

## Kennedy, Karen

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**From:** House, Jeff  
**Sent:** Monday, 4 July 2016 4:41 PM  
**To:** Driscoll, Jamie; Cox, Ian  
**Cc:** Kennedy, Karen  
**Subject:** RE: Commissioner-General [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

Agent-General would be a good fit I think.

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**From:** Driscoll, Jamie  
**Sent:** Monday, 4 July 2016 4:32 PM  
**To:** House, Jeff; Cox, Ian  
**Cc:** Kennedy, Karen  
**Subject:** RE: Commissioner-General [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

Thanks.

Similar position exist in the other state jurisdictions so that may assist with title.

There is the Executive Director – International Engagement – which the agent general and commissioner to Americas reports to in Victoria. Not sure of the other states – but Ian's network will know.

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**From:** House, Jeff  
**Sent:** Monday, 4 July 2016 4:06 PM  
**To:** Cox, Ian  
**Cc:** Kennedy, Karen; Driscoll, Jamie  
**Subject:** Commissioner-General [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]  
**Importance:** High

Ian (Jamie – feel free to add to this if I've missed/not captured anything),

The Chief Minister intends to announce the creation of a new position to support the government's international engagement efforts. Current plan is to make the announcement during the CM's visit to Wellington and the signing of the sister city agreement.

I need the team to draft an appropriate media release announcing the position and I'd need a draft by cob tomorrow.

For context, the position, which I'm currently calling 'Commissioner-General' will be principally a diplomatic position, as opposed to a trade/investment position, responsible for:

- Supporting and maintaining our engagement with Canberra's sister cities;
  - Responsible for maintaining the sister city relationships and advising government on opportunities to strengthen and develop each relationship;
  - Nara will remain largely ceremonial, Beijing should probably be beefed up and be more a working relationship than ceremonial, Wellington will have the focus around ensuring the objectives/work plan in the supporting agreement are pursued and met. Also will assist in discussions around additional aviation links and linkages with the North America.
- The International City Strategy will be the Commissioner-General's responsibility to formulate and implement;
  - This is currently being finalised internally but this process will be completed once the CG is on board. The document will have to remain International City Strategy rather than 'Market' (more to come on this late)
  - Via this document, the CG will identify (in consultation with govt) additional opportunities for the ACT to engage internationally including identifying key cities/regions that will be the focus of the government's international efforts going forward

- Relationships
  - The CG's focus will not be limited to just the sister cities but will help manage and guide the ACT's international efforts generally. To that end they will need to establish and maintain relationships with key governments and organisations here and overseas. Through those relationships, the CG will be able to provide advice and intelligence to the ACT Government around potential relevant opportunities to be pursued. Obviously, establishing strong relationships with govt and other key stakeholders with our sister cities is a primary KPI.

On administrative matters:

- Status of Appointment:
  - The position WILL NOT be a statutory position. The CG will be appointed by Cabinet similar to the LIA appointment process;
  - Will need to seek advice as to whether the ACT can/should seek to give the CG diplomatic status;
  - Position will be full-time but alternatives may be considered depending on the candidate.
- Length of Appointment:
  - Standard SES contract of 5 years with option to renew.
- Reporting to:
  - Administratively, the CG will report to the Deputy Director-General Enterprise Canberra. However, given the nature of the position, direct reporting to the Chief Minister will occur where appropriate;
  - To better coordinate and support the work of the CG, I will look to establish an Office of International Engagement within Enterprise Canberra – more discussions on that later;
  - There will need to be a staffing allocation to directly support the CG – probably one officer senior enough to assist the CG fulfil their primary role.
- Location:
  - The position will be located in Canberra but if circumstances warrant, relocation will be considered.
- Salary/conditions:
  - My current thinking is to peg this position to the public servant equivalent of a Ministerial salary. The CG will be subject to REM tribunal decisions the same as any SES officer.

As per previous discussions, this announcement may well be followed up by additional announcements around our international engagement efforts, however the announcement in Wellington will be exclusively about the creation of the CG position.

Please feel free to think about the CG's role and what may be sensibly added.

Any questions let me know but if you could start work on this now that would be great.

Thanks

Jeff

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**Jeff House** | Deputy Director-General

Phone: 6207 7279

**Enterprise Canberra**

*Active Canberra | Cultural Canberra | Innovate Canberra | Skills Canberra | Venues Canberra | VisitCanberra*

Chief Minister, Treasury and Economic Development Directorate | ACT Government

Level 5, Nara House, Canberra ACT 2601

GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

**Kennedy, Karen**

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**From:** House, Jeff  
**Sent:** Monday, 4 July 2016 4:09 PM  
**To:** Kennedy, Karen  
**Subject:** email to IC [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

Hi KK

Can you make sure Ian C has seen that email around the Commissioner General. Need him to start work on it ASAP.

Thanks  
Jeff

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**Jeff House** | Deputy Director-General

Phone: 6207 7279

**Enterprise Canberra**

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**Kennedy, Karen**

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**From:** House, Jeff  
**Sent:** Monday, 4 July 2016 4:55 PM  
**To:** Cox, Ian  
**Cc:** Kennedy, Karen; Driscoll, Jamie  
**Subject:** RE: Commissioner-General [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

Thanks Ian.

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**From:** Cox, Ian  
**Sent:** Monday, 4 July 2016 4:32 PM  
**To:** House, Jeff  
**Cc:** Kennedy, Karen; Driscoll, Jamie  
**Subject:** Re: Commissioner-General [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

Under control. Have something back in morning at worst case. Jeff, I've left some notes with Karen.

Sent from my iPhone

On 4 Jul 2016, at 4:05 PM, House, Jeff <[Jeff.House@act.gov.au](mailto:Jeff.House@act.gov.au)> wrote:

Ian (Jamie – feel free to add to this if I've missed/not captured anything),

The Chief Minister intends to announce the creation of a new position to support the government's international engagement efforts. Current plan is to make the announcement during the CM's visit to Wellington and the signing of the sister city agreement.

I need the team to draft an appropriate media release announcing the position and I'd need a draft by cob tomorrow.

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- Relationships
  - The CG's focus will not be limited to just the sister cities but will help manage and guide the ACT's international efforts generally. To that end they will need to establish and maintain relationships with key governments and organisations here

**Kennedy, Karen**

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**From:** House, Jeff  
**Sent:** Tuesday, 5 July 2016 10:16 AM  
**To:** Cox, Ian  
**Subject:** RE: Commissioner-General PR draft [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

It's ok Ian – I'm emailing back and forth with JD now. I'm sick but fingers still work.

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**From:** Cox, Ian  
**Sent:** Tuesday, 5 July 2016 10:15 AM  
**To:** House, Jeff  
**Subject:** RE: Commissioner-General PR draft [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

I chucked direct to JD when heard you were sick / he's asked me to call back / haven't been able to get on to him [REDACTED]

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**From:** House, Jeff  
**Sent:** Tuesday, 5 July 2016 10:13 AM  
**To:** Cox, Ian  
**Cc:** Kennedy, Karen; Kobus, Jonathan; Maher, Ellis  
**Subject:** RE: Commissioner-General PR draft [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

Good work – I just took out the last para and forwarded it on to JD for his review. Will touch base later today on progress around this.

