



ACT
Government


Chief Minister, Treasury and
Economic Development

Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI Reference: CMTEDDFOI 2023-023

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents and schedule	Published
4. Additional information identified	No
5. Fees	N/A
6. Processing time (in working days)	34
7. Decision made by Ombudsman	N/A
8. Additional information identified by Ombudsman	N/A
9. Decision made by ACAT	N/A
10. Additional information identified by ACAT	N/A




6 February 2023

FOI – Information Management Team
Chief Minister, Treasury and Economic
Development Directorate
GPO Box 158
CANBERRA ACT 2601


By Email Only:
CMTEDDFOI@act.gov.au

Dear Sir or Madam

Request for Access to Information: *Freedom of Information Act 2016*

Property: 

I refer to previous correspondence in this matter and confirm that I wish to resubmit my request for information.

Accordingly, pursuant to the *Freedom of Information Act 2016*, I kindly request copies of any plans, drawings, reports, development applications, approvals, correspondence and file notes, held by you in relation to building and/or renovation work at  from 1 December 2002 to 30 November 2022.

Please send me your tax invoice if you require pre-payment before releasing the records.

In the meantime, please contact my ,  if you have any questions.

I thank you for your assistance and look forward to receiving the documents.

Yours faithfully





ACT
Government

Chief Minister, Treasury and
Economic Development

Our ref: CMTEDD FOI 2023-023

[Redacted]

[Redacted]

Dear [Redacted]

FREEDOM OF INFORMATION REQUEST

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on **6 February 2023**, in which you sought access to:

"Copies of any plans, drawings, reports, development applications, approvals, correspondence and file notes, held by you in relation to building and/or renovation work at [Redacted] from 1 December 2002 to 30 November 2022."

Authority

As an appointed Information Officer under section 18 of the Act, I am authorised to make a decision on access or amendment to government information in the possession or control of CMTEDD.

Timeframes

In accordance with section 40 of the Act, CMTEDD was required to provide a decision on your access application by **6 March 2023** however, following on from third party consultation, the due date is now **28 March 2023**.

Decision on access

Searches were completed for relevant documents and five documents were identified that fall within the scope of your request.

I have included with this decision a schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each document.

I have decided to grant access in full to one document and partial access to four documents.

My access decisions are detailed further in the following statement of reasons and the documents released to you are provided with this letter.

In accordance with section 54(2) of the Act a statement of reasons outlining my decisions is below.

Statement of Reasons

In reaching my access decisions, I have taken the following into account:

- the Act;
- the content of the documents that fall within the scope of your request;
- the views of the relevant third parties;
- the *Human Rights Act 2004*

Exemption claimed

Information that would, on balance, be contrary to the public interest to disclose under the test set out in section 17 of the Act

Public Interest

The Act has a presumption in favour of disclosure. As a decision maker I am required to decide where, on balance, public interests lies. As part of this process I must consider factors favouring disclosure and non-disclosure.

In *Hogan v Hinch* (2011) 243 CLR 506, [31] French CJ stated that when ‘used in a statute, the term [public interest] derives its content from “the subject matter and the scope and purpose” of the enactment in which it appears’. Section 17(1) of the Act sets out the test, to be applied to determine whether disclosure of information would be contrary to the public interest. These factors are found in subsection 17(2) and Schedule 2 of the Act.

Taking into consideration the information contained in the documents found to be within the scope of your request, I have identified that the following public interest factors are relevant to determine if release of the information contained within these documents is within the ‘public interest’.

Factors favouring disclosure in the public interest:

- (a) *disclosure of the information could reasonably be expected to do any of the following:*
- (iii) *inform the community of the government’s operations, including the policies, guidelines and codes of conduct followed by the government in its dealings with members of the community.*

Having considered the factors that are relevant in this matter, I consider that release of the information contained in these documents would reasonably contribute to a greater understanding of government operations, process and policies in relation to building/renovation works carried out on properties.

Factors favouring nondisclosure in the public interest:

- (a) *disclosure of the information could reasonably be expected to do any of the following:*
- (ii) *prejudice the protection of an individual’s right to privacy or any other right under the Human Rights Act 2004.*

Having reviewed the documents, I consider that the protection of an individual’s right to privacy, a significant factor as the parties involved have provided their personal information for the purposes of working with the ACT Government. I believe this

outweighs the benefit of releasing the personal details of individuals involved. Furthermore, individuals are entitled to expect the personal information they provide will be dealt with in a confidential manner. I am confident the factors in favour of release can still be met while still withholding the personal information of individuals.

