

Notification of a Critical Incident

FILE COPY

(Completed by Executive Officer in consultation with Principal or delegate)

Incident #	131005	
Status of Incident (Critical/Non-Critical)	Critical	
Type of Incident (violence, fire/smoke, etc)	Violence /serious physical assault	If other provide further details:
Network	Belconnen Network	
School	Canberra High School	
Date of Incident	2.13	
Time of Incident		
Principal	Phil Beecher	
Reporting Officer's name & position	Kathy Kiting EO, Office for Schools	
What occurred? (Dot point order of events succinctly)	Initial call from school to report incident: 2.2013 - Students [REDACTED] witnessed a number of Canberra High students being physically/verbally assaulted [REDACTED] - After initial staff involvement to break up situation [REDACTED] and further abused and threatened staff - The police were called and attended the school to take statements [REDACTED] [REDACTED] - Parents of CHS students involved have been contacted - Counselling has been offered Up-date: 2.13 - The police involvement was routine and the school reports that there will be no further involvement. [REDACTED]	
Any injuries?	Yes ☒ No	Details:
Police involvement?	Yes ☒ No	Details:
Other emergency services? If yes, which service?	Yes No ☒	Details:
Has counselling been organised /provided?	Yes ☒ No	Details:
Parents contacted?	Yes ☒ No	Details:
Schools Network Leader	Anne Huard/Steve Kyburz	
Date cleared	2.13	
Method of clearance:	In person/via email	
Date to SPA and ETD Media & Communications		
Senior Policy Advisor to complete		
Deputy Director-General clearance (signature)	[REDACTED]	

Date cleared	
Incident Status Confirmed	Yes ☒ No ☐
Further Distribution to:	
For critical incidents only - date sent to Minister's Office	

DDC had phone conversation with DOTS.
[REDACTED] DOTS advised incident was
escalated to critical due to potential
media interest. Escalation was by SME
the day following the incident.

Notification of a Critical Incident

(Completed by Executive Officer in consultation with Principal or delegate)

Incident #	IN13010	
Status of Incident (Critical/Non-Critical)	Critical Incident: File ref: 2013/01419	
Type of incident (violence, fire/smoke, etc)	weapons, blades and other sharp instruments	If other provide further details:
Network	Tuggeranong Network	
School	Calwell High School	
Date of incident	03.2013	
Time of Incident		
Principal	Bruce McCourt	
Reporting Officer's name position	Bruce McCourt Principal – Calwell High School	
What occurred? (Dot point order of events succinctly)	◦ [REDACTED] students had a verbal altercation. ◦ [REDACTED] ◦ There were no injuries. ◦ Students broke up the fight. ◦ Teachers intervened, isolated the [REDACTED] students and secured the immediate area. ◦ [REDACTED] students were escorted to the front office. ◦ [REDACTED] ◦ [REDACTED] ◦ The police were called. [REDACTED] ◦ [REDACTED] ◦ [REDACTED] was given to the police. ◦ [REDACTED] ◦ [REDACTED] students' parents were notified of the incident. ◦ [REDACTED]	
Any injuries?	Yes ☐ No ☒	Details:
Police involvement?	Yes ☒ No ☐	Details: [REDACTED]
Other emergency services? If yes, which service?	Yes ☐ No ☒	Details:
Has counselling been organised /provided?	Yes ☒ No ☐	Details: Davidson Trahaire Corpsych have been contacted for the staff. Preliminary discussion with pastoral care coordinator. [REDACTED]
Parents contacted?	Yes ☒ No ☐	Details:

Schools Network Leader	Stephen Gwilliam
Date cleared	03.2013
Method of clearance:	verbal
Date to SPA and ETD Media & Communications	
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	
Date cleared	/3
Incident Status Confirmed Yes ☐ No ☒	
Further Distribution to:	
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DDC advised D Ofs that
 Incident shld be escalated to MO.
 Telephone conversation /3/13

(Completed by Executive Officer in consultation with Principal or delegate)