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**From:** Cox, Ian  
**Sent:** Monday, 4 July 2016 7:03 PM  
**To:** House, Jeff  
**Cc:** Kennedy, Karen; Kobus, Jonathan; Maher, Ellis  
**Subject:** RE: Commissioner-General PR draft [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

A shared JK and IC hurry job drafting effort / have a play JH / tried to capture some non economic sentiment in it

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**From:** House, Jeff  
**Sent:** Monday, 4 July 2016 4:55 PM  
**To:** Cox, Ian  
**Cc:** Kennedy, Karen; Driscoll, Jamie  
**Subject:** RE: Commissioner-General [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

Thanks Ian.

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**From:** Cox, Ian  
**Sent:** Monday, 4 July 2016 4:32 PM  
**To:** House, Jeff  
**Cc:** Kennedy, Karen; Driscoll, Jamie  
**Subject:** Re: Commissioner-General [SEC=UNCLASSIFIED, DLM=Sensitive: Cabinet]

Under control. Have something back in morning at worst case. Jeff, I've left some notes with Karen.

Sent from my iPhone

On 4 Jul 2016, at 4:05 PM, House, Jeff <Jeff.House@act.gov.au> wrote:

Ian (Jamie – feel free to add to this if I've missed/not captured anything),

**Kennedy, Karen**

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**From:** House, Jeff  
**Sent:** Tuesday, 5 July 2016 10:26 AM  
**To:** Driscoll, Jamie  
**Subject:** RE: Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

I think the name gives the position the gravitas it needs to underscore the importance of the role/announcement. The title has to sound more like a quasi-diplomatic post rather than just an ordinary public service position. I don't think we'll attract the calibre of candidate we need if it sounds like a standard public service job (and those jobs don't get announced by the CM anyway). I'm not too concerned with Agent-General already being used – probably sensible we use a term that is in usage already anyway. 'Envoy' is another option but so far I still prefer Agent-General.

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**From:** Driscoll, Jamie  
**Sent:** Tuesday, 5 July 2016 10:20 AM  
**To:** House, Jeff  
**Subject:** RE: Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

The other option is to not name it yet – but say senior executive responsible ?

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**From:** House, Jeff  
**Sent:** Tuesday, 5 July 2016 10:15 AM  
**To:** Driscoll, Jamie  
**Subject:** RE: Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

I suppose we could use the good old Co-ordinator-General as a last resort but I'm certain there's a better name. Will keep working on that too.

---

**From:** Driscoll, Jamie  
**Sent:** Tuesday, 5 July 2016 10:13 AM  
**To:** House, Jeff  
**Subject:** RE: Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

Many thanks  
Agent-general won't work – it's a UK title. Will work on the name

---

**From:** House, Jeff  
**Sent:** Tuesday, 5 July 2016 10:13 AM  
**To:** Driscoll, Jamie  
**Subject:** Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

Hi JD

Draft release for your review. Obviously the name will change to whatever you decide upon but Agent-General I think is a good pick.

Happy for your feedback.

Cheers  
JH



**ANDREW BARR** MLA  
**CHIEF MINISTER**

Treasurer  
Minister for Economic Development  
Minister for Urban Renewal  
Minister for Tourism and Events

Member for Molonglo

**MEDIA RELEASE**

XX July 2016

**Chief Minister announces new position to shape Canberra's international engagement**

Today in Wellington New Zealand I announced the creation of a new position to support the ACT Government's rapidly growing international engagement efforts – a *Commissioner General for International Engagement*.

The *Commissioner General for International Engagement* will be the first commitment made to support the Government's soon to be released International City Strategy.

This new position will play a key role in supporting and maintaining our engagement with like minded international cities and regions - relationships that are important for both Canberra's economic diversification and our proper place in a modern and connected world.

The role will support our existing sister cities relationship including Beijing, Nara, Timor Leste and Wellington. It will also support the MOU we have with the Chinese city of Shenzhen, and of course with Singapore, where we continue to be welcomed as a city with a lot to offer Asia and the region.

With Singapore Airline's 'Capital Express' route commencing on 20 September and linking Canberra, Singapore and Wellington directly, the potential for our city to grow and develop in new exciting directions is there to be shaped. Canberrans are avid travellers and engaged internationally, but the world really takes a giant step closer to Canberra on September 20.

The ACT Government has a pursued a strong international engagement effort over the past three years and the fruit of that work is there to be seen. We've seen exports rising rapidly, our universities are striding on the world stage, foreign investment flows are increasing, and internationalisation visitation to Canberra has increased significantly. The list of cities knocking on our door for a new relationship is also increasing.

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I feel we have reached a stage where we simply must lift our international effort to another level, commensurate with other Australian jurisdictions and major cities.

The *Commissioner General for International Engagement* will focus on shaping Canberra's international potential for the best outcomes for our citizens, our institutions and our businesses.

The Commissioner will be responsible for a broad range of engagement activities and will provide advice about relevant opportunities to be pursued that enhance our competitiveness and our position in and contribution to the region.

~~The ACT Government will conduct an extensive search process for the Commissioner later this year. It will likely be a Cabinet appointment and operate across government with a salary commensurate with the important role it will play in the future of our city.~~

Statement ends

**Media contacts: Mark Paviour T (02) 6205 2775 M 0466 521 634 mark.paviour@act.gov.au**

**ACT LEGISLATIVE ASSEMBLY**

**Phone (02) 6205 0011 Email barr@act.gov.au**



@ABarrMLA



AndrewBarrMLA



andrewbarr



8

## Kennedy, Karen

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**From:** House, Jeff  
**Sent:** Tuesday, 5 July 2016 10:39 AM  
**To:** Driscoll, Jamie  
**Subject:** RE: Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

We could use Envoy along these lines:

"Special Envoy – International Engagement"  
"Special Envoy – City Engagement"  
"Special Envoy – Trade and Investment"  
"Special Envoy – Pacific and Americas"  
"Special Envoy – Asia"

Etc etc...

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**From:** Driscoll, Jamie  
**Sent:** Tuesday, 5 July 2016 10:20 AM  
**To:** House, Jeff  
**Subject:** RE: Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

The other option is to not name it yet – but say senior executive responsible ?

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**From:** House, Jeff  
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**To:** Driscoll, Jamie  
**Subject:** RE: Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

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**To:** House, Jeff  
**Subject:** RE: Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

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**From:** House, Jeff  
**Sent:** Tuesday, 5 July 2016 10:13 AM  
**To:** Driscoll, Jamie  
**Subject:** Media Release Commissioner General [SEC=UNCLASSIFIED, DLM=Sensitive]

Hi JD

Draft release for your review. Obviously the name will change to whatever you decide upon but Agent-General I think is a good pick.

Happy for your feedback.

Cheers  
JH

**Kennedy, Karen**

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**From:** House, Jeff  
**Sent:** Monday, 11 July 2016 3:03 PM  
**To:** O'Daly, Edward; Driscoll, Jamie  
**Cc:** Paviour, Mark  
**Subject:** RE: Draft release [SEC=UNCLASSIFIED]

The ICS is currently being redrafted to factor in developments in this space since the strategy was first drafted. The finalisation of that strategy will be the responsibility of the Commissioner. Quite likely at least the title will ultimately change to reflect the broad remit of the Commissioner and the Office of International Engagement. International Engagement Strategy (rather than City Strategy) is probably where it will end up.

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**From:** O'Daly, Edward  
**Sent:** Monday, 11 July 2016 2:42 PM  
**To:** Driscoll, Jamie  
**Cc:** Paviour, Mark; House, Jeff  
**Subject:** Re: Draft release

Jeff. Is the int city strat being written already or will that be a job for the commissioner?

Mark, can we call it something other than commitment, which sounds like an election thing.  
"led to"  
Something about how recent trips have demonstrated need.