Having applied the test outlined in section 17 of the Act and deciding that release of personal information contained in the documents is not in the public interest to release, I have chosen to redact this specific information in accordance with section 50(2). Noting the pro-disclosure intent of the Act, I am satisfied that redacting only the information that I believe is not in the public interest to release will ensure that the intent of the Act is met and will provide you with access to the majority of the information held by CMTEDD within the scope of your request.

Charges

Processing charges are not applicable for this request because the number of pages to be released to you is below the charging threshold of 50 pages.

Online publishing – Disclosure Log

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents released to you in response to your access application **will** be published on the CMTEDD disclosure log 3 days after the date of my decision. Your personal contact details will not be published.

You may view CMTEDD disclosure log at <https://www.cmtedd.act.gov.au/functions/foi>.

Ombudsman Review

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in CMTEDD disclosure log, or a longer period allowed by the Ombudsman.

We recommend using this form [Applying for an Ombudsman Review](#) to ensure you provide all of the required information. Alternatively, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) Review

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal
Level 4, 1 Moore St
GPO Box 370
Canberra City ACT 2601
Telephone: (02) 6207 1740
<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on 6207 7754 or email CMTEDDFOI@act.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to be the initials 'EH' with a stylized flourish.

Emma Hotham
Information Officer
Information Access Team
Chief Minister, Treasury and Economic Development Directorate
28 March 2023



ACT
Government

Chief Minister, Treasury and
Economic Development

FREEDOM OF INFORMATION REQUEST SCHEDULE

WHAT ARE THE PARAMETERS OF THE REQUEST	Reference NO.
Copies of any plans, drawings, reports, development applications, approvals, correspondence and file notes held by you in relation to building and/or renovation work at [REDACTED] from 1 December 2002 to 30 November 2022.	CMTEDD FOI 2023-023

Ref No	Page number	Description	Date	Status	Reason for Exemption	Online Release Status
1	1-5	Notice of Asbestos Removal Work – Submission Confirmation	21/01/19	Partial	Sch 2 s2.2 (a)(ii) Sch 2 s2.2 (a)(xi)	Yes
2	6	Certificate of Electrical Safety – Tax Receipt	23/06/20	Full	N/A	Yes
3	7	Certificate of Electrical Safety	23/06/20	Partial	Sch 2 s2.2 (a)(ii)	Yes
4	8	Commencement Notice for Plumbing and/or Drainage Work – Licensee’s Certificate of Compliance #1	29/06/17	Partial	Sch 2 s2.2 (a)(ii)	Yes
5	9	Commencement Notice for Plumbing and/or Drainage Work – Licensee’s Certificate of Compliance #2	13/07/23	Partial	Sch 2 s2.2 (a)(ii)	Yes
Total No of Docs						
5						



Notice of Asbestos Removal Work - Submission confirmation

Your submission has been successful. Please keep a copy of this receipt for your records.

Date and time

Reference code

21 Jan 2019 3:50:01 PM

9LV3CV

WorkSafe ACT

Manager - Reactive Services

Phone: 02 6205 0336

WorkSafe ACT

PO Box 158

Canberra City ACT 2601

Previous notification

Has this work been previously notified? (for emergency asbestos removal work only) *

Yes

No

Licensed asbestos removalist

Type of asbestos being removed *

Friable asbestos

Non-friable asbestos

Loose fibre asbestos in/ on affected structure

Name on asbestos removalist licence *

Licence number *

Sch 2.2(a)(ii)

Sch 2.2(a)(ii)

Class *

Class A (Friable asbestos) Class B (Non-friable asbestos)

Name of department of issue *

State of issue *

NSW Government - NSW Workcover

NSW

Business registration (trading name)

ABN

ACN

Provide at least one contact phone number: *

Daytime contact number

Mobile number

Sch 2.2(a)(ii)

Email address *

Fax number

Sch 2.2(a)(ii)

Supervisor

Main supervisor

Same as licensed asbestos removalist

Title Given name * Family name *

Date of birth *

Provide at least one contact phone number: *

Daytime contact number Mobile number

Email address Fax number

Are there any other supervisors? *

Yes No

Clearance inspection

Details of independent assessor who will be undertaking the clearance inspection and issue the clearance certificate

