

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Tuesday, 3 February 2015 4:08 PM  
**To:** [REDACTED]  
**Subject:** RE: United Voice - After Hours Site Visits to Cleaners

Thanks for this [REDACTED] Your support is appreciated. I will be starting visits from this Friday night.

[REDACTED]  
United Voice

w: unitedvoice.org.au  
e: [REDACTED]  
p: [REDACTED]  
m: [REDACTED]  
(LHMU is now United Voice)

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**From:** [REDACTED]  
**Sent:** Tuesday, February 03, 2015 1:55 PM  
**To:** ##School Business Managers  
**Cc:** [REDACTED]  
**Subject:** FW: United Voice - After Hours Site Visits to Cleaners  
**Importance:** High

Hello again

I hope your week has started off smoothly for you.

I would like to clarify a few points relating to my earlier email in relation to after-hours site visits to cleaners by United Voice.

I understand that you are paying your cleaning staff to undertake their duties within set hours and time taken away from these duties impacts cleaning in your school.

However, please be aware that these union visits are in no way a formal union meeting or recruitment drive.

The visits are work place audits to ensure all entitled working conditions are being met by their employees and the Directorate to create fair and productive workplaces.

These site visits are programmed to take no longer than necessary, not compromise production times and are not required to be outside normal working hours.

Only a random selection of schools will be included in this program of site visits.

Please don't hesitate to contact me if you require further clarification.

Kind regards

[REDACTED]

[REDACTED]

Phone: [REDACTED] | Fax: [REDACTED] | Email: [REDACTED]  
Infrastructure and Capital Works | Education and Training | ACT Government  
First Floor 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

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**From:** [REDACTED]  
**Sent:** Monday, 2 February 2015 3:27 PM  
**To:** ##School Business Managers  
**Cc:** [REDACTED]@unitedvoice.org.au'; [REDACTED]@unitedvoice.org.au'  
**Subject:** FW: United Voice - After Hours Site Visits to Cleaners  
**Importance:** High

Good afternoon everyone

Welcome back for another year.

United Voice is the union that supports all cleaners who are working in ACT public schools. Occasionally members from this union organise site visits to undertake random site inspections. The Directorate has an obligation to allow unrestricted access to these representatives.

Over the next couple of weeks you may be contacted by United Voice informing you that they will be visiting your on-site cleaning staff.

These visits will be random and not all schools will be included.

I am requesting that you assist United Voice with access to your schools for these inspections.

The union representatives have been requested to sign in and out in the cleaners attendance book as most visits will be after hours.

Please feel free to contact me if you or your Principal require further information regarding these inspections.

Kind regards

[REDACTED]

[REDACTED]  
Phone: [REDACTED] | Fax: [REDACTED] | Email: [REDACTED]  
Infrastructure and Capital Works | Education and Training | ACT Government  
First Floor 220 Northbourne Avenue | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

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