

Dear

I refer to your request received by CIT on 31 August 2017 for internal review of a decision made by Dr Nicole Stenlake on 17 August 2017 about the release by CIT of documents requested by you in accordance with the *Freedom of Information Act 1989* (the Act), namely, the minutes of all meetings of the CIT Board between 1 July 2015 and 10 July 2017.

As principal officer of CIT, I am authorised under section 22 of the Act to provide you with a response to your application.

I have reviewed Dr Stenlake's decision and identified 14 documents that fall within the scope of your request, which I have interpreted to be all final minutes of CIT Board meetings between 1 July 2015 and 10 July 2017.

I concur with Dr Stenlake's decision to release all documents to you, however, although I consider that some of the material exempted by Dr Stenlake should be released, certain sections remain exempted and redacted in accordance with the Act. All documents, together with my decision on each, are listed on the attached schedule. However, in summary the exemptions cover:

- section 35 Executive documents
- section 36 Internal working documents
- section 40(1)(e) Documents concerning operations of agencies – adverse effect on industrial relations
- section 41 Documents affecting personal privacy
- section 43 Documents relating to business affairs.

Where I have decided to exempt material I have provided reasons by reference to the relevant sections of the Act under which such decisions have been made and where possible I have provided further information to assist you alongside the redactions in the copies of the documents released to you. I have highlighted these reasons in the copied documents for ease of reference.

Right of Review - ACT Civil and Administrative Tribunal

You are entitled to seek an independent review of my decision through the ACT Civil and Administrative Tribunal.

Complaints to the Ombudsman

Under section 54 of the Act, you may complain to the Ombudsman about administrative matters relating to the processing of your FOI request. There is no fee for making a complaint. The Ombudsman will conduct an independent investigation into your complaint. You can contact the Ombudsman by telephone on 1300362072 or in writing to:

The Ombudsman
GPO Box 442
Canberra ACT 2601

Online FOI Policy

Information released to a person under the Freedom of Information Act is subject to the ACT Government's Online FOI Publication Policy. This policy promotes the public release of information held by the government via the open government website. In this case, I have decided to publish the documents as released to you.

Should you have any queries in relation to this matter, please feel free to contact the CIT FOI Coordinator (02) 6207 3104.

Yours sincerely



Leanne Cover
Chief Executive Officer
6 October 2017