

School Incident Report

Schools Network to complete		
Incident #	IN12024	
Status of incident (Critical/Serious)	Critical File Ref: 2012/00805	
Type of incident (violence, fire/smoke, etc)	violence	If other provide further details:
Network	Belconnen	
School	UC High School Kaleen	
Date of incident	03/2012	
Time of Incident		
Principal	Denis Dickinson	
Reporting Officer's name & position	Scott Pearce Executive Officer - Office for Schools	
What occurred? (not point order of events succinctly)	◦ The police were today called to remove a student from the school. ◦ [REDACTED] ◦ The principal made an immediate decision to put the school into lockdown. ◦ Front office staff rang the police and the student's ◦ [REDACTED] ◦ The police arrived ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ Staff were debriefed by the principal – this will continue next week. ◦ [REDACTED]	

Schools Network to complete	
Police involvement? – Yes ☒ No ☐	Details: Police were called to attend the scene
Other emergency services? – Yes ☐ No ☒	Details:
If yes, which service?	
Has counselling been organised/provided?	Details:
Schools Network Leader	Linda Baird
Date cleared	03/12
Method of clearance:	Verbal

Date to SPA & DET Media	03/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	
Date cleared	03/2012
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date. Initial info sent 03/12. Enclosed report sent 03/12.

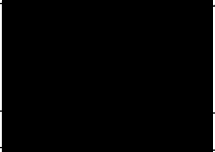
School Incident Report

Schools Network to complete		
Incident #	IN12027	
Status of incident (Critical/Serious)	Critical File Ref: 2011/01229	
Type of incident (violence, fire/smoke, etc)	medical emergency	If other provide further details:
Network	South Weston	
School	Forrest Primary School	
Date of incident	03/2012	
Time of Incident		
Principal	a/g Tom Kobal	
Reporting Officer's name & position	Nicole Nicholaslon Executive Officer - Office for Schools	
What occurred? (Dot point order of events succinctly)	◦ On [REDACTED] March 2012, Forrest Primary School were [REDACTED] ◦ [REDACTED] a teacher noticed a student [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] Two teachers helped and a [REDACTED] ◦ [REDACTED] was alerted. ◦ [REDACTED] ◦ [REDACTED] ◦ An ambulance was called. ◦ Students were moved away by staff. ◦ The Acting Principal [REDACTED] received a call from staff [REDACTED] and advised of the situation. ◦ The Acting Principal called the student's parents [REDACTED] ◦ The Acting Principal contacted the Directorate to arrange counselling [REDACTED] Two counsellors attended and provided support to students and staff. ◦ The Acting Principal maintained communication with the staff member [REDACTED] ◦ The School Network Leader and Acting Principal are on their way [REDACTED] ◦ [REDACTED] ◦ Update: ◦ The School Network Leader and Acting Principal attended [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ A school staff member was in attendance with the parents [REDACTED] ◦ [REDACTED] ◦ The parents are happy with the actions of the staff at Forrest Primary school. ◦ A meeting has been arranged with the School Network Leader and all Forrest Primary School staff tomorrow morning. ◦ A letter will be drafted about the incident, which was witnessed by many students. and sent out to the school community.	

Schools Network to complete	
Police involvement? – Yes ☐ No ☒	Details:
Other emergency services? – Yes ☒ No ☐ If yes, which service?	Details: An ambulance was called [REDACTED]
Has counselling been organised/provided?	Details: Staff have been offered counselling through Davidson Trahaire. [REDACTED]
Schools Network Leader	Steve Kyburz
Date cleared	[REDACTED] 03/12
Method of clearance:	Via Phone
Date to SPA & DET Media	[REDACTED] 03/2012
Senior Policy Advisor to complete	[REDACTED]
Deputy Director-General (signature)	[REDACTED]
Date cleared	[REDACTED] 03/2012
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	[REDACTED] 03/2012

