



ACT
Government

Chief Minister, Treasury and
Economic Development

Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI Reference: CMTEDDFOI 2022-274

| Information to be published | Status |
|---|-----------|
| 1. Access application | Published |
| 2. Decision notice | Published |
| 3. Documents and schedule | Published |
| 4. Additional information identified | No |
| 5. Fees | N/A |
| 6. Processing time (in working days) | 5 |
| 7. Decision made by Ombudsman | N/A |
| 8. Additional information identified by Ombudsman | N/A |
| 9. Decision made by ACAT | N/A |
| 10. Additional information identified by ACAT | N/A |

From: no-reply@act.gov.au
To: [CMTEDD FOI](#)
Subject: CMTEDDFOI 2022-274 - Freedom of Information request
Date: Thursday, 1 September 2022 9:21:32 PM

Caution: This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe. [Learn why this is important](#)

Please find online enquiry details below. Please ensure this enquiry is responded to within fourteen working days.

Your details

All fields are optional, however an email address OR full postal address must be provided for us to process your request. An email address and telephone contact number will assist us to contact you quickly if we need to discuss your request.

Title: [REDACTED]
First Name: [REDACTED]
Last Name: [REDACTED]
Business/Organisation: [REDACTED]
Address: [REDACTED]
Suburb: [REDACTED]
Postcode: [REDACTED]
State/Territory: [REDACTED]
Phone/mobile: [REDACTED]
Email address: [REDACTED]

Request for information

(Please provide as much detail as possible, for example subject matter and relevant dates, and also provide details of documents that you are not interested in.)

Under the Freedom of Information Act 2016 I want to access the following document/s (*required field):

1. A list of current or past ACT Government bicycle fleets for which maintenance information may be available; 2. For each bicycle fleet for which CMTEDD can provide that information: * how many kilometres the bicycles travelled; and * how many times flat tyres or punctures were experienced. I want this information is so that I can estimate the mean distance between punctures, for bicycles.

I do not want to access the following documents in relation to my request::

Thank you.
Freedom of Information Coordinator



ACT
Government

Chief Minister, Treasury and
Economic Development

Our ref: Our ref: ref: CMTEDD2022/274



via email: [REDACTED]

Dear [REDACTED]

FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 1 September 2022.

Specifically, you sought:

- 1. A list of current or past ACT Government bicycle fleets for which maintenance information may be available;*
- 2. For each bicycle fleet for which CMTEDD can provide that information:
* how many kilometres the bicycles travelled; and
* how many times flat tyres or punctures were experienced. I want this information is so that I can estimate the mean distance between punctures, for bicycles.*

You later clarified the scope of this request on 14 September 2022, stating:

My request does include e-bikes. The information does not have to distinguish between e-bikes and normal bikes.

You may limit the information to what is available within CMTEDD.

Authority

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

Timeframes

In accordance with section 40 of the Act, CMTEDD is required to provide a decision on your access application by 14 November 2022. Noting that you agreed to allow additional time for a response.

Decision on access

Searches were completed for relevant documents that contain the information you are seeking. These searches resulted in five documents identified that fall within the scope of your request.

I have included as **Attachment A** to this decision the schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each of those documents.

In accordance with section 54(2) of the Act a statement of reasons outlining my decisions is below.

Statement of Reasons

In reaching my access decisions, I have taken the following into account:

- the Act;
- the content of the documents that fall within the scope of your request.

I note that in line with the ACT Ombudsman Guidelines, where out of scope information is taken to be the only reason for redaction, that the release of that document is taken to be full release.

Charges

Pursuant to *Freedom of Information (Fees) Determination 2017 (No 2)* processing charges are not applicable for this request.

Online publishing – Disclosure Log

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents released to you in response to your access application will be published in the CMTEDD disclosure log. Your personal contact details will not be published.

You may view CMTEDD disclosure log at <https://www.cmtedd.act.gov.au/functions/foi>.

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in CMTEDD disclosure log, or a longer period allowed by the Ombudsman.

We recommend using this form [Applying for an Ombudsman Review](#) to ensure you provide all of the required information. Alternatively, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on 6207 7754 or email CMTEDDFOI@act.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'K Stuart', written in a cursive style.

Katharine Stuart
Information Officer
Information Access Team
Chief Minister, Treasury and Economic Development Directorate
14 November 2022



ACT
Government

Chief Minister, Treasury and
Economic Development

FREEDOM OF INFORMATION REQUEST SCHEDULE

WHAT ARE THE PARAMETERS OF THE REQUEST

Reference NO.

1. A list of current or past ACT Government bicycle fleets for which maintenance information may be available;
2. For each bicycle fleet for which CMTEDD can provide that information:
 - * how many kilometres the bicycles travelled; and
 - * how many times flat tyres or punctures were experienced.

