



ACT
Government

Justice and Community Safety

Nightshift Manager's Report

ACT CORRECTIVE SERVICES

Nightshift Manager's Name/signature [REDACTED] Date 2/9/2016

Inspections and checks are to be conducted by the Nightshift Manager in each of the below areas to ensure compliance is maintained. Inspections will be recorded on this document and forwarded to the oncoming Area Manager each morning. The Nightshift Manager is the officer in charge of the AMC and Symonston, reporting and operations during nightshift. All medical and self harm incidents are to be reported to the on call Operations Manager and On call Doctor. It is important to record accurately that inspections and checks were completed so that compliance checks can be conducted.

Staff Placement	7.30 – 10.30	10.30 – 1.30	1.30 – 4.30	4.30 – 7.30
[REDACTED]				

Nightly Security checks in Sentenced, Remand, Womens, SCC and AU must be conducted by 2 officer's for work safety purposes. Ensure all staff are aware of GMI 116 AMC 2015 Security check points for fobs.

Night Shift Manager Security checks	Time e.g 2100	Time e.g 0000	Time e.g 0300	Time e.g 0600
[REDACTED]				

Check who the on call Doctor is for tonight Name; DR

Identified Issues

Area	Sent & Rem rear block checks
	[REDACTED]

MCR and Gatehouse Inspections

MCR and Gatehouse Inspections	Comments
All cells secured (electronic check)	☒ Yes ☐ No Note:
Log book up to date	☒ Yes ☐ No Note:
Perimeter online	☒ Yes ☐ No Note:
Cameras online	☒ Yes ☐ No Note:
Chubb Security jobs logged over night	Camera [REDACTED]
Chubb Fire jobs logged over night	
Visit Reception door secured	
Staff Reception door secured	
Electronic device register	
Key Register	

Observations

Confirmed that all staff have checked the observation muster at first post to ensure correct observations are conducted. ☒ Yes ☐ No	
Observation sheets collected	☐ Yes ☒ No Number:
Number required	Number:
Incomplete observation sheets	☐ Yes ☒ No Detail:
Observations missed	☐ Yes ☒ No Detail:
All observations sheet signed off by Nightshift Manager	☐ Yes ☒ No Note:
Other issues or comments	Detail:

Incidents

Incident log	Time	Unit	Detainee's Involved	Actions

Forward to the on coming Area Manager and then the Compliance Manager

Incident Management

An incident synopsis is required for the following incidents (see RIS forms on CIS) ; Any UOF (use of force), Assault or fight, Death, Escape or found with implements to escape, Breach or attempt to breach perimeter from external source, Actual Fire, Property facility failure including security system, loss of keys, flood, lightning strike or other natural disaster, Incident involving a firearm, Moving a person to hospital or offsite, Medical incident, Endanger security and good order e.g. hostage, siege or disturbance, Endanger health and safety, Contravene leave, Prohibited items and Actual Self harm. All such incidents must be reported to the Operations Manager on call. Any incident requiring a person to be removed from their cell or accommodation requires handcuffs unless medically incapacitated.

Incident/s occurred over night

☐ Yes

☒ No

Synopsis complete	☐ Yes	☐ No	Note:
Case note entered	☐ Yes	☐ No	Note:
Information placed on Area Manager's handover	☐ Yes	☐ No	Note:
Operations Manager Contacted	☐ Yes	☐ No	Note:
Officer reports received	☐ Yes	☐ No	Note:
Detainee placed on observations	☐ Yes	☐ No	☐ NA Note:
Detainee Relocated	☐ Yes	☐ No	☐ NA Note:
Maintenance issues have been reported	☐ Yes	☐ No	Note:
WHS issues raised	☐ Yes	☐ No	Area :
Fire safety issues raised	☐ Yes	☐ No	Note:
Procedural issues raised	☐ Yes	☐ No	Note:
Other matters relating to Risk to safety and security	☐ Yes	☐ No	Note:
Riskman report completed for staff injuries (on intranet custodial operations)	☐ Yes	☐ No	☐ NA Note:
Outstanding performance (staff)	Note: C/02 [REDACTED]		

Staff – Unscheduled leave

No.	Time of call	Name	Number of days
1	2000	[REDACTED]	1
2	2100	[REDACTED]	2
3	0400	[REDACTED]	1
4			
5			
6			
7			

Forward to the on coming Area Manager and then the Compliance Manager

8			
9			
10			
11			

Forward to the on coming Area Manager and then the Compliance Manager

Officer's Report Form

Date: 03/09/2016	Time: 04:20 hrs (am / pm)
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Subject/Type of Incident: 2.8 Breach External

