



**ACT**  
Government

Chief Minister, Treasury and  
Economic Development

## Freedom of Information Publication Coversheet

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI Reference: CMTEDDFOI 2018-0185

Information to be published	Status
1. Access application	Published
2. Decision notice	Published
3. Documents and schedule	Published
4. Additional information identified	No
5. Fees	N/A
6. Processing time (in working days)	1
7. Decision made by Ombudsman	N/A
8. Additional information identified by Ombudsman	N/A
9. Decision made by ACAT	N/A
10. Additional information identified by ACAT	N/A

## Freedom of Information – Access Application Form

**PRIVACY NOTICE**

The personal information you supply on this form will only be used for the purpose of processing your request. Your application must include an email or postal address to which the respondent can send notices under the Act. If all or some of this information is not collected, [AGENCY] may not be able to communicate with you, inhibiting their obligations under the Act. This could mean the request cannot be dealt with. Your personal information will not be disclosed to a third party without your consent unless statutory obligations require otherwise.

The [AGENCY] Privacy Policy contains information on how you can access or seek to correct any of your personal information that is held by the [AGENCY], as well as the process for lodging a complaint about an alleged breach of the *Information Privacy Act 2014*. The Privacy Policy can be found on the [AGENCY] website at [WEBSITE].

**Applicant details**

I wish to make an access application to [AGENCY] under the *Freedom of Information Act 2016*.

<b>Name</b>	[REDACTED]
<b>Address</b> (where notices relating to this request can be sent – either postal or electronic)	[REDACTED]
<b>Telephone Contact Residential</b>	[REDACTED]
<b>Telephone Contact Mobile</b>	[REDACTED]
<b>Email Contact</b>	[REDACTED]

**What documents are you requesting under the Act?**

- To help [AGENCY] process your request, please include enough detail in your application so that we can fully understand what government information you want.
- You may wish to include a statement about how the release of information is in the public interest.
- If your application is for access to your own personal information you must include evidence of your identity. If you are an agent acting for an applicant, please supply evidence of your authorisation and evidence of the identity of the agent.
- If for reasons in section 30 of the Act is not compliant and your application cannot be processed, [AGENCY] will take reasonable steps to assist you and give you reasonable time to amend your application if you wish.

### Fee Waiver

If you wish to apply for a fee waiver, the Act sets out a number of provisions to do so:

- The information being requested was previously publicly available but no longer is.
- The information being requested is of special benefit to the public (Ombudsman guidelines see Section 66).
- The applicant is a concession card holder and demonstrates a material connection with the information requested (concession cards include a current health care or pensioner card issued under the [Social Security Act 1991](#); a current pensioner concession card issued in relation to a pension under the [Veterans' Entitlements Act 1986](#) or the [Military Rehabilitation and Compensation Act 2004](#); a current gold card; or a card prescribed by regulation).
- The applicant is a not-for-profit organisation and the application relates to the activities or purposes of the organisation.
- The applicant is a member of the Legislative Assembly.

[AGENCY] must waive any fees for providing information if the information was not publicly available and the agency makes the information publicly available before or within 3 working days after giving it to the applicant.

### Fee waiver application (fill in if applicable. Otherwise leave blank)

I would like to apply for a fee waiver because (state reason/s from the list above).

I would like copies of the first page of each parking infringement notice issued for the offence of 'Stop in Bicycle Lane' occurring on each Sunday from and including Sunday, 27 May 2018 to Sunday, 22 July 2018 at the location of Launceston Street between Melrose Drive and Yamba Drive (adjacent to Canberra College) in the suburb of Phillip.

Please redact information that identifies the registered owner of vehicle in relation to which the notice was issued and any information identifying the car (eg the registration number).

If it is possible (and easier for you) to just to provide me with the actual number of notices issued at that location for that offence on those days, then I would be happy to have that information instead.

Please get in touch if my request is not clear.

Please send a copy of these documents to the above email address

**OR**

to inspect these document

APPLICANTS SIGNATURE

DATE OF REQUEST

[Redacted Signature]

24/7/2018



**ACT**  
Government

Chief Minister, Treasury and  
Economic Development

Our ref: CMTEDDFOI 2018-0185

[REDACTED]

via email: [REDACTED]

Dear [REDACTED]

### **FREEDOM OF INFORMATION REQUEST**

I refer to your application under section 30 of the *Freedom of Information Act 2016* (the Act), received by the Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 25 July 2018, in which you sought access to the actual number of notices issued for the offence of ‘Stop in Bicycle Lane’ occurring on each Sunday from and including 27 May 2018 to Sunday 22 July 2018.

