival	06 September 2018, 10:50	Canberra, (Canberra)	
Flight duration	00:55		
Class	Economy (B)		
Equipment	De Havilland Dhc-8 400 Series		
Operated by	Sunstate On Behalf Of Eastern		
Baggage allowance	2PC		
CO2 emission	33.7979 kg/person		

Fare conditions for 1 adult(s)

QF1510 Changes condition before departure:	Allowed without penalties
Changes condition after departure:	Not allowed
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

GA715 Changes condition before departure:	Allowed, please check details with your agent.
Changes condition after departure:	Allowed, please check details with your agent.
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

GA419 Changes condition before departure:	Allowed, please check details with your agent.
Changes condition after departure:	Allowed, please check details with your agent.
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

GA418 Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
Changes condition before departure:	Allowed, please check details with your agent.
Changes condition after departure:	Allowed, please check details with your agent.
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

GA714 Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
Changes condition before departure:	Allowed, please check details with your agent.
Changes condition after departure:	Allowed, please check details with your agent.
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

QF1471 Changes condition before departure:	Allowed without penalties
Changes condition after departure:	Allowed without penalties
Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions may not be accurate or subject to change. Penalty fees may apply in addition to any difference in the fare. Certain taxes may not be refundable. Please contact your agent for more details.

Remarks

Please note on transactions where a credit card is not Permitted, a 2.5% merchant fee will be applied based On the total value of that specific transaction.
Ask your qbt business consultant for more information.
We need the following information to complete the reservation:
Name exactly as per passport - including middle name
Passport nationality
Passport number and expiry date
Date of birth
Any frequent flyer or loyalty membership numbers
Any seat or dietary requirements
Mobile telephone and/or after hours telephone number
Credit card number and expiration date for payment
Internal references for accounting purposes

Ecological information

Source: ICAO Carbon Emissions Calculator

<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Important Notices

Thank you for the opportunity to provide the following quote for your proposed travel arrangements. Please note this is a **quote only** and no flights are being held. Please note that fares quoted are current as of today's date and are subject to increase, withdrawal or alteration by airlines/hotels without notice, prior to all reservations confirmed and the final ticketing process being completed. All arrangements quoted are subject to availability at the time of placing your reservation.

Page 1 of 1

Quote

Mr Brendan Michael Smyth
Reference: M8Y7EM

Date: **15 August 2018**
Agency: **QBT PTY LTD**
Level 2, 14 Childers Street
Canberra Act 2601
Email: **international@qbt.travel**
Telephone: **1300 797 357 KITTY**
Fax: **02 62636122**

Thank you for the opportunity to provide the following quote for your proposed travel arrangements. Please note this is a **quote only** and no flights are being held. Please note that fares quoted are current as of today's date and are subject to increase, withdrawal or alteration by airlines/hotels without notice, prior to all reservations confirmed and the final ticketing process being completed. All arrangements quoted are subject to availability at the time of placing your reservation.

Proposal 1

Total Price: **AUD 1385.46**

Singapore Airlines SQ 288

Departure	02 September 2018, 23:15	Canberra, (Canberra)	
Arrival	03 September 2018, 05:15	Singapore, (Changi)	Terminal: 0
Flight duration		08:00	
Class		Economy (B)	
Equipment		Boeing 777-300Er	
Operated by		Singapore Airlines	
Baggage allowance		35K	
CO2 emission		375.311 kg/person	

Singapore Airlines SQ 950

Departure	03 September 2018, 06:20	Singapore, (Changi)	Terminal: 2
Arrival	03 September 2018, 07:05	Jakarta, (Soekarno Hatta Intl)	Terminal: 2
Flight duration		01:45	
Class		Economy (B)	
Equipment		Boeing 777-300	
Operated by		Singapore Airlines	
Baggage allowance		35K	
CO2 emission		83.7481 kg/person	

Singapore Airlines SQ 967

Departure	05 September 2018, 20:15	Jakarta, (Soekarno Hatta Intl)	Terminal: 2
Arrival	05 September 2018, 23:05	Singapore, (Changi)	Terminal: 0
Flight duration		01:50	
Class		Economy (H)	
Equipment		Boeing 777-300	
Operated by		Singapore Airlines	
Baggage allowance		30K	
CO2 emission		83.6569 kg/person	

Singapore Airlines SQ 231

Departure	06 September 2018, 00:45	Singapore, (Changi)	Terminal: 3
Arrival	06 September 2018, 10:25	Sydney, (Kingsford Smith)	Terminal: 1
Flight duration		07:40	
Class		Economy (H)	
Equipment		Airbus Industrie A380-800	
Operated by		Singapore Airlines	
Baggage allowance		30K	
CO2 emission		385.273 kg/person	

Virgin Australia VA 646

Departure	06 September 2018, 12:35	Sydney, (Kingsford Smith)	Terminal: 2
Arrival	06 September 2018, 13:35	Canberra, (Canberra)	
Flight duration		01:00	
Class		Economy (L)	
Equipment		Aerospatiale/Alenia Atr 72	
Operated by		Virgin Australia	
Baggage allowance		2PC	
CO2 emission		33.7979 kg/person	

Fare conditions for 1 adult(s)

SQ288	Changes condition before departure:	AUD 70.00
	Changes condition after departure:	AUD 70.00
	Refund condition for cancellation before departure:	AUD 260.00

Fare conditions for 1 adult(s)

SQ950	Changes condition before departure:	AUD 70.00
	Changes condition after departure:	AUD 70.00
	Refund condition for cancellation before departure:	AUD 260.00

Fare conditions for 1 adult(s)

SQ967	Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
	Changes condition before departure:	AUD 70.00
	Changes condition after departure:	From AUD 70.00 to AUD 130.00
	Refund condition for cancellation before departure:	AUD 260.00

Fare conditions for 1 adult(s)

SQ231	Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
	Changes condition before departure:	AUD 70.00
	Changes condition after departure:	From AUD 70.00 to AUD 130.00
	Refund condition for cancellation before departure:	AUD 260.00

Fare conditions for 1 adult(s)

VA646	Changes condition before departure:	Allowed without penalties
	Changes condition after departure:	Not allowed
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions may not be accurate or subject to change. Penalty fees may apply in addition to any difference in the fare. Certain taxes may not be refundable. Please contact your agent for more details.

Proposal 2

Total Price: AUD 1450.61

Qantas Airways QF 1468

Departure	02 September 2018, 10:45	Canberra, (Canberra)	
Arrival	02 September 2018, 11:40	Sydney, (Kingsford Smith)	Terminal: 3
Flight duration		00:55	
Class		Economy (B)	
Equipment		De Havilland Dhc-8 400 Series	
Operated by		Sunstate On Behalf Of Eastern	
Baggage allowance		30K	
CO2 emission		33.9924 kg/person	

Qantas Airways QF 041

Departure	02 September 2018, 13:45	Sydney, (Kingsford Smith)	Terminal: 1
Arrival	02 September 2018, 18:40	Jakarta, (Soekarno Hatta Intl)	Terminal: 3
Flight duration		07:55	
Class		Economy (B)	
Equipment		Airbus Industrie A330-200	
Operated by		Qantas Airways	
Baggage allowance		30K	
CO2 emission		338.781 kg/person	

Qantas Airways QF 042

Departure	05 September 2018, 20:10	Jakarta, (Soekarno Hatta Intl)	Terminal: 3
Arrival	06 September 2018, 06:05	Sydney, (Kingsford Smith)	Terminal: 1
Flight duration		06:55	
Class		Economy (H)	
Equipment		Airbus Industrie A330-200	
Operated by		Qantas Airways	
Baggage allowance		30K	
CO2 emission		338.781 kg/person	

Qantas Airways QF 1513

Departure	06 September 2018, 08:10	Sydney, (Kingsford Smith)	Terminal: 3
Arrival	06 September 2018, 09:05	Canberra, (Canberra)	
Flight duration		00:55	
Class		Economy (H)	
Equipment		Boeing 717	
Operated by		Qantaslink - National Jet Systems	
Baggage allowance		30K	
CO2 emission		33.7979 kg/person	

Fare conditions for 1 adult(s)

QF1468	Changes condition before departure:	Allowed without penalties
	Changes condition after departure:	Allowed without penalties
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

QF041	Changes condition before departure:	Allowed without penalties
	Changes condition after departure:	Allowed without penalties
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

QF042	Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
	Changes condition before departure:	Allowed without penalties
	Changes condition after departure:	Allowed without penalties
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

QF1513	Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
	Changes condition before departure:	Allowed without penalties
	Changes condition after departure:	Allowed without penalties
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions may not be accurate or subject to change. Penalty fees may apply in addition to any difference in the fare. Certain taxes may not be refundable. Please contact your agent for more details.

Proposal 3**Total Price: AUD 1593.00**

Qantas Airways QF 1510

Departure	02 September 2018, 06:30	Canberra, (Canberra)	
Arrival	02 September 2018, 07:25	Sydney, (Kingsford Smith)	Terminal: 3
Flight duration		00:55	
Class		Economy (B)	
Equipment		Boeing 717	
Operated by		Qantaslink - National Jet Systems	
Baggage allowance		2PC	
CO2 emission		33.9924 kg/person	

Garuda Indonesia GA 715

Departure	02 September 2018, 10:00	Sydney, (Kingsford Smith)	Terminal: 1
Arrival	02 September 2018, 15:00	Denpasar-Bali, (Ngurah Rai)	Terminal: I
Flight duration		07:00	
Class		Economy (Y)	
Equipment		Airbus Industrie A330-300	
Operated by		Garuda Indonesia	
Baggage allowance		40K	
CO2 emission		273.734 kg/person	

Garuda Indonesia GA 419

Departure	02 September 2018, 17:20	Denpasar-Bali, (Ngurah Rai)	Terminal: D
Arrival	02 September 2018, 18:20	Jakarta, (Soekarno Hatta Intl)	Terminal: 3
Flight duration		02:00	
Class		Economy (Y)	
Equipment		Airbus Industrie A330-300	
Operated by		Garuda Indonesia	
Baggage allowance		40K	
CO2 emission		92.9815 kg/person	

Garuda Indonesia GA 418

Departure	05 September 2018, 18:40	Jakarta, (Soekarno Hatta Intl)	Terminal: 3
Arrival	05 September 2018, 21:40	Denpasar-Bali, (Ngurah Rai)	Terminal: D
Flight duration		02:00	
Class		Economy (B)	
Equipment		Airbus Industrie A330-300	
Operated by		Garuda Indonesia	
Baggage allowance		40K	
CO2 emission		92.9196 kg/person	

Garuda Indonesia GA 714

Departure	05 September 2018, 23:45	Denpasar-Bali, (Ngurah Rai)	Terminal: I
Arrival	06 September 2018, 07:25	Sydney, (Kingsford Smith)	Terminal: 1
Flight duration		05:40	
Class		Economy (M)	
Equipment		Airbus Industrie A330-300	
Operated by		Garuda Indonesia	
Baggage allowance		40K	
CO2 emission		270.966 kg/person	

Qantas Airways QF 1471

Departure	06 September 2018, 09:55	Sydney, (Kingsford Smith)	Terminal: 3
Arrival	06 September 2018, 10:50	Canberra, (Canberra)	
Flight duration		00:55	
Class		Economy (B)	
Equipment		De Havilland Dhc-8 400 Series	
Operated by		Sunstate On Behalf Of Eastern	
Baggage allowance		2PC	
CO2 emission		33.7979 kg/person	

Fare conditions for 1 adult(s)

QF1510	Changes condition before departure:	Allowed without penalties
	Changes condition after departure:	Not allowed
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

GA715	Changes condition before departure:	Allowed, please check details with your agent.
	Changes condition after departure:	Allowed, please check details with your agent.
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

GA419	Changes condition before departure:	Allowed, please check details with your agent.
	Changes condition after departure:	Allowed, please check details with your agent.
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

GA418	Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
	Changes condition before departure:	Allowed, please check details with your agent.
	Changes condition after departure:	Allowed, please check details with your agent.
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

GA714	Maximum stay:	Travel must commence before Sep 2, 2019 from Jakarta
	Changes condition before departure:	Allowed, please check details with your agent.
	Changes condition after departure:	Allowed, please check details with your agent.
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions for 1 adult(s)

QF1471	Changes condition before departure:	Allowed without penalties
	Changes condition after departure:	Allowed without penalties
	Refund condition for cancellation before departure:	Allowed, please check details with your agent.

Fare conditions may not be accurate or subject to change. Penalty fees may apply in addition to any difference in the fare. Certain taxes may not be refundable. Please contact your agent for more details.

Remarks

Please note on transactions where a credit card is not Permitted, a 2.5% merchant fee will be applied based On the total value of that specific transaction.
Ask your qbt business consultant for more information.
We need the following information to complete the reservation:
Name exactly as per passport - including middle name
Passport nationality
Passport number and expiry date
Date of birth
Any frequent flyer or loyalty membership numbers
Any seat or dietary requirements
Mobile telephone and/or after hours telephone number
Credit card number and expiration date for payment.
Internal references for accounting purposes

Ecological information

Source: ICAO Carbon Emissions Calculator
<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Important Notices

Thank you for the opportunity to provide the following quote for your proposed travel arrangements. Please note this is a **quote only** and no flights are being held. Please note that fares quoted are current as of today's date and are subject to increase, withdrawal or alteration by airlines/hotels without notice, prior to all reservations confirmed and the final ticketing process being completed. All arrangements quoted are subject to availability at the time of placing your reservation.

From: Gowling, Emma
Sent: Thursday, 16 August 2018 10:03 AM
To: Rayner, Jennifer
Subject: RE: Indonesia - Visa Requirements [SEC=UNCLASSIFIED]

Hi Jen

Just checked with the Indonesian Embassy – yes, you are correct in that Australians can access the free 30 day visa.

However it should be noted that alongside your passport, a letter of support from Indonesia will be required.

Brendan and I are currently speaking with Austrade in relation to a letter of support and will provide any updates as more information becomes available.

Regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Wednesday, 15 August 2018 5:16 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Indonesia - Visa Requirements [SEC=UNCLASSIFIED]

Hi Emma,

My understanding is that Australia is one of the countries that can access free 30 day visas issued on arrival - see here: <https://www.kbri-canberra.go.id/en/menu-visa-service/free-visa-for-short-visit#purpose>

Would probably be worth double-checking that with the Embassy though if you're able?

Thanks,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. **Sch 2.2(a)(ii)** | E. jennifer.rayner@act.gov.au



From: Gowling, Emma
Sent: Wednesday, 15 August 2018 5:11 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: FW: Indonesia - Visa Requirements [SEC=UNCLASSIFIED]

Hi Jen
Just in case you weren't aware, there are some requirements for obtaining a visa into Indonesia.
Please see the link below.
Kind regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Gowling, Emma
Sent: Tuesday, 14 August 2018 12:01 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: Indonesia - Visa Requirements [SEC=UNCLASSIFIED]

Hi Brendan
We'll need to get onto this asap.
<https://www.kbri-canberra.go.id/en/menu-visa-service/business-visa.html#purpose>
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Thursday, 16 August 2018 9:54 AM
To: Smyth, Brendan
Cc: Gowling, Emma
Subject: ANU Head of Singapore office

Categories: Diary

Morning,

Are you free sometime tomorrow between midday and 3:30 to meet ANU's new Head of their Singapore Office, which will be opening in October?

She's just here this week – normally Singapore based – and may be available to pop across to Jakarta and take some meetings with us if that would add value.

Cheers,

Jen

From: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Sent: Thursday, 16 August 2018 10:26 AM
To: Smyth, Brendan
Subject: Re: Jakarta Meetings - 2-5 September 2018 [SEC=UNCLASSIFIED]

Good morning Sir.

Well noted. I will transmit that to Jakarta right away.

Cheers

Sch 2.2(a)(ii)

Rega

On Wed, Aug 15, 2018, 15:09 Smyth, Brendan <Brendan.Smyth@act.gov.au> wrote:

Your Excellency

On behalf of Jen and myself thank you for your time, the conversation and your advice.

To follow up on our discussion:

On education, the ACT Government is keen to explore both opportunities for our local institutions to expand their service delivery directly in the Indonesian market (taking advantage of the more liberal trade rules that will be put in place under the FTA), and to grow the prominence of Canberra as a study destination supporting the future workforce needs within priority Indonesian sectors, particularly health (doctors, nurses, allied health professionals and aged care workers) and education (primary and secondary teachers).

To pursue this, we would appreciate any assistance the Embassy can provide in securing a meeting with representatives of the Indonesian Ministry of Education.

On tourism, we are seeking to better understand the drivers of visitation between Indonesia and Australia, and particularly capacity or infrastructure constraints which affect Indonesian visitation to Australia (visas, flights, tourism infrastructure). We are also seeking to gain a clearer understanding of what the ACT's areas of competitive advantages may be for the growing Indonesian tourism market compared with other Australian locations such as Sydney, Melbourne and Perth.

To advance this, assistance from the Embassy in securing a meeting with representatives of the Indonesian Ministry of Tourism would be much appreciated.

On government services, we would like to explore opportunities for Canberra-based firms to support the ambitious city renewal and bureaucratic reform agendas of the Jakarta Provincial Government. Canberra-based firms have significant expertise in areas such as infrastructure planning, traffic management, municipal service delivery, urban planning, government administration and digital service delivery, with a strong track record of successfully providing these services to both the Australian Government and the ACT Government.

To explore this, we would value the opportunity to meet with representatives of the Office of the Governor of Jakarta.

The meeting dates that we are available are all day Monday 3 and Tuesday 4 September and the morning of Wednesday 5 September.

If you would like more information from our end, please don't hesitate to contact me directly, or my Executive Officer Ms Emma Gowling (6207 8976) who is also CC'd to this email.

Thank you again for taking the time to have lunch yesterday, much appreciated.

Kind regards

Brendan

Brendan Smyth

Commissioner for International Engagement

+61 2 6207 8976

+61 412 080 175

Brendan.Smyth@act.gov.au

From: Smyth, Brendan
Sent: Thursday, 16 August 2018 9:24 AM
To: Chris Bandy
Cc: Rayner, Jennifer; Gowling, Emma; Sch 2.2(a)(ii)
Subject: RE: Jakarta Meetings - 2-5 September 2018 [SEC=UNCLASSIFIED]

Chris

Thanks for both emails.

Will give you a call later today.

Regards

Brendan

From: Chris Bandy [mailto:Sch 2 s2.2(a)(ii)]
Sent: Wednesday, 15 August 2018 6:34 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; Sch 2.2(a)(ii)
Sch 2 s2.2(a)(ii)
Subject: RE: Jakarta Meetings - 2-5 September 2018 [SEC=UNCLASSIFIED]

Thanks Brendan,

That's very useful.

At this stage, we will look to arrange meetings on the Monday and Wednesday and leave the Tuesday free for the official visits outlined below? If they are unavailable on the Tuesday we will see what we can do to move other engagements.

Regards

Chris

From: Smyth, Brendan [mailto:Brendan.Smyth@act.gov.au]
Sent: Wednesday, August 15, 2018 12:13 PM
To: Chris-Bandy (Jakarta)
Subject: FW: Jakarta Meetings - 2-5 September 2018 [SEC=UNCLASSIFIED]

Chris

Jen and I had lunch with the Indonesian Ambassador yesterday.

He has offered to arrange meetings for us with officials from Education, Tourism and the Governor of Jakarta's Office.

Please find below a copy of the request sent to Kristiarto.

Regards

Brendan

From: Smyth, Brendan

Sent: Wednesday, 15 August 2018 3:10 PM

To: Sch 2 s2.2(a)(ii)

Cc: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>

Subject: Jakarta Meetings - 2-5 September 2018 [SEC=UNCLASSIFIED]

Your Excellency

On behalf of Jen and myself thank you for your time, the conversation and your advice.

To follow up on our discussion:

On education, the ACT Government is keen to explore both opportunities for our local institutions to expand their service delivery directly in the Indonesian market (taking advantage of the more liberal trade rules that will be put in place under the FTA), and to grow the prominence of Canberra as a study destination supporting the future workforce needs within priority Indonesian sectors, particularly health (doctors, nurses, allied health professionals and aged care workers) and education (primary and secondary teachers).

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To explore this, we would value the opportunity to meet with representatives of the Office of the Governor of Jakarta.

The meeting dates that we are available are all day Monday 3 and Tuesday 4 September and the morning of Wednesday 5 September.

If you would like more information from our end, please don't hesitate to contact me directly, or my Executive Officer Ms Emma Gowling (6207 8976) who is also CC'd to this email.

Thank you again for taking the time to have lunch yesterday, much appreciated.

Kind regards
Brendan

From: Lynch, Marion on behalf of ACTIA Insurance & Risk Management
Sent: Thursday, 16 August 2018 10:15 AM
To: Gowling, Emma
Subject: RE: ACTIA Insurance - Brendan Smyth [SEC=UNCLASSIFIED]
Attachments: Brendan Smyth Indonesia Sep 2018.pdf

Categories: Actioned

Hi Emma!

I don't have any team members today, so you've got me.....

Please provide a copy of this to the appropriate traveller as it contains information for the AHI Assist 24/7 Medical Emergency Operations Centre, should this be needed.

In the event of a claim, please forward the relevant information directly to our dedicated claims team (email: ACTIANotifications@act.gov.au).

Regards
Marion

From: Gowling, Emma
Sent: Wednesday, 15 August 2018 2:47 PM
To: ACTIA Insurance & Risk Management <ACTIAInsuranceAndRiskManagement@act.gov.au>
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: ACTIA Insurance - Brendan Smyth [SEC=UNCLASSIFIED]

Good afternoon

Please see attached form for Mr Brendan Smyth.

Kind regards

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601



ACT Government
ACT Insurance Agency
Travel Insurance
Confirmation

Travel Insurance Information

Requested: **Emma Gowling**

Directorate: **CMTEDD - CM - Enterprise Canberra - Visit Canberra**

Traveller: **Brendan Smyth**

Agency: **Office of International Engagement**

Destination/s:	Indonesia
from: 02-Sep-18	
To: 06-Sep-18	
Duration: 5 Days	

Thank you for the fax / email regarding your overseas travel during the above advised dates on behalf of the ACT Government. ACTIA confirms that you are covered under the ACT Government's travel insurance, underwritten by AHI Assist Insurance. If you suffer from an illness or medical conditions before you travel, you should ensure that you are "fit to travel" and if there is any doubt it is suggested that you consult your Doctor and keep a record of this consultation. Failure to do this could result in refusal of a claim relating to the condition by the Insurer.

TRAVEL WARNINGS

The Loss of Deposit, Cancellation and Political Evacuation / Natural Disaster Evacuation sections of the policy may not respond if you choose to travel to destinations for which the Department of Foreign Affairs and Trade has "Reconsider Your Need to Travel" or "Do Not Travel" warnings in place.

These warnings are posted on the internet at www.smarttraveller.gov.au and you must make sure that you check the level of warning that is in place for any area that you intend to visit. If a "Reconsider Your Need to Travel" or "Do Not Travel" warning applies, you will need to confirm with your management that their approval of your arrangements still stands as many Government agencies have policies that prohibit travel in such circumstances.

In the event of an emergency during your travel, the emergency contact details are set out below. The phone number provides a direct link to AHI Assist insurance, and is accessible by reverse charge anywhere in the world. You will need to identify the policy number as: 0035761.

Accident and Health International (AHI) Assist 24/7 Medical Emergency Operations Centre
Please contact Customer Care as soon as possible if you need, or are receiving, medical treatment.

You or your physician should contact Customer Care prior to any evacuation or repatriation.

Reverse charges any where in the world
Telephone: +61 2 9978 6666

When calling please try to have the following information on hand:

- The number and precise location you are calling from;
- Your personal details;
- The nature of assistance that you require
- Your Policy Number: 0035761

SMARTTRAVELLER.GOV.AU

The Australian Government recommends that, prior to departure travellers should always register their trip with www.smarttraveller.gov.au before they go. This enables contact in an emergency, be it a natural disaster, terrorist attack or family crisis. Travellers can also register at the nearest Australian Embassy, High Commission or consulate at their destination.

The Australian Government also recommends that travellers should avoid any large public gatherings or demonstrations whilst overseas.

AFTER YOUR TRIP

If you need to make a claim upon your return, please provide details to actianotifications@act.gov.au and an ACTIA claims officer will contact you..

Should you have any further queries in relation to this matter, I can be contacted on the number listed below.

Marion Lynch

Insurance & Risk Manager

ACT Insurance Authority

Date of Issue: 16-Aug-18

Travel ID: 3777

Australian Capital Territory Insurance Authority,
Level 3, Nara Centre, 1 Constitution Ave,
Canberra ACT 2600
GPO Box 158, Canberra ACT 2601
ABN 94 544 599 869

Telephone:

Facsimile: (02) 6207 0301

Email: ACTIAInsuranceAndRiskManagement@act.gov.au

From: Chris Bandy [Sch 2 s2.2(a)(ii)]
Sent: Thursday, 16 August 2018 1:27 PM
To: Rayner, Jennifer
Cc: [Sch 2 s2.2(a)(ii)]; Smyth, Brendan; Gowling, Emma
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Great – thanks for the below.

If you could let us know what ANU suggest / are keen to set up we can make sure that we don't overlap with any of that.

Bulk of our contacts are offline with Indonesian Independence Public holiday but we will be full steam ahead from Monday.

Thanks very much

Chris

From: Rayner, Jennifer [mailto:Jennifer.Rayner@act.gov.au]
Sent: Thursday, August 16, 2018 7:11 AM
To: Chris-Bandy (Jakarta)
Cc: [Sch 2 s2.2(a)(ii)]; Smyth, Brendan; Gowling, Emma
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Thanks very much, Chris – just linking together our two streams of conversations so everyone is on the same page.

Your suggestions for Monday look great, and yes, we'll see how we go via the Ambassador/Embassy's assistance for Tuesday.

Re. Wednesday – when we do full delegations with the Chief Minister, he is keen to maximise the number of tangible outcomes that follow. One of the reasons we're keen to talk to some of the big healthcare providers like Siloam and/or Mitra Keluarga is because there seems to be a strong opportunity for ACT education institutions like the University of Canberra, ACU etc to assist in meeting their future workforce needs in terms of nurses, allied health workers, etc.

So the intention with these ones was partly to gain an understanding of the non-government part of the healthcare sector, but also to scope out whether there are particular people/education institutions we should bring up next time who can quite directly discuss possible partnership opportunities. We'll take your guidance though on whether that's a sound strategy, or whether it would be better to take a broader view by meeting with one of your other contacts.

Meeting with an education agent sounds great too so that we can better understand the drivers of student choice and how the ACT can distinguish ourselves from other Australian/international education markets.

We're catching up with ANU tomorrow to work out some more concrete opportunities with them – they're opening a Singapore Office in October and their new Head may be available to come across to Jakarta to take some meetings with us so we should keep some space for that.

Thanks again for your help in pulling all this together!

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M [Sch 2.2(a)(ii)] | E. jennifer.rayner@act.gov.au



From: Chris Bandy [Sch 2 s2.2(a)(ii)]
Sent: Wednesday, 15 August 2018 6:51 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: [Sch 2 s2.2(a)(ii)]
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Hey Jen – great to hear from you.

Out of Scope

Appreciate the outline below and please look at my notes here:

Monday 3 September

On this day, we will look to arrange the following:

- **Embassy Briefing**
- Lunch with **IABC** President and select members (as opposed to the dinner / evening roundtable)
- Meeting with **Indonesian Chamber of Commerce and Industry**
- **BKPM**

Tuesday 4 September

- We will leave free at this stage for the proposed government meetings organised independently with the support of Ambassador Legowo

Wednesday 5 September – no meetings after 1pm

- **Health meetings** - To ensure this is targeted appropriately, can you please provide some background on what you wish to discuss specifically? Mitra Keluarga and/or Siloam Hospitals are indeed big players here but unless there is a specific offer, it may be better to meet some of our other contacts to better understand the sector more holistically?
- **Education** – there are a few possible options.
 - o **International School** – we could arrange this but numbers out of these schools are quite low related to study in Australia.
 - o **Education agent** to understand the Indonesian student, why they choose certain areas in Australia and enable you to provide the ‘why ACT pitch directly’?
 - o **Training Provider** to understand the vocational sector in Indonesia better and where ACT strengths may be best focused?
 - o Leave spare for ANU meetings if there are any? I was told ANU may assist with arrangements?
- **State Government Trade Rep** – we will reach out to TIQ and Vic Gov to seek their availability. WA trade Rep will be out of town, NT Trade Rep yet to be appointed.

Let me know if you’re happy with the above approach and we’ll go from there.

Look forward to catching up.

Thanks

Chris

From: Rayner, Jennifer [mailto:Jennifer.Rayner@act.gov.au]
Sent: Wednesday, August 15, 2018 7:25 AM
To: Chris-Bandy (Jakarta)
Cc: Sch 2 s2.2(a)(ii)
Subject: FW: Visit to Indonesia [SEC=UNCLASSIFIED]

Selamat pagi Pak Chris,

Out of Scope

I just wanted to pass on my email address and say thanks in advance for Austrade's assistance in pulling our forthcoming trip together.

I'm not sure how much context Brendan has given you, but our aim with this one is really to scope out where the strongest opportunities lie for putting together a full delegation with the Chief Minister and key ACT sector representatives in the next 12-18 months – Indonesia being one of the countries that is next on our economic development agenda having made some good inroads in Singapore, Japan, Hong Kong and NZ.

We've had some helpful discussions with Ambassador Legowo at this end and he has offered their assistance in setting up some meetings with Government agencies. We'd obviously also really appreciate your team's assistance in setting up others.

Below is the very rough outline I sent over to Brendan this morning, which seems to overlap a fair bit with your list of options:

Sunday 2 September

Flight QF41
Depart Sydney 1:45pm
Arrive Jakarta 6:40pm

Monday 3 September

Introductory meeting with Australian Ambassador/Economic representatives – discuss overall relationship, progress on FTA, synergies between Australian and ACT Government priorities

In-depth discussion with Austrade in-country team – discuss opportunities, obstacles, insights for growing trade relationships in key sector areas

Meeting with other Australian State Government Trade Offices (Victoria/Western Australia) – discuss lessons learned, discussion of commonalities and differences in focus areas

Early evening roundtable with invited members of Australia Indonesia Business Council – discuss insights, opportunities, lessons learned

Tuesday 4 September

Meetings with Ministry of Education/Ministry of Tourism/Office of the Governor of Jakarta/Indonesian Investment Coordinating Board as available (could swap to do these on the Monday if Ambassador Legowo is available to assist with some of these meetings) – discussions as per previous email

Indonesian Chamber of Commerce and Industry – discuss opportunities, gauge level of understanding/awareness about ACT offerings and partnerships

Wednesday 5 September – no meetings after 1pm

Meetings with large healthcare providers – Mitra Keluarga and/or Siloam Hospitals – or international school/s – discussion of future workforce needs and views of inbound training opportunities

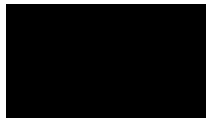
Return flight QF42
Depart Jakarta 8:10pm
Arrive Sydney 6:05am +1

Look forward to discussing further with yourself and/or [redacted]

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. [redacted] | E. jennifer.rayner@act.gov.au



From: Smyth, Brendan
Sent: Wednesday, 15 August 2018 9:41 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: FW: Visit to Indonesia [SEC=UNCLASSIFIED]

Jen

Please see below an email from Chris. I'm not sure we can fit it all in. Priorities?

Regards

Brendan

From: Chris Bandy [[mailto:\[redacted\]](mailto:[redacted])] [redacted]
Sent: Tuesday, 14 August 2018 7:34 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; [redacted] [redacted]
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Hi Brendan,

Subject: FW: ACT Gov trip to Indonesia; expanding trade in Canb. ANU connections.
Location: Building 10, Chancelry, L4, Refshauge Room

Start: Fri 17/08/2018 12:15 PM
End: Fri 17/08/2018 1:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Sch 2.2(a)(ii)

-----Original Appointment-----

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au]

Sent: Thursday, 16 August 2018 9:58 AM

To: Sch 2.2(a)(ii); Rayner, Jennifer; Sch 2.2(a)(ii) | Sch 2.2(a)(ii)

Cc: Sch 2.2(a)(ii) [redacted]; Sch 2.2(a)(ii) [redacted]

Subject: ACT Gov trip to Indonesia; expanding trade in Canb. ANU connections.

When: Friday, 17 August 2018 12:15 PM-1:00 PM (UTC+10:00) Canberra, Melbourne, Sydney.

Where: Building 10, Chancelry, L4, Refshauge Room

- 3-5 Sept 2018 ACT Government officials, Brendan Smyth (Commissioner for International Engagement) and Dr Jennifer Rayner (Director of Budget & Economic Policy), will travel to Jakarta to scope opportunities for increased trade and investment in Canberra.
- Meet and discuss ANU connections in Indonesia; scope for increased trade and touch points.
- Meet Sch 2.2(a)(ii), Director of our new South East Asia Office in Singapore.
-

From: Lido Government <govt@lido.com.au>
Sent: Friday, 17 August 2018 12:16 PM
To: Gowling, Emma
Subject: RE: NEW REQUEST: ACT Government [SEC=UNCLASSIFIED]

Categories: Actioned, Follow Up

Hi Emma,

Please find below accommodation quotation:

Check In: 2nd Sep 2018
Check out: 5th Sep 2018

Name of Hotel: Oakwood Premier Cozmo Jakarta
Star rating: 5
Address: Jalan Dr.Ide Anak Agung Gde Agung Blok E4.2 No.1, Setiabudi, RT.5/RW.2, Kuningan, Kuningan Timur, Jakarta Selatan, 12950, Indonesia
Room Type: 1 Bedroom Deluxe
Room Rate: 236.79 AUD per night
Cancellation Policy: can be cancelled without penalties until 30 Aug 2018 (Thu) 17:59

Name of Hotel: The Ritz-Carlton Jakarta, Mega Kuningan
Star rating: 5
Address: Jl. DR. Ide Anak Agung Gde Agung, Jalan Mega Kuningan Barat No.1, Jakarta, 12950, Indonesia
Room Type: Grand Room
Room Rate: 288.78 AUD per night
Cancellation Policy: can be cancelled without penalties until 30 Aug 2018 (Thu) 01:00

Name of Hotel: JW Marriott Hotel Jakarta
Star rating: 5
Address: Jalan DR Ide Anak Agung Gde Agung Kav E.1.2 No. 1 & 2, Kawasan Mega Kuningan, RT.5/RW.2, Kuningan, East Kuningan, Jakarta, 12950, Indonesia
Room Type: Deluxe Room
Room Rate: 270.98 AUD per night
Cancellation Policy: can be cancelled without penalties until 30 Aug 2018 (Thu) 01:00

Name of Hotel: Manhattan Hotel
Star rating: 5
Address: JL Prof. Dr. Satrio No.1, Kav. 22, Jakarta Selatan, RT.7/RW.4, Karet Kuningan, Kota Jakarta Selatan, 12950, Indonesia
Room Type: Executive King
Room Rate: 111.81 AUD per night
Cancellation Policy: can be cancelled without penalties until 28 Aug 2018 (Tue) 11:59

Name of Hotel: Gran Meliá Jakarta
Star rating: 5
Address: Jl. H. R. Rasuna Said No.Kav X-0, RT.5/RW.4, Kuningan Tim., Setia Budi, Kota Jakarta Selatan, Daerah Khusus Ibukota Jakarta 12920, Indonesia
Room Type: Premium Room
Room Rate: 257.78 AUD per night
Cancellation Policy: can be cancelled without penalties until 30 Aug 2018 (Thu) 16:59

Name of Hotel: Le Meridien Jakarta

Star rating: 5

Address: Jl. Jend. Sudirman No.Kav. 18-20, RT.10/RW.11, Karet Tengsin, Tanah Abang, Kota Jakarta Pusat, Daerah Khusus Ibukota Jakarta 10220, Indonesi

Room Type: Superior Room – include Breakfast

Room Rate: 221.68 AUD per night

Cancellation Policy: can be cancelled without penalties until 29 Aug 2018 (Wed) 17:59

Name of Hotel: Ascott Kuningan Jakarta

Star rating: 5

Address: Jl. Prof. DR. Satrio No.3-5, RT.18/RW.4, Kuningan, Karet Kuningan, Kecamatan Setiabudi, Kota Jakarta Selatan, Daerah Khusus Ibukota Jakarta 12940, Indonesia

Room Type: 1 Bedroom Premier

Room Rate: 194.06 AUD per night

Cancellation Policy: can be cancelled without penalties until 30 Aug 2018 (Thu) 18:00

All Rooms and Rates are subject to change at the discretion of the hotel. Room Rates quoted are inclusive of taxes and the Lido booking fee.

