



The National School Chaplaincy Program - Application Form

Funding Period 2015 to 2018

Closing Date for applications: Monday 8 December 2014 by COB email to:
ETDStudentWellbeing@act.gov.au

Before starting your Application you should have read the ACT National School Chaplaincy Program (ACT NSCP) Guidelines and Application Guide.

Please be aware that submitting an application does not guarantee that you will receive NSCP funding. Please ensure you provide all the required information to support your application. You will be advised of the outcome in writing.

All schools are able to apply irrespective of their involvement with the current chaplaincy and student welfare worker program

Part A: School Details

A1. School Name University of Canberra High School Kaleen

Street Address Baldwin Drive Suburb Kaleen Postcode 2617
Postal Address Baldwin Drive Suburb Kaleen Postcode 2617
Telephone 02 62055811 Facsimile 062055811
Email info@kaleen.act.edu.au

A2. School Principal Details

Title Mr
First Name Denis
Last Name Dickinson
Telephone (02) 62055811 Mobile [REDACTED]
Email denis.dickinson@ed.act.edu.au
Preferred contact email

A3. Parent Body

Name of body University of Canberra High School Kaleen Parents and Citizens Association
Contact person: Sheree Henley
Title Ms
F Name Sheree
Last Name Henley
Position President of University of Canberra High School Parents and Citizens
Telephone Mobile [REDACTED] Email [REDACTED]
Preferred contact method email

A4. School Governing Body

Name of body University of Canberra High School School Board

Contact person: Anthony Perkovic

Title Mr

First Name Anthony

Last Name Perkovic

Position School Board Chair

Telephone 62055811 Mobile (Optional) Email [REDACTED]

Preferred contact method email

Part B: Funding Recipient Details (Chaplain Provider)

The funding recipient must be incorporated under Commonwealth, state or territory law and will be contracted by the ACT Education and Training Directorate to receive funding.

Further information about eligible funding recipients is available in the ACT NSCP Guidelines

B1. Has the school approached or identified a funding recipient to provide this service on the school's behalf?

Please circle.

Yes No

If funding recipient details are unknown, the application can be submitted and a provisional assessment made prior to these details being provided later.

Eligibility checks of funding recipients are applicable. All details of funding recipients will be required by Education and Training Directorate before successful applicants receive their funding.

If Yes to B1, provide details of the Funding Recipient

B1.1 Type of organisation

Non-Government school Approved Authority

Other Funding Recipient as a legal entity

Legal Name FUSION AUSTRALIA LTD

Trading Name FUSION AUSTRALIA

ABN 26 001 273 105

Address Details

Street Name 124 BADIMARA ST

Suburb /Town WARAMANGA

State ACT

Postcode 2611

Contact Details

Title MR

First Name BRENTON

Last Name REIMANN

Position TEAM LEADER - CANBERRA

Telephone 02 6162 3700
Mobile [REDACTED]
Email BRENTON.REIMANN@FUSION.ORG.AU
Preferred contact method PHONE

Part C: Service Details

This application is to the ACT Education and Training Directorate and it is for participation in the new National School Chaplaincy Program.

Schools may apply for this funding to deliver a chaplaincy service to oversee the spiritual, social and emotional wellbeing of students. Schools who are successful in their applications may choose to continue with the Funding Recipient and chaplain employed with the previous program or to change as appropriate.

Note: The maximum amount of funding you can apply for is \$20,000.00 per annum to cover 400 hours of chaplaincy service.

C1. Does the school currently have a chaplaincy service to oversee the spiritual social and emotional wellbeing of students?

Yes No

Please note: UNIVERSITY OF CANBERRA HIGH SCHOOL KALEEN HAS BEEN FUNDED UNDER THE NSCSWP FOR A STUDENT WELFARE WORKER, AND FUSION AUSTRALIA LTD WAS THE FUNDING RECIPIENT.

In this arrangement the school supplemented the service with \$2000 in funding.

If yes, how is the existing chaplaincy service funded?

- School funded
- Community funded
- Voluntary (unpaid)
- Other (please)

C2. Please give details of the services your chaplain will provide to oversee the spiritual, social and emotional wellbeing of students.