Otherwise nothing else from me.  
Ed

Ed O'Daly  
head of communications + engagement  
ACT Chief Minister's Office

+61 (0)408 829 618

This email has been 'thumb-typed' on a mobile device at the mercy of autocorrect. Please forgive brevity and typos.

On 11 Jul 2016, at 2:30 PM, Driscoll, Jamie <[Jamie.Driscoll@act.gov.au](mailto:Jamie.Driscoll@act.gov.au)> wrote:

Let's say commissioner for international engagement. Jeff will give you a para on an office for international engagement.

Jamie Driscoll  
Executive Chief of Staff  
Office of the Chief Minister  
Australian Capital Territory

P: 02 6205 0011  
F: 02 6205 0157  
E: [jamie.driscoll@act.gov.au](mailto:jamie.driscoll@act.gov.au)

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From: Paviour, Mark  
Sent: Monday 11 July 2016 14:27  
To: O'Daly, Edward; Driscoll, Jamie  
Cc: House, Jeff  
Subject: Draft release

See below as discussed. If we are quick, I can probably give this to Chris for tomorrow as I know we is looking for a yarn.

[Andrew Barr, MLA]

11 July 2016

New position to strengthen Canberra's international reputation  
After finalising our latest Sister City relationship with Wellington last week, the Government will create a new position to support our rapidly growing international engagement efforts.

The Director for International Relations will be the first commitment made to support the Government's soon to be released International City Strategy – designed to enhance Canberra's international reputation.

The ACT Government has pursued a strong international engagement effort over the past three years. This has led to a rapid increase in exports, growth in the ACT's tertiary education sector, increased foreign investment and an increase in internationalisation visitation to Canberra. The list of cities knocking on our door for a new relationship is also growing.

This new position will play a key role in supporting and maintaining our engagement with like minded international cities and regions - relationships that are important for both Canberra's economic diversification and our place in a modern and connected world.

The role will support our existing sister cities relationships with cities including Beijing, Nara, Timor Leste and Wellington. It will also support the MOU we have with the Chinese city of Shenzhen, and of course with Singapore, where we continue to be welcomed as a city with a lot to offer Asia and the region.

We have reached a stage where we must lift our international effort to another level to compete with other Australian jurisdictions and major cities. Singapore Airline's 'Capital Express' route commencing on 20 September and linking Canberra, Singapore and Wellington directly has the potential to grow and develop our city in new exciting directions.

The Director for International Relations will be responsible for a broad range of engagement activities and will provide advice about relevant opportunities to be pursued that enhance our competitiveness and our contribution to the region.

Statement ends

Media contacts: Mark Paviour T (02) 6205 2775 M 0466 521 634  
[mark.paviour@act.gov.au](mailto:mark.paviour@act.gov.au)<<mailto:mark.paviour@act.gov.au>>

[[cid:image002.png@01D1DB7D.83457FE0](#)][Andrew Barr, MLA]

<image001.png>

<image003.png>

<image002.png>

**Kennedy, Karen**

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**From:** House, Jeff  
**Sent:** Monday, 11 July 2016 3:00 PM  
**To:** Paviour, Mark  
**Cc:** Driscoll, Jamie; Keogh, Geoff  
**Subject:** lines [SEC=UNCLASSIFIED]

“To bolster Canberra’s overseas effort, the Office of International Engagement will be established within the Economic Development Directorate. This office will be led by the Commissioner for International Engagement and be responsible for coordinating our overseas engagement ranging from our Sister City relationships to promoting our globally competitive business and education sectors internationally to deliver substantial economic benefit to the ACT and region”.

Let me know if you’d like more.

---

**Jeff House** | Deputy Director-General  
Phone: 6207 7279  
**Enterprise Canberra**  
*Active Canberra | Cultural Canberra | Innovate Canberra | Skills Canberra | Venues Canberra | VisitCanberra*  
Chief Minister, Treasury and Economic Development Directorate | ACT Government  
Level 5, Nara House, Canberra ACT 2601  
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Kennedy, Karen

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**From:** House, Jeff  
**Sent:** Monday, 11 July 2016 3:03 PM  
**To:** Keogh, Geoff  
**Subject:** FW: Draft release [SEC=UNCLASSIFIED]

Comments (if any) ASAP please GK.

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**From:** Paviour, Mark  
**Sent:** Monday, 11 July 2016 2:28 PM  
**To:** O'Daly, Edward; Driscoll, Jamie  
**Cc:** House, Jeff  
**Subject:** Draft release

See below as discussed. If we are quick, I can probably give this to Chris for tomorrow as I know we is looking for a yarn.



**ANDREW BARR** MLA  
**CHIEF MINISTER**

Treasurer  
Minister for Economic Development  
Minister for Urban Renewal  
Minister for Tourism and Events

Member for Molonglo

**MEDIA RELEASE**

11 July 2016

## **New position to strengthen Canberra's international reputation**

After finalising our latest Sister City relationship with Wellington last week, the Government will create a new position to support our rapidly growing international engagement efforts.

The *Director for International Relations* will be the first commitment made to support the Government's soon to be released International City Strategy – designed to enhance Canberra's international reputation.

The ACT Government has pursued a strong international engagement effort over the past three years. This has led to a rapid increase in exports, growth in the ACT's tertiary education sector, increased foreign investment and an increase in internationalisation visitation to Canberra. The list of cities knocking on our door for a new relationship is also growing.

This new position will play a key role in supporting and maintaining our engagement with like minded

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international cities and regions - relationships that are important for both Canberra's economic diversification and our place in a modern and connected world.

The role will support our existing sister cities relationships with cities including Beijing, Nara, Timor Leste and Wellington. It will also support the MOU we have with the Chinese city of Shenzhen, and of course with Singapore, where we continue to be welcomed as a city with a lot to offer Asia and the region.

We have reached a stage where we must lift our international effort to another level to compete with other Australian jurisdictions and major cities. Singapore Airline's 'Capital Express' route commencing on 20 September and linking Canberra, Singapore and Wellington directly has the potential to grow and develop our city in new exciting directions.

The *Director for International Relations* will be responsible for a broad range of engagement activities and will provide advice about relevant opportunities to be pursued that enhance our competitiveness and our contribution to the region.

Statement ends

**Media contacts:** Mark Paviour T (02) 6205 2775 M 0466 521 634 mark.paviour@act.gov.au

**ACT LEGISLATIVE ASSEMBLY**

Phone (02) 6205 0011 Email barr@act.gov.au



@ABarrMLA



AndrewBarrMLA



andrewbarr

Kennedy, Karen

---

**From:** Paviour, Mark  
**Sent:** Monday, 11 July 2016 5:17 PM  
**To:** House, Jeff; Driscoll, Jamie  
**Subject:** Release on Commissioner for International Engagement

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** FYI

FYI – final release approved by the Chief.



**ANDREW BARR** MLA  
**CHIEF MINISTER**

Treasurer  
Minister for Economic Development  
Minister for Urban Renewal  
Minister for Tourism and Events

Member for Molonglo

**MEDIA RELEASE**

12 July 2016

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The Commissioner for International Engagement will be the first element to support the Government's soon to be released International City Strategy – designed to enhance Canberra's international reputation. Successful delegations to Singapore, China, the United States and Wellington have demonstrated a need for a more coordinated approach to the ACT's international relations to better support local businesses and attract foreign investment.

The ACT Government has pursued a strong international engagement effort over the past three years. This has led to a rapid increase in exports, growth in the ACT's tertiary education sector, increased foreign investment and an increase in internationalisation visitation to Canberra. The list of cities knocking on our door for a new relationship is also growing.

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diversification and our place in a modern and connected world.