#### **Authority**

I am an Information Officer appointed by the Director-General of CMTEDD under section 18 of the Act to deal with access applications made under Part 5 of the Act.

#### **Timeframes**

In accordance with section 40 of the Act, CMTEDD is required to provide a decision on your access application by 22 August 2018.

#### **Decision on access**

Searches were completed for relevant documents and 1 document was identified that falls within the scope of your request. Information not relevant to your request (namely the names of officers who supplied the information) has been redacted as ‘out of scope’ as your request sought only information about the actual number of notices issued.

I have included as **Attachment A** to this decision the schedule of relevant document. This provides a description of the document that falls within the scope of your request and the access decision for that document.

I have decided to grant full access to all relevant documents. The documents released to you are provided as **Attachment B** to this letter.

#### **Charges**

Pursuant to *Freedom of Information (Fees) Determination 2017 (No 2)* processing charges are not applicable for this request because the total number folio’s to be released to you is below the charging threshold of 50 pages.

### **Online publishing – Disclosure Log**

Under section 28 of the Act, CMTEDD maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents released to you in response to your access application will be published in the CMTEDD disclosure log after 1 August 2018. Your personal contact details will not be published.

You may view CMTEDD disclosure log at:

<https://www.cmtedd.act.gov.au/functions/foi/disclosure-log>.

### **Ombudsman Review**

My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in CMTEDD disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:

The ACT Ombudsman

GPO Box 442

CANBERRA ACT 2601

Via email: [actfoi@ombudsman.gov.au](mailto:actfoi@ombudsman.gov.au)

### **ACT Civil and Administrative Tribunal (ACAT) Review**

Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision. Further information may be obtained from the ACAT at:

ACT Civil and Administrative Tribunal

Level 4, 1 Moore St

GPO Box 370

Canberra City ACT 2601

Telephone: (02) 6207 1740

<http://www.acat.act.gov.au/>

Should you have any queries in relation to your request please contact me by telephone on (02) 6207 7754 or email [CMTEDDFOI@act.gov.au](mailto:CMTEDDFOI@act.gov.au).

Yours sincerely,



Daniel Riley

Information Officer

Information Access Team

Chief Minister, Treasury and Economic Development Directorate

26 July 2018



**ACT**  
Government

Chief Minister, Treasury and  
Economic Development

## FREEDOM OF INFORMATION REQUEST SCHEDULE

NAME		WHAT ARE THE PARAMETERS OF THE REQUEST			Reference NO.	
		Actual number of notices issued for the offence of 'Stop in Bicycle Lane' occurring on each Sunday from and including 27 May 2018 to Sunday 22 July 2018.			CMTEDDFOI2018-0185	
Ref No	Page number	Description	Date	Status	Reason for Exemption	Online Release Status
	1	Email	26 July 2018	Full Release	N/A	Yes
<b>Total No of Docs</b>						
1						

**From:** Out of Scope  
**To:** [CMTEDD FOI](#)  
**Subject:** FW: Document Search/Number of Notices Issued - CMTEDDFOI2018-0185 [SEC=UNCLASSIFIED]  
**Date:** Thursday, 26 July 2018 8:50:38 AM  
**Attachments:** [image003.png](#)

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Out of Scope

Please see below. 317 is the number of infringements issued for the specific offence.

Regards

**Out of Scope** | Manager Infringement Team

**Out of Scope**

[Access Canberra](#) | Chief Minister Treasury and Economic Development Directorate | ACT Government

PO Box 582, DICKSON ACT 2602 | [www.act.gov.au/accessCBR](http://www.act.gov.au/accessCBR)



**Out of Scope**

**Subject:** RE: Document Search/Number of Notices Issued - CMTEDDFOI2018-0185 [SEC=UNCLASSIFIED]

Hi **Out of Scope**

See attached. For offence code 412 'Stop in Bicycle Lane' in Launceston Street Phillip for the period 27 May to 22 July 2018. Offences have only been issued on Sundays, 317 in total.

Cheers

Out of Scope

**Out of Scope** | Business Information Manager

**Strategic ICT | Projects, Governance and Support**

[Access Canberra](#) | ACT Government

Level 5, Cosmopolitan Building, 21 Bowes Street, PHILLIP ACT 2606

Telephone **Out of Scope**



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**From:** **Out of Scope**

**Sent:** Wednesday, 25 July 2018 1:52 PM