



ACT
Government

Territory and Municipal Services

Dear

Freedom of Information Request

I refer to your application made under the *Freedom of Information Act 1989* (the FOI Act) received on 22 August 2013, in which you sought access to any information held by ACTION relating traffic calming measures in Holt (including Spofforth Street).

I understand that on 27 August 2013, you provided a revised scope of your request seeking:

"Documents held by Roads ACT and ACTION during 2013 relating to traffic calming measures in Holt (including Spofforth Street)".

Decision

I am an officer authorised under section 22 of the FOI Act to make a decision in relation to your request.

Five documents have been located within the scope of your request. I have decided to release the documents in full to you and have included a schedule at Attachment A. You will note that although documents 2 to 5 were created in December 2012, I have included them in your request as you may find the information of use.

Fees and charges

Freedom of information requests attract fees and charges for time spent searching and retrieving documents, decision-making time and photocopying. In relation to your request, no fee is payable as the time spent processing your request, and the number of documents released were within the fee-free threshold.

Right of review

If you are dissatisfied with my decision, you have the right to seek an internal review. If you wish to seek an internal review you should write to:

The Director-General
Territory and Municipal Services Directorate
C/- Freedom of Information Officer
GPO Box 158
CANBERRA ACT 2601

You have 28 days from the date of the decision letter to seek a review of the outcome or such other period as the Director-General permits.

ACT Civil and Administrative Tribunal

If you are still dissatisfied after the directorate has conducted an internal review, you can seek an independent review of the decision by the ACT Civil and Administrative Tribunal. You have 28 days from the date of the internal review decision to seek a review from the Tribunal.

The Tribunal is an independent body. It can agree with, change or reject the original decision, substitute its own decision or send the matter back to the decision maker for reconsideration in accordance with Tribunal recommendations.

To apply to the Tribunal for a review you can obtain an application form from the Tribunal (www.acat.act.gov.au). The postal address of the Tribunal is:

ACT Civil and Administrative Tribunal
GPO Box 370
CANBERRA ACT 2601

Ombudsman

You also have the right to complain to the Ombudsman about the processing of your request. If you wish to lodge a complaint you should write to:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Further information

If you have any questions in relation to your request please contact the Directorate's FOI Coordinator on 6205 5408 or tamsfoi@act.gov.au.

Yours sincerely



Mr Paul Peters
Executive Director
Road and Public Transport

11 September 2013