Thank you.

Kind Regards,

Sch 2

Accommodation Consultant – Accommodation Services

The Lido Group – Global Hotel Booking and Payment Solutions

P: 1300 368 145 (Option 2) | P INT: +61 2 8585 0888 | E: govt@lido.com.au | W: www.lido.com.au



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From: Lido Government

Sent: Thursday, 16 August 2018 4:57 PM

To: Gowling, Emma <Emma.Gowling@act.gov.au>

Subject: RE: NEW REQUEST: ACT Government [SEC=UNCLASSIFIED]

Hi Emma,

We are currently in the process of obtaining room rates for your accommodation request, we will provide you will an accommodation quotation as soon as possible.

Thank you.

Kind Regards,

Sch 2

Accommodation Consultant – Accommodation Services
The Lido Group – Global Hotel Booking and Payment Solutions
P: 1300 368 145 (Option 2) | P INT: +61 2 8585 0888 | E: govt@lido.com.au | W: www.lido.com.au



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From: Gowling, Emma <Emma.Gowling@act.gov.au>
Sent: Wednesday, 15 August 2018 2:53 PM
To: Lido Government <govt@lido.com.au>
Subject: RE: NEW REQUEST: ACT Government [SEC=UNCLASSIFIED]

Good afternoon

Could I please request updated quotes for Mr Smyth, including the Hotel Gran Melia and some hotels that are a 4.5* rating.

Thanks and regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Lido Government [mailto:govt@lido.com.au]
Sent: Wednesday, 1 August 2018 4:23 PM

From: Smyth, Brendan
Sent: Monday, 20 August 2018 9:24 AM
To: Gowling, Emma
Subject: FW: Indonesia catch up [SEC=UNCLASSIFIED]
Attachments: image001.png; image002.jpg

Emma

Please discuss

Regards

Brendan

From: Sch 2.2(a)(ii) [REDACTED]@anu.edu.au]
Sent: Sunday, 19 August 2018 6:40 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Sch 2.2(a)(ii) [REDACTED]@anu.edu.au
Subject: Re: Indonesia catch up

Dear Brendan and Jennifer,

Lovely to meet on Friday and looking forward to working with you both.

As discussed, I will pull together some information about the Indonesian market for you as well as reach out to our Alumni Relations & Philanthropy folk to set up a conversation with our alumni in Jakarta — is there capacity on your end to host a dinner for about five or so alumni? I will aim for a good mix of voices to be represented.

I will be starting up in the ANU South East Asia Liaison Office in Singapore on Thursday, 23 August. I am just in the process of the relocation now but will be on and off emails to make sure this progresses. I will update you with my best contact number once I'm in Singapore.

In the meantime, if you think anything else that I can be of assistance with, feel free to reach out.

Best,

Sch 2.2(a)(ii) [REDACTED]

Director

South East Asia Liaison Office in Singapore

The Australian National University

✉: Sch 2.2(a)(ii) [REDACTED]

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Date: Friday, 17 August 2018 3:49 pm
To: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>, "Smyth, Brendan" <Brendan.Smyth@act.gov.au>
Cc: Sch 2.2(a)(ii) [redacted].edu.au>
Subject: RE: Indonesia catch up

Thank you both for coming across to ANU today for a very informative conversation. I'll pull together inputs from the experts and forward.

Sch 2.2(a)(ii) [redacted] (cc'd), as discussed, is available to support the trip. I'll leave it to Sch 2.2(a)(ii) [redacted] to reach out and lock down travel details in consultation with you. She'll also provide a breakdown of our Indonesian student cohort.

As an aside the new ACT PIP is a great way to frame the ACT push for partnerships in the innovation space. Agri-tech should be on the radar, along with defence/space/cyber and others. Further, several Indonesian students are engaged though the Fenner School; Forestry and Environmental management popular.

Brendan – hope to see you Fri 24 August for the launch of CEAT. Experts like Owen Aitkin will be on-hand and can talk further on Indonesian – ACT agri-tech opportunities.

As always please reach out to me for support - happy to help deliver benefit to both ACT and ANU.

Chrs

Sch 2.2(a)(ii) [redacted]
Senior Government Relations Adviser
Strategic Communications and Public Affairs
The Australian National University

Sch 2.2(a)(ii) [redacted]

From: Rayner, Jennifer [mailto:Jennifer.Rayner@act.gov.au]
Sent: Tuesday, 7 August 2018 8:46 AM
To: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Subject: Indonesia catch up

Morning Sch 2.2(a)(ii) [redacted]

I've checked in with Brendan and as we're both pretty keen to get cracking with organising the Indonesia visit, would this coming Friday morning be an option to catch up?

We're both pretty free any time before midday.

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M **Sch 2.2(a)(ii)** E. jennifer.rayner@act.gov.au



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From: Rayner, Jennifer
Sent: Monday, 20 August 2018 9:18 AM
To: Smyth, Brendan
Cc: Gowling, Emma; Mison, Matt
Subject: Indonesia arrangements

Morning Brendan,

Hope you had a good weekend?

Just checking in to see where you landed on accommodation in Jakarta? If the Gran Melia doesn't work because of the ACTPS guidelines, there's another hotel nearby in the same part of town which should: <http://www.gpmegakuningan.com/#close>. Let me know what suits?

Also, regarding Sch 2.2(a)(ii) email yesterday, do we have capacity to host a small dinner of 5-6 alumni for the purpose of collecting their insights on existing perceptions/knowledge about Canberra within the Jakarta market and opportunities to engage with the wider alumni networks? If we host it at a local restaurant in Mega Kuningan or Setiabudi it shouldn't cost much; I don't know what the policy is on this though so will take your guidance.

Thanks very much,

Jen

From: McMullen, Stephanie on behalf of EnterpriseCBR DLO
Sent: Monday, 20 August 2018 9:57 AM
To: Gowling, Emma
Subject: RE: CM International Flyer [SEC=UNCLASSIFIED]

Hi – the CMO has had a look and doesn't think they will need this one updated for the Indonesia trip.

Cheers
Steph

Stephanie McMullen | Directorate Liaison Officer - Economic Development
Office of the Chief Minister | Office of Minister Ramsay | Office of Minister Fitzharris | Office of Minister Berry
Chief Minister, Treasury and Economic Development Directorate | ACT Government
☎ (02) 6205 4643 | ✉ EnterpriseCBRDLO@act.gov.au | ACT Legislative Assembly, 196 London Circuit Canberra City ACT 2601

From: Gowling, Emma
Sent: Friday, 17 August 2018 12:05 PM
To: EnterpriseCBR DLO <EnterpriseCBRDLO@act.gov.au>
Subject: FW: CM International Flyer [SEC=UNCLASSIFIED]

Hi Steph
As discussed, this is being updated to have a more Indonesia focus.
Regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Smyth, Brendan
Sent: Monday, 20 August 2018 12:58 PM
To: Rayner, Jennifer
Subject: RE: Contacts: Indonesia catch up [SEC=UNCLASSIFIED]

Jen

I'll talk to Chris.

Still working on the accommodation, have just got more options from Lido

Brendan

From: Rayner, Jennifer
Sent: Monday, 20 August 2018 12:51 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: FW: Contacts: Indonesia catch up

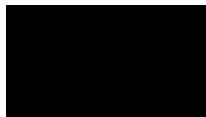
Hi,

How do you want to handle these ones – should we pass on to Chris and [Sch 2.2(a)(ii)] for their assistance, or approach directly ourselves?

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. [Sch 2.2(a)(ii)] | E. jennifer.rayner@act.gov.au



From: [Sch 2.2(a)(ii)] <[Sch 2.2(a)(ii)]@anu.edu.au>
Sent: Monday, 20 August 2018 9:27 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: [Sch 2.2(a)(ii)] <[Sch 2.2(a)(ii)]@anu.edu.au>
Subject: Contacts: Indonesia catch up

Morning

A few contacts in Indonesia below from [Sch 2.2(a)(ii)]. A note that [Sch 2.2(a)(ii)] joined the Arndt-Corden Department of Economics in October 2012. He was previously the head of Institute for Economic and Social

Research, Department of Economics, University of Indonesia (LPEM-FEUI). He holds a PhD from the University of Illinois at Urbana-Champaign.

Reach out to **Sch 2.2(a)(ii)** at the Centre for Strategic and International Studies (CSIS) **Sch 2.2(a)(ii)**@csis.or.id and **Sch 2.2(a)(ii)**@yahoo.com) of LPEM-FEUI; they will be able to confirm contacts for the people below. Additionally, **Sch 2.2(a)(ii)** colleague at the Trade Ministry is **Sch 2.2(a)(ii)**@eria.org) – he’s not sure if this last email still works as she is no longer with ERIA. **Sch 2.2(a)(ii)** are ANU PhD graduates.

When you reach out to **Sch 2.2(a)(ii)**@anu.edu.au.

KADIN (Chamber of Commerce and Industry) / APINDO contacts:

- **Sch 2.2(a)(ii)**
- [Redacted]
- [Redacted]

Others:

- **Sch 2.2(a)(ii)**
- [Redacted]

Chrs

Sch 2.2(a)(ii)
Senior Government Relations Adviser
Strategic Communications and Public Affairs
The Australian National University

Sch 2.2(a)(ii)

From: **Sch 2.2(a)(ii)**
Sent: Sunday, 19 August 2018 6:40 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: **Sch 2.2(a)(ii)**@anu.edu.au>
Subject: Re: Indonesia catch up

Dear Brendan and Jennifer,

Lovely to meet on Friday and looking forward to working with you both.

As discussed, I will pull together some information about the Indonesian market for you as well as reach out to our Alumni Relations & Philanthropy folk to set up a conversation with our alumni in Jakarta — is there capacity on your end to host a dinner for about five or so alumni? I will aim for a good mix of voices to be represented.

I will be starting up in the ANU South East Asia Liaison Office in Singapore on Thursday, 23 August. I am just in the process of the relocation now but will be on and off emails to make sure this progresses. I will update you with my best contact number once I’m in Singapore.

In the meantime, if you think anything else that I can be of assistance with, feel free to reach out.

Best,

From: Hart, David
Sent: Monday, 20 August 2018 4:17 PM
To: Gowling, Emma
Subject: RE: Commissioner for International Engagement - Business Travel to Indonesia [SEC=UNCLASSIFIED]

Categories: Actioned

Emma

I have sent a request to ICT Embedded team, they will contact you to discuss Brendan's requirements.

David

From: Gowling, Emma
Sent: Monday, 20 August 2018 4:00 PM
To: Hart, David <David.Hart@act.gov.au>
Subject: RE: Commissioner for International Engagement - Business Travel to Indonesia [SEC=UNCLASSIFIED]

Hi David

Thank you for confirming that.

I let them know about the travel – still waiting to hear back.

Could you please let me know what process I need to do to start to get clean devices?

Thanks and regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Hart, David
Sent: Monday, 20 August 2018 1:37 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Commissioner for International Engagement - Business Travel to Indonesia [SEC=UNCLASSIFIED]

Emma

I have confirmed that the Security threat level and cyber threat level for Indonesia is rated as high, therefore clean devices will be required.

I also understand that SEMB will provide Brendan with a security brief.

Let me know if you need any assistance with arranging for clean devices.

David

David Hart | Senior Manager Governance

Agency Security Advisor

Phone: +61 2 62053020 | Mobile: 0401 689 351

Corporate | Chief Minister, Treasury and Economic Development Directorate | ACT Government

Level 2, Nara Centre, 1 Constitution Avenue Canberra ACT 2601 | GPO Box 158 Canberra ACT 2601 | www.act.gov.au

Please consider the environment before printing this email. If printing is necessary, print double-sided and black and white.

From: Gowling, Emma

Sent: Wednesday, 15 August 2018 3:33 PM

To: Hart, David <David.Hart@act.gov.au>

Subject: Commissioner for International Engagement - Business Travel to Indonesia [SEC=UNCLASSIFIED]

Good afternoon David

This is to formally notify you that the Commissioner for International Engagement of the ACT Mr Brendan Smyth intends to be travelling to Jakarta, Indonesia (2/9/18-6/9/18).

Primary reason for travel is that he will be officially representing the ACT Government in his capacity as the Commissioner for International Engagement.

Should you require additional information or have any questions, please don't hesitate to contact me.

Thanks and regards

Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development

Chief Minister, Treasury and Economic Development Directorate | ACT Government

Emma.Gowling@act.gov.au | +61 (2) 6207 8976

GPO Box 158 Canberra ACT 2601

From: Smyth, Brendan
Sent: Tuesday, 21 August 2018 9:24 AM
To: Weber, Cornelius
Subject: FW: Indonesia catch up [SEC=UNCLASSIFIED]
Attachments: image001.png; image002.jpg

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au]
Sent: Sunday, 19 August 2018 6:40 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Subject: Re: Indonesia catch up

Dear Brendan and Jennifer,

Lovely to meet on Friday and looking forward to working with you both.

As discussed, I will pull together some information about the Indonesian market for you as well as reach out to our Alumni Relations & Philanthropy folk to set up a conversation with our alumni in Jakarta — is there capacity on your end to host a dinner for about five or so alumni? I will aim for a good mix of voices to be represented.

I will be starting up in the ANU South East Asia Liaison Office in Singapore on Thursday, 23 August. I am just in the process of the relocation now but will be on and off emails to make sure this progresses. I will update you with my best contact number once I'm in Singapore.

In the meantime, if you think anything else that I can be of assistance with, feel free to reach out.

Best,

Sch 2.2(a)(ii) [redacted]

Director

South East Asia Liaison Office in Singapore

The Australian National University

✉: **Sch 2.2(a)(ii)** [redacted]

📧: anu.edu.au

CRICOS Provider #00120C

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Date: Friday, 17 August 2018 3:49 pm
To: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>, "Smyth, Brendan" <Brendan.Smyth@act.gov.au>
Cc: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Subject: RE: Indonesia catch up

Thank you both for coming across to ANU today for a very informative conversation. I'll pull together inputs from the experts and forward.

Sch 2.2(a)(ii) [redacted] (cc'd), as discussed, is available to support the trip. I'll leave it to Sch 2.2(a)(ii) [redacted] to reach out and lock down travel details in consultation with you. She'll also provide a breakdown of our Indonesian student cohort.

As an aside the new ACT PIP is a great way to frame the ACT push for partnerships in the innovation space. Agri-tech should be on the radar, along with defence/space/cyber and others. Further, several Indonesian students are engaged through the Fenner School; Forestry and Environmental management popular.

Brendan – hope to see you Fri 24 August for the launch of CEAT. Experts like Sch 2.2(a)(ii) [redacted] will be on-hand and can talk further on Indonesian – ACT agri-tech opportunities.

As always please reach out to me for support - happy to help deliver benefit to both ACT and ANU.

Chrs

Sch 2.2(a)(ii) [redacted]
Senior Government Relations Adviser
Strategic Communications and Public Affairs
The Australian National University

Sch 2.2(a)(ii) [redacted]

From: Rayner, Jennifer [mailto:Jennifer.Rayner@act.gov.au]
Sent: Tuesday, 7 August 2018 8:46 AM
To: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Subject: Indonesia catch up

Morning Sch 2.2(a)(ii) [redacted]

I've checked in with Brendan and as we're both pretty keen to get cracking with organising the Indonesia visit, would this coming Friday morning be an option to catch up?

We're both pretty free any time before midday.

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong

From: Weber, Cornelius
Sent: Tuesday, 21 August 2018 2:01 PM
To: Hassett, Glen
Cc: Smyth, Brendan
Subject: Indonesia
Attachments: 2018 - CIE Itinerary - DRAFT.docx; 2018-4138 Travel Brief for CIE to Indonesia, September 2018.docx

Glen – Indonesia travel brief and draft itinerary

C.

COMMISSIONER FOR INTERNATIONAL ENGAGEMENT ITINERARY

INDONESIA

2-5 SEPTEMBER 2018

	Sunday 2 September	Monday 3 September	Tuesday 4 September	Wednesday 5 September
Flights	QF1468 – Depart CBR to SYD 10:45 QF41 – Depart SYD to JAK 13:45			QF42 – Depart JAK to SYD 20:10 QF1513 – Depart SYD to CBR 08:10
Accommodation				
Program	<i>Travel Day</i> Depart CBR to SYD 10:45 ETA 2 September 11:40 Depart SYD to JAK 13:45 ETA 2 September 18:40	TIME TBC Meeting with Australian Ambassador <u>Location</u> : TBC TIME TBC Meeting with Austrade <u>Location</u> : TBC TIME TBC Meeting with Australian State Government Trade Offices <u>Location</u> : TBC TIME TBC Meeting with Australia Indonesia Business Council <u>Location</u> : TBC	TIME TBC Meeting with Minister for Education <u>Location</u> : TBC TIME TBC Meeting with Minister for Tourism <u>Location</u> : TBC TIME TBC Meeting with Office of the Governor of Jakarta <u>Location</u> : TBC TIME TBC Meeting with Indonesian Chamber of Commerce and Industry <u>Location</u> : TBC	TIME TBC Meeting with large healthcare providers – Mitra Keluarga and/or Siloam Hospitals <u>Location</u> : TBC <i>Travel Day</i> Depart JAK to SYD 20:10 ETA 6 September 06:05 Depart SYD to CBR 08:10 ETA 6 September 09:05

**Chief Minister, Treasury and Economic
Development Directorate**

UNCLASSIFIED

To: Chief Minister

Tracking No.: CMTEDD2018/4138

Date: Wednesday 1 August 2018

From: Commissioner for International Engagement

Subject: Travel Approval Request to Jakarta, Indonesia – September 2018

Critical Date: **Friday 17 August 2018**

Critical Reason: To arrange meetings and ensure that suitable flights and accommodation are booked within reasonable timeframes and costs.

- DDG .../.../...

Recommendations

That you:

1. Note the information contained in this brief;

Noted / Please Discuss

2. Sign the attached travel form for Mr Brendan Smyth (Attachment A).

Signed / Not Signed / Please Discuss

3. Agree to Dr Jennifer Rayner travelling with the CIE to Indonesia.

Agreed / Not Agreed / Please Discuss

Andrew Barr MLA/...../.....

Minister's Office Feedback

Background

1. On 11 December 2017, you agreed and signed the proposed three year forward missions (CMTEDD2018/5577), which includes a delegation led by yourself to Indonesia proposed for 2019.
2. The brief also included a proposed program for the Commissioner for International Engagement (CIE).
3. The proposed program for the CIE included travelling to Indonesia, Malaysia and Thailand. For the purpose of this brief, the CIE seeks travel approval to Indonesia.
4. The purpose of the CIE travelling to the countries identified in Canberra's *International Engagement Strategy* (IES) is to initiate and build relationships of value to Canberra and the ACT Government.
5. Prelude to your visit of 2019 the CIE intends to travel to Jakarta to continue to build the relationship, establish connections with the Indonesian private sector and local government.
6. This will include the CIE contacting appropriate potential stakeholders in identified key capability areas for that market, as stated in the IES.

Issues

7. The IES identifies education and research, and ICT and e-government as the key capabilities to be delivered to Indonesia.
8. Austrade has suggested areas such as Defence, cyber security, space and spatial activity are potential markets for the ACT.
9. Intended meetings will include;
 - a. The Australian Embassy
 - b. Austrade
 - c. Australian Defence Attaché
 - d. Indonesian Government
 - e. Office of Mayor of Jakarta
 - f. The Indonesia austral Business Council
 - g. Health services providers
 - h. Education services providers
 - i. Arts sector
10. To increase the effectiveness of the travel it would be useful for the CIE to be accompanied by Dr Jennifer Rayner from your Office as she has extensive knowledge of the market and local language skills.
11. The CIE travelling to Jakarta presents the opportunity to scope and plan for your potential mission in 2019.

Financial Implications

12. Expenses will be met from existing funding contained within the Innovate

appropriation.

13. Total costs of travel for the CIE are expected to be less than AUD\$3,000.00, subject to availability and early bookings of flights accommodation.

Consultation

Internal

14. Innovate Canberra and Visit Canberra were consulted.

Cross Directorate

15. Nil.

External

16. The Embassy of the Republic of Indonesia was consulted.

Work Health and Safety

17. Nil.

Benefits/Sensitivities

18. Continues to deliver on Canberra's *International Engagement Strategy*.

Communications, media and engagement implications

There will be interest by the media in all international engagement, its costs and outcomes.

Signatory Name:	Brendan Smyth	Phone:	x50509
Action Officer:	Emma Gowling	Phone:	x78976

Attachments

Attachment	Title
Attachment A	Travel form for the Commissioner for International Engagement

From: Lido Government <govt@lido.com.au>
Sent: Tuesday, 21 August 2018 2:34 PM
To: Gowling, Emma
Subject: RE: NEW REQUEST: ACT Government

Categories: Actioned

Good Afternoon

Thank you for your request, I can quote as follows;

Check In:2nd Sep
Check out:5th Sep

Name of Hotel: Gran Meliá Jakarta
Star rating: 5*
Address: Jl. H. R. Rasuna Said No.Kav X-0, RT.5/RW.4, Kuningan Tim., Setia Budi, Kota Jakarta Selatan, Daerah Khusus Ibukota Jakarta 12920, Indonesia
Room Type: Premium Room
Room Rate: 3059770.1 IDR
Inclusions: room only
Cancellation Policy:24 hours

All Rooms and rates are subject to change at the discretion of the hotel

Kindly advise how you wish to proceed.

If you have any questions, please do not hesitate to contact me.

Warm regards,

Sch 2 s2.2(a)

Accommodation Consultant – Accommodation Services

The Lido Group – Global Hotel Booking and Payment Solutions

P: Sch 2 s2.2(a)(ii) | E: Sch 2 s2.2(a)(ii) | W: www.lido.com.au



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From: Lido Government
Sent: Tuesday, 21 August 2018 12:04 PM

To: Lido Government <govt@lido.com.au>
Subject: NEW REQUEST: ACT Government



ATTN: Accommodation Services,

New booking request submitted by ACT Govt , details as follows.

COST CENTRE:

Sch 2.2(a)(ii)

PROFILE NUMBER:

Accommodation Request:

LOCATION: Gran Meliá Jakarta, Indonesia

CHECK IN: 02/09/2018 ETA:19:30

CHECK OUT: 05/09/2018 ETA:10:00

NUMBER OF ROOMS: 1

REQUEST ID	GUEST NAME	EMAIL ADDRESS	NON EXEC / COST EXECUTIVE CENTRE
------------	------------	---------------	----------------------------------

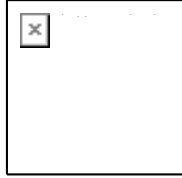
Emma.Gowling@act.gov.au	Brendan, Smyth	Brendan.Smyth@act.gov.au	Executive 
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SPECIAL REQUESTS: Please ensure this is a smoke-free room. Please also ask if Mr Smyth's luggage could be held at Reception after Check-Out for collection later that day prior to his departure from the country.



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Out of Scope

Out of Scope

From: Rayner, Jennifer
Sent: Tuesday, 21 August 2018 5:06 PM
To: Gowling, Emma
Subject: RE: Accommodation in Indonesia [SEC=UNCLASSIFIED]

Categories: No Further Action

Great, thanks.

I'll get mine sorted out then ☺

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. **Sch 2.2(a)(ii)** | E. jennifer.rayner@act.gov.au



From: Gowling, Emma
Sent: Tuesday, 21 August 2018 5:03 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Mison, Matt <Matt.Mison@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: Accommodation in Indonesia [SEC=UNCLASSIFIED]

Hi Jen

Just a quick email to let you know that I've requested that Brendan's accommodation be booked and confirmed at the Gran Melia Jakarta.

As soon as I have confirmation I'll forward that through.

Kind regards

Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Sch 2.2(a)(ii) @dfat.gov.au>
Sent: Tuesday, 21 August 2018 3:18 PM
To: Rayner, Jennifer; Chris Bandy
Cc: Smyth, Brendan; Gowling, Emma
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen

Thanks for confirming your details and Brendan's for the meeting with BKPM.

Will keep you updated as soon as I receive confirmation for the other meetings.

Kind regards

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Policy Advisor (Economic and Agriculture)

Australian Embassy Jakarta

Tel: Sch 2 s2.2(a)(ii) | Mobile Sch 2 s2.2(a)(ii)

Email: Sch 2 s2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Sent: Tuesday, 21 August 2018 12:09 PM
To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii) >; Chris Bandy Sch 2 s2.2(a)(ii)
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Hi Sch 2.2(a)(ii),

Thanks for confirming that first meeting.

All of the meetings on this one will be attended by Brendan and myself – Michael Cook is not joining this trip. My contact details and title are in the sig block below.

For education-related meetings we may also be joined by Sch 2.2(a)(ii), Director of the Australian National University's South East Asia Liaison office.

We're still confirming accommodation arrangements but will let you know as soon as this is sorted.

Thanks,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M Sch 2.2(a)(ii) E. jennifer.rayner@act.gov.au



From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]
Sent: Tuesday, 21 August 2018 3:03 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Chris Bandy Sch 2 s2.2(a)(ii)
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen

Thank you for your emails. As Chris mentioned earlier, I am also supporting the visit and am emailing to confirm the following meeting:

Monday, 3 September

- 0830 - Embassy briefing with Sch 2.2(a)(ii) (Deputy Head of Mission) and key staff from infrastructure, investment, trade and education.

As I am in the process of sending an invite to the Indonesian Investment Coordinating Board – would you mind confirming for me who else will be attending aside from Brendan and Michael Cook? I need to provide the details of all individuals attending as part of the meeting request.

Also, have you booked a hotel yet? If so, would you mind sharing the details of that too?

Kind regards

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)
Policy Advisor (Economic and Agriculture)
Australian Embassy Jakarta
Tel: Sch 2 s2.2(a)(ii) | Mobile: Sch 2 s2.2(a)(ii) |
Email: Sch 2 s2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Sent: Thursday, 16 August 2018 7:11 AM
To: Chris Bandy Sch 2 s2.2(a)(ii)
Cc: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Smyth, Brendan <Brendan.Smyth@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Visit to Indonesia [SEC=UNCLASSIFIED]

Thanks very much, Chris – just linking together our two streams of conversations so everyone is on the same page.

Your suggestions for Monday look great, and yes, we'll see how we go via the Ambassador/Embassy's assistance for Tuesday.

Re. Wednesday – when we do full delegations with the Chief Minister, he is keen to maximise the number of tangible outcomes that follow. One of the reasons we're keen to talk to some of the big healthcare providers like Siloam and/or Mitra Keluarga is because there seems to be a strong opportunity for ACT education institutions like the University of Canberra, ACU etc to assist in meeting their future workforce needs in terms of nurses, allied health workers, etc.

From: Smyth, Brendan
Sent: Wednesday, 22 August 2018 3:49 PM
To: 'Chris Bandy'
Subject: RE: Teleconference with Chris Bandy and Brendan Smyth [SEC=UNCLASSIFIED]

Thank Chris

Sorry about the public holiday

Talk tomorrow

Regards

Brendan

-----Original Appointment-----

From: Chris Bandy [mailto:[Sch 2 s2.2\(a\)\(ii\)](mailto:Sch 2 s2.2(a)(ii)@...)]
Sent: Wednesday, 22 August 2018 3:45 PM
To: Smyth, Brendan
Subject: New Time Proposed: Teleconference with Chris Bandy and Brendan Smyth [SEC=UNCLASSIFIED]
When: Thursday, 23 August 2018 2:00 PM-2:30 PM (UTC+10:00) Canberra, Melbourne, Sydney.
Where: 2:00pm Canberra, 11:00am Jakarta

Hi Brendan,

Today is a public holiday in Indonesia and I am out of the office.

Happy to have a chat tomorrow but will need to be half an hour later if possible?

As mentioned in my voicemail, meetings are confirmed for Monday and Wednesday with:

- Embassy Briefing
- Indonesia investment coordination board
- Indonesia Chamber of Commerce and Industry
- Indonesia Australia Business Council

The following are TBC:

- Indonesia Education agents (s)
- Healthcare provider

Thanks very much

Chris

From: Martiniello, Gimmi on behalf of ICT CMTEDD Operations
Sent: Wednesday, 22 August 2018 11:56 AM
To: Gowling, Emma
Subject: REQ0886122, Overseas Business Travel for Brendan Smyth [SEC=UNCLASSIFIED, DLM=For-Official-Use-Only]

Categories: Actioned

Hi Emma,

We have the above request that Brendan is travelling to Jakarta, Indonesia (2/9/18-6/9/18).

Can you please advise what devices Brendan will need to take with him.

Once we have this information we can then go through CMTEDD Corporate to see if they have the devices,

Gimmi Martiniello,

Phone: 620 53898, Email: gimmi.martiniello@act.gov.au

CMTEDD and PATOCS ICT Team | Chief Ministers, Treasury and Economic Development | ACT Government
Plaza North, Canberra Nara Centre | 1 Constitution Avenue, Canberra City ACT 2601 | GPO Box 158 Canberra ACT 2601

From: Smyth, Brendan
Sent: Thursday, 23 August 2018 2:55 PM
To: Rayner, Jennifer
Subject: Jakarta [SEC=UNCLASSIFIED]

Jen

Have just spoken with Chris in Jakarta.

These meetings are confirmed for Monday and Wednesday with:

- Embassy Briefing
- Indonesia investment coordination board
- Indonesia Chamber of Commerce and Industry
- Indonesia Australia Business Council

The following are TBC:

- Indonesia Education agents (s)
- Healthcare provider

Chris felt this was achievable in terms of travel times. He has promised a full itinerary Monday or Tuesday. We can then add more if we can fit it in.

This still leaves Tuesday free for the meetings being arranged by the Embassy.

I thought the ANU Alumni dinner could be on the Monday night. Chris is going to send a list of restaurants close the hotel. Any suggestions?

I have a meeting with **Sch 2.2(a)(i)** on Tuesday morning to give me a rundown on how he sees Indonesian health system.

Congratulations on passing the budget before lunch on Thursday. Record.

Regards

Brendan.

Brendan Smyth
Commissioner for International Engagement

+61 2 6207 8976
+61 412 080 175
Brendan.Smyth@act.gov.au

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Sent: Thursday, 23 August 2018 5:45 PM
To: Rayner, Jennifer
Cc: Smyth, Brendan
Subject: Re: Indonesia catch up
Attachments: image001.png; image002.jpg; image003.png

Hi Jen,

I am working with our alumni relations team to tee the right people up. Just so I have as much time to get things moving tomorrow, shall we say 4pm Canberra time?

Best
Sch 2.2(a)(ii) [redacted]

From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Date: Thursday, 23 August 2018 3:28 pm
To: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Cc: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>
Subject: RE: Indonesia catch up

Thanks Sch 2.2(a)(ii) [redacted], and hope it's all been a smooth transition across to Singapore!

Sounds like a good plan to chat by phone tomorrow; things seem to be coming together well at our end. Brendan and I were just discussing it and a Monday evening dinner with ANU alumni would work well, if that's feasible from your perspective?

I'm free any time after 1pm Canberra time tomorrow, if you want to let me know what suits for a further chat by phone.

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. Sch 2.2(a)(ii) [redacted] | E. jennifer.rayner@act.gov.au



From: Sch 2.2(a)(ii) [redacted]@anu.edu.au]
Sent: Thursday, 23 August 2018 5:25 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: Re: Indonesia catch up

Hi Jen,

Just touching base with you now that I'm officially in Singapore. It would be great if we could catch up over phone or Skype, to discuss how things are going on your end with the trip and if there is anything I can assist with. As well, I'm keen to discuss the ANU alumni dinner, which I probably should have suggested ANU cover; apologies for the confusion.

Let me know if you have some time tomorrow afternoon (Friday) or on Monday if that works better.

Best,

Sch 2.2(a)(ii)

Director

Southeast Asia Liaison Office in Singapore

The Australian National University

25 Napier Road, Singapore 258507

Sch 2.2(a)(ii)

: anu.edu.au

CRICOS Provider #00120C



*QS World University Rankings 2018/2019 International Association of Research Universities (IARU) CRICOS# 00120C

From: Sch 2.2(a)(ii) <anu.edu.au>

Date: Sunday, 19 August 2018 2:09 pm

To: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>, "Smyth, Brendan" <Brendan.Smyth@act.gov.au>

Cc: Sch 2.2(a)(ii) <anu.edu.au>

Subject: Re: Indonesia catch up

From: Smyth, Brendan
Sent: Thursday, 23 August 2018 5:46 PM
To: Rayner, Jennifer; [Sch 2.2(a)(ii)]
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

[Sch 2.2(a)(ii)] and Jen

I can do from 3:00 to 4.30 tomorrow if that suits, or Monday.

Thank you for the kind offer for the ANU to cover the dinner.

Regards

Brendan

From: Rayner, Jennifer
Sent: Thursday, 23 August 2018 5:29 PM
To: [Sch 2.2(a)(ii)] <[Sch 2.2(a)(ii)]@anu.edu.au>
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: Indonesia catch up

Thanks [Sch 2.2(a)(ii)], and hope it's all been a smooth transition across to Singapore!

Sounds like a good plan to chat by phone tomorrow; things seem to be coming together well at our end. Brendan and I were just discussing it and a Monday evening dinner with ANU alumni would work well, if that's feasible from your perspective?

I'm free any time after 1pm Canberra time tomorrow, if you want to let me know what suits for a further chat by phone.