CMTEDD2022-274

| Ref No | Page number | Description | Date | Status | Reason for Exemption | Online Release Status |
|-------------------------|-------------|---|---------|--------|--------------------------|-----------------------|
| 1 | 1 | Spreadsheet - -Bike – Summary statistics | 2016 | Full | | Yes |
| 2 | 2-4 | Spreadsheet - E-Bike – Summary statistics | 2017 | Full | Out of scope information | Yes |
| 3 | 5 | Spreadsheet – bike servicing | 2017-18 | Full | Out of scope information | Yes |
| 4 | 6 | Spreadsheet – bike servicing | 2018-19 | Full | Out of scope information | Yes |
| 5 | 7 | Spreadsheet – bike servicing | 2019-20 | Full | Out of scope information | Yes |
| Total No of Docs | | | | | | |
| 5 | | | | | | |

E-Bike odo readings:

| Bike #3 - Kunzea | | Bike #7 - Olearia | |
|------------------|---------|-------------------|---------|
| Date | Reading | Date | Reading |
| 28/11/2016 | 78.9 | 28/11/2016 | 95.8 |
| | | | |
| 07/12/2016 | 96.5 | 07/12/2016 | 135.5 |
| 22/12/2016 | 133 | 22/12/2016 | 174 |
| | | | |
| 13/01/2017 | 143.4 | 13/01/2017 | 179 |
| 20/01/2017 | 143.4 | 20/01/2017 | 190 |
| 27/01/2017 | 143.4 | 27/01/2017 | 195 |
| | | | |
| 03/02/2017 | 143.7 | 03/02/2017 | 196 |
| 10/02/2017 | - | 10/02/2017 | - |
| 17/02/2017 | 163 | 17/02/2017 | 202.4 |
| 24/02/2017 | 164 | 24/02/2017 | 223 |
| | | | |
| 03/03/2017 | - | 03/03/2017 | - |
| | | | |
| 10/03/2017 | 222 | 10/03/2017 | 178.1* |
| 17/03/2017 | 222 | 17/03/2017 | 195.9 |
| 24/03/2017 | - | 24/03/2017 | - |
| 31/03/2017 | 226.4 | 31/03/2017 | 199 |
| | | | |

*not sure why numbers changed

| Bike #3 - Kunzea | | Bike #7 - Olearia | |
|------------------|----------------|-------------------|----------------|
| Date | Reading | Date | Reading |
| 07/04/2017 | - | 07/04/2017 | - |
| 13/04/2017 | 248.6 | 13/04/2017 | 201.9 |
| 21/04/2017 | being serviced | 21/04/2017 | being serviced |
| 28/04/2017 | - | 28/04/2017 | - |
| | | | |
| 05/05/2017 | 267 | 05/05/2017 | 351.3 |
| 12/05/2017 | 278 | 12/05/2017 | 78.5 |
| 19/05/2017 | 279 | 19/05/2017 | 364.3 |
| 26/05/2017 | 290.7 | 26/05/2017 | 367.6 |
| | | | |
| 02/06/2017 | 296.3 | 02/06/2017 | 393.6 |
| 09/06/2017 | 300.2 | 09/06/2017 | 407.6 |
| 16/06/2017 | 308.9 | 16/06/2017 | 416.6 |
| 23/06/2017 | - | 23/06/2017 | - |
| 30/06/2017 | 309.4 | 30/06/2017 | 426.8 |

chain issues

| Bike #3 - Kunzea | | Bike #7 - Olearia | |
|-------------------------|----------------|--------------------------|----------------|
| Date | Reading | Date | Reading |
| 07/07/2017 | 309.4 | 07/07/2017 | 426.8 |
| 14/07/2017 | 315 | 14/07/2017 | 432.3 |
| 21/07/2017 | - | 21/07/2017 | - |
| 28/07/2017 | - | 28/07/2017 | - |
| | | | |
| 04/08/2017 | 324.1 | 04/08/2017 | 432.3 |
| 11/08/2017 | 324.1 | 11/08/2017 | 432.3 |
| 18/08/2017 | 324.1 | 18/08/2017 | 441.3 |
| 25/08/2017 | - | 25/08/2017 | - |
| | | | |
| 01/09/2017 | 335.8 | 01/09/2017 | 451.7 |
| 08/09/2017 | 335.8 | 08/09/2017 | 451.7 |
| 15/09/2017 | - | 15/09/2017 | - |
| 22/09/2017 | 336.4 | 22/09/2017 | 458 |
| 29/09/2017 | - | 29/09/2017 | - |

| Bike #3 - Kunzea | | Bike #7 - Olearia | |
|-------------------------|----------------|--------------------------|----------------|
| Date | Reading | Date | Reading |
| 06/10/2017 | 352 | 06/10/2017 | 468.8 |
| 13/10/2017 | - | 13/10/2017 | - |
| 20/10/2017 | - | 20/10/2017 | - |
| 27/10/2017 | - | 27/10/2017 | - |
| | | | |
| 03/11/2017 | 385.9 | 03/11/2017 | 528.4 |
| 10/11/2017 | | 10/11/2017 | |
| 17/11/2017 | | 17/11/2017 | |
| 24/11/2017 | | 24/11/2017 | |
| | | | |
| 01/12/2017 | | 01/12/2017 | |
| 08/12/2017 | | 08/12/2017 | |
| 15/12/2017 | | 15/12/2017 | |
| 22/12/2017 | | 22/12/2017 | |
| 29/12/2017 | | 29/12/2017 | |