Same as main supervisor

Title	Given name *	Family name *
<input type="text"/>	<input type="text" value="Sch 2.2(a)(ii)"/>	<input type="text" value="Sch 2.2(a)(ii)"/>

Date of birth *

Provide at least one contact phone number: *

Daytime contact number	Mobile number
<input type="text"/>	<input type="text" value="Sch 2.2(a)(ii)"/>

Email address	Fax number
<input type="text"/>	<input type="text"/>

Licence number

Name of department of issue	State of issue
<input type="text"/>	<input type="text"/>

Person for whom the work is carried out

Is the person for whom the work is being carried out someone other than the site owner/controller? *

Yes No

Site owner/controller

Is the site owner/controller a body corporate? *

Yes No

Title Given name * Family name *

Provide at least one contact phone number: *

Daytime contact number Mobile number

Email address * Fax number

Workplace where the asbestos is being removed

Unit number/Street number or Property number (include Lot or DP number if applicable)

Unit/street No. *

Street name *

Suburb * State Postcode *

Type of workplace (e.g. Factory) *
 Residential Commercial

If the workplace is large, specify the location of the asbestos removal (e.g. plant room)

Asbestos work details

Start and expected end date of asbestos removal work

Start date *

End date *

29 Jan 2019

29 Mar 2019

Has a asbestos or asbestos containing material been identified prior to asbestos removal work commencing? *

Yes

No

How was the asbestos identified? *

by client

Names and details of competency of asbestos removal workers

Asbestos removal worker 1

Name *

Sch 2.2(a)(ii)

Name of unit of competency completed *

CPCCE3014A

Asbestos removal worker 2

Name *

Sch 2.2(a)(ii)

Name of unit of competency completed *

CPCCE3014A

You may add supporting documentation

Declaration by Person Notifying

Full name *

I,

Sch 2.2(a)(ii)

declare that

- The information in this notification is true and correct to the best of my knowledge. *
- I consent to WorkSafe ACT making enquiries and exchanging information with other ACT Government departments, other states, territories and/or the Commonwealth regarding any matter relevant to this notification. *



Certificate of Electrical Safety - Tax receipt

This transaction will appear on your credit card statement as ACCESS CBR INTERNET CANBERRA.

Date and time	Reference code	Payment receipt number	Total amount paid
23 Jun 2020 4:43:25 PM	[REDACTED]	[REDACTED]	\$29.00

Access Canberra
ABN 16 479 763 216

GPO Box 158
Canberra ACT 2601

13 22 81

Certificate of Electrical Safety



Customer Details

Name

Contact number

Address of Work Site

Suburb/District Section Block Unit Floor or level

Address

Work Details

Work tested by

Expiry

Name

Contact

Certificate of Occupancy required?

Installation type

Category & type of work Alteration

Item	QTY	Item	QTY	Load	Item	QTY	Load
Lights	<input type="text"/>	Hot plates	<input type="text"/>	<input type="text"/>	Direct heating	<input type="text"/>	<input type="text"/>
Ceiling fans	<input type="text"/>	Range	<input type="text"/>	<input type="text"/>	Off peak heating	<input type="text"/>	<input type="text"/>
Single socket-outlets	<input type="text"/>	Washer	<input type="text"/>	<input type="text"/>	Air conditioning	<input type="text"/>	<input type="text"/>
Double socket-outlets	<input type="text"/>	Washer/hot plates	<input type="text"/>	<input type="text"/>	Air con reverse cycle	<input type="text"/>	<input type="text"/>
Multiple socket-outlets	<input type="text"/>	Continuous hot water	<input type="text"/>	<input type="text"/>	Spa	<input type="text"/>	<input type="text"/>
15A socket-outlets	<input type="text"/>	Quick recovery hot water	<input type="text"/>	<input type="text"/>	Sauna	<input type="text"/>	<input type="text"/>
20A socket-outlets	<input type="text"/>	Off peak hot water	<input type="text"/>	<input type="text"/>	Pool heater	<input type="text"/>	<input type="text"/>
Smoke detectors	<input type="text"/>	Instantaneous hot water	<input type="text"/>	<input type="text"/>	Motors	<input type="text"/>	<input type="text"/>
Exhaust fans	<input type="text"/>	Tastics	<input type="text"/>	<input type="text"/>	Renewable energy generation (PV)	<input type="text"/>	<input type="text"/>
Safety switches	<input type="text"/>	Street lights	<input type="text"/>	<input type="text"/>	Battery Storage	<input type="text"/>	<input type="text"/>
		3 phase socket-outlets	<input type="text"/>	<input type="text"/>			

Consumer mains Main switchboard Distribution board

Additional comments

Earth electrode location

Equipotential bonding location

I hereby notify that the installation work described in this certificate has been tested in accordance with AS/NZS 3017 and that the work complies with AS/NZS 3000, SAA Wiring Rules; and that I will send a copy of the Certificate of Electrical Safety to the customer within fourteen days as required by the Electricity Safety Act 1971.

