

**Freedom of Information (FOI) Schedule of Documents  
CMTEDD 9/16-17 - Commissioner for International Engagement**

<b>Folio (f)<sup>1</sup></b>	<b>Item</b>	<b>Date</b>	<b>Release Decision</b>	<b>Exemption claimed</b>	<b>Online Release</b>
<b>1</b>	Email from Jeff House to CMO CoS and Ian Cox – Commissioner General Request for Media Release	4 July 2016	Full release	N/A	Yes
<b>2</b>	Email from Jeff House to Karen Kennedy – Request	4 July 2016	Full release	N/A	Yes
<b>3</b>	Email from Ian Cox to Jeff House - <b>Partial duplicate of f1</b>	4 July 2016	Full release	N/A	Yes
<b>4</b>	Email trail between Ian Cox and Jeff House <b>partial duplicate of f1</b>	5 July 2016	Full release of relevant material. Material beyond the scope of request redacted.	N/A	Yes
<b>5</b>	Email trail between Jeff House and CoS – Draft Media Release Commissioner General	5 July 2016	Full release	N/A	Yes
<b>6</b>	Email trail between Jeff House and CoS – <b>Partial duplicate of f5</b>	5 July 2016	Full release	N/A	Yes
<b>7</b>	Email between CMO staff and Jeff House – Draft Media Release	11 July 2016	Full release	N/A	Yes
<b>8</b>	Email from Jeff House to CMO – Role of Office of International Engagement	11 July 2016	Full release	N/A	Yes
<b>10</b>	Email from Jeff House to Geoff Keogh – Draft Media release	11 July 2016	Full release	N/A	Yes
<b>14</b>	Email from CMO to Jeff House and CoS – Media Release on Commissioner for International Engagement	11 July 2016	Full release	N/A	Yes
<b>15</b>	Email from Jeff House to Robyn Hendry – Media Release on Commissioner for International Engagement - <b>Partial duplicate of f14</b>	11 July 2016	Full release	N/A	Yes
<b>17</b>	Email from CMO to Jeff House – Request for ABC Radio Interview	12 July 2016	Full release	N/A	Yes
<b>19</b>	Email from Jeff House to GSO and Meredith Whitten – New Executive Office – Legal Advice	13 July 2016	Exempt	s 42 – legal professional privilege	No

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Information duplicated in earlier email trails has been removed for ease of reading.

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<b>21</b>	Brief to Chief Minister – Establishment of Office of International Engagement – Cabinet in Confidence	14 July 2016	Exempt	s 35 – Executive documents	No
<b>23</b>	Email chain between Jeff House, GSO, A/g HoS and Meredith Whitten – Cabinet and Legal Request for Legal Advice	15 July 2015	Exempt	s 42 – legal professional privilege	No
<b>24</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f23</b>	15 July 2016	Exempt	s 42 – legal professional privilege	No
<b>25</b>	Email exchange between Jeff House and CMO – Commissioner Media Release	15 July 2016	Full release	N/A	Yes
<b>26</b>	Email from CMO to Jeff House – Copy of Media Release	15 July 2016	Full release	N/A	Yes
<b>27</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f23</b>	15 July 2016	Exempt	s 42 – legal professional privilege	No
<b>29</b>	Email from GSO to Sue Hall - Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	15 July 2016	Exempt	s 42 – legal professional privilege	No
<b>31</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	15 July 2016	Exempt	s 42 – legal professional privilege	No
<b>32</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	15 July 2016	Exempt	s 42 – legal professional privilege	No
<b>34</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	15 July 2016	Exempt	s 42 – legal professional privilege	No
<b>37</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	15 July 2016	Partial release	s 42 – legal professional privilege	Yes

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**CMTEDD 9/16-17 - Commissioner for International Engagement**

<b>39</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	15 July 2016	Exempt	s 42 – legal professional privilege	No
<b>41</b>	Email from Meredith Whitten to Karen Stewart-Moore Briefing notes for HoS – second last dot point refers to the commencement of the Commissioner for International Engagement	15 July 2016	Full release of relevant material. Material beyond the scope of request redacted.	N/A	Yes
<b>42</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	15 July 2016	Partial release	s 42 – legal professional privilege	Yes
<b>43</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	17 July 2016	Exempt	s 42 – legal professional privilege	No
<b>44</b>	Email chain between Jeff House, GSO, Meredith Whitten and A/g HoS – Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f23</b>	17 July 2016	Exempt	s 42 – legal professional privilege	No
<b>46</b>	Cabinet 16/359 – Commissioner for International Engagement Appointment	18 July 2016	Exempt	s 35 – Executive Documents	No
<b>47</b>	Email exchange between Justin Wunsch and Bronwen Overton-Clarke - Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f27</b>	18 July 2016	Exempt	s 42 – legal professional privilege	No
<b>49</b>	Email from MACC seeking urgent clearance for Cabinet Appointment for Commissioner for International Engagement	18 July 2016	Full release of relevant material. Material beyond the scope of request redacted.	N/A	Yes
<b>50</b>	Email from Jeff House to HoS, Bronwen Overton Clarke, Sue Hall and GSO – Mr Smyth terms for appointment	18 July 2016	Exempt	s 42 – legal professional privilege	No
<b>53</b>	Email from Jeff House to GSO – Request for advice regarding the Instrument of Appointment for the Commissioner for International Engagement	19 July 2016	Exempt	s 42 – legal professional privilege	No