Location: AMC - [REDACTED] Cottage [REDACTED]

Use of Force: No

Reporting Officer Details:

First Name: [REDACTED]
Surname: [REDACTED]
Grade: CO1

Witnessing Officers:

Name: CO1 [REDACTED]
Name: CO1 [REDACTED]
Name: _____
Name: _____
Name: _____

Detainee(s) Full Name and PID:

Name: _____
Name: _____
Name: _____
Name: _____
Name: _____

Corrections Officer Report:

Dear Sir/ Madam,

On the 3 October 2016, I was rostered as nightshift CO1. At approximately [REDACTED] CO1 [REDACTED] requested me to accompany her to conduct the perimeter and TRC check. I advised CO2 [REDACTED] about the request, he advised me it would be fine.

Whilst walking down to conduct the perimeter check CO1 [REDACTED] requested if he could also come with us to gain a better understanding of the process.

We arrived at approximately [REDACTED] to conduct perimeter and TRC check. CO1 [REDACTED] was driving the vehicle, CO1 [REDACTED] was in the passenger's seat and I was in the back seat. We started from [REDACTED] and made our way back to [REDACTED].

When we arrived between [REDACTED] and [REDACTED] CO1 [REDACTED] said words to the effect of "what is this object, is it a ladder".

I observed it as well and asked CO1 [REDACTED] to stop the car whilst I get out of the car to

observe it clearly as it was raining heavily.
Once we got out of the car we clearly seen the object was a ladder on the external fence.

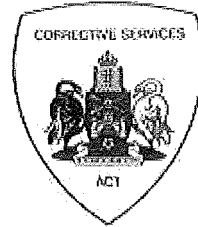
I informed CO2 [REDACTED] via the radio about the observation, and requested him to attend the area immediately.

For your information

Signature:	[REDACTED]	Date:	03/09/2016
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Alexander Maconochie Centre (AMC)



OFFICER'S REPORT FORM

Date: 02/09/2016 **Time:** 19:30 hrs (am / pm)

Subject / Type of Incident: Ladder found in [REDACTED]

Reporting Officer Details:

First Name: [REDACTED]
Surname: [REDACTED]
Grade: CO1

Witnessing Officers:

Name: _____
Name: _____
Name: _____
Name: _____
Name: _____

Prisoner(s) Full Name and PID:

(1) Prisoner Name: _____
(2) Prisoner Name: _____
(3) Prisoner Name: _____
(4) Prisoner Name: _____
(5) Prisoner Name: _____

Prisoner(s) Sentenced or Remand & Classification Details:

Example:

(1) Prisoner Details: _____
(2) Prisoner Details: _____
(3) Prisoner Details: _____
(4) Prisoner Details: _____
(5) Prisoner Details: _____

Corrections Officer Report:

Dear Sir,

On the above time and date, I commenced my duty in MCR. As usual, I conducted routine check on all areas to make sure all areas are secure. All areas appeared secured during the check and reported to Night CO2.

About [REDACTED] Hrs CO1 [REDACTED] conducted Perimetre check [REDACTED]
[REDACTED]
[REDACTED] I logged it in the log book and in the Perimeter Check-sheet.

About [REDACTED] Hrs, CO1 [REDACTED] Commenced Preimetre check. I requested him to double check [REDACTED]. CO1 [REDACTED] Performed the check as requested. I did not receive any alarm from [REDACTED] but I received alarm from [REDACTED] and acknowledged it.

About [REDACTED] Hrs I left MCR to releive CSU Officer after training CO1 [REDACTED] few things about MCR System.

For your information.

Signature:	[REDACTED]	Date:	03/09/2016
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ACT
Government

Justice and Community Safety

Officer's Report Form

Date: 03/08/2016	Time: 05 30: hrs (am / pm) Approx
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Subject/Type of Incident: 2.4 Escape Level 1**Location:** AMC - Remand Cottage compound**Use of Force:** No**Reporting Officer Details:**

First Name: [REDACTED]
Surname: [REDACTED]
Grade: CO1

Witnessing Officers:

Name: _____
Name: _____
Name: _____
Name: _____
Name: _____

Detainee(s) Full Name and PID:

Name: _____
Name: _____
Name: _____
Name: _____
Name: _____

Corrections Officer Report:

Sir,

On 2 August 2016, at about 1900 hours, I arrived for work at AMC. On arrival I was informed by the night Senior CPO2 [REDACTED] that I was spare, and it was agreed I should start my shift in the Gatehouse. At about 2000 hours I informed the CO2 [REDACTED] and MCR that I was commencing a [REDACTED]. I left the Gatehouse and commenced the perimeter check [REDACTED]. At the conclusion of the perimeter check I was informed by MCR that [REDACTED] had not activated. I did a perimeter check of [REDACTED] and returned to MCR. At MCR I had a conversation with Mr [REDACTED] and he said he would have [REDACTED] rechecked on the next perimeter check. I returned to the Gatehouse for a while and at about 2215 hours I went back to MCR to relieve Mr [REDACTED]. Mr [REDACTED] spent about half an hour or so running me through the camera and alarm systems. When Mr [REDACTED] left MCR I remained on duty in MCR until about 0500 hours. During the course of the night [REDACTED] activated on a number of occasions. I check cameras and I did not detect an activity in the area [REDACTED]. Prisoner [REDACTED] CSU Unit 4, buzzed up on the intercom over a two hour period wanting a light for his cigarette. Other than [REDACTED] alarm activating I can say with certainty that no other alarms activated. When it was discovered the prisoners had escaped, CO2 [REDACTED] contacted me in MCR. [REDACTED]

[REDACTED] and the alarm activated. Activation of the alarm in [REDACTED] at that time, was clearly indicated on the MCR monitors.
When the escape was discovered I was replaced by Mr [REDACTED] in MCR and I continued my night shift in CSU
For our information.

Signature:	[REDACTED]	Date:	03/08/2016
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Officer's Report Form

Date:	03/09/2016	Time:	19:00 hrs (am / pm)
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Subject/Type of Incident: 2.8 Breach External

Location: AMC - [REDACTED] Cottage [REDACTED]

Use of Force: No

Reporting Officer Details:

First Name: [REDACTED]
Surname: [REDACTED]
Grade: CO2

Witnessing Officers:

Name: _____
Name: _____
Name: _____
Name: _____
Name: _____

Detainee(s) Full Name and PID:

Name: _____
Name: _____
Name: _____
Name: _____
Name: _____

Corrections Officer Report:

On the above time & date I commenced duties as Night Shift Senior.

At approx 1920 I received handover from C/03 [REDACTED]

At approx 2010 I entered MCR control room & spoke to C/01 [REDACTED] re' MCR & Gatehouse Inspection – appeared correct

At approx [REDACTED] I conducted a security check of [REDACTED] cottages, CSU, [REDACTED] cottages & [REDACTED] AU & SCC.

At approx [REDACTED] I conducted a security check of [REDACTED] cottages.

At approx [REDACTED] I conducted a security check of [REDACTED] cottages.

At approx [REDACTED] I conducted a security check [REDACTED] AU & SCC.

At approx [REDACTED] I conducted a security check of [REDACTED] cottages &

██████████ cottages & CSU.

At approx ██████ C/01 ██████ contacted me re' location of a ladder placed inside 2 large perimeter fences, ██████ I made my way to the above area & observed such ladder.

At approx ██████ I contacted ██████ ██████ I then organised Muster head count with assistance of C/01 ██████ ██████ ██████, ██████ & ██████. We commenced muster in SC2 & SC3. Before muster we searched the outside area's & located a window had been pushed out from ██████ – Pod. We immediately conducted a muster of this pod & confirmed 2 Detainee missing. Detainee's ██████ ██████ & ██████. I relocated the 4 remaining detainees to CSU & reported a further update to ██████.

C/01 ██████, ██████ ██████, ██████ & ██████ continued the full muster head check with no further incident.

Signature:	██████████	Date:	31/9/16.
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██████████ cottages & CSU.

At approx █████ C/01 █████ contacted me re' location of a ladder placed inside 2 large perimeter fences, █████ I made my way to the above area & observed such ladder.

At approx █████ I contacted █████ █████ I then organised Muster head count with assistance of C/01 █████ & █████.
We commenced muster in █████ & █████ Before muster we searched the outside area's & located a window had been pushed out from █████ – Pod. We immediately conducted a muster of this pod & confirmed 2 Detainee missing. Detainee's █████ & █████ I relocated the 4 remaining detainees to CSU & reported a further update to █████.

C/01 █████ & █████ continued the full muster head check with no further incident.