This may include support and guidance about ethics, values, relationships, spirituality and religious issues, the provision of pastoral care and enhanced engagement with the broader community. (maximum 400 words)

University of Canberra High School Kaleen (UCHSK) and its community is committed to providing students and their families with a range of services to enhance community well being. The UCHSK community has number of families who are struggling to cope with the pressures of life. We like many schools are struggling with the endemic level of mental illness in young people. A chaplain would be a key component in the school's full service school model. The chaplain would work in partnership with the student services team to provide the following:

- assistance to all students coping with the pressures of life
- implement and manage specific programs to support students well being including use of the school farm as a student and community resource
- link with government and community agencies to provide services to young people and their families

- develop partnerships with the University of Canberra to utilise their significant resources. Underpin this with UC support to ensure best practice that could be shared
- respond to teacher requests to act as a resource person when appropriate
- case management students as part of the UCHSK Case Management Model
- work as part of a team to ensure student wellbeing through a range of projects
- participate in school activities
- engage in community building
- support homeless youth
- support student pathways

Part D: Consultation and School Community Support

The key requirement of the NSCP is broad consultation with the school community including the parents, students and staff before the introduction of a chaplaincy program to oversee the spiritual, social and emotional wellbeing of students (See Guidelines Section 5.3)

This consultation is a requirement even if the program will in effect continue from the previous National School Chaplaincy and Student Welfare Program.

D1. Does the school have evidence that the school community supports a chaplaincy service in their school?

Yes No

D1.1 If Yes, please provide details of how the school determined the support of their community for a chaplaincy service in their school and the support from the different elements of their community, namely the students, staff, parents, and the school board.

For example, the results of school surveys, letters of support, meetings of the parent body, community discussions may be provided.

(maximum 500 words plus attachments of parent body meeting notes, school survey results or equivalent)

The school has undertaken consultation with staff, students and the school community. This process has been undertaken in 2011 and in 2014 for this application. Stakeholders and processes have included:

- full support from the University of Canberra High School Kaleen School Board and Parents and Citizens Association. See attached emails
- support from the staff of University of Canberra High School Kaleen
- support from students
- in 2011 a survey was conducted with the community. On the question " I would like to see a School Chaplaincy and Student Welfare Worker at UCHSK in 2012. Result 66.7% Yes 33.3% No.
- Informational discussions with parents, students and staff
- meetings with Fusion Australia

D1.2 Provide details of how the school plans to demonstrate the ongoing support of the school community of the chaplaincy service. (maximum 400 words)

UC High School Kaleen will continue to use the structures that it has set in place to ensure the ongoing support of the school community.

This program will be managed directly by the executive officers in student services who report directly to the principal.

The UC High School Kaleen School Board and P and C will be informed on regular basis about the program and if outcomes are being achieved.

The school newsletter will be used to communicate to the wider community the activities and outcomes of the program.

The program will be reviewed on a regular basis about as part of the schools normal yearly planning schedules.

The principal and student services management team will meet at least once a term with the Chaplain and representatives from Fusion Australia to review and ensure that outcomes are being achieved.

Part E: Minimum Requirements (See Guidelines Section 5.5)

E1. Will the school commit to ensuring the school chaplain meets the minimum qualification requirements as per the ACT NSCP guidelines?

Yes No

E2. Will the school and their chaplaincy providers agree to implement the ACT NSCP Guidelines to support the effective running of the program in the school?

Yes No

E3. Will the school commit to supporting the school chaplain to oversee the spiritual, social and emotional wellbeing of students? (This may include support and guidance about ethics, values, relationships, spirituality and religious issues, the provision of pastoral care and enhanced engagement with the broader community.)

Yes No

E4. Will the school have quality management strategies, as specified in the ACT NSCP Guidelines, including complaints handling practices and processes to ensure chaplains adhere to the NSCP Code of Conduct at all times?

Yes No

E5. If yes, provide details of the risk management plan to be implemented by the school.

The chaplain will be managed as would any other employee in the school. School, Education and Training Directorate and ACT Public Service policies, procedures and protocols will frame the work of the chaplain. The chaplain will be directly supervised by the pastoral care SLC. The principal will regularly overview the program. Parental permission will be sought if any students are involved in religious activities.