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The Commissioner will also lead a new Office of International Engagement within the Government.

We have reached a stage where we must lift our international effort to another level to compete with other Australian jurisdictions and major cities. Singapore Airline's 'Capital Express' route commencing on 20 September and linking Canberra, Singapore and Wellington directly has the potential to grow and develop our city in new exciting directions.

The Commissioner for International Engagement will be responsible for a broad range of engagement activities and will provide advice about relevant opportunities to be pursued that enhance our competitiveness and our contribution to the region.

Statement ends

**Media contacts: Mark Paviour** T (02) 6205 2775 M 0466 521 634 [mark.paviour@act.gov.au](mailto:mark.paviour@act.gov.au)


**ACT LEGISLATIVE ASSEMBLY**

Phone (02) 6205 0011 Email [barr@act.gov.au](mailto:barr@act.gov.au)



 @ABarrMLA

 AndrewBarrMLA

 andrewbarr

Kennedy, Karen

15

**From:** House, Jeff  
**Sent:** Monday, 11 July 2016 6:31 PM  
**To:** robyn.hendry@canberrabusiness.com  
**Subject:** Fwd: Release on Commissioner for International Engagement  
**Attachments:** image001.png; image004.png; image003.png

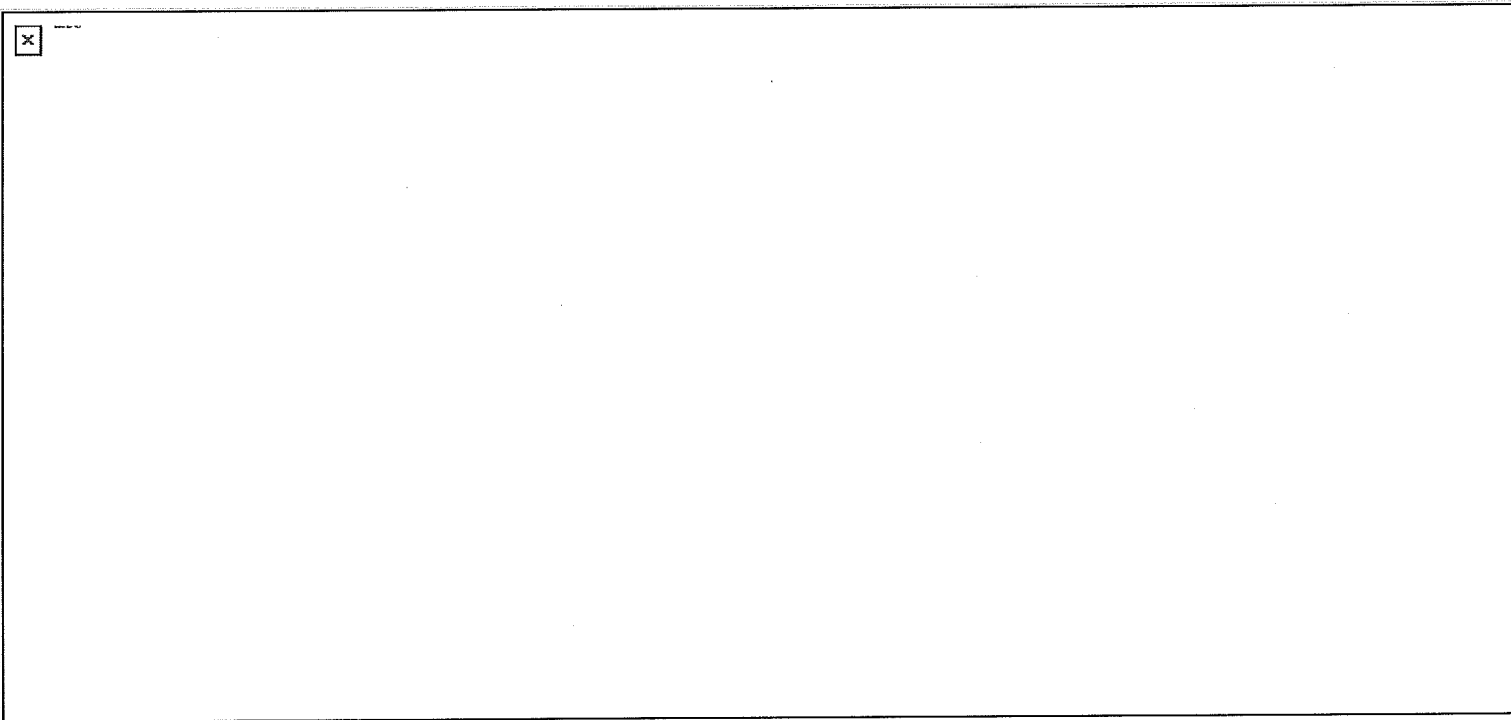
As discussed

Sent from my iPhone

Begin forwarded message:

**From:** "Paviour, Mark" <[Mark.Paviour@act.gov.au](mailto:Mark.Paviour@act.gov.au)>  
**Date:** 11 July 2016 at 5:16:35 PM AEST  
**To:** "House, Jeff" <[Jeff.House@act.gov.au](mailto:Jeff.House@act.gov.au)>, "Driscoll, Jamie" <[Jamie.Driscoll@act.gov.au](mailto:Jamie.Driscoll@act.gov.au)>  
**Subject:** **Release on Commissioner for International Engagement**

FYI – final release approved by the Chief.



12 July 2016

## **New position to strengthen Canberra's international reputation**

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**Kennedy, Karen**

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**From:** Paviour, Mark  
**Sent:** Tuesday, 12 July 2016 8:11 AM  
**To:** House, Jeff  
**Subject:** ABC radio request

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** Jeff Action

Hi Jeff,

Any chance you can speak to ABC 666 this morning at 9:05 on the Commissioner for International Engagement?

Mark Paviour  
Media Adviser - Andrew Barr MLA  
Chief Minister  
0466 521 634

**Kennedy, Karen**

---

**From:** House, Jeff  
**Sent:** Friday, 15 July 2016 8:38 AM  
**To:** O'Daly, Edward  
**Subject:** RE: commissioner release [SEC=UNCLASSIFIED]

Hi Ed

Would it be possible to get a version that's on the release template?

Thanks  
Jeff

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**From:** O'Daly, Edward  
**Sent:** Friday, 15 July 2016 7:27 AM  
**To:** House, Jeff  
**Subject:** FW: commissioner release

Jeff, see below. Ed

**Brendan Smyth to be CBR's first commissioner for international engagement**

Brendan Smyth MLA will be appointed as Canberra's first commissioner for international engagement, as our city further builds its international profile ahead of international flights starting in September.

Mr Smyth's record of service to the ACT, including 18 years in the ACT Legislative Assembly and a year in the Federal Parliament, means he is eminently qualified for the new role. His senior ministerial experience and a track record of representing the capital overseas, including being part of establishing Canberra's sister city relationship with Beijing, will be directly relevant to the commissioner's role in maintaining our relationships with key international cities. This is particularly important as we look to capitalise on direct flights to Singapore and Wellington.

The commissioner will get to work immediately on finalising the strategy governing Canberra's international engagement. This international plan will focus our efforts to build enduring international relationships, supporting jobs and cultural exchange.

No city of 400,000 people ever prospered by selling to itself. The future prosperity of the ACT relies on our success in developing our export markets overseas and attracting international investment.

Canberra companies have already achieved a great deal and our export story is a positive one, but there is much more work still to do and with international flights about to take off, now is the perfect time to fill this important role and focus our international activity.