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Parents contacted?	Yes ☒ No ☐	Details: [REDACTED]
Schools Network Leader		Wayne Prowse
Date cleared		[REDACTED] 2013
Method of clearance:		In person
Date to SPA and ETD Media & Communications		
Senior Policy Advisor to complete		
Deputy Director-General clearance (signature)		[REDACTED]
Date cleared		[REDACTED]
Incident Status Confirmed	Yes ☒ No ☐	
Further Distribution to:		
For critical incidents only - date sent to Minister's Office		

FILE COPY

Notification of a Critical Incident

(Completed by Executive Officer in consultation with Principal or delegate)

Incident #	IN13 020	
Status of Incident (Critical/Non-Critical)	Critical Incident: File ref: 2013/01419	
Type of Incident (violence, fire/smoke, etc)	weapons, blades and other sharp instruments	If other provide further details: [REDACTED]
Network	North Gungahlin Network	
School	Harrison School	
Date of Incident	[REDACTED] April 2013	
Time of Incident	[REDACTED]	
Principal	Dennis Yarrington	
Reporting Officer's name & position	[REDACTED] SLC [REDACTED]	
What occurred? (Dot point order of events succinctly)	- o [REDACTED] - o [REDACTED] - o [REDACTED] - o Another student [REDACTED] ran to the teacher on duty and alerted him [REDACTED] - o [REDACTED] - o The teacher went over and diffused the situation. - o The teacher separated the parties. - o There were no injuries. - o [REDACTED] - o Parents of [REDACTED] witnesses were contacted. [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED] - o The parents [REDACTED] were contacted [REDACTED] - o [REDACTED] - o [REDACTED] - o Counselling has been organised [REDACTED] - o The police were contacted.	
Any Injuries?	Yes ☐ No ☒	Details:
Police involvement?	Yes ☒ No ☐	Details: The police were called. [REDACTED]
Other emergency services? If yes, which service?	Yes ☐ No ☒	Details:
Has counselling been organised /provided?	Yes ☒ No ☐	Details: The counsellor has been contacted [REDACTED] [REDACTED] [REDACTED]

Parents contacted? Yes ☒ No ☐	Details: [REDACTED] parents were contacted [REDACTED] [REDACTED] parents were contacted [REDACTED] The parents of the [REDACTED] witnesses were contacted.
Schools Network Leader	Steve Kyburz
Date cleared	[REDACTED] April 2013
Method of clearance:	In person
Date to SPA and ETD Media & Communications	Stephen Gilfedder [REDACTED] April 2013
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	[REDACTED]
Date cleared	[REDACTED] /4
Incident Status Confirmed Yes ☐ No ☐	
Further Distribution to:	
For critical incidents only - date sent to Minister's Office	

[illegible]

Other emergency services? If yes, which service?	Yes ☐ No ☒	Details:
Has counselling been organised /provided?	Yes ☒ No ☐	Details: [REDACTED]
Parents contacted?	Yes ☒ No ☐	Details: [REDACTED]
Schools Network Leader		Wayne Prowse
Date cleared		[REDACTED] 2013
Method of clearance:		Verbal
Date to SPA and ETD Media & Communications		
Senior Policy Advisor to complete		
Deputy Director-General clearance (signature)		[REDACTED]
Date cleared		[REDACTED]
Incident Status Confirmed	Yes ☒ No ☐	
Further Distribution to:		
For critical Incidents only - date sent to Minister's Office		

Office for Schools Incident Register

Incident Number	Status (critical or non-critical)	Date of Incident	School	Date cleared by SNL	Date cleared by DDG	Status after DDG clearance	Date sent to MIN's office (if critical)	Folio Number
IN13005	Critical	-Feb-13	Canberra High	-Feb-13	Mar-13	Critical	-Feb-13	1
IN13010	Critical	Mar-13	Calwell High	Mar-13	Mar-13	Critical	Mar-13	3
IN13015	Critical	-13	Telopea Park School	-13	-13	Critical	-13	4
IN13020	Critical	-Apr-13	Harrison School	-Apr-13	-Apr-13	Critical	-Apr-13	5
IN13025	Critical	-13	Woden School	-13	-13	Critical	-13	6