**Freedom of Information (FOI) Schedule of Documents  
CMTEDD 9/16-17 - Commissioner for International Engagement**

<b>54</b>	Email from Jeff House to Ian Cox and Ian Hill – Request for input towards key duties for the role of Commissioner for International Engagement	19 July 2016	Full release	N/A	Yes
<b>55</b>	Email from Jeff House to Sue Hall - Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f23</b>	19 July 2016	Exempt. Some material also out of scope.	s 42 – legal professional privilege	No
<b>56</b>	Email exchange between Jeff House, Ian Cox and Ian Hill – Request for input towards key duties for the role of Commissioner for International Engagement – <b>Partial duplicate of f54</b>	20 July 2016	Full release	N/A	Yes
<b>57</b>	Email exchange between Jeff House and Sue Hall - Cabinet and Legal Request for Legal Advice - <b>Partial duplicate of f23</b>	20 July 2016	Exempt. Some material also out of scope.	s 42 – legal professional privilege	No
<b>58</b>	Email exchange between Sue Hall, Paul Ogden and Jeff House – New Cost Centre for the Commissioner for International Engagement	21 July 2016	Full release	N/A	Yes
<b>63</b>	Email exchange between CMO and Jeff House – Remuneration Package for Commissioner for International Engagement	21 July 2016	Full release	N/A	Yes
<b>71</b>	Email exchange between Jeff House, HoS, Bronwen Overton Clarke, Sue Hall, David Dawes and GSO – Mr Smyth terms for appointment – <b>Partial duplicate of f50</b>	25 July 2016	Exempt	s 42 – legal professional privilege	No
<b>73</b>	Email exchange between David Dawes and Jeff House - Mr Smyth terms for appointment – <b>Partial duplicate of f50</b>	26 July 2016	Partial release	s 42 – legal professional privilege	Yes
<b>75</b>	Email exchange between Jeff House, HoS, Bronwen Overton Clarke, Sue Hall, David Dawes and GSO – Mr Smyth terms for appointment – copy of draft Instrument of Appointment - <b>Partial duplicate of f50</b>	26 July 2016	Exempt	s 42 – legal professional privilege	No
<b>76</b>	Email from Jeff House to GSO Mr Smyth terms for appointment – Thank you for providing copy of draft Instrument of Appointment - <b>Partial duplicate of f50</b>	27 July 2016	Exempt	s 42 – legal professional privilege	No

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CMTEDD 9/16-17 - Commissioner for International Engagement**

<b>78-86</b>	Email exchange between Jeff House, HoS, Bronwen Overton Clarke, Sue Hall, David Dawes and GSO – Mr Smyth terms for appointment – copy of draft Instrument of Appointment - <b>Partial duplicate of f50</b>	28 July 2016	Exempt	s 42 – legal professional privilege	No
<b>88</b>	Email exchange between Jeff House, HoS, Bronwen Overton Clarke, Sue Hall, David Dawes and GSO – Mr Smyth terms for appointment – copy of draft Instrument of Appointment - <b>Partial duplicate of f50</b>	29 July 2016	Exempt	s 42 – legal professional privilege	No
<b>90</b>	Calendar invitation for meeting – Jeff House and Brendan Smyth – Finalise Instrument of Appointment and Briefing for next week	29 July 2016	Partial release	s 41 – personal privacy	Yes
<b>91</b>	Email exchange between Jeff House, HoS, Bronwen Overton Clarke, Sue Hall, David Dawes and GSO – Mr Smyth terms for appointment – copy of draft Instrument of Appointment - <b>Partial duplicate of f50</b>	29 July 2016	Exempt	s 42 – legal professional privilege	No
<b>92</b>	Signed Instrument of Appointment – Commissioner for International Engagement	29 July 2016	Full release	N/A	Yes

CoS – Chief Of Staff

CMO – Chief Minister’s Office (staff)

GSO – Government Solicitor’s Office

HoS – Head of Service

MACC – Ministerial and Cabinet Coordination Office (Economic Development)

DLO – Directorate Liaison Role (Economic Development)