In this role, I've no doubt Mr Smyth will add greatly to the government's ability to ensure Canberra's economic, social and cultural exchanges with our friends overseas produce real and lasting benefits for our city and our region.

Mr Smyth will formally start in the role on Monday 1 August.

The ACT Government has worked hard on international engagement over the past three years. This has led to a rapid increase in exports, growth in the ACT's tertiary education sector, increased foreign investment and more in international visitors to Canberra.

The commissioner will work with Canberra's education and research institutions to promote Canberra as an education and investment destination.

**Kennedy, Karen**

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**From:** O'Daly, Edward  
**Sent:** Friday, 15 July 2016 8:58 AM  
**To:** House, Jeff  
**Subject:** as requested

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** FYI



**ANDREW BARR** MLA  
**CHIEF MINISTER**

Treasurer  
Minister for Economic Development  
Minister for Urban Renewal  
Minister for Tourism and Events

Member for Molonglo

**MEDIA RELEASE**

15 July 2016

**Brendan Smyth to be CBR's first commissioner for international engagement**

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The commissioner will work with Canberra's education and research institutions to promote Canberra as an education and investment destination.

Statement ends

**Media contacts:** Mark Paviour T (02) 6205 2775 M 0466 521 634 mark.paviour@act.gov.au

**ACT LEGISLATIVE ASSEMBLY**

Phone (02) 6205 0011 Email barr@act.gov.au



@ABarrMLA

AndrewBarrMLA

andrewbarr

**Hall, Sue**

---

**From:** Whitten, Meredith  
**Sent:** Friday, 15 July 2016 2:57 PM  
**To:** Hall, Sue  
**Subject:** FW: Sensitive: Cabinet and Legal Request for Legal Advice [DLM=Sensitive: Legal]

Dear Sue

For your information and records. With thanks

Meredith Whitten | Acting Deputy Director-General |

Phone 620 55147 | Mobile 0419 426 308

**Workforce Capability and Governance** | Chief Minister, Treasury and Economic Development Directorate | **ACT Government**  
Level 5 Canberra Nara Centre 1 Constitution Avenue CANBERRA ACT 2601 | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

|

**Kennedy, Karen**

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**From:** Whitten, Meredith  
**Sent:** Friday, 15 July 2016 5:04 PM  
**To:** Stewart-Moore, Karen  
**Cc:** Overton-Clarke, Bronwen  
**Subject:** RE: Returning Head of Service - Briefing notes from acting Commissioner for Public Administration

Hi Karen

I have added another point under Executives for David to discuss with Kathy Leigh. With thanks

Meredith

**From:** Whitten, Meredith  
**Sent:** Friday, 15 July 2016 3:55 PM  
**To:** Stewart-Moore, Karen <Karen.Stewart-Moore@act.gov.au>  
**Cc:** Overton-Clarke, Bronwen <Bronwen.OvertonClarke@act.gov.au>  
**Subject:** Returning Head of Service - Briefing notes from acting Commissioner for Public Administration



- **Commissioner for International Engagement (2.6)** – instrument of appointment developed by GSO. Mr Brendan Smyth commences in Economic Development on 1 August 2016 – 31 July 2021.

Meredith Whitten | Acting Deputy Director-General |

Phone 620 55147 | Mobile 0419 426 308

**Workforce Capability and Governance** | Chief Minister, Treasury and Economic Development Directorate | **ACT Government**  
Level 5 Canberra Nara Centre 1 Constitution Avenue CANBERRA ACT 2601 | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

**Hall, Sue**

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**From:** Whitten, Meredith  
**Sent:** Friday, 15 July 2016 5:25 PM  
**To:** Overton-Clarke, Bronwen; Hall, Sue  
**Subject:** FW: Sensitive: Cabinet and Legal Request for Legal Advice [DLM=Sensitive: Legal]  
**Attachments:** 535934.doc

Dear Sue and Bronwen

The terms and conditions of this appointment has been negotiated by Jeff House.

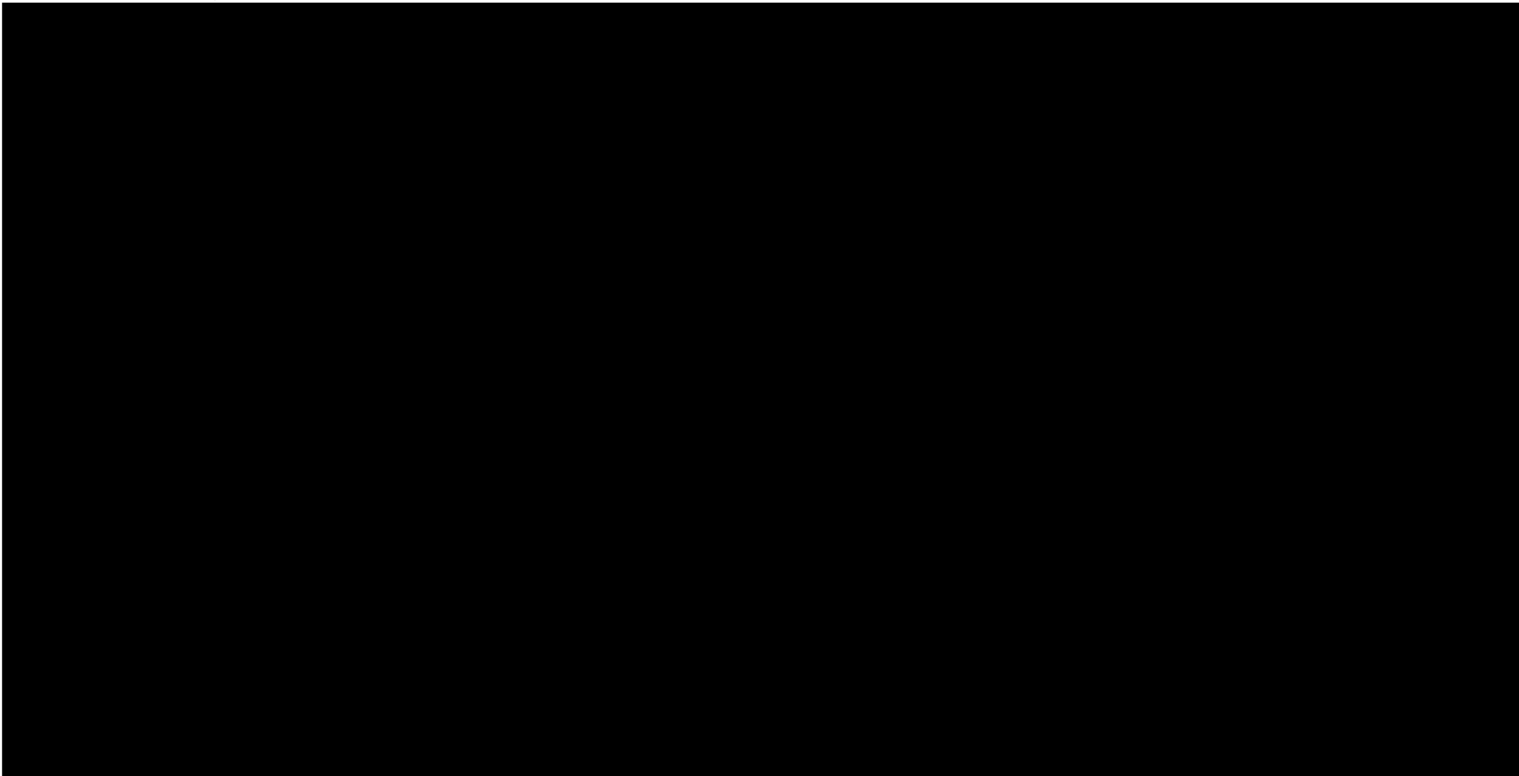
This is the most recent form of the instrument which has been provided to the acting Head of Service who will raise it with the Head of Service on Monday.