COPY

School Incident Report

Schools Network to complete	
Incident #	IN12001
Status of incident (Critical/Serious)	Critical File Ref: 2011/0122 2012/0000
Type of incident (violence, fire/smoke, etc)	violence If other provide further details
Network	Belconnen
School	Melba Copland Secondary School
Date of incident	2/02/2012
Time of Incident	
Principal	Mike Battenally
Reporting Officer's name & position	Scott Pearce Executive Officer Schools Network
What occurred? (Dot point order of events succinctly)	- At approximately [redacted] on [redacted] February 2012 a group of [redacted] boys, normally friendly with each other, were in a hallway of the senior campus of school. - An altercation happened between [redacted] [redacted] [redacted] [redacted] - There were [redacted] witnesses to the incident. - When the Deputy Principal was made aware of the incident she placed the school in lockdown. - Emergency services were contacted. [redacted] [redacted] [redacted] - Police attended the school [redacted] [redacted] Police cordoned off the area [redacted] - Students were kept away from the area by members of staff. [redacted] - An assembly was held for students of the senior campus [redacted] - The senior counsellor and school counsellor have been available for students [redacted] - A student assembly has been held today to speak with students at the Year 7 - 10 campus. - A letter was sent home to parents and carers [redacted] - The school has prepared a second letter to go home to parents today. - School Network Leader Linda Baird attended the school to debrief school executive staff [redacted]

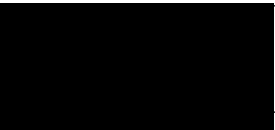
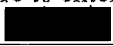
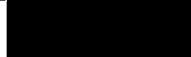
	- Ms Baird met again with senior staff on the morning of [REDACTED] February at Melba Copland Secondary School to reflect on the incident and to discuss an appropriate way forward. - All staff were debriefed [REDACTED] - Counselling has been offered to staff. [REDACTED] [REDACTED]
Schools Network to complete	
Police involvement? – Yes ☒ No ☐	Details: Police attended the school [REDACTED]
Other emergency services? – Yes ☒ No ☐ If yes, which service?	Details: An ambulance [REDACTED]
Has counselling been organised/provided?	Details: .
Schools Network Leader Date cleared Method of clearance:	Linda Baird [REDACTED] 02/12 Via Phone
Date to SPA & DET Media	Click here to enter a date.
Senior Policy Advisor to complete	
ED School Improvement clearance (signature) Date cleared	[REDACTED] [REDACTED] 2/12
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date.

School Incident Report

Schools Network to complete	
Incident #	IN12002
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229 2012/00805 [REDACTED]
Type of incident (violence, fire/smoke, etc)	other If other provide further details: Student brought a [REDACTED] to school.
Network	Belconnen
School	Canberra High School
Date of incident	[REDACTED] 02/2012
Time of Incident	[REDACTED]
Principal	Phil Beecher
Reporting Officer's name & position	Scott Pearce Executive Officer Schools Network
What occurred? (Dot point order of events succinctly)	• [REDACTED] • [REDACTED] who has subsequently threatened another student. • [REDACTED] has been handed in to school staff. • The police have been called and are on their way to the school. • [REDACTED] • Update [REDACTED] • [REDACTED] • [REDACTED] • All parents of the students involved have been contacted by the school. • [REDACTED]
Schools Network to complete	
Police involvement? - Yes ☒ No ☐	Details: The police are on their way to the school.
Other emergency services? - Yes ☐ No ☒ If yes, which service?	Details:
Has counselling been organised/provided?	Details:
Schools Network Leader	Linda Baird
Date cleared	[REDACTED] 02/12
Method of clearance:	Via Phone
Date to SPA & DET Media	[REDACTED] 02/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	[REDACTED]
Date cleared	[REDACTED]
Status Confirmed - Yes ☒ No ☐	[REDACTED] 2-12
Further Distribution:	
For critical incidents only - date sent to Minister's Office	[REDACTED] 02/2012

