

Freedom of Information Request Schedule

19 February 2014 – File Reference: 2014/01648

Part 1 Release

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Document Number Reference	Description of document	Document Date	Status Release/Exempt	Reason for Exemption Including section of the Act	Online release status Yes/No and reason e.g. s41/s43
1	Email from Stephen Gniel to Nancye Burkevics re Swimming	6 June 2012	Full release		Full release
2	Issues note for the attention of Stephen Gniel re Development of policy and procedures for Swimming carnivals in ACT Public Schools.	Not dated	Full release		Full release
3	Email from Trisha Benson to Nancye Burkevics re Swimming carnivals	9 August 2012	Partial release	s41 – documents affecting personal privacy	Partial release s41 – documents affecting personal privacy
4	Email from Trisha Benson to Leanne Wright re Swimming Carnivals	9 August 2012	Partial release	s41 – documents affecting personal privacy	Partial release s41 – documents affecting personal privacy

5	List of ACT Pool Depths	Not dated	Full release		Full release
6	Q and A for Minister Burch re Swimming Pool and Water Park Based Aquatic Activities Policy	Not dated	Full release		Full release
7	Emails between Stephen Gniel and Leanne Wright re Swimming Carnival policy review	15 August 2012	Full release		Partial release s41 – documents affecting personal privacy
8	Email from Joanne Garrisson to Leanne Wright re Swimming Carnival Policy	26 August 2012	Partial release	s41 – documents affecting personal privacy	Partial release s41 – documents affecting personal privacy
9	Email from Tracy Stewart to Joanne Garrisson re Swimming Carnival Policy	27 August 2012	Partial release	s41 – documents affecting personal privacy	Partial release s41 – documents affecting personal privacy
10	Email from Joanne Garrisson to Tracy Stewart re Swimming Carnival Policy	27 August 2012	Partial release	s41 – documents affecting personal privacy	Partial release s41 – documents affecting personal privacy
11	Email from Robyn Lewis to Leanne Wright re Swimming Carnival Risk Assessment and Management Plan	30 August 2012	Full release		Full release
12	Email from Robyn Lewis to Leanne Wright re Swimming Carnival Procedures and Checklists	3 September 2012	Full release		Full release
13	Draft – School Swimming Carnival Procedures and Checklist	Not dated	Full release		Full release
14	Draft – Swimming Proficiency Test	Not dated	Full release		Full release

15	Draft – Translations of letter for permission for swimming and aquatic activities	Not dated	Full release		Full release
16	Draft – Information Pack and permission slips for parents and carers in relation to school swimming carnivals.	Not dated	Full release		Full release
17	Draft - Mandatory Checklists for Swimming Carnivals	Not dated	Full release		Full release
18	Draft – Student Attendance Record and Sample Primary School Program	Not dated	Full release		Full release
19	Email from Brad Imhoff to Leanne Wright re MAZE field request, with emails between Leanne Wright and Tracy Stewart attached	20 Sept 2012 19 Sept 2012	Full release		Partial release s41 – documents affecting personal privacy
20	Office for Schools update – Swimming Carnival Policy	Not dated	Full release		Full release
21	Emails between Leanne Wright and Sue Janssens re Swimming Proficiency	6 November 2012	Full release		Partial release s41 – documents affecting personal privacy
22	Email from Leanne Wright to Martin Hine re Swimming Carnivals, with emails from Phil Beecher and Martin Hine attached	6 November 2012 5 November 2012	Partial release	Information outside the scope of the request has been deleted.	Partial release s41 – documents affecting personal privacy Information outside the scope of the request has been deleted.

