



LIAISON OFFICER CHECKLIST

ADDRESS:

RESIDENT:

PHONE:

Exempt s41

OWNER:

AGENT:

WORK SUPERVISOR: ~~XXXXXX~~ Dave Chater

Exempt s41

CONTRACTOR: CP

HANDOVER DATE: EXPECTED: 16.3 ACTUAL:

HANDBACK DATE: EXPECTED: ACTUAL:

TEMPORARY ACCOMMODATION ADDRESS:

PHONE:

INITIAL PHONE CALL ... 3/3 ...

Boxes:
Phone form.

28 DAY LETTER AND VISIT ... 11/3 ...

CHECKLIST

VIDEO

BOXES

TELECOM AUTHORITY ... ✓ ...

PHONE REDIRECTION? ... NO ...

ACCOMMODATION REQUIRED? ... YES - Form to Linda 12/3 ...

SUBFLOOR/EXTERNAL INSPECTION

BACKGROUND MONITORING

DEFECTS FORM RETURNED

DEFECTS INSPECTION

W

POST HANDBACK RECORD



ADDRESS: *Ferrer*

HANDBACK DATE: *15/4/92*

3 WEEK DEFECTS CERTIFIED COMPLETE: *David Chater*

18/6/92

WORKS SUPERVISOR

DATE

..... *R Colman*

12/6/92

SUPERINTENDENT'S REPRESENTATIVE

DATE

26 WEEK LETTER DUE:

ISSUED:

SLO

DATE

HOUSEHOLDER REPLY RECEIVED: YES/NO

FOLIO:

ACTION REQUIRED: YES/NO

FOLIO:

FINAL INSPECTION CARRIED OUT ON: *6/10/92* BY: *D Chater*

CONTRACTUAL OBLIGATIONS CERTIFIED COMPLETE: *D Chater*

6/10/92

WORKS SUPERVISOR

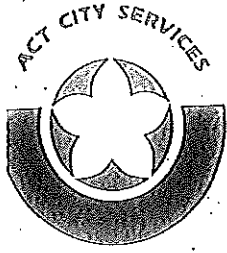
DATE

..... *R Colman*

7/10/92

SUPERINTENDENT'S REPRESENTATIVE

DATE



CITY OPERATIONS BRANCH
ASBESTOS PROGRAM
PO Box 574, Kingston, ACT 2604
Telephone: (06) 239 6276
Facsimile: (06) 295 6717



Exempt s41

Dear

It is nearly 26 weeks since the removal of loose asbestos insulation from your house was completed.

It is necessary that the roof of the house be inspected by a Branch Works Supervisor to enable work required, under warranty provisions for your roof, to be identified. This inspection will be carried out sometime in the next four weeks.

The Works Supervisor will climb onto your roof to conduct this inspection. Your attendance is not necessary. However, if you wish to be present (eg: you have a dog that needs to be locked up) or you have any specific concerns in relation to your roof, please telephone me on (06) 207 6031 as soon as possible.

Yours sincerely

for Neville Gardiner
Client Liaison Section

18 September, 1992

ACT ADMINISTRATION
OFFICE OF CITY MANAGEMENT

JOB CARD No 20747
DATE 12/5/92
JOB No

NAME Exempt s41 PHONE No Exempt s41 (HOME)

ADDRESS (WORK)

ACCESS

SUBURB Farrer

WORK REQUIRED Replace broken plastic trap.
Req by C. Dowse (later in B)

R Colman

COMPLETED 12/5/92

Issued To J. Walker (12/5/92) Taken By C. L.

TRADE:

OTHER TRADES REQUIRED:



MATERIALS

Plastic Trap \$7.80

LABOUR

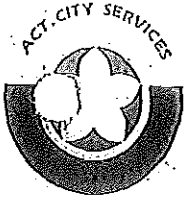
12/5/92 - CR = 3 hrs

TOTAL 3 hrs

01/10/92
TOTAL COST

COMPLETED BY

DATE



ACT Government
Department of Urban Services
City Operations Branch
Asbestos Program
PO Box 574, Kingston ACT 2604



Telephone: (06) 239 6276
Facsimile: (06) 295 6717

Certificate of Completion of Asbestos Removal Work

This document confirms that loose asbestos insulation has been removed from:

Address

in accordance with the standards and requirements of ACT Building Control.

Tests carried out on established that the National Health and Medical Research Council and Worksafe Australia standards of safety for asbestos removal have been met.

Signed (Manager - Policy and Administration)

Date

Residual fibres may still be present in the wall cavities of the building. Prior approval of the Building Controller is to be obtained for any building work involving the alteration or removal of internal wall sheeting or external brickwork. It may be necessary for a licensed asbestos removalist to attend this work.

ACT ADMINISTRATION
OFFICE OF CITY MANAGEMENT

JOB CARD No 20747

DATE

JOB No

NAME Exempt s41

PHONE No

(HOME)

ADDRESS

(WORK)

ACCESS

SUBURB

Farrer

WORK REQUIRED

Replace broken plastic trap.

Req by Dore Clater (w/s)

R. Colm

12/5/92

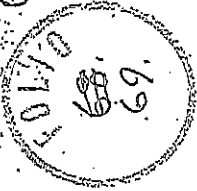
Issued To

B. Walks (12/5/92)

Taken By

TRADE:

OTHER TRADES REQUIRED



M.F.
3.0

12/8/92
68.

Farrar

David Chates report plastic trap is broken.

Not in area where CP were working.

Gunnar Kennelholde has been in service removed & shifting stuff around in this area, could have broken it.