Signature:	████████████████████	Date:	31/9/16.
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Alexander Maconochie Centre (AMC)

**OFFICER'S REPORT FORM**

Date:	3/09/2016	Time:	07:45 hrs (am / pm)
Subject / Type of Incident:		Ladder found in [REDACTED]	

Reporting Officer Details:

First Name: [REDACTED]
 Surname: [REDACTED]
 Grade: CO 1

Witnessing Officers:

Name: [REDACTED]
 Name: [REDACTED]
 Name: [REDACTED]
 Name: [REDACTED]
 Name: [REDACTED]

Prisoner(s) Full Name and PID:

(1) Prisoner Name: [REDACTED]
 (2) Prisoner Name: [REDACTED]
 (3) Prisoner Name: [REDACTED]
 (4) Prisoner Name: [REDACTED]
 (5) Prisoner Name: [REDACTED]

Prisoner(s) Sentenced or Remand & Classification Details:*Example:*

(1) Prisoner Details: [REDACTED]
 (2) Prisoner Details: [REDACTED]
 (3) Prisoner Details: [REDACTED]
 (4) Prisoner Details: [REDACTED]
 (5) Prisoner Details: [REDACTED]

Corrections Officer Report:

FYI,

On the above date and time I was rostered Visits Officer (0700-1900hrs)

At about [REDACTED] hrs during perimeter patrol, I did find a ladder in the [REDACTED]. As Mr [REDACTED] was just arriving at the institution, I informed him of my find.

I then informed the construction safety port officer Mr [REDACTED] I intended to secure the ladder in the Gate House pending the arrival of senior staff. Mr [REDACTED] replied at Mr [REDACTED] direction the ladder was to be left as is pending the arrival of the Australian Federal Police.

Mr [REDACTED] had contacted me via radio to confirm the area where the ladder is was secured as a crime scene.

I submitt for your information

CO1 [REDACTED]

Signature: [REDACTED]	Date: 03/09/2016
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Officer's Report Form

Date:	03/09/2016	Time:	04:20 hrs (am / pm)
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Subject/Type of Incident: 2.8 Breach External

Location: AMC - [REDACTED] Cottage [REDACTED]

Use of Force: No

Reporting Officer Details:

First Name: [REDACTED]
Surname: [REDACTED]
Grade: CO1

Witnessing Officers:

Name: CO1 [REDACTED]
Name: CO1 [REDACTED]
Name: CO2 [REDACTED]
Name: _____
Name: _____

Detainee(s) Full Name and PID:

Name: _____
Name: _____
Name: _____
Name: _____
Name: _____

Corrections Officer Report:

Dear Sir/Madam,

On the above date and time while conducting my duties as a night duty CO1 at the Alexander Maconochie Centre the following occurred.

This officer concluded her [REDACTED] rotation of the Women's Accommodation area at approximately [REDACTED] and made my way to the gatehouse to conduct a perimeter check.

As instructed by CO2 [REDACTED] I was to be accompanied by CO1 [REDACTED] to ensure that I have a thorough understanding of the procedure.

At approximately [REDACTED] CO1 [REDACTED] and CO1 [REDACTED] arrived at the gatehouse and we proceeded to the external of the AMC to commence an external perimeter and TRC check.

This officer was driving the [REDACTED] and we drove around the AMC starting at [REDACTED]. As we drove past [REDACTED] this officer saw what appeared to be a ladder leaning against the external fence in the [REDACTED]. This officer stopped the vehicle and reversed back to where the object was situated.

CO 1 [REDACTED] called CO2 [REDACTED] via the handheld radio and he attended the external fence where the object was located.

At this stage CO2 [REDACTED] instructed this officer and CO1 [REDACTED] to continue to circle the perimeter and specifically check the car parks for missing vehicles, shattered glass or anything out of the ordinary.

This officer and CO1 [REDACTED] continued to do so until CO2 [REDACTED] instructed us to return to Operations for further instructions.

This I write for your information.

Signature:	[REDACTED]	Date:	08/09/2016
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Officer's Report Form

Date: 3/9/2016	Time: 04:20 hrs (am / pm)
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Subject/Type of Incident: 2.8 Breach External

Location: AMC

Use of Force: No

Reporting Officer Details:

First Name: [REDACTED]
Surname: [REDACTED]
Grade: CO1

Witnessing Officers:

Name: CO1 [REDACTED]
Name: CO1 [REDACTED]
Name: CO2 [REDACTED]
Name: _____
Name: _____

Detainee(s) Full Name and PID:

Name: _____
Name: _____
Name: _____
Name: _____
Name: _____

Corrections Officer Report:

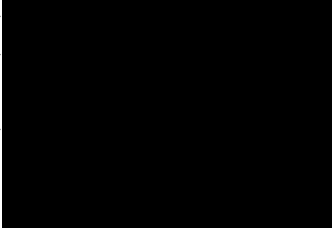
Sir,

On the above date and time I was conducting my duties as a CO1 on night shift at the Alexander Maconochie Centre. After finishing my [REDACTED] of the sentenced accomodation area at [REDACTED] CO1 [REDACTED] and CO1 [REDACTED] were about to begin a perimeter and TRC check. I attended this search in order to gain a better understanding of the procedure.