CMTEDD E-bike Fleet - Summary Statistics

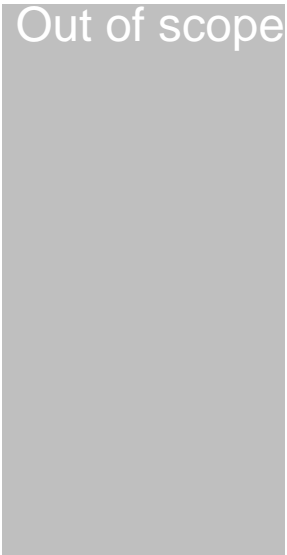
Project approved: early November 2016

First official e-bike training at 21 November 2016

Bike No. 7 (Olearia) - Size M/L

| Month | Total e-bike booking | Month | # booking | # zero booking odo reading | km travel | Note |
|--------|----------------------|--------|-----------|----------------------------|-----------|---------------------------|
| Nov-16 | 9 | Nov-16 | 5 | 1 | 95.8 | 95.8 |
| Dec-16 | 11 | Dec-16 | 7 | 7 | 174 | 78.2 |
| Jan-17 | 6 | Jan-17 | 5 | 17 | 195 | 21 |
| Feb-17 | 12 | Feb-17 | 9 | 12 | 223 | 28 |
| Mar-17 | 11 | Mar-17 | 6 | 14 | 199 | -24 |
| Apr-17 | 5 | Apr-17 | 4 | 10 | 201.9 | 2.9 Bike service (3 days) |
| May-17 | 9 | May-17 | 5 | | | |
| Jun-17 | 11 | Jun-17 | 8 | | | |
| Jul-17 | | Jul-17 | | | | |
| Aug-17 | | Aug-17 | | | | |

Out of scope



Out of scope

Bike No. 3 (Kunzea) - Size S/M

| Month | # booking | # zero booking | odo readin | km travel | Note |
|--------------|------------------|-----------------------|-------------------|------------------|--|
| Nov-16 | 4 | 1 | | 78.9 | 78.9 |
| Dec-16 | 4 | 9 | | 133 | 54.1 |
| Jan-17 | 1 | 20 | | 143.4 | 10.4 |
| Feb-17 | 3 | 14 | | 164 | 20.6 |
| Mar-17 | 5 | 18 | | 226.4 | 62.4 |
| Apr-17 | 1 | 13 | | 248.6 | 22.2 Bike service (3 days); Easter holiday |
| May-17 | 4 | | | | |
| Jun-17 | 3 | | | | |
| Jul-17 | | | | | |
| Aug-17 | | | | | |

| Corporate Departmental - Invoice List | | | | | | | | | |
|---------------------------------------|--------------|-------------|--------------|---------------------------------|------------|------------------------|-----|-----------------|--------------|
| Cost Centre - 20151 | | 2017/2018 | | | | | | | |
| Number | Date Entered | Natural A/C | Supplier | Item | Invoice No | Amount (GST Exclusive) | GST | Total after GST | Invoice Date |
| 177 | 20/11/2017 | 714101 | Out of scope | Repairs to e-bike #3 | 01049891 | Out of scope | | | 30/10/2017 |
| 649 | 18/04/2018 | 710118 | | 2 x GPS units for new e-bikes | 1049936 | | | | 11/04/2018 |
| 650 | 18/04/2018 | 710118 | | 2 x new e-bikes and accessories | 1049938 | | | | 11/04/2018 |
| 651 | 18/04/2018 | 710118 | | E-bike servicing | 1049937 | | | | 11/04/2018 |

| Corporate Departmental - Invoice List | | | | | | | | | |
|---------------------------------------|--------------|------------|--------------|--------------------|--------------------|----------------|-----|-----------------|--------------|
| Cost Centre - 20151 | | 2018/2019 | | | | | | | |
| Numb | Date Entered | Account Co | Supplier | Item | Invoice/Debtor Num | Amount(GST ex) | GST | Total after GST | Invoice Date |
| 686 | 24/04/2019 | 714101 | Out of scope | Small e bike | 131516 | Out of scope | | | 18/04/2019 |
| 687 | 24/04/2019 | 714101 | | Service x 3 ebikes | 131515 | | | | 18/04/2019 |

| Corporate - Invoice List | | | | | | | | | |
|--------------------------|--------------|------------|--------------|---------------------------------|-------------------|----------|-----|---------------|--------------|
| Cost Centre - 20151 | | 2019/20 | | | | | | | |
| Numb | Date Entered | Account Co | Supplier | Item | Invoice/Debtor No | Net(GST) | GST | Total after G | Invoice Date |
| 416 | 11/02/2020 | 714101 | Out of scope | E bike gear assembly and labour | | | | | 31/01/2020 |
| 436 | 02/03/2020 | 714101 | Out of scope | Silver service for ebike | | | | | 31/01/2020 |