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. [Sch 2.2(a)(ii)] E. jennifer.rayner@act.gov.au



From: [Sch 2.2(a)(ii)] <[Sch 2.2(a)(ii)]@anu.edu.au>
Sent: Thursday, 23 August 2018 5:25 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

From: Smyth, Brendan
Sent: Thursday, 23 August 2018 5:40 PM
To: Gowling, Emma
Subject: Returned [SEC=UNCLASSIFIED]

Emma

Sch 2.2(a)(i) from Jakarta returned your call

Regards

Brendan

Brendan Smyth
Commissioner for International Engagement

+61 2 6207 8976

+61 412 080 175

Brendan.Smyth@act.gov.au

From: Microsoft Outlook on behalf of Rayner, Jennifer
Sent: Thursday, 23 August 2018 12:06 PM
To: Gowling, Emma
Subject: Voice Mail from Rayner, Jennifer (14 seconds)
Attachments: 71201 (14 seconds) Voice Mail.mp3

Categories: Actioned

You received a voice mail from Rayner, Jennifer at 71201

Caller-Id: [71201](#)
Job Title: Director of Budget and Economic Policy
Work: [\(02\) 6207 1201](#)
E-mail: Jennifer.Rayner@act.gov.au
IM Address: Jennifer.Rayner@act.gov.au

Subject: Teleconference with Chris Bandy and Brendan Smyth
Location: 2:00pm Canberra, 11:00am Jakarta

Start: Thu 23/08/2018 2:30 PM
End: Thu 23/08/2018 3:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Smyth, Brendan
Required Attendees: Chris Bandy; Gowling, Emma

Subject: Teleconference with Chris Bandy and Brendan Smyth
Location: 2:00pm Canberra, 11:00am Jakarta

Start: Thu 23/08/2018 2:00 PM
End: Thu 23/08/2018 2:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Smyth, Brendan
Required Attendees: Chris Bandy; Gowling, Emma

From: Rayner, Jennifer
Sent: Friday, 24 August 2018 8:09 AM
To: Sch 2 s2.2(a)(ii); Gowling, Emma
Cc: Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth
Attachments: Dr Jennifer Rayner - Director of Budget and Economic Policy.pdf

Selamat pagi Pak,

Thank you very much for your kind assistance in setting up meetings with the Ministry of Higher Education, Research and Technology and the Ministry of Education. Could you please let us know what time these meetings may be available for on 3 September? We also have some other meetings organised by the Australian Embassy potentially scheduled for that date.

We would very much appreciate your continued assistance in confirming the meeting with the Ministry of Tourism, and also the Office of the Governor of Jakarta, if this is possible for 4 September.

Emma will send you on Brendan's CV today. As I will also be attending all of these meetings to represent the Office of ACT Chief Minister Andrew Barr, please find attached my CV if this is of assistance.

Many thanks again,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au



From: Sch 2 s2.2(a)(ii)
Sent: Thursday, 23 August 2018 9:38 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: CV of Mr. Brendan Smyth

Dear Ms. Jennifer and Ms. Emma,

As kindly requested, to follow-up the meeting between my Ambassador and Mr. Brendan Smyth last week on the upcoming visit of Mr. Brendan to Jakarta, I am pleased to inform you that I have contacted with the relevant parties in Jakarta.

Secretary-General of the Ministry of Higher Education, Research and Technology, and Director-General of the Ministry of Education and Education, have confirmed to host the meetings with Mr. Brendan Smyth on 3 September 2018.

The Director General of the Ministry of Tourism will also be pleased to meet Mr. Brendan. We are still arranging the date of the meeting. We suggest the meeting be held on 4 September 2018.

We are still waiting for the confirmation from the Governor's Office of Jakarta.

I will keep you updated about the proposed meeting.

In this regard, they need to get the resume of Mr. Brendan Smyth for the meetings.

Should you need further information, please do not hesitate to contact me.

Warmest regards,

Sch 2 s2.2(a)

Embassy of the Republic of Indonesia
Canberra

Sent from Yahoo7 Mail on Android

Sch 2.2(a)(ii)

From: Sch 2 s2.2(a)(ii)
Sent: Friday, 24 August 2018 5:39 PM
To: Rayner, Jennifer; Gowling, Emma
Subject: Fw: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]
Attachments: 1804 CMTEDD CMO bios Brendan Smyth 03.pdf

Categories: Follow Up

Dear Bu Jennifer and Bu Emma,

Thank you so much for sending me the biographies of Mr. Brendan Smyth and Bu Jennifer.

Sch 2.2(a)(x)

Warmest regards,

Sch 2 s2.2(a)
(ii)

Sent from Yahoo7 Mail on Android

| ---

BRENDAN SMYTH



BRENDAN SMYTH

Commissioner for International Engagement
Office of International Engagement

Brendan Smyth is the inaugural Australian Capital Territory's (ACT) Commissioner for International Engagement for the ACT Government, taking the position on 1 August 2016.

Mr Smyth was previously the Federal Member for Canberra and a Member of the ACT Legislative Assembly.

During his 18 year service to the ACT, Mr Smyth held various portfolios. From 1998-2001 he held Ministerial portfolios for Business, Planning, Urban Services, Tourism, Arts, Environment, Industrial Relations and Police and Emergency Services. Mr Smyth was also elected as the Deputy Chief Minister from 2000-2001.

From 2002 to 2006 Mr Smyth was the ACT Leader of the Opposition and from 2002 to 2016 held multiple Shadow portfolios including Shadow Treasurer, Shadow Minister for Business and Economic Development, Shadow Minister for Industrial Relations, Shadow Minister for Higher Education,

Shadow Minister Gaming and Racing, Shadow Minister Emergency Services and Shadow Minister the Arts and Tourism. Mr Smyth was on multiple committees including the Public Accounts Committee (Chair), Select Committee on Estimates 2013-14 (Chair), Select Committee on Estimates 2014-15 (Chair), Select Committee on Estimates 2015-16 (Chair), Select Committee on Estimates 2016-17 (Chair).

Mr Smyth is married to Ms Robyn Devin and has twin daughters, Amy and Lorena and son David. His interests include reading, whisk(ey), bushwalking and astronomy.

From: Gowling, Emma
Sent: Friday, 24 August 2018 2:20 PM
To: Rayner, Jennifer; Sch 2 s2.2(a)(ii)
Cc: Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]
Attachments: 1804 CMTEDD CMO bios Brendan Smyth 03.pdf

Good afternoon Pak

Thank you for your email.

Please find attached the biography for the Commissioner for International Engagement.

Please let me know if you require additional information.

Kind regards

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Friday, 24 August 2018 8:09 AM
To: Sch 2 s2.2(a)(ii) Gowling, Emma <Emma.Gowling@act.gov.au>
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth

Selamat pagi Pak,

Thank you very much for your kind assistance in setting up meetings with the Ministry of Higher Education, Research and Technology and the Ministry of Education. Could you please let us know what time these meetings may be available for on 3 September? We also have some other meetings organised by the Australian Embassy potentially scheduled for that date.

We would very much appreciate your continued assistance in confirming the meeting with the Ministry of Tourism, and also the Office of the Governor of Jakarta, if this is possible for 4 September.

Emma will send you on Brendan's CV today. As I will also be attending all of these meetings to represent the Office of ACT Chief Minister Andrew Barr, please find attached my CV if this is of assistance.

Many thanks again,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer

From: Smyth, Brendan
Sent: Friday, 24 August 2018 3:10 PM
To: Sch 2.2(a)(ii); Rayner, Jennifer
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Yes indeed

Talk then

Regards

Brendan

From: Sch 2.2(a)(ii) @anu.edu.au
Sent: Friday, 24 August 2018 2:38 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Brendan,

Apologies, 4pm your time if that still suits.

Best
Sch 2.2(a)(ii)

From: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>
Date: Friday, 24 August 2018 11:37 am
To: Sch 2.2(a)(ii) @anu.edu.au, "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Talk with you both this afternoon

Sch 2.2(a)(ii) what time?

Jen

I will come over to your office.

Regards

Brendan

From: Sch 2.2(a)(ii) @anu.edu.au
Sent: Friday, 24 August 2018 11:36 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Jen,

Happy to call in later this afternoon.

Cheers

Sch 2.2(a)(ii)

From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Date: Friday, 24 August 2018 5:50 am
To: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>, Sch 2.2(a)(ii) <[REDACTED]@anu.edu.au>
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Sounds good, thanks both.

Sch 2.2(a)(ii), did you want to call us on the office number below?

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. +61 2 6207 1201 | M. Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au



From: Smyth, Brendan
Sent: Thursday, 23 August 2018 5:46 PM
To: Sch 2.2(a)(ii) <[REDACTED]@anu.edu.au>; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

4:00 is good for me

From: Sch 2.2(a)(ii) <[REDACTED]@anu.edu.au>
Sent: Thursday, 23 August 2018 5:45 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: Re: Indonesia catch up

Hi Jen,

I am working with our alumni relations team to tee the right people up. Just so I have as much time to get things moving tomorrow, shall we say 4pm Canberra time?

Best

Sch 2.2(a)(ii)

From: Rayner, Jennifer
Sent: Monday, 27 August 2018 11:57 AM
To: Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Good morning,

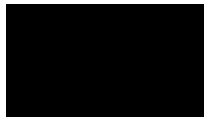
Thank you very much for these details – that will work well with our schedule.

We will look forward to hearing from you on the possibility of those further meetings on 4 September.

Many thanks again,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. Sch 2.2(a)(ii) E. jennifer.rayner@act.gov.au



From: S [Redacted]
Sent: Friday, 24 August 2018 5:39 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: Fw: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Dear Bu Jennifer and Bu Emma,

Thank you so much for sending me the biographies of Mr. Brendan Smyth and Bu Jennifer.

Sch 2.2(a)(x)

Warmest regards,

Sch 2 s2.2(a)
(ii)

Sent from Yahoo7 Mail on Android

| ---

From: Gowling, Emma
Sent: Tuesday, 28 August 2018 1:35 PM
To: Sch 2.2(a)(ii); Rayner, Jennifer; Chris Bandy
Cc: Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Good afternoon Sch 2.2(a)(ii)

Thank you for your emails.

Brendan's passport details are as follows:

Name: Brendan Michael Smyth
Passport No. Sch 2.2(a)(ii)

Please let me know if you require any additional information.

Kind regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Sent: Tuesday, 28 August 2018 1:19 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Chris Bandy Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

Thank you for your passport details.

I can confirm the itinerary aligns with what I've arranged.

Last week, I sent a meeting request to BKPM (Sch 2.2(a)(ii), Deputy Chair for Investment Planning and Acting Deputy Chair for Investment Cooperation) for Monday 3 September at 14.00, but we have requested to move it to Tuesday morning. We should have confirmation from BKPM today or tomorrow.

For the Embassy briefing, the following will be in attendance:

- Sch 2.2(a)(ii), Deputy Head of Mission
- Sch 2.2(a)(ii), Senior Trade & Investment Commissioner, Austrade
- Sch 2.2(a)(ii), Minister-Counsellor, Investment, Infrastructure and Economic Branch, DFAT

- Sch 2.2(a)(ii), Counsellor – Education, Department of Education and Training
- Sch 2.2(a)(ii), Counsellor – Infrastructure, Department of Infrastructure, Regional Development and Cities
- Sch 2.2(a)(ii), Counsellor – Immigration, Department of Home Affairs
- Sch 2.2(a)(ii), First Secretary – Scholarships and Australia Awards, DFAT

Cheers,

Sch 2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Sent: Tuesday, 28 August 2018 8:58 AM

To: Chris Bandy Sch 2 s2.2(a)(ii); Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)

Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Great, thanks Chris.

We'll follow up directly then; appreciate the guidance.

Cheers,

Jen

From: Chris Bandy [mailto:Sch 2 s2.2(a)(ii)]

Sent: Tuesday, 28 August 2018 11:53 AM

To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Sch 2.2(a)(ii).gov.au>

Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Jen,

Regarding the State Reps, Trade Investment Queensland's new Trade Commissioner Sch 2.2(a)(ii) is not yet in Jakarta, WA's Sch 2.2(a)(ii) will be out of town on leave, the NT's State Rep position has been unfilled for 18 months and the SA and NSW Government have embedded officers in Austrade but it is better that these discussions occur with their respective State Offices.

For the Victorians, all the details for their office can be found here: <http://www.invest.vic.gov.au/all-offices/se-asia/Jakarta> and the email for Sch 2.2(a)(ii), Commissioner for South East Asia is Sch 2.2(a)(ii)@invest.vic.gov.au . I think it would be best to approach directly as you have a better handle of the broader SE Asian relationship with ACT which is also what he handles for Victoria.

Thanks

Chris

From: Rayner, Jennifer [mailto:Jennifer.Rayner@act.gov.au]

Sent: Tuesday, August 28, 2018 8:30 AM

To: Sch 2.2(a)(ii)

Cc: Chris-Bandy (Jakarta); Gowling, Emma; Smyth, Brendan

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Sch 2.2(a)(ii),

Thank you. My details are:

Name: Jennifer Ruth Rayner

Passport no: Sch 2

Emma will be able to provide Brendan's details.

Just in terms of the itinerary, below is my tally of where we're up to – would you mind confirming this aligns with yours?

Monday 3rd

08:30am – Embassy briefing (arrangements via Aus Embassy)

13:00-14:00 – Director General for Primary and Secondary from the Ministry of Education and Culture (arrangements via Indonesian Embassy)

15:00-16:00 – Secretary-General of the Ministry of Higher Education, Research and Technology (arrangements via Indonesian Embassy)

18:30 – ANU Alumni dinner (arrangements via ANU SE Asia office)

Tuesday 4th

TBC – Meeting with Deputy Minister for Tourism (meeting requested by Indonesian Embassy)

TBC – Meeting with office of the Governor of Jakarta (meeting requested by Indonesian Embassy)

Wednesday 5th

12:00-13:30 – Lunch with members of Indonesian Chamber of Commerce and Industry + Australia Indonesia Business Council (arrangements via Aus Embassy)

We really appreciate your continued help in pursuing meeting opportunities with an education agents(s) and health sector provider(s). As mentioned to Chris, we'd also be keen to speak with any of the other state government representatives with a Jakarta presence about their experiences, so is that currently on your radar or would it make more sense for us to reach out to them directly? Happy either way, whichever is easier...

Thanks again,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy

Office of Andrew Barr MLA

Chief Minister

Treasurer

Member for Kurrajong

P. (02) 6207 1201 | M. Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au



From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]

Sent: Monday, 27 August 2018 4:50 PM

To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Cc: Chris Bandy Sch 2 s2.2(a)(ii); Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan

<Brendan.Smyth@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

As you and Brendan will be coming into the Embassy next Monday, would you mind sharing your passport number and full name with me so I can register you both with Security?

Cheers,

Sch 2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Sent: Monday, 27 August 2018 10:10 AM

To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)

Cc: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Fantastic, thank you for sorting that out so quickly!

Cheers,

Jen

From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]

Sent: Monday, 27 August 2018 12:38 PM

To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Cc: Chris Bandy Sch 2 s2.2(a)(ii); Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

IABC and KADIN have agreed to do a combined lunch on **Wednesday 5 September** at 12.00pm - 1.30pm. Location: Akira Back, MD Place, Level 12, Jl. Setiabudi Selatan No. 7, Setiabudi.

There is overlap between the groups – Sch 2.2(a)(ii) had suggested inviting Sch 2.2(a)(ii) last week, so there are no sensitivities in that respect. Both Sch 2.2(a)(ii) and Sch 2.2(a)(ii) will be inviting a number of extra guests to the lunch. The confirmed guest list so far:

- Sch 2.2(a)(ii), President IABC
- Sch 2.2(a)(ii), Chairman, Bilateral Committee for Australia, New Zealand and Timor Leste, Indonesia Chamber of Commerce and Industry

From the Embassy:

- Sch 2.2(a)(ii), Senior Trade & Investment Commissioner, Austrade
- Chris Bandy, Trade Commissioner, Austrade
- Sch 2.2(a)(ii), A/g Counsellor – Economic
- Sch 2.2(a)(ii), Policy Advisor – Economic & Agriculture

Kind regards,

Sch 2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Sent: Monday, 27 August 2018 8:55 AM

To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)

Cc: Chris Bandy Sch 2 s2.2(a)(ii); Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Thanks very much, Sch 2.2(a)(ii)

Combining those two lunches sounds like a good way to go so that we can keep the meeting with Sch 2.2(a)(ii) – are there any sensitivities with doing so though, from your point of view? We understand there's some overlap between the membership of these groups anyway, but wouldn't want to go ahead if this would be taken as disrespectful to one or the other...

Thanks for your guidance,

Jen

From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]

Sent: Monday, 27 August 2018 11:45 AM

To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Cc: Chris Bandy Sch 2 s2.2(a)(ii) Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

Thanks for your email.

So far we have confirmed the following meetings on Monday 3 September:

- Embassy briefing 0830-0930
- Lunch meeting with the Indonesian Chamber of Commerce 1200-1330 – which overlaps with your respective meetings.

I also have a lunch meeting confirmed for Wednesday 5 September with the Indonesia Australia Business Council 1230-1330.

We could potentially have a combined lunch with IABC and the Chamber of Commerce on Wednesday, but I will need to check first. Would you prefer keeping your lunch appointments or combine them as one?

Cheers,

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Policy Advisor (Economic and Agriculture)

Australian Embassy Jakarta

Tel: Sch 2 s2.2(a)(ii) | Mobile: Sch 2 s2.2(a)(ii) |

Email: Sch 2 s2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Sent: Monday, 27 August 2018 5:39 AM

To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)

Cc: Chris Bandy [Sch 2 s2.2(a)(ii)] Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Subject: FW: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Good morning [Sch 2.2(a)(ii)],

Hope you had a good weekend.

We've had advice from the Indonesian Embassy here in Canberra that they've booked meetings for us with the Ministry of Education and Culture and Ministry of Higher Education, Research and Technology for Monday 3 September at 1pm and 3pm respectively – apparently because Ambassador Legowo will be able to accompany us then.

Apologies, but how does this overlap with the timing of meetings you've been working on for that date?

Thanks for your help,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy

Office of Andrew Barr MLA

Chief Minister

Treasurer

Member for Kurrajong

P. (02) 6207 1201 | M. [Sch 2.2(a)(ii)] E. jennifer.rayner@act.gov.au



From: [Sch 2 s2.2(a)(ii)]

Sent: Friday, 24 August 2018 5:39 PM

To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>

Subject: Fw: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Dear Bu Jennifer and Bu Emma,

Thank you so much for sending me the biographies of Mr. Brendan Smyth and Bu Jennifer.

Sch 2.2(a)(x)

Warmest regards,

[Sch 2 s2.2(a)(ii)]

Sent from Yahoo7 Mail on Android

From: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Sent: Tuesday, 28 August 2018 2:01 PM
To: Rayner, Jennifer; Chris Bandy
Cc: Gowling, Emma; Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

No worries at all Jen – our pleasure to assist!]

I'll be in touch once I get confirmation for the BKPM meeting.

Cheers,

Sch 2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Sent: Tuesday, 28 August 2018 10:52 AM
To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Chris Bandy Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Fantastic, thank you.

We really appreciate your help with all this given there's probably a million other things happening at your end for the PM's visit!

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M Sch 2.2(a)(ii) E. jennifer.rayner@act.gov.au



From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]
Sent: Tuesday, 28 August 2018 1:19 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Chris Bandy Sch 2 s2.2(a)(ii) >
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

From: Rayner, Jennifer
Sent: Tuesday, 28 August 2018 4:36 PM
To: Smyth, Brendan
Cc: Gowling, Emma
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Ace, thank you

From: Smyth, Brendan
Sent: Tuesday, 28 August 2018 4:34 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Jen

I'm on to it.

Regards

Brendan

From: Rayner, Jennifer
Sent: Tuesday, 28 August 2018 2:24 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: FW: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hiya,

Would you like to reach out to **Sch 2.2(a)(ii)** for a meeting, Commissioner to Commissioner? ☺

It looks like we've got some time on either Monday or Wednesday morning...

Cheers,

Jen

From: Chris Bandy [mailto:**Sch 2 s2.2(a)(ii)**]
Sent: Tuesday, 28 August 2018 11:53 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; **Sch 2.2(a)(ii)** **Sch 2 s2.2(a)(ii)**
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Jen,

Regarding the State Reps, Trade Investment Queensland's new Trade Commissioner **Sch 2.2(a)(ii)** is not yet in Jakarta, WA's **Sch 2.2(a)(ii)** will be out of town on leave, the NT's State Rep position has been unfilled for 18 months and the SA and NSW Government have embedded officers in Austrade but it is better that these discussions occur with their respective State Offices.

From: Martiniello, Gimmi on behalf of ICT CMTEDD Operations
Sent: Tuesday, 28 August 2018 11:07 AM
To: Gowling, Emma
Subject: RE: REQ0886122, Overseas Business Travel for Brendan Smyth [SEC=UNCLASSIFIED, DLM=For-Official-Use-Only]

Categories: Actioned

Hi Emma,

Just letting you know that we have an Iphone 5 for Brendan's travel to Jakarta, Indonesia (2/9/18-6/9/18).

We are located on Nara Plaza North in the ICT CMTEDD area.

The phone is sitting on my desk.

Gimmi Martiniello,
Phone: 620 53898, Email: gimmi.martiniello@act.gov.au
CMTEDD and PATOCS ICT Team | Chief Ministers, Treasury and Economic Development | ACT Government
Plaza North, Canberra Nara Centre | 1 Constitution Avenue, Canberra City ACT 2601 | GPO Box 158 Canberra ACT 2601

From: Martiniello, Gimmi **On Behalf Of** ICT CMTEDD Operations
Sent: Thursday, 23 August 2018 2:04 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: REQ0886122, Overseas Business Travel for Brendan Smyth [SEC=UNCLASSIFIED, DLM=For-Official-Use-Only]

Hi Emma,

We have an Iphone 5 for Brendan's travel to Jakarta, Indonesia (2/9/18-6/9/18).

We are located on Nara Plaza North in the ICT CMTEDD area.

The phone is sitting on my desk.

Gimmi Martiniello,
Phone: 620 53898, Email: gimmi.martiniello@act.gov.au
CMTEDD and PATOCS ICT Team | Chief Ministers, Treasury and Economic Development | ACT Government
Plaza North, Canberra Nara Centre | 1 Constitution Avenue, Canberra City ACT 2601 | GPO Box 158 Canberra ACT 2601

From: Gowling, Emma
Sent: Wednesday, 22 August 2018 11:58 AM
To: ICT CMTEDD Operations <ICTCMTEDDOperations@act.gov.au>
Subject: RE: REQ0886122, Overseas Business Travel for Brendan Smyth [SEC=UNCLASSIFIED, DLM=For-Official-Use-Only]

Hi Gimmi

A phone and laptop will be required please.

Can enquire who will be taking care of CMO for clean devices?

Thanks

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Martiniello, Gimmi **On Behalf Of** ICT CMTEDD Operations
Sent: Wednesday, 22 August 2018 11:56 AM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: REQ0886122, Overseas Business Travel for Brendan Smyth [SEC=UNCLASSIFIED, DLM=For-Official-Use-Only]

Hi Emma,

We have the above request that Brendan is travelling to Jakarta, Indonesia (2/9/18-6/9/18).

Can you please advise what devices Brendan will need to take with him.

Once we have this information we can then go through CMTEDD Corporate to see if they have the devices,

Gimmi Martiniello,
Phone: 620 53898, Email: gimmi.martiniello@act.gov.au
CMTEDD and PATOCS ICT Team | Chief Ministers, Treasury and Economic Development | ACT Government
Plaza North, Canberra Nara Centre | 1 Constitution Avenue, Canberra City ACT 2601 | GPO Box 158 Canberra ACT 2601

From: MacLachlan, Judy
Sent: Tuesday, 28 August 2018 4:42 PM
To: McMullen, Stephanie; Gowling, Emma
Cc: Kobus, Jonathan; Likidis, Charmaine
Subject: RE: URGENT!! FW: Flyers for CMO [SEC=UNCLASSIFIED]

Categories: Actioned

Hi Steph
Yes, and JK asked me to follow up with Emma as she is looking after it.
I have also spoken with Emma.
Regards
Judy

-----Original Message-----

From: McMullen, Stephanie
Sent: Tuesday, 28 August 2018 4:38 PM
To: MacLachlan, Judy <Judy.MacLachlan@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>
Cc: Kobus, Jonathan <Jonathan.Kobus@act.gov.au>; Likidis, Charmaine <Charmaine.Likidis@act.gov.au>
Subject: RE: URGENT!! FW: Flyers for CMO [SEC=UNCLASSIFIED]

Hi Judy - JK was going to contact CBC directly for these ones.

JK - any luck? We will need these by midday Thursday please.

Thanks
Steph

-----Original Message-----

From: MacLachlan, Judy
Sent: Tuesday, 28 August 2018 4:25 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Cc: McMullen, Stephanie <Stephanie.McMullen@act.gov.au>; Kobus, Jonathan <Jonathan.Kobus@act.gov.au>; Likidis, Charmaine <Charmaine.Likidis@act.gov.au>
Subject: URGENT!! FW: Flyers for CMO [SEC=UNCLASSIFIED]
Importance: High

Hi Emma

Just tried to ring you
Could you please touch base with Steph to let her know when CMO can expect these flyers? - they need 30 copies.

Thanks and regards
Judy :)

Xt 50657

-----Original Message-----

From: Kobus, Jonathan
Sent: Tuesday, 28 August 2018 4:09 PM
To: MacLachlan, Judy <Judy.MacLachlan@act.gov.au>
Subject: Re: URGENT!! FW: Flyer for CMO [SEC=UNCLASSIFIED]

Emma Gowling is looking after this. Pls contact her. Thanks JK

Sent from my iPhone

> On 28 Aug 2018, at 3:58 pm, MacLachlan, Judy <Judy.MacLachlan@act.gov.au> wrote:

>
> Hi JK
> I understand you undertook to contact the CBC to get some copies of the flyer (copy attached).
> Steph is now chasing for CMO - they need 30 copies tomorrow.
> Let me know if you would like me to follow up.

> Thanks

> Judy

>

>

> From: McMullen, Stephanie On Behalf Of EnterpriseCBR DLO

> Sent: Monday, 20 August 2018 11:34 AM

> To: Kobus, Jonathan

> <Jonathan.Kobus@act.gov.au<mailto:Jonathan.Kobus@act.gov.au>>;

> Hassett, Glen

> <Glen.Hassett@act.gov.au<mailto:Glen.Hassett@act.gov.au>>

> Cc: Cataldo, Helena

> <Helena.Cataldo@act.gov.au<mailto:Helena.Cataldo@act.gov.au>>;

> Likidis, Charmaine

> <Charmaine.Likidis@act.gov.au<mailto:Charmaine.Likidis@act.gov.au>>

> Subject: Flyer for CMO [SEC=UNCLASSIFIED]

>

> Hi all

>

> Not sure who is responsible for this flyer - It is an A5 fold out with

> 6 or so panels (Knowledge capital, The Innovation advantage etc)

>

> I have attached a photo of the cover.

>

> Can someone please arrange for about 30 hard copies to be printed and

> delivered to the CMO? It is for the CMO/CIE trip to Indonesia (first

> week of Sept)

>

> Thanks

> Steph

>

>

>

> Stephanie McMullen | Directorate Liaison Officer - Economic

> Development Office of the Chief Minister | Office of Minister Ramsay |

> Office of Minister Fitzharris | Office of Minister Berry Chief

> Minister, Treasury and Economic Development Directorate | ACT

> Government • (02) 6205 4643 | •

> EnterpriseCBRDLO@act.gov.au<mailto:EnterpriseCBRDLO@act.gov.au> | ACT

> Legislative Assembly, 196 London Circuit Canberra City ACT 2601

>

> <file.jpeg>

> <RE: CMO request - Tourism and Education flyers for upcoming Indonesia

> Trip [SEC=UNCLASSIFIED].eml>

From: MacLachlan, Judy
Sent: Tuesday, 28 August 2018 4:25 PM
To: Gowling, Emma
Cc: McMullen, Stephanie; Kobus, Jonathan; Likidis, Charmaine
Subject: URGENT!! FW: Flyers for CMO [SEC=UNCLASSIFIED]
Attachments: RE: CMO request - Tourism and Education flyers for upcoming Indonesia Trip [SEC=UNCLASSIFIED]; file.jpeg

Importance: High

Categories: Actioned

Hi Emma

Just tried to ring you

Could you please touch base with Steph to let her know when CMO can expect these flyers? - they need 30 copies.

Thanks and regards
Judy :)

Xt 50657

-----Original Message-----

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To: MacLachlan, Judy <Judy.MacLachlan@act.gov.au>
Subject: Re: URGENT!! FW: Flyer for CMO [SEC=UNCLASSIFIED]

Emma Gowling is looking after this. Pls contact her. Thanks JK

Sent from my iPhone

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> Judy

>
>
> From: McMullen, Stephanie On Behalf Of EnterpriseCBR DLO
> Sent: Monday, 20 August 2018 11:34 AM
> To: Kobus, Jonathan
> <Jonathan.Kobus@act.gov.au<mailto:Jonathan.Kobus@act.gov.au>>;
> Hassett, Glen
> <Glen.Hassett@act.gov.au<mailto:Glen.Hassett@act.gov.au>>
> Cc: Cataldo, Helena
> <Helena.Cataldo@act.gov.au<mailto:Helena.Cataldo@act.gov.au>>;
> Likidis, Charmaine
> <Charmaine.Likidis@act.gov.au<mailto:Charmaine.Likidis@act.gov.au>>

From: [Likidis Charmaine](#)
To: [McMullen Stephanie](#)
Cc: [Gallace Steven](#); [White Saskia](#); [Staruszkiewicz Sarah](#); [Ahuja Manasi](#); [Cataldo Helena](#); [Kobus Jonathan](#); [Maclachlan Judy](#)
Subject: RE: CMO request - Tourism and Education flyers for upcoming Indonesia Trip [SEC=UNCLASSIFIED]
Date: Friday, 17 August 2018 1:16:00 PM
Attachments: [Experience-Guide-2017.pdf](#)
[image001.jpg](#)

Hi Steph,

Please see the document links listed below, and the attached Experience Guide. This Experience Guide is provided for our trade partners about available accommodation, activities and tours in Canberra.

Link to the latest Visitor Guide to send to the Chief's office.

<https://visitcanberra.com.au/publications-apps-and-maps/canberra-visitor-guide>

This delegate boosting kit might be of value too

<https://swassets.visitcanberra.com.au/default/0001/12/61bfb226891ca41da8687eb17f0b19e0910ee352.pdf>

Thank you very much for assisting with this, everyone.

Regards,

Charmaine Likidis

Executive Assistant to

Jo Verden – Acting Director, Events ACT

Jonathan Kobus – Acting Director, Visit Canberra

P: +61 2 6205 6120

Chief Minister, Treasury and Economic Development Directorate | ACT Government

Level 4, Nara House, Canberra City ACT 2601

GPO Box 158 Canberra City ACT 2601 | visitcanberra.com.au | tourism.act.gov.au | www.events.act.gov.au | www.act.gov.au

email signature block



From: White, Saskia

Sent: Wednesday, 15 August 2018 3:05 PM

To: Cataldo, Helena <Helena.Cataldo@act.gov.au>; Ahuja, Manasi <Manasi.Ahuja@act.gov.au>

Cc: Kobus, Jonathan <Jonathan.Kobus@act.gov.au>; Likidis, Charmaine <Charmaine.Likidis@act.gov.au>

Subject: RE: CMO request - Tourism and Education flyers for upcoming Indonesia Trip [SEC=UNCLASSIFIED]

Hi Ladies,

Can you provide anything you think might be relevant for the below request to Charmaine so she can run it past JK for on forwarding to the DLO.

Charmaine – I'll leave this one with you to follow up.

Cheers,

Saskia

From: McMullen, Stephanie **On Behalf Of** EnterpriseCBR DLO

Sent: Wednesday, 15 August 2018 3:00 PM

To: Kobus, Jonathan <Jonathan.Kobus@act.gov.au>; Hassett, Glen <Glen.Hassett@act.gov.au>; Keogh, Geoff <Geoff.Keogh@act.gov.au>

Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; White, Saskia <Saskia.White@act.gov.au>; Doolan, Fiona <Fiona.Doolan@act.gov.au>

Subject: CMO request - Tourism and Education flyers for upcoming Indonesia Trip [SEC=UNCLASSIFIED]

Hi all

Can you please send me PDFs of any flyers/publications that would be useful for the CIE and CMO trip to Indonesia in couple of weeks?

The CMO will review and advise if we need printed copies and/or a specific document prepared for the trip (which I imagine we will need to get onto quite quickly)

CMO is keen for publications covering both Tourism and Higher Education (nurses, teachers, allied health etc) – UC might have something?

Let me know if you need any further clarification.

Thanks

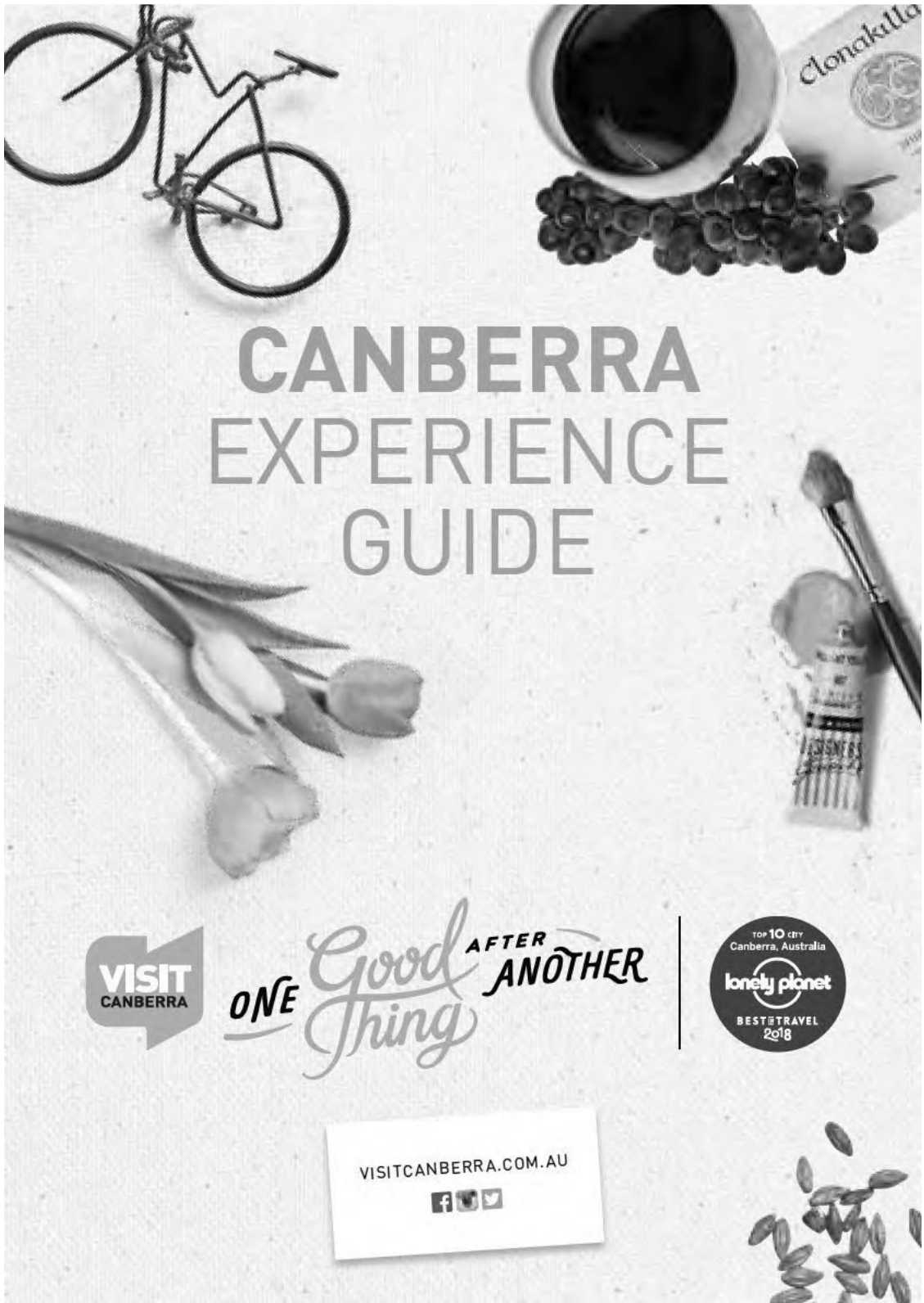
Steph

Stephanie McMullen | Directorate Liaison Officer - Economic Development

Office of the Chief Minister | Office of Minister Ramsay | Office of Minister Fitzharris | Office of Minister Berry

Chief Minister, Treasury and Economic Development Directorate | ACT Government

☎ (02) 6205 4643 | ✉ EnterpriseCBRDLO@act.gov.au | ACT Legislative Assembly, 196 London Circuit Canberra City ACT 2601



CANBERRA EXPERIENCE GUIDE



ONE *Good Thing* AFTER ANOTHER



VISITCANBERRA.COM.AU
f t w





INTRODUCTION

Ensure your clients experience one good thing after another and discover why Canberra has been ranked #3 city to visit in Lonely Planet's Best in Travel 2018.

