

Notification of a Critical Incident

(Completed by Executive Officer in consultation with Principal or delegate)

Incident #	IN13 058	
Status of incident (Critical/Non-Critical)	Critical Incident: File ref: 2013/01419	
Type of incident (violence, fire/smoke, etc)	Other	If other provide further details: [REDACTED]
Network	North Gungahalin Network	
School	[REDACTED]	
Date of incident	[REDACTED]	2013
Time of Incident		
Principal	[REDACTED]	
Reporting Officer's name & position	[REDACTED] Principal	
What occurred? (Dot point order of events succinctly)		

--	--

Any injuries?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Details:
Police involvement?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Details: [REDACTED]
Other emergency services? <small>If yes, which service?</small>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Details:
Has counselling been organised /provided?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Parents contacted?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Schools Network Leader		Steve Kyburz
Date cleared		[REDACTED] 2013
Method of clearance:		Verbally
Date to SPA and ETD Media & Communications		
<small>Senior Policy Advisor to complete</small>		
Deputy Director-General clearance (signature)		
Date cleared		
Incident Status Confirmed	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Further Distribution to:		
For critical incidents only - date sent to		