School Incident Report

Schools Network to complete	
Incident #	IN12003
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229 2012/00805 [REDACTED]
Type of incident (violence, fire/smoke, etc)	medical emergency If other provide further details:
Network	South Weston
School	Melrose High School
Date of incident	[REDACTED] 02/2012
Time of Incident	[REDACTED]
Principal	George Palavestra
Reporting Officer's name & position	Nicole Nicholson Executive Officer - Office for Schools
What occurred? (Dot point order of events succinctly)	• An incident took place at approximately [REDACTED] February 2012 [REDACTED] • The teacher [REDACTED] an electric shock was received. • There was no spark, burns or electrical shutdown. • [REDACTED] • An ambulance was called and an Executive Teacher arrived to take charge of the class and ensure the area was safe. • [REDACTED] • The Ambulance service put the Fire Brigade on standby but notified them prior to their arrival that they were not required. • The Fire Brigade notified ACTEW and ACTPLA. • Two compliance officers arrived to check the kitchen area. No faults or electrical repairs were identified. • The power to all ovens in the kitchen has been isolated at the distribution board and the kitchen is closed until future notice. • The OH&S officer has been notified and a report will be prepared. • Work cover and ETD were notified by phone. • [REDACTED]
Schools Network to complete	
Police involvement? – Yes ☐ No ☒	Details:
Other emergency services? – Yes ☒ No ☐	Details: [REDACTED]
If yes, which service?	[REDACTED] Fire Brigade notified but did not attend.
Has counselling been organised/provided?	Details:
Schools Network Leader	Steve Kyburz
Date cleared	[REDACTED] 02/2012
Method of clearance:	Via phone
Date to SPA & DET Media	[REDACTED] 02/2012

Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	
Date cleared	
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date.   12/12. 

School Incident Report

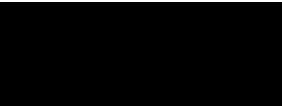
Schools Network to complete	
Incident #	IN12005
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229 2012/0088 [REDACTED]
Type of incident (violence, fire/smoke, etc)	medical emergency If other provide further details:
Network	North Gunghalin
School	Ainslie Primary School
Date of incident	02/2012
Time of Incident	[REDACTED]
Principal	Kate Chapman
Reporting Officer's name & position	Scott Pearce Executive Officer Schools Network
What occurred? (Dot point order of events succinctly)	- On [REDACTED] February 2012, [REDACTED] was working alone at the school. [REDACTED] phoned the police for assistance. The police contacted the security firm to gain access [REDACTED] An ambulance was called at this time. [REDACTED] - The school informed the community [REDACTED] February 2012. The school counsellor was joined by her team leader to provide support on that day. Temporary staff arrangements have been established. [REDACTED]
Schools Network to complete	
Police involvement? - Yes ☒ No ☐	Details: Police were called to assist with entry to the school building.
Other emergency services? - Yes ☒ No ☐ If yes, which service?	Details: An ambulance was called to the scene
Has counselling been organised/provided?	Details:..
Schools Network Leader	Anne Huard
Date cleared	02/2012
Method of clearance:	Via phone
Date to SPA & DET Media	02/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	[REDACTED]
Date cleared	12/12
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date.

School Incident Report

Schools Network to complete	
Incident #	IN12007
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229 2012/00805 [REDACTED]
Type of incident (violence, fire/smoke, etc)	medical emergency If other provide further details:
Network	South Weston
School	Melrose High School
Date of incident	[REDACTED] 02/2012
Time of Incident	[REDACTED]
Principal	George Palavestra
Reporting Officer's name & position	Nicole Nicholson Executive Officer - Office for Schools
What occurred? (Dot point order of events succinctly)	- On [REDACTED] February 2012 [REDACTED] a student was hit by a car [REDACTED] - The student was riding a bike across [REDACTED] and was hit by a car coming through the intersection [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] called Police and Ambulance [REDACTED] [REDACTED] [REDACTED] - Parents were contacted to establish if any further support was required [REDACTED] - The school counsellor did speak to [REDACTED] other students on [REDACTED] February 2012 [REDACTED] after witnessing the incident. - No further action was taken.
Schools Network to complete	
Police involvement? - Yes ☒ No ☐	Details: Traffic control
Other emergency services? - Yes ☒ No ☐ If yes, which service?	Details: Ambulance attended [REDACTED]
Has counselling been organised/provided?	Details: Yes, the school counsellor spoke with [REDACTED] students [REDACTED]
Schools Network Leader	Steve Kyburz
Date cleared	[REDACTED] 2/12
Method of clearance:	In person
Date to SPA & DET Media	[REDACTED] 02/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	[REDACTED]
Date cleared	[REDACTED] 12/12
Status Confirmed - Yes ☒ No ☐	[REDACTED]
Further Distribution:	[REDACTED]
For critical incidents only - date sent to Minister's Office	Click here to enter a date. [REDACTED] 12/12 [REDACTED]