School Incident Report

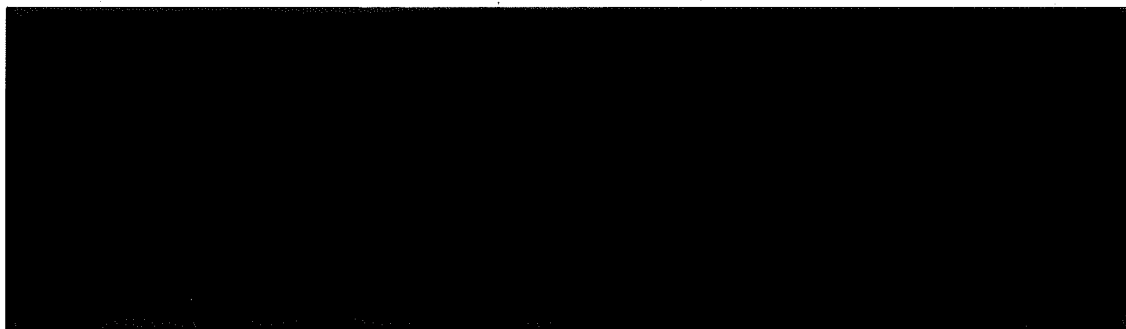
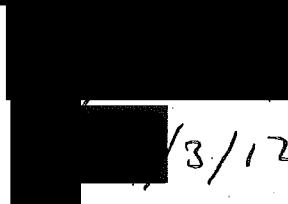
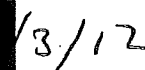
Schools Network to complete		
Incident #	IN12028	
Status of incident (Critical/Serious)	Critical	File Ref: 2011/01229
Type of incident (violence, fire/smoke, etc)	other	If other provide further details: bullying and alleged [REDACTED] threats
Network	Tuggeranong	
School	Lanyon High School	
Date of incident	[REDACTED] 03/2012	
Time of Incident	[REDACTED]	
Principal	Bill Thompson	
Reporting Officer's name & position	Nicole Nichoslon Executive Officer - Office for Schools	
What occurred? (Not point order of events succinctly)	- o On [REDACTED] March at approximately [REDACTED] a student was in the Deputy Principal's (DP) office going through a [REDACTED] process. - o [REDACTED] - o The student was questioned by staff [REDACTED] - o [REDACTED] - o The DP questioned the perpetrator who denied the allegations. - o Staff questioned another student [REDACTED] - o The alleged perpetrator's parents were called [REDACTED] - o The parents attended the school. - o [REDACTED] - o The student and parents left the school premises. - o The Principal and DP searched the area [REDACTED] - o Further questioning of students revealed more allegations [REDACTED] - o No-one knew the location [REDACTED] - o The DP returned a call to the parent [REDACTED] - o [REDACTED] - o [REDACTED] - o No staff members witnessed anything. - o Update [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED]	

	
Schools Network to complete	
Police involvement? - Yes ☒ No ☐	Details: Police have been contacted by the school   It is now a police matter.
Other emergency services? - Yes ☐ No ☒ If yes, which service?	Details:
Has counselling been organised/provided?	Details:
Schools Network Leader	Tanya Nelipa
Date cleared	 03/2012
Method of clearance:	Phone conversation
Date to SPA & DET Media	 03/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	
Date cleared	 3/2012
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	 03/2012

School Incident Report

[illegible]

	
Schools Network to complete	
Police involvement? - Yes ☒ No ☐	Details: Police have been contacted.
Other emergency services? - Yes ☐ No ☒ If yes, which service?	Details:
Has counselling been organised/provided?	Details: Counselling has been offered to staff.
Schools Network Leader	Linda Baird
Date cleared	 03/12
Method of clearance:	Verbal
Date to SPA & DET Media	 03/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	
Date cleared	 3/12
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	 03/2012



 3/12

School Incident Report

Schools Network to complete	
Incident #	IN12032
Status of incident (Critical/Serious)	Critical File Ref: 2012/00805
Type of incident (violence, fire/smoke, etc)	violence If other provide further details:
Network	North Gunghalin
School	Amaroo School
Date of incident	02/2012 03/2012 ?
Time of Incident	
Principal	Richard Powell
Reporting Officer's name & position	Scott Pearce Executive Officer - Office for Schools
What occurred? (Not point order of events succinctly)	- o [REDACTED] - o At approx [REDACTED] a student [REDACTED] approached the school executive [REDACTED] - o [REDACTED] - o School executive spoke with the [REDACTED] students [REDACTED] - o The school spoke with the [REDACTED] and contacted the parents of the [REDACTED] students. - o [REDACTED] - o [REDACTED] - o The police attended Amaroo School [REDACTED] to speak with the Deputy Principal and executive staff. [REDACTED] - o The school has requested a written statement from one of the [REDACTED] students. - o The [REDACTED] student's parents/carers have been asked to attend the school tomorrow to discuss the situation and consequences. [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED] - o School Network Leader Anne Huard has contacted [REDACTED] to discuss the incident.