We started at [REDACTED] and worked our way around the perimeter of the AMC, Once we reached [REDACTED] CO1 [REDACTED] noticed what appeared to be a ladder. We immediatly contacted CO2 [REDACTED] who attended the location.

CO2 [REDACTED] advised CO1 [REDACTED] and I to continue to drive around the Perimeter and TRC until further notice.

For your information.

Signature:		Date: 3/9/16



Detainee name: [REDACTED]

PID No: [REDACTED]

Admission date: [REDACTED]

Offence(s): [REDACTED]

Total Sentence: [REDACTED]

Commencement:

NPP Expiry: [REDACTED]

Total Sentence Expiry: [REDACTED]

Incident Date: 3/9/16

Incident Time: [REDACTED]

Detainee name: [REDACTED]

PID No: [REDACTED]

Admission date: [REDACTED]

Offence(s): [REDACTED]

Total Sentence: [REDACTED]

Commencement:

NPP Expiry: [REDACTED]

Total Sentence Expiry: [REDACTED]

Incident Date: 3/9/16

Incident Time: [REDACTED]

Incident Synopsis Report – Escapes

Incident Category	
Use of force	☐ Yes Additional to any of the incident titles below.
2.0 Possess Escape Implements	☐ Yes Detainee has apparent escape implements on person or incell/room.
2.1 Attempted Escape Level 1	☐ Yes Attempted escape by a minimum security detainee whilst on supervised leave (e.g. work/approved activity); or from an open perimeter (TRC)
2.2 Attempted Escape Level 2	☐ Yes Attempted escape by minimum or medium security detainee under escort (includes absenting self from view of escort officer, regardless of whether the detainee is later located).
2.3 Attempt Escape Level 3	☐ Yes Attempted escape by detainee from within the AMC secure perimeter; or escape by a maximum security detainee under escort (includes absenting self from view of escort officer, regardless of whether the detainee is later located).
2.4 Escape Level 1	☐ Yes Escape by a minimum security detainee whilst on supervised leave (e.g. work/approved activity); or from an open perimeter (TRC); or fails to return from unescorted leave (as per leave conditions)
2.5 Escape Level 2	☐ Yes Escape by minimum or medium security detainee under escort (includes absenting self from view of escort officer, regardless of whether the detainee is later located).
2.6 Escape Level 3	☒ Yes Escape by detainee from within the AMC secure perimeter; or escape by a maximum security detainee under escort (includes absenting self from view of escort officer, regardless of whether the detainee is later located).
2.7 Assist Escape	☐ Yes Detainee assists another detainee to escape or in attempt escape.
2.8 Breach External	☐ Yes Breach of secure perimeter from outside by unauthorised person/s
2.9 Attempt Breach External	☐ Yes Attempted breach of secure perimeter from outside by unauthorised person/s

Information Required – Commentary text is required for each field. If an answer to any of the below questions is “unknown”, please describe all investigative actions that were conducted in an attempt to source the information. E.g. phone records reviewed, intel consulted, case notes reviewed, unable to locate and identify cutting item after full search.	
Describe the escape incident. Include times, dates, location. Also include any back ground or lead up to the incident.	On the 3/9/16 at [REDACTED] hrs officers [REDACTED] and [REDACTED] were completing a external perimeter search by vehicle. On passing [REDACTED] they observed a ladder leaning up to the external fence inside the sterile area. At [REDACTED] hrs [REDACTED] [REDACTED] was informed and officers [REDACTED] [REDACTED] [REDACTED] and [REDACTED] conducted a head count of all areas. Officers conducted searches of all areas and observed a window lying on the grass from [REDACTED] Pod [REDACTED] [REDACTED] all pods were immediately checked confirming that the two above detainees were not in the [REDACTED]
Is there any information that may indicate that the escape was planned?	Det [REDACTED] works on grounds maintenance and there is a possibility that this escape was planned. Due to the detainee being aware of construction behind the activities and laundry buildings.
Further information including Case Notes, Intel or discussions leading up to or after the incident that may assist with understanding the circumstances? If so, please attach .	No information available.

Comments

On the 3/9/16 at [REDACTED] hrs officers [REDACTED] and [REDACTED] were completing a external perimeter search by vehicle. On passing [REDACTED] they observed a ladder leaning up to the external fence inside the [REDACTED].