School Incident Report

Schools Network to complete	
Incident #	IN12008
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229 2012/00808 [REDACTED]
Type of incident (violence, fire/smoke, etc)	fire If other provide further details: [REDACTED]
Network	Belconnen
School	Kingsford Smith School
Date of incident	[REDACTED] 02/2012
Time of Incident	[REDACTED]
Principal	Jan Day
Reporting Officer's name & position	Scott Pearce Executive Officer Schools Network
What occurred? (Not point order of events succinctly)	◦ On [REDACTED] February 2012 at [REDACTED] ◦ At [REDACTED] the fire evacuation alarm went off. The school fire warden proceeded to [REDACTED] ◦ [REDACTED] ◦ The fire warden checked and cleared [REDACTED] At this point the fire alarm went into evacuation mode. ◦ The school Building Services Officer (BSO) returned with a fire extinguisher and extinguished the flames. ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ Two Police officers attended [REDACTED] ◦ Parents of [REDACTED] students were contacted. [REDACTED] ◦ Hazmat attended the school and declared the scene safe.
Schools Network to complete	
Police involvement? – Yes ☒ No ☐	Details: Police were called to attend the school
Other emergency services? – Yes ☒ No ☐ If yes, which service?	Details: Fire Brigade was in attendance
Has counselling been organised/provided?	Details: .
Schools Network Leader	Linda Baird
Date cleared	[REDACTED] 02/12
Method of clearance:	Verbal
Date to SPA & DET Media	[REDACTED] 02/2012
Senior Policy Advisor to complete	

Deputy Director-General clearance (signature)		 2/12
Date cleared		
Status Confirmed - Yes ☒ No ☐		
Further Distribution:		
For critical incidents only - date sent to Minister's Office	Click here to enter a date.	 2/12 

School Incident Report

Schools Network to complete	
Incident #	IN12009
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229 2012/00805 [REDACTED]
Type of incident (violence, fire/smoke, etc)	lockdown procedures If other provide further details:
Network	Tuggeranong
School	Lanyon High School
Date of incident	[REDACTED]/02/2012
Time of Incident	[REDACTED]
Principal	Bill Thompson
Reporting Officer's name & position	Nicole Nicholaslon Executive Officer - Office for Schools
What occurred? (Not point order of events succinctly)	• At [REDACTED] on [REDACTED] February 2012 Student Services received a call asking for assistance [REDACTED] It was reported a student [REDACTED] • The principal was immediately notified and attended with an executive teacher. • The principal requested the student [REDACTED] • The class was exited to a safe area and the principal and executive teacher attempted to isolate the student. [REDACTED] • [REDACTED] • [REDACTED] • All staff were cleared from the area [REDACTED] • The police were contacted. The call terminated without the police saying they would respond. • The police were recontacted at [REDACTED] • The police indicated a response vehicle would be sent. • At [REDACTED] the police called back asking for more information [REDACTED] • [REDACTED] • An announcement went out for all students to stay inside the courtyard or main building during lunch. • [REDACTED] The staff was instructed to get all students inside the gym in lockdown. [REDACTED] • The police arrived [REDACTED] • [REDACTED] • Police monitored [REDACTED] • In consultation with the police it was deemed safe to allow staff and students out of the gym. • The principal addressed the whole school about the incident and informed it

	was safe to resume normal school again. • A letter was sent home informing families that a lockdown had occurred involving police and that the lockdown was to ensure the safety of everyone at the school. • The Directorate's Media Unit have advised that the police have answered questions relating to the incident on TV and radio.
Schools Network to complete	
Police involvement? – Yes ☒ No ☐	Details: Police called and attended.
Other emergency services? – Yes ☐ No ☒ If yes, which service?	Details:
Has counselling been organised/provided?	Details:
Schools Network Leader	Tanya Nelipa
Date cleared	02/2012
Method of clearance:	In person
Date to SPA & DET Media	02/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	
Date cleared	2/12
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date. 2/12