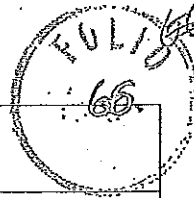
10 min. job to fix with a sawn trap.

Brian Wallis will send carrier out to fix this area.

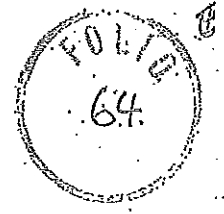
① Steve Please see J/C to confirm.

② Peter Wedoh for file and advice to householders.

Message



For PW	
Date Taken 12/5	Time 9:05 am
Person Exempt s41	
Of	Farrer
mobile Phone Number	Exempt s41 Extension
Ring Caller <input checked="" type="checkbox"/>	Ring Caller Urgently <input type="checkbox"/> Returned Your Call <input type="checkbox"/>
	See Caller <input type="checkbox"/> Will Call Again <input type="checkbox"/>
Re: When having showers water pours underneath the house David Chute will inspect within 1 hour. Re 11:50 a.m. 12/5/92	



CLAIMS UNDER WARRANTY

ADDRESS:

FARRER ACT 2607

SUBURB 334

THE WARRANTY PERIOD FOR THE ABOVE PROPERTY WILL COMMENCE ON THE SIXTEENTH OF APRIL 1992. THE WARRANTY PERIOD WILL BE THREE (3) WEEKS FOR LIVING AREA AND SITE GROUNDS AND TWENTY SIX (26) WEEKS FOR ROOF RELATED ASPECTS. TO AVOID THE POSSIBILITY OF INVALIDATING THE CONTRACTOR'S LIABILITY, THE ROOFSPACE SHOULD NOT BE ACCESSED DURING THE FIRST THREE WEEKS OF THE WARRANTY PERIOD. IF ACCESS IS REQUIRED DURING THE REMAINDER OF THE DEFECT LIABILITY PERIOD, THIS SHOULD BE DISCUSSED WITH YOUR LIAISON OFFICER, WHO CAN BE CONTACTED AT:

ASBESTOS PROGRAM
PO BOX 574
KINGSTON ACT 2604
TELEPHONE: 239 6276

1. A LIST OF ALL CLAIMS RELATING TO THE LIVING AREA AND SITE GROUNDS SHOULD BE RETURNED TO YOUR ASBESTOS PROGRAM LIAISON OFFICER NO LATER THAN CLOSE OF BUSINESS ON 7 MAY 1992.
2. A LIST OF ALL DEFECTS FOR ROOF RELATED ASPECTS SHOULD BE RETURNED TO YOUR LIAISON OFFICER NO LATER THAN CLOSE OF BUSINESS ON 15 OCTOBER 1992.

PLEASE NOTE: THERE IS A NEED TO BE MINDFUL THAT A MAJOR CONSTRUCTION ACTIVITY HAS OCCURRED AT YOUR HOME AND YOU NEED TO BE REASONABLE IN YOUR CLAIM AND YOUR EXPECTATIONS OF THE REPAIRS THAT NEED TO BE CARRIED OUT.

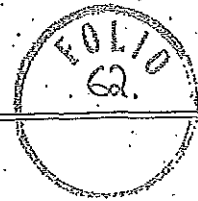
SIGNATURE OF LIAISON OFFICER:

Pete Wall
.....

SIGNATURE OF OWNER/AGENT:

Exempt s41

ACT GOVERNMENT
Asbestos Testing Laboratory
Airborne Fibre Monitoring Results



ATA Registration No: 3210



This laboratory is registered by the National Association of Testing Authorities, Australia. The tests reported herein have been performed in accordance with its terms of registration.

Authorisation No: QCZCT02
Performed at: FARRER
Removal Contractor:

Date: 20-Mar-92

Test Method: Filters examined in accordance with 1988 NOHSC Guidance Note on the Membrane Filter Method (as outlined in the Laboratory manual).

Sampling Procedure: Paraoccupational. Sampling procedure is not covered by the terms of registration.

Work in Progress: Set-up

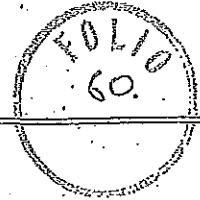
Slide	Location	Time On	Time Off	Coll by	Anal by	No of Fibres	of Flds	No Fibres/mL*
CT004	Bedroom 3	735	1435	JS	JS	1.0	100 <	.01
CT005	Hall/Entry	734	1436	JS	JS	2.0	100 <	.01

Volume measurement not covered by terms of registration.

Report Authorised by: Bill Moore

Date: 20-Mar-92

ACT GOVERNMENT
Asbestos Testing Laboratory
Airborne Fibre Monitoring Results



ATA Registration No: 3210



This laboratory is registered by the National Association of Testing Authorities, Australia. The tests reported herein have been performed in accordance with its terms of registration.

Authorisation No: QCZCT04

Performed at:

FARRER

Removal Contractor:

Date: 23-Mar-92

Test Method: Filters examined in accordance with 1988 NOHSC Guidance Note on the Membrane Filter Method (as outlined in the Laboratory manual).

Sampling Procedure: Paraoccupational. Sampling procedure is not covered by the terms of registration.

Work in Progress: Set-up

Slide	Location	Time On	Time Off	Coll by	Anal by	No of Fibres	No Flds	Fibres/mL*
CT008	Bedroom 2	739	1427	OB	OB	0.0	100 <	.01
CT009	Lounge	740	1426	OB	OB	.5	100 <	.01

Volume measurement not covered by terms of registration

Report Authorised by: Bill Moore

Date: 23-Mar-92