Sue is across the details and I am happy to discuss, as required.

With thanks

Meredith Whitten | Acting Deputy Director-General |  
**Phone 620 55147** | Mobile 0419 426 308  
**Workforce Capability and Governance** | Chief Minister, Treasury and Economic Development Directorate | **ACT Government**  
Level 5 Canberra Nara Centre 1 Constitution Avenue CANBERRA ACT 2601 | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)  
|

**From:** Campbell, Alan  
**Sent:** Friday, 15 July 2016 4:56 PM  
**To:** Nicol, David <David.Nicol@act.gov.au>  
**Cc:** Whitten, Meredith <Meredith.Whitten@act.gov.au>; House, Jeff <Jeff.House@act.gov.au>; Garrisson, Peter <Peter.Garrisson@act.gov.au>  
**Subject:** RE: Sensitive: Cabinet and Legal Request for Legal Advice [DLM=Sensitive: Legal]



**Kennedy, Karen**

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**From:** MACC  
**Sent:** Monday, 18 July 2016 2:33 PM  
**To:** House, Jeff  
**Cc:** Kennedy, Karen; Hurrell, Erica  
**Subject:** FOR URGENT CLEARANCE - 16-359 - Commissioner for IE [SEC=UNCLASSIFIED]

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** Urgent

Hi Jeff

The Cabinet Appointment for the Commissioner for International Engagement is available through the below link.

Given the urgency, a covering brief has not been prepared.

Your urgent clearance is sought in advance on tomorrow's Cabinet meeting (9.30am).

Dorena

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**From:** Maher, Ellis  
**Sent:** Monday, 18 July 2016 2:16 PM  
**To:** MACC; Morris, Dorena; Hurrell, Erica; Kennedy, Karen  
**Subject:** 16-359 - Commissioner for IE [SEC=UNCLASSIFIED]

Hello MACC and Karen

I have completed the appointment template for the Commissioner for International Engagement, located here:

[G:\LAPS\EDD\\_Final Briefs and Ministerials\Cabinet\ENTERPRISE CANBERRA\16-359 Commissioner for International Engagement Appointment](G:\LAPS\EDD_Final Briefs and Ministerials\Cabinet\ENTERPRISE CANBERRA\16-359 Commissioner for International Engagement Appointment)

Karen – I expect MACC will provide this to you for Jeff's clearance – note our telephone discussions to ensure clarity of some of the finer details outlined in the attached.

MACC - let me know if there is anything additional I need to do? Cover sheet or anything?

I believe there is an expectation this will go to Cabinet tomorrow.

-Ellis.

Ellis Maher | Manager  
Innovate Canberra | Chief Minister, Treasury and Economic Development Directorate  
1 Constitution Avenue Canberra City ACT 2601 | GPO Box 158 Canberra ACT 2601  
Phone: (02) 620 57289

**Kennedy, Karen**

---

**From:** House, Jeff  
**Sent:** Tuesday, 19 July 2016 9:08 PM  
**To:** Cox, Ian; Hill, Ian  
**Cc:** Kennedy, Karen  
**Subject:** Commissioner's Instrument of Appointment [SEC=UNCLASSIFIED, DLM=Sensitive: Legal]

Evening gents,

I'm finalising the instrument appointing Brendan to the role. The instrument will include some of his key duties. I'm keen to get some input from both of you before I finalise.

Ian C – you've already provided quite a bit of detail and happy for that to stand as is but feel free to amend as you see fit – be good if you could send the document to Ian H and myself so we know what you've already provided. HoS has asked for a couple of things to be included (engagement with the local diplomatic community, clarify the reporting lines) which are good additions.

HoS is keen for a further draft, hopefully final, by Thursday.

Thanks gents.

JH

---

**Jeff House** | Deputy Director-General

Phone: 6207 7279

**Enterprise Canberra**

***Active Canberra | Cultural Canberra | Innovate Canberra | Skills Canberra | Venues Canberra | VisitCanberra***

Chief Minister, Treasury and Economic Development Directorate | ACT Government

Level 5, Nara House, Canberra ACT 2601

GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

**Kennedy, Karen**

---

**From:** Hill, Ian  
**Sent:** Wednesday, 20 July 2016 6:38 AM  
**To:** House, Jeff  
**Cc:** Cox, Ian; Kennedy, Karen  
**Subject:** Re: Commissioner's Instrument of Appointment [SEC=UNCLASSIFIED, DLM=Sensitive: Legal]

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** FYI

No probs....IC pls send through ASAP and will review today...

Ian Hill  
Director - VisitCanberra

On 19 Jul 2016, at 9:07 PM, House, Jeff <[Jeff.House@act.gov.au](mailto:Jeff.House@act.gov.au)> wrote:

Evening gents,

I'm finalising the instrument appointing Brendan to the role. The instrument will include some of his key duties. I'm keen to get some input from both of you before I finalise.

Ian C – you've already provided quite abit of detail and happy for that to stand as is but feel free to amend as you see fit – be good if you could send the document to Ian H and myself so we know what you've already provided. HoS has asked for a couple of things to be included (engagement with the local diplomatic community, clarify the reporting lines) which are good additions.

HoS is keen for a further draft, hopefully final, by Thursday.

Thanks gents.

JH

---

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GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

**Kennedy, Karen**

---

**From:** Ogden, Paul  
**Sent:** Thursday, 21 July 2016 10:18 AM  
**To:** House, Jeff  
**Cc:** Kalleske, Sarah; Kennedy, Karen  
**Subject:** FW: New cost centre - Commissioner for International Engagement [SEC=UNCLASSIFIED]

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** FYI

Jeff – please note that we have set up a cost centre for the Commissioner for International Engagement to allow Sue Hall's area to commence his setup. The cost centre sits within you Division.

Paul

---

**From:** Hall, Sue  
**Sent:** Thursday, 21 July 2016 10:15 AM  
**To:** Tran, Trang  
**Cc:** Ogden, Paul; Wicks, Michelle; Thompson, Kirsten; Wise, Natalie; Davis, Imogen  
**Subject:** RE: New cost centre - Commissioner for International Engagement [SEC=UNCLASSIFIED]

Thanks Trang

---

**From:** Tran, Trang  
**Sent:** Thursday, 21 July 2016 10:03 AM  
**To:** Hall, Sue  
**Cc:** Ogden, Paul  
**Subject:** New cost centre - Commissioner for International Engagement [SEC=UNCLASSIFIED]

Hi Sue,

Please note the new cost centre for Commissioner for International Engagement is 14169 (entity 141).

Regards,

**Trang Tran** | Finance Manager

**Phone:** +61 2 6205 6841 | **Fax:** +61 2 6207 0025 | **Email:** [trang.tran@act.gov.au](mailto:trang.tran@act.gov.au)

**Strategic Finance** | Chief Minister, Treasury and Economic Development Directorate | **ACT Government**

Level 3, Canberra Nara Centre | GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

*Please consider the environment before printing this email - or if printing is necessary, please print double-sided.*

**Kennedy, Karen**

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**From:** Paviour, Mark  
**Sent:** Thursday, 21 July 2016 5:37 PM  
**To:** House, Jeff  
**Cc:** Kennedy, Karen; Dawes, David  
**Subject:** RE: Remuneration package [SEC=UNCLASSIFIED]

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** FYI

Thanks Jeff.