☐ The school counsellor has been made available to talk with [REDACTED]	
Schools Network to complete	
Police involvement? - Yes ☒ No ☐	Details: The incident has been reported to the Police
Other emergency services? - Yes ☐ No ☒ If yes, which service?	Details:
Has counselling been organised/provided?	Details: [REDACTED] has been offered counselling
Schools Network Leader	Anne Huard
Date cleared	[REDACTED] 03/12
Method of clearance:	Verbal
Date to SPA & DET Media	[REDACTED] 03/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	[REDACTED]
Date cleared	[REDACTED] 3.12
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date. <i>Notification sent [REDACTED] 3/12.</i> <i>Official endorsed report sent [REDACTED] 3/12.</i>

School Incident Report

[illegible]

	◦ When the police arrived [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ The school has called the parents of all the students who witnessed the [REDACTED] ◦ A de-brief is to be held with the students and class teacher first thing tomorrow morning. ◦ The Deputy Principal is drafting a letter with the Directorate's Media and Communication team to be sent out to the school community tomorrow.
Schools Network to complete	
Police involvement? - Yes ☒ No ☐	Details: Police were contacted by the school. They took statements [REDACTED]
Other emergency services? - Yes ☐ No ☒ If yes, which service?	Details:
Has counselling been organised/provided?	Details: [REDACTED]
Schools Network Leader	Tanya Nelipa
Date cleared	[REDACTED] 03/2012
Method of clearance:	Phone conversation
Date to SPA & DET Media	[REDACTED] 03/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	[REDACTED]
Date cleared	[REDACTED] 3 / 12
Status Confirmed - Yes ☒ No ☐	[REDACTED]
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date. Notification sent [REDACTED] Final enclosed report on [REDACTED]

Note: decision made
not to send out public
letter, but to use school's
normal communication channels
to reinforce appropriate behaviour.

School Incident Report

Schools Network to complete	
Incident #	IN12037
Status of incident (Critical/Serious)	Critical File Ref: 2012/00805
Type of incident (violence, fire/smoke, etc)	violence If other provide further details:
Network	Belconnen
School	UCSSC Lake Ginninderra
Date of incident	03/2012
Time of Incident	[REDACTED]
Principal	Martin Watson
Reporting Officer's name & position	Scott Pearce Executive Officer - Office for Schools
What occurred? (Dot point order of events succinctly)	- o [REDACTED] - o [REDACTED] - o The police have been called. - o [REDACTED] - o School Network Leader Linda Baird is en route to the school. - o Update [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED] - o [REDACTED] - o The Police were called and attended the school. Statements were taken [REDACTED] - o [REDACTED] - o [REDACTED]

Schools Network to complete	
Police involvement? – Yes ☒ No ☐	Details: Police were called to attend the school.
Other emergency services? – Yes ☐ No ☒	Details:
If yes, which service?	
Has counselling been organised/provided?	Details:

Schools Network Leader	Michael Bateman
Date cleared	03/12
Method of clearance:	Verbal
Date to SPA & DET Media	03/2012
Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	
Date cleared	3.12
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date. Notification sent on [redacted]

Final endorsed report
on [redacted] March.
[redacted]

School Incident Report

Schools Network to complete		
Incident #	IN12043	
Status of incident (Critical/Serious)	Critical	File Ref: 2012/00805
Type of incident (violence, fire/smoke, etc)	violence	If other provide further details:
Network	North Gunghalin	
School	Gungahlin College	
Date of incident	04/2012	
Time of Incident		
Principal	Gai Beecher	
Reporting Officer's name & position	Scott Pearce Executive Officer - Office for Schools	
What occurred? (Not point order of events succinctly)	◦ Yesterday afternoon students from Gungahlin College were involved in ◦ ◦ ◦ The school and police are conducting an investigation of the incident. ◦ ◦ School Network Leader Anne Huard has contacted ◦ ◦ Update 14 ◦ ◦ ◦ A fight broke out ◦ An ambulance was called to the scene. ◦	
Schools Network to complete		
Police involvement? – Yes ☒ No ☐	Details: Police are involved and are investigating the incident.	
Other emergency services? – Yes ☐ No ☒ If yes, which service?	Details:	
Has counselling been organised/provided?	Details:	
Schools Network Leader	Anne Huard	
Date cleared	04/12	
Method of clearance:	Verbal	
Date to SPA & DET Media	04/2012	

Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	 <i>per Diane Joseph.</i>
Date cleared  14/12	
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date. <i>Reports covered through  14, ordered that sent  14.</i>

School Incident Report

Schools Network to complete	
Incident #	IN12049
Status of incident (Critical/Serious)	Critical File Ref: 2012/00805
Type of incident (violence, fire/smoke, etc)	medical emergency If other provide further details:
Network	North Gunghalin
School	Lynham High School
Date of incident	04/2012
Time of Incident	
Principal	Colleen Matheson
Reporting Officer's name & position	Scott Pearce Executive Officer - Office for Schools
What occurred? at point order of events succinctly)	◦ At on April a student was struck by a car ◦ No teachers were present to witness the actual collision. ◦ ◦ The students was given first aid at the scene by school staff. ◦ Staff redirected traffic to keep the scene safe. Ambulance and police were contacted immediately. ◦ The student's was contacted ◦ The Police arrived and investigated the incident. ◦ The Ambulance arrived approximately 25 minutes after the initial accident. ◦ At approx the school Principal was advised by police that ◦ ◦ ◦ that the school would be completing an accident/incident report and this would be submitted the Directorate. ◦ The school is currently taking statements from witnesses and completing the accident report.

Schools Network to complete	
Police involvement? – Yes ☒ No ☐	Details: Police were called to the scene
Other emergency services? – Yes ☒ No ☐ If yes, which service?	Details: An Ambulance was called to treat the student's injuries.
Has counselling been organised/provided?	Details:
Schools Network Leader	Anne Huard
Date cleared	04/12
Method of clearance:	Verbal
Date to SPA & DET Media	04/2012

Senior Policy Advisor to complete	
Deputy Director-General clearance (signature)	
Date cleared	4/12
Status Confirmed - Yes ☒ No ☐	
Further Distribution:	
For critical incidents only - date sent to Minister's Office	Click here to enter a date. First notification emailed 4. Endored report sent 4.

Office for School Incident Register

Incident No	Status (critical or serious)	Date of Incident	School	Date cleared by SNL	Date cleared by DDG	Status after DDG clearance	Date sent to MIN's office (if critical)	Folio Number
IN12001	Critical	Feb-12	Melba Copland Secondary	Feb-12	2/12 (Jayne)	Critical	02/2012	50
IN12002	Critical	Feb-12	Canberra High School	Feb-12	02/2012	Critical	Feb-12	
IN12003	Critical	Feb-12	Melrose High School	Feb-12	not dated	Critical	Feb-12	
IN12005	Critical	Feb-12	Ainslie Primary School	Feb-12	02/2012	Critical	Feb-12	
IN12007	Critical	Feb-10	Melrose High School	Feb-12	02/2012	Critical	Feb-12	
IN12008	Critical	Feb-12	Kingsford Smith School	Feb-12	02/2012	Critical	Feb-12	
IN12009	Critical	Feb-12	Lanyon High School	Feb-12	02/2012	Critical	Feb-12	
IN12010	Critical	Feb-12		Feb-12	02/2012	Critical	Feb-12	
IN12012	Critical	Feb-12	Gungahlin College	Feb-12	02/2012	Critical	Feb-12	
IN12024	Critical	Mar-12	UC High Kaleen	Mar-12	03/2012	Critical	Mar-12	
IN12027	Critical	Mar-12	Forrest Primary School	Mar-12	03/2012	Critical	Mar-12	
IN12028	Serious	Mar-12	Lanyon High School	Mar-12	03/2012	Critical	Mar-12	
IN12030	Critical	Mar-12	UC High Kaleen	Mar-12	03/2012	Critical	Mar-12	
IN12032	Critical	Mar-12	Amaroo School	Mar-12	03/2012	Critical	Mar-12	
IN12036	Critical	Mar-12	Lanyon High School	Mar-12	03/2012	Critical	Mar-12	
IN12037	Critical	Mar-12	UCSSC Lake G College	Mar-12	03/2012	Critical	Mar-12	
IN12043	Critical	Apr-12	Gungahlin College	Apr-12	04/2012	Critical	Apr-12	
IN12049	Critical	Apr-12	Lynham High School	Apr-12	04/2012	Critical	Apr-12	