At [REDACTED] hrs [REDACTED] [REDACTED] was informed and officers [REDACTED] [REDACTED] [REDACTED] [REDACTED] and [REDACTED] conducted a head count of all areas. Officers conducted searches of all areas and observed a window lying on the grass from [REDACTED].

[REDACTED] all pods were immediately checked confirming that the two above detainees were not in the [REDACTED]

The remaining four detainees housed in the Pod were moved to CSU for safety and security.

[REDACTED] requested [REDACTED] attend to verify if all external alarms are working, Printout being completed.

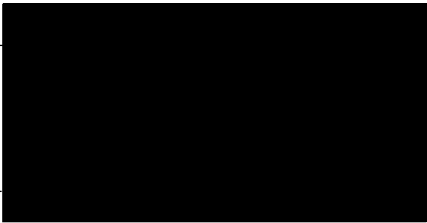
Officers reports attached.

Initial Synopsis; More detailed summary when more information available.

Detainee Transported to hospital		☐ Yes	☒ No (do not answer this section)
For hospital transfer only			
Case Note entered	☐ Yes ☐ No	Ambulance transport required	☐ Yes ☐ No
CIS assignment entered	☐ Yes ☐ No	Detainee admitted to hospital	☐ Yes ☐ No
24 hour review of restraints required	☐ Yes ☐ No	Next of kin notified (if admitted)	☐ Yes ☐ No
Security risk assessment completed (hospital transferr)	☐ Yes ☐ No	Time of escort	
Removal Order completed	☐ Yes ☐ No	Time escort returned	
Logged out of Admissions	☐ Yes ☐ No	Detainee strip searched on return	☐ Yes ☐ No
Names of escorting officers	☐ Yes ☐ No	Note:	
Names of officers required on OT	☐ Yes ☐ No	Note:	
Escort Mobile phone contact number	☐ Yes ☐ No	Note:	

Compliance checklist and additional information			
Muster conducted	☒ Yes ☐ No	Immediate health/medical attention	☐ Yes ☒ No
Case Note entered on all involved	☒ Yes ☐ No	Seen by MHS	☐ Yes ☒ No
At Risk referral required (copy) attached	☐ Yes ☒ No	Seen by CPSS	☐ Yes ☒ No
Officer reports attached	☒ Yes ☐ No	Injury report attached	☐ Yes ☒ No
Code called	☐ Yes ☒ No Note: All officers were directed to conduct a complete muster of all detainees.		
Crime scene established	☒ Yes ☐ No Note: AFP completed photos of area, [REDACTED] window and ladder on the fence.		
Evidence/ weapon/ escape implements collected (photographed)	☒ Yes ☐ No Note: Ladder used for the escape was photographed by the AFP		
Centre locked down (time)	☒ Yes ☐ No Note: Centre was in night lock down, [REDACTED] cottages remained secured until [REDACTED] window was resecured.		
AFP contacted	☒ Yes ☐ No Note: AFP Police Ops contacted at 06.20hrs Job No. [REDACTED]		
Staff witnesses	☒ Yes ☐ No Note: CO2 [REDACTED] CO1 [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]		
Detainee witnesses	☐ Yes ☒ No Note:		
CCTV saved and burnt to disc (if not available, why not? e.g area not under camera)	☒ Yes ☐ No Note: [REDACTED] called into verify if alarms were working and activated; Video footage burnt and saved to disc.		
Leave permit attached	☐ Yes ☒ No Note:		
Use of Force (reason for UOF)	☐ Yes ☒ No Note:		
Detainee placed on observations	☐ Yes ☒ No Note:		
Detainee relocated to another unit	☒ Yes ☐ No Note: Four detainees housed in [REDACTED] were moved to CSU until area secured.		
Detainee offered change of protection status	☐ Yes ☒ No Note:		
Staff Injuries (RISKMAN complete)	☐ Yes ☒ No Note:		

Phone Notifications (Note time) - Email sent to #AMCIncidentsynopsis@act.gov.au ☐ Yes ☐ No			
Executive Director - 70847	☐ Yes ☐ No	Note:	
General Manager - 70609	☐ Yes ☐ No	Note:	
Deputy General Manager - 79413	☒ Yes ☐ No	Note: [REDACTED] contacted by phone at 4.35hrs.	
Senior Manager CPSS - 77776	☐ Yes ☐ No	Note:	
ACTCS Governance Unit - 73979	☐ Yes ☐ No	Note:	
ACTCS Policy Unit - 70023	☐ Yes ☐ No	Note:	

