

Freedom of Information Request Schedule – DA-201425608

Please be aware that under the ACT Government’s Online FOI Publication Policy, information released to you under this Freedom of Information Application may be released on the internet.

Personal information or business affairs information will not be made available under this policy. If you think the content of your request would contain such information, please inform the contact officer immediately.

NOTE: All email attachments have been included as separate documents and may not be scheduled directly with the email they were sent with. For context the reference to attachments within the email has been retained. Where the same attachment was sent multiple times, every effort has been made to avoid duplication by only including the original source document.

Ref No.	Number of Pages	Description	Date	Status	Reason for Exemption	Online release status
1.	5	Crown Lease	29 July 1983	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
2.	7	Lease Variation Charge – Assessment	16 December 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
3.	8	Lease Variation Calculation and draft notice of assessment	January 2015	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
4.	3	Lease variation charge notice of assessment and charge payable	15 January 2015	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
5.	1	Car parking plan	8 October 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	

6.	1	Referral email from DA leasing to ACT Commissioner for Revenue	18 December 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
7.	2	ActewAGL email application decision	24 July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
8.	2	Arial Photo of Block 8 Section 35 Forrest and legend	22 August 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
9.	8	Development application form	5 September 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
10.	8	Development Application form (Also attachment to email in schedule C item 53)	30 May 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
11.	2	Letter of Authorisation (Also attachment to email in schedule C item 53)	8 May 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
12.	4	Draft application to vary a crown lease form	2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
13.	1	Email from applicant providing comments to the lease variation	7 January 2015	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
14.	1	Email from ACT Valuation office providing assessment for block 8 section 35 Forrest	16 December 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
15.	1	Canberra times advert of lease variation	18 July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
16.	1	Email to applicant – notice of close of public consultation period	13 August 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	

17.	1	Email comments from Heritage	16 July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
18.	2	Email comments from major projects & Transport	6 August 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
19.	8	Email notifications of lodgement of documents, outstanding required documents, notice of payment received and notification closed for application	2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
20.	1	Notice to applicant of correct fees required	2 July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
21.	1	Objection to development approval	8 August 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	
22.	2	Email Response from applicant regarding representations made	19 August 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
23.	4	Assessment report - merit track	15 July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
24.	5	Assessment against code requirements – Merit track	July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
25.	6	Multiple emails – Emailed Decision to applicant, representors and government entities	17 November 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	

26.	3	Dispatch advice checklist	November 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
27.	1	Email providing further entity advice to applicant	25 November 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
28.	2	Advice to applicant from Environment Protection and Water Regulation (attachment to email in schedule C item 53)	7 May 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
29.	2	Email providing documentation not previously received to ACT Valuation Office	18 November 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
30.	1	Initial Administration checklist	12 May 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
31.	1	List of interested parties from applicant (Also attachment to email in schedule C item 53)	2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
32.	1	Leasing check request	13 May 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
33.	9	DA lodgement checklist – Lease variation only	12 May 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
34.	2	DA Leasing – Lease variation checklist	22 August 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
35.	1	List of letters to be sent for notification	August 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	

36.	3	Response to failure (Also attachment to email in schedule C item 53)	30 May 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
37.	4	Correspondence between DA Leasing and Merit South RE comments	30 October 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
38.	2	Request from applicant for advice from EPA RE site. Historic Use Report (Also attachment to email in schedule C item 53)	6 March 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
39.	1	Email to Applicant - Notice of Decision	24 November 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
40.	10	Draft Notice of Decision	14 November 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
41.	10	Executed Notice of Decision	14 November 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
42.	4	Draft Application to Vary a Crown Lease form	2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
43.	1	Vehicular access plan (Also attachment to email in schedule C item 53)	2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
44.	2	DA assessment and decision – Peer review	14 November 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
45.	1	Representation	8 August 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	

46.	4	Email Correspondence between applicant and DA Leasing RE Lease Variation finalisation	20 January 2015	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
47.	2	Email Providing required documents to ACT Revenue	18 December 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
48.	1	Acknowledgement of receipt of representation	11 August 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	
49.	2	Acknowledgement of receipt of representation	11 August 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	
50.	3	Comments from Actew AGL – Liquid Trade Waste	31 July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
51.	2	Comments from EPA – Contamination	18 July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
52.	2	Development Application Payment form	9 July 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	
53.	6	Multiple referrals to required government and authorised entities	16 July 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	

54.	2	Job report list of letters to be sent for notification	16 July 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	
55.	1	Notification to authorised sign installer	31 July 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	
56.	1	Notice of advice to representor after decision	17 November 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	
57.	1	Notice to representor after decision	17 November 2014	Partial Release – Section 41 Section 41 of the Act states that a document is exempt if its disclosure would involve the unreasonable disclosure of information relating to the personal affairs of any person	To release some of the information contained in this document would constitute an unreasonable invasion of the privacy of the person concerned	
58.	29	Planning report and statement against criteria from applicant	May 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
59.	1	Notice of Development Application Sign template	8 August 2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	
60.	1	Site Plan (also attachment to email in schedule C item 53)	2014	Release	This document is considered relevant to the matters raised in the request and therefore may be released in full	

Exempt documents

Note For the exemption of documents in the possession of the housing commissioner containing protected information within the meaning of the [Housing Assistance Act 2007](#), pt 5, see that Act, s 29.

41 Documents affecting personal privacy

- (1) A document is an exempt document if its disclosure under this Act would involve the unreasonable disclosure of personal information about any person (including a deceased person).
- (2) Subject to subsection (3), subsection (1) does not apply to a request by a person for access to a document only because of the inclusion in the document of matter relating to that person.

(3) Where—

- (a) a request is made to an agency or Minister for access to a document of the agency, or an official document of the Minister, that contains information of a medical or psychiatric nature concerning the person making the request; and
- (b) it appears to the principal officer of the agency, or to the Minister, as the case may be, that the disclosure of the information to that person might be prejudicial to the physical or mental health or wellbeing of that person;

the principal officer or Minister may direct that access to the document, so far as it contains that information, that would otherwise be given to that person is not to be given to that person but is to be given instead to a doctor to be nominated by that person.