Canberra's red-hot food and wine scene combines with world-class attractions, award-winning hotels and breathtaking natural beauty, to offer an abundance of unexpected wonders all so close to each other.

Within this guide you will find a snap shot of must-do experiences, events and places to stay in Australia's capital.



DID YOU KNOW...?

- The name Canberra is believed to mean "meeting place" in the Ngunnawal language, one of several Indigenous languages spoken in the district by Aboriginal people before European settlement.
- Nestled conveniently between Sydney and Melbourne, Australia's vibrant, multicultural capital city is home to about 390,000 people.
- Canberra is only a short 3-hour drive (or 40-minute flight) from Sydney and an hour flight from Melbourne.
- Singapore Airlines offers direct flights from Singapore to Canberra and Canberra to Wellington on its 'Capital Express' route.
- Most of Canberra's attractions are within a 15-minute drive of the city centre. With no tolls, minimal traffic and plenty of parking, Canberra is a perfect self drive destination.
- More than half of the Australian Capital Territory is made up of nature reserves, national parkland or state forest making Canberra a nature lover's paradise. Canberra is often referred to as a city within a park.
- Canberra is home to award-winning bars, restaurants, chefs, winemakers and baristas.

HOTELS



ABODE NARRABUNDAH

Rating: 4 Star

Total Rooms: 86 guest rooms

Location: Narrabundah

Close to: Manuka, cafes,
Kingston Foreshore,
Old Bus Depot Markets



ARIA HOTEL

Rating: 4.5 Star

Total Rooms: 128 guest rooms
and apartments

Location: Dickson

Close to: Exhibition Park,
Braddon dining precinct



AVENUE HOTEL CANBERRA

Rating: 5 Star

Total Rooms: 213 guest rooms
and apartments

Location: Braddon

Close to: Bars, restaurants,
shopping, city centre,
Canberra Theatre



BURBURY HOTEL & APARTMENTS

Rating: 4.5 Star

Total Rooms: 152 guest rooms
and apartments

Location: Barton

Close to: Parliament House,
National Gallery of Australia,
Lake Burley Griffin, city centre



CANBERRA REX HOTEL

Rating: 4.5 Star

Total Rooms: 146 guest rooms
and apartments

Location: Braddon

Close to: Bars, restaurants,
shopping, city centre,
Canberra Theatre



CROWNE PLAZA CANBERRA

Rating: 4.5 Star

Total Rooms: 240 guest rooms

Location: Canberra CBD

Close to: Bars, restaurants,
Casino Canberra, shopping,
Lake Burley Griffin,
National Museum of Australia



DIPLOMAT HOTEL

Rating: 4 Star

Total Rooms: 130 guest rooms

Location: Griffith

Close to: Manuka and Kingston, cafes, restaurants, Canberra Railway Station, Parliament House



EAST HOTEL

Rating: 4.5 Star

Total Rooms: 140 guest rooms and apartments

Location: Kingston

Close to: Kingston Foreshore, Manuka, cafes, restaurants, Parliament House, National Gallery of Australia



FORREST HOTEL AND APARTMENTS

Rating: 3.5 Star

Total Rooms: 114 guest rooms and apartments

Location: Forrest

Close to: Parliament House, Manuka, Shopping, National Gallery of Australia, Old Bus Depot Markets



HOTEL HOTEL

Rating: 5 Star

Total Rooms: 68 guest rooms

Location: NewActon

Close to: Bars, restaurants, city centre, Lake Burley Griffin, National Museum of Australia



HOTEL REALM

Rating: 5 Star

Total Rooms: 163 guest rooms

Location: Barton

Close to: Parliament House, National Gallery of Australia, Lake Burley Griffin, city centre



HYATT HOTEL CANBERRA

Rating: 5 Star

Total Rooms: 252 guest rooms and suites

Location: Yarralumla

Close to: Parliament House, Lake Burley Griffin, National Gallery of Australia, Questacon

HOTELS



JAMALA WILDLIFE LODGE

Rating: 4 Star

Total Rooms: 18 guest rooms

Location: Yarralumla

Close to: National Zoo & Aquarium, National Arboretum Canberra, Lake Burley Griffin



KNIGHTSBRIDGE CANBERRA

Rating: 4 Star

Total Rooms: 78 guest rooms and apartments

Location: Kingston

Close to: Bars, restaurants, Manuka Oval, Kingston Foreshore, Old Bus Depot Markets



LITTLE NATIONAL HOTEL

Rating: 4 Star

Total Rooms: 120 guest rooms

Location: Barton

Close to: Parliament House, National Gallery of Australia, Lake Burley Griffin, city centre



MANTRA MACARTHUR HOTEL

Rating: 4 Star

Total Rooms: 176 guest rooms

Location: Turner

Close to: Braddon, Dickson, bars, restaurants, Australian War Memorial



MERCURE CANBERRA

Rating: 3.5 Star

Total Rooms: 129 guest rooms

Location: Braddon

Close to: Mount Ainslie lookout, Australian War Memorial, Braddon, restaurants, bars



NOVOTEL CANBERRA

Rating: 4 Star

Total Rooms: 286 guest rooms

Location: Canberra CBD

Close to: Bars, restaurants, Lake Burley Griffin, Canberra Theatre, Questacon



PARKLANDS HOTEL & APARTMENTS

Rating: 3.5 Star
Total Rooms: 65 guest rooms
Location: Dickson
Close to: Australian War Memorial, Braddon dining precinct



PAVILION ON NORTHBOURNE

Rating: 4.5 Star
Total Rooms: 156 guest rooms
Location: Dickson
Close to: Bars, restaurants, Braddon precinct



PEPPERS GALLERY HOTEL

Rating: 4.5 Star
Total Rooms: 85 guest rooms and apartments
Location: New Acton
Close to: Bars, restaurants, city centre, Lake Burley Griffin, National Museum of Australia



QT CANBERRA

Rating: 4 Star
Total Rooms: 205 guest rooms
Location: NewActon
Close to: Bars, restaurants, city centre, Lake Burley Griffin, National Museum of Australia



RYDGES CAPITAL HILL

Rating: 4 Star
Total Rooms: 186 guest rooms
Location: Forrest
Close to: Parliament House, Manuka, shopping, National Gallery of Australia, Old Bus Depot Markets



VIBE HOTEL CBR AIRPORT

Rating: 4.5 Star
Total Rooms: 191 guest rooms
Location: Canberra Airport
Close to: Pialligo Estate, Mount Majura Winery, The Truffle Farm, city centre

TOURS AND EXPERIENCES



AUSTRALIAN INSTITUTE OF SPORT

Go behind the scenes on an award-winning 90-minute guided tour of Australia's premier elite sports precinct, the Australian Institute of Sport (AIS).

Tours operate: Daily



AUSTRALIAN NATIONAL BOTANIC GARDENS

Enjoy a guided walk or breakfast with the birds at the only place in the world you'll see this diversity of Australian native plants in one location.

Tours operate: Daily



AUSTRALIAN WAR MEMORIAL

Bringing together a world-class museum, a shrine and an extensive archive, the Australian War Memorial is a moving and insightful experience for both young and old.

Open daily with free admission



BLUE SKIES ADVENTURE TOURS

Offering a range of Canberra city half-day tours, nature walks and camping and hiking adventures.

Tours operate: Daily



CANBERRA GLASSWORKS

Take a self-guided tour, experience glassmaking, and discover some of Canberra's heritage at this contemporary glass centre, the only one of its kind in Australia.

Tours operate: Wed-Sun



CANBERRA GUIDED TOURS

Small group, expert guided tours in and around Canberra to suit different interests, and can provide customised tours.

Tours operate: Daily



CANBERRA SECRETS

Canberra Secrets are personalised tours that provide you with a true local perspective of what makes this city tick.

Tours operate: Wed-Sun



CANBERRA URBAN ADVENTURES

Discover the city around its gorgeous lake with a local guide on a fun pedal kayak or electric bike adventure.

Tours operate: Tues-Sat



CAPITAL BREWING CO

Come behind the scenes of Canberra's newest Brewery, and see how they turn malt, hops, water and yeast into delicious beer and sample any of the 12 brews made on-premise in front of your eyes. Tour bookings essential.

Tours operate: Sat and Sun



COCKINGTON GREEN GARDENS

Venture into this delightful and fascinating display of meticulously crafted miniature buildings set within beautifully-landscaped gardens.

Open daily



DAVE'S BREWERY TOURS

Canberra's only specialist craft beer and micro brewery tour operator, Dave's Brewery Tours takes you inside the city's finest breweries.

Tours operate: Fri and Sat



DHAWRA INDIGENOUS TOURS

Join Dharwra Aboriginal Cultural Tours on a journey back in time to become a part of 'The Dreaming'.

Tours operate: Daily on request

TOURS AND EXPERIENCES



EAT CANBERRA FOOD TOURS

Eat your way around (restaurant hop) and sample a range of food and drinks at some hot spots and hidden gems of Canberra.

Tours operate: Saturdays



GOBOAT CANBERRA

Hire a self-drive, sustainable, electric picnic boat and enjoy exploring Canberra's Lake Burley Griffin and city centre from a different angle. Boat license not required.

Open daily



MULGA BIKE TOURS

Explore the historical, political, artistic and cultural sites of Canberra on a guided bike tour (4 to 6 hours).

Tours operate:
Sun, Mon, Thur, Fri



NATIONAL GALLERY OF AUSTRALIA

Delight in the art and world-class exhibitions on show at the National Gallery of Australia, on the shores of Canberra's Lake Burley Griffin.

Open daily with free admission



NATIONAL MUSEUM OF AUSTRALIA

Australia's stories come alive at the National Museum of Australia, on the shores of Canberra's Lake Burley Griffin.

Open daily with free admission
Guided tours available



NATIONAL ZOO & AQUARIUM

Get up close and personal with some of the world's most amazing creatures and Australian wildlife. Pat a cheetah, feed a bear or become acquainted with a meerkat!

Open daily



PARLIAMENT HOUSE

See democracy in action at Australia's iconic Parliament House high on Capital Hill.

Open daily with free admission
Group guided tours available by pre-arrangement



PIALLIGO ESTATE CANBERRA

Sit back, relax and take in the picturesque Pialligo Estate Garden Pavillions, a sensational food, wine and lifestyle destination.

Farm tours operate: Daily



QUESTACON

Free-fall down a six-metre slide, freeze your own shadow and experience an earthquake at Questacon – The National Science and Technology Centre.

Open daily



SEG GLIDE RIDE

Discover Lake Burley Griffin's foreshore, famous landmarks and iconic buildings on a guided segway riding experience.

Tours operate: Daily



SUNRISE HOT AIR BALLOONING

With 30 years' experience conducting balloon flights over Canberra, Balloon Aloft are among the leaders in commercial hot air ballooning.

Flights operate: Daily



THE TRUFFLE FARM TRUFFLE HUNTS

Join Jayson and Australia's best truffle dog team on an exhilarating truffle hunt experience.

Tours operate: Daily from June to August

EVENTS



ENLIGHTEN

See Canberra in a different light during Autumn as the city's national attractions open their doors after-dark to host an array of exclusive events and surprising experiences.

When: March



BALLOON SPECTACULAR

Held over nine days each Autumn, the Canberra Balloon Spectacular sees dozens of hot air balloons take to the skies against the picturesque backdrop of our national attractions.

When: March



ANZAC DAY AT THE WAR MEMORIAL

Take part in the national Anzac Day ceremony or experience the Dawn Service, a moving tribute commemorating those who have served and died in war.

When: 25 April



CANBERRA TRUFFLE FESTIVAL

The Truffle Festival — Canberra Region is the ultimate foodie festival. Each year during Winter, exclusive events are held across the region highlighting the rare Black Winter Truffle.

When: June–Aug



FLORIADE

Each September Floriade celebrates the return of spring with one million blooms and a 30-day program of entertainment and festivity showcasing the best in horticulture, landscaping, innovation and design.

When: Sept–Oct



FLORIADE NIGHTFEST

Commonwealth Park comes to life after dark for Floriade NightFest — a magical evening event featuring spectacular lighting, live music, comedy, night markets and roving entertainment.

When: Over two weekends during Floriade

COMING SOON



ABODE KINGSTON

Kingston's regeneration will continue with a 61-room hotel. Abode Hotels general manager, Rien Donkin, said the four-storey hotel would deliver the brand's signature self-contained, apartment-style rooms, designed to complement Kingston's streetscape.

Expected to open in 2018



ABODE MURRUMBATEMAN

A 52-room hotel in the Yass Valley will be the perfect complement to the growing wine region, featuring a flexible foyer space and a range of rooms and suites to accommodate large groups for local events.

Expected to open in 2018



ABODE MIDNIGHT BRADDON

A 160-room hotel with restaurant and retail spaces will open in Braddon, along the planned light rail corridor. Abode Braddon will embrace the modern and exciting culture of the precinct, bringing even more vibrancy to the scene.

Expected to open in 2019



ADINA GRAND

TFE Hotels will operate a beautiful new Adina Apartment Hotel Grand, Canberra. The contemporary new design hotel will be part of an exciting \$300 million development by Capital Property Group at the corner of Constitution Place and London Circuit, where two purpose-built buildings will set a new standard in environmental design.

Expected to open 2020



GAREMA CENTRE — ABODE 5 STAR

A new luxury hotel will be developed in the heart of Canberra's CBD, through the Abode Group. The site is in close proximity to shopping and some of Canberra's best restaurants, bars and attractions, and close to the light rail.

Expected to open in 2020

KEY CONTACTS:

Sarah Staruszkiewicz
Partnerships and Distribution Manager
Email: sarah.staruszkiewicz@act.gov.au
Tel: +61 (0)2 6205 0506

Alison Beer
Partnerships and Distribution Officer
Email: alison.beer@act.gov.au
Tel: +61 (0)2 6207 8649

Looking for more information about Canberra? There are a number of sources to assist you.

Canberra's destination website is visitcanberra.com.au.
The website provides information on things to see and
do in Canberra as well as an online booking facility.

For trade related information such as brochures,
images, itineraries and maps, please visit our
corporate website, tourism.act.gov.au/trade.





ONE
Good Thing
AFTER
ANOTHER



VISITCANBERRA.COM.AU
f t y



From: Smyth, Brendan
Sent: Thursday, 30 August 2018 12:22 PM
To: Gowling, Emma
Subject: Document1 [SEC=UNCLASSIFIED]
Attachments: Document1.docx

Office +61 2 6207 8976

Emma Mobile

Sch 2 s2.2(a)(ii)

Cornelius Mobile

Jen Rayner's temp mobile

Home

Robyn Work

Robyn Mobile

David Mobile

Dad

Australian Embassy Jakarta

Chris Bandy mobile

Chris Bandy Work

Sch 2.2(a)(ii) Mobile

Sch 2.2(a)(ii) Work

JK Mobile

Ian Cox Mobile

Miso Mobile

From: Sch 2.2(a)(ii)
Sent: Thursday, 30 August 2018 2:16 PM
To: Chris Bandy; Smyth, Brendan
Cc: Gowling, Emma
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Brendan

I have spoken to our Defence attachés and they are available on Monday to meet with you.

We are still arranging a time that works for them, so I'll get back to you later today with more details.

They have also requested for any key questions or issues you would like to discuss so they can prepare in advance.

Regards

Sch 2.2(a)(ii)

From: Chris Bandy Sch 2 s2.2(a)(ii)
Sent: Thursday, 30 August 2018 8:44 AM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Thanks Brendan,

We will check and revert asap.

Look forward to catching up next week.

Regards

Chris

From: Smyth, Brendan [<mailto:Brendan.Smyth@act.gov.au>]
Sent: Thursday, August 30, 2018 7:37 AM
To: Sch 2.2(a)(ii)
Cc: Gowling, Emma
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Dear Chris and Sch 2.2(a)(ii)

Thanks for all the effort.

In the meeting with the Embassy staff, will the defence attaché/s be available?

Or could we meet with them at 9:30?

Thank you

Regards

Brendan

From: Rayner, Jennifer
Sent: Wednesday, 29 August 2018 8:24 AM
To: Chris Bandy [Sch 2 s2.2(a)(ii)]; [Sch 2.2(a)(ii)] [Sch 2 s2.2(a)(ii)]
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

That's great, thanks Chris.

I've read some of [Sch 2.2(a)(ii)] stuff on the sector so it will be really good to pick his brain in more detail.

Cheers,

Jen

From: Chris Bandy [mailto:[Sch 2 s2.2(a)(ii)]]
Sent: Tuesday, 28 August 2018 7:24 PM
To: [Sch 2.2(a)(ii)] [Sch 2 s2.2(a)(ii)]; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Jen and Brendan,

Related to the additional meetings we have confirmed the following:

Tuesday 4 September

9am – Meeting with [Sch 2.2(a)(ii)], Director Health and Life Sciences, Deloitte Indonesia. [Sch 2.2(a)(ii)] is best placed to provide the overall landscape of the Indonesian health and healthcare sector. [Sch 2.2(a)(ii)] will be able to provide a clear steer on what ACT capability would be best applicable in the Indonesian context. (Location: Gran Melia Hotel)

Wednesday 5 September

9am - Meeting with Sun and IDP education agents (Location: Gran Melia Hotel)

The focus of this meeting is below:

1. Why Indonesian students should choose the ACT? (ACT side to discuss)
2. Overview of ACT education sector. (ACT)
3. Decision drivers for Indonesian students who choose Australia? (Agent to discuss)
4. Understanding of ACT offering from an Indonesian perspective (Agent to discuss)
5. How to increase student numbers to ACT? (General discussion)

I also spoke to the Ministry of Tourism yesterday who said they had received your request and are coordinating internally where and when this will be.

We will send through a full itinerary later this week.

Thanks

Chris

From: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Sent: Thursday, 30 August 2018 3:23 PM
To: Rayner, Jennifer
Cc: Sch 2.2(a)(ii); Gowling, Emma; Smyth, Brendan
Subject: Re: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Yes he is- so that would be easy if we meet close to there

Chris Bandy | Trade Commissioner, Jakarta
Australian Trade and Investment Commission (Austrade)

Australian Embassy
Jalan Patra Kuningan Raya, Kav 1 -4
Jakarta Selatan Jakarta 12950, Indonesia

T Sch 2 s2.2(a)(ii) | F Sch 2 s2.2(a)(ii) | M Sch 2 s2.2(a)(ii)
Sch 2 s2.2(a)(ii) | <http://www.austrade.gov.au>

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On 30 Aug 2018, at 12.20, Rayner, Jennifer <Jennifer.Rayner@act.gov.au> wrote:

Hi,

Yep, happy to go to Sch 2.2(a)(ii) office – is he at the main Deloitte office on Jl Thamrin?

It would be good to fit in the 8am coffee with Sch 2.2(a)(ii) too so rather than meeting at our hotel perhaps we could see him somewhere closer to the Deloitte offices – maybe at one of the cafes at the Pullman Hotel if that would suit him?

Thanks for your help,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au

<image001.png>

<image002.jpg>

From: Chris Bandy [mailto:Sch 2 s2.2(a)(ii)]
Sent: Thursday, 30 August 2018 3:00 PM
To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Jen,

Added to the below, Sch 2 s2(a)(ii) has confirmed his meeting for 4 September but has asked for it to be at his offices from 945 -1045am. Grateful if you could confirm this works at your end?

Thanks Jen

Chris

From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]
Sent: Thursday, August 30, 2018 11:48 AM
To: Rayner, Jennifer; Sch 2.2(a)(ii)
Cc: Gowling, Emma; Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen

Unfortunately, Sch 2.2(a)(ii) (IABC) has an urgent meeting on Wednesday 5 September is no longer able to make it to lunch. However, the lunch meeting will go ahead with KADIN.

Sch 2.2(a)(ii) has proposed a coffee meeting at 08.00 on Tuesday 4, September. Would a morning Tuesday meeting work in your current schedule? He could meet you at your hotel, if that works best for you both.

I am still following up with BKPM, and will let you know once a meeting has been finalised.

Cheers

Sch 2.2(a)(ii)

Monday 3rd

08:30am – Embassy briefing (arrangements via Aus Embassy)

09.30am – Meeting with Defence attachés (Aus Embassy)

13:00-14:00 – Director General for Primary and Secondary from the Ministry of Education and Culture (arrangements via Indonesian Embassy)

15:00-16:00 – Secretary-General of the Ministry of Higher Education, Research and Technology (arrangements via Indonesian Embassy)

18:30 – ANU Alumni dinner (arrangements via ANU SE Asia office)

Tuesday 4th

09.00am – Meeting with Sch 2 s2(a)(ii), Director Health and Life Sciences, Deloitte Indonesia

TBC – Meeting with Deputy Minister for Tourism (meeting requested by Indonesian Embassy)

TBC – Meeting with office of the Governor of Jakarta (meeting requested by Indonesian Embassy)

Wednesday 5th

09.00am - Meeting with Sun and IDP education agents (Location: Gran Melia Hotel)

12:00-13:30 – Lunch with members of Indonesian Chamber of Commerce and Industry + Australia Indonesia Business Council (arrangements via Aus Embassy)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Sent: Wednesday, 29 August 2018 5:24 AM
To: Chris Bandy <[redacted]>, [redacted] <[redacted]>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

That's great, thanks Chris.

I've read some of [redacted] stuff on the sector so it will be really good to pick his brain in more detail.

Cheers,

Jen

From: Chris Bandy [mailto:[redacted]]
Sent: Tuesday, 28 August 2018 7:24 PM
To: [redacted] <[redacted]>; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Jen and Brendan,

Related to the additional meetings we have confirmed the following:

Tuesday 4 September

9am – Meeting with [redacted], Director Health and Life Sciences, Deloitte Indonesia. [redacted] is best placed to provide the overall landscape of the Indonesian health and healthcare sector [redacted] will be able to provide a clear steer on what ACT capability would be best applicable in the Indonesian context. (Location: Gran Melia Hotel)

Wednesday 5 September

9am - Meeting with Sun and IDP education agents (Location: Gran Melia Hotel)

The focus of this meeting is below:

1. Why Indonesian students should choose the ACT? (ACT side to discuss)
2. Overview of ACT education sector. (ACT)
3. Decision drivers for Indonesian students who choose Australia? (Agent to discuss)
4. Understanding of ACT offering from an Indonesian perspective (Agent to discuss)

From: Smyth, Brendan
Sent: Thursday, 30 August 2018 11:48 AM
To: Chris Bandy
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Thank you

From: Chris Bandy [mailto:Sch 2 s2.2(a)(ii)]
Sent: Thursday, 30 August 2018 11:44 AM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Thanks Brendan,

We will check and revert asap.

Look forward to catching up next week.

Regards

Chris

From: Smyth, Brendan [mailto:Brendan.Smyth@act.gov.au]
Sent: Thursday, August 30, 2018 7:37 AM
To: Chris-Bandy (Jakarta); Sch 2.2(a)(i)
Cc: Gowling, Emma
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Dear Chris and Sch 2.2(a)(i)

Thanks for all the effort.

In the meeting with the Embassy staff, will the defence attaché/s be available?

Or could we meet with them at 9:30?

Thank you

Regards

Brendan

From: Rayner, Jennifer
Sent: Wednesday, 29 August 2018 8:24 AM
To: Chris Bandy Sch 2 s2.2(a)(ii); Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

From: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Sent: Thursday, 30 August 2018 4:08 PM
To: Rayner, Jennifer; Smyth, Brendan; Chris Bandy
Cc: Gowling, Emma
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

No worries ☺

Sch 2.2(a)(ii) has agreed to a coffee meeting at 0800 Tuesday, 5 September at Pullman Hotel.

Sch 2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Sent: Thursday, 30 August 2018 1:04 PM
To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Smyth, Brendan <Brendan.Smyth@act.gov.au>; Chris Bandy
Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Fantastic, thank you. Looks like the program is really coming together ☺

Jen

From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]
Sent: Thursday, 30 August 2018 4:02 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Chris Bandy Sch 2 s2.2(a)(ii); Rayner, Jennifer
<Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

Meeting with BKPM has been locked in:

Tuesday, 4 September 2018 at 1530hrs with Sch 2.2(a)(ii), Deputy Chair for Investment Cooperation.

Indonesian Investment Coordinating Board (BKPM)
Jl. Gatot Subroto No. 44, Karet Semanggi Kecamatan Setiabudi, Jakarta Selatan

Cheers,

Sch 2.2(a)(ii)

From: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Sent: Thursday, 30 August 2018 12:36 PM
To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Chris Bandy Sch 2 s2.2(a)(ii); Rayner, Jennifer
<Jennifer.Rayner@act.gov.au>

Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Thanks [Sch 2.2(a)(ii)]

Regards

Brendan

From: [Sch 2.2(a)(ii)] [mailto:[Sch 2 s2.2(a)(ii)]]
Sent: Thursday, 30 August 2018 3:11 PM
To: Chris Bandy [Sch 2 s2.2(a)(ii)]; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Brendan and Jen

Just confirming a meeting with defence attaches for 0930-1000.

- Commodore [Sch 2.2(a)(ii)], Minister Counsellor – Defence
- [Sch 2.2(a)(ii)], Counsellor – Defence

It will be in the same meeting room as the embassy briefing with DHOM.

Regards

[Sch 2.2(a)(ii)]

From: Chris Bandy [Sch 2 s2.2(a)(ii)]
Sent: Thursday, 30 August 2018 12:00 PM
To: [Sch 2.2(a)(ii)] [Sch 2 s2.2(a)(ii)]; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Jen,

Added to the below, [Sch 2.2(a)(ii)] has confirmed his meeting for 4 September but has asked for it to be at his offices from 945 -1045am. Grateful if you could confirm this works at your end?

Thanks Jen

Chris

From: [Sch 2.2(a)(ii)] [mailto:[Sch 2 s2.2(a)(ii)]]
Sent: Thursday, August 30, 2018 11:48 AM
To: Rayner, Jennifer; Chris-Bandy (Jakarta)
Cc: Gowling, Emma; Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen

From: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Sent: Thursday, 30 August 2018 1:30 PM
To: Rayner, Jennifer
Cc: Smyth, Brendan; Gowling, Emma; 'Chris Bandy'
Subject: RE: Embassy Briefing [SEC=UNCLASSIFIED]

UNCLASSIFIED

Thank you Jen for the information and detailed questions, which is very helpful for everyone attending the briefing.

I'll let you know if I have any further follow-up.

Thanks again,

Sch 2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Sent: Wednesday, 29 August 2018 7:01 PM
To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; 'Chris Bandy'
Sch 2 s2.2(a)(ii)
Subject: RE: Embassy Briefing [SEC=UNCLASSIFIED]

Thanks Sch 2.2(a)(ii) – for sure.

In the most general terms, any insights and context about how the Indonesian Government understands/perceives its trade relationship with Australia and its specific objectives in pursuing the IA-CEP the team has gained through the various negotiating rounds would be very useful, as well as any thoughts on nuances in attitudes to the above between agencies/ministers/parties within the current governing coalition.

On education, some specific issues of interest include:

- Indonesia's future workforce needs as the country develops, particularly in areas like health, social care and education where the national government is making significant investments – and the potential role Australian tertiary institutions may play in supporting these (not just universities, but also VET)
- Current incentives/disincentives for Indonesian students to study in Australia – both formal (policy) and informal (attitudes, reputation, etc)
- Drivers of student choice when making decisions about where and what to study overseas
- Barriers to growing the Indonesian student market – language? Culture/religion/facilities? Government attitudes/policies?

On infrastructure, we'd be keen to discuss:

- Perspectives on the viability/deliverability of the current government's significant forward infrastructure program
- Indonesian Government's approach to sourcing infrastructure planning and delivery expertise
- Role of international firms in current major infrastructure projects and avenues for identifying future opportunities to bid/participate
- Intersection between Australian Government aid investment and commercial opportunities within the infrastructure program
- Regional political overlay of country partnerships in infrastructure delivery and financing

One other area we'd be interested in, although not sure where it sits, is Indonesian Government public sector reform – particularly opportunities for Australian agencies and firms to support bureaucratic transformation, the transition to e-service delivery, innovation in project management and delivery, etc.

Does that provide enough of a guide? Let me know if not and we can put a more specific detailed list of questions together.

Thanks again,

Jen

From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]
Sent: Wednesday, 29 August 2018 11:35 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; 'Chris Bandy' Sch 2 s2.2(a)(ii)
Subject: Embassy Briefing [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

In the lead up to the embassy briefing on Monday morning, are there any specific topics/issues you would like to discuss?

As there will be representatives from a number of departments at the meeting other than DFAT and Austrade, do you have any specific questions/areas you wish to canvass relating to infrastructure, education or Australia Awards? The Counsellors have requested for further information so they can tailor to your requests.

Cheers,

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Policy Advisor (Economic and Agriculture)

Australian Embassy Jakarta

Tel: Sch 2 s2.2(a)(ii) | Mobile: Sch 2 s2.2(a)(ii) |

Email: Sch 2 s2.2(a)(ii)

This email, and any attachments, may be confidential and also privileged. If you are not the intended recipient, please notify the sender and delete all copies of this transmission along with any attachments immediately. You should not copy or use it for any purpose, nor disclose its contents to any other person.

From: Sch 2 s2.2(a)(ii)
Sent: Thursday, 30 August 2018 6:46 PM
To: Smyth, Brendan
Subject: Re: Jakarta Meetings [SEC=UNCLASSIFIED]

Dear Mr. Brendan Smyth,

It is my pleasure to help organize the meetings with high ranking officials from the relevant Ministries and the Governor of Jakarta's Office with you, Sir.

I just checked the Ministry of Tourism and the Governor's Office. They will help set-up the proposed meetings. I hope tomorrow they will inform me about the officials who will meet and discuss with you.

The Ministry of Education and Culture, and the Ministry of Higher Education are situated in the same compound in Jl. Jenderal Sudirman Pintu I Senayan, Jakarta.

The meeting venues of the Ministry of Education are in 5th Floor Building E, while the Ministry of Higher Education is in 10th Floor Building D.

My colleague, Attache for Education and Culture, Sch 2 s2.2(a)(ii), will accompany you during all meetings with all relevant parties in Jakarta.

Should you need further information about the visit, please do not hesitate to contact me at Sch 2 s2.2(a)(ii).

Warmest regards,

Sch 2 s2.2(a)(ii)
Minister Counselor
Embassy of the Republic of Indonesia
Canberra

Sent from Yahoo7 Mail on Android

On Thu, 30 Aug. 2018 at 10:47 am, Smyth, Brendan
<Brendan.Smyth@act.gov.au> wrote:

Dear Sch 2 s2.2(a)(ii)

Thank you for all your assistance in organising the meetings in Jakarta.

I am just trying to finalise the program and was hoping to confirm the meeting with the Ministry for Tourism and with the Governor of Jakarta's Office.

Also what are the addresses for the Ministry of Education and Culture and the Ministry of Higher Education?

Again thank you for all your assistance. I am very much looking forward to my time in Jakarta.

Regards

Brendan

Brendan Smyth

Commissioner for International Engagement

+61 2 6207 8976

+61 412 080 175

Brendan.Smyth@act.gov.au

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From: Smyth, Brendan
Sent: Thursday, 30 August 2018 5:04 PM
To: Gowling, Emma
Subject: FW: Indonesia catch up [SEC=UNCLASSIFIED]
Attachments: image001.png; image002.jpg; image003.png
Categories: Follow Up

From: Sch 2.2(a)(ii) [REDACTED]@anu.edu.au
Sent: Friday, 24 August 2018 2:38 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Brendan,

Apologies, 4pm your time if that still suits.

Best
Sch 2.2(a)(ii) [REDACTED]

From: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>
Date: Friday, 24 August 2018 11:37 am
To: Sch 2.2(a)(ii) [REDACTED]@anu.edu.au, "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Talk with you both this afternoon

Sch 2.2(a)(ii) [REDACTED] what time?

Jen

I will come over to your office.

Regards

Brendan

From: Sch 2.2(a)(ii) [REDACTED]@anu.edu.au
Sent: Friday, 24 August 2018 11:36 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Jen,

Happy to call in later this afternoon.

From: Rayner, Jennifer
Sent: Thursday, 30 August 2018 9:32 PM
To: Gowling, Emma
Subject: Fwd: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit

Categories: Actioned

FYI - another angle to try and get those names/addresses! :p

Probably for the best that the Ambassador has delegated this to someone else to attend meetings with us, might have been a bit of overkill otherwise...

Cheers,

Jen

Begin forwarded message:

From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Date: 30 August 2018 at 9:25:58 pm AEST
To: Sch 2 s2.2(a)(ii)
Subject: Re: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit

Salam Pak Sch 2,

Terima kasih atas surel anda, dan terima kasih juga atas bantuan anda dengan kunjungan kami ke Jakarta minggu depan.

We will be very grateful for your assistance in attending the meetings mentioned below with us. So that we can add these details to our program, could you please let me know the addresses of the offices where the meetings with Kemdikbud and Ristekdikti will be held?

Could you please also let me know the personal names of the Director General of Primary and Secondary Education and the Secretary General of the Ministry of Research so that we can brief Pak Brendan on the people we are meeting?

I will also be attending these meetings in Jakarta so I will look forward to meeting you then. We will be arriving in Jakarta on Sunday 2 September - if you need to reach me my mobile phone number is Sch 2.2(a)(ii) and I can also be contacted at this email address throughout the trip.

Terima kasih lagi,

Jennifer

On 30 Aug 2018, at 5:49 pm, Sch 2 s2.2(a)(ii) > wrote:

Dear Jennifer,

Good afternoon.

I am, [Sch 2 s2.2(a)(ii)], Education and Cultural Attache, The Embassy of the Republic of Indonesia in Canberra. I got your email from my colleague in Embassy, [Sch 2 s2.2(a)].

I am writing to inform you that I asked my Ambassador to accompany Mr. Brendan Smyth to meet Director General of Primary and Secondary Education of the Ministry of Education and Culture, Secretary General of the Ministry of Research, Technology, and Higher Education, Governor of Jakarta, and Deputy of Marketing I of the Tourism Ministry.