Synopsis Completed By:		Date:	31/9/16
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Operations Manager's Comment

Name and Signature	Date

Deputy General Manager's Comment

Further Investigation required ☐ Yes ☐ No Allocated investigations officer :

Name and Signature	Date

General Managers' Comment**Name and Signature****Date**

This report package is to be scanned to all relevant detainee briefcase files on CIS, and the hardcopy filed with the EO to the General Manager

Escape 02nd September 2016

- [REDACTED] am – Staff checking perimeter – see ladder against fence (Opposite Staff carpark)
- [REDACTED] am Contact [REDACTED]
- [REDACTED] Conducted a full muster –
- Identified Window [REDACTED] removed
- Muster check confirms 2 x Detainees from Cottage missing
 - [REDACTED] – OTS Number [REDACTED]
- DOB [REDACTED]
- Remand – DWD / Poss of Stolen Property
 - [REDACTED] – OTS Number [REDACTED]
- DOB [REDACTED]
- Agg Burglary
- Theft

Muster confirms 2 x Detainees missing

AFP Contacted – 6.30 am arrives at AMC 7.10am

Camera footage would show Detainees in possession of ladder scaling both Perimeter fences at **11.13pm**

Unable to confirm route taken to fence

To note

Detainee [REDACTED] is a worker for [REDACTED] / maintenance



ACT
Government

Justice and Community Safety

**MEDIA QUESTIONS; PROPOSED
RESPONSE FOR MINISTER'S OFFICE**

Minister:

Ref: B

Question/s

Hi Danielle,

Thanks for your help with this.

As I said, ACT Police have referred us to JACS for a number of our enquiries regarding last night's escape from the AMC.

The two questions are:

1. Where in the prison were the men being housed, and what sort of security is in place to prevent escapes in that area?
2. Do investigators know how the men were able to leave the AMC?

We're running a story tonight, so a response ASAP would be appreciated.

Requested by [REDACTED]

Deadline required to JACS Media (who will gain approval from Deputy Director-General)

3.30pm 3 September 2016

Proposed Response

1. **Where in the prison were the men being housed, and what sort of security is in place to prevent escapes in that area?**
2. **Do investigators know how the men were able to leave the AMC?**

Background

Additional sensitivities (not public)

Is input required from another Directorate? Yes/No Directorate: [Choose an item.](#)

If yes, which Directorate will lead approvals?

**ACT**
Government

Justice and Community Safety

PROPOSED TALKING POINTS
MINISTER'S OFFICE

Ref: B

Issue: Escape from AMC**TALKING POINTS**

- ACT Corrective Services can confirm that there was an escape from lawful custody of two detainees from the AMC.
- ACT Police was immediately notified and attended the AMC.
- ACT Corrective services is assisting police with their inquiries.
- ACT Corrections are currently reviewing all security controls in place across the facility. This process will include a fully assessment of the manner in which equipment is brought into the facility and removed from the facility.
- A full internal review will be conducted in to this incident.

BACKGROUND/SENSITIVITIES

Two detainees, [REDACTED] and [REDACTED], who escaped The Alexander Maconochie Centre (AMC) last night (Friday, 2 September 2016).

The men were last seen within the AMC about 11.15pm.

[REDACTED] He was last seen wearing grey pants and a grey jumper.

[REDACTED] He was last seen wearing grey pants and a grey jumper.

Is input required from another Directorate? No Directorate: Choose an item.
If yes, which Directorate will lead approvals?

Action officer: **Danielle Krajina**

Cleared by (Business Unit Head): [REDACTED]

Date: 3 September 2016

Cleared by (D/DG): **Dominic Lane**

**ACT**
Government

Justice and Community Safety

**MEDIA QUESTIONS; PROPOSED
RESPONSE FOR MINISTER'S OFFICE**

Minister:

Ref: B

Question/s

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Requested by [REDACTED]

Deadline required to JACS Media (who will gain approval from Deputy Director-General)

3.30pm 3 September 2016

Proposed Response

- 1. Where in the prison were the men being housed, and what sort of security is in place to prevent escapes in that area?**

The detainees are housed in the minimum security cottages.

AMC has a number of electronic security systems within the facility. In addition, custodial staff also undertake physical security checks of all areas of the centre.

The circumstances of the escape will be thoroughly reviewed.

- 2. Do investigators know how the men were able to leave the AMC?**

The detainees have managed to scale a perimeter security fence. The circumstances of the escape are the subject of an internal review and the police investigation. Accordingly, it would be inappropriate to provide further public comment at this time.