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**From:** House, Jeff  
**Sent:** Thursday, 21 July 2016 11:28 AM  
**To:** Paviour, Mark  
**Cc:** Kennedy, Karen; Dawes, David  
**Subject:** Remuneration package [SEC=UNCLASSIFIED]

Hi Mark

As discussed, attached is the details of senior executive remuneration packages. The Commissioner role is set at an Executive Director 2.6 which is in the middle band of senior executive range. The document also makes clear that the \$300k figure being quoted is the total package with salary comprising \$250k.

The attached document is publicly available so no issues with it being released in full.

Let me know if you need anything further.

Regards  
Jeff

---

**Jeff House** | Deputy Director-General

Phone: 6207 7279

**Enterprise Canberra**

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Chief Minister; Treasury and Economic Development Directorate | ACT Government

Level 5, Nara House, Canberra ACT 2601

GPO Box 158 Canberra ACT 2601 | [www.act.gov.au](http://www.act.gov.au)

**Kennedy, Karen**

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**From:** House, Jeff  
**Sent:** Tuesday, 26 July 2016 10:17 AM  
**To:** Dawes, David  
**Subject:** RE: Mr Smyth [SEC=UNCLASSIFIED, DLM=Sensitive: Legal]

Hi DD

I'll give you a ring.

JH

---

**From:** Dawes, David  
**Sent:** Tuesday, 26 July 2016 6:13 AM  
**To:** House, Jeff  
**Subject:** Re: Mr Smyth [SEC=UNCLASSIFIED, DLM=Sensitive: Legal]

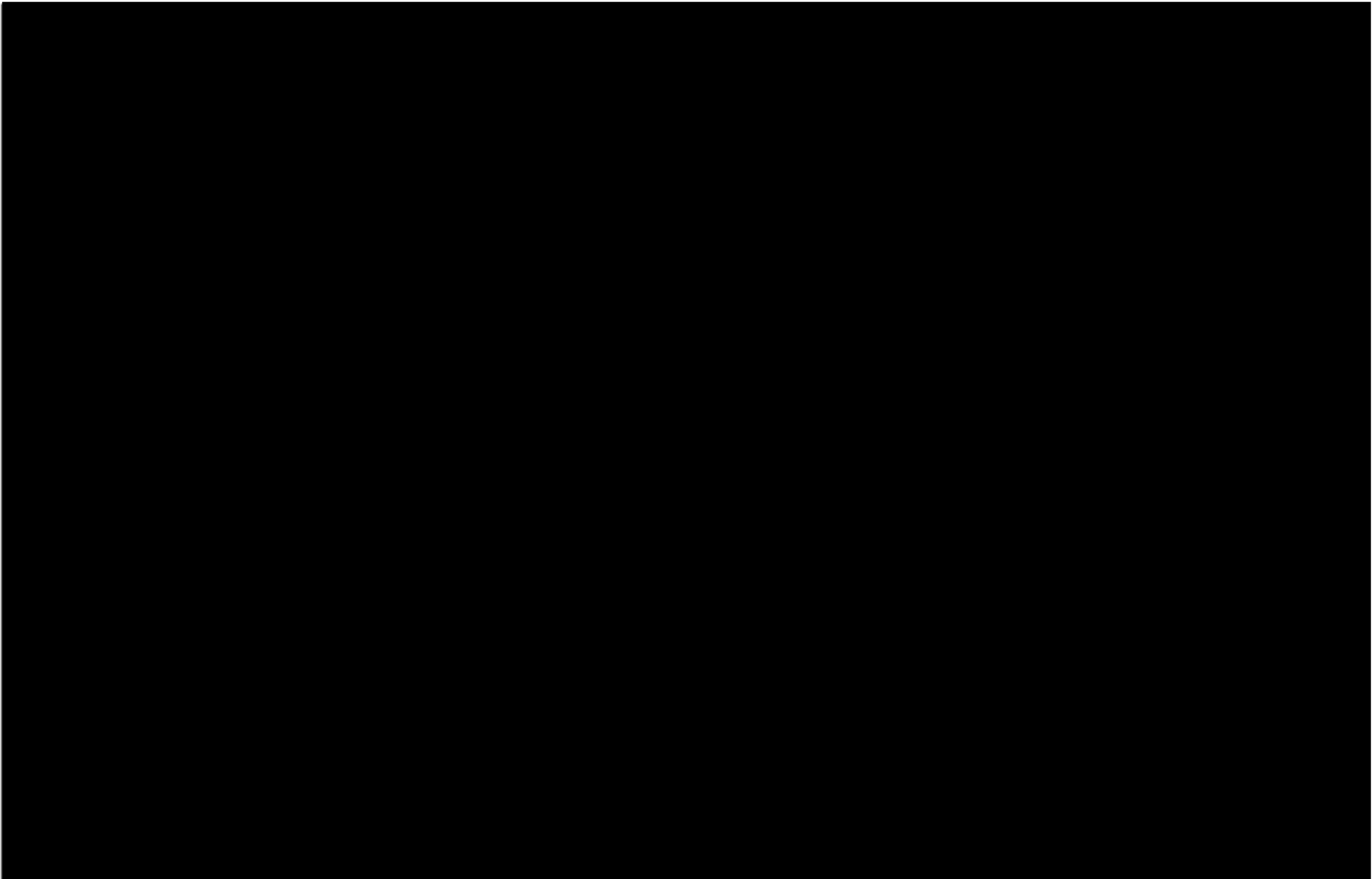
Hi Jeff

Has Kathy responded to you on this or did you discuss with her your approach first.

DD.

David Dawes | Director-General, Economic Development | Chief Executive Officer, Land Development Agency  
Land Development Agency | Chief Minister, Treasury and Economic Development Directorate | ACT Government  
Phone 02 6207 3331 | Fax 02 6205 0386 | [david.dawes@act.gov.au](mailto:david.dawes@act.gov.au)  
Level 7 TransACT House, 470 Northbourne Ave, Dickson | GPO Box 158 Canberra ACT 2601

On 25 Jul 2016, at 8:33 PM, House, Jeff <[Jeff.House@act.gov.au](mailto:Jeff.House@act.gov.au)> wrote:





**Kennedy, Karen**

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**Subject:** Jeff/Brendan Finalise Instrument and Briefing for Next Week - on arrival plse phone x77279  
**Location:** Jeff's Office, Nara Centre  
**Start:** Fri 29/07/2016 4:30 PM  
**End:** Fri 29/07/2016 5:30 PM  
**Show Time As:** Tentative  
**Recurrence:** (none)  
**Meeting Status:** Not yet responded  
**Organizer:** House, Jeff  
**Required Attendees:** [REDACTED]



**Instrument of Appointment**  
**Commissioner for International Engagement**

We, Mr Andrew Barr MLA and Ms Meegan Fitzharris MLA appoint Mr Brendan Smyth to the position of Commissioner for International Engagement in accordance with the Terms of Appointment for a term commencing on 1 August 2016 and ending on 31 July 2021, unless terminated earlier.

[Redacted signature]

Andrew Barr MLA  
Chief Minister

Dated: 29.7.2016

[Redacted signature]

Meegan Fitzharris MLA  
Minister for Higher Education, Training and Research  
Minister for Transport and Municipal Services  
Assistant Health Minister

Dated: 29/7/2016

**Terms of Appointment**  
**Commissioner for International Engagement**

**1. Appointed Commissioner for International Engagement**

(1) Mr Brendan Smyth, ACT (Appointee).