23	Email from Leanne Wright to Phil Beecher re Swimming Carnivals, with emails from Phil Beecher and Martin Hine attached	6 November 2012 5 November 2012	Partial release	Information outside the scope of the request has been deleted	Partial release s41 – documents affecting personal privacy Information outside the scope of the request has been deleted.
24	Email [redacted] to Martin Hine re [redacted] – Swimming	9 November 2012	Full release		Partial release s41 – documents affecting personal privacy
25	Draft– School Aquatic Activities	Not dated	Full release		Full release
26	Draft – School Aquatic Activities – Procedures and Checklists	Not dated	Full release		Full release
27	Brief from the Director, Learning and Teaching to the Executive Director, Learning Teaching and Student Engagement re Swimming Carnival Policy (Attachments not included)	15 November 2012	Full release		Partial release s41 – documents affecting personal privacy
28	Email from Leanne Wright to Martin Hine re Royal Life Saving – Water Safety Guidelines for Schools	22 November 2012	Full release		Partial release s41 – documents affecting personal privacy
29	Email from Martin Hine to Leanne Wright re Swimming Carnival Policy with dot points attached	22 November 2012	Full release		Partial release s41 – documents affecting personal privacy

30	Email from Martin Hine to Leanne Wright re Carnival Policy Procedures and Guidelines – Key Stakeholders	26 November 2012	Full release	Full release	Partial release s41 – documents affecting personal privacy
31	Draft email text – invitation to stakeholders to participate in consultation process for Swimming Carnival Policy, Procedures and Checklists	27 November 2012	Full release	Full release	Full release
32	Draft – Swimming Carnival Policy, Procedures and Checklist feedback form	Not dated	Full release	Full release	Full release
33	Email from Martin Hine to stakeholders re Interim Swimming Carnival Policy, Procedures and Checklists consultation notification	27 November 2012	Partial release	s41 – documents affecting personal privacy	Partial release s41 – documents affecting personal privacy
34	Email from Martin Hine to David McCarthy, Denis Dickinson, Tania Collis re Interim Swimming Carnival Policy, Procedures and Checklists consultation notification	28 November 2012	Full release	Full release	Partial release s41 – documents affecting personal privacy
35	Email from Emily Springett to Ashley King re Media Points – Swimming Policy	28 November 2012	Partial release	s41 – documents affecting personal privacy	Partial release s41 – documents affecting personal privacy
36	Email from Denis Dickinson to Martin Hine re Interim Swimming Carnival Policy, Procedures and Checklists consultation notification	28 November 2012	Full release	Full release	Full release
37	School Swimming Carnivals Policy	Not dated	Full release	Full release	Full release

38	Email from Leanne Wright to Nancye Burkevics re Swimming Carnival Policy dot points	30 November 2012	Full release		Partial release s41 – documents affecting personal privacy
39	Email from Stephen Gniel re Swimming	2 December 2012	Partial release	Information outside the scope of the request has been deleted	Partial release Information outside the scope of the request has been deleted
40	Brief from the from Executive Director, Learning, Teaching and Student Engagement to the Minister for Education and Training – re Policies Governing Water Activities in ACT Public Schools	10 December 2012	Full release		Partial release s41 – documents affecting personal privacy
41	Email from Stephen Gniel to Leanne Cover re Swimming Carnival Policy advice to principals	19 December 2012	Full release		Full release
42	Working Draft - School Swimming Carnivals Procedures and Checklists	Not dated	Full release		Full release
43	Minister's Weekly Brief	20 December 2012	Partial release	Information outside the scope of the request has been deleted	Partial release Information outside the scope of the request has been deleted
44	Chief Minister's Weekly Issues Brief	20 December 2012	Partial release	Information outside the scope of the request has been deleted	Partial release Information outside the scope of the request has been deleted

45	Draft – School Swimming Carnivals with tracked changes	Not dated	Full release	Full release
46	Draft – Project timeline December/January	Not dated	Full release	Full release
47	Email from Emma Taber to Ashley King re update on Swimming Carnival Policy with Brief to the Minister for Education and Training attached	3 January 2013	Full release	Partial release s41 – documents affecting personal privacy
48	Brief from Executive Director, Learning, Teaching and Student Engagement to the Minister for Education and Training re Update on Swimming Carnival Policy	8 January 2013	Full release	Partial release s41 – documents affecting personal privacy