Background

Additional sensitivities (not public)

[REDACTED]

Is input required from another Directorate? Yes/No Directorate: Choose an item.

If yes, which Directorate will lead approvals?

Action officer: **Danielle Krajina**

Cleared by (Business Unit Head):

Date: 3 September 2016

Cleared by (D/DG): **xx**



SENSITIVE

TRIM No.: *2016*

Date Rec'd Executive Office .../.../...

To: Office of the Director-General

From: Executive Director ACT Corrective Services

Subject: Internal and independent reviews of security

Critical Date: 9 September 2016

Critical Reason: To brief you on the proposed course of action to be undertaken by ACT Corrective Services (ACTCS) as a result of recent security incidents

8/9/16

Purpose

1. To provide you with information regarding ACTCS response to the escape of two detainees from the Alexander Maconochie Centre (AMC) on 2 September 2016
2. To seek your views and support for the proposed courses of action by ACTCS Services and the timeframes involved to address the recent security incident concerns including:

Background

3. At approximately am Corrections Officers on night shift at the AMC were completing a external perimeter search by vehicle when they observed what appeared to be a ladder leaning up to the external fence inside the of the AMC perimeter fencing.
4. The was informed and Corrections Officers immediately conducted a muster check of all areas which confirmed that two detainees were missing from Cottage. Additionally, Corrections Officers observed a window lying on the grass from Cottage.
5. Cottage accommodation within the AMC is of a domestic style construction and houses minimum security detainees or those classified as medium security where approved for placement by the. The detainees that escaped were both classified minimum and were on minor charges.

SENSITIVE

6. ACTCS informed ACT Policing who attended the AMC that morning.
7. One of the aforementioned detainees has since been returned to custody, while the other remains at large.
8. [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Government Commitment – Government Priority

9. Safer communities.

Issues

Internal Management Review (IMR)

10. As you would be aware, in the wake of any significant incident in the ACT's correctional centres, ACTCS may undertake an IMR.
11. An IMR relating to this escape has been initiated and will be completed by the Project Manager, Custodial Operations, who has now determined the scope and methodology of the IMR process. In this instance the IMR will examine:
 - a. Incident Details: An account of the events including the reported actions by the officers involved; incident site and evaluate relevant documentation;
 - b. Procedures: Review relevant ACTCS policies, procedures, instructions and/or location practices, the adequacy of the procedure; and make recommendations for any improvements;
 - c. Infrastructure: Review [REDACTED] Cottage [REDACTED] accommodation area and the temporary industry construction zone and consider how the infrastructure may have impacted on the incident;
 - d. Compliance: Review staff compliance with procedures, audit mechanisms and provide recommendations as to any improvements that may be required; and
 - e. Risks: Identify and assess the risks to the organisation, detainees and staff presented by the incident and determine any risk treatment actions.

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

- 13. [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
- [REDACTED]
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■ [REDACTED]
[REDACTED]
[REDACTED]

Financial Implications

19. The IMR will be managed within existing resources. While the IMR is unlikely to result in ACTCS operating over budget, the independent review may result in additional expenditure depending on the nature of appointment of an independent reviewer and security expert. All financial implications will be managed through existing funding allocation.

20. [REDACTED]
[REDACTED]
[REDACTED]

21. All final financial implications will be made immediately available to you as they become known.

Directorate Consultation

22. Nil.

Independent Consultation

23. Nil.

Benefits/Sensitivities

24. Security at the AMC and Court cells remains a topic of media and political attention, with the Opposition having previously called for a review of security at the AMC.

25. [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Media Implications

26. The escape and other incidents are likely to continue to attract media attention. These will continue to be managed through the usual processes with JACS Media.

Recommendations

That you:

1. note the information in this brief;

Noted / Please Discuss

2. note the proposed Terms of Reference for an independent review of operational security at AMC.

Supported / Not supported / Please Discuss

3. support the appointment of a security expert on a temporary basis to bolster ACTCS security management arrangements

Supported / Not supported / Please Discuss

4. support the engagement of an independent provider to undertake a review of ACTCS' operational security;

Supported / Not supported / Please Discuss

5. support the proposed Security and Operations Implementation Plan timelines.

Supported / Not supported / Please Discuss*8/9/16***Executive's Comments**

Signatory Name:

A black rectangular redaction box covering the signatory's name.

Phone:

70879

Title:

A/g Executive Director

Date:

7 September 2016

Action Officer:

A black rectangular redaction box covering the action officer's name.

Phone:

79973