
From: Thomas, Luke
Sent: Thursday, 17 November 2011 1:39 PM
To: Gavran, Meegan
Subject: FW: Second draft café survey - VERY SENSITIVE AND COMMERCIAL IN CONFIDENCE

From: Roulston, David
Sent: Monday, 11 April 2011 8:17 AM
To: Thomas, Luke
Subject: FW: Second draft café survey - VERY SENSITIVE AND COMMERCIAL IN CONFIDENCE

Here is another one for consideration

Regards,

David

DAVID ROULSTON AIPM CPPD
DIRECTOR ASSET INFORMATION AND CAPITAL WORKS COORDINATOR | CORPORATE SUPPORT DIVISION |
DEPARTMENT OF TERRITORY AND MUNICIPAL SERVICES | ACT GOVERNMENT
PH: +61 2 6207 6628 | FAX: +61 2 6207 7484 |
david.roulston@act.gov.au

From: I
Sent: Friday, 8 April 2011 1:47 PM
To: Roulston, David
Subject: RE: Second draft café survey - VERY SENSITIVE AND COMMERCIAL IN CONFIDENCE

Hi David
I know that we don't do much in the way of catering for meetings due to budget at the moment, but perhaps we should cover it off in the survey?

Also, it may not be appropriate, but should we ask people both their importance rating and the performance of the current contractor for each criteria?
Just a thought.....

From: Roulston, David
Sent: Friday, 8 April 2011 1:23 PM
To: Thomas, Luke
Subject: FW: Second draft café survey - VERY SENSITIVE AND COMMERCIAL IN CONFIDENCE
Importance: High

I have randomly selected your name and would like to get your feedback on a survey which we are going to undertake across the entire building. The idea of the survey is to work out what staff want in terms of café services which will form the part of our redevelopment and tender process in the near future.

I ask that you don't share this email or information with anyone but value your honest input.

Key things to remember:

- The café space is the TAMS Staff Rec area

- We want to encourage staff to use our facility and not go to other areas
- Do we need a full menu cafe or just something a coffee corner with premade foods?

anyway please let me know if you think the survey we have developed will draw out the right answers or if you have suggestions please send them to us.

you do have time to review this please let me know either way by COB Monday?

<https://www.surveymonkey.com/s/SZS8L33>

Regards,

vid

VID ROULSTON AIPM CPPD
DIRECTOR ASSET INFORMATION AND CAPITAL WORKS COORDINATOR | CORPORATE SUPPORT DIVISION |
DEPARTMENT OF TERRITORY AND MUNICIPAL SERVICES | ACT GOVERNMENT
P: +61 2 6207 6628 | FAX: +61 2 6207 7484 |
vid.roulston@act.gov.au

From: Thomas, Luke
Sent: Thursday, 17 November 2011 1:40 PM
To: Gavran, Meegan
Subject: FW: Second draft café survey - VERY SENSITIVE AND COMMERCIAL IN CONFIDENCE

From: Roulston, David
Sent: Monday, 11 April 2011 7:28 AM
To: Thomas, Luke
Subject: FW: Second draft café survey - VERY SENSITIVE AND COMMERCIAL IN CONFIDENCE

I sent the survey to a couple of random staff members and here is the first of the responses that we should consider before completing the survey

There are a couple more to come, there should 4 in total

Regards,

David

DAVID ROULSTON AIM CPPD
DIRECTOR ASSET INFORMATION AND CAPITAL WORKS COORDINATOR | CORPORATE SUPPORT DIVISION |
DEPARTMENT OF TERRITORY AND MUNICIPAL SERVICES | ACT GOVERNMENT
PH: +61 2 6207 6628 | FAX: +61 2 6207 7484 |
david.roulston@act.gov.au

From: -----
Sent: Friday, 8 April 2011 3:57 PM
To: Roulston, David
Subject: RE: Second draft café survey - VERY SENSITIVE AND COMMERCIAL IN CONFIDENCE

Hi David

I think they survey is good

Could a question be crafted to find out if people are not using the cafe as it stands now why not – it might give an accurate indication of just how many people are going across the road and a bit more ammunition to get a better barista

From: Roulston, David
Sent: Friday, 8 April 2011 1:23 PM
To: -----
Subject: FW: Second draft café survey - VERY SENSITIVE AND COMMERCIAL IN CONFIDENCE
Importance: High

I have randomly selected your name and would like to get you feed back on a survey which we are going to undertake across the entire building. The idea of the survey is to work out what staff want in terms of cafe services which will form the part of our redevelopment and tender process in the near future.

I ask that you don't share this email or information with anyone but value your honest input.

Things to remember:

- The cafe space is the TAMS Staff Rec area
- We want to encourage staff to use our facility and not go to other areas
- Do we need a full menu cafe or just something a coffee corner with premade foods?

Anyway please let me know if you think the survey we have developed will draw out the right answers or if you have suggestions please send them to us.

If you do have time to review this please let me know either way by COB Monday?

<http://www.surveymonkey.com/s/SZS8L33>

Regards,

Avid

AVID ROULSTON AIPM CPPD
DIRECTOR ASSET INFORMATION AND CAPITAL WORKS COORDINATOR | CORPORATE SUPPORT DIVISION |
DEPARTMENT OF TERRITORY AND MUNICIPAL SERVICES | ACT GOVERNMENT
E: +61 2 6207 6628 | FAX: +61 2 6207 7484 |
avid.roulston@act.gov.au