Date tested Submission date



ACT
Government

Environment and Planning

Commencement Notice for Plumbing and/or Drainage Work Licensee's Certificate of Compliance

The applicant must provide all relevant information in BLOCK LETTERS

Draining Plan No

Notice No.

112892

Block Section Building Approval No

Street Address Suburb Postcode

OWNER DETAILS
Surname Title/First Name Phone No
Street Address Suburb Postcode

BUILDER
Surname Title/First Name Mobile Number Phone No

LICENSEE DETAILS
Surname Title/First Name Phone No
Street Address Suburb Postcode
Licence Number Expiry Date Signature of Licensee Date

ENTERED

WORK OF SANITARY PLUMBING/DRAINAGE/IRRIGATION/WATER

Description of work

PLUMBING/WATER/DRAINAGE INSPECTION FEE

Plumbing	Drainage	Water	Extra Fixtures	Total Fixtures	Total Amount
<input type="text" value="232"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="232"/>
Meter Size	Meter Number	Date of Plan Recorded	Name of Authorising Officer		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="BB P.S. 17"/>		

- In respect of authorised work carried out by me at the above mentioned property, I certify that:
 - The work has been completed in accordance with the permit issued by EPD;
 - The completed work has been tested as required by EPD;
 - The work complies with the relevant codes, standards and regulations under the ACT Water and Sewerage Act 2000 as determined by EPD.
- If any defect is found in the work carried out by me within the period of twelve (12) months from the date of completion, and the inspector for plumbing and drainage certifies that the defect is due to non-compliance with the codes and standards as determined by EPD, then I undertake to rectify such work at my sole expense if so directed by EPD.

This copy is to be forwarded to the owner/agent within seven (7) working days of being completed.

Signature of Licensee Date

Environment and Planning Directorate

Ground Floor, Mitchell Business Centre, 8 Darling Street, MITCHELL
GPO Box 1908, Canberra ACT 2601. Telephone: (02) 6207 6907. Email: drainageplans@act.gov.au Web Site: www.actpla.act.gov.au

Distribution: White - Office, Pink - Owner, Yellow - Office, Green - Licensee



ACT
Government

Environment and Planning

Commencement Notice for Plumbing and/or Drainage Work Licensee's Certificate of Compliance

The applicant must provide all relevant information in BLOCK LETTERS

17127

Draining Plan No

Notice No.

112892

S.W 9.5.17

Block Section Building Approval No

Street Address Suburb Postcode

OWNER DETAILS

Surname Title/First Name Phone No
Street Address Suburb Postcode

BUILDER

Surname Title/First Name Mobile Number Phone No

LICENSEE DETAILS

Surname Title/First Name Phone No
Street Address Suburb Postcode
Licence Number Expiry Date Signature of Licensee Date

WORK OF SANITARY PLUMBING/DRAINAGE/IRRIGATION/WATER

Description of work

PLUMBING/WATER/DRAINAGE INSPECTION FEE

Plumbing	Drainage	Water	Extra Fixtures	Total Fixtures	Total Amount
<input type="text" value="232"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="232"/>
Meter Size	Meter Number	Date of Plan Recorded	Name of Authorising Officer		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="BB P-5.17"/>		

OFFICE USE ONLY - Inspection Details

Name of Plan Certifier Plan Certified

The work shown on 'drainage plan' No. inspected on has been installed and complies with the ACT Water and Sewerage Act 2000 and Water and Sewerage Regulation 2001.

Drainage plan received Plumbing Certification received Drainage Certification received Other Certification or commissioning

I certify that all required Plumbing and Drainage Certification has been received and completed.

Signed by Compliance Auditor Date



Environment and Planning Directorate

Ground Floor, Mitchell Business Centre, 8 Darling Street, MITCHELL
GPO Box 1908, Canberra ACT 2601. Telephone: (02) 6207 6907. Email: drainageplans@act.gov.au Web Site: www.actpla.act.gov.au

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