


Freedom of Information Schedule


 – Mercer: School Assistant Classification Review – Date of Request 14 February 2017– File Reference: 2017/02426

Document Number	Description	Document Date	Decision (Full release, Partial release, Exempt)	Reason for Exemption
1	Email chain: re School Assistant Review	28 Nov 2014 8:41am	Full release	
2	Email chain: re School Assistant Review	19 Dec 2014 10:14am	Full release	
3	Email chain: re School Assistant Review	21 Jan 2015 9:00am	Full release	
4	Classification Review Possible Mercer Support – proposal outline	20 Jan 2015	Partial release	S 43
5	Email chain: re School Assistant Review	22 Jan 2015 11:46am	Full release	
6	Email chain: re School Assistant Review	27 Feb 2015 12:16pm	Full release	
7	Email chain: re School Assistant Review	27 Feb 2015 6:12pm	Full release	
8	Email: re 150305 Project Concept Brief Update	10 Mar 2015 12:39pm	Full release	

Attachment A

9	Project Concept Brief (Attachment to #8: 150305 Project Concept Brief Update)	5 Mar 2015 (as per digital title of document)	Full release	
10	Email chain: re 150305 Project Concept Brief Update	10 Mar 2015 4:41pm	Full release	
11	Email chain: re 150305 Project Concept Brief Update / updated proposal	23 Mar 2015 4:45pm	Full release	
12	Statement of Work (unsigned)	23 Mar 2015	Exempt	S 36
13	Letter: re Engagement Letter	19 Mar 2015	Full release	
14	Email chain: re 150305 Project Concept Brief Update / updated proposal	25 Mar 2015 4:39pm	Full release	
15	Email chain: re 150305 Project Concept Brief Update / finalised proposal (statement of work)	31 Mar 2015 1:38pm	Full release	
16	Statement of Work (unsigned)	30 Mar 2015	Exempt	S 36
17	Email chain: re 150305 Project Concept Brief Update / finalised proposal (statement of work)	31 Mar 2015 9:22pm	Full release	
18	Email chain: re 150305 Project Concept Brief Update / finalised proposal (statement of work)	1 April 2015 7:08pm	Full release	
19	Email chain: re 150305 Project Concept Brief Update / finalised proposal (statement of work)	14 Apr 2015 9:02am	Partial release	S 36

Attachment A

20	Letter: re Engagement Letter (Attachment from #19: 150414 Letter of Engagement_Signed.pdf)	19 Mar 2015		Duplicate of Document 13
21	Statement of Work signed (Attachment from #19: 150414 Statement of Work_Signed.pdf)	30 Mar 2015	Partial release	S 43
22	Email: re 150305 Project Concept Brief Update / finalised proposal (statement of work)	14 Apr 2015 11:47am	Partial release	S 36
23	Email chain: re Mercer Job Analysis Questionnaire	30 April 2015 10:20am	Full release	
24	Job Analysis Questionnaire	30 April 2015	Full release	
25	Email chain: re ACT ETD School Assistant Classification Review	9 Jun 2015 8:59am	Full release	
26	Email chain: re ACT ETD Work Value Assessment Submission	5 August 2015 2:46pm	Full release	
27	Email chain: re ACT ETD Work Value Assessment Submission	5 August 2015 4:33pm	Full release	
28	Email chain: re ACT ETD Work Value Assessment Submission	5 August 2015 4:37pm	Full release	
29	Email chain: re ACT ETD Work Value Assessment Submission	5 August 2015 5:34pm	Full release	
30	Email: re School Assistant review	3 Sep 2015 11:08am	Full release	

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31	Email chain: re School Assistant review	3 Sep 2015 11:14am	Full release	
32	Email chain: re Mercer review of School Assistants	3 Sep 2015 1:37pm	Exempt	S 36
33	Revised Statement of Work (unsigned)	2 September 2015	Exempt	S 36
34	Email chain: re Mercer review of School Assistants	3 Sep 2015 3:32pm	Full release	
35	Brief to Deputy Director-General, Organisational Integrity re Evaluation of School Assistant Standards Framework – Single Select, Attachments A-E	15 Sep 2015	Partial release	S 43 Attachment A1 - Duplicate of Document 21 Attachment A2 - Duplicate of Document 13 Attachment B - Duplicate of Document 33 Attachment E - S 40
36	Email chain: re Mercer review of School Assistants	17 Sep 2015 1:48pm	Full release	
37	Email chain: re Mercer project	23 Oct 2015 12:58pm	Full release	
38	Email chain: re Mercer project	13 Nov 2015 5:40pm	Full release	
39	Email chain: re Mercer project	18 Nov 2015 5:38pm	Full release	
40	Email chain: re Mercer project	18 Nov 2015 5:43pm	Full release	
41	Email: re Mercer School Assistant Review	20 Nov 2015 3:15pm	Full release	

Attachment A

42	Draft for discussion School Assistant Work Value Review Part I	20 Nov 2015	Exempt	S 36
43	Work Level Standard – School Assistant 2	Updated	Exempt	S 36
44	Work Level Standard – School Assistant 3	Undated	Exempt	S 36
45	Work Level Standard – School Assistant 4	Undated	Exempt	S 36
46	School Assistant 2 Activity Descriptor	Undated	Exempt	S 36
47	School Assistant 3 Activity Descriptor	Undated	Exempt	S 36
48	School Assistant 4 Activity Descriptor	Undated	Exempt	S 36
49	Email chain: re Mercer School Assistant Review	25 Nov 2015 10:35pm	Full release	
50	Draft for discussion School Assistant Work Value Review Part II	25 Nov 2015	Exempt	S 36
51	Email chain: re Mercer School Assistant Review	30 Nov 2015 9:50am	Full release	
52	Email chain: re Mercer School Assistant Review	1 Dec 2015 12:44pm	Full release	
53	Email chain: re Mercer School Assistant Review	1 Dec 2015 3:02pm	Full release	
54	Email chain: re finalisation of reports	23 Dec 2015 12:33pm	Full release	
55	Email chain: re SA Classification Review – Work Value Assessment	19 Jan 2016 9:49am	Full release	

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56	Email chain: re SA Classification Review – Work Value Assessment	25 Jan 2016 10:43am	Full release	
57	Final Draft School Assistant Work Value Review	January 2016	Exempt	S 36
58	Email: re School Assistant – final report	27 Jan 2016 1:20pm	Full release	
59	Final Report School Assistant Work Value Review	27 January 2016	Full release	
60	Email chain: re SA Classification Review – Work Value Assessment	27 Jan 2016 1:23pm	Full release	
61	Email chain: re SA Classification Review – Work Value Assessment	29 Jan 2016 5:31pm	Full release	
62	Email chain: re SA Classification Review – Work Value Assessment	1 Feb 2016 3:29pm	Exempt	S 45
63	Email: re Mercer ACT School Assistant review – administrative matter	16 Feb 2016 10:12am	Full release	