I am leaving to Jakarta on the 2nd September then on 3rd September, I directly come to the Ministry of Education as the meeting at 1pm. The next meeting with the Secretary General of the Ministry of Research, Technology, and Higher Education. As the earlier confirmation at 3pm, I just got information from his secretary to reschedule at 4.30pm. For the next day, I am still waiting confirmation from the office of Governor of Jakarta and the Ministry of Tourism.

If you have any question or ask confirmation, do not hesitate to contact me in email address [Sch 2 s2.2(a)(ii)] or my phone [Sch 2 s2.2(a)(ii)].

I hope Mr. Brendan visits to Jakarta would be pleasant and success.

Regards,

[Sch 2 s2.2(a)(ii)]

Education and Cultural Attache
Embassy of the Republic of Indonesia
8 Darwin Avenue, Yarralumla, ACT 2600

From: Smyth, Brendan
Sent: Thursday, 30 August 2018 9:08 AM
To: Gowling, Emma
Subject: RE: Vic - Invest - Jakarta - Contact [SEC=UNCLASSIFIED]

Categories: No Further Action

Thank you

From: Gowling, Emma
Sent: Wednesday, 29 August 2018 3:55 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: Vic - Invest - Jakarta - Contact [SEC=UNCLASSIFIED]

Hi Brendan
Please see link below for **Sch 2.2(a)(ii)** contact:
<http://www.invest.vic.gov.au/all-offices/se-asia/Jakarta>
Regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 11:28 AM
To: Gowling, Emma
Subject: FW: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit

Categories: No Further Action

Victory! ☺

From: Sch 2 s2.2(a)(ii)
Sent: Friday, 31 August 2018 11:20 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: Re: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit

Salam Mbak Jennifer,
Very good morning.

I thank you very much for your email.

How many people will accompany Mr. Brendan meeting with Director General of Primary and Secondary Education and the Secretary General of the Ministry of Research? We will meet with Director General of Primary and Secondary Education, Sch 2.2(a)(ii) on 3th September at 1pm in the office of Kementerian Pendidikan dan Kebudayaan, Gedung E Lt. 5, Jl. Jenderal Sudirman, Senayan, Jakarta Pusat. After that, on the same day at 4.30pm, we will meet with Secretary General of the Ministry of Research, Technology, and Higher Education, Sch 2.2(a)(ii) at the same area in Gedung D Lt. 10.

Could you please tell me the topics that Mr. Brendan will raise in the meeting with Director General of Primary and Secondary Education and the Secretary General of the Ministry of Research? They asked me about that.

The meeting with Assistant Deputy of Marketing, Kementerian Pariwisata, Sch 2.2(a)(ii), would be on 4th September at 3pm in the office of Kementerian Pariwisata, Lt.4, Jalan Medan Merdeka Barat, No.17, Gambir, Jakarta Pusat. For the meeting with Governor of Jakarta, I am still waiting his confirmation.

Could you please also tell me the topics of the meeting with Sch 2.2(a)(ii) and Governor Jakarta?

Sch 2.2(a)(ii),

Best regards,

Sch 2 s2.2(a)(ii)

Education and Cultural Attache
Embassy of the Republic of Indonesia
8 Darwin Avenue, Yarralumla, ACT 2600

On Thu, Aug 30, 2018 at 9:26 PM Rayner, Jennifer <Jennifer.Rayner@act.gov.au> wrote:

Salam Pak Sch 2
s2.2(a)

From: Gowling, Emma
Sent: Friday, 31 August 2018 4:22 PM
To: Smyth, Brendan
Subject: FW: Indonesia catch up [SEC=UNCLASSIFIED]
Attachments: 2018 - CIE Itinerary - DRAFT - CMO.docx

FYI

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 4:22 PM
To: Sch 2.2(a)(ii) [REDACTED]@anu.edu.au
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Sch 2.2(a)(ii) [REDACTED],

That's great news, thank you very much for pulling that together.

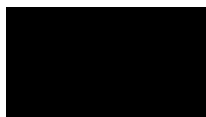
For your information, attached is the program as it currently stands – there's still a few moving pieces but the main things appear to be fairly settled now.

As I mentioned, you're welcome to join us for any of the meetings (other than the Embassy briefing, unfortunately) but those on Monday are probably of most direct relevance to you. Could you please let me know what you plan to do once you've had a chance to have a look?

Thanks again,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. Sch 2.2(a)(ii) [REDACTED] | E. jennifer.rayner@act.gov.au



From: Sch 2.2(a)(ii) [REDACTED]@anu.edu.au
Sent: Friday, 31 August 2018 3:18 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Jen

Following up on the alumni bit. Dinner booked for 6.30pm at Gran Melia Jakarta - Tien Chao Restaurant.
Current RSVPs:

Sch 2.2(a)(ii) (PhD; Graduated 2016) - Gender Equality and Social Inclusion Advisor at MAHKOTA project (*a project under DFAT that help enhance the efficiency and effectiveness of existing social protection programs*).

Sch 2.2(a)(ii) (current ANU PhD) - Senior analyst/researcher in Indonesian Government researching Terrorist Financing and Financial Crime

Sch 2.2(a)(ii) (Master of Public Policy International; Graduate 2016) - External Relations at the ASEAN Secretariat

Sch 2.2(a)(ii) (Master of Economics) - Economist at Bank Indonesia

Please let me know if I can provide any support on my end with the schedule.

I will be arriving in Jakarta on Sunday and leaving Wednesday morning unfortunately as we have an event with the Australian High Commission later that day.

My mobile number: **Sch 2.2(a)(ii)**

Sch 2.2(a)(ii)

Director

Southeast Asia Liaison Office in Singapore

The Australian National University

Australian High Commission Singapore

25 Napier Road, Singapore 258507

From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>

Date: Monday, 27 August 2018 1:09 pm

To: **Sch 2.2(a)(ii)** <@anu.edu.au>

Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Hi,

No problem at all – and sorry, I've been waiting for the itinerary from the Embassy people.

We are staying at the Gran Melia Hotel in Mega Kuningan: Jl. H. R. Rasuna Said No.Kav X-0, RT.5/RW.4, Kuningan Tim., Setiabudi.

So far our agenda is:

Monday 3rd

08:30am – Embassy briefing – political and economic sections + Austrade

13:00-14:00 – Director General for Primary and Secondary from the Ministry of Education and Culture

15:00-16:00 – Secretary-General of the Ministry of Higher Education, Research and Technology

TBC – ANU Alumni dinner (happy to take your guidance on time; probably preferable to make the location the Mega Kuningan/Setiabudi area though as it's convenient to our hotel + the Australian Embassy, readily accessible by lots of transport and there's a fair few options around there)

Tuesday 4th

TBC – Meeting with Deputy Minister for Tourism (meeting requested by Embassy)

TBC – Meeting with office of the Governor of Jakarta (meeting requested by Embassy)

Wednesday 5th

12:00-13:30 – Lunch with members of Indonesian Chamber of Commerce and Industry + Australia Indonesia Business Council (Akira Back, MD Place, Level 12, Jl. Setiabudi Selatan No. 7, Setiabudi)

The Austrade team are still working to fill in our itinerary further with an education agent/s, a healthcare provider and the Indonesia Investment Coordination Board. We'd be happy to have you join us for as much or as little of these meetings as you think would be valuable – it seems like Monday, at the least, would be useful though?

Let me know if there's anything else we can help with for now.

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy

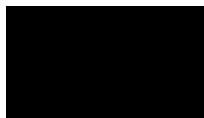
Office of Andrew Barr MLA

Chief Minister

Treasurer

Member for Kurrajong

P. (02) 6207 1201 | M. **Sch 2.2(a)(ii)** | E. jennifer.rayner@act.gov.au



From: **Sch 2.2(a)(ii)** [\[redacted\]@anu.edu.au](mailto:[redacted]@anu.edu.au)

Sent: Monday, 27 August 2018 2:24 PM

To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Jen,

It was great to catch up with you and Brendan on Friday. Could I get details of the trip – even if it is in draft? I'm keen to send out invitations for next Monday's dinner and want to make sure I find a venue that's convenient for us all.

Best,

Sch 2.2(a)(ii)

Director

Southeast Asia Liaison Office in Singapore

The Australian National University

25 Napier Road, Singapore 258507

Sch 2.2(a)(ii)

☒: anu.edu.au

CRICOS Provider #00120C



From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>

Date: Friday, 24 August 2018 5:50 am

To: "Smyth, Brendan" <Brendan.Smyth@act.gov.au>, Sch 2.2(a)(ii) <[Sch 2.2\(a\)\(ii\)@anu.edu.au](mailto:Sch 2.2(a)(ii)@anu.edu.au)>

Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Sounds good, thanks both.

Sch 2.2(a)(ii), did you want to call us on the office number below?

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy

Office of Andrew Barr MLA

Chief Minister

Treasurer

Member for Kurrajong

P. +61 2 6207 1201 | M. Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au

	Sunday 2 September	Monday 3 September	Tuesday 4 September	Wednesday 5 September
	<p>QF1468 – Depart CBR to SYD 10:45 QF41 – Depart SYD to JAK 13:45</p> <p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p><i>Travel Day</i></p> <p>Depart CBR to SYD 10:45 ETA 2 September 11:40</p> <p>Depart SYD to JAK 13:45 ETA 2 September 18:40</p>	<p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p>08:30-09:30 Meeting with Deputy Head of Mission Sch 2.2(a)(ii) and key staff from infrastructure, investment, trade and education <u>Location:</u> Australian Embassy, Jalan Patra Kuningan Raya Kav. 1-4, Jakarta Selatan</p> <p>09:30-10:00 Meeting with Defence Attachés Commodore Sch 2.2(a)(ii), Minister Counsellor, Defence & Sch 2.2(a)(ii), Counsellor, Defence <u>Location:</u> Australian Embassy, Jalan Patra Kuningan Raya Kav. 1-4, Jakarta Selatan</p> <p>11:00-12:00 Meeting with Victoria State Government Trade Office Commissioner Sch 2.2(a)(ii) <u>Location:</u> Victorian Government Trade & Investment, World Trade Centre, Metropolitan Complex 1, Level 8, Jl. Jend. Sudirman kav 29-31</p> <p>13:00-14:00 Meeting with Director-General for Primary and Secondary from the Ministry of Education and Culture <u>Location:</u> 5th Floor Building E, Jl. Jenderal Sudirman Pintu I Senayan, Jakarta</p> <p>16:30-17:30 Meeting with Secretary-General of the Ministry of High Education, Research and Technology <u>Location:</u> 10th Floor Building D, Jl. Jenderal Sudirman Pintu I Senayan, Jakarta</p> <p>18:30-20:00 Dinner meeting with ANU Alumni <u>Location:</u> Tien Chao Restaurant, Gran Melia</p>	<p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p>08:00-09:00 Breakfast meeting with Sch 2.2(a)(ii), President, Indonesia Australia Business Council <u>Location:</u> Sana Sini, Pullman Hotel, Jalan MH Thamrin Kav. 59, Central Jakarta</p> <p>09:45-10:45 Meeting with Sch 2.2(a)(ii), Director Health and Life Sciences, Deloitte Indonesia <u>Location:</u> The Plaza Office Tower, 32nd Floor, Jl. M.H. Thamrin, Central Jakarta</p> <p>15:00-16:00 Meeting with Assistant Deputy of Marketing, Kementerian Pariwisata, Sch 2.2(a)(ii), Minister for Tourism <u>Location:</u> Kementerian Pariwisata, Lt.4, Jalan Medan Merdeka Barat, No.17, Gambir, Jakarta Pusat</p> <p><i>TIME TBC Meeting with Office of the Governor of Jakarta</i> <u>Location:</u> TBC</p>	<p>QF42 – Depart JAK to SYD 20:10 QF1513 – Depart SYD to CBR 08:10</p> <p>09:00-10:00 Meeting with Sana Sini, Education Agents <u>Location:</u> Gran Melia Hotel</p> <p>12:00-13:30 Lunch meeting with Australia Business Council a Chamber of Commerce a <u>Location:</u> Akira Back, MD Setiabudi Selatan No. 7, Jakarta</p> <p><i>Travel Day</i></p> <p>Depart JAK to SYD 20:10 ETA 6 September 06:05 +1</p> <p>Depart SYD to CBR 08:10 ETA 6 September 09:05 +1</p>

From: Gowling, Emma
Sent: Friday, 31 August 2018 5:04 PM
To: Smyth, Brendan
Subject: FW: Indonesia catch up [SEC=UNCLASSIFIED]
Attachments: image001.png; image002.jpg; image003.png

FYI – See chain below

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au
Sent: Friday, 31 August 2018 5:03 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Sch 2.2(a)(ii)

Yes, will be staying at the Gran Melia.

Cheers,
Sch 2.2(a)(ii) [redacted]

From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Date: Friday, 31 August 2018 3:00 pm
To: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Cc: "Gowling, Emma" <Emma.Gowling@act.gov.au>
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

No worries at all.

Would you mind sending me your passport number and full name so I can request you being added to the Embassy briefing?

Also, are you staying at the Gran Melia too, or elsewhere?

Cheers,

Jen

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au
Sent: Friday, 31 August 2018 4:49 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Thanks Jen.

I am waiting on more RSVPs, though I don't expect that it will be hugely different from this. I was hoping for a bigger spread, but unfortunately quite a few people whom I had really hoped for were not able to make it.

Cheers.

From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Date: Friday, 31 August 2018 2:45 pm
To: Sch 2.2(a)(ii) @anu.edu.au>
Cc: "Gowling, Emma" <Emma.Gowling@act.gov.au>
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Leave it with me, I'll see what we can do...

For the dinner, are there still other RSVPs you think might come through, or this is looking like the bulk of the group? We're happy either way as it's already a good mix of people and backgrounds; more just out of interest ☺

Cheers,

Jen

From: Sch 2.2(a)(ii) @anu.edu.au]
Sent: Friday, 31 August 2018 4:42 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: Re: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Jennifer

Great program. I was really hoping to be at the 830am briefings – any chance of being included? Now that we have an ANU Southeast Asia Liaison office based in the Australian High Commission in Singapore, I will be working very closely with DFAT colleagues in Jakarta going into the future.

As you indicated, Monday is of direct relevance, as well would be happy to join on your first two meetings on Tuesday and meeting with the office of the governor of Jakarta.

Best
Sch 2.2(a)(ii)

From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Date: Friday, 31 August 2018 2:21 pm
To: Sch 2.2(a)(ii) @anu.edu.au>
Cc: "Gowling, Emma" <Emma.Gowling@act.gov.au>
Subject: RE: Indonesia catch up [SEC=UNCLASSIFIED]

Hi Sch 2.2(a)(ii)

That's great news, thank you very much for pulling that together.

For your information, attached is the program as it currently stands – there's still a few moving pieces but the main things appear to be fairly settled now.

As I mentioned, you're welcome to join us for any of the meetings (other than the Embassy briefing, unfortunately) but those on Monday are probably of most direct relevance to you. Could you please let me know what you plan to do once you've had a chance to have a look?

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 1:19 PM
To: Sch 2
Cc: Gowling, Emma
Subject: RE: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit
Attachments: 1804 CMTEDD CMO bios Brendan Smyth 03.pdf; Dr Jennifer Rayner - Director of Budget and Economic Policy.pdf

Categories: No Further Action

Selamat siang,

Thank you very much for this additional information, it is very helpful. Thank you for confirming the meeting with Sch 2.2(a)(ii) at Kementarian Pariwisata on 4 September too.

Attendees from the ACT Government for all the meetings will be myself and Commissioner Smyth – please find our biographies attached.

For the meetings with an education focus, Sch 2.2(a)(ii), South East Asia Director for the Australian National University, will also join us. She will not attend the tourism or Governor meetings, however.

If you are able to connect us with the Office of the Governor of Jakarta, we still have time available between 11am and 2:30pm on Tuesday 4th. We would be very happy to just meet with a representative of his office, rather than the Governor himself as we do understand that he is very busy.

The discussion topics we would like to propose for these meetings will be:

Director General of Primary and Secondary Education

- Indonesia's future workforce needs in terms of number of principals, teachers, learning assistants and other staff to be trained, and how the Indonesian Government is planning to meet these growing workforce needs
- Efforts by the Indonesian Government to raise the quality of teacher training and how Australian universities or colleges may be able to support this effort
- Views about the value and possibility of teacher exchanges between Canberra and Indonesia as well as other joint opportunities for professional development supporting stronger relationships between Indonesia and the Australian Capital Territory
- Current barriers or challenges to Indonesian teachers being trained or undertaking additional professional development through Australian institutions.

Secretary General of the Ministry of Research, Technology, and Higher Education

- Government strategies to grow the number of Indonesians attending higher education – what are the main steps and plans being taken and what opportunities are there for Australian institutions to support the government in achieving these objectives (e.g. under the potential terms of the new IA-CEPA?)
- Views about the opportunity for research partnerships between Indonesian and Australian institutions – what are the Government's priority fields and/or target industries for growth in research & development?
- Perspectives on the existing relationships between Indonesian and Australian higher education institutions, and thoughts about opportunities to deepen these relationships
- Indonesian Government policy or views about students undertaking university study overseas compared with remaining in Indonesia to study

Assistant Deputy of Marketing, Sch 2.2(a)(ii)

- Update on progress of the Government's tourism industry development efforts and particularly the '10 New Balis' investment program
- Perspectives on what drives destination choice for Indonesian overseas travellers, and particular types of experiences they are seeking
- Opportunities to increase two-way visitation between Indonesia and the Australian Capital Territory – e.g. potential partnerships between National Institutions (galleries, museums, botanic gardens), tourism exchanges, joint marketing activities
- Current barriers/challenges to growing visitation between Indonesia and the Australian Capital Territory – e.g. visas, transport infrastructure/flights, availability of facilities, etc

Office of the Governor of Jakarta

- Opportunities to strengthen and expand government-to-government and people-to-people relationships between Jakarta and the Australian Capital Territory
- Perspectives on the feasibility and potential for staff exchanges between the bureaucracies of DKI Jakarta and the Australian Capital Territory
- Discussion of the DKI Jakarta administration's priorities for improving city administration, services and infrastructure and opportunities for Australian Capital Territories institutions or companies to support this work.

I trust that this provides enough information?

Thank you again for your generous assistance in facilitating these meetings.

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy

Office of Andrew Barr MLA

Chief Minister

Treasurer

Member for Kurrajong



From: Sch 2 s2.2(a)(ii)

Sent: Friday, 31 August 2018 11:20 AM

To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Subject: Re: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit

Salam Mbak Jennifer,
Very good morning.

I thank you very much for your email.

How many people will accompany Mr. Brendan meeting with Director General of Primary and Secondary Education and the Secretary General of the Ministry of Research? We will meet with Director General of Primary and Secondary Education, Sch 2 s2(a)(ii) on 3th September at 1pm in the office of Kementerian Pendidikan dan Kebudayaan, Gedung E Lt. 5, Jl. Jenderal Sudirman, Senayan, Jakarta Pusat. After that, on the same day at 4.30pm, we will meet with Secretary General of the

Ministry of Research, Technology, and Higher Education, Prof. **Sch 2.2(a)(ii)** at the same area in Gedung D Lt. 10.

Could you please tell me the topics that Mr. Brendan will raise in the meeting with Director General of Primary and Secondary Education and the Secretary General of the Ministry of Research? They asked me about that.

The meeting with Assistant Deputy of Marketing, **Sch 2.2(a)(ii)**, **Sch 2.2(a)(ii)**, would be on 4th September at 3pm in the office of Kementerian Pariwisata, Lt.4, Jalan Medan Merdeka Barat, No.17, Gambir, Jakarta Pusat. For the meeting with Governor of Jakarta, I am still waiting his confirmation.

Could you please also tell me the topics of the meeting with **Sch 2.2(a)(ii)** and Governor Jakarta?

Terima kasih,

Best regards,

Sch 2 s2.2(a)(ii)

Education and Cultural Attache
Embassy of the Republic of Indonesia
8 Darwin Avenue, Yarralumla, ACT 2600

On Thu, Aug 30, 2018 at 9:26 PM Rayner, Jennifer <Jennifer.Rayner@act.gov.au> wrote:

Salam Pak **Sch 2**,

Terima kasih atas surel anda, dan terima kasih juga atas bantuan anda dengan kunjungan kami ke Jakarta minggu depan.

We will be very grateful for your assistance in attending the meetings mentioned below with us. So that we can add these details to our program, could you please let me know the addresses of the offices where the meetings with Kemdikbud and Ristekdikti will be held?

Could you please also let me know the personal names of the Director General of Primary and Secondary Education and the Secretary General of the Ministry of Research so that we can brief Pak Brendan on the people we are meeting?

I will also be attending these meetings in Jakarta so I will look forward to meeting you then. We will be arriving in Jakarta on Sunday 2 September - if you need to reach me my mobile phone number is **Sch 2.2(a)(ii)** and I can also be contacted at this email address throughout the trip.

Terima kasih lagi,

Jennifer

On 30 Aug 2018, at 5:49 pm, **Sch 2 s2.2(a)(ii)** wrote:

Dear Jennifer,

Good afternoon.

I am, **Sch 2 s2.2(a)(ii)**, Education and Cultural Attache, The Embassy of the Republic of Indonesia in Canberra. I got your email from my colleague in Embassy, **Sch 2 s2.2(a)**.

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 10:48 AM
To: Gowling, Emma
Subject: RE: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit [SEC=UNCLASSIFIED]

Categories: No Further Action

Well, that's progress!

Yes, it seems 4:30 is now the time for that meeting with the Ministry of Higher Ed.

Could I please have a look at the current draft of the program as it's looking from your end?

Thanks very much,

Jen

From: Gowling, Emma
Sent: Friday, 31 August 2018 9:31 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit [SEC=UNCLASSIFIED]

Thanks Jen, much appreciated.

I've seen in Brendan's email this morning that we've been given addresses for the Monday afternoon meetings but still no names.

And can I confirm with you from Sch 2 2(a)(ii) email below that the last meeting has been pushed back to 4.30PM?

Cheers

Emma

From: Rayner, Jennifer
Sent: Thursday, 30 August 2018 9:32 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: Fwd: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit

FYI - another angle to try and get those names/addresses! :p

Probably for the best that the Ambassador has delegated this to someone else to attend meetings with us, might have been a bit of overkill otherwise...

Cheers,

Jen

Begin forwarded message:

From: "Rayner, Jennifer" <Jennifer.Rayner@act.gov.au>
Date: 30 August 2018 at 9:25:58 pm AEST
To: Sch 2 s2.2(a)(ii)
Subject: Re: Introduce Myself and Accompany Mr. Brendan Smyth In Jakarta Visit

From: Gowling, Emma
Sent: Friday, 31 August 2018 3:26 PM
To: Sch 2 s2.2(a)(ii)
Subject: RE: Meeting Request from the Commissioner for International Engagement, ACT Government [SEC=UNCLASSIFIED]
Attachments: 1804 CMTEDD CMO bios Brendan Smyth 03.pdf; Dr Jennifer Rayner - Director of Budget and Economic Policy.pdf

Hi Sch

Of course – please see attached. Mr Smyth will be accompanied by Dr Jennifer Rayner, I’ve also attached her bio for reference.

Kind regards
Emma

From: Sch 2 s2.2(a)(ii)
Sent: Friday, 31 August 2018 3:20 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: Re: Meeting Request from the Commissioner for International Engagement, ACT Government [SEC=UNCLASSIFIED]

Hi Emma,

Sure I’ll send you Sch 2 s2.2(a)(ii) bio shortly when I get the office. Would appreciate if you able to send Mr. Smyth’s.

Thank you

Best regards,
Sch 2 s2.2(a)(ii)

On 31 Aug 2018, at 11.39, Gowling, Emma <Emma.Gowling@act.gov.au> wrote:

Hi Sch

That’s great, thank you.

May I request if you have biography for Sch 2 s2.2(a)(ii) ?

And please let me know if you require anything from our end.

Thanks and regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Sch 2 s2.2(a)(ii)]
Sent: Friday, 31 August 2018 11:30 AM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Meeting Request from the Commissioner for International Engagement, ACT Government [SEC=UNCLASSIFIED]

Hi Emma,

Excellent.... Please find detail of meeting venue at our office as below :

Victorian Government Trade & Investment
World Trade Centre, Metropolitan Complex 1, Level 8
Jl. Jend. Sudirman kav 29-31
Jakarta, 12920
t: -Sch 2 s2.2(a)(ii)

If I can be any further assistance please contact me. Thank you

Best regards,
Sch 2 s2.2(a)
Government Coordination Director

Victorian Government Trade & Investment
World Trade Centre, Metropolitan Complex 1, Level 8
Jl. Jend. Sudirman kav 29-31
Jakarta, 12920
t: Sch 2 s2.2(a) | f: Sch 2 s2.2(a) | m: Sch 2 s2.2(a)
e: Sch 2 s2.2(a)(ii) | w: www.export.vic.gov.au

<image001.gif>

From: "Gowling, Emma" <Emma.Gowling@act.gov.au>
To: Sch 2 s2.2(a)(ii)
Date: 31/08/2018 07:03 AM
Subject: RE: Meeting Request from the Commissioner for International Engagement, ACT Government [SEC=UNCLASSIFIED]

Hi Sch

Thank you for your quick reply.

Mr Smyth is available on Monday 3 September 2018, 11.00.

Could you please advise where the meeting is best to take place? I'm happy to send Mr Smyth to your Offices if convenient.

Thanks and regards
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development

Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Sch 2 s2.2(a)(ii)

Sent: Thursday, 30 August 2018 5:20 PM

To: Gowling, Emma <Emma.Gowling@act.gov.au>

Subject: Re: Meeting Request from the Commissioner for International Engagement, ACT Government [SEC=UNCLASSIFIED]

Hi Emma,

Thank you for reaching out.

Sch 2 s2(a)(ii) would be please to meet with Mr. Smyth during his visit Jakarta next week. Monday or Tuesday 11.00am (local time) should be work for Brett.

Appreciate your confirmation, so will enable me to book his schedule.

Thank you

Best regards,

Sch 2 s2.2(a)

Government Coordination Director

Victorian Government Trade & Investment
World Trade Centre, Metropolitan Complex 1, Level 8
Jl. Jend. Sudirman kav 29-31
Jakarta, 12920

t: +Sch 2 | f: Sch 2 s2.2(a) | m: Sch 2 s2.2(a)
e: Sch 2 s2.2(a)(ii) | w: www.export.vic.gov.au



From: "Gowling, Emma" <Emma.Gowling@act.gov.au>

To: Sch 2 s2.2(a)(ii)

Date: 30/08/2018 11:41 AM

Subject: Meeting Request from the Commissioner for International Engagement, ACT Government [SEC=UNCLASSIFIED]

Good morning Sch

Thank you for your time on the phone today.

As discussed, I am emailing on behalf of the ACT Government Commissioner for International Engagement, Mr Brendan Smyth who will be in Indonesia next Monday to Wednesday.

I am seeking a meeting with **Sch 2.2(a)(ii)** on Mr Smyth's behalf.

If you could please advise if/when **Sch 2.2(a)(ii)** may have some time to meet with Mr Smyth that would be greatly appreciated.

Kind regards

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

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Department of Economic Development, Jobs, Transport and Resources, Government of Victoria, Victoria, Australia.

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Department of Economic Development, Jobs, Transport and Resources, Government of Victoria, Victoria, Australia.

This email, and any attachments, may contain privileged and confidential information. If you are not the intended recipient, you may not distribute or

From: Gowling, Emma
Sent: Friday, 31 August 2018 5:29 PM
To: Rayner, Jennifer
Subject: Indonesia Mission [SEC=UNCLASSIFIED]
Attachments: Deputy Head of Mission to Indonesia.docx; Sch 2 s2(a)(ii) - CV.pdf; Sch 2 s2(a)(ii) .docx; Sch 2 s2(a)(ii) - Bio.docx; 2018 - CIE Indonesia Itinerary .pdf

Hi Jen

Please see attached additional information for some of the meetings in Jakarta.

Brendan will have a hard-copy with him for the mission.

I've also made the itinerary into a PDF is that is of assistance.

Regards and safe travels

Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

	Sunday 2 September	Monday 3 September	Tuesday 4 September	Wednesday 5 September
	<p>QF1468 – Depart CBR to SYD 10:45 QF41 – Depart SYD to JAK 13:45</p> <p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p><i>Travel Day</i></p> <p>Depart CBR to SYD 10:45 ETA 2 September 11:40</p> <p>Depart SYD to JAK 13:45 ETA 2 September 18:40</p>	<p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p>08.30-09.30 Meeting with Deputy Head of Mission Sch 2.2(a)(ii) and key staff from infrastructure, investment, trade and education <u>Location:</u> Australian Embassy, Jalan Patra Kuningan Raya Kav. 1-4, Jakarta Selatan</p> <p>09.30-10.00 Meeting with Defence Attaché's Commodore Sch 2.2(a)(ii), Minister Counsellor, Defence & Sch 2.2(a)(ii), Counsellor, Defence <u>Location:</u> Australian Embassy, Jalan Patra Kuningan Raya Kav. 1-4, Jakarta Selatan</p> <p>11.00-12.00 Meeting with Victoria State Government Trade Office Commissioner Sch 2.2(a)(ii) <u>Location:</u> Victorian Government Trade & Investment, World Trade Centre, Metropolitan Complex 1, Level 8, Jl. Jend. Sudirman kav 29-31</p> <p>13.00-14.00 Meeting with Sch 2.2(a)(ii) Sch 2.2(a)(ii), Director-General for Primary and Secondary from the Ministry of Education and Culture <u>Location:</u> 5th Floor Building E, Jl. Jenderal Sudirman Pintu I Senayan, Jakarta</p> <p>16.30-17.30 Meeting with Sch 2.2(a)(ii), Secretary-General of the Ministry of High Education, Research and Technology <u>Location:</u> 10th Floor Building D, Jl. Jenderal Sudirman Pintu I Senayan, Jakarta</p> <p>18.30-20.00 Dinner meeting with ANU Alumni <u>Location:</u> Tien Chao Restaurant, Gran Melia Jakarta</p>	<p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p>08.00-08.45 Breakfast meeting with Sch 2.2(a)(ii), President, Indonesia Australia Business Council <u>Location:</u> Sana Sini, Pullman Hotel, Jalan MH Thamrin Kav. 59, Central Jakarta</p> <p>09.45-10.45 Meeting with Sch 2.2(a)(ii), Director Health and Life Sciences, Deloitte Indonesia <u>Location:</u> The Plaza Office Tower, 32nd Floor, Jl. M.H. Thamrin, Central Jakarta</p> <p>15.00-16.00 Meeting with Assistant Deputy of Marketing, Kementerian Pariwisata, Sch 2.2(a)(ii), Minister for Tourism <u>Location:</u> Kementerian Pariwisata, Lt.4, Jalan Medan Merdeka Barat, No.17, Gambir, Jakarta Pusat</p> <p><i>TIME TBC Meeting with Office of the Governor of Jakarta</i> <u>Location:</u> TBC</p>	<p>QF42 – Depart JAK to SYD 20:10 QF1513 – Depart SYD to CBR 06:05 +1</p> <p>09.00-10.00 Meeting with Education Agents <u>Location:</u> Gran Melia Hotel</p> <p>12.00-13.30 Lunch meeting Australia Business Council Chamber of Commerce <u>Location:</u> Akira Back, MD Setiabudi Selatan No. 7, Jakarta Selatan</p> <p><i>TIME TBC Meeting with providers – Mitra Keluarga Hospitals</i> <u>Location:</u> TBC</p> <p><i>Travel Day</i></p> <p>Depart JAK to SYD 20:10 ETA 6 September 06:05 +1</p> <p>Depart SYD to CBR 08:10 ETA 6 September 09:05 +1</p>

From: Harrap, Oliver
Sent: Thursday, 30 August 2018 10:03 AM
To: Gowling, Emma
Subject: RE: Students in ACT from Indonesia [SEC=UNCLASSIFIED]

Categories: Actioned

Hi Emma – I provided Indonesia stats to the office 2 weeks ago in response to a request from Stephanie, see below. It is a priority market for ANU in particular, it's also up there for UC. Its not big for CIT or the others. Not an easy market, as you can see the numbers vary each year.

Oliver

Sector	2013	2014	2015	2016	2017
ELICOS	12	10	15	11	16
Higher Education	230	206	196	250	303
Non-award	11	16	7	6	12
Schools	2	2	5	6	3
VET	15	15	20	8	12
Grand Total	270	249	243	281	346

From: Gowling, Emma
Sent: Wednesday, 29 August 2018 5:23 PM
To: Harrap, Oliver <Oliver.Harrap@act.gov.au>
Subject: Students in ACT from Indonesia [SEC=UNCLASSIFIED]

Hi Oliver
Would you have the stats of students in the ACT from Indonesia?
And is this a market of interest for the uni's?
Cheers
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Sent: Friday, 31 August 2018 6:07 PM
To: Chris Bandy; Rayner, Jennifer; Gowling, Emma
Cc: Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]
Attachments: 180902 Short Program Draft - Visit to Jakarta by Mr Brendan Smyth, ACT Commissioner for International Engagement ~ 31 August 2018.DOCX

UNCLASSIFIED

Hi Jen and Emma,

I've put your meetings into an official program (see attached), I understand you're still waiting to hear back from the Office of the Governor of Jakarta?

Cheers,

Sch 2.2(a)(ii)

From: Chris Bandy Sch 2 s2.2(a)(ii)
Sent: Friday, 31 August 2018 2:41 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; Sch 2.2(a)(ii)
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Jen,

We'll keep updating as we go but just one thing to be mindful of is that it would be useful for you to book a car from the Melia for the duration of your visit as your visits are in many different locations.

Thanks

Chris

From: Rayner, Jennifer [<mailto:Jennifer.Rayner@act.gov.au>]
Sent: Friday, August 31, 2018 10:29 AM
To: Gowling, Emma; Sch 2.2(a)(ii); Chris-Bandy (Jakarta)
Cc: Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

*Tuesday details.

Clearly going nuts with so many dates flying around!

Thanks all

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 1:27 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>; Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Chris Bandy
Sch 2 s2.2(a)(ii)

Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Thanks Emma – just checking back through emails, I think there's a couple of small updates to the Thursday details but otherwise looking good.

Cheers,

Jen

From: Gowling, Emma
Sent: Friday, 31 August 2018 1:19 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Chris Bandy Sch 2 s2.2(a)(ii)
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Everyone

Thank you for all the effort that's gone into organising the different components of this. Please see attached draft itinerary, amended with today's updates.

Happy to discuss.

Cheers

Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 12:54 PM
To: Sch 2.2(a)(ii) @dfat.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi,

No problem at all, that works then as we'll keep the meeting with the Tourism Ministry that Sch 2.2(a)(ii) has set up.

Emma has been very helpfully collating all this as we go and will circulate her recco of the program shortly; it does look like we've still got a spot free on Monday after the Embassy meetings so if BKPM are able to do that time instead, excellent.

Cheers,

Jen

From: Sch 2.2(a)(ii) [mailto:Sch 2 s2.2(a)(ii)]
Sent: Friday, 31 August 2018 12:50 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

Again, sorry about this. BKPM just emailed me to say that they cannot make the meeting on Tuesday 4 September at 1530, as the Deputy Chair has urgent meeting to attend.

I am very sorry for all the changes, but not an uncommon occurrence in the Indonesia! I hope you can still keep your Office of the Governor of Jakarta meeting at 1500.