School Incident Report

Schools Network to complete	
Incident #	IN12010
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229 2012/00808 [REDACTED]
Type of incident (violence, fire/smoke, etc)	other If other provide further details: Student absconded
Network	South Weston
School	[REDACTED]
Date of incident	[REDACTED] 02/2012
Time of Incident	[REDACTED]
Principal	[REDACTED]
Reporting Officer's name & position	Nicole Nicholson Executive Officer - Office for Schools
What occurred? (Not point order of events succinctly)	- On [REDACTED] February 2012 at [REDACTED] teachers noted that an [REDACTED] student [REDACTED] could not be located. - There were [REDACTED] staff on duty in the main playground for approximately [REDACTED] students [REDACTED] [REDACTED] the principal immediately initiated search procedures: - o staff were alerted - o police were called - o the student's parents were contacted by phone - o a search of the neighbourhood started - At approximately [REDACTED] staff member located the missing student in [REDACTED] - The police escorted the student back to school, where the parents were waiting. - Staff were debriefed at the end of the school day.
Schools Network to complete	
Police involvement? - Yes ☒ No ☐	Details: School contacted police who conducted search
Other emergency services? - Yes ☐ No ☒ If yes, which service?	Details:
Has counselling been organised/provided?	Details: Staff were debriefed at end of school day and advised of available counselling
Schools Network Leader	Steve Kyburz
Date cleared	[REDACTED] 2.2012
Method of clearance:	In person
Date to SPA & DET Media	Click here to enter a date.
Senior Policy Advisor to complete	[REDACTED]
ED School Improvement clearance (signature) DDC	[REDACTED] 12/12
Date cleared	[REDACTED]
Status Confirmed - Yes ☒ No ☐	[REDACTED]
Further Distribution:	[REDACTED]
For critical incidents only - date sent to Minister's Office	Click here to enter a date [REDACTED] 2/12 [REDACTED]

School Incident Report

Schools Network to complete	
Incident #	IN12012
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229 2012/00808 [REDACTED]
Type of incident (violence, fire/smoke, etc)	violence If other provide further details:
Network	North Gunghalin
School	Gungahlin College
Date of incident	[REDACTED] 02/2012
Time of Incident	[REDACTED]
Principal	Gai Beecher
Reporting Officer's name & position	Scott Pearce Executive Officer - Office for Schools
What occurred? (not point order of events succinctly)	- February [REDACTED] 2012 a teacher from Gungahlin College discovered [REDACTED] [REDACTED] - Parents of the students have been informed. [REDACTED] [REDACTED] - The school principal met with [REDACTED] [REDACTED] [REDACTED] [REDACTED] - The principal of Gungahlin College will brief all staff at 10:30am today ([REDACTED]/2). - The school is currently reviewing lockdown and evacuation procedures. - A counsellor will attend the school. [REDACTED] - Update [REDACTED] 2 1:54pm - Counsellor has arrived and will be at the school until the end of the week. [REDACTED] - A briefing for staff has been conducted by the school principal. - Police have met with the school principal today - [REDACTED] [REDACTED] [REDACTED]

Schools Network to complete	
Police involvement?– Yes ☒ No ☐	Details: [REDACTED]
Other emergency services? – Yes ☐ No ☒	Details: [REDACTED]
If yes, which service?	
Has counselling been organised/provided?	Details: A counsellor will attend the school

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Schools Network Leader Date cleared Method of clearance:	Anne Huard [REDACTED]/02/12 Verbal
Date to SPA & DET Media Senior Policy Advisor to complete	[REDACTED]/02/2012
Deputy Director-General clearance (signature) Date cleared	(see previous page). [REDACTED] 12/12
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date [REDACTED] 12/12 [REDACTED]