E6. If yes to E4, provide details of the schools complaints process and procedures.

The chaplain will be managed using the school complaints process and procedures the mirror and are directly informed by Education and Training complaints process and procedures.

Part F: Demonstrated Need

F1. Demographics of your school

205 full time students
13 Indigenous students
ICSEA 1026

F2. Are student wellbeing services available at the school? (for example, school counsellor, pastoral care worker, student welfare executive etc)

Yes No

F2.1 If Yes, identify the number of people working in the following fields.

Note: resources for 2014

Chaplain

Counsellor

Career Counsellor 1: 1 line allowance

Psychiatrist 1: 1 day per week

Psychologist

Social worker

Youth worker 1

Other, please specify

Youth School Nurse 1 : 2 days per week resource purchased by the school

Year Advisors 4 : 1 for each year group

Student Services SLC

Pastoral Care SLC

F3. Provide details outlining the need for a chaplaincy service in your school and community, including details about the special needs of your students. (maximum 500 words plus attachments of any evidence including details of special needs of your students).

Evidence of the needs of the school and community include:

- weekly reports to care and protection
- pockets of public housing
- family breakdown
- economic hardship
- Illicit drug and alcohol abuse
- growing levels of mental illness amongst students
- growing levels of youth unemployment
- pregnancy, abortion and miscarriage
- youth homelessness
- young carers
- social dislocation in the community
- student absenteeism
- 20% of students identified as special needs

- students from youth refugees attend the school
- a significant minority of students who are below benchmarks for literacy and numeracy
- 5% of students who identify as indigenous
- strong full service model that continues to be frustrated by lack of human resources
- best practice in student pathways that continues to be frustrated by lack of human resources
- over 30% of students identifying as not speaking English at home

A Chaplain would provide significant added value to the UCHSK full school model.

Part G: Declaration

I declare that:

- I have read, understood and am prepared to comply with the ACT NSCP Guidelines on behalf of our school
- Appropriate steps will be taken to ensure all stakeholders are aware that participation in this program is voluntary
- I will comply with all relevant Commonwealth, state and territory laws and policies'
- I have consulted with the school community, and
- There is school community support for this program and the nature of this service at my school
- A risk management document specific to the National School Chaplaincy Program will be implemented
- A specific complaints procedure will be implemented for the National School Chaplaincy Program
- All evidence of school community consultation will be kept in a centralized file at the school for a period of seven years
- The information contained in this application is true and correct.
- The information contained in the attached documents is true and correct.

Signed: Denis Dickinson
Position: School Principal
Date: 8 / 12 / 2014

Privacy Statement

Personal information collected on this form will be used by the ACT Government Education and Training Directorate for the purpose of administering the National School Chaplaincy Program. The ACT Government Education and Training Directorate may also use this personal information for research and evaluation of the Program. The ACT Government Education and Training Directorate may also use personal contact details collected on this form in future correspondence with the applicant's school.

The ACT Government Education and Training Directorate will disclose this personal information as part of the Program assessment process where it will be used to assess your application and make recommendations to the Minister for Education and Training.

The ACT Government Education and Training Directorate and/or the Minister for Education and Training may disclose to media organisations and post on the Minister's and ACT Government Education and Training Directorate's websites

details of any successful application(s). This may include the publication of the name of the principal and/or representative of the successful school.

The ACT Government Education and Training Directorate will not otherwise use or disclose personal information collected on this form unless authorised or required by law.

Dickinson, Denis

From: Anthony Perković
Sent: Monday, 8 December 2014 11:38 AM
To: Dickinson, Denis
Subject: Re: School Chaplain 2015

Dear Mr Dickinson,

On the 3rd December 2014, the School Board fully supported the motion to have the services of a School Chaplain in 2015 and beyond.

If you have any questions regarding this, please feel free to contact me.

Thanks

Anthony Perkovic
School Board Chair - University of Canberra High School Kaleen.

Re: 20141125-NSCP-Application-Form2015-UCHSK

Sheree Henley [REDACTED]

On the 3rd December 2014, the School P and C fully supported the motion to have the services of a School Chaplain in 2015 and beyond.

Sheree Henley

President

P and C

University of Canberra High School Kaleen
[REDACTED]