I am proposing for a Monday slot at 1030am or 1130am, if that works for you. I'll keep you updated when BKPM get back to me.

Cheers,

Sch 2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>

Sent: Friday, 31 August 2018 9:16 AM

To: Chris Bandy [Sch 2 s2.2(a)(ii)]; [Sch 2.2(a)(ii)] [Sch 2 s2.2(a)(ii)] Smyth, Brendan <Brendan.Smyth@act.gov.au>

Cc: Gowling, Emma <Emma.Gowling@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi,

Sorry for the delay with this – see below. We've been advised that [Sch 2.2(a)(ii)], Education and Cultural Attache from the Embassy in Canberra will accompany us to these ones:

Monday 3 September

13:00 - Director General of Primary and Secondary Education, [Sch 2.2(a)(ii)] - Kementerian Pendidikan dan Kebudayaan, Gedung E Lt. 5, Jl. Jenderal Sudirman, Senayan

16:30 - Secretary General of the Ministry of Research, Technology, and Higher Education, [Sch 2 s2(a)(ii)] – same location but Gedung D Lt. 10

Tuesday 4 September

TBC – Meeting with Office of the Governor of Jakarta – [Sch 2.2(a)(ii)] is following up

15:00 (*this only just came through but am asking for this to be re-scheduled, since we've already got BKPM at 3:30pm*) - Assistant Deputy of Marketing, Kementerian Pariwisata, [Sch 2.2(a)(ii)] - Lt.4, Jalan Medan Merdeka Barat, No.17, Gambir, Jakarta Pusat

Thanks,

Jen

From: Chris Bandy [mailto:[Sch 2 s2.2(a)(ii)]]

Sent: Thursday, 30 August 2018 4:08 PM

To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; [Sch 2.2(a)(ii)] [Sch 2 s2.2(a)(ii)]; Smyth, Brendan <Brendan.Smyth@act.gov.au>

Cc: Gowling, Emma <Emma.Gowling@act.gov.au>

Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]



**SHORT PROGRAM
VISIT TO JAKARTA
2 – 5 SEPTEMBER 2018**

**MR BRENDAN SMYTH
COMMISSIONER FOR INTERNATIONAL ENGAGEMENT
AUSTRALIAN CAPITAL TERRITORY GOVERNMENT**

OFFICIAL PARTY

- **Mr Brendan Smyth**
Commissioner for International Engagement, ACT Government
- **Dr Jennifer Rayner**
Director of Budget and Economic Policy, Office of ACT Chief Minister

SUNDAY, 2 SEPTEMBER 2018

**1840 (2140) Arrive at Terminal 3 Soekarno-Hatta International Airport, Jakarta,
on Qantas Flight QF41**

Transport: Silver Bird Taxi

*Kindly approach a Silver Bird counter directly. Counters are located inside
the airport just outside each exit gate*

1915 (2215) Depart for Gran Melia Hotel

1930 (2230) Arrive at Gran Melia Hotel

*Gran Melia Hotel
Jalan Rasuna Said Kav. X-0
Kuningan Timur, Setia Budi
South Jakarta
Phone: +62 21 526 8080*

Proceed to hotel reception for check-in process

End of Daily Official Program

MONDAY, 3 SEPTEMBER

*Breakfast available daily from 0600 – 1000hrs at the Red Level Lounge, 14th Floor
or from 0530 – 1030hrs at Café Gran Via, Lobby Level*

0810 (1100) Depart for Chancery

0830 (1130) Meeting with **Sch 2.2(a)(ii)**, Deputy Head of Mission

*Met by **Sch 2.2(a)(ii)** (Policy Advisor – Economic & Agriculture, DFAT) -
Sch 2.2(a)(ii) at the Chancery lobby*

*Attended by Dr Rayner, **Sch 2.2(a)(ii)** (Director, ANU, South East Asia
Office), **Sch 2.2(a)(ii)** (Senior Trade & Investment Commissioner,
Austrade), **Sch 2.2(a)(ii)** (Minister-Counsellor, Economic,
Investment and Infrastructure, DFAT), **Sch 2.2(a)(ii)** (Counsellor,
Infrastructure, Department of Infrastructure, Regional Development and
Cities), **Sch 2.2(a)(ii)** (Counsellor, Education,
Department of Education and Training), **Sch 2.2(a)(ii)** (Counsellor,
Immigration, Department of Home Affairs), **Sch 2.2(a)(ii)** (First
Secretary, Scholarships and Volunteers, DFAT)*

*Venue: G.00.64, Conference Room, Ground Floor
Chancery*

0930 (1230) Meeting with Commodore **Sch 2.2(a)(ii)**, Minister-Counsellor, Defence
and **Sch 2.2(a)(ii)**, Counsellor, Defence

*Attended by Dr Rayer, Mr Bandy and **Sch 2.2(a)(ii)***

*Venue: G.00.64, Conference Room, Ground Floor
Chancery*

1000 (1300) Coffee break

*Accompanied by **Sch 2.2(a)(ii)**
Opportunity for Canberra business*

Venue: Australian Embassy Cafeteria, Ground Floor, Chancery

1030 (1330) Depart for Victorian Government Trade Office

Accompanied by Dr Rayner

1100 (1230) Meeting with **Sch 2.2(a)(ii)**, Victorian Trade Commissioner,
Victorian Government Trade Office

Attended by Dr Rayer

*Venue: Victorian Government Trade & Investment
World Trade Centre, Metropolitan Complex 1
Level 8, Jalan Sudirman Kav.29-31*

1200 (1500) Lunch

Accompanied by Dr Rayner

1230 (1530) Depart for meeting with Ministry of Education and Culture

Accompanied by Dr Rayner

1300 (1600) Meeting with Director-General for Primary and Secondary, Ministry of Education and Culture

Attended by Dr Rayner and Sch 2.2(a)(ii) (Education & Cultural Attaché, Indonesian Embassy – Canberra)

Venue: 5th Floor, Building E, Jalan Jenderal Sudirman Pintu Senayan, South Jakarta

1400 (1700) Depart for Indonesian Investment Cooperation Board (BKPM)

Accompanied by Dr Rayner and Sch 2.2(a)(ii)

1430 (1730) Meeting with Sch 2.2(a)(ii), Director, Foreign Investment Cooperation, Indonesian Investment Cooperation Board (BKPM)

Attended by Dr Rayner, Sch 2.2(a)(ii) (First Secretary – Economic, DFAT), Sch 2.2(a)(ii) (Investment Manager, Austrade) and Sch 2.2(a)(ii)

Venue: Jalan Gatot Subroto No. 44, Karet Semanggi, Kecamatan Setiabudi, South Jakarta

1530 (1830) Depart for meeting with Ministry of Higher Education, Research and Technology

Accompanied by Dr Rayner

1630 (1930) Meeting with Secretary-General, Ministry of Higher Education, Research and Technology

Attended by Dr Rayner and Sch 2.2(a)(ii)

Venue: 10th Floor, Building D, Jalan Jenderal Sudirman Pintu Senayan, South Jakarta

1730 (2030) Depart for Gran Melia Hotel

Opportunity to refresh and Canberra business

1645 (1945) Arrive at hotel

Opportunity to refresh and Canberra business

1800 (2100) Depart for ANU Alumni Dinner

Accompanied by Dr Rayner

1830 (2130) Australian National University Alumni Dinner

Arranged by the ANU South East Asia Office

*Venue: Jalan XX
Central Jakarta*

2100 (2400) Return to Gran Melia Hotel

End of Daily Official Program

TUESDAY, 4 SEPTEMBER

*Breakfast available daily from 0600 – 1000hrs at the Red Level Lounge, 14th Floor
or from 0530 – 1030hrs at Café Gran Via, Lobby Level*

**0800 (1100) Breakfast meeting with Sch 2.2(a)(ii), President, Indonesia
Australia Business Council**

*Attended by Dr Rayner, Sch 2.2(a)(ii), Sch 2.2(a)(ii) (A/g Counsellor –
Economic, DFAT), Sch 2.2(a)(ii), Sch 2.2(a)(ii)*

*Venue: Sana Sini, Pullman Hotel
Jalan MH Thamrin Kav. 59, Central Jakarta*

0845 (1145) Depart for Deloitte Indonesia

Accompanied by Dr Rayner and Sch 2.2(a)(ii)

**0900 (1200) Meeting with Sch 2.2(a)(ii), Director of Health and Life Sciences,
Deloitte Indonesia**

Attended by Dr Rayner and Mr Bandy

*Venue: 32nd Floor, The Plaza Office Tower
Jalan MH Thamrin Kav. 28-30*

Deloitte Indonesia

1430 (1730) Depart for Ministry of Tourism

1500 (1800) Meeting with Sch 2.2(a)(ii), Assistant Deputy of Marketing, Ministry of Tourism

Attended by Dr Rayner and Sch 2.2(a)(ii)

*Venue: Level 4, Jalan Medan Merdeka Bara, No. 17, Gambir, Central Jakarta
Ministry of Tourism*

TBC (TBC) Depart for the Office of the Governor of Jakarta

Accompanied by Dr Rayner and HE Ambassador Sch 2.2(a)(ii)

TBC (TBC) Meeting with the Office of the Governor of Jakarta

Attended by Dr Rayner and Sch 2.2(a)(ii)

*Venue: Jalan Medan Merdeka Sel. Blok B No.8-9, Gambir, Central Jakarta
Office of the Governor of Jakarta*

TBC (TBC) Depart for Gran Melia Hotel

TBC (TBC) Arrive at hotel

Opportunity to refresh and Canberra business

End of Daily Official Program

WEDNESDAY, 5 SEPTEMBER

*Breakfast available daily from 0600 – 1000hrs at the Red Level Lounge, 14th Floor
or from 0530 – 1030hrs at Café Gran Via, Lobby Level*

0800 (1100) Check-out from hotel

0900 (1200) Meeting with Sun and IDP education agents

Attended by Dr Rayner and Sch 2.2(a)(ii)

Venue: Gran Melia Hotel

1130 (1230) Depart for lunch meeting with Indonesia Chamber of Commerce (KADIN)

1200 (1500) Lunch meeting with Sch 2.2(a)(ii), Chair, Bilateral Committee for Australia, New Zealand and Timor Leste, Indonesia Chamber of Commerce (KADIN)

Attended by Dr Rayner, Sch 2.2(a)(ii), Mr Bandy, Sch 2.2(a)(ii) and Sch 2.2(a)(ii)

*Venue: Akira Back
Level 22, MD Building
Jalan Setiabudi Selatan No. 7, Setiabudi, South Jakarta*

1630 (1930) Depart for Soekarno-Hatta International Airport

Airport transfer arranged through Gran Melia Hotel on Silver Bird Taxi

1800 (2100) Arrive at Terminal 3 Soekarno-Hatta International Airport

2010 (2310) Depart Jakarta on Qantas Flight QF42

*****End of Program*****

EMBASSY CONTACT DETAILS

Australian Embassy

Jalan Patra Kuningan Raya Kav 1 - 4

Jakarta Selatan, 12940

Telp. (BH) : +62 21 2550 5555

Telp. (AH) : +62 21 2550 5465

Fax (Political & Economic Branches): +62 21 2550 5504

Security Operations Duty Officer (24/7): +Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Minister Commercial & Senior Trade and Investment Commissioner (Austrade)

Office Sch 2 s2.2(a)(ii)

Mobile

Sch 2.2(a)(ii)

Minister – Counsellor (Economic, Investment and Infrastructure, DFAT)

Office Sch 2 s2.2(a)(ii)

Mobile

Sch 2.2(a)(ii)

Minister – Counsellor (Management & Consul – General)

Office : Sch 2 s2.2(a)(ii)

Mobile:

Visit Liaison Officer

Sch 2.2(a)(ii)

Trade Commissioner, Austrade

Phone : Sch 2 s2.2(a)(ii)

Mobile

Visit Liaison Officer

Sch 2.2(a)(ii)

Policy Advisor – Economic and Agriculture

Phone Sch 2 s2.2(a)(ii)

Mobile

MEDICAL CONTACTS

JAKARTA

Australian Embassy Clinic

Sch 2.2(a)(ii)

Office Telephone:

Sch 2 s2.2(a)(ii)

Mobile:

SOS Medika (International SOS)

Main Facility

Jalan Puri Sakti 10, Cipete

Emergency Telephone:

Sch 2 s2.2(a)(ii)

Telephone:

Clinic

Menara Prima, 2nd Floor

Jalan DR Ide Anak Agung Gde Agung Kav Blok 6.2

Mega Kuningan, South Jakarta

Hours : 0800 – 1800hrs

Telephone

Sch 2 s2.2(a)(ii)

Global Assistance and Healthcare

Commercial Estate Unit 111 GC

Jalan Cilandak Raya KKO, South Jakarta

24 hour Alarm Centre Telephone: +62 21 2997 8997

From: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii) >
Sent: Friday, 31 August 2018 12:33 PM
To: Rayner, Jennifer; Chris Bandy; Smyth, Brendan
Cc: Gowling, Emma
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Thanks Jen,

Apologies for the changes, but Sch 2.2(a)(ii) has agreed to change the time of the breakfast meeting.

Tuesday 4 September

0800 – 0900 – Breakfast meeting with Sch 2.2(a)(ii), President, Indonesia Australia Business Council

Venue: Sana Sini, Pullman Hotel, Jalan MH Thamrin Kav. 59, Central Jakarta

Cheers,

Sch 2.2(a)(ii)

From: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Sent: Friday, 31 August 2018 9:16 AM
To: Chris Bandy Sch 2 s2.2(a)(ii) Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi,

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Monday 3 September

13:00 - Director General of Primary and Secondary Education, Sch 2.2(a)(ii) - Kementerian Pendidikan dan Kebudayaan, Gedung E Lt. 5, Jl. Jenderal Sudirman, Senayan

16:30 - Secretary General of the Ministry of Research, Technology, and Higher Education, Prof. Sch 2.2(a)(ii) – same location but Gedung D Lt. 10

Tuesday 4 September

TBC – Meeting with Office of the Governor of Jakarta – Sch 2.2(a)(ii) is following up

15:00 (*this only just came through but am asking for this to be re-scheduled, since we've already got BKPM at 3:30pm*) - Assistant Deputy of Marketing, Kementerian Pariwisata, Sch 2.2(a)(ii) - Lt.4, Jalan Medan Merdeka Barat, No.17, Gambir, Jakarta Pusat

Thanks,

Jen

From: Gowling, Emma
Sent: Friday, 31 August 2018 1:19 PM
To: Rayner, Jennifer; Sch 2.2(a)(ii); Chris Bandy
Cc: Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]
Attachments: 2018 - CIE Itinerary - DRAFT.docx

Hi Everyone

Thank you for all the effort that's gone into organising the different components of this.

Please see attached draft itinerary, amended with today's updates.

Happy to discuss.

Cheers

Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 12:54 PM
To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi,

No problem at all, that works then as we'll keep the meeting with the Tourism Ministry that Sch 2.2(a)(ii) has set up.

Emma has been very helpfully collating all this as we go and will circulate her recco of the program shortly; it does look like we've still got a spot free on Monday after the Embassy meetings so if BKPM are able to do that time instead, excellent.

Cheers,

Jen

From: Sch 2.2(a)(ii) [[mailto:Sch 2 s2.2\(a\)\(ii\)](mailto:Sch 2 s2.2(a)(ii))]
Sent: Friday, 31 August 2018 12:50 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi Jen,

Again, sorry about this. BKPM just emailed me to say that they cannot make the meeting on Tuesday 4 September at 1530, as the Deputy Chair has urgent meeting to attend.

	Sunday 2 September	Monday 3 September	Tuesday 4 September	Wednesday 5 September
	<p>QF1468 – Depart CBR to SYD 10:45 QF41 – Depart SYD to JAK 13:45</p> <p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p><i>Travel Day</i></p> <p>Depart CBR to SYD 10:45 ETA 2 September 11:40</p> <p>Depart SYD to JAK 13:45 ETA 2 September 18:40</p>	<p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p>08:30-09:30 Meeting with Deputy Head of Mission Sch 2.2(a)(ii) and key staff from infrastructure, investment, trade and education <u>Location:</u> Australian Embassy, Jalan Patra Kuningan Raya Kav. 1-4, Jakarta Selatan</p> <p>09:30-10:00 Meeting with Defence Attache's Commodore Sch 2.2(a)(ii), Minister Counsellor, Defence & Sch 2.2(a)(ii), Counsellor, Defence <u>Location:</u> Australian Embassy, Jalan Patra Kuningan Raya Kav. 1-4, Jakarta Selatan</p> <p>11:00-12:00 Meeting with Victoria State Government Trade Office Commissioner Sch 2.2(a)(ii) <u>Location:</u> Victorian Government Trade & Investment, World Trade Centre, Metropolitan Complex 1, Level 8, Jl. Jend. Sudirman kav 29-31</p> <p>13:00-14:00 Meeting with Director-General for Primary and Secondary from the Ministry of Education and Culture <u>Location:</u> 5th Floor Building E, Jl. Jenderal Sudirman Pintu I Senayan, Jakarta</p> <p>16:30-17:30 Meeting with Secretary-General of the Ministry of High Education, Research and Technology <u>Location:</u> 10th Floor Building D, Jl. Jenderal Sudirman Pintu I Senayan, Jakarta</p> <p>18:30-20:00 Dinner meeting with ANU Alumni <u>Location:</u> TBC</p>	<p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p>08:00-08:45 Breakfast meeting with Sch 2.2(a)(ii), President, Indonesia Australia Business Council <u>Location:</u> Sana Sini, Pullman Hotel, Jalan MH Thamrin Kav. 59, Central Jakarta</p> <p>09:00-10:00 Meeting with Sch 2.2(a)(ii), Director Health and Life Sciences, Deloitte Indonesia <u>Location:</u> TBC</p> <p>15:00-16:30 Meeting with Assistant Deputy of Marketing, Kementerian Pariwisata, Sch 2.2(a)(ii) Minister for Tourism <u>Location:</u> Kementerian Pariwisata, Lt.4, Jalan Medan Merdeka Barat, No.17, Gambir, Jakarta Pusat</p> <p><i>TIME TBC Meeting with Office of the Governor of Jakarta</i> <u>Location:</u> TBC</p>	<p>QF42 – Depart JAK to SYD 20:10 QF1513 – Depart SYD to CBR</p> <p>09:00-10:00 Meeting with SANA Sini Education Agents <u>Location:</u> Gran Melia Hotel</p> <p>12:00-13:30 Lunch meeting with Australia Business Council a Chamber of Commerce a <u>Location:</u> Akira Back, MD Setiabudi Selatan No. 7, S</p> <p><i>TIME TBC Meeting with lar providers – Mitra Keluarga Hospitals</i> <u>Location:</u> TBC</p> <p><i>Travel Day</i></p> <p>Depart JAK to SYD 20:10 ETA 6 September 06:05 +1</p> <p>Depart SYD to CBR 08:10 ETA 6 September 09:05 +1</p>

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 1:27 PM
To: Gowling, Emma; Sch 2.2(a)(ii); Chris Bandy
Cc: Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]
Attachments: 2018 - CIE Itinerary - DRAFT - CMO.docx

Thanks Emma – just checking back through emails, I think there’s a couple of small updates to the Thursday details but otherwise looking good.

Cheers,

Jen

From: Gowling, Emma
Sent: Friday, 31 August 2018 1:19 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii); Chris Bandy
Sch 2 s2.2(a)(ii)
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Everyone

Thank you for all the effort that’s gone into organising the different components of this.

Please see attached draft itinerary, amended with today’s updates.

Happy to discuss.

Cheers

Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Friday, 31 August 2018 12:54 PM
To: Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi,

No problem at all, that works then as we’ll keep the meeting with the Tourism Ministry that Sch 2.2(a)(ii) has set up.

Emma has been very helpfully collating all this as we go and will circulate her recco of the program shortly; it does look like we’ve still got a spot free on Monday after the Embassy meetings so if BKPM are able to do that time instead, excellent.

Cheers,

	Sunday 2 September	Monday 3 September	Tuesday 4 September	Wednesday 5 September
	<p>QF1468 – Depart CBR to SYD 10:45 QF41 – Depart SYD to JAK 13:45</p> <p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p><i>Travel Day</i></p> <p>Depart CBR to SYD 10:45 ETA 2 September 11:40</p> <p>Depart SYD to JAK 13:45 ETA 2 September 18:40</p>	<p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p>08:30-09:30 Meeting with Deputy Head of Mission Sch 2.2(a)(ii) and key staff from infrastructure, investment, trade and education <u>Location:</u> Australian Embassy, Jalan Patra Kuningan Raya Kav. 1-4, Jakarta Selatan</p> <p>09:30-10:00 Meeting with Defence Attache's Commodore Sch 2.2(a)(ii), Minister Counsellor, Defence & Sch 2.2(a)(ii), Counsellor, Defence <u>Location:</u> Australian Embassy, Jalan Patra Kuningan Raya Kav. 1-4, Jakarta Selatan</p> <p>11:00-12:00 Meeting with Victoria State Government Trade Office Commissioner Mr Sch 2 s2(a)(ii) <u>Location:</u> Victorian Government Trade & Investment, World Trade Centre, Metropolitan Complex 1, Level 8, Jl. Jend. Sudirman kav 29-31</p> <p>13:00-14:00 Meeting with Director-General for Primary and Secondary from the Ministry of Education and Culture <u>Location:</u> 5th Floor Building E, Jl. Jenderal Sudirman Pintu I Senayan, Jakarta</p> <p>16:30-17:30 Meeting with Secretary-General of the Ministry of High Education, Research and Technology <u>Location:</u> 10th Floor Building D, Jl. Jenderal Sudirman Pintu I Senayan, Jakarta</p> <p>18:30-20:00 Dinner meeting with ANU Alumni <u>Location:</u> TBC</p>	<p>Gran Melia Hotel Jala H.R. Rasuna Said Kav X-0 – Kuningan Jakarta</p> <p>08:00-09:00 Breakfast meeting with Sch 2.2(a)(ii) President, Indonesia Australia Business Council <u>Location:</u> Sana Sini, Pullman Hotel, Jalan MH Thamrin Kav. 59, Central Jakarta</p> <p>09:45-10:45 Meeting with Sch 2.2(a)(ii), Director Health and Life Sciences, Deloitte Indonesia <u>Location:</u> The Plaza Office Tower, 32nd Floor, Jl. M.H. Thamrin, Central Jakarta</p> <p>15:00-16:00 Meeting with Assistant Deputy of Marketing, Kementerian Pariwisata, Sch 2.2(a)(ii), Sch 2.2(a)(ii), Minister for Tourism <u>Location:</u> Kementerian Pariwisata, Lt.4, Jalan Medan Merdeka Barat, No.17, Gambir, Jakarta Pusat</p> <p><i>TIME TBC Meeting with Office of the Governor of Jakarta</i> <u>Location:</u> TBC</p>	<p>QF42 – Depart JAK to SYD 20:10 QF1513 – Depart SYD to CBR 08:10</p> <p>09:00-10:00 Meeting with Education Agents <u>Location:</u> Gran Melia Hotel</p> <p>12:00-13:30 Lunch meeting Australia Business Council Chamber of Commerce a <u>Location:</u> Akira Back, MD Setiabudi Selatan No. 7, Jakarta</p> <p><i>Travel Day</i></p> <p>Depart JAK to SYD 20:10 ETA 6 September 06:05 +1</p> <p>Depart SYD to CBR 08:10 ETA 6 September 09:05 +1</p>

From: Sch 2 s2.2(a)(ii)
Sent: Saturday, 1 September 2018 9:15 AM
To: Gowling, Emma
Subject: (DSDBI-DOC-16-54074) -- Sch 2 s2(a)(ii) Bio [SEC=UNCLASSIFIED]
Attachments: (DSDBI-DOC-16-54074) -- Sch 2 s2(a)(ii) Bio 2016.pdf
Categories: Actioned

Hi Emma,

Please find detail of Sch 2.2(a)(ii) Bio as attached.
thank you

Best regards,
Sch 2 s2.2(a)
Government Coordination Director

Victorian Government Trade & Investment
World Trade Centre, Metropolitan Complex 1, Level 8
Jl. Jend. Sudirman kav 29-31
Jakarta, 12920
t: Sch 2 s2.2(a) | f: Sch 2 s2.2(a) | m: Sch 2 s2.2(a)
e: Sch 2 s2.2(a)(ii) | w: www.export.vic.gov.au



Department of Economic Development, Jobs, Transport and Resources, Government of
Victoria, Victoria, Australia.

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Sch 2.2(a)(ii)

From: McMullen, Stephanie on behalf of EnterpriseCBR DLO
Sent: Thursday, 16 August 2018 2:53 PM
To: Likidis, Charmaine; Campbell, Lynn
Cc: Gowling, Emma
Subject: RE: CMO request - Tourism and Education flyers for upcoming Indonesia Trip [SEC=UNCLASSIFIED]

Hello – are either of you able to assist with the below? There seems to be a lot of people out of the office, and the CMO is keen to get this info asap (by midday tomorrow)

Emma – are you aware of anything?

Thanks
Steph

Stephanie McMullen | Directorate Liaison Officer - Economic Development
Office of the Chief Minister | Office of Minister Ramsay | Office of Minister Fitzharris | Office of Minister Berry
Chief Minister, Treasury and Economic Development Directorate | ACT Government
☎ (02) 6205 4643 | ✉ EnterpriseCBRDLO@act.gov.au | ACT Legislative Assembly, 196 London Circuit Canberra City ACT 2601

From: McMullen, Stephanie **On Behalf Of** EnterpriseCBR DLO
Sent: Wednesday, 15 August 2018 3:00 PM
To: Kobus, Jonathan <Jonathan.Kobus@act.gov.au>; Hassett, Glen <Glen.Hassett@act.gov.au>; Keogh, Geoff <Geoff.Keogh@act.gov.au>
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; White, Saskia <Saskia.White@act.gov.au>; Doolan, Fiona <Fiona.Doolan@act.gov.au>
Subject: CMO request - Tourism and Education flyers for upcoming Indonesia Trip [SEC=UNCLASSIFIED]

Hi all

Can you please send me PDFs of any flyers/publications that would be useful for the CIE and CMO trip to Indonesia in couple of weeks?

The CMO will review and advise if we need printed copies and/or a specific document prepared for the trip (which I imagine we will need to get onto quite quickly)

CMO is keen for publications covering both Tourism and Higher Education (nurses, teachers, allied health etc) – UC might have something?

Let me know if you need any further clarification.

Thanks
Steph

Stephanie McMullen | Directorate Liaison Officer - Economic Development
Office of the Chief Minister | Office of Minister Ramsay | Office of Minister Fitzharris | Office of Minister Berry
Chief Minister, Treasury and Economic Development Directorate | ACT Government
☎ (02) 6205 4643 | ✉ EnterpriseCBRDLO@act.gov.au | ACT Legislative Assembly, 196 London Circuit Canberra City ACT 2601

From: Rayner, Jennifer
Sent: Saturday, 1 September 2018 2:11 PM
To: Sch 2.2(a)(ii)
Cc: Chris Bandy; Gowling, Emma; Smyth, Brendan
Subject: Re: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Thanks Sch 2.2(a)(ii), this looks fantastic. We really appreciate all your help in putting this together.

Look forward to meeting you in person on Monday,

Jen

On 31 Aug 2018, at 6:06 pm, Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii) wrote:

UNCLASSIFIED

Hi Jen and Emma,

I've put your meetings into an official program (see attached), I understand you're still waiting to hear back from the Office of the Governor of Jakarta?

Cheers,

Sch 2.2(a)(ii)

From: Chris Bandy Sch 2 s2.2(a)(ii)
Sent: Friday, 31 August 2018 2:41 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; Sch 2.2(a)(ii) Sch 2 s2.2(a)(ii)
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

Hi Jen,

We'll keep updating as we go but just one thing to be mindful of is that it would be useful for you to book a car from the Melia for the duration of your visit as your visits are in many different locations.

Thanks

Chris

From: Rayner, Jennifer [mailto:Jennifer.Rayner@act.gov.au]
Sent: Friday, August 31, 2018 10:29 AM
To: Gowling, Emma; Sch 2.2(a)(ii); Chris-Bandy (Jakarta)
Cc: Smyth, Brendan
Subject: RE: CV of Mr. Brendan Smyth [SEC=UNCLASSIFIED]

*Tuesday details.

Clearly going nuts with so many dates flying around!

Thanks all

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au>
Sent: Sunday, 2 September 2018 9:40 PM
To: Smyth, Brendan; Rayner, Jennifer
Subject: Jakarta travel delay / ANU - Indonesia
Attachments: ANU_Indonesia.docx

Dear Brendan and Jennifer,

I've encountered travel issues and am unable to attend AM meetings. I'm actively trying to resolve the issue and optimistically aiming to be in Jakarta by early to mid afternoon.

Apologies Jen for the run around with the Australian Embassy. I was really keen to speak with DFAT about collaborations and joint funding arrangements they currently have with Indonesian ministries to send students to Canberra/ANU for tailored training programs.

I've attached some notes on Indonesia and ANU that might be useful for your meetings.

Sincere apologies I'll update you on my travel situation tomorrow morning.

Sch 2.2(a)(ii) [redacted]

Sch 2.2(a)(ii) [redacted]

Director
Southeast Asia Liaison Office in Singapore
The Australian National University

Australian High Commission Singapore
25 Napier Road, Singapore 258507

Sch 2.2(a)(ii) [redacted]@anu.edu.au | W. anu.edu.au | @SEAsiaOfficeANU

CRICOS Provider #00120C



*QS World University Rankings 2018/2019. International Association of Research Universities (IARU). CRICOS# 00120C

Sch 2.2(a)(x)

Sch 2.2(a)(x)

Out of Scope

Out of Scope

From: Smyth, Brendan
Sent: Thursday, 6 September 2018 3:13 PM
To: Sch 2.2(a)(ii)
Subject: RE: For info: Barton Deakin Brief: Indonesia-Australia Comprehensive Economic Partnership Agreement

Thanks

Regards

Brendan

From: Sch 2.2(a)(ii) [redacted]@anu.edu.au]
Sent: Tuesday 4 September 2018 11:58
To: Rayner, Jennifer; Smyth, Brendan
Cc: [redacted]
Subject: For info: Barton Deakin Brief: Indonesia-Australia Comprehensive Economic Partnership Agreement

Hi Both, hope the Indonesia trip is going well.
Note link to a Barton Deakin Brief: Indonesia-Australia Comprehensive Economic Partnership Agreement
Might be useful.
Chrs

Sch 2.2(a)(ii)
Senior Government Relations Adviser
Strategic Communications and Public Affairs
The Australian National University

Sch 2.2(a)(ii)

Barton Deakin Brief

[View this email in your browser](#)



On Friday 31st of August, Australia and Indonesian governments concluded negotiations on the Indonesia-Australia Comprehensive Economic Partnership Agreement – a free trade agreement between the two nations. The Agreement concludes over two years of negotiations and is expected to be signed by Christmas.

This Barton Deakin Brief provides a summary of the major outcomes for Australian exporters in the agreement.

Barton Deakin Brief: Indonesia-Australia Comprehensive Economic Partnership Agreement

If you would like further information, please contact me at

Sch 2.2(a)(ii)

You can follow Barton Deakin on [Twitter](#) and on [LinkedIn](#).

Kind regards,

Sch 2.2(a)(ii)

Policy & Business Analyst

Barton Deakin Government Relations

Sch 2.2(a)(ii)

Web: www.bartondeakin.com | Twitter: [@BartonDeakin](#)



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Out of Scope

Out of Scope

From: Smyth, Brendan
Sent: Saturday, 8 September 2018 10:33 AM
To: Gowling, Emma
Subject: FW: Thank yous
Attachments: Terima kasih; Terima kasih; Terima kasih; Terima kasih; Terima kasih; Terima kasih; Terima kasih

Emma

We should discuss and meet with her

A well earned third paragraph

Regards

Brendan

From: Rayner, Jennifer
Sent: Friday 7 September 2018 16:33
To: Gowling, Emma
Cc: Smyth, Brendan
Subject: Thank yous

Hi,

Just attaching some thank you emails I've sent out this afternoon to people we met with in Jakarta, as an FYI.

A few of them refer to follow-up activities so perhaps it would be good if we touch base again next week sometime to discuss and coordinate follow up?

While I've got you, can I also say what an absolute star you've been in helping get everything organised from the Canberra end? Thank you very much, it's been great working with you to put all this together 😊

Have a good weekend,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au

From: Rayner, Jennifer
Sent: Friday, 7 September 2018 3:31 PM
To: Sch 2.2(a)(ii)@deloitte.com
Subject: Terima kasih

Dear Sch 2.2(a)(ii),

Just a short note to say thank you for taking the time to share your insights on the Indonesian healthcare sector with Pak Brendan and myself earlier this week.

It was really interesting and useful to hear more about the Indonesian Government's priorities for health service delivery and future workforce needs, as well as the growing and changing role of private health providers.

Your insights will help guide our thinking about how the ACT's universities and other training institutions may be able to partner more closely with Indonesian healthcare providers to support their workforce needs in the future.

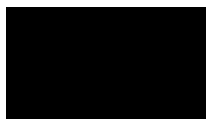
Please do keep in touch if further Deloitte research papers or work on this topic become available, as it's an area we'll be watching closely. And similarly if there is anything we can assist you with, or Australian contacts you're keen to make, please do let me know.

Terima kasih dan muda-mudahan kita bisa bertemu lagi di Jakarta atau Canberra!

Salam,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. +61 2 6207 1201 | M. Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au



From: Rayner, Jennifer
Sent: Friday, 7 September 2018 3:08 PM
To: Sch 2 s2.2(a)(ii)
Cc: Sch 2 s2.2(a)(ii)
Subject: Terima kasih

Dear Sch 2,

I just wanted to send a short note to thank you and your team for taking the time to meet with Pak Brendan and myself earlier this week.

It was very useful to hear about your priorities for growing investment in the Indonesian tourism sector, and to talk about how we can improve the two-way visitation between Indonesia and Canberra.

It was particularly interesting to hear your team's ideas about opportunities for partnerships on training and staff exchanges. Pak Brendan and I will now follow this up by collecting some more information from our national institutions and education providers about how we may be able to progress this, and provide this back to your office through Pak Sch 2.2(a)(ii).

If there is anything further we can assist with in the meantime, please don't hesitate to let us know.

Terima kasih lagi dan muda-mudahan kita bisa bertemu lagi di Jakarta atau Canberra!

Salam,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. +61 2 6207 1201 | M. + Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au



From: Rayner, Jennifer
Sent: Friday, 7 September 2018 4:00 PM
To: Sch 2 s2.2(a)(ii)
Subject: Terima kasih

Dear Sch 2.2(a)(ii),

Saya hanya ingin mengirimkan surat pendek mengucapkan terima kasih atas bertemu dengan Komisaris Brendan dan saya di Jakarta minggu ini.

It was very useful and interesting to hear your thoughts about the current state of Indonesia-Australia business relations, and areas of opportunity to strengthen the ties between our two countries. It was particularly helpful to receive your guidance about the importance of building deep relationships with counterparts through consistent contact, and focusing our efforts on a small number of practical initiatives to start with.

Your insights will help to guide our next steps in planning to bring a delegation of ACT businesses to Jakarta in the future. If there is anything we can assist with in return, please do not hesitate to get in touch.

