

Notification of a Critical Incident

(Completed by Executive Officer in consultation with Principal or delegate)

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| Incident # | IN15009 | |
| Status of incident (Critical/Non-Critical) | Critical Incident- File ref: 2015/01773 | |
| Type of incident (violence, fire/smoke, etc) | violence or serious physical assault | If other provide further details: |
| Network | Tuggeranong Network | |
| School | [REDACTED] | |
| Date of incident | [REDACTED] 2015 | |
| Time of Incident | [REDACTED] | |
| Principal | [REDACTED] | |
| Reporting Officer's name & position | [REDACTED] Principal | |
| What occurred? (Dot point order of events succinctly) | <ul style="list-style-type: none"> At [REDACTED] on [REDACTED] 2015, two students were involved in an altercation [REDACTED] Nearby students and a staff member intervened and the students were pulled apart. Student 1 was agitated and continued to threaten Student 2. The staff member escorted Student 2 to the deputy principal's office. Student 1 forced entry to the deputy principal's office, pushing past the deputy principal. Student 1 then attacked Student 2. The principal became aware of the altercation [REDACTED] and intervened, [REDACTED] [REDACTED] The principal called the AFP and the School Network Leader. The AFP arrived, took statements and [REDACTED] The principal contacted the parents of Student 1. [REDACTED] | |
| Any injuries? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Details: [REDACTED] |
| Police involvement? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Details: [REDACTED] |
| Other emergency services? <small>If yes, which service?</small> | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | Details: |
| Has counselling been organised /provided? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Details: [REDACTED] Staff affected have been provided with EAP support contacts. |
| Parents contacted? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Details: Parents [REDACTED] were contacted [REDACTED] [REDACTED] Parents [REDACTED] will be contacted [REDACTED] |

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| Schools Network Leader – Method of clearance: | Date cleared – [REDACTED] 2015 Email. |
| Date to SPA and ETD Media & Communications | |
| Senior Policy Advisor to complete | |
| Deputy Director-General clearance (signature) Date cleared | |
| Incident Status Confirmed Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Further Distribution to: | |
| For critical incidents only - date sent to Minister's Office | |