Critical Incident Report

School	Wanniassa School
Network	TUGGERANONG
Type of incident	Accident
Incident details	- On [REDACTED] February 2011 at [REDACTED] a [REDACTED] student from Wanniassa School was struck by a car after disembarking a bus [REDACTED] - The student's use of the bus at this time was not linked to a school program or event. [REDACTED] <u>Follow-up</u> - The student is reported to [REDACTED] - The principal has spoken to family members at the hospital [REDACTED]
Police involved?	No
Counselling organised/provided?	Counselling has been offered to students who know the injured student.
Media interest?	The media has been interested in this accident.
If yes recommended media strategy	
Cleared: School Network Leader. (if by phone, please state)	Signature: Steve Kyburz for Tanya Nelipa Date: [REDACTED] 02/2011
Cleared: Executive Director	Signature: [REDACTED] Date: [REDACTED] 13/11

Critical Incident Report

School	Calwell High School
Network	TUGGERANONG
Type of incident	Violence
Incident details	◦ On [REDACTED] February 2011 at [REDACTED] ◦ a [REDACTED] student [REDACTED] entered the school to start the day's schooling. ◦ The [REDACTED] student then proceeded to [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ The office staff were asked to vacate the office area. ◦ The principal and a staff member spoke to the student [REDACTED] ◦ The student complied [REDACTED] ◦ The student left [REDACTED] ◦ [REDACTED] ◦ The principal contacted Police [REDACTED] ◦ [REDACTED] ◦ The Police will investigate the incident. ◦ [REDACTED]
Police involved?	Yes.
Counselling organised/provided?	Counselling has been provided to all staff by the senior counsellor
Media interest?	This could generate negative media attention.
If yes recommended media strategy	
Cleared: School Network Leader (if by phone, please state)	Signature: Steve Kyburz for Tanya Nelipa. Date: [REDACTED] 02/2011
Cleared: Executive Director	Signature: [REDACTED] Date: [REDACTED] 3/4 [REDACTED]

Critical Incident Report

School	Gordon Primary School
Network	TUGGERANONG
Type of incident	Violent
Incident details	◦ On [REDACTED] March 2011 a [REDACTED] student was repeatedly non-compliant [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ The school contacted the police and parent. ◦ The school went into lock-down [REDACTED] ◦ [REDACTED] ◦ The police arrived [REDACTED] ◦ [REDACTED] ◦ [REDACTED] <u>Follow-up:</u> ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ [REDACTED] ◦ The deputy principal spoke to students who witnessed the incident before the students left that day.
Police involved?	Yes
Counselling organised/provided?	The students have been offered counselling if required.
Media interest?	This could generate media attention.
If yes recommended media strategy	
Cleared: School Network Leader (if by phone, please	Signature: Tanya Nelipa Date: [REDACTED] 3/11

state)	
Cleared: Executive Director	Signature: [REDACTED] Date: [REDACTED] 3/11

Critical Incident Report

School	Malkara School
Network	SOUTH-WESTON
Type of incident	Student accident
Incident details	- o On [REDACTED] March 2011 at [REDACTED] a [REDACTED] student [REDACTED] fell [REDACTED] in the playground. - o There were three supervising staff members. - o The teacher contacted the school Nurse immediately to assess the student. - o The remaining [REDACTED] students were taken inside and continued with the morning program. - o [REDACTED] - o The parent and ambulance were contacted. - o [REDACTED] - o [REDACTED] - o [REDACTED] - o The school has completed an Accident/ Incident form.
Police involved?	No
Counselling organised/provided?	The teacher and staff members have been offered counselling
Media interest?	
If yes recommended media strategy	
Cleared: School Network Leader (if by phone, please state)	Signature: [REDACTED] Date: [REDACTED]
Cleared: Executive Director	Signature: [REDACTED] Date: [REDACTED] 3/11

Critical Incident Report

School	Malkara School
Network	SOUTH-WESTON
Type of incident	Medical incident
Incident details	- On [REDACTED] March 2011 at [REDACTED] a student [REDACTED] suffered a [REDACTED] in the classroom. - The remaining [REDACTED] students were taken to another classroom and continued with the school program. - The School Nurse was contacted immediately. [REDACTED] the nurse assessed that an ambulance should be called. - The parent and ambulance were contacted. [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] - The school has completed an Accident/ Incident form.
Police involved?	No
Counselling organised/provided?	The teacher and staff members have been offered counselling
Media interest?	
If yes recommended media strategy	
Cleared: School Network Leader (if by phone, please state)	Signature: [REDACTED] Date: [REDACTED]
Cleared: Executive Director	Signature: [REDACTED] Date: [REDACTED]