**2. Functions and Duties of Appointee**

(1) The Appointee will perform functions as follows:

- (a) The primary specific duty of the Commissioner for International Engagement (the Commissioner) will be to review and complete the International City Strategy. The Commissioner will then be primarily responsible for the ongoing implementation of the Strategy including:
  - o Provision of advice to government on relevant opportunities to extend or enhance our international engagement;
  - o Identify opportunities to strengthen existing relationships with a focus on our sister city agreements;
  - o Continually update the Strategy to ensure it reflects both government policy, priorities, and ensure broader international relations are current in respect to the economic, social and political environment, globally.
- (b) The Commissioner will have responsibility for the delivery of the government's high level policy objectives for international engagement and internationally connected economic development.
- (c) The work of the Commissioner will have touch-points into a number of program areas across government, including:
  - o International tourism visitation;
  - o International Foreign Direct Investment (FDI) facilitation including investment that supports the growth of key sectors;
  - o Trade development through city-to-city channels and international supply chain engagements in multi-nationals and major prime contractors;
  - o Exploring opportunities to connect the Government's innovation agenda to international opportunities.
- (d) The Appointee may be reasonably directed from time to time to perform by the Chief Minister or the Head of Service; and
- (e) In accordance with the same obligations of an executive employee under the *Public Sector Management Act 1994*, the *Financial Management Act 1996* and other applicable laws of the Territory.

(2) These functions will be achieved through the following duties:

- (a) Supporting and maintaining our engagement with key market sectors including Canberra's relationships with international cities. In relation to sister city relationships this will involve:
    - Strategically manage the relationships and advise government on opportunities to strengthen and develop each relationship in a mutually beneficial way; and
    - Identifying partnership building projects between Canberra and key cities and activating key non-government partners to participate.
  - (b) This will occur principally through the framework of the International City Strategy. The Strategy will provide a framework to strategically manage Canberra's sister city relationships and various city cooperative and friendship agreements.
  - (c) Support the government's investment facilitation activities currently delivered through Innovate Canberra. This will involve:
    - Support engagement with potential international investors building on the ACT Government's economic diversification strategy and its commitment to promoting Canberra as Australia's education and research capital. In particular develop relationships with cities that match Canberra's key capability areas including space and special, cyber security, ICT and e-government, sports technology and health innovation.
  - (d) Support the government's broad development agenda with the higher education and research sector. This will involve:
    - Work with Canberra's education institutions and the Study Canberra program, promote Canberra as a Centre for High Quality Education and an Education Destination of choice; and
    - Work with industry stakeholders to further international engagement, including the Territory's education and research institutions to profile the Territory's as an education and investment destination.
- (3) In fulfilling the functions and duties the Appointee will work within the Enterprise Canberra Division of the ACT Chief Minister, Treasury and Economic Development Directorate and discharge their responsibilities in a proper and professional manner.
  - (4) The Commissioner will report directly to the Deputy Director-General of Enterprise Canberra and the Director-General of Economic Development.
  - (5) The Commissioner will be provided with an appropriate delegation to manage financial and human resources for the Office of International Engagement.

### **3. Remuneration and payment**

- (1) The Appointee will be remunerated at a level equivalent to the remuneration package of a public service executive level 2.6 in accordance with the relevant determination of the Australian Capital Territory Remuneration Tribunal from time to time (presently *Remuneration Tribunal Determination 3 of 2016* provides salary \$251,761 per annum plus employer provided benefits and employer's superannuation contributions).

#### **4. Terms and Conditions**

- (1) The Appointee holds the position on these Terms of Appointment and, if applicable, any other terms that are decided by the Chief Minister to apply to the position.
- (2) The Appointee is entitled to the same conditions as to leave and other allowances and entitlements that an executive employee employed under the *Public Sector Management Act* 1994 and the *Public Sector Management Standards* 2006 is entitled, save for any entitlement to a special benefit under section 636K of the *Public Sector Management Standards* 2006.

#### **5. Additional obligations of Appointee**

##### **5.1 Honesty, care and diligence**

- (1) In exercising the functions the Appointee must demonstrate the behaviours and exercise the degree of honesty, care and diligence required to be exercised by an executive in accordance with the *Public Sector Management Act* 1994 and the *Public Sector Management Standards* 2006.

##### **5.2 Improper use of information**

- (1) The Appointee acknowledges a person commits an offence if—
  - (a) the person uses or discloses information gained because of performing a function for or on behalf of the Territory; and
  - (b) the person does so with the intention of dishonestly obtaining a benefit for the person or someone else.
- (2) The Appointee further acknowledges a person commits an offence if—
  - (a) the person has stopped performing a relevant function for the Territory; and
  - (b) the person uses or discloses information that the person obtained because of performing the function; and
  - (c) the person does so with the intention of dishonestly obtaining a benefit for the person or someone else.
- (3) In this clause a person acts dishonestly if—
  - (a) the person's conduct is dishonest according to the standards of ordinary people; and
  - (b) the person knows that the conduct is dishonest according to those standards.

##### **5.3 Conflict obligations**

- (1) At the time of appointment, and at other times as soon as possible after the relevant facts have come to the Appointee's notice, the Appointee will disclose, in writing, to the Director-General, Economic Development (or delegate) on behalf of the Territory any interest, pecuniary or otherwise, the Appointee has, or may have, that could

conflict with the proper performance of her functions and duties and the Appointee will take reasonable action to avoid the conflict (whether actual, potential or perceived).

## **6. Ending of appointment of Appointee**

- (1) The Chief Minister must end the appointment of the Appointee if the Appointee becomes a public employee.
- (2) The Chief Minister may end the appointment of the Appointee without notice:
  - (a) if the Appointee fails to comply with a reasonable direction given by the Chief Minister or the Head of Service; or
  - (b) for misconduct or physical or mental incapacity; or
  - (c) if the Appointee—
    - (i) becomes bankrupt or personally insolvent; or
    - (ii) is absent for 14 consecutive days or a cumulative period of 28 days in any period of 12 months, other than on leave approved by the Director-General, Economic Development (or delegate) on behalf of the Territory; or
    - (iii) contravenes clause 5.1 (Honesty, care and diligence) or clause 5.3 (Confidentiality obligations) of these Terms of Appointment without reasonable excuse; or
    - (iv) commits an offence against clause 5.2 (Improper use of information) or an indictable offence.
- (3) The Chief Minister may, at any time by notice in writing, end the appointment of the Appointee.
- (4) If the Appointee's appointment is to be ended under clause 6(3) within 12 months of the commencement of the appointment, then the Appointee must be provided fifty two (52) weeks' notice, or payment of fifty two (52) weeks' salary in lieu of notice.
- (5) If at any time the Appointee's appointment is ended under clause 6(3), the Appointee must, subject to this clause, be paid a termination payment equal to 52 weeks salary unless the unexpired term of the appointment is less than 52 weeks, in which case the termination payment must be an amount equal to the salary otherwise payable for that period.
- (6) For the purposes of clauses 6(4) and 6(5), reference to 'salary' means the cash salary component of the Appointee's remuneration package and not the value of the Appointee's total remuneration package.
- (7) The appointment of the Appointee also ends if the Appointee resigns.

## **7. Notification of appointment and Terms – publication**

- (1) The notification of the appointment of the Appointee (and possibly the content of these Terms of Appointment, in whole or in part) may be published in one or more means by the Territory and the Appointee acknowledges the same.

## **8. Interpretation**

- (1) References to the “Territory” in these Terms are references to the Australian Capital Territory, the body politic established by section 7 of the *Australian Capital Territory (Self-Government) Act 1988* (Cth).