



**ACT**  
Government

Chief Minister, Treasury and  
Economic Development

## Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

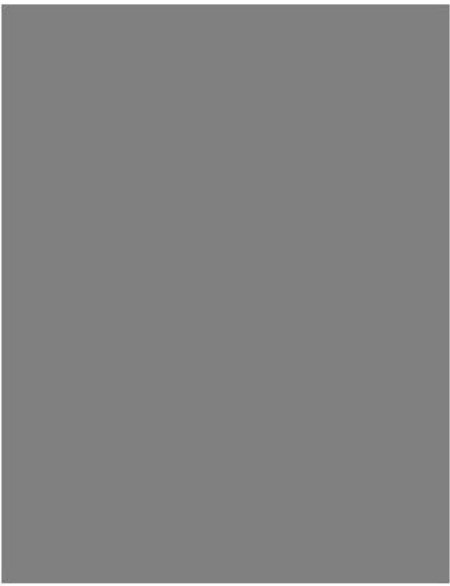
FOI Reference: CMTEDDFOI 2020-167

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents and schedule	N/A
4. Additional information identified	No
5. Fees	N/A
6. Processing time (in working days)	4
7. Decision made by Ombudsman	N/A
8. Additional information identified by Ombudsman	N/A
9. Decision made by ACAT	N/A
10. Additional information identified by ACAT	N/A




26 August 2020

The Proper Officer  
WorkSafe ACT  
GPO Box 158  
Canberra City ACT 2601



**Also by email: [worksafe@act.gov.au](mailto:worksafe@act.gov.au)**

Dear Sir/Madam



**Date of Injury: 02 May 2020**

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I act for  in relation to his workers compensation claim. On 2 May 2020  was injured whilst working at the  worksite in Woden, ACT.

Pursuant to the *Freedom of Information Act 1982*, we request a copy of all documents relating to WorkSafe's investigation of this matter, including but not limited to the following:

- Documents recording information provided to WorkSafe;
- Statements;
- File notes;
- Photographs;
- Reports;
- Correspondence; and
- Emails.

Should you wish to discuss, please contact my office.

Yours faithfully



**From:** [White, Donna](#) on behalf of [CMTEDD WorkSafe](#)  
**To:** [CMTEDD FOI](#); [CMTEDD, WorkSafe Strategic Coordination](#)  
**Subject:** FW [REDACTED] - Date of Injury: 02 May 2020  
**Date:** Tuesday, 1 September 2020 9:33:13 AM  
**Attachments:** [image004.png](#)  
[REDACTED]  
[image007.png](#)  
[image008.png](#)

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OFFICIAL: Sensitive

Hi,

Attached FOI that came straight through to the WorkSafe inbox for your attention please.

Please feel free to contact me should you require any further information

Kind Regards

Donna-maree White | Fleet, Asset & Administration Officer  
P: 02 6207 1871 | E: [donna.white@act.gov.au](mailto:donna.white@act.gov.au)  
Office of the Work Health and Safety Commissioner  
GPO Box 158 Canberra ACT 2601

**WORKSAFEACT**



**ACT**  
Government

*We acknowledge the traditional custodians of the ACT the Ngunnawal people, and their continuing connection to land and community. We pay our respects to them, and to the Elders both past and present.*

**My working days and times this week are:**

**8:00am-3:51pm Monday-Friday**

<i>Mon</i>	<i>Tues</i>	<i>Wed</i>	<i>Thurs</i>	<i>Fri</i>
✓	✓	✓	✓	✓

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**From:** [REDACTED]  
**Sent:** Tuesday, 1 September 2020 9:12 AM  
**To:** CMTEDD WorkSafe <[CMTEDDWorkSafe@act.gov.au](mailto:CMTEDDWorkSafe@act.gov.au)>  
**Subject:** [REDACTED] - Date of Injury: 02 May 2020

**CAUTION:** This email originated from outside of the ACT Government. Do not click links or open attachments unless you recognise the sender and know the content is safe.

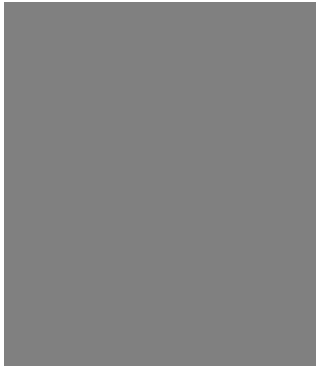
Dear Sir/Madam,

We act for [REDACTED] in relation to his workers compensation claim.


Please find **attached** letter dated 26 August 2020.

Should you have any queries, please contact our office.

Kind regards,



**Please note:**

 remain open to service all new and existing clients with their legal claims. In response to Covid-19 health and safety guidelines, our legal teams will be working from home so it is important that you send all correspondence and documents to me by **email**.

*To assist with social distancing, our meetings will continue by phone or video conference if you prefer. If you need to speak to me, please do not hesitate to call me directly on my usual number.*

*For other law firms, please note that we will only be accepting service of documents received digitally.*






**ACT**  
Government

Chief Minister, Treasury and  
Economic Development

Our ref: CMTEDDFOI 2020-167





via email: 

Dear 

### **FREEDOM OF INFORMATION REQUEST**

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 1 September 2020, in which you sought access to:

- On 2 May 2020  was injured while working at the  worksite in Woden ACT. Request a copy of all documents relating to WorkSafe's investigation of this matter, including but not limited to the following:
  - Documents recording information provided to WorkSafe;
  - Statements;
  - File notes;
  - Photographs;
  - Reports;
  - Correspondence; and
  - Emails.

### **Authority**

As an appointed Information Officer under section 18 of the Act, I am authorised to make a decision on access or amendment to government information in the possession or control of CMTEDD.

### **Timeframes**

In accordance of section 40 of the Act, CMTEDD was required to provide a decision on your access application by 29 September 2020.

### **Decision on access**

A search of CMTEDD records has failed to identify any documentation in relation to your request. The search was conducted using the information you provided.

I am satisfied that appropriate searches were completed and that no documents relevant to your request are held by CMTEDD.

## **Charges**

Pursuant to *Freedom of Information (Fees) Determination 2017 (No 2)* processing charges are not applicable for this request because there are no documents available to be processed.

## **Online publishing – Disclosure Log**

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log. Your original access application and my decision in response to your access application will be published in the CMTEDD disclosure log 3 days after the date of my decision. Your personal contact details will not be published. You may view the CMTEDD disclosure log at: <https://www.cmtedd.act.gov.au/functions/foi/disclosure-log-2020>.

## **Ombudsman Review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is made or a longer period allowed by the Ombudsman.

We recommend using this form [Applying for an Ombudsman Review](#) to ensure you provide all of the required information. Alternatively, you may write to the Ombudsman at:

The ACT Ombudsman  
GPO Box 442  
CANBERRA ACT 2601

Via email: [actfoi@ombudsman.gov.au](mailto:actfoi@ombudsman.gov.au)

## **ACT Civil and Administrative Tribunal (ACAT) Review**

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal  
Level 4, 1 Moore St  
GPO Box 370  
Canberra City ACT 2601  
Telephone: (02) 6207 1740  
<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on 6207 7754 or email [CMTEDDFOI@act.gov.au](mailto:CMTEDDFOI@act.gov.au).

Yours sincerely

A handwritten signature in grey ink, appearing to read 'P. Dachs', is positioned above the typed name.

Philip Dachs  
Information Officer  
Information Access Team  
Chief Minister, Treasury and Economic Development Directorate  
7 September 2020