Terima kasih lagi dan muda-mudahan kita bisa bertemu lagi di Jakarta atau Canberra!

Salam,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. +61 2 6207 1201 | M. + Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au



From: Rayner, Jennifer
Sent: Friday, 7 September 2018 3:00 PM
To: Sch 2 s2.2(a)(ii)
Cc: Sch 2.2(a)(ii)
Subject: Terima kasih

Selamat sore Sch 2,

Saya hanya ingin mengirimkan surat pendek mengucapkan terima kasih kepada Anda dan tim Anda atas bertemu dengan Komisariss Brendan dan saya minggu ini.

Percakapan kita sangat berguna untuk mengerti lebih banyak tentang prioritas Kementarian Anda dalam bidang guru 'up skilling', dan juga kesempatan untuk universitas-universitas di Canberra membantu dengan keperluan ini.

Komisaris Brendan dan saya sedang menyusun lebih banyak informasi dari universitas-universitas di Canberra tentang kuliah mereka dan cara kuliah ini bisa menyesuaikan dengan keperluan pendidikan kepala sekolah dan guru yang sedang bekerja di sekolah-sekolah Indonesia. Kami mengerti bahwa salah satu bidang yang paling menarik untuk Kementarian Anda adalah bidang 'classroom management' dan cara guru-guru bisa melibatkan muridnya dalam 'higher order thinking'.

Kami akan mengirimkan informasi tentang hal-hal ini kepada Kementarian Anda dengan cepat.

Kalau kami bisa membantu Kementarian Anda dengan informasi atau hal-hal di samping ini, tolong memberitahukan saya.

Harapan kita bisa bertemu lagi di Jakarta atau Canberra.

Salam,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. +61 2 6207 1201 | M. Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au



From: Rayner, Jennifer
Sent: Friday, 7 September 2018 2:34 PM
To: Sch 2 s2.2(a)(ii)
Cc: Sch 2 s2.2(a)(ii)
Subject: Terima kasih

Dear Professor Sch 2.2(a)(ii),

We just wanted to send a short note to extend our thanks and gratitude to you and your team for taking the time to meet with Commissioner Brendan Smyth and myself earlier this week.

It was very interesting to hear about your Ministry's priorities for growing research engagement and quality, and to discuss how the ACT's diverse range of universities may be able to support this work.

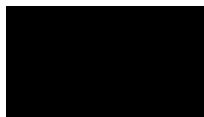
I hope to have the opportunity to meet with you again along with some of the Vice-Chancellors of our universities while you are in Canberra, and to continue the discussion about practical partnerships between institutions in our two countries in higher education and research.

Terima kasih atas waktu Anda dan semoga sukses untuk kunjungan Anda ke Australia minggu depan.

Salam,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. +61 2 6207 1201 | M. + Sch 2.2(a)(ii) | E. jennifer.rayner@act.gov.au



From: Rayner, Jennifer
Sent: Friday, 7 September 2018 3:31 PM
To: [redacted] a@deloitte.com
Subject: Terima kasih

Dear [redacted]

Just a short note to say thank you for taking the time to share your insights on the Indonesian healthcare sector with Pak Brendan and myself earlier this week.

It was really interesting and useful to hear more about the Indonesian Government's priorities for health service delivery and future workforce needs, as well as the growing and changing role of private health providers.

Your insights will help guide our thinking about how the ACT's universities and other training institutions may be able to partner more closely with Indonesian healthcare providers to support their workforce needs in the future.

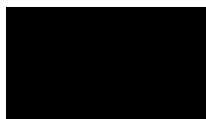
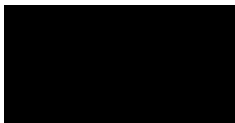
Please do keep in touch if further Deloitte research papers or work on this topic become available, as it's an area we'll be watching closely. And similarly if there is anything we can assist you with, or Australian contacts you're keen to make, please do let me know.

Terima kasih dan muda-mudahan kita bisa bertemu lagi di Jakarta atau Canberra!

Salam,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. +61 2 6207 1201 | M. [redacted] E. jennifer.rayner@act.gov.au



From: Rayner, Jennifer
Sent: Friday, 7 September 2018 4:14 PM
To: Sch 2 s2.2(a)(ii)
Subject: Terima kasih

Dear Pak Sch,

Saya hanya ingin mengirimkan surat pendek mengucapkan terima kasih atas bertemu dengan Komisaris Brendan dan saya di Jakarta minggu ini.

It was very useful and interesting to hear your thoughts about the current state of Indonesia-Australia business relations, and areas of opportunity to strengthen the ties between our two countries. It was particularly helpful to receive your guidance about the importance of building deep relationships with counterparts through consistent contact, and focusing our efforts on a small number of practical initiatives to start with.

It seems that we have many shared areas of focus in innovation and IT, education, renewable energy, agri-tech and healthcare, for example. Your insights on the priorities and needs in these fields will help to guide our next steps in planning to bring a delegation of ACT businesses to Jakarta in the future.

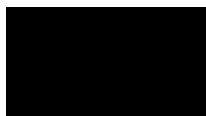
If there is anything we can assist with in return at any stage, please do not hesitate to get in touch.

Terima kasih lagi dan muda-mudahan kita bisa bertemu lagi di Jakarta atau Canberra!

Salam,

Jennifer

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. +61 2 6207 1201 | M. + Sch 2.2(a)(ii) E. jennifer.rayner@act.gov.au



From: Gowling, Emma
Sent: Monday, 10 September 2018 4:19 PM
To: Rayner, Jennifer
Subject: RE: Thank yous [SEC=UNCLASSIFIED]

Hi Jen

Hope you had a lovely weekend.

Thanks for your email, and the attachments.

Please let me know when may suit you and happy to arrange a debrief on the Indonesia mission.

Thank you, that's really appreciated, and it has been a pleasure to work with you too! 😊

Cheers
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Friday, 7 September 2018 4:33 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: Thank yous

Hi,

Just attaching some thank you emails I've sent out this afternoon to people we met with in Jakarta, as an FYI.

A few of them refer to follow-up activities so perhaps it would be good if we touch base again next week sometime to discuss and coordinate follow up?

While I've got you, can I also say what an absolute star you've been in helping get everything organised from the Canberra end? Thank you very much, it's been great working with you to put all this together 😊

Have a good weekend,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer

From: Rayner, Jennifer
Sent: Monday, 10 September 2018 3:15 PM
To: Smyth, Brendan
Cc: Gowling, Emma
Subject: SecGen meeting

Hi Brendan,

Hope you had a good weekend?

Just following up the visit by the Secretary General of the Indonesian Higher Education, Research and Technology Ministry this week – have you been able to book in some time with him and any of our VCs?

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | **Sch 2.2(a)(ii)** | E. jennifer.rayner@act.gov.au



From: Smyth, Brendan
Sent: Wednesday, 12 September 2018 11:52 AM
To: Rayner, Jennifer
Subject: RE: Jakarta Meetings [SEC=UNCLASSIFIED]

Jen

Just waiting on the guest list.

Probably hold it here in Nara as he has asked to meet with both ANU and UC.

Brendan

From: Rayner, Jennifer
Sent: Wednesday, 12 September 2018 11:38 AM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Cc: Harrap, Oliver <Oliver.Harrap@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; Weber, Cornelius <Cornelius.Weber@act.gov.au>
Subject: RE: Jakarta Meetings [SEC=UNCLASSIFIED]

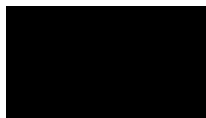
Hi Brendan,

Great – that time works, thanks. Will the meeting be at the ANU, or elsewhere?

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M. [REDACTED] | E. jennifer.rayner@act.gov.au



From: Smyth, Brendan
Sent: Wednesday, 12 September 2018 11:17 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Harrap, Oliver <Oliver.Harrap@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; Weber, Cornelius <Cornelius.Weber@act.gov.au>
Subject: FW: Jakarta Meetings [SEC=UNCLASSIFIED]

Jen

Received this earlier this morning.

Have spoken to Freddy, they would like to meet at 2:00 tomorrow afternoon if you're available.

Regards

Brendan

From: Sch 2 s2.2(a)(ii)
Sent: Wednesday, 12 September 2018 10:16 AM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: RE: Jakarta Meetings [SEC=UNCLASSIFIED]

Dear Mr. Brendan Smyth,

I am so glad to learn that your visit to Jakarta was successful in which you managed to meet with all relevant Indonesian officials, including the Governor of Jakarta.

It is an honor for me to be able to help you in this regard.

I hope these meetings will bring a new era of increasingly stronger and closer cooperation between Indonesia and ACT in various sectors, ranging from education to tourism to good governance.

Yes, I will surely call you about the visit of the Secretary-General of the Ministry of Higher Education, Research and Technology.

May I also ask if you have already confirmed to attend the Indonesian Diplomatic Reception to commemorate the 73rd Anniversary of the Independence Day of the Republic of Indonesia, which will be held on 13 September 2018 at the Hyatt Hotel at 6 pm?.

In addition, my Ambassador would like meet you again to further discuss on the outcomes of your visit to Jakarta. Please let me know your preferred date for the proposed meeting.

Should you need further information, please do not hesitate to contact me. My mobile is Sch 2 s2.2(a).

Warmest regards,

Sch 2 s2.2(a)(ii)
Minister Counselor
Embassy of the Republic of Indonesia
Canberra

From: Gowling, Emma
Sent: Wednesday, 12 September 2018 12:08 PM
To: Rayner, Jennifer
Subject: RE: Thank yous [SEC=UNCLASSIFIED]

Absolutely – see you tomorrow at 1.30PM.
Cheers
Emma

From: Rayner, Jennifer
Sent: Wednesday, 12 September 2018 11:58 AM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Thank yous [SEC=UNCLASSIFIED]

Sounds good, but can we do 1:30 instead? I'll be coming straight from another meeting then.

Cheers,
Jen

From: Gowling, Emma
Sent: Wednesday, 12 September 2018 11:53 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: Thank yous [SEC=UNCLASSIFIED]

Hi Jen

Why don't we schedule the debrief in for 1.15PM tomorrow, just prior to the meeting with the Indonesian Embassy?

Thanks
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
Emma.Gowling@act.gov.au | +61 (2) 6207 8976
GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Tuesday, 11 September 2018 8:52 AM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Subject: RE: Thank yous [SEC=UNCLASSIFIED]

Morning,

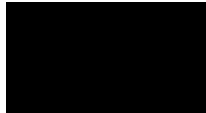
Thanks – how about 9:30 on Thursday morning for a debrief?

Also, do you know if there's been any progress with a meeting on Thursday afternoon with the Secretary General of the Higher Education Ministry while he's here?

Cheers,

Jen

Dr Jennifer Rayner | Director of Budget & Economic Policy
Office of Andrew Barr MLA
Chief Minister
Treasurer
Member for Kurrajong
P. (02) 6207 1201 | M **Sch 2.2(a)(ii)** | E. jennifer.rayner@act.gov.au



From: Gowling, Emma
Sent: Monday, 10 September 2018 4:19 PM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Subject: RE: Thank yous [SEC=UNCLASSIFIED]

Hi Jen

Hope you had a lovely weekend.

Thanks for your email, and the attachments.

Please let me know when may suit you and happy to arrange a debrief on the Indonesia mission.

Thank you, that's really appreciated, and it has been a pleasure to work with you too! 😊

Cheers
Emma

Emma Gowling

Executive Officer | Office of International Engagement | Economic Development
Chief Minister, Treasury and Economic Development Directorate | ACT Government
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GPO Box 158 Canberra ACT 2601

From: Rayner, Jennifer
Sent: Friday, 7 September 2018 4:33 PM
To: Gowling, Emma <Emma.Gowling@act.gov.au>
Cc: Smyth, Brendan <Brendan.Smyth@act.gov.au>
Subject: Thank yous

Hi,

Just attaching some thank you emails I've sent out this afternoon to people we met with in Jakarta, as an FYI.

From: Gowling, Emma
Sent: Thursday, 13 September 2018 12:24 PM
To: Weber, Cornelius
Cc: Smyth, Brendan
Subject: FW: Jakarta Meetings [SEC=UNCLASSIFIED]

Hi Cornelius

Could you please assist in calling some of the below and seeing if anyone is available for this PM's meeting – 2.00PM @ North Ainslie meeting room, level 4, Nara House.

Brendan will be able to provide titles of Officials attending.

Thanks

Emma

From: Harrap, Oliver
Sent: Thursday, 13 September 2018 12:22 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Weber, Cornelius <Cornelius.Weber@act.gov.au>; Keogh, Geoff <Geoff.Keogh@act.gov.au>; Cox, Ian <Ian.Cox@act.gov.au>
Subject: RE: Jakarta Meetings [SEC=UNCLASSIFIED]

Re-sending as discussed

From: Harrap, Oliver
Sent: Wednesday, 12 September 2018 12:08 PM
To: Smyth, Brendan <Brendan.Smyth@act.gov.au>; Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Gowling, Emma <Emma.Gowling@act.gov.au>; Weber, Cornelius <Cornelius.Weber@act.gov.au>; Keogh, Geoff <Geoff.Keogh@act.gov.au>; Cox, Ian <Ian.Cox@act.gov.au>
Subject: RE: Jakarta Meetings [SEC=UNCLASSIFIED]

Hi Brendan

I have agreed to speak on a panel for a student services conference at ANU tomorrow at 2:30pm so 2pm too tight for me to attend but recommend the OIE invite the following people:

Sch 2.2(a)(ii)/ACT Education Directorate International Education Unit (Director is Sch 2.2(a)(ii))

Sch 2.2(a)(ii), Group Manager International, Australian Government Department of Education and Training
6240 7119

UC – I would go to the VCs office, ovc@canberra.edu.au 02 6201 5000 and see if they can nominate available Senior Exec

ANU – If met in Indonesia then less need to be there but suggest Sch 2.2(a)(ii), VP Engagement & Corporate Affairs, [Sch 2.2\(a\)\(ii\)@anu.edu.au](mailto:Sch 2.2(a)(ii)@anu.edu.au) Sch 2.2(a)(ii)

Cheers,

Oliver

From: Smyth, Brendan
Sent: Wednesday, 12 September 2018 11:17 AM
To: Rayner, Jennifer <Jennifer.Rayner@act.gov.au>
Cc: Harrap, Oliver <Oliver.Harrap@act.gov.au>; Gowling, Emma <Emma.Gowling@act.gov.au>; Weber, Cornelius

From: Smyth, Brendan
Sent: Thursday, 13 September 2018 1:21 PM
To: Rayner, Jennifer
Subject: The Secretary-General Meeting [SEC=UNCLASSIFIED]

Jen

The following will be attend the 2:00 meeting with the Secretary-General

ACT Education
Commonwealth Education
University of Canberra

Sch 2 s2.2(a)(ii)

The Secretary-General is currently at lunch with a number of DVC's at the ANU so they are probably covered.

The Secretary-General will be accompanied by at least one officer from the Indonesian Embassy.

See you at 2:00.

Regards

Brendan

Brendan Smyth

Commissioner for International Engagement

+61 2 6207 8976

+61 412 080 175

Brendan.Smyth@act.gov.au

From: Martiniello, Gimmi
Sent: Thursday, 13 September 2018 3:28 PM
To: Gowling, Emma
Subject: Mobile phone taken to Jakarta, Indonesia [SEC=UNCLASSIFIED, DLM=For-Official-Use-Only]

Hi Emma,

Just chasing up the mobile phone that Brendan took to Jakarta and Indonesia, has he returned.

Gimmi Martiniello,
Phone: 620 53898, Email: gimmi.martiniello@act.gov.au
CMTEDD and PATOCS ICT Team | Chief Ministers, Treasury and Economic Development | ACT Government
Plaza North, Canberra Nara Centre | 1 Constitution Avenue, Canberra City ACT 2601 | GPO Box 158 Canberra ACT 2601 | act.gov.au

Office	+61 2 6207 8976	Aus. Embassy Jakarta	Sch 2 s2.2(a)(ii)
Emma Mobile	Sch 2 s2.2(a)(ii)	Sch 2.2(a)(ii)	
Cornelius Mobile			
Jen Rayner's mobile			
Home			
Robyn Work			
Robyn Mobile			
David Mobile			
Dad			

Office	+61 2 6207 8976	Aus. Embassy Jakarta	Sch 2 s2.2(a)(ii)
Emma Mobile	Sch 2 s2.2(a)(ii)	Sch 2.2(a)(ii)	
Cornelius Mobile			
Jen Rayner's mobile			
Home			
Robyn Work			
Robyn Mobile			
David Mobile			
Dad			

Office	+61 2 6207 8976	Aus. Embassy Jakarta	Sch 2 s2.2(a)(ii)
Emma Mobile	Sch 2 s2.2(a)(ii)	Sch 2.2(a)(ii)	
Cornelius Mobile			
Jen Rayner's mobile			
Home			
Robyn Work			
Robyn Mobile			
David Mobile			
Dad			

JAKARTA MISSION

001 002 003 004 005 006 007 008 009 010 011 012 013 014 015 016 017 018 019 020 021 022 023 024 025 026 027 028 029 030 031 032 033 034 035 036 037 038 039 040 041 042 043 044 045 046 047 048 049 050 051 052 053 054 055 056 057 058 059 060 061 062 063 064 065 066 067 068 069 070 071 072 073 074 075 076 077 078 079 080 081 082 083 084 085 086 087 088 089 090 091 092 093 094 095 096 097 098 099 100

2-5 SEPTEMBER 2018



ACT Government
ACT Insurance Agency
Travel Insurance
Confirmation

Travel Insurance Information

Requested: Emma Gowling

Directorate: CMTEDD - CM - Enterprise Canberra - Visit Canberra

Traveller: Brendan Smyth

Agency: Office of International Engagement

Destination/s:	Indonesia
from:	02-Sep-18
To:	06-Sep-18
Duration:	5 Days

Thank you for the fax / email regarding your overseas travel during the above advised dates on behalf of the ACT Government. ACTIA confirms that you are covered under the ACT Government's travel insurance, underwritten by AHI Assist Insurance. If you suffer from an illness or medical conditions before you travel, you should ensure that you are "fit to travel" and if there is any doubt it is suggested that you consult your Doctor and keep a record of this consultation. Failure to do this could result in refusal of a claim relating to the condition by the Insurer.

TRAVEL WARNINGS

The Loss of Deposit, Cancellation and Political Evacuation / Natural Disaster Evacuation sections of the policy may not respond if you choose to travel to destinations for which the Department of Foreign Affairs and Trade has "Reconsider Your Need to Travel" or "Do Not Travel" warnings in place.

These warnings are posted on the internet at www.smarttraveller.gov.au and you must make sure that you check the level of warning that is in place for any area that you intend to visit. If a "Reconsider Your Need to Travel" or "Do Not Travel" warning applies, you will need to confirm with your management that their approval of your arrangements still stands as many Government agencies have policies that prohibit travel in such circumstances.

In the event of an emergency during your travel, the emergency contact details are set out below.

The phone number provides a direct link to AHI Assist insurance, and is accessible by reverse charge anywhere in the world.

You will need to identify the policy number as: 0035761.

Accident and Health International (AHI) Assist 24/7 Medical Emergency Operations Centre
Please contact Customer Care as soon as possible if you need, or are receiving, medical treatment.

You or your physician should contact Customer Care prior to any evacuation or repatriation.

Reverse charges any where in the world

Telephone: +61 2 9978 6666

When calling please try to have the following information on hand:

- The number and precise location you are calling from;
- Your personal details;
- The nature of assistance that you require
- Your Policy Number: 0035761

SMARTTRAVELLER.GOV.AU

The Australian Government recommends that, prior to departure travellers should always register their trip with www.smarttraveller.gov.au before they go. This enables contact in an emergency, be it a natural disaster, terrorist attack or family crisis. Travellers can also register at the nearest Australian Embassy, High Commission or consulate at their destination.

The Australian Government also recommends that travellers should avoid any large public gatherings or demonstrations whilst overseas.

AFTER YOUR TRIP

If you need to make a claim upon your return, please provide details to actianotifications@act.gov.au and an ACTIA claims officer will contact you..

Should you have any further queries in relation to this matter, I can be contacted on the number listed below.

Marion Lynch

Insurance & Risk Manager

ACT Insurance Authority

Date of Issue: 16-Aug-18

Travel ID: 3777

Australian Capital Territory Insurance Authority,
Level 3, Nara Centre, 1 Constitution Ave,
Canberra ACT 2600
GPO Box 158, Canberra ACT 2601
ABN 94 544 599 869

Telephone:

Facsimile: (02) 6207 0301

Email: ACTIAInsuranceAndRiskManagement@act.gov.au

Printed: 15-Aug-2018

Attention

ACT GOVERNMENT

ACT CMTEED OFF OF INT ENGEMENT

PO Box 818, Dickson, ACT 2602

Booking Details

Order Date: 15 Aug 2018

QBT Booking Reference: M8Y7EM

Customer Number: 00012528

We are pleased to advise the following travel arrangements

Name of Passenger

Mr Brendan Michael Smyth

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1468 Airline Reference: M8Y7EM	10:45 02/09/2018 Sun Canberra: Canberra Airport	11:40 02/09/2018 Sun Terminal 3 Sydney: Kingsford Smith	ECONOMY (B) Confirmed	Aircraft type: DE HAVILLAND DHC-8 400 SERIES Flight Duration: 0:55 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF41 Airline Reference: M8Y7EM	13:45 02/09/2018 Sun Terminal 1 Sydney: Kingsford Smith	18:40 02/09/2018 Sun Terminal 3 Jakarta: Soekarno Hatta International	ECONOMY (B) Confirmed	Aircraft type: AIRBUS INDUSTRIE A330-200 Flight Duration: 7:55 Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF42 Airline Reference: M8Y7EM	20:10 05/09/2018 Wed Terminal 3 Jakarta: Soekarno Hatta International	06:05 06/09/2018 Thu Terminal 1 Sydney: Kingsford Smith	ECONOMY (H) Confirmed	Aircraft type: AIRBUS INDUSTRIE A330-200 Flight Duration: 6:55 Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1513 Airline Reference: M8Y7EM	08:10 06/09/2018 Thu Terminal 3 Sydney: Kingsford Smith	09:05 06/09/2018 Thu Canberra: Canberra Airport	ECONOMY (H) Confirmed	Aircraft type: BOEING 717 Flight Duration: 0:55 Airline Meal: (B) Breakfast Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 30K

TERMS AND CONDITIONS

- 1 Cancellations and amendments are to be directed to The Lido Group: govt@lido.com.au or call +612 8585 0806. Booking cancellations made direct with the property are not considered valid.
- 2 The property may ask for credit card details or a cash deposit upon check in as a SECURITY GUARANTEE for incidental charges or any property damage.
- 3 Please see OTHER DETAILS above. The Lido Group has advised the Property of these special requirements, however, the implementation of these requirements is the responsibility of the Property and The Lido Group cannot guarantee or be held responsible for failure to implement.
- 4 This confirmation contains information relevant to your stay. Please take a copy to the Property at the time of check-in as proof of booking.
- 5 Only items identified in CHARGEBACK TO LIDO (above) and any requests made within the OTHER DETAILS or KNOWN INCIDENTALS sections (above) are charged back to The Lido Group. All other charges are to be paid by the Guest upon check-out.
- 6 The Property's cancellation policy is 24 hours prior to check-in prior to check-in unless otherwise specified in 'HOTEL DETAILS' above. Cancellations within the cancellation policy may incur a fee.
- 7 All amounts are shown in the hotel's local currency.
- 8 The Lido Group sells accommodation from inventory supplied by the property and does not oversell that inventory. The Lido Group does not accept any liability for rooms being unavailable caused by over-selling a property's inventory.
- 9 For more information about this booking or to clarify payment arrangements, please email Lido at govt@lido.com.au or call +612 8585 0806.

	Sunday 2 September	Monday 3 September	Tuesday 4 September	Wednesday 5 September
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Sch 2.2(a)(i)

Sch 2.2(a)(i)

Sch 2.2(a)(i)

Sch 2.2(a)(ii)

Sch 2.2(a)(i)

Sch 2.2(a)(ii)

TIME TBC Meeting with large healthcare providers – Mitra Keluaran and/or Siloam Hospitals
Location: TBC

Sch 2.2(a)(i)

Sch 2.2(a)(i)

Sch 2.2

Sch 2.2(a)(ii)

TIME TBC Meeting with Office of the Governor of Jakarta
Location: TBC

Sch 2.2(a)(i)

Sch 2.2(a)(ii)

Sch 2.2(a)(i)

2 September 2018

Sunday

September 2018

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2018

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	SUNDAY
	2
	INDONESIA MISSION (JAKARTA, INDONESIA) To 5 Sep
7 ^{AM}	
8	
9	
10	
11	QF1468 - CBR to SYD @ 10.45, ETA 11.40 Canberra Airport
12 ^{PM}	
1	
2	QF41 - SYD to JAK @ 13.45, ETA 18.40 Sydney International Airport
3	
4	
5	
6	

3 September 2018

Monday

September 2018

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2018

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MONDAY	
From 2 Sep INDONESIA MISSION (JAKARTA, INDONESIA) To 5 Sep	
7 ^{AM}	
8	Sch 2.2(a)(ii)
9	Sch 2.2(a)(ii) Sch 2.2(a)(ii)
10	
11	Sch 2.2(a)(ii)
12 ^{PM}	
1	Sch 2.2(a)(ii)
2	
3	
4	Sch 2.2(a)(ii)
5	
6	

Sch 2.2(a)(ii)

Sch 2 s2.2(a)(ii)

t: Sch 2 s2.2(a)(ii)

Sch 2 s2.2(a)

Sch 2.2(a)(ii)

t: Sch 2 s2.2(a) Sch 2 s2.2(a) m: Sch 2 s2.2(a)(ii)
Sch 2 s2.2(a)(ii)



Sch 2 s2.2(a)(ii)

Sch 2

Sch 2 s2.2(a)(ii)

Sch 2 s2(a)(ii)

Sch 2 s2.2(a)

Sch 2 s2.2(a) Sch 2 s2.2(a) Sch 2 s2.2(a)
Sch 2 s2.2(a)(ii)

Sch 2 s2.2(a)(ii)

Sch 2

Section 2.2(a)(ii) of the Act provides that a person who is a member of a company shall be deemed to be a director of the company if he or she exercises the powers of management of the company.

Sch 2.2(a)(ii)

Section 2.2(a)(ii) of the Act provides that a person who is a member of a company shall be deemed to be a director of the company if he or she exercises the powers of management of the company.

Section 2.2(a)(ii)

Section 2.2(a)(ii)

Section 2.2(a)(ii) of the Act provides that a person who is a member of a company shall be deemed to be a director of the company if he or she exercises the powers of management of the company.

Section 2.2(a)(ii) of the Act provides that a person who is a member of a company shall be deemed to be a director of the company if he or she exercises the powers of management of the company.

Section 2.2(a)(ii) of the Act provides that a person who is a member of a company shall be deemed to be a director of the company if he or she exercises the powers of management of the company.

Section 2.2(a)(ii) of the Act provides that a person who is a member of a company shall be deemed to be a director of the company if he or she exercises the powers of management of the company.

Section 2.2(a)(ii) of the Act provides that a person who is a member of a company shall be deemed to be a director of the company if he or she exercises the powers of management of the company.

Section 2.2(a)(ii) of the Act provides that a person who is a member of a company shall be deemed to be a director of the company if he or she exercises the powers of management of the company.

error, please notify us by return email.

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)



Sch 2.2(a)(ii)

Dinner booked for 6.30pm at Gran Meija Jakarta - Tien Chau Restaurant.

Current PCV/DC:

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

4 September 2018

Tuesday

September 2018

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2018

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

TUESDAY	
From 2-Sep INDONESIA MISSION (JAKARTA, INDONESIA) To 5-Sep	
7 ^{AM}	
8	Sch 2.2(a)(ii)
9	
10	Sch 2.2(a)(ii)
11	
12 ^{PM}	
1	
2	
3	Sch 2.2(a)(ii)
4	
5	
6	

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

5 September 2018

Wednesday

September 2018

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2018

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	WEDNESDAY
	5
	From 2 Sep INDONESIA MISSION (JAKARTA, INDONESIA)
7 ^{AM}	
8	
9	Meeting with Sun and IDP Education Agents Gran Melia Hotel
10	
11	
12 ^{PM}	Lunch meeting with Indonesian Chamber of Commerce and Industry Akira Back, MD Place, Level 12, Jl. Setiabudi Selatan No. 7, Setiabudi
1	
2	
3	
4	
5	
6	
	8:00pm - 12:00am QF42 - Depart JAK to SYD @ 20.10, ETA 06.05+1(Soekarno Hatta International Airport)

6 September 2018

Thursday

September 2018

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2018

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	THURSDAY
	6
7 ^{AM}	
8	QF1513 - Depart SYD to CBR @ 08.10, ETA 09.05 Sydney Domestic Airport
9	
10	
11	
12 ^{PM}	
1	Reception for the 61st National Day of Malaysia Rumah Malaysia, 5 Somers Crescent FORREST
2	
3	
4	
5	
6	
	12:00am - 6:00am QF42 - Depart JAK to SYD @ 20.10, ETA 06.05+1(Soekarno Hatta International Airport)

Name: Brendan Smyth

Mobile phone for Overseas Travel

MIN Sch 2.2(a)(ii)

International Global Roaming allows you to use your mobile device to make/receive calls, text messages, and send/receive SMS and/or MMS overseas. Charges are billed on your monthly voice account.

The charges for using voice data, SMS and voicemail retrieval overseas are very high. It is our responsibility to ensure you are charged with your usage.

We strongly recommend that international roaming be turned off via the handset or corporate device prior to leaving.

We suggest turning A.F. for data services. Some users to turn off data on their A.F. to avoid additional charges to be incurred.

Please return the phone to Corporate on your return.



American Express Business Travel Account Statement

CMTEDD CONTROLLED ACCOUNT
PO BOX 818
DICKSON
AUSTRALIAN CAPITAL TERRITORY
2602

Account Name: CMTEDD-OIE
Travel Office: QBT-50126362187
American Express AEI: 92 103 052 085
Your ABN: 21809198926

Account Number: Sch 2 s2.2(a)(ii)
Travel Office Phone No.:
Statement Date: 29 Aug 2018

Account Summary

EMMA GOWLING

Out of Scope

Spend by Top 5 Air Markets*

Market # Of Flights Total Cost

Spend by Top 5 Vendors**

Out of Scope

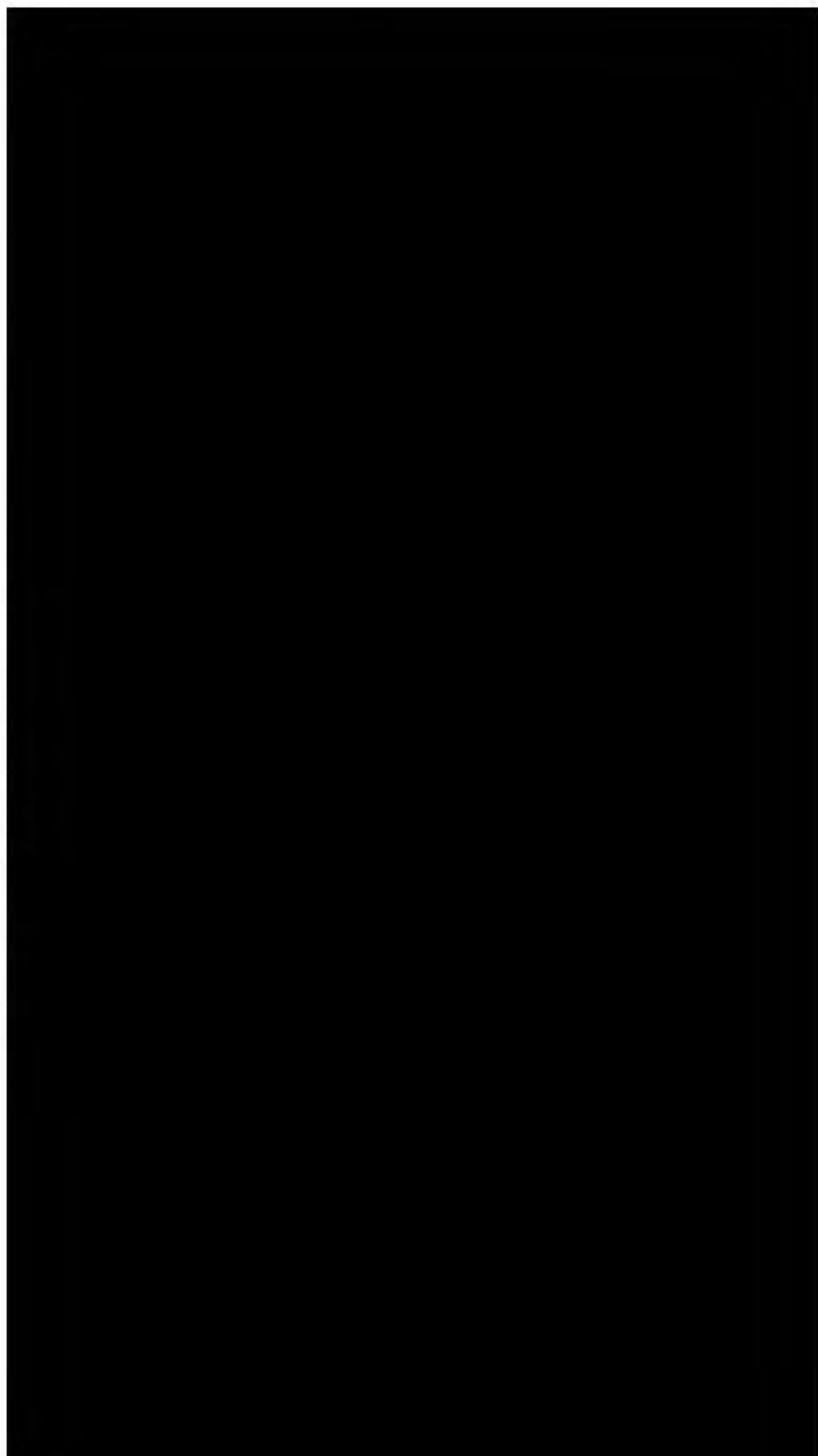
BTA Statement Contents

Out of Scope



American Express
Business Travel Account Statement

Out of Scope





American Express Business Travel Account Statement

Account Name: CMTEDD-C/E
Travel Office: QBT-50123382167

Account Number: Sch 2 s2.2(a)(ii)
Travel Office Phone No.:
Statement Date: 29 Aug 2018

New Debits

Stmnt Ref/ Invoice No.	Supplier Name - AEN/ Comment 1	Traveler's Name/ Ticket Number	Inv. Date/ Dep. Date	Routing Info	Job No./ Comment	TR/ CR	Amount (\$) Tax (\$)	Total Amount (\$)
18234 00004 018255C	QANTAS AIRW* 16C009651901	SMYTH/GM 20202123241	21/08/2018 02/09/2018	CBR/SYD/CGK/ SYD/CBF	N/A M8YTEM		1,450.61	1,450.61
Out of Scope								

Total New Debits

Out of Scope



American Express Business Travel Account Statement

Account Name: CMTEDD-OIE
Travel Office: QBT-50128382187

Account Number: Sch 2 s2.2(a)(ii)
Travel Office Phone No.:
Statement Date: 29 Aug 2018

Cleared Transactions

Stmnt Ref/ Invoice No.	Supplier Name - ABN/ Comment 1	Traveler's Name/ Ticket Number	Inv. Date/ Dep. Date	Routing Info	Job No./ Comment	TR/ CR	Total Amount (\$)
Out of Scope							

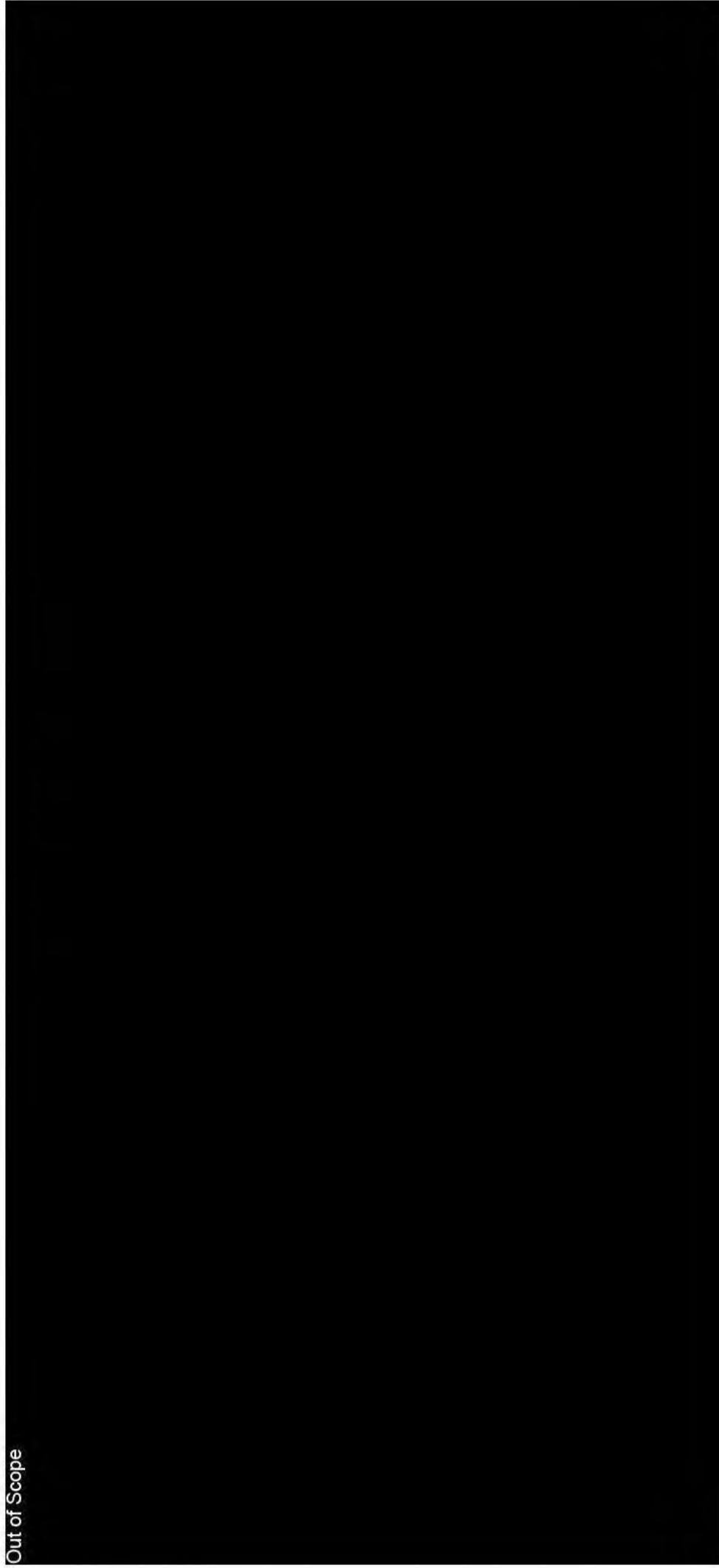
Total Remaining Unallocated Payment

Out of Scope



**American Express
Business Travel Account Statement**

Out of Scope



AMERICAN EXPRESS
BUSINESS TRAVEL ACCOUNT STATEMENT



American Express
Business Travel Account Statement

Account Name: CMTEDD-O/E
Travel Off.ce: QBT-501233821E7

Account Number: **Sch 2 s2.2(a)(ii)**
Travel Office Phone No.:
Statement Date: 29 Aug 2018

Payment Instructions

All bills are payable to the following address:

100 Barclay Street
New York, NY 10038
USA

AMERICAN EXPRESS
BUSINESS TRAVEL ACCOUNT STATEMENT



American ExpressSM Business Travel Account Statement

Account Name: CMTEDD-OiE
Travel Office: QBT-50128382187

Account Number: Sch 2 s2.2(a)(ii)
Travel Office Phone No.:
Statement Date: 29 Aug 2018

Glossary / Term Definition

Term to finish in what year should be...

Business Plan of Account Statement

THE LIDO GR* 42006852991

New Debits

Invoice No.	Ticket Number	Dep. Date	Routing Info	Comment	Tax (%)	Amount (\$)
Out of Scope	Out of Scope			Out of Scope		
Out of Scope				Out of Scope		

THE LIDO GR* 42006852991

CHRISTOPHER J. ...

Commissioner for In*

Commissioner for In*

Total New Debits

Out of Scope

1

CHIEF MINISTER, TREASURY & ECONOMIC DEVE
 SHARED SERVICES - FINANCE
 ECONOMIC DEVELOPMENT
 ECONOMIC DEVELOPMENT
 GPO BOX 158
 CANBERRA ACT 2601

CARDHOLDER TRANSACTION DETAILS

Cardholder Name	Card Number	Credit Limit	Available Credit
Brendan Smyth	[REDACTED]	[REDACTED]	[REDACTED]

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
	Purchases		
	Out of Scope		
02 SEP	MPAY.COM.AU SMARTCAB HAMILTON AU	54.07	
05 SEP	TAXICABS/LIMOUSINES Gran Melia Jakarta Ho Jakarta ID INC FX FEE AUD \$2.44	83.94	
06 SEP	HOTELS, MOTELS, RESORTS - LO ACT CABS PHILLIP AU	50.82	
	Sub Total:	Out of Scope	
	Out of Scope		

S005811 / M005182 / 271 / CN1VP4P2

Corporate Card Statement

Summary of Changes in Your Account Since Last Statement

From Your Opening Balance of	We Deducted Payments and Other Credits	And We Added				To Arrive at Your Closing Balance of	Total Past Due / Overlimit balances
		New purchases	Cash advances	Fees, Interest & Government Charges	Miscellaneous Transactions		
Out of Scope							

I have checked the above details and verify that they are correct.

Cardholder Signature _____ **Date** _____

Transactions examined and approved.

Manager/Supervisor Signature _____ **Date** _____

Subject: Chris Bandy Aust Trade Indonesia & Sch 2 s2(a)(ii)
Location: OIE
Start: Fri 06/10/2017 9:00 AM
End: Fri 06/10/2017 10:00 AM
Recurrence: (none)
Organizer: Smyth, Brendan

Subject: Sch 2 s2.2(a)
Location: Meet at the Newsagency at Southlands
Start: Tue 31/07/2018 10:00 AM
End: Tue 31/07/2018 11:00 AM
Show Time As: Out of Office
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Smyth, Brendan
Required Attendees: Sch 2 s2.2(a)(i)

Subject: Teleconference with Chris Bandy

Start: Thu 09/08/2018 10:00 AM

End: Thu 09/08/2018 10:30 AM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Smyth, Brendan

Required Attendees: Chris Bandy Sch 2 s2.2(a)(ii)

Subject: Teleconference with Chris Bandy and Brendan Smyth
Location: 2:00pm Canberra, 11:00am Jakarta

Start: Thu 23/08/2018 2:30 PM
End: Thu 23/08/2018 3:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Smyth, Brendan
Required Attendees: Chris Bandy; Gowling, Emma

Subject: Jakarta Meeting
Location: Nara Level 4 North Ainslie - 12 persons

Start: Thu 13/09/2018 2:00 PM
End: Thu 13/09/2018 3:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Smyth, Brendan
Resources: Nara Level 4 North Ainslie - 12 persons

Indo Teleconference

23/8/18

- WS. Alumni dinner (invite Chris)
- CS. Should have most booked away by next Mon/Tues.
- CS. No letter required for visa.
- CS. Will provide recommendations for restaurants near hotel.

Out of Scope

Meeting with Sec-Gen of Ed. for Indonesia

- Sch 2.2(a)(ii) (UC) (now)
- Sch 2.2(a)(ii) (Fed. Dept Ed + Training)
- Sch 2.2(a)(ii) ALT Fed. Dept.
- Jen Ranyer - CMO
- RS + EG - OIE
- Sch 2.2(a)(ii) + Sec-Gen - Indonesia Embassy
+ Gen.

Sch 2.2(a)(ii)

- Improve vocational higher ed schools + polytechnics
- Increase from 25% to 50%
- 1. • Improve quality
- Change the curriculum + restrain instructors
- 2. • Improve uni's

Sch 2.2(a)(ii) → communit

Sch 2.2(a)(ii) → interesting time in bi-lateral agreements
→ APEC; development of regional occupational standards

Sch 2.2(a)(ii)

→ 8-10 partnerships to uni's in Indo.

Sch 2.2(a)(i)

→ high school pathways (9-10).

Sch 2.2(a)(i)

→ 18mth-2yrs convo, incl uni's to create/improve conversations

Sch 2.2(a)(ii)

→ best way is for VCs to come + tour the uni's

Sch 2.2(a)(ii)

→ UC of **Sch 2.2(a)(ii)** may be very keen to meet next week's delegate

Sch 2.2(a)(ii)

will send an email re: what happened
→ share list of what instructors need training

23/7/18

Jan Rayner

Indonesia

27 - 31 August 27, 28, 29
 3 - 7 September (2) 3, 4, (5) ✓

- ▷ Education R & D
- Govt & ICT
- Health & Sport
- Defence & Cyber
- Tourism - Infrastructure
- Prayer Rooms. (JR)

Embassy

- Anti-Cham
- AIBC - Sch 2.2(a)(ii) who

(JR)

- ANU - Sch 2.2(a)(ii) - Alumni

Neighbour Heads!

International Schools → Where do your kids go. Sch 2.2(a)(ii)

- Ministeries - Edu
- Health - Sch 2.2(a)(ii) (JR)

Rounder Space: who

(JR)

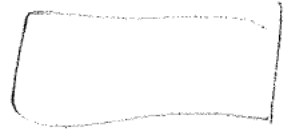
Sch 2.2(a)(ii)

Krystia ? who & where

Jan - Summer - Winter

Autumn

Summer



EC

BA

①

Sch 2.2(a)(ii)

Higher Education

13/9/18

Parameters: ①

Revalidation

Post security

- poly techs
- Voc Ed - 25% up to 50%
- Uni

Quality improvement - some good improvement required

Field training: too little return the workplace practical skills

② Japanese Universities
Increase collaboration
traditional partners

On Shore / Off Shore JA - CEPA

- Exchange ✓
- Joint Degree
- Double Degree
- Short Courses

Joint work any meetings - bi annual

Science & Engineering
Ag & Health 1/1

Sch 2.2(a)(ii)

- 1. Delegation to VC/DVC to Cbr
 - 2. VC Shared Courses.
 - 3. Discussion a Collaborations
 - 4. Voc Ed Lectures / T.T.T
 - 5. Voc Ed / Taxa?
- Hand.

(2)

13/9/18

Sch 2.2(a)(ii) → assist delegation
CM to write

Alumni meetings

Use Ed letters
up skill
from the forum

Sch 2.2(a)(x)

Sch 2.2(a)(x)

Sch 2.2(a)(x)

Sch 2.2(a)(x)

Sch 2.2(a)(x)

Sch 2.2(a)(ii)

Vietnam - 9 Staff

Completely independent

- ↳ Commercial arm of the Vic. Govt
- ↳ NOT Diplomatic

22 Offices
7 Regions

- Jacobson Singapore, KL
- Strategic Approach - Education < H-E VOE
- Food - Premium
- Professional Services
- Foreign Direct Investments

Officers: Education - Student Recruitment (\$100k p/a) ^{5,000} 5th largest
 Top
 Title
 Investment
 Govt Co-ord
 Strategic Advisor

Trade Related Activity & Missions

42,000 Intentional Indonesian Students
 18,000 to Australia, Vic. largest share

VET - to Indonesia 70% of Australia's vet training
 Upskill 20,000,000 employees

Food Space: live trade 420bn off
 Vic. 2.2 bn of exports

The More Available Skills/Timely the better

Indonesian name for
Bollywood

Vet
20 million need to be trained
miss match between our part
e need

largest Export → S/Korea } Synthetic
Japan }
China }

Put on trade shows
Identical to Australia, don't change

WA - 2 Staff
QLD - 2 Staff

NSW, SA - embedded in Austrade

CIC appointment (?) diplomatic visa

Country of Focus - SE Asia Strategy Tuesday 11/9

Follow Up, Build relationship

"very hard to engage remotely"

need a presence on the ground
consistency & constant presence
committed to the Market

63 minimum depts involved in Viet, no Cash
Work out target

TAFE - Hospitality & Tourism development
- Manufacturing -
- Logistics

Indonesian Film - TV industry ✓ ✓

Very strong R.O.I. - Value of Exports
- Jobs created
Justify the Return - Value Foreign Direct Investment

Demonstrate the Return

Tier I Indonesian Singapore Malaysia Vietnam Thailand

Tier II Philippines Myanmar

Tier III (reactive) Laos Cambodia, Brunei, Timor-Leste

Language. English is the common business language
 Who are you targeting?
 Don't become Jakarta centre
 but it is the centre

All VocEd delivered in Bahasa

Almost all Indonesian Students return to Indonesia



Sch 2.2(a)(ii) - School Teachers

Sch 2.2(a)(ii)

Teacher - quality
- capacity

teacher exchange

teacher training program

Short Course 1 - 3 months

PISA Program - Science
- Math

Process in the class. - improving the learning process

Exchange element - into the classroom

Sch 2.2(a)(ii)

Area
Principals - Supervisors - improve skills
DFAT Program started 2016

Academic supervision

DFAT - Innovation program

Train teacher institutionally

↳ higher order thinking skill - HOTS

3,000,000 teachers

Ministry Program - 18 teachers

Teacher Exchange, Student Exchange

Sch 2.2(a)(ii)

Tailor Made program - how to encourage the kids
- STEM

3 weeks.



Sch 2.2(a)(ii)

Manufacturing		Forestry
Special Economic Zone		Mining
Digital Economy		Agriculture
Education - location		Transportation
Health		Tourism
		- 10 new Bali

Special Economic Zones - Education
- Discussion origin

Digital Economy - fine tech
- commerce
- Cost Services Access Cbr

Co-ordinating Ministry of Economy Affairs → BKPM (Act)
Ministry of Communications

Policy plan in cash, share of market for local companies
Health - hospitals - locations

Need for Stronger Relationship - limited sectors
- need for collaboration with locals
- infrastructure

Tourism Sector - 10 new Bali's

Infrastructure sharing

AMU
27 agents
with John Univ

Some 10-12 Oct
Jill 15-17 Oct

Oy/Boaf

Sch 2.2(a)(x)

ACHS - accredited

Sch 2.2(a)(ii)

Shaping of - Beds
 - Hospital
 - Dr
 - Nurses

5 Sectors - Hospitals
 - Digital
 - Education
 - Tech
 - Account

Opening up - more to do
 Private players - very aggressive

Delays - payments from Govt
 - process improvement required

Staffing - control by local doctors to protect patch
 Dr - can take test to get accreditation
 Nurse - lack of nurse
 - some hospitals buildy among schools
 - question of job readiness. Up to Govt on the job training
 - upskilling
 - staff struggle - long time

ICT - Issues

2 Issues: Infrastructure & Regulation

Mother & Child Health Services

by 2030 - 36M services in India

Allied Health Care

Work with Private Sector

ANM in Govt.

Aged Care - green fields

Mental Health Care

SLC - Personal

Sch 2.2(a)(x)

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Exchange with

Interchange in various

JK - Visit Centre

Cultural Exhibitions

AISIL - Indo speakers

Tourism

2017 1.2 m to I
2018 1.3 m to I

Syd, Mel, Agart

Education
Investment

Centre of Excellence
Cassandran
Antjecker

Gross value of the tourist

Joint Activity → cultural institutions.

NGA - Terry Harding - contemporary Art exhibition

6 Tourism institutions - under MoT

Tourism Education Qualification

Australia helped with national competency standards

Students & Lecturers

- To Canberra:
- Better Flights - LCC - Prime is No 1
 - All is interesting - closest foreigners/neighbors
 - Indonesians
 - Language
 - Canberra not well known
 - Indonesian food
 - Landmarks - Sekai Pictures
 - Saka Mission
 - a bit of an Indonesian business in Canberra

Joint degrees & double degrees,

Under Grad from both Govt & non govt
mainly drawn from Patkanta

Post Grad from all over
degree based.

Sch 2.2(a)(ii)

1st Destination for Indonesians
 feel @ home
 cheap
 Good Quality

look @ ranking
 look @ subjects / facilities

UC - education, public policy, accounting

ANU - business finance, public policy

in general business, account, communications, design

Cambridge - no problem for Mature students
 ↳ into the course

Young students → want something happening

Cambridge + : quality, easy, jobs, safe
 - is : quite

Need to promote the city - festivals, music, activity

How to get information to the students,
 ↳ Direct social media

Travel Fairs

School visits & Educational Fairs

Scholarship Market - talk to the Ministers - worth doing
 Government owned institutes

Short training programs, master classes,

From: Sch 2.2(a)(ii) @canberra.edu.au >
Sent: Thursday, 4 October 2018 4:09 PM
To: Smyth, Brendan
Cc: Sch 2 s2(a)(ii)
Subject: Meeting with Prof Sch 2.2(a)(ii) - Secretary General of the Indonesian Ministry of Research, Technology and Higher Education

Dear Brenden,

I hope this email finds you well.

It was a great meeting with the Professor Sch 2.2(a)(ii), Secretary General from Indonesia Ministry of Research, Technology and Higher Education last month to discuss on potential opportunities. UC is very keen to join and support the collaboration and development. It will be great if you can share some updates, so we can well-prepare for it.

Look forward to your kindy reply.

Best regards,

Sch 2.2(a)(i) *in Canberra*

Sch 2.2(a)(ii)

BUSINESS DEVELOPMENT MANAGER (SOUTH-EAST ASIA AND AUSTRALIA ONSHORE INTERNATIONAL)
GLOBAL STUDENT RECRUITMENT OFFICE
UNIVERSITY OF CANBERRA ACT 2601

Sch 2.2(a)(ii) @canberra.edu.au | W www.canberra.edu.au

Location: Building 26 (Scrivener), Level C, Room 28D

AUSTRALIAN GOVERNMENT HIGHER EDUCATION PROVIDER NUMBER
UNIVERSITY OF CANBERRA: 00212K

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 019
 SHARED SERVICES - BANKING
 ACT GOVERNMENT EXECUTIVE UNIT 019
 LEVEL 3, WINYU HOUSE
 125 GUNGAHLIN PLACE
 GUNGHALIN ACT 2912

CARDHOLDER TRANSACTION DETAILS

Cardholder Name	Card Number	Credit Limit	Available Credit
Sch 2 s2.2(a)(ii)			

For enquiries please call 1300 650 107 (8am - 8pm, Monday to Friday). Lost or stolen cards service available 24 hours a day, 7 days a week.

Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
29 AUG	Purchases GRAN MELIA JAKA*000001 JAKARTA SLT ID RUPIAH 6386985.00 INC FX FEE AUD \$18.04 HOTELS, MOTELS, RESORTS - LO	619.55	
Out of Scope			



S003134 / M001136 / 271 / CN1VP4P1

Corporate Card Statement

Corporate Card Transactions			
Date of Transaction	Description	Debits/Credits	Cardholder Comments
Out of Scope			

Summary of Changes in Your Account Since Last Statement

Out of Scope

I have checked the above details and verify that they are correct.

Cardholder Signature _____ Date _____

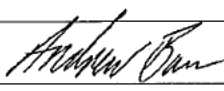
Transactions examined and approved.

Manager/Supervisor Signature _____ Date _____

ACT EXECUTIVE

Executive Travel Form

This form must be completed by the traveller and approved by the delegate before any travel or accommodation is booked.

Traveller's Details						
Name: Jen Rayner						
Minister's Office: Chief Minister's Office						
Frequent Flyer Number:			Frequent Flyer Carrier:			
Reason for Travel: Scoping Mission to Indonesia as part of International Engagement Strategy and a future Ministerial Delegation.						
Travel Details						
Provide details of accompanying travellers:						
Class of Travel Required: Economy						
Departure and Arrival Details						Self drive or Flight No.
Depart Location	Date	Time	Arrive Location	Date	Time	
CBR	02/09/2018	10:00	JKT	02/09/2018	18:00	QF1468//QF41
JKT	05/09/2018	20:00	CBR	06/09/2018	08:00	QF42/QF1463
If travelling by Private Vehicle please attach an "Application for Motor Vehicle Allowance" Form						
Accommodation details Include any private accommodation details.						
Do you require Accommodation?			Y/N	Do you require breakfast booked?		Y/N
Date in	Date out	Hotel/Motel		Address		Phone
02/09/19	05/09/19	Gran Melia Hotel		Jalan H.R. Rasuna Said Kav X-0 - Kuningan		+622130014151
Are there any special requirements for your accommodation?						
Details of any leave or non-official travel which you intend taking directly before or after your official travel						
From		To		Contact details		
TRAVEL APPROVAL						
Is Travel Allowance Required			Y	TA: \$		
Please attach any evidence of Executive Chief of Staff approval to Travel (email etc)						
Signature of Financial Delegate (Executive Support)						Date
Approval of Chief Minister (required for overseas travel only) 						Date 15/08/2018
Signature of Traveller: (after travel has been Undertaken)						Date
VARIATION TO TRAVEL (Please complete if there were any changes to travel plans)						

Printed: 15-Aug-2018

Attention

ACT GOVERNMENT

ACT EXECUTIVE

PO Box 818, Dickson, ACT 2602

Booking Details

Order Date: 15 Aug 2018

QBT Booking Reference: ME478M

Customer Number: 00010490

We are pleased to advise the following travel arrangements

Name of Passenger

Dr Jennifer Ruth Rayner

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1468 Airline Reference: ME478M	10:45 02/09/2018 Sun Canberra: Canberra Airport	11:40 02/09/2018 Sun Terminal 3 Sydney: Kingsford Smith	ECONOMY (B) Confirmed	Aircraft type: DE HAVILLAND DHC-8 400 SERIES Flight Duration: 0:55 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF41 Airline Reference: ME478M	13:45 02/09/2018 Sun Terminal 1 Sydney: Kingsford Smith	18:40 02/09/2018 Sun Terminal 3 Jakarta: Soekarno Hatta International	ECONOMY (B) Confirmed	Aircraft type: AIRBUS INDUSTRIE A330-200 Flight Duration: 7:55 Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF42 Airline Reference: ME478M	20:10 05/09/2018 Wed Terminal 3 Jakarta: Soekarno Hatta International	06:05 06/09/2018 Thu Terminal 1 Sydney: Kingsford Smith	ECONOMY (H) Confirmed	Aircraft type: AIRBUS INDUSTRIE A330-200 Flight Duration: 6:55 Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 30K

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF1463 Airline Reference: ME478M	07:40 06/09/2018 Thu Terminal 3 Sydney: Kingsford Smith	08:35 06/09/2018 Thu Canberra: Canberra Airport	ECONOMY (H) Confirmed	Aircraft type: DE HAVILLAND DHC-8 400 SERIES Flight Duration: 0:55 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Check-in terminal: Terminal 3 Baggage allowance: 30K

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (CBR/SYD/CGK/SYD/CBR) for Dr Jennifer Ruth Rayner	AUD	1217.00	233.61	0.00	1450.61

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

COST : Sch 2.2(a)(ii)
 TRAVELBKR : MISON MATHEW
 TRIPREA : EXTERNAL MEETING
 APPROVEDBY : NOT REQUIRED

FREQUENT FLYER MEMBERSHIPS

QF - 1929546313

Fare Conditions

Fare Information: BFCGUQ

TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Tuesday Aug 28, 2018 11:59 PM

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Allowed with restrictions
- Revalidation/Reissue request must be made prior to: Thursday Aug 15, 2019 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Thursday Aug 15, 2019 12:00 AM

After departure of first flight

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Monday Sep 02, 2019 12:00 AM

No-show for subsequent flight(s)

- Reissue: Allowed with restrictions
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Monday Sep 02, 2019 12:00 AM

Penalty may apply

REFUND CONDITIONS

- Prior to departure of first flight
 - Refund: Allowed with restrictions
 - No-show for first flight
 - Refund: Allowed with restrictions
 - Penalty fee between: 500.00 AUD / 500.00 AUD
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
 - After departure of first flight
 - Refund: Allowed with restrictions
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
 - No-show for subsequent flight(s)
 - Refund: Allowed with restrictions
 - Penalty fee between: 500.00 AUD / 500.00 AUD
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
- Please contact QBT to find out more information on specific fare rules

Fare Information: HFCGUQ

TICKETING AND ADVANCE PURCHASE

All tickets will be issued at latest 1 business day prior to: Tuesday Aug 28, 2018 11:59 PM

MAXIMUM STAY

Travel must commence before: Monday Sep 02, 2019 12:00 AM from CGK

CHANGE CONDITIONS

- Prior to departure of first flight
 - Reissue: Allowed with restrictions
 - Revalidation/Reissue request must be made prior to: Thursday Aug 15, 2019 12:00 AM
 - Revalidation: Not applicable (See reissue conditions)
 - No-show for first flight
 - Reissue: Allowed with restrictions
 - Revalidation: Not applicable (See reissue conditions)
 - Revalidation/Reissue request must be made prior to: Thursday Aug 15, 2019 12:00 AM
 - After departure of first flight
 - Reissue: Allowed with restrictions
 - Revalidation: Not applicable (See reissue conditions)
 - Revalidation/Reissue request must be made prior to: Monday Sep 02, 2019 12:00 AM
 - No-show for subsequent flight(s)
 - Reissue: Allowed with restrictions
 - Revalidation: Not applicable (See reissue conditions)
 - Revalidation/Reissue request must be made prior to: Monday Sep 02, 2019 12:00 AM
- Penalty may apply

REFUND CONDITIONS

- Prior to departure of first flight
 - Refund: Allowed with restrictions
 - No-show for first flight
 - Refund: Allowed with restrictions
 - Penalty fee between: 500.00 AUD / 500.00 AUD
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
 - After departure of first flight
 - Refund: Allowed with restrictions
 - Penalty fee between: 0.00 AUD / 500.00 AUD
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
 - No-show for subsequent flight(s)
 - Refund: Allowed with restrictions
 - Penalty fee between: 500.00 AUD / 500.00 AUD
 - Maximum Refund penalty fee for entire ticket: 500.00 AUD
- Please contact QBT to find out more information on specific fare rules

Additional Information (Please read your itinerary carefully)

Ticketing Policy:

- Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown. Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Check In (Domestic):

- For domestic flights departing from Australian domestic terminals - make sure you have checked in by the check-in deadline specified in your airline documentation, or if no deadline is specified, then at least 45 minutes prior to your scheduled departure time. Failure to do so may result in cancellation of your reservation.

Check In (International):

- For international flights departing from Australia, and domestic sectors of flights departing from international terminals - make sure you have checked in by the check-in deadline specified in your airline documentation, or if no deadline is specified, then at least 120 minutes prior to scheduled departure for Economy Class or at least 90 minutes prior to scheduled departure for First or Business Class. Failure to do so may result in cancellation of your reservation.

Reconfirmation:

- We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Electronic Tickets:

- Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

Booking Changes:

- Please call 1300 797 357 for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

No Show / Cancellation Fees:

- See the fare conditions above for the relevant rules relating to your airfare.? No show and cancellation fees may apply to hotels and car rental bookings on your itinerary.? Generally hotels and car rentals need to be cancelled at least 24 hours prior to check-in, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

Seating & Meals:

- Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Passport:

- A valid passport is required for international travel. Immigration authorities may refuse entry if you have less than 6 months validity on your passport. Ensure the name on this itinerary matches the passport name because if it does not, you may be refused travel. Please advise your travel consultant if you are not travelling on an Australian passport as you may require a re-entry visa for Australia.

Travelling to the US:

- ESTA Authorities for individual travel to the USA under the Visa Waiver Program.
- US Customs will introduce new enhanced security requirements for travellers entering the USA under the visa waiver program. It is mandatory for all individuals who plan to travel to the USA under the Visa Waiver Program to receive an authorisation through the ESTA website before travel to the USA. Applications can be made at any time at the ESTA website. Applicants will be asked to answer basic biographical and eligibility questions typically requested on the current paper form completed on board the flight (I-94W form). The system will advise the applicant whether their travel to the USA is Authorised, Not Authorised or Authorisation pending.
- For more information visit the US Department of State website.

Other points of note:

- An application fee applies when applying for an ESTA. Please refer to the US Department of State website.
- Even if a traveller has an ESTA they will still be required to complete a paper form I-94W and present it to US Customs ? on arrival into the USA.
- Accompanied and unaccompanied children, regardless of age, will be required to obtain an independent ESTA approval.
- VWP nationals who have valid visas, and other nationals that require visas, will not be required to apply for an ESTA.
- An ESTA is valid for two years (unless the passport data limits validity) and will be considered acceptable for multiple use.
- US Customs recommends that ESTA applications be submitted no less than 72 hours before travel.
- ? If you would like to find out more about the ESTA program refer to the ESTA website.

Contact Details:

- Please provide local phone contact numbers for stopover cities.

Baggage & Quarantine:

- Please refer to respective airlines and destination airports for further information on baggage allowances and restrictions, security measures and quarantine items, or contact your travel consultant prior to travel.

Passenger Security:

What items can I pack in my carry-on baggage?

- Some countries have made changes to security measures at airports. If you are travelling in any of these countries, these? measures will affect what you can carry on board an aircraft on international flights.
- To get the most update to date information, visit the Australian Government's travel security website:

?? <http://travelsecure.infrastructure.gov.au>

- For further information on Liquids, Aerosols and Gels please refer to the travel secure website:

?? <http://travelsecure.infrastructure.gov.au> .

Air Travel:

- Air travel is subject to the conditions and limitations of liability set out in the airline?s conditions of carriage, available on the applicable airline?s website or from its offices.

Booking Arrangements:

- The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

QBT Privacy Notice:

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research. If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel for more details. You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

***** Itinerary End *****

Printed: 26-Aug-2018

Customer Details

Name: ACT EXECUTIVE
(ABN: 66676633401)
Address: PO BOX 272
CIVIC SQUARE ACT 2608

Passenger: Rayner Jennifer Ruth Dr

Invoice Details

Invoice Number: 218838
Invoice Date: 27-Aug-2018
QBT Booking Reference: 5637414 / ME478M
Customer Number: Sch 2.2(a)(ii)
Customer Reference/s: Trip Reason: EXTERNAL MEETING
Travel Booker: MISON MATHEW
Cost Code: Sch 2.2(a)(ii)
Approved By: NOT REQUIRED

Product Details

QBT WoAG Admin Int

Product Details	Ex GST	GST	Total
QBT WoAG Admin Int			

Fee Details



QBT WoAG Admin Int

Fee Details	Ex GST	GST	Total
QBT WoAG Admin Int	3.00	0.30	3.30

Total:



Total Tax Invoice

Total:	Ex GST	GST	Total
Total Tax Invoice	3.00	0.30	3.30

Payment Details

American Express:

Sch 2.2(a)(ii)

3.30

Total Payment

3.30

Printed: 26-Aug-2018

Customer Details

Name: ACT EXECUTIVE
(ABN: 66676633401)
Address: PO BOX 272
CIVIC SQUARE ACT 2608

Passenger: Rayner Jennifer Ruth Dr

Invoice Details

Invoice Number: 218837
Invoice Date: 27-Aug-2018
QBT Booking Reference: 5637414 / ME478M
Customer Number: Sch 2.2(a)(ii)
Customer Reference/s: Trip Reason: EXTERNAL MEETING
Travel Booker: MISON MATHEW
Cost Code: Sch 2.2(a)(ii)
Approved By: NOT REQUIRED

Product Details

QBT International Air

Product Details	Ex GST	GST	Total
QBT International Air			

Fee Details



QBT International Air

Fee Details	Ex GST	GST	Total
QBT International Air	8.50	0.00	8.50

Total:



Total Tax Invoice

Total:	Ex GST	GST	Total
Total Tax Invoice	8.50	0.00	8.50

Payment Details

American Express:

Sch 2.2(a)(ii)

8.50

Total Payment

8.50

Printed: 26-Aug-2018

Customer Details


Name: ACT EXECUTIVE
(ABN: 66676633401)
Address: PO BOX 272
CIVIC SQUARE ACT 2608

Passenger: Rayner Jennifer Ruth Dr

Invoice Details

Invoice Number: 218836
Invoice Date: 27-Aug-2018
QBT Booking Reference: 5637414 / ME478M
Customer Number: Sch 2.2(a)(ii)
Customer Reference/s: Trip Reason: EXTERNAL MEETING
Travel Booker: MISON MATHEW
Sch 2.2(a)(ii)
Approved By: NOT REQUIRED

Product Details

		Ex GST	GST	Total
	Description: International Air Tickets - Qantas Full Routing: CBR/SYD/CGK/SYD/CA First Departure Date: 02 Sep 2018 Ticket No: 2020325828/1 Booking Class: B Flight No: QF1468/QF0041/QF0042/QF1463 Taxes: \$215.61 Airline Credit Card fee (incl. GST): \$17.70	1450.31	0.00	1450.31

Total:		Ex GST	GST	Total
	Total Tax Invoice	1,450.31	0.00	1,450.31

Payment Details

American Express:	Sch 2.2(a)(ii)	1450.31
Total Payment		1450.31



American Express Business Travel Account Statement

Account Name: ACT EXECUTIVE
Travel Office: QBT-50128382187

Account Number: [Redacted] Sch 2 s2.2(a)(ii)
Travel Office Phone No.: [Redacted]
Statement Date: 29 Aug 2018

New Debits - Continued

Stmnt Ref/ Invoice No.	Supplier Name - ABN/ Comment 1	Traveler's Name/ Ticket Number	Inv. Date/ Dep. Date	Routing Info	Job No./ Comment	TR/ CR	Amount (\$) Tax (\$)	Total Amount (\$)
18241 00051 0218836	QANTAS AIRW* 16009661901	RAYNER/JR 20203258283	28/08/2018	CBR/SYD/CGK			1,450.31	1,450.31
18241 00052 0218837	QBT PTY LTD 128332187	RAYNER/JR International	02/09/2018	SYD/CBR International	ME478M		0.00	0.00
18241 00053 0218838	QBT PTY LTD 128332187	RAYNER/JR WoAG Admin	02/09/2018	I Air WoAG Admin I	ME478M		8.50	8.50
			27/08/2018	nt	ME478M		0.00	0.00
			02/08/2018		ME478M		3.00	3.30
							0.30	

Out of Scope

*Please refer to the Excel Statement for full display of this data